

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING**  
**JANUARY 2, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT:           DAVID JOHNSON; BARBARA MORRIS; RONNIE ADAMS; COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; AMY PHELPS, ACCOUNTANT; RICK BOURLAND, OPERATIONS MANAGER; TERRY BOWMAN, MAGISTRATE; MIKE MCGHEE, MCGHEE ENGINEERING**

**I.     DETERMINATION OF QUORUM**

David Johnson, Treasurer, determined that there was a quorum and called the meeting to order. Ronnie Adams made a motion electing David Johnson Pro Tem Chairman for tonight's meeting. Barbara Morris seconded this motion. Then Ronnie Adams made a motion electing Barbara Morris Pro Tem Secretary for tonight's meeting. David Johnson seconded this motion. The Commission approved both of these motions.

**II.    WELCOME OF GUESTS**

Pro Tem Chairman, David Johnson, acknowledged and welcomed everyone present.

**III.   SHORT LINE EXTENSION DISCUSSION**

There were no short line extensions to discuss.

**IV.   READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. Ronnie Adams seconded the motion. The Commission approved the minutes.

**V. REPORTS/BUDGET**

**Financial Reports**

Amy Phelps presented the financial reports. The Commission reviewed the monthly financial reports. Barbara Morris made a motion to accept the financial reports. Ronnie Adams seconded the motion. The Commission approved the financial reports.

**VI. OLD BUSINESS**

**Phase VIII**

Mike McGhee provided the Commission with an update on the Phase VIII project.

**VII. NEW BUSINESS**

**Commissioner Reappointment**

James Owen informed the Commission that David Johnson and Barbara Morris have been reappointed by Steve Tribble for another four-year term.

**Budget Amendments**

James Owen presented the Commission with the amended budget. Ronnie Adams made a motion to accept the amended budget. Barbara Morris seconded the motion. The Commission approved this motion.

**Fastnet Wireless**

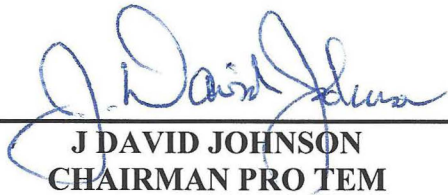
James Owen informed the Commission that he had reached out to Fastnet Wireless on their default of payment. Mike Calvin will pay their outstanding balance owed to the District and remove their equipment off of our tank by January 15, 2020.

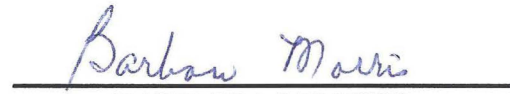
## VIII. OTHER BUSINESS

### **Antioch Tank Project Invoice**

James Owens presented the Commission with the invoice from Wet or Dry Tank Inspection & Consulting, Inc. in the amount of \$15,075.90. Barbara Morris made a motion approving the payment of this invoice. Ronnie Adams seconded this motion. The Commission approved the motion.

With no further business to discuss, Ronnie Adams moved to adjourn. Barbara Morris seconded the motion. The Commission approved the motion and stood at adjournment.

  
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**J DAVID JOHNSON**  
**CHAIRMAN PRO TEM**

  
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**BARBARA MORRIS**  
**SECRETARY PRO TEM**

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING**  
**FEBRUARY 6, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT:           DAVID JOHNSON; BARBARA MORRIS; RONNIE  
ADAMS; ASH BRUNSON; STEVE HUNT;  
COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; AMY PHELPS,  
ACCOUNTANT; RICK BOURLAND, OPERATIONS  
MANAGER; TERRY BOWMAN, MAGISTRATE;  
MARK CANSLER, MAGISTRATE; MIKE MCGHEE,  
MCGHEE ENGINEERING**

**I.     DETERMINATION OF QUORUM**

Ashbel Brunson, Chairman, determined that there was a quorum and called the meeting to order.

**II.    WELCOME OF GUESTS**

Chairman, Ashbel Brunson, acknowledged and welcomed everyone present.

**III.   SHORT LINE EXTENSION DISCUSSION**

There were no short line extensions to discuss.

**IV.   READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. Steve Hunt seconded the motion. The Commission approved the minutes.



## **V. REPORTS/BUDGET**

### **Financial Reports**

Amy Phelps presented the financial reports. The Commission reviewed the monthly financial reports. Steve Hunt made a motion to accept the financial reports. Ronnie Adams seconded the motion. The Commission approved the financial reports.

## **VI. OLD BUSINESS**

### **Phase VIII**

Mike McGhee provided the Commission with an update on the Phase VIII project. He explained that RD denied filing an extension for the project, and the District needs to close out the project. Ronnie Adams made a motion approving McGhee Engineering to submit a list of the District's expenditures to RD for reimbursement. Barbara Morris seconded this motion. The Commission approved this motion.

## **VII. NEW BUSINESS**

### **Pipe Bids**

James Owen informed the Commission that the District received three bids in response to the bid request in the newspaper for pipe. David Johnson made a motion accepting the pipe bid from Core & Main as the best bidder in the amount of \$21,599.20. Ronnie Adams seconded this motion. The Commission approved this motion.

### **Commissioner Trainings**

James Owens informed the Commissioners of the training opportunities available in 2020.

