

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday January 26th, 2021 Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday January 26th, 2021 at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Ricky Jones, & Mike Dabolt

Attendance: David Lovett, Jennifer Miller, Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Guest: N/A

III. Superintendent's Report

- a. For the month of December 2020:
 - i. Total of 2543 active customers
 - ii. Changed out 2 meters
 - iii. Fixed 10 leaks
 - iv. Set 2 taps
 - v. Total of 74 work orders
 - vi. 69 Locates
 - vii. Water loss is at 27.2%
- b. Hydrant hit by car at 10743 US Hwy 68 E.
 - i. Called in R&R Piping to help fix damage.
 - ii. Invoice sent to Insurance.
- c. Electric company hit water main trying to set a pole.
 - i. Called in R&R Piping to help fix damage.
- d. Request to go into Executive Session at 5:36 PM. Mike Dabolt made a motion, Jimmie Tubbs seconded. All in favor aye, motion carried.
 - i. At 5:41 Regular Meeting back in session.
 - ii. Ricky Jones made motion to pay Jinner Lovett for the time she worked stepping in when two other employees were out, at same rate as other part time employee. Mike Dabolt seconded, all in favor aye. Motion carried.
- e. Rob Mattingly had called again in regard to a possibility for getting water on Chester Road on the other side of Soldier Creek.
 - i. JCWD Board discusses that current projects on the list are what need to be the focus for time being, Chester Road not included in that.

IV. Old Business

- a. Approval of December 2020 Minutes. Jimmie Tubbs made motion to approve, Ricky Jones seconded. All in favor aye. Motion Carried.
- b. Follow up on Fairdealing Olive Fire Dept.
 - i. Jeff O'Bryan made contact with Ovie Pittman, member of the Fairdealing Olive Fire Dept. Board. Ricky Jones made contact with Savannah Kirkpatrick, also a member of The Board.

- ii. JCWD made the effort to reach out and have consistent and accurate monthly reporting of water usage.

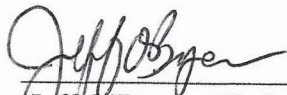
V. New Business

- a. Approval of December 2020 financial reports. Mike Dabolt made motion to approve, Jimmie Tubbs seconded. All in favor aye, motion carried.
- b. Election of Officers,
 - i. Mike Dabolt nominated Jeff O'Bryan to stay in current office as Chairman of the Board. All agreed.
 - ii. Ron Davis nominated Mike Dabolt to stay in current office as Vice Chair. All agreed.
 - iii. The Board agrees that the remaining offices of Treasurer and Secretary will stay as they currently are as well; Ricky Jones, Treasurer and Jimmie Tubbs, Secretary.
- c. Bryson Gibbs – School
 - i. When Mr. Gibbs was hired, the agreement was that after one year, he would be able to attend classes and take his first test for the Distribution License with a merit increase to follow, contingent on passing the test.
 - ii. Currently due to COVID-19 there are not any classes being held in Frankfort to study and take the test.
 - iii. Jimmie Tubbs made a motion that there will be no raise given in this situation until Mr. Gibbs is able to attend school and pass the test. Mike Dabolt seconded. All in favor, aye. Motion carried.
 - iv. This will be revisited at the March 2021 Regular Meeting of the Board if there are still no classes available due to COVID-19.

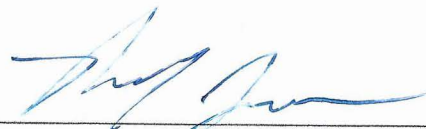
VI. Adjourn

- a. Mike Dabolt made a motion to adjourn, Ron Davis seconded. All in favor aye. Motion carried at 6:45 PM.

Recorded and transcribed by:
Bethany Medley




Jeff O'Bryan, Chairman




Ricky Jones, Treasurer

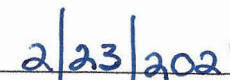
Mike Dabolt, Vice Chair



Jimmie Tubbs, Secretary



Ron Davis



Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday February 23rd, 2021 Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday February 23rd, 2021 at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Ricky Jones, & Ron Davis

Attendance: David Lovett, Jennifer Miller, Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Guest: N/A

III. Superintendent's Report

- a. For the month of January 2021:
 - i. Total of 2539 active customers
 - ii. Changed out 19 meters
 - iii. Fixed 10 leaks
 - iv. Set 0 taps
 - v. Total of 112 work orders
 - vi. 69 Locates
 - vii. Water loss is at 31.1%
 - viii. No Personnel Changes
- b. Update on Projects.
 - i. All 6" & 8" pipe has been order for the Brewers - Y, Curd Road, Soldier Creek Road, and part of Olive Hamlett.
 - ii. Quote for 6" was \$3.59/ft. and 8" was \$6.18/ft.
 - iii. Bids have bent sent for materials, fittings, etc. Hopefully will buy before March.
- c. Justin Lamb contacted David requesting an update on progress to be sent to him and Judge Neal.

IV. Old Business

- a. Approval of January 2021 Minutes. Ricky Jones made motion to approve, Ron Davis seconded. All in favor aye. Motion Carried.
- b. Hardin Water Agreement – Revision
 - i. Ricky Jones made motion to approve revision, Jimmie Tubbs seconded. All in favor aye, motion carried.

V. New Business

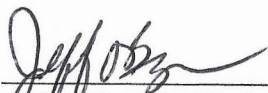
- a. Approval of January 2021 financial reports. Jimmie Tubbs made motion to approve, Ron Davis seconded. All in favor aye, motion carried.
- b. School – Testing Update
 - i. Frankfort has made a ruling, there will be no in person classes at least until the end of June at this time due to COVID, however walk-in tests are available for \$250.
 - ii. This would give Bryson Gibbs more time to get some experience and studying in to take the test possibly end of June.
- c. Pay Schedule/History for all employees.
 - i. Ricky Jones made motion to go into Executive Session at 6:21 PM, Jimmie Tubbs seconded. All in favor aye, motion carried.
 - ii. Out of Executive Session and back to Regular Meeting at 7:20 PM.
 - iii. Jennifer Miller to get a breakdown of all monthly dollar amounts for each employee to include, all benefits of health package, dependent costs, unemployment insurance, cell phone costs, boot allowance, and vehicle costs.

VI. Adjourn

- a. Ricky Jones made a motion to adjourn, Ron Davis seconded. All in favor aye. Motion carried at 7:35 PM.

