

Western Pulaski County Water District
Board Meeting Minutes
January 21, 2020

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston - Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Steve Davis moved a motion to accept the December minutes. Randall Wilson seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Amy Polston seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Joel Wilson seconded the motion. All board members in favor, motion passed.

David Bowles/Monarch Engineering report, recommendation to build a new pump station due to a recent event, Lee's Ford Pump Station catching on fire.

Joe McClendon report –Meters are being changed out on Route 7 to radio read meters. To date, 173 meters have been changed out. There is a need to order more of the radio read meters to finish changing out on Rt. 7.

Steve Davis moved a motion to purchase 500 radio read meters. Joel Wilson seconded the motion. All board members in favor, motion passed.

Stotts Construction will be here on Tuesday, January 22nd to repair the leak on Munsey Lane. There will be a road bore, WPCWD is not capable of doing at this time.

All service men employed by WPCWD will be working toward obtaining their Class A license if they don't already have one.

The City of Somerset attorney, John Adams, is working on the contract between the City and WPCWD for the project at Beacon Hill.

The tank on Faubush Rd. has been inspected and has passed inspection.

The monthly board meeting for February will be on Monday February 17, 5:30pm.

Mr. William Tilley had a returned check on a closed account. He doesn't want to pay the return check fee of \$25.00. The board unanimously agreed that Mr. Tilley is responsible for paying the fee.

Steve Davis moved a motion to adjourn. Randall Wilson seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary
WPCWD Board of Commissioners

Date

Western Pulaski County Water District
Board Meeting Minutes
February 17, 2020

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston - Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Randall Wilson moved a motion to accept the January minutes. Joel Wilson seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Steve Davis seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Amy Polston seconded the motion. All board members in favor, motion passed.

Visitor – Maria Stroh and Octavio Lopez of Sleepy Hollow was present. Is requesting the water district pay for damages done to Maria’s un-occupied cabin in the Sleepy Hollow area due to water damage. They have provided 2 estimates. Joe McClendon will meet with Maria on Wednesday to take pictures on the inside of the cabin. Tammy Vaught will contact the district’s insurance provider to inquire about coverage.

David Bowles/Monarch Engineering report, WPCWD has a need to revise the bond ordinance for the District boundaries. Discussion of a loan/grant application to be submitted to USDA for Lee’s Ford and Jabez water line improvements. The District will need to apply to the Corp for permits to replace the main.

Joel Wilson moved a motion for the district to adopt a resolution to allow David Bowles to apply to USDA for the loan/grant to support the Lee’s Ford and Jabez water system improvements. Steve Davis seconded the motion. All board members in favor, motion passed.

Joe McClendon report – Jason Turpin requested new water line be placed on Charles Stevenson Rd. The board agreed that additional information was needed including a commitment letter from potential customers.

Joe produced quotes on security cameras from ARK and Modern Security. The board requested adjusted quotes from ARK and Modern Security and to get a quote from Silent Guard.

Tammy Vaught report – Jennifer Ferrell was turned off for non-payment on 1/28/20. She is requesting that her reconnect fee of \$35.00 be refunded to her. The Board was agreement not to refund her reconnect.

Joel Wilson moved a motion to adjourn. Amy Polston seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary
WPCWD Board of Commissioners

Date

Western Pulaski County Water District
Board Meeting Minutes
March 17, 2020

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston - Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Joel Wilson moved a motion to accept the February 17th minutes and the March 3rd minutes for the Special Called Meeting. Steve Davis seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Amy Polston seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Steve Davis seconded the motion. All board members in favor, motion passed.

David Bowles/Monarch Engineering not present.

Joe McClendon report – Presented estimates from security businesses. Modern Security presented the low bid.

Joel Wilson moved a motion to accept the bid from Modern Security for indoor and outdoor cameras. Randall Wilson seconded the motion. All board members in favor, motion passed.

Steve Davis moved a motion for the district to purchase jackets with the company logo for the office staff. Randall Wilson seconded the motion. All board members in favor, motion passed.

The Public Service Commission has ordered all utilities to stop any disconnects and to not apply any penalties for a period of 30 days unless the commission deems otherwise.

Shawn King was requesting a meter set for his property at 2787 Slate Branch Rd. He would like for the board to waive the meter set fee. He has signed 2 easements for the district. The board members were in agreement that Mr. King would pay the meter set fee but the deposit fee would be waived.

John Pruitt presented the board with the petition to change the boundary of the district.

