

**NICHOLAS COUNTY WATER DISTRICT
BOARD MEETING MINUTES**

Tuesday, January 26, 2021

5:00 p.m.

Board Members Present: Silas Cleaver, Phillip McDonald, David Tincher, (Debbie Higginbotham & Wendy Sparks-by phone).

* Guests: Riley Sumner & Paul Reynolds (BGE), Monica Pryor & Tracy Linville, Kirk Robinson (Operator).

*Meeting called to order by Chairman Cleaver at 5:00 p.m.

*Previous meetings minutes approved with a motion by Debbie Higginbotham and a 2nd by Phillip McDonald.

*Discussion with Western Fleming (by phone) concerning our telemetry system. Requesting viewing access to monitor tanks kicking on and off, etc. To view only, would be 3,000 dollars (to maybe split with WF and NCWD. Riley and Paul will follow up with MicroComm and update us at the next meeting.

* Riley spoke to the board about pursuing refinance, clearinghouse comments online now, next we will get approval. Monday, February 15th , Public meeting at 10:00 a.m. This meeting will be advertised in 2/3/2021 Carlisle Mercury newspaper.

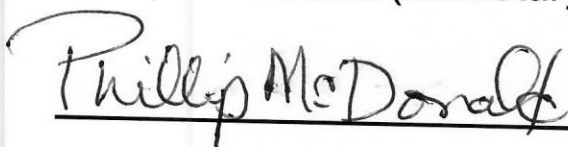
*Paul (BG) and Chairman Cleaver will be meeting with Harrison Water Association to discuss rate increase.

*Chairman Cleaver adjourned meeting at 6:02 p.m.

Silas Cleaver (Chairman)

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Phillip McDonald (Secretary)

A handwritten signature in cursive script, appearing to read 'Phillip McDonald', positioned above a horizontal line.

NICHOLAS COUNTY WATER DISTRICT

MEETING MINUTES

SPECIAL CALLED MEETING

FEBRUARY 8, 2021

Meeting called to order @ 9:00 a.m.

Board decided to visit Harrison County Water Association to discuss the contract and water usage. Motion made by Debbie Higginbotham and a second by David Tincher.

Paul Reynolds spoke about the contracts with Western Fleming and Harrison County.

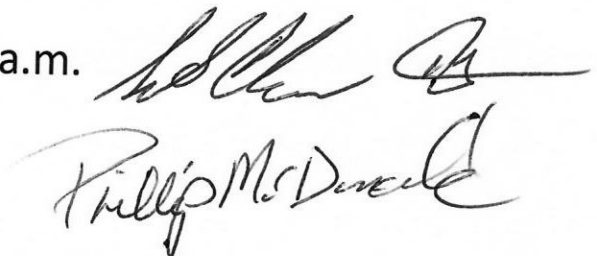
Western Fleming – We will use gallons used per month as a bargaining chip for our gallons increased.

Discussion on using less water from City of Carlisle.

Discussion on whether Jeremy Cantrell was ever paid for Security Cameras.

Board entered into Closed Session @ 10:33 a.m.

Meeting Adjourned @ 11:00 a.m.



Two handwritten signatures are present. The top signature is in black ink and appears to be 'William A.'. The bottom signature is in blue ink and is clearly legible as 'Phillip McDonald'.

NICHOLAS COUNTY WATER DISTRICT

PUBLIC MEETING

FEBRUARY 15, 2021

In attendance: Riley Sumner, Jackie Bromagen, Kirk Robinson, Tracy Linville and Monica Pryor.

Called to order at 10:00 a.m.

No one from the Public attended.

Meeting Adjourned at 10:20 a.m.

**NICHOLAS COUNTY WATER DISTRICT
BOARD MEETING MINUTES**

Tuesday, March 2, 2020

(February Meeting)

5:00 p.m.

Board Members Present: Silas Cleaver, Phillip McDonald, David Tincher, Debbie Higginbotham & Wendy Sparks

* Guests: Riley Sumner & Paul Reynolds (BGE), Monica Pryor & Tracy Linville, Kirk Robinson (Operator).

*Meeting called to order by Chairman Cleaver at 5:00 p.m.

*Previous meetings minutes approved with a motion by Debbie Higginbotham and a 2nd by David Tincher.

*Chairman Cleaver approached the board concerning a retirement party for Jackie Bromagen on Wednesday, March 31st at 1:00 p.m.

*Discussion opened concerning hiring a new operator. Applications will be accepted until March 19th, with advertisement running in the Carlisle Mercury.

BG Engineering presented a quote for a new pump for US 68 as being 3,300.00 with Kirk installing. Kirk to call City Electric to see if we can rebuild this one. Motion by Phillip McDonald and 2nd by Debbie Higginbotham.