Recorded and transcribed by:

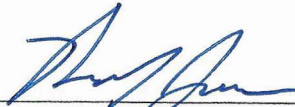
Bethany Medley



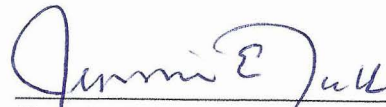
Jeff O'Bryan, Chairman

Mike Dabolt, Vice Chair

Ron Davis



Ricky Jones, Treasurer



Jimmie Tubbs, Secretary

3/23/2021

Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday March 23rd, 2021 Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday March 23rd, 2021 at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Ricky Jones, & Mike Dabolt. Ron Davis absent.

Attendance: David Lovett, Jennifer Miller, Bethany Medley, Jada Thompson, & Bryson Gibbs

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Guest: N/A

III. Superintendent's Report

- a. For the month of February 2021:
 - i. Total of 2544 active customers
 - ii. Changed out 26 meters
 - iii. Fixed 6 leaks
 - iv. Set 0 taps
 - v. Total of 101 work orders
 - vi. 53 Locates
 - vii. Water loss is at 26.7%
 - viii. No Personnel Changes
- b. Engineering Report
 - i. Preliminary plans for projects drawn up. Should be able to begin project by first of May. (Brewers-Y, Soldier Creek, Curd Road, and short section of Olive Hamlett)
 - ii. Project will begin at the Brewers-Y.

IV. Old Business

- a. Approval of February 2021 Minutes. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye. Motion Carried.
- b. Employee Benefit Spreadsheet.
 - i. Jimmie Tubbs made motion to go into Executive Session at 5:45 PM. Ricky Jones seconded, all in favor aye. Motion carried.
 - ii. Return to regular session at 6:55 PM. No action taken.

V. New Business

- a. Approval of February 2021 financial reports. Jimmie Tubbs made motion to approve, Ricky Jones seconded. All in favor aye, motion carried.
- b. Bids for Contracting to help lay pipe
 - i. Fiscal Court would like everything ready to and have open bids to decide on by April's regular JCWD board meeting. Will be per hour bid.
 - ii. Ricky Jones made motion to approve advertising bids for pricing. Jimmie Tubbs seconded, all in favor aye. Motion Carried.

VI. Adjourn

- a. Jimmie Tubbs made a motion to adjourn, Ricky Jones seconded. All in favor aye. Motion carried at 7:00 PM.

Recorded and transcribed by:

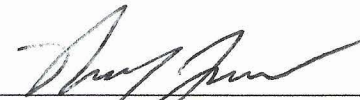
Bethany Medley




Jeff O Bryan, Chairman

Mike Dabolt, Vice Chair

Ron Davis



Ricky Jones, Treasurer



Jimmie Tubbs, Secretary

4/27/2021

Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday April 27th, 2021 Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday April 27th, 2021 at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Ricky Jones, & Ron Davis. Mike Dabolt absent.

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Guest: N/A

III. Superintendent's Report

- a. For the month of March 2021:
 - i. Total of 2536 active customers
 - ii. Changed out 58 meters
 - iii. Fixed 4 leaks
 - iv. Set 1 taps
 - v. Total of 219 work orders
 - vi. 84 Locates
 - vii. Water loss is at 26.6%
 - viii. No Personnel Changes
- b. Brewers and Curd Road Project Update.
 - i. Part of the Brewers Y pipe was delivered, the rest will be coming Thursday or Friday.
 - ii. Engineers are still working on their end.

IV. Old Business

- a. Approval of March 2021 Minutes. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye. Motion Carried.
- b. Ad ran for bids on contracting for help laying pipe.
 - i. One bid from R & R Piping. Labor & Equip. - \$192.50/hr.
 - ii. Additional \$20/hr if second backhoe is required.
 - iii. Ricky Jones made motion to accept R&R Piping bid, Jimmy Tubbs seconded. All in favor aye, motion carried.
- c. Employee Healthcare
 - i. Renewal is June 1st, 2021, and rates are going up...any decisions made will be locked in for one year.
 - ii. As of June 1st, 2021, Jonathan Creek Water District will pay health insurance 100% for Employee Plan only. Any plan that is not Employee coverage only, such as a family plan, having a spouse or child as a dependent, is still going to be offered on the District's

insurance plans, however employee will pay additional premium out of pocket. Employees have time to shop for other plans that may be more beneficial. Coverage for Employees and Dependents will continue to be 100% covered for Dental and Vision insurances.

- iii. With this in mind, in four months, the CFSB Loan will be paid off, which currently is right at \$11,000/ month.
- iv. The Board discusses due to this change, there will be a \$2.00 hourly increase in pay across the board for JCWD Employees effective May 27th, 2021. After August 2021, The Board will revisit another pay raise with intention of compensation for losing partial health benefits on dependents.
- v. Motion made by Jimmie Tubbs to approve paying Employee Health Insurance Coverage only going forward, to give \$2.00 hourly increases, and to visit a pay increase again in August of 2021. Ricky Jones seconded motion. Ron Davis abstained from the vote. Majority ruled, motion carried.

V. New Business

- a. Approval of March 2021 financial reports. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye, motion carried.
- b. Ron Davis made motion to go into Executive Session, Jimmie Tubbs seconded. All in favor aye, motion carried at 7:02 pm.
- c. Returned to Regular Session at 7:23 pm with no action taken.

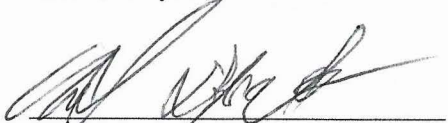
VI. Adjourn

- a. Ricky Jones made a motion to adjourn, Jimmie Tubbs seconded. All in favor aye. Motion carried at 7:23 PM.

Recorded and transcribed by:
Bethany Medley



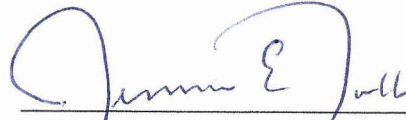
Jeff O'Bryan, Chairman



Mike Dabolt, Vice Chair

Ron Davis

Ricky Jones, Treasurer



Jimmie Tubbs, Secretary

5/25/2021
Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday May 25th, 2021 Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday May 25th, 2021 at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs & Mike Dabolt. Ron Davis and Ricky Jones absent.

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Guest: N/A

III. Superintendent's Report

- a. For the month of April 2021:
 - i. Total of 2541 active customers
 - ii. Changed out 45 meters
 - iii. Fixed 7 leaks
 - iv. Set 3 taps
 - v. Total of 177 work orders
 - vi. 132 Locates
 - vii. Water loss is at 21.3%
 - viii. No Personnel Changes
- b. Brewers Project Update.
 - i. Maybe another month out before construction can begin.
 - ii. Engineers have plans ready to send to Frankfort.