Joel Wilson moved a motion to adjourn. Amy Polston seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary
WPCWD Board of Commissioners

Date

Western Pulaski County Water District
Board Meeting Minutes
April 21, 2020

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston - Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Joel Wilson moved a motion to accept the March minutes. Randall Wilson seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Steve Davis seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Amy Polston seconded the motion. All board members in favor, motion passed.

David Bowles/Monarch Engineering report, WPCWD is in need of adopting a resolution to award the bid to Clay Pipeline who was the low bidder on the Somerset Bypass Highway Transmission Main.

Joel Wilson moved a motion to accept the bid from Clay Pipeline for the Somerset Bypass Highway Transmission Main. Randall Wilson seconded the motion. All board members in favor, motion passed.

WPCWD received an invoice from Engineered Solutions Midwest, Inc. in the amount of \$4,986.50 for repairs on the Piney Grove Pump Station that was constructed in '2019' by Clay Pipeline. Mr. Bowles will issue a letter on behalf of the District for re-imbusement for the payment made by the District to Engineered Solutions Midwest.

Steve Davis moved a motion for the District to adopt a resolution for USDA to commit to complete the project at Fishing Creek Bridge and for the District to accept the \$718,819.22 grant monies and apply for an additional \$1,146,000.00 loan. Randall Wilson seconded the motion. All board members in favor, motion passed.

WPCWD Attorney John Pruitt signed the agreement with the City of Somerset on the construction of the tie in for 914 & Hwy 27.

Weddle Enterprises will begin construction on the tie in with the City of Somerset at 914 by-pass and South Hwy 27.

Joe McClendon report – would like to make some contacts concerning the mowing of the office, water tank areas and the areas at the pump stations.

Joel Wilson moved a motion to apply for a tariff with the Public Service Commission for fees charged for the use of debit or credit card payments with counter receipts. Steve Davis seconded the motion. All board members in favor, motion passed.

Amy Polston moved a motion to adjourn. Joel Wilson seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary
WPCWD Board of Commissioners

Date

Western Pulaski County Water District
Board Meeting Minutes
May 19, 2020

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston - Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Joel Wilson moved a motion to accept the April minutes. Steve Davis seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Amy Polston seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Joel Wilson seconded the motion. All board members in favor, motion passed.

David Bowles/Monarch Engineering report, the 914 Hwy project permit has been received. The project should begin in 6 weeks.

Joe McClendon report – Steve Johnson provided an estimate for mowing the office, tank sites and pump stations for approximately \$500.00 per month. If he does not mow, the district will not be charged.

Steve Davis moved a motion to accept the bid from Johnson's Lawn Service. Joel Wilson seconded the motion. All board members in favor, motion passed.

The district will need to purchase an additional 200 radio read meters to complete route 7.

Joel Wilson moved a motion for the district to purchase 300 radio read meters. Randall Wilson seconded the motion. All board members in favor, motion passed.

The City of Somerset will charge Western Pulaski County Water District \$665.00 for a sewer tap fee.

Tammy Vaught report – WPCWD received a check from the insurance company for charges incurred at the Lee's Ford pump station. The board unanimously agreed that the refund be deposited into the district Short Lived Asset account.

Read Rite contract is up in June of this year. They would like to continue reading. The board unanimously agreed to Read Rite providing a contract with the exception they will read all meters manually 2 times a year.

The bank account of Max Sheffield was compromised. His bank draft was returned to the district. He has provided a letter from his bank stating that his account had been compromised. The board unanimously agreed to waive the return fee of \$25.00.

Kele Stokes of Poplar Estates did not receive her deposit refund from address Lot 2. She moved to Lot 5 which the deposit refund was mailed to in November 2019. The board unanimously agreed to issue a new check for the refund, considering the first one has not been cashed.

Joel Wilson moved a motion to adjourn. Steve Davis seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary
WPCWD Board of Commissioners

Date

Western Pulaski County Water District
Board Meeting Minutes
June 16, 2020

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston - Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Joel Wilson moved a motion to accept the May minutes. Randall Wilson seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Steve Davis seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Amy Polston seconded the motion. All board members in favor, motion passed.

David Bowles/Monarch Engineering report, waiting on KIA for approval on loan monies. AT&T is making plans to move the cell antennas off the Bourbon Tank.

Joe McClendon report –

Monthly water loss is at 34.22%.

About 200 feet of water line will need to be moved due to a house was built over the top of the water line on N. Nomans Lane. WPCWD will have to bore under the customer drive.