Also, Paul said Harrison County Water was okay with everything presented and we will be hearing from their attorney.

*Meeting adjourned at 6:10 p.m.

Silas Cleaver (Chairman)



Phillip McDonald (Secretary)



**NICHOLAS COUNTY WATER DISTRICT
BOARD MEETING MINUTES**

Tuesday, March 23rd, 2021

5:00 p.m.

Board Members Present: Silas Cleaver, Phillip McDonald, David Tincher, Debbie Higginbotham & Wendy Sparks

* Guests: Riley Sumner & Paul Reynolds (BGE), Monica Pryor & Tracy Linville, Kirk Robinson (Operator).

*Meeting called to order by Chairman Cleaver at 5:00 p.m.

*Previous meetings minutes approved with a motion by Phillip McDonald and 2nd by Wendy Sparks.

*Riley (BG) spoke with Andrew Fugitt and Mr. Fugitt will be hiring G&W to put in his waterline. Kirk will have to supervise.

*The potential pump station on Myers Rd was moved, we are talking to Dale Swartz about putting in an access road, (\$2500.00) set up with an option to buy. East Union property did not fall within sight distance for proposed entrance sight. Rick Storm's property may be able to be used. Motion by David Tincher, 2nd by Phillip McDonald.

*Board voted to hire Raymond Brown @ \$13.00 per hour, immediate health insurance and use of Jackie's phone. Evaluate in 6 months. Motion by Wendy Sparks, 2nd by David Tincher.

*Meeting adjourned at 6:43 p.m.

Silas Cleaver (Chairman)

A handwritten signature in cursive script, appearing to read 'Silas Cleaver', positioned above a horizontal line.

Phillip McDonald (Secretary)

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**NICHOLAS COUNTY WATER DISTRICT
BOARD MEETING MINUTES**

Tuesday, April 27, 2021

5:00 p.m.

Board Members Present: Silas Cleaver, Phillip McDonald, David Tincher, Debbie Higginbotham & Wendy Sparks

* Guests: Riley Sumner & Paul Reynolds (BGE), Monica Pryor & Tracy Linville, Kirk Robinson (Operator).

*Meeting called to order by Chairman Cleaver at 5:00 p.m.

*Previous meetings minutes approved with a motion by Phillip McDonald and 2nd by Wendy Sparks.

*Chairman Cleaver updated us on PPP loan. When approved, we will have to use 60 % for payroll.

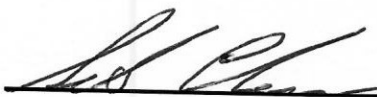
*Kirk found a person from Winchester to fix our downed pump.

*Motion made by David Tincher to accept the new Harrison County Water contract with a 2nd by Deborah Higginbotham.

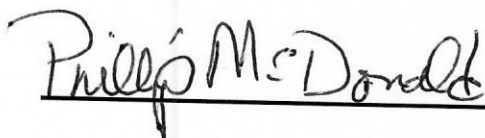
Riley (BG) asked NCWD employees and board members to work on a wish list of anything that would benefit the district.

*Meeting adjourned at 5:55 p.m.

Silas Cleaver (Chairman)



Phillip McDonald (Secretary)



NICHOLAS COUNTY WATER DISTRICT

BOARD MEETING MINUTES

Tuesday, May 25, 2021

5:00 p.m.

Board Members Present: Silas Cleaver, Phillip McDonald, David Tincher, Debbie Higginbotham & Wendy Sparks

* Guests: Riley Sumner & Paul Reynolds (BGE), Monica Pryor & Tracy Linville, Kirk Robinson (Operator).

*Meeting called to order by Chairman Cleaver at 5:00 p.m.

*Previous meetings minutes approved with a motion by Phillip McDonald and 2nd by Debbie Higginbotham.

*Kirk Robinson informed the board that he had installed the pump in the pump station at East Union in hopes of pumping more water from this area.

*Chairman Cleaver informed the board that Tony Jefferson had called needing two loads of rock on his property. He will haul and send us a bill. Motion by Phillip McDonald, 2nd by Debbie Higginbotham.

*Jake Kirby addressed the board concerning reading meters. He assured the board he could read 700 meters a day (when questioned about the readings he has been turning in). He feels as if he's not paid enough for the job. The issue of complaints was brought up and he promised to correct any misreads he has . He also agreed to have his cell number given to customers who have

issues. Chairman Cleaver explained that the district didn't have extra money to give him a raise right now. The board then went into closed session at 6:00 p.m. back in session at 6:10 p.m.

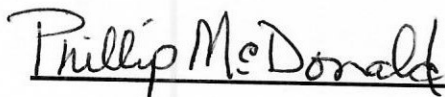
*Riley Sumner addressed the board concerning the Tracey Mattox property on East Union Rd. This property will need to be surveyed. Riley also asked the district to continue to work on a wish list for him.