IV. Old Business

- a. Approval of April 2021 Minutes. Jimmie Tubbs made motion to approve, Mike Dabolt seconded. All in favor aye. Motion Carried.

V. New Business

- a. Approval of April 2021 financial reports. Mike Dabolt made motion to approve, Jimmie Tubbs seconded. All in favor aye, motion carried.
- b. Virtual Commissioner Training
 - i. Two dates available in July – Tuesday 13th or Wednesday 14th.
 - ii. Will get registered and set up at the JCWD Office Conference Room.

c. KY Lake Subdivision – Pressure/Lines

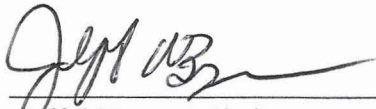
- i. Approximately 5 miles of pipe needs to be replaced.
 - ii. This project could possibly be a ¼ million dollar project, \$30/ft. of pipe. No engineering required, line being replaced with 4” pipe.
 - iii. Possibly will need help from R&R Piping.
 - iv. Some driveways will have to be damaged and then replaced/repared in order to access and connect to existing meters set in the concrete.
 - v. Jeff O’Bryan will meet with Commissioner Justin Lamb and Judge Neal in regard to CARES Act monies possibly available for Water & Sewer.
- d. Order from PSC to start process on raising base rate for water. Jennifer will have more details to discuss at next regular meeting.

VI. Adjourn

- a. Jimmie Tubbs made a motion to adjourn, Mike Dabolt seconded. All in favor aye. Motion carried at 6:10 PM.

Recorded and transcribed by:

Bethany Medley



Jeff O’Bryan, Chairman

Ricky Jones, Treasurer



Mike Dabolt, Vice Chair



Jimmie Tubbs, Secretary

Ron Davis

June 21, 2021

Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Monday June 21st, 2021 Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Monday June 21st, 2021 at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Mike Dabolt, Ricky Jones, & Ron Davis

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Guest: Robert Wagers on agenda – Did not attend.

III. Superintendent's Report

- a. For the month of May 2021:
 - i. Total of 2546 active customers
 - ii. Changed out 45 meters
 - iii. Fixed 5 leaks
 - iv. Set 1 tap
 - v. Total of 144 work orders
 - vi. 100 Locates
 - vii. Water loss is at 19.5%
 - viii. No Personnel Changes
- b. Project Update – Hwy 58, Soldier Creek Road, Section of Olive Hamlett Road.
 - i. Engineers finished plans, they have been sent to Frankfort.
 - ii. Still working on Curd Road plans.

IV. Old Business

- a. Approval of May 2021 Minutes. Mike Dabolt made motion to approve, Jimmie Tubbs seconded. All in favor aye. Motion Carried.
- b. Kentucky Lake Subdivision Project Update
 - i. Laid about 800' of pipe so far out of approximately 4000'.
- c. Chairman O'Bryan spoke with Commissioner Justin Lamb regarding grant money, will be first of July before that can be discussed.

V. New Business

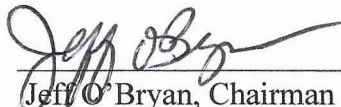
- a. Approval of May 2021 financial reports. Mike Dabolt made motion to approve, Jimmie Tubbs seconded. All in favor aye, motion carried.
- b. Public Service Commission Base Rate Increase
 - i. In May The District received an order to file for a rate adjustment/increase within a year.
 - ii. Every 3-5 years, The Districts expenses are exceeding what is being charged.
 - iii. The District's CPA, Jessica Daniel, had already advised that our rates need to be increased.
 - iv. The Board will address rate increase during the next regular meeting.

VI. Adjourn

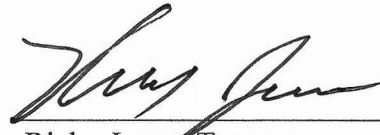
- a. Mike Dabolt made a motion to adjourn, Ron Davis seconded. All in favor aye. Motion carried at 6:48 PM.

Recorded and transcribed by:

Bethany Medley

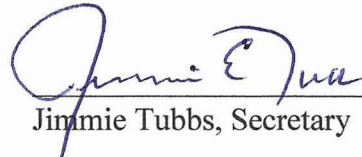


Jeff O'Bryan, Chairman




Ricky Jones, Treasurer

Mike Dabolt, Vice Chair



Jimmie Tubbs, Secretary



Ron Davis

July 27, 2021

Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday July 27th, 2021 Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday July 27th, 2021 at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Ricky Jones, & Ron Davis

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Guest: Jessica Daniel, CPA – Presented December 31st, 2020 Audit

- a. Mrs. Daniel found in the audit The District's listed Financials to be accurate.
- b. Exit at 5:45 PM.

III. Superintendent's Report

- a. For the month of June 2021:
 - i. Total of 2547 active customers
 - ii. Changed out 15 meters
 - iii. Fixed 10 leaks
 - iv. Set 3 taps
 - v. Total of 179 work orders
 - vi. 110 Locates
 - vii. Water loss is at 14.7%
 - viii. No Personnel Changes
- b. Project Update
 - i. Brewers Hwy, Soldier Creek, & Olive Hamlett extension plans have been approved.
 - ii. Engineering plans for Curd Road should be ready in 2-3 weeks.
- c. Hiring
 - i. The District received a resume from a class two distribution operator. Experienced in equipment operation, & has CDL's.
 - ii. Included references.
 - iii. Currently certification/license is in California, looking into if it will transfer to Kentucky.
 - iv. Has worked at a water system with 160,000 connections.
 - v. David to check references, interview, also put an ad out for hiring.
- d. Meter Readers - Would like to wear shorts while meter reading due to heat conditions.
 - i. Jimmie Tubbs made motion to approve amend uniform policy, Ron David seconded. All in favor aye, motion carried.
 - ii. Resolution drawn up and signed.

IV. Old Business

- a. Approval of June 2021 Minutes. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye. Motion Carried.
- b. PSC Order for Base Rate Increase
 - i. Proposed rate increase will include the first thousand gallons of water.
 - ii. Jimmie Tubbs made motion to propose 18% rate increase across the board, Ron Davis seconded. Motion carried.
- c. KY Lake Subdivision Project Update
 - i. About 1000' of pipe has been laid.
 - ii. Commissioner Kevin Spraggs requested to come and be taken through the area where project being done, for possible money available from The Fiscal Court.