WPCWD paid the city sewer tap fee of \$660.00 on 6/16/20.

Dana Whitis with the City of Somerset informed Joe that the 914 project is waiting on materials.

Patrick Patterson/Read Rite meter reading service was present to discuss the contract with the board. Read Rite proposed a 3 year contract with an increase of .05 per meter read. Radio read would be \$1.00 per read twice yearly. There is also a termination clause of 90 days for both parties.

Steve Davis moved a motion to accept the contract with Read Rite. Randall Wilson seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to adjourn. Steve Davis seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary
WPCWD Board of Commissioners

Date

Western Pulaski County Water District
Board Meeting Minutes
July 21, 2020

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Joel Wilson moved a motion to accept the June minutes. Steve Davis seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Amy Polston seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Steve Davis seconded the motion. All board members in favor, motion passed.

Jenna Pace from the auditing firm Campbell, Myers & Rutledge presented the 2019-2018 Annual Audit Report. The opinion was the Budget and Actual are fairly stated in all material respects in relation to financial statements as a whole. No findings were noted.

David Bowles – Monarch Engineering stated the order from PSC was approved to begin work at 914. Approval has been granted by KIA in the amount of \$1,146,000.00 at an interest rate of 1.5% for a 20 year term on the water line construction across Fishing Creek Bridge. Possibility of bridge closure for 4 months during the re-construction of the water main. David will contact the state to see if a closing is a possibility.

Joe McClendon – Sewer tap has been done by the City of Somerset for the sewer tie in at the office. The city will have to come back and hook WPCWD existing service to the new sewer. A letter was sent to Dana Whitis with the City of Somerset requesting the master meters be tested for the 2020 year. Also to provide the 2019 master meter test results. The water line under the duplex on S. Nomans Lane has been re-routed and back in operation. Ken Goff of Deck Properties would like for the district to extend the water main 300 ft to pick up 30 new meter sets. With board approval this can be done in house. Board approved unanimously. There were 25 stopped meters found between April and June. New leak detection equipment is needed.

The board is in agreement that Joe needs to begin the search for a new employee to help with water loss.

Tammy Vaught – A letter was received by AT&T proposing to install a generator for their existing facility at 1399 W. Hwy 914. David Bowles will contact AT&T.

Amy Polston moved a motion to adjourn. Steve Davis seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary

Date

WPCWD Board of Commissioners

Western Pulaski County Water District
Board Meeting Minutes
August 18, 2020

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Joel Wilson moved to accept the July minutes. Steve Davis seconded the motion. All board members in favor, motion passed.

Steve Davis moved a motion to accept the treasurer report. Joel Wilson seconded the motion. All board members in favor, motion passed.

Randall Wilson moved to pay the monthly and yearly bills. Amy Polston seconded the motion. All board members in favor, motion passed.

David Bowles/Monarch Engineering Report – The State Road Department rejected closing Fishing Creek Bridge for the District to complete project. Traffic will have to be reduced to one lane during construction. The District will open the bids at the next board meeting on Tuesday, September 15 for the Hwy 80 & Fishing Creek Bridge Water Line Replacement. A Resolution is needed to apply for the USDA funding for the Fishing Creek area water improvements, North KY Hwy 914 Bypass Transmission Main and Cold Weather Creek area water line replacement.

Joel Wilson moved a motion to sign the resolution for the Fishing Creek Project. Steve Davis seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to sign the resolution for North KY 914 Bypass and Cold Weather Creek. Randall Wilson seconded the motion. All board members in favor, motion passed.

Joe McClendon report – Water loss is 8.13% but the data is not accurate due to the bypass being open for approximately 5 days. There were 26 leaks fixed in July.

KRWA will be here on Friday, August 21 to test/trial run some new equipment, flow meter and listener. They will be helping to look for 3 leaks.

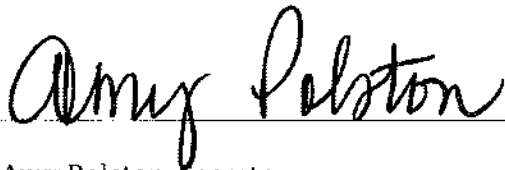
A bill has been received for the City of Somerset in the amount of \$21,459.06 for damages incurred by Clay Pipeline to a main line belonging to the City of Somerset at Hwy 27 and 914 Bypass.

Tammy Vaught request getting quotes for carpet cleaning to be submitted to the board at the September meeting.