*Meeting adjourned at 6:35 p.m.

Silas Cleaver (Chairman)



Phillip McDonald (Secretary)



Nicholas County Water District

Special Called Meeting

Tuesday, June 1, 2021

5:00 p.m.

Called to order by Chairman Cleaver @ 5:00 p.m.

Some discussion concerning our new project was held, with emphasis on the new radio read meters being our top priority.

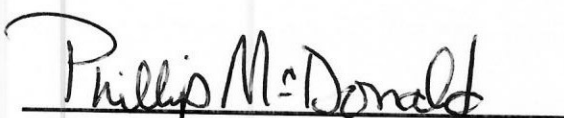
All avenues are being searched concerning funds availability that are being allocated throughout the state. The board is keeping in close contact with Judge Hamilton, BGADD (Karyn Leverenz), KY Infrastructure Authority and other entities.

The board discussed employee raises and a motion was made by David Tincher with a 2nd by Debbie Higginbotham to increase the wages of Kirk Robinson, Monica Pryor & Tracy Linville.

Chairman Cleaver adjourned the meeting at 6:10 p.m.



Silas Cleaver III, Chairman



Phillip McDonald, Secretary

NICHOLAS COUNTY WATER DISTRICT

BOARD MEETING MINUTES

Tuesday, June 27, 2021

5:00 p.m.

Board Members Present: Silas Cleaver, Phillip McDonald, David Tincher, Debbie Higginbotham & Wendy Sparks

* Guests: Riley Sumner & Paul Reynolds (BGE), Monica Pryor & Tracy Linville, Kirk Robinson (Operator).

*Meeting called to order by Chairman Cleaver at 5:00 p.m.

*Previous meetings minutes approved with a motion by Wendy Sparks and 2nd by Debbie Higginbotham.

*Chairman Cleaver spoke with meter reader, Jake Kirby, about his job. Jake agreed to continue and re-read meters with customer complaints and take the customer complaints. Motion made by Phillip McDonald / 2nd by David Tincher to give Jake a .30 raise.

*Chairman Cleaver informed the board that Judge Hamilton had set up a meeting with the City of Cynthiana. This will be held at the NCWD office on Tuesday the 29th @ 2:00. Paul and Riley (BG Engineering) will reach out to them as well.

*Chairman Cleaver questioned whether buying water from KY American Water would be feasible. He said that they said they could stop using chloramines if necessary in the water we purchased from them.

*Kirk informed the board that the smaller white truck needed tires immediately. He presented a price of \$320.00 which was deemed reasonable by the board.

*Meeting adjourned at 6:13 p.m.

Silas Cleaver (Chairman)



Phillip McDonald (Secretary)



**NICHOLAS COUNTY WATER DISTRICT
BOARD MEETING MINUTES**

Tuesday, July 28, 2021

5:00 p.m.

Board Members Present: Silas Cleaver, Phillip McDonald, David Tincher, Debbie Higginbotham & Wendy Sparks

* Guests: Riley Sumner & Paul Reynolds (BGE), Monica Pryor & Tracy Linville, Kirk Robinson (Operator).

*Meeting called to order by Chairman Cleaver at 5:00 p.m.

*Previous meetings minutes approved with a motion by Wendy Sparks and 2nd by Debbie Higginbotham.

*Mayor Ronnie Clark addressed the board concerning the NCWD's water usage. He stated that the city council voted to cut NCWD off at 4,000,000 gallons. Clark proposed a rate increase of \$ 2.02. Motion to accept by David Tincher with 2nd by Debbie Higginbotham.

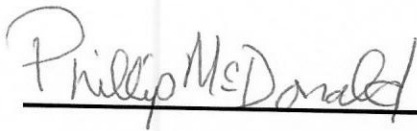
* BGE – Riley met with Dawn Letcher concerning easements. She assured him that she would handle them. Everything else is in place, waiting on our road bond. Phillip McDonald made a motion to go ahead with procurement for another project, 2nd by David Tincher.

*Meeting adjourned at 6:15 p.m.

Silas Cleaver (Chairman)



Phillip McDonald (Secretary)



**NICHOLAS COUNTY WATER DISTRICT
BOARD MEETING MINUTES**

Tuesday, August 24, 2021

5:00 p.m.

Board Members Present: Silas Cleaver, Phillip McDonald, David Tincher, Debbie Higginbotham & Wendy Sparks (absent)

* Guests: Riley Sumner & Paul Reynolds (BGE), Monica Pryor & Tracy Linville, Kirk Robinson (Operator).

*Meeting called to order by Chairman Cleaver at 5:00 p.m.