V. New Business

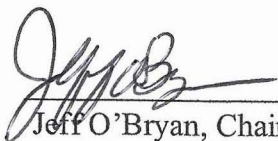
- a. Approval of June 2021 financial reports. Ricky Jones made motion to approve, Ron Davis seconded. All in favor aye, motion carried.
- b. Open Records Act & Meeting Act Revisions
 - i. Fiscal Court bylaw made awareness of changes and distributed to The District.
- c. Dump Truck
 - i. Need a replacement. The District has had current truck 7.5 years, there is an exhaust hole in the cab, holes in floorboard, muffler rusted out.
 - ii. David's opinion is that The District needs a one-ton dump truck that would have the ability to pull the boring machine and trencher.
- d. Water Plant Valve Replacement – Emergency Repair
 - i. Meeting paused for Commissioners to go out to the plant to see what is going on.
 - ii. Session resumes. Bid from Rick's Electric to repair presented with a quote of \$38575.00.
 - iii. Potentially additional \$5,000 expenses.
 - iv. Ron Davis makes motion to approve Rick's Electric bid and additional cost, Jimmy Tubbs seconded. All in favor aye, motion carried.

VI. Adjourn

- a. Jimmie Tubbs made a motion to adjourn, Ron Davis seconded. All in favor aye. Motion carried at 7:57 PM.

Recorded and transcribed by:

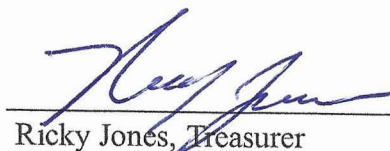
Bethany Medley



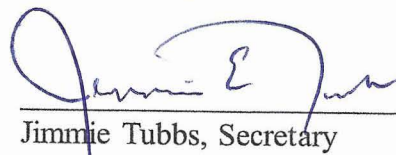
Jeff O'Bryan, Chairman

Mike Dabolt, Vice Chair

Ron Davis



Ricky Jones, Treasurer



Jimmie Tubbs, Secretary

August 24th, 2021
Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday August 24th, 2021 Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday August 24th, 2021 at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Ricky Jones. Ron Davis & Mike Dabolt absent.

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Superintendent's Report

- a. For the month of July 2021:
- i. Total of 2552 active customers
 - ii. Changed out 20 meters
 - iii. Fixed 10 leaks
 - iv. Set 5 taps
 - v. Total of 158 work orders
 - vi. 92 Locates
 - vii. Water loss is at 17.8%
 - viii. Personnel
 - 1. Bryson Gibbs passed Class 1 distribution license test.
- b. Project Update
- i. Curd Road plans have been approved. All four projects are approved. All pipe is ready.
 - ii. R&R Piping will be ready to work in approx. 2-3 weeks.

III. Old Business

- a. Approval of July 2021 Minutes. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye. Motion Carried.
- b. 2008 Sterling flatbed truck has been added to the fleet.
- c. PSC Complaint – Lawrence Wolter
- i. Case Closed in The District's Favor

IV. New Business

- a. Approval of July 2021 financial reports. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye, motion carried.
- b. Master Meter for Water Plant – Two Quotes
- i. G&C 12" - \$12,000 – Counteroffer on 12" mag meter - \$2475
 - ii. ML Johnson Mag Meter 12" - \$6000
 - iii. Ricky Jones made motion to purchase G&C 12" Mag Meter; Jimmie Tubbs seconded. All in favor aye, motion carried.

- c. Fence Quotes – Around water plant, and side to quonset hut.
 - i. Currently two quotes, will both fluctuate and bid only good for 3-5 days.
 - ii. Will research, possibly get third quote. Item tabled for now.
- d. 7563 US Hwy 68 E – Would be good opportunity to acquire property for The District if available for new well/building location.
 - i. Jeff O’Bryan will call current property owner to inquire.
- e. Kerry Darnell & Brian Travis Water Meter – 1332 Olive Creek Road.
 - i. Craig & Kim Cain had a meter set originally and sold the property.
 - ii. Mrs. Cain’s brother Brian Travis swapped the address to 1322 and ties into meter.
 - iii. Kerry Darnell has purchased property where meter was originally set, and both residences are on one meter, and customer’s have been splitting bill.
 - iv. Now Mr. Darnell wants water meter just to his residence only and to untie Mr. Travis’ from it.
 - v. Opinion of the Board is these gentlemen should set another meter, as per the Tariffs there is not to be more than one residence on one meter.
- f. Pay Raise was to be discussed in August.
 - i. With two board members absent, The Board tables discussion until all commissioners are present.
- g. Applicant – James Jeffers
 - i. Jimmie Tubbs made motion to go into executive session at 7:12pm. Ricky seconded, in favor aye, carried.
 - ii. Jimmie Tubbs made motion to go back into regular session at 7:39 pm. Ricky seconded, in favor aye, carried.
 - iii. No action taken.

V. Adjourn

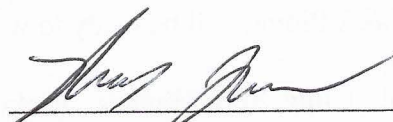
- a. Mike Dabolt made a motion to adjourn, Ron Davis seconded. All in favor aye. Motion carried at 7:39 PM.

Recorded and transcribed by:

Bethany Medley




 Jeff O’Bryan, Chairman



 Ricky Jones, Treasurer

 Mike Dabolt, Vice Chair



 Jimmie Tubbs, Secretary

 Ron Davis

September 20th, 2021
 Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday September 28th, 2021 Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday September 28th, 2021 at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Ricky Jones, Mike Dabolt, & Ron Davis

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Superintendent's Report

- a. For the month of August 2021:
 - i. Total of 2550 active customers
 - ii. Changed out 20 meters
 - iii. Fixed 11 leaks
 - iv. Set 5 taps
 - v. Total of 136 work orders
 - vi. 98 Locates
 - vii. Water loss is at 15%
- b. Project Update
 - i. Regulator was moved at KY Lake Subdivision
 - ii. Over 4500' of pipe has been laid at Brewers in 11 days' time.

III. Old Business

- a. Approval of August 2021 Minutes. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye. Motion Carried.
- b. Fencing Quotes
 - i. The District will get more quotes for tanks without fencing as well for an expense to justify rate increase.
- c. Brian Travis & Kerry Darnell Water Meter
 - i. Kip Mathis, legal counsel for The District says ultimately this is Kerry Darnell's meter and will readdress with Mr. Darnell's legal counsel.
 - ii. The Board's decision was to deem that this existing meter is owned by Kerry Darnell, and The District shall set a new residential meter tap for Brian Travis.
 - iii. Mr. Travis will be required to pay \$70 meter deposit only, as he had originally paid only \$35 service fee for his account. Mr. Darnell will be required to pay \$105, which includes both a \$70 meter deposit and \$35 service fee for his new account connected to existing meter.
 - iv. Proof of terminations on shared water lines for both gentlemen will be required. Also, after Mr. Travis' meter tap is set, The District MUST have copy of plumbing permit before meter will be installed.
 - v. The District will have legal counsel, Kip Mathis send notification of Board decision via letter to both gentleman. Action on matter will be required within 60 days of letters sent.