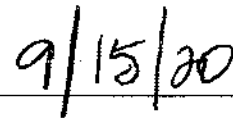
A regional employee pay scale is being requested by the board members at the September meeting.

Western Pulaski County Water District has been nominated for the 2020 Wooden Bucket Award to be announced by Kentucky Rural Water Association on August 25, 2020. This would be the 1st time the District has been nominated for the award.

Joel Wilson moved a motion to adjourn. Steve Davis seconded the motion. All board members in favor, motion passed.



Amy Polston, Secretary



Date

WPCWD Board of Commissioners

Western Pulaski County Water District
Board Meeting Minutes
September 15, 2020

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Steve Davis moved a motion to accept the March minutes. Joel Wilson seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Steve Davis seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Amy Polston seconded the motion. All board members in favor, motion passed.

Audience present – Ken Ford requesting a water line extension at the end of Slate Branch Spur for a new subdivision he is developing. The subdivision is named Wood Creek Estates and possibility of 14-15 lots for new meters.

Joel Wilson moved to extend the water main to service this new development. Amy Polston seconded the motion. All board members in favor, motion passed.

Teddy Harris was present requesting the water district to extend a main on McClendon Rd. which consists of about 35 – 40 lots.

Steve Davis moved a motion to install a water main on McClendon Rd. Randall Wilson seconded the motion. All board members in favor, motion passed.

David Bowles, Monarch Engineering report – Great progress on the Lee’s Ford Bridge. At this time the contractor has installed the water main all the way across the bridge. Game plan for the future, extend a 12 inch main from WTLO Rd to the Lee’s Ford Bridge. Rebuild the Lee’s Ford Pump Station and the Bourbon Tank.

Joe McClendon report – Changing meters on route 26 to radio read meters. While changing out a meter at a residence, the boys noticed the meter indicated a leak. After changing the meter and turning the water back on at the meter, the customer line blew, their basement was flooded as a result. The district’s insurance company and the customer insurance company are currently investigating.

Steve Davis moved a motion to adjourn. Amy Polston seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary

Date

Western Pulaski County Water District

Western Pulaski County Water District
Board Meeting Minutes
October 20, 2020

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Joel Wilson moved a motion to accept the September minutes. Steve Davis seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Amy Polston seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Amy Polston seconded the motion. All board members in favor, motion passed.

Audience present was Joan Love, 240 Cold Springs Ct. had a water leak from February 2020. She has made no payment since 2/19/20. Her current bill is \$4,032.63. she would like for the board to forgive her debt. Board members were in agreement to table until the leak is fixed.

David Bowles, Monarch Engineering reported The Fishing Creek Project, bids were received on September 29, 2020. Flo Line Contracting was the lowest bidder. The bid was within the project budget. The project should begin January 2021.

Joe McClendon report, Truck options from Dodge, Toyota, Ford and Chevrolet. Board approved the purchase of the 2021 Dodge.

Tammy Vaught report, 2 estimates for carpet cleaning. Board would like a 3rd estimate at the November board meeting.

Joel Wilson shared pay scale system with the board to consider pay raise decision in December.

Joel Wilson moved a motion to adjourn. Steve Davis seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary

Date

WPCWD Board of Directors

Western Pulaski County Water District
Board Meeting Minutes
December 15, 2020

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Joel Wilson moved a motion to accept the October minutes. Steve Davis seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Amy Polston seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Amy Polston seconded the motion. All board members in favor, motion passed.

Audience present was Steve Wright. Has water damage to outside carpet.

David Bowles, Monarch Engineering report, Pump station should arrive in January. The PSC is expected to issue the certificate for the bridge crossing in January.

Joe McClendon report, the people of Laurelwood (Hwy 761) are requesting the water district to install a hydrant if they would supply all materials.

Joe has recommended the water district hire Logan Coomer and Carlos Vasquez for full time work.

Joe provided a spreadsheet documenting water loss zones & specific locations. Joe will provide this spreadsheet each month.

Tammy Vaught report, 2021 Budget for approval.

Joel Wilson moved a motion to accept the 2021 Budget. Steve Davis seconded the motion. All board members in favor, motion passed.

Eileen McPherson has requested her return check fee be waived. Tabled until January meeting.

Carpet cleaning estimate by Edwards Deep Steam has been accepted by the board.

Joel Wilson moved a motion to go into executive session. Steve Davis seconded the motion. All board members in favor, motion passed.

Don Calder called the meeting back to order, no action taken during executive session.