*Previous meetings minutes not available yet.

*Gordon Helphinstine addressed the board concerning his water readings. High bill with no explanation. Chairman Cleaver told him not to pay his bill until he hears from us. No action taken.

* BGE – Riley spoke to Chad (City of Paris) and they are very interested in selling water to us. Will be talking to their engineers.

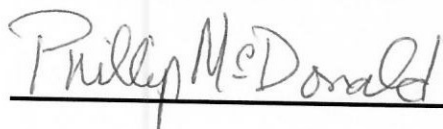
*The board opened the only submitted bid advertised. It was from Blue Grass Engineering. Motion to accept by Phillip McDonald, 2nd by David Tincher.

*Meeting adjourned at 6:30 p.m.

Silas Cleaver (Chairman)



Phillip McDonald (Secretary)



**NICHOLAS COUNTY WATER DISTRICT
BOARD MEETING MINUTES**

Tuesday, October 26, 2021

5:00 p.m.

Board Members Present: Silas Cleaver, Phillip McDonald, David Tincher, Debbie Higginbotham. Wendy Sparks (absent).

* Guests: Riley Sumner & Paul Reynolds (BGE), Monica Pryor (office), Tracy Linville (office).

*Meeting called to order by Chairman Cleaver at 5:00 p.m.

*Last months minutes approved. Motion by Debbie Higginbotham, 2nd by Phillip McDonald.

*Barry & Sheila addressed the board concerning lack of water pressure. Riley Sumner (BGE) suggested checking the air release valve to make sure it was in working order. Chairman Cleaver assured the Fryman's the operators would look at this.

*Janet Tincher contacted Chairman Cleaver stating Jake Kirby (meter reader) ran over her concrete embankment twice, causing damages. She is requesting reimbursement. Chairman Cleaver told her the board members would come look at the damage.

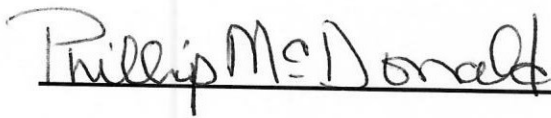
*Chairman Cleaver voiced his concerns over the meter reading issues we are having. He asked Paul Reynolds (BGE) how long we could estimate meters, Paul said the meters must be manually read at least once a year. No action taken.

*Meeting adjourned @ 6:15 p.m.

Silas Cleaver (Chairman)

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Phillip McDonald (Secretary)

A handwritten signature in cursive script, appearing to read 'Phillip McDonald', positioned above a horizontal line.

NICHOLAS COUNTY WATER DISTRICT

BOARD MEETING MINUTES

Tuesday, November 21, 2021

5:00 p.m.

Board Members Present: Silas Cleaver, Phillip McDonald, David Tincher, Debbie Higginbotham. Wendy Sparks (absent).

* Guests: Riley Sumner & Paul Reynolds (BGE), Monica Pryor (office), Tracy Linville (office), Kirk Robinson & Raymond Brown.

*Meeting called to order by Chairman Cleaver at 5:00 p.m.

*Last months minutes approved. Motion by Debbie Higginbotham, 2nd by Wendy Sparks.

*Chairman Cleaver addressed the board concerning Jake Kirby. Suggested estimating as soon as possible. No action taken.

*Riley Sumner addressed the board concerning talks with Judge Hamilton about funds available. Will keep us informed of any updates. Spoke of CDBG grants, Karyn Levernz (BGADD) would be admin. of these. Judge Hamilton and Mayor Clark still have not reached any agreement on the \$ 280,000.

*Meeting adjourned @ 5:40 p.m.

Silas Cleaver (Chairman)

Lilwah Higgenbotham

Phillip McDonald (Secretary)

Phillip McDonald

NICHOLAS COUNTY WATER DISTRICT

BOARD MEETING MINUTES

Tuesday, December 21, 2021

5:00 p.m.

Board Members Present: Phillip McDonald, David Tincher, Debbie Higginbotham, Wendy Sparks.

* Guests: Riley Sumner & Paul Reynolds (BGE), Monica Pryor (office), Tracy Linville (office), Kirk Robinson.

*Meeting called to order at 5:00 p.m.

*Last months minutes approved. Motion by Wendy Sparks, 2nd by David Tincher.

*Dwayne Conken (customer) addressed the board concerning proposed property development across road from his property. Concerned over the amount of water to be used if the property is ever developed. No action taken.

*Riley Sumner / Paul Reynolds (BGE) gave an update on upcoming project. All documents and applications have been submitted. No action taken.

*Meeting adjourned @ 5:36 p.m.

Silas Cleaver (Chairman)

Silas Cleaver

Phillip McDonald (Secretary)

Wesley Idzgenbotham acting secretary