- vi. Mike Dabolt made motion to proceed, Jimmie Tubbs seconded. All in favor aye, motion carried.
- d. Follow Up – 7563 US Hwy 68 E, Marinna Cooper property.
 - i. Discussion of expansion and another well if this property is purchased by The District, as well as possibility of purchasing acreage next door to current property owned.
 - ii. With acreage across the creek next door, Board discussed purchasing for the purpose of sludge pump into if there is a possibility of a right of way connection.
 - iii. Mike Dabolt made motion to make and offer as discussed on both properties, Ron Davis seconded. All in favor aye, motion carried.
- e. Pay Raise
 - i. Readdressing employee salaries.
 - ii. Commissioners of the Board agree to a flat raise of \$1.00 across the board for all employees effective October 1st, 2021.
 - iii. Every year hereafter at the September Regular Meeting of The Board, pay raises will be discussed.
 - iv. Jimmie Tubbs made motion to approve, Ron Davis seconded. All in favor aye, motion carried.

IV. New Business

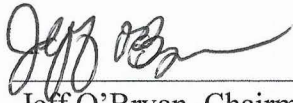
- a. Approval of August 2021 financial reports. Ricky Jones made motion to approve, Ron Davis seconded. All in favor aye, motion carried.
- b. Moving forward with expenses to justify District Rate Increase.
 - i. Fencing.
 - ii. Acquiring potential new property as discussed, with possible new well and excavating quotes.
 - iii. Repairs & upgrades to the water plant such as valves.
 - iv. Obsolete/problematic line replacement to better serve customers and reduce water loss.
 - v. Asset procurement that had previously been delayed due to budget concerns.
 - vi. Possible new personnel cost.
 - vii. New maintenance building.
- c. Permission to Close CFSB Account #5200148
 - i. Ricky Jones made motion; Jimmie Tubbs seconded. All in favor aye, motion carried.
- d. Reschedule December 2021 Regular Meeting to Monday, December 21st.
 - i. Ron Davis made motion; Ricky Jones seconded. All in favor aye, motion carried.
- e. WKRECC Antenna
 - i. Leasing space on the Aurora Tank for a receiver for meter reads at \$50/month with payment of 5 years up front.
 - ii. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye. Motion carried.

V. Adjourn

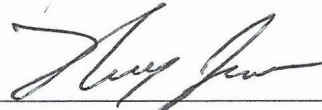
- a. Ron Davis made a motion to adjourn, Jimmie Tubbs seconded. All in favor aye. Motion carried at 8:01 PM.

Recorded and transcribed by:

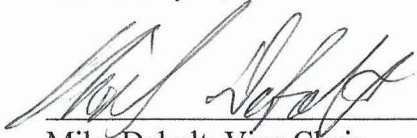
Bethany Medley



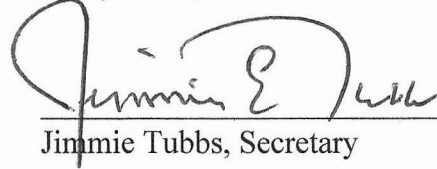
Jeff O'Bryan, Chairman



Ricky Jones, Treasurer



Mike Dabolt, Vice Chair



Jimmie Tubbs, Secretary



Ron Davis

10/20/2021

Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday October 26th, 2021, Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday October 26th, 2021 at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Ricky Jones, Mike Dabolt, & Ron Davis

Attendance: David Lovett & Jennifer Miller

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Superintendent's Report

- a. For the month of September 2021:
 - i. Total of 2563 active customers
 - ii. Changed out 3 meters
 - iii. Fixed 5 leaks
 - iv. Set 4 taps
 - v. Total of 125 work orders
 - vi. 104 Locates
 - vii. Water loss is at 15.7%
 - viii. No personnel change
- b. Project Update
 - i. Hwy 58 water line is complete, one tap has been set.

III. Old Business

- a. Approval of September 2021 Minutes. Ricky Jones made motion to approve, Ron Davis seconded. All in favor aye. Motion Carried.
- b. Purchase of New Properties – Certificate of Public Convenience & Necessity
 - i. 7563 US Hwy 68 E, Marinna Cooper property
 1. Ms. Cooper accepts verbal offer of \$190,000 for property. Getting option to buy from Kip Mathis.
 2. Mike Dabolt makes motion to purchase property for \$190,000, Ricky Jones seconded, all in favor aye. Motion carried.
 - ii. Property East of JCWD Plant owned by Jerry Pat Pendergrass
 1. Jimmie Tubbs makes motion to purchase 5 acres east of District's property from Jerry Pat Pendergrass, put on same note as 7563 US Hwy 68 E purchase. Mike Dabolt seconded, all in favor aye, motion carried.
 2. \$240,000 mortgage for both properties, Ricky Jones to call CFSB.
 - iii. Loan approval from the PSC for \$250,000 for purchase/closing costs.

IV. New Business

- a. Approval of September 2021 financial reports. Ricky Jones made motion to approve, Ron Davis seconded.
- b. Sizzlin' Sisters, 3022 Barge Island Road - Meter Requirements
 - i. According to tariff effective May 2002, a single meter can serve no more than one residential or commercial unit.

- ii. Sizzlin' Sisters called inquiring if they were to put in approx. six campers for a campground at the property, will another meter tap be required.
 - iii. Under the same business name, Jimmie Tubbs makes motion to allow Sizzlin' Sisters to continue using one 1" meter to service restaurant and six camp sites. Ron Davis seconded motion, all in favor aye. Motion carried.
- c. JCWD Sign
- i. Jennifer Miller to come up with a new design for sign in front of office/water plant.

V. **Adjourn**

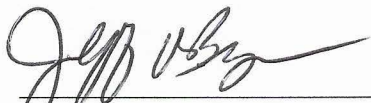
- a. Ron Davis made a motion to adjourn, Jimmie Tubbs seconded. All in favor aye. Motion carried at 7:00 PM.