Joel Wilson moved a motion to adopt the pay scale, changes for 2021 and future. Randall Wilson seconded the motion. All board members in favor. Motion passed.

Steve Davis moved a motion to adjourn. Joel Wilson seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary

Date

WPCWD Board of Directors

Western Pulaski County Water District
Board Meeting Minutes
January 19, 2021

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order, opened with prayer.

Joel Wilson moved a motion to accept the December minutes. Steve Davis seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Amy Polston seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Steve Davis seconded the motion. All board members in favor, motion passed.

William and Angela Miller were present requesting a water main on Denham Rd. Three meters will be needed if a main water line is extended on Denham Rd. Joe McClendon will measure the distance and have a report at the February board meeting.

Randall Wilson moved a motion to keep current officers for year 2021. Steve Davis seconded the motion. All board members in favor, motion passed.

David Bowles/Monarch Engineering report – The Lee’s Ford project has started and is going well.

Randall Wilson moved a motion to adopt the KIA Loan Resolution for the Lee’s Ford Project. Joel Wilson seconded the motion. All board members in favor, motion passed.

Joe McClendon/Manager report – Need to purchase more radio read meters to complete changeouts on Route 26.

Joel Wilson moved a motion to purchase 500 meters. Steve Davis seconded the motion. All board members in favor, motion passed.

Chris Maxfield and Landen Nicholas are wanting to take the test for their water license.

WPCWD needs to purchase additional hydrants and PRV Valves to reduce water pressure in the King Bee & Mintonville Area.

Tammy Vaught/Office Manager report- Don Moss, State Farm Insurance verified the error for Eileen McPheron who was requesting that the district waive the returned check fee of \$25.00.

Joel Wilson moved a motion to adjourn. Amy Polston seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary

WPCWD Board of Directors

Date

Western Pulaski County Water District
Board Meeting Minutes
February 23, 2021

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston - Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Joel Wilson moved a motion to accept the January minutes. Randall Wilson seconded the motion. All board members in favor, motion passed.

Amy Polston moved a motion to accept the treasurer report. Joel Wilson seconded the motion. All board members in favor, motion passed.

Amy Polston moved a motion to pay the monthly and yearly bills. Joel Wilson seconded the motion. All board members in favor, motion passed.

Ken Ford was present, is developing a subdivision at 599 Patterson Branch Rd. Mr. Ford indicated there would be a possibility of 80 lots. Joe McClendon and David Bowles will check to see if the district can provide an adequate amount of water to supply the subdivision.

David Bowles/Monarch Engineering report,
The Pump Station for the by-pass will be delivered next week, should be up and going within a month.

Joe McClendon report –

Thomas Bunton of Wolf Creek Rd is requesting a line extension to set a couple of meters. This line extension would include a road bore to cost approximately \$5,000.00. The board members asked the customer to pay part of the expenses.

Another request on Campbell Rd., 200-300 feet for 1 residence. According to WPCWD tariff, the district will pay the 1st 50Ft and the customer is responsible to pay the difference to extend the line to their property.

Denham Rd. line extension, 2 of 3 customers have paid a tap fee.

Two of the substations lost power during the snow/ice storm. Explore purchasing a generator for future outages.

Tammy Vaught report –

The insurance company called and is going to issue a check to WPCWD for damages done by Clay Pipeline on the 914 project. Amount of the check is \$21,459.06.

Joel Wilson moved a motion to adjourn. Amy Polston seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary
WPCWD Board of Commissioners

Date

Western Pulaski County Water District
Board Meeting Minutes
March 16, 2021

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Joel Wilson moved a motion to accept the February minutes. Steve Davis seconded the motion. All board member in favor, motion passed.

Amy Polston moved a motion to accept the treasurer report. Steve Davis seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Joel Wilson seconded the motion. All board members in favor, motion passed.

No audience present.

David Bowles – Monarch Engineer Report – The Pump Station for the property on 914 has arrived. Should be in use next month. The project at Lee’s Ford is going well, 2 more weeks then begin work on bridge.

Joe McClendon – General Manager report – Crystal Gover had request to be paid while she is off work with her children as they have been quarantined for COVID. The board unanimously agree that paid days would no longer be granted. Employee may take personal time. Risk & Resilience is required by EPA is complete. Joe is working on the Emergency Plan for the district.

Tammy Vaught, Office Manager Report – Joan Love has been granted a 24 month payment agreement.