Recorded by:

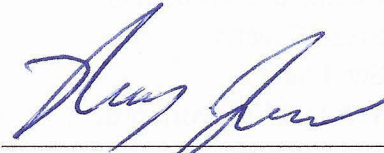
Jennifer Miller

Transcribed by:

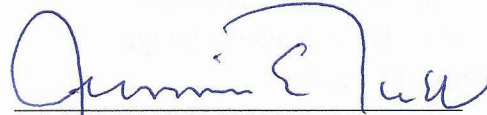
Bethany Medley



Jeff O'Bryan, Chairman



Ricky Jones, Treasurer



Jimmie Tubbs, Secretary

Mike Dabolt, Vice Chair

Ron Davis

November 10, 2021

Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday November 16th, 2021, Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday November 16th, 2021, at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, & Ricky Jones

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Superintendent's Report

- a. For the month of October 2021:
 - i. Total of 2554 active customers
 - ii. Changed out 8 meters
 - iii. Fixed 13 leaks
 - iv. Set 4 taps
 - v. Total of 149 work orders
 - vi. 80 Locates
 - vii. No personnel change
- b. Project Update
 - i. Laid ½ mile of line on Soldier Creek Road.

III. Old Business

- a. Approval of October 2021 Minutes. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye. Motion Carried.
- b. Brian Travis & Kerry Darnell Meter
 - i. Kerry Darnell has paid deposit & filled out proper paperwork. Will transfer and begin billing account as of November 22nd.
 - ii. Brian Travis has not done any of his part yet. Had thirty days from the date of letter to come fill out paperwork, November 21st.
- c. Marinna Cooper – Option Agreement – 7563 US Hwy 68 E, Benton KY
 - i. Issue \$500 check to make option to purchase agreement valid.
 - ii. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye. Motion carried.
- d. Pendergrass land
 - i. Take out of the line of credit to pay in two years.
 - ii. At next meeting with all board members present, a resolution to be drawn up to take \$50,000 out of the line of credit to purchase property on east side of the current water plant.
 - iii. Ricky Jones made a motion to have Turner Land Title Co. put description together for the 5 acres adjacent to The Water District property. Jimmie Tubbs seconded, all in favor aye. Motion carried.

IV. New Business


- a. Approval of October 2021 financial reports. Ricky Jones made motion to approve, Jimmie Tubbs seconded.

V. Adjourn

- a. Ricky Jones made a motion to adjourn, Jimmie Tubbs seconded. All in favor aye. Motion carried at 6:54 PM.

Recorded and transcribed by:

Bethany Medley



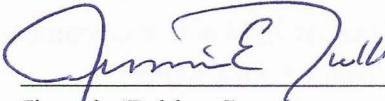
Jeff O'Bryan, Chairman



Ricky Jones, Treasurer



Mike Dabolt, Vice Chair



Jimmie Tubbs, Secretary

Ron Davis

12/20/2021

Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Monday December 20th, 2021, Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Monday December 20th, 2021, at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Mike Dabolt & Ricky Jones

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Superintendent's Report

- a. For the month of December 2021:
 - i. Total of 2558 active customers
 - ii. Changed out 12 meters
 - iii. Fixed 1 leak
 - iv. Set 1 tap
 - v. Total of 102 work orders
 - vi. 70 Locates
 - vii. No personnel change
 - viii. October Water Loss 24.1%
 - ix. November Water Loss 24.0%
- b. Project Update
 - i. Done with ¾ of laying Soldier Creek Road line.

III. Old Business

- a. Approval of November 2021 Minutes. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye, motion carried.
- b. Finance New Property – 7563 US HWY 68E
 - i. Resolution drawn up and signed to draw from line of credit to purchase property from Marinna Cooper. Jimmie Tubbs made motion to approve, Mike Dabolt seconded. All in favor aye, motion carried.

IV. New Business

- a. Approval of November 2021 financial reports. Jimmie Tubs made motion to approve, Ricky Jones seconded. All in favor aye, motion carried.
- b. Rate increase fees proposed by Rural Water.
 - i. Ricky made motion to approve to pay the Rural Water fees, Mike Dabolt seconded. All in favor aye, motion carried.
- c. Budget – 2022
 - i. Mike Dabolt made motion to approve as discussed. Jimmie Tubbs seconded the motion. All in favor aye, motion carried.

d. North Marshall – Water Billing

- i. Ricky Jones made motion to bill North Marshall Water for water JCWD is currently pumping at the same wholesale rate quoted to other municipalities, \$2.00 per thousand gallons. Mike Dabolt second motion. All in favor aye, motion carried.

e. Election of Officers

- i. The Board voted to keep Officers same, as follows:

1. Jeff O'Bryan, Chairman
2. Mike Dabolt, Vice Chair
3. Ricky Jones, Treasurer
4. Jimmie Tubbs Secretary

- ii. Mike Dabolt made motion to approve Election of Officers, Jimmie Tubbs seconded. All in favor aye, motion carried.

V. Adjourn

- a. Mike Dabolt made a motion to adjourn, Ricky Jones seconded. All in favor aye, motion carried at 6:48 PM.

Recorded and transcribed by:


Bethany Medley



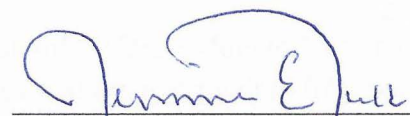
Jeff O'Bryan, Chairman



Ricky Jones, Treasurer



Mike Dabolt, Vice Chair



Jimmie Tubbs, Secretary

ABSENT

Ron Davis



Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION**

Tuesday January 25th, 2022, Regular Meeting

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday January 25th, 2022, at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Mike Dabolt, Ron Davis & Ricky Jones

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Superintendent's Report

- a. For the month of December 2021:
 - i. Total of 2563 active customers
 - ii. Changed out 1 meter
 - iii. Fixed 7 leak
 - iv. Set 3 taps
 - v. Total of 71 work orders
 - vi. 69 Locates
 - vii. December Water Loss 29.8%
 - viii. Personnel – Bryson Gibbs took and passed test for Commercial Drivers License
- b. Project Update
 - i. Soldier Creek Road line is complete.
 - ii. Will begin laying line for Treas Cemetery Road next week after meter reading is all done.
- c. 878 Bryant Road – Theft of services.
 - i. Customer's meter had been locked due to nonpayment in March of 2021. It was found in September there was usage on meter after account was closed and lock had been cut off. The meter was pulled. Went to check to see if customer was still living without water and discovered a meter in box. After searching in computer, discovered it was meter that belonged to 1072 Bryant. Called police and filed charges against Eddie Langston. Met with police at residence and gave them copies of all our work orders, pictures and bill for total water stolen, service calls & expenses. David Lovett and crew dug up tap from property. They had used over 300,000 gallons.

III. Old Business

- a. Approval of December 2021 Minutes. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye, motion carried.
- b. Darnell & Travis Meter
 - i. Letter was sent January 10th giving 30 days to have this business taken care of. If not done within the allotted time, the offer to set a meter for Mr. Travis at no cost is no longer valid, and the meter will be disconnected.

- c. North Marshall Rate
 - i. Wholesale billing rate.
 - ii. Roger Colburn, Superintendent of North Marshall Water District, recommended to purchase at a rate of \$3.40 per thousand gallons from Jonathan Creek Water District.
 - iii. Will get a letter and purchasing contract with North Marshall Water District and the Public Service Commission.
 - iv. Ricky Jones made a motion to sell water to North Marshall Water for \$3.40/ thousand gallons. Mike Dabolt seconded, all in favor aye. Motion carried.

IV. New Business

- a. Approval of December 2021 financial reports. Mike Dabolt made motion to approve, Jimmie Tubbs seconded. All in favor aye, motion carried.
- b. Closed on 7563 US Hwy 68 E Property as of January 12, 2022
 - i. Ms. Marinna Cooper was paid and given 45 days to vacate premises.
- c. Line of Credit Policy
 - i. Jimmie Tubbs made motion to change the policy requiring all board members to sign off on drawing from the line of credit to just majority vote signing. Mike Dabolt seconded. Ricky Jones opposed. Motion carried.
- d. The Board discussed getting with CFSB about having all five board members having check signing authority, as right now only four can sign checks.
- e. Capp Springs Road property
 - i. The board discussed possibly making this property a surplus and selling it.
- f. Water Tank at 962
 - i. Bryson Gibbs rolled paint on the tank and covered up the graffiti.
 - ii. Currently this tank is not in use. David Lovett proposes to tear down the tank and use it for scrap. Original owner of property where this tank is located gave permission to cut in his field if he can have the property back.
- g. Pendergrass Property
 - i. A study to be done to make sure there is no previous burial ground, wetlands, etc. before The District purchases property and digs on land.
 - ii. Jimmie Tubbs made motion to contact for a quote on having this study done. Mike Dabolt seconded motion, all in favor aye. Motion carried.

V. Adjourn

- a. Mike Dabolt made a motion to adjourn, Ron Davis seconded. All in favor aye, motion carried at 6:48 PM.

[Handwritten signature]
John, George

[Handwritten signature]
George, John

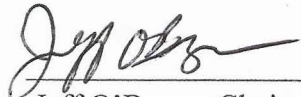
[Handwritten signature]
John, George

[Handwritten signature]
George, John

[Handwritten signature]
John, George

Recorded and transcribed by:

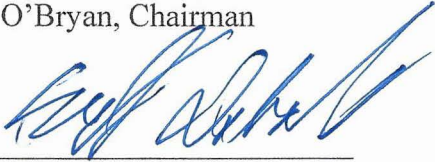
Bethany Medley



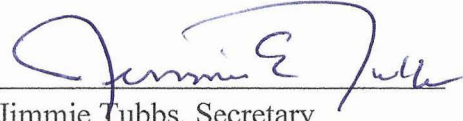
Jeff O'Bryan, Chairman



Ricky Jones, Treasurer



Mike Dabolt, Vice Chair



Jimmie Tubbs, Secretary



Ron Davis

Feb. 22, 2022

Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday February 22nd, 2022, Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday February 22nd, 2022, at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Mike Dabolt, Ron Davis & Ricky Jones

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Superintendent's Report

- a. For the month of January 2022:
 - i. Total of 2562 active customers
 - ii. Changed out 5 meters
 - iii. Fixed 3 leak
 - iv. Set 7 taps
 - v. Total of 93 work orders
 - vi. 87 Locates
 - vii. January Water Loss 29.3%
 - viii. Personnel – Hired part time employee, James Jeffers. Will be working three days a week.
- b. Project Update
 - i. Laid 1500' of line on Treas Cemetery Road.

III. Old Business

- a. Approval of January 2022 Minutes. Mike Dabolt made motion to approve, Ron Davis seconded. All in favor aye, motion carried.
- b. Darnell & Travis Meter
 - i. Mr. Darnell disconnected Mr. Travis' water line and capped off. Sent pictures.
 - ii. Mr. Travis has not come to pay any fees to set up water service.
- c. North Marshall Wholesale.
 - i. Will have Kip Mathis draw up on contract for both selling and buying.
 - ii. Will make a resolution for us to buy from NMW at the rate of \$2.50/thousand gallons, and to sell NMW water at \$3.40/thousand gallons.
 - iii. Jimmie Tubbs made motion to approve, Ricky Jones seconded. All in favor aye, motion carried.
- d. Check Signing
 - i. Will make a resolution to take Kara Wilson off and add Ron Davis on check signing authority.
 - ii. Jimmie Tubbs made a motion to approve the resolution. Mike Dabolt seconded. All in favor aye, motion carried.

- e. Pendergrass Property – Environmental Phase 1 Study
 - i. Jimmie Tubbs getting quotes of phases & detailed information to present to Mr. Pendergrass and get verbal permission.

IV. New Business


- a. Approval of January 2022 financial reports. Mike Dabolt made motion to approve, Ricky Jones seconded. All in favor aye, motion carried.
- b. Personnel Policies – Need Emergency Weather Policy and COVID 19 Policy
 - i. Inclement Weather Policy
 - In the event of inclement weather or a weather emergency, each full-time employee will be given up to three paid days off per calendar year. If unused, they will not carry over to the following year.
 - These days are to only be used when management deems it necessary to close the office due to inclement weather or when an employee is unable to report to work for their scheduled shift due to emergency weather conditions.
 - In the event office closures or emergencies exceed 3 days per calendar year, the Board of Commissioners will consider additional paid time off at their discretion.
 - ii. Coronavirus Policy - In the event an employee is diagnosed with Covid-19 or quarantined due to exposure, the following will apply:
 - All full-time employees must use any accrued paid time off hours that they have accumulated in order to be paid during their time off. If an employee exhaust all paid time off hours & still tests positive or requires quarantine, then Jonathan Creek Water District will pay 8 hours for every regularly scheduled workday missed until employee can return to work by testing negative or is released from quarantine.
 - iii. Ron Davis made motion to sign and adopt new policies as of next meeting date, Tuesday March 22, 2022. Ricky Jones seconded. All in favor aye, motion carried.
- c. 7563 Us Hwy 68 E Property – Marinna Cooper
 - i. Requested an extension to vacate. Given extension to be out by March 6th, 2022.
 - ii. Jimmie Tubbs made motion to give extension and amend the initial agreement to reflect new date. Ron Davis seconded. All in favor aye, motion carried.