Steve Davis moved a motion to adjourn. Joel Wilson seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary

Date

Western Pulaski County Water District

Western Pulaski County Water District
Board Meeting Minutes
April 20, 2021

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Steve Davis moved a motion to accept the March minutes. Joel Wilson seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Steve Davis seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Amy Polston seconded the motion. All board members in favor, motion passed.

Audience present – Ken Ford requesting a water line extension at the end of Slate Branch Spur for a new subdivision he is developing. The subdivision is named Wood Creek Estates and possibility of 14-15 lots for new meters.

Joel Wilson moved to extend the water main to service this new development. Amy Polston seconded the motion. All board members in favor, motion passed.

Teddy Harris was present requesting the water district to extend a main on McClendon Rd. which consists of about 35 – 40 lots.

Steve Davis moved a motion to install a water main on McClendon Rd. Randall Wilson seconded the motion. All board members in favor, motion passed.

David Bowles, Monarch Engineering report – Great progress on the Lee’s Ford Bridge. At this time the contractor has installed the water main all the way across the bridge. Game plan for the future, extend a 12 inch main from WTLO Rd to the Lee’s Ford Bridge. Rebuild the Lee’s Ford Pump Station and the Bourbon Tank.

Joe McClendon report – Changing meters on route 26 to radio read meters. While changing out a meter at a residence, the boys noticed the meter indicated a leak. After changing the meter and turning the water back on at the meter, the customer line blew, their basement was flooded as a result. The district’s insurance company and the customer insurance company are currently investigating.

Steve Davis moved a motion to adjourn. Amy Polston seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary

Date

Western Pulaski County Water District

Western Pulaski County Water District
Board Meeting Minutes
May 18, 2021

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Joel Wilson and Tammy Vaught were not present.

Don Calder called the meeting to order, opened with prayer.

Steve Davis moved a motion to accept the April minutes. Randall Wilson seconded the motion. All board members in favor, motion passed.

Amy Polston moved a motion to accept the treasurer report. Steve Davis seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Amy Polston seconded the motion. All board members in favor, motion passed.

Audience – Jenna Glass/Campbell, Myers & Rutledge (Independent Auditor) was present with the 2020 Audit Report. Total current assets were down slightly due to current projects. Total current liabilities were up slightly, KIA loan. WPCWD is in great financial position, no findings.

Monarch Engineer – David Bowles, the Water District has 3.5 acres of unused land that could be sold located off 914. The substation is complete, fence and road will be completed soon. David also provided the board with a map that outlines completed work & projected project. Lee's Ford cleanup began this week. Old line will remain for 1 year. AT&T has 1 year to remove antenna from the Bourbon tower.

General Manager – Joe McClendon, Steve Merrick request a connection and extension for a development on Oak Hill Rd. There will be 90 residential lots. David Bowles will examine the property.
The office is in need of a new printer for billing. Also, a printer for Joe's desk.

Steve Davis moved a motion to purchase both printers for the office. Randall Wilson seconded the motion. All board members in favor, motion passed.

Joe McClendon request the purchase of a new listener for leak detection.

Randall Wilson moved a motion to purchase a listener. Amy Polston seconded the motion. All board members in favor, motion passed.

Steve Davis moved a motion to adjourn. Randall Wilson seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary
Western Pulaski County Water District

Date

Western Pulaski County Water District
Board Meeting Minutes
June 15, 2021

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order, opened with prayer.

Steve Davis moved to accept the May minutes. Randall Wilson seconded the motion. All board members in favor, motion passed.

Amy Polston moved to accept the treasurer report. Randall Wilson seconded the motion. All board members in favor, motion passed.

Randall Wilson moved to pay the monthly and yearly bills. Steve Davis seconded the motion. All board members in favor, motion passed.

David Bowles – Monarch Engineering report – At the monthly progress meeting held on June 3rd, the discussion has led to the need for a meeting with the County Judge, Deputy Judge and the City Mayor to discuss stimulus funding and current needs. During the recent dry spell, Joe was unable to get enough water . The City contacted Joe to question the water usage and the inability of the city to supply the water necessary to feed WPCWD system.

Joe McClendon report - Logan has been using the “listener” to check for leaks. He has been able to find leaks in 5 different subdivisions which consisted of several small service line leaks.

Tammy Vaught report – As a result of the KRWA water rate study, Ky Rural Water recommends a surcharge be added to each outgoing bill for a term of 4 years due to the large amount of water loss by the utility. The monies would be used for infrastructure. The spending of the monies would have to be approved by the PSC. All board members were in agreement for the district to not implement a surcharge for the utility customers.

Randall Wilson moved to adjourn. Amy Polston seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary

Date

Western Pulaski County Water District

Western Pulaski County Water District
Board Meeting Minutes
July 20, 2021

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order, opened with prayer.

Joel Wilson moved a motion to accept the June minutes. Randall Wilson seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Amy Polston seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Steve Davis seconded the motion. All board members in favor, motion passed.

Audience present, Jack Howard is requesting the water district extend the main on Ben Roy Rd., 12-15 lots. Mr. Howard forwarded the plat to David Bowles, Engineer. David will follow up on it.

David Bowles, Monarch Engineering report – The project concerning the upgrade of a section along W. Hwy 80, is waiting PSC approval. Bypass project/USDA Checklist, A resolution, mitigation environmental vulnerability assessment and prepared an emergency response plan.

Randall Wilson moved a motion to accept a resolution that will deny water service to any future customer wishing to build within a designated flood plain. Steve Davis seconded the motion. All board members in favor, motion passed.

The coordination of our pumps with the city of Somerset pumps. When the cities tanks get full, their system shuts down. WPCWD needs to consider more storage. The need to expand the Bourbon Tank storage and transmission are key factors. Build a transmitter from the Lee's Ford Bridge to Faubush and replace the Bourbon Tank.

Mark Ard, Field Manager report – When repairing a leak, we did some damage to a driveway. The customer has requested that his grandfathers company (DC Trimble) repair the driveway. Mark has been unable to find someone to “stamp” the driveway back to the original state. Request the customer to submit a cost proposal.

Tammy Vaught, Office Manager report – Joe Burns KRWA called, Due to lowered interest rates, WPCWD can refinance 2 loans and save a substantial amount of money over the term of the 2 loans.

The board must approve a resolution. David Bowles will look over the resolution agreement and report to the board at the next meeting.

Paula Williams, 132 Everett Spur, had a water leak in her basement. Her hot water heater blew the pop off valve creating the leak. The board were in agreement that she is eligible for a once a year leak adjustment.

Thomas Bunton paid to have a 1-1/2" meter set on 4/22/2021. The meter was set on 5/14/2021. His 1st bill went out 6/18/2021, he did not immediately hook up to the meter on his side. He is requesting the board waive his 1st month fee. The board stated that the billing begins when your meter is set, not when you hook up to it. Mr. Bunton is responsible for the bill that is due on his account.

Trina Stephens turned in her letter of resignation on Monday, July 19, 2021. Her last workday will be Thursday, July 29, 2021.

Joel Wilson moved a motion to adjourn. Amy Polston seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary
Western Pulaski County Water District

Date

Western Pulaski County Water District
Board Meeting Minutes
August 17, 2021

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston - Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Steve Davis moved a motion to accept the July minutes. Joel Wilson seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Amy Polston seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Steve Davis seconded the motion. All board members in favor, motion passed.

David Bowles/Monarch Engineering report, Findings on KIA Loan refinancing. David will find out what the refinancing fees would be/include. He will report at the September meeting. Update on monies left over from USDA Loan, waiting on DOW approval for the line extension from Lees Ford toward Somerset. David has made a suggestion that the district gravel, fence and survey the extra lot at the south pump station, put the property up for sale.

Steve Davis moved a motion to have the property surveyed. Randall Wilson seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to go into executive session to discuss personnel. Steve Davis seconded the motion. All board members in favor, motion passed.

Don Calder called the meeting back to order, no action taken in executive session.

Joel Wilson moved a motion to approve the wage increase. Randall Wilson seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to hire the new office employee at \$15.00 per hour that will replace former employee. Randall Wilson seconded the motion. All board members in favor, motion passed.

Joe McClendon and Tammy Vaught will begin interviewing for the office position available.

Joe McClendon report – He has been unable to get setters for the new meter sets. The board members are in agreement the district needs to purchase more inventory. Joe is requesting the district purchase heavy metal shelving to organize supplies in the garage. Joe has spoken with Mark Daulton concerning the property for the new pump station on Hickory Nut Rd. Mark would like for the district to work it out with RECC to not put additional electric poles on his property.

Steve Davis moved a motion to adjourn. Randall Wilson seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary
WPCWD Board of Commissioners

Date

Western Pulaski County Water District
Board Meeting Minutes
September 21, 2021

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Randall Wilson moved a motion to accept the August minutes. Steve Davis seconded the motion. All board members in favor, motion passed.