V. Adjourn

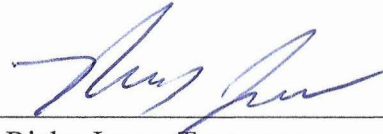
- a. Jimmie Tubbs made a motion to adjourn, Ricky Jones seconded. All in favor aye, motion carried at 7:03 PM.

Recorded and transcribed by:

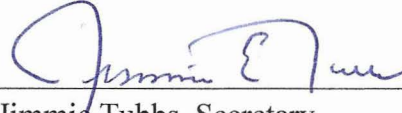
Bethany Medley



Jeff O'Bryan, Chairman



Ricky Jones, Treasurer



Jimmie Tubbs, Secretary

Mike Dabolt, Vice Chair

Ron Davis

March 22, 2022

Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday March 22nd, 2022, Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday March 22nd, 2022, at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, & Ricky Jones

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Superintendent's Report

- a. For the month of February 2022:
 - i. Total of 2562 active customers
 - ii. Changed out 24 meters
 - iii. Fixed 3 leak
 - iv. Set 10 taps
 - v. Total of 127 work orders
 - vi. 73 Locates
 - vii. February Water Loss 29%
 - viii. Personnel – No change
- b. Project Update
 - i. Line laid for Treas Cemetery Road is finished & all taps have been set.

III. Old Business

- a. Approval of February 2022 Minutes. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye, motion carried.
- b. New Policies Reviewed – COVID & Weather Policies
 - i. Ricky Jones made motion to approve implementation of new policies, Jimmie Tubbs seconded. All in favor aye. Motion Carried.
- c. Check Signing
 - i. Tabled until full board is present.
- d. Property Future Plans – 7563 US Hwy 68 E
 - i. David Lovett is getting quotes to tear down & dispose of house on the property. Has one quote already of \$8600. Will be getting two more competing bids.
 - ii. Due to a potential new well, burying all the debris is not an option.

IV. New Business

- a. Approval of February 2022 financial reports. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye, motion carried.
- b. Rate Study
 - i. Getting process started with KY Rural Water.
 - ii. Will leave projected increase at 18%.
 - iii. Jimmie Tubbs made motion to keep projected rate increase as is, and revisit in January 2025. Ricky Jones seconded, all in favor aye. Motion carried.
- c. Surplus Property – Selling, keeping, etc.
 - i. Capp Springs Road Property (approx. 1¼ acre)
 - Possibly put up for auction in the future if decided property is no longer needed. Could use that money for other projects/otherwise.
 - ii. 7563 US Hwy 68 E – Appliances, air/heating units/etc.
 - iii. No action taken until full board is present to discuss.

V. Adjourn


- a. Jimmie Tubbs made a motion to adjourn, Ricky Jones seconded. All in favor aye, motion carried at 6:30 PM.

Recorded and transcribed by:

Bethany Medley



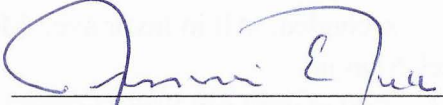
Jeff O'Bryan, Chairman



Ricky Jones, Treasurer

Absent

Mike Dabolt, Vice Chair



Jimmie Tubbs, Secretary

Absent

Ron Davis

4/26/22

Date Signed

**JONATHAN CREEK WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
Tuesday April 26th, 2022, Regular Meeting**

The Jonathan Creek Water District Board of Commissioners met in regular session on Tuesday April 26th, 2022, at the Jonathan Creek Water District Office, 7564 U.S. HWY 68 East, Benton, Kentucky.

Board Members Present: Jeff O'Bryan, Jimmie Tubbs, Ricky Jones, Mike Dabolt, & Ron Davis

Attendance: David Lovett, Jennifer Miller, & Bethany Medley

I. Call to Order

- a. Jeff O'Bryan called meeting to order at 5:30 PM.

II. Superintendent's Report

- a. For the month of March 2022:
 - i. Total of 2566 active customers
 - ii. Changed out 5 meters
 - iii. Fixed 8 leaks
 - iv. Set 6 taps
 - v. Total of 167 work orders
 - vi. 83 Locates
 - vii. March Water Loss 31%
 - viii. Personnel – No change

III. Old Business

- a. Approval of March 2022 Minutes. Jimmie Tubbs made motion to approve, Ricky Jones seconded. All in favor aye, motion carried.
- b. 7563 US Hwy 68 E Property
 - i. David has gotten three bids on tearing down the property.
 - R&M Trucking - \$8500
 - Chambers - \$9750
 - Kenneth Baker - \$15,700
 - ii. Mike Dabolt made a motion to accept lowest bid with R&M Trucking, seconded by Ron Davis. All in favor aye, motion carried.
- c. Check signing authority.
 - i. All Board require to sign amended paperwork. – Signed.
- d. Rate Increase
 - i. Rate increase will be 2% - \$.16 per thousand gallons, because The District is able to meet financial burdens at this time.
 - ii. Jimmie Tubbs makes a motion to make a prioritized list of projects with estimates to determine if The District wants to explore options for borrowing money. Mike Dabolt seconded motion, all in favor aye. Motion carried.
- e. Ricky Jones – Treasurer
 - i. Mr. Jones resigns position as Board Treasurer effective June 30, 2022.

- f. Environmental Site Assessment – Property on 68 East of current water plant.
 - i. Currently has no 911 address, but there will be one once this property is purchased.
 - ii. Findings were that there were no REC (Recognized Environmental Concern) areas found.

IV. **New Business**

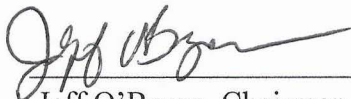
- a. Approval of March 2022 financial reports. Ricky Jones made motion to approve, Jimmie Tubbs seconded. All in favor aye, motion carried.
- b. Jimmie Tubbs makes motion to go into Executive Session, Ron Davis seconded. All in favor aye, motion carried at 6:45 PM to go into Executive Session.
 - i. Back in Regular Session at 7:00 PM with no action taken.

V. **Adjourn**

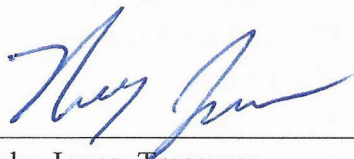
- a. Mike Dabolt made a motion to adjourn, Ron Davis seconded. All in favor aye, motion carried at 7:00 PM.

Recorded and transcribed by:


Bethany Medley



Jeff O'Bryan, Chairman

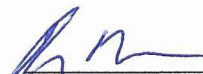


Ricky Jones, Treasurer



Mike Dabolt, Vice Chair

Jimmie Tubbs, Secretary



Ron Davis

5/24/22

Date Signed