Joel Wilson moved a motion to accept the treasurer report. Amy Polston seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Amy Polston seconded the motion. All board members in favor, motion passed.

Audience present, Sean Daugherty, Citizens National Bank.

David Bowles, Monarch Engineering report – Recommends the district refinance the 2 KRWA loans for a better interest rate over the term of the loans.

Joel Wilson moved a motion to pass a resolution to refinance. Randall Wilson seconded the motion. All board members in favor, motion passed.

The bid for Oak Hill Water System Improvement & scattered sites, flush hydrant installation was won by Weddle Enterprises.

Joel Wilson moved a motion to accept the bid. Steve Davis seconded the motion. All board members in favor, motion passed.

The Bourbon Tank, USDA funding, WPCWD needs to apply prior to the release of the funding.

Joel Wilson moved a motion to adopt the resolution to apply for the USDA funding. Randall Wilson seconded the motion. All board members in favor, motion passed.

Joe McClendon, General Manager report – The Old Columbia Tank had a hole in it, the tank was drained and repaired. Cost to repair was \$2,700.00.

CDP mapping has not been beneficial and costly to the district. Joe has spoken with KY Rural Water, Rusty Anderson has mapping software & tools to keep billing updated and 3 month customer history. ARK funding is available.

Randall Wilson moved a motion to purchase the new program. Steve Davis seconded the motion. All board members in favor, motion passed.

Joe has spoken with Jason Turpin, Jason recommends the district provide him with a list of roads to apply for the stimulus monies.

Steve Davis moved a motion to adjourn. Amy Polston seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary

Date

Western Pulaski County Water District
Board Meeting Minutes
October 19, 2021

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston - Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order and opened with prayer.

Joel Wilson moved a motion to accept the September minutes. Randall Wilson seconded the motion. All board members in favor, motion passed.

Amy Polston moved a motion to accept the treasurer report. Steve Davis seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Amy Polston seconded the motion. All board members in favor, motion passed.

David Bowles/Monarch Engineering report, Stotts Construction was the low bidder on the installation of a 12inch main going east on Hwy 80 to Somerset. Weddle Enterprises won the bid for moving the main line on Oak Hill Rd. that is under the building currently located by Judy's Childcare. Mr. Bowles informed the board of the 2 fencing quotes on the south pump station property are \$23,000.00.

David also informed the board of the Rate Increase to be 18.8% across the board. All entities under the PSC jurisdiction will be implementing an increase.

Joe McClendon report – Jason Tucker has requested for a new development in Jabez. Mr. Tucker will lay the 3inch line for the development, will be eligible for the WPCWD paybacks. Approximately 32 lots.

Joel Wilson moved a motion to approve the development. Amy Polston seconded the motion. All board members in favor, motion passed.

Teddy Harris inquired of the board if he paid for 8 meters, would the water district install a main line on Hwy 196 for him. The board agreed that Teddy Harris would have to do the installation himself as a development.

Joel Wilson moved a motion to adjourn. Steve Davis seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary, WPCWD

Date

Western Pulaski County Water District
Board Meeting Minutes
November 16, 2021

Don Calder-Chairman
Joel Wilson-Co-Chairman
Randall Wilson-Treasurer
Steve Davis-Asst. Treasurer
Amy Polston -Secretary
Joe McClendon-General Manager
Tammy Vaught-Office Manager

Don Calder called the meeting to order, opened with prayer.

Joel Wilson moved a motion to accept the October minutes. Steve Davis seconded the motion. All board members in favor, motion passed.

Amy Polston moved a motion to accept the treasurer report. Joel Wilson seconded the motion. All board members in favor, motion passed.

Randall Wilson moved a motion to pay the monthly and yearly bills. Steve Davis seconded the motion. All board members in favor, motion passed.

David Bowles, Monarch Engineering was present. David reviewed the rate analysis and recommendations. The study indicates the depreciation expenses must be taken into account \$501,394.00. The recommended increase in 18.8%. The \$1.70 per customer per month is in addition to the rate increase. This must be submitted to PSC by December 17th.

Joel Wilson moved a motion to accept the resolution for rate and charge adjustments with PSC. Randall Wilson seconded the motion. All board members in favor, motion passed.

The City of Somerset notified WPCWD/Joe McClendon that the multiplier on the new meter on the south end of town was reading incorrectly. WPCWD received a bill in the amount of \$229,766.75.

Joel Wilson moved a motion to adjourn. Steve Davis seconded the motion. All board members in favor, motion passed.

Amy Polston, Secretary

Date