## **VIII. OTHER BUSINESS**

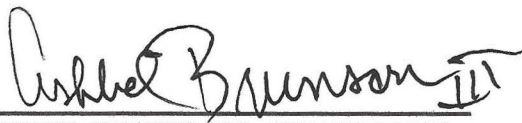
### **Annual Evaluations**

Ronnie Adams made a motion to go into closed session. David Johnson seconded the motion. The Commission approved this motion and went into closed session.

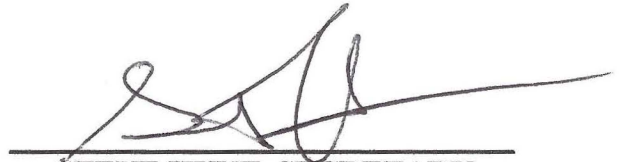
Barbara Morris made a motion to come out of closed session with no action taken. Ronnie Adams seconded the motion. The Commission approved this motion and came out of closed session with no action taken.

David Johnson made a motion that the Commission accept James Owen's recommendation as to raises for the District's employees. Ronnie Adams seconded this motion. The Commission approved this motion.

With no further business to discuss, Ronnie Adams moved to adjourn. Barbara Morris seconded the motion. The Commission approved the motion and stood at adjournment.



ASHBEL BRUNSON, CHAIRMAN



STEVE HUNT, SECRETARY

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING**  
**MARCH 5, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT:        DAVID JOHNSON; BARBARA MORRIS; RONNIE  
                     ADAMS; ASH BRUNSON; STEVE HUNT;  
                     COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; AMY  
PHELPS, ACCOUNTANT; RICK BOURLAND,  
OPERATIONS MANAGER; MIKE MCGHEE,  
MCGHEE ENGINEERING**

**I.     DETERMINATION OF QUORUM**

Ashbel Brunson, Chairman, determined that there was a quorum and called the meeting to order.

**II.    WELCOME OF GUESTS**

Chairman, Ashbel Brunson, acknowledged and welcomed everyone present.

**III.   SHORT LINE EXTENSION DISCUSSION**

There were no short line extensions to discuss.

**IV.   READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. Steve Hunt seconded the motion. The Commission approved the minutes.

**V. REPORTS/BUDGET**

**Financial Reports**

Amy Phelps presented the financial reports. The Commission reviewed the monthly financial reports. Steve Hunt made a motion to accept the financial reports. Barbara Morris seconded the motion. The Commission approved the financial reports.

**VI. OLD BUSINESS**

**Phase VIII**

Mike McGhee provided the Commission with an update on the Phase VIII project grant funds.

**VII. NEW BUSINESS**

**2019 Audit**

James Owen informed the Commission that the District's annual audit is in progress and will be presented to the Commission when it is finished.

**Operator Certification**

James Owen informed the Commission that William Bryant Clark has obtained his Class 3 Operator's License. David Johnson made a motion granting Mr. Clark a \$1.00 per hour merit raise. Ronnie Adams seconded this motion. The Commission approved this motion.

**Annual Tariff Review**

The review of the District's tariffs was tabled until the next board meeting.

**VIII. OTHER BUSINESS**

There was no other business to discuss.

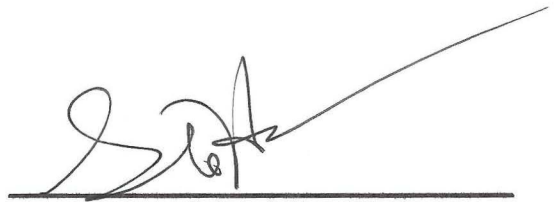


With no further business to discuss, Ronnie Adams moved to adjourn. Barbara Morris seconded the motion. The Commission approved the motion and stood at adjournment.



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ASHBEL BRUNSON, CHAIRMAN



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STEVE HUNT, SECRETARY

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING**  
**APRIL 9, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT:           DAVID JOHNSON; BARBARA MORRIS; RONNIE  
ADAMS; ASH BRUNSON; STEVE HUNT;  
COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; RICK  
BOURLAND, OPERATIONS MANAGER**

**I.    DETERMINATION OF QUORUM**

Ashbel Brunson, Chairman, determined that there was a quorum and called the meeting to order.

**II.   WELCOME OF GUESTS**

Chairman, Ashbel Brunson, acknowledged and welcomed everyone present.

**III.   SHORT LINE EXTENSION DISCUSSION**

There were no short line extensions to discuss.

**IV.   READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. Steve Hunt seconded the motion. The Commission approved the minutes.

**V. REPORTS/BUDGET**

**Financial Reports**

James Owen presented the financial reports. The Commission reviewed the monthly financial reports. Steve Hunt made a motion to accept the financial reports. Barbara Morris seconded the motion. The Commission approved the financial reports.

**VI. OLD BUSINESS**

**Phase VIII**

James Owen provided the Commission with an update on the Phase VIII project. The completion of the cleanup work for the project has been postponed due to the COVID-19 pandemic.

**Tarriff Review**

The Commission tabled the tariff review until after the COVID-19 pandemic.

**VII. NEW BUSINESS**

**Vehicle Review**

James Owen informed the Commission that the District needs to replace three service trucks this year. Due to the COVID-19 pandemic, auto manufacturers are not making vehicles due to shutdowns. The Commission suggested that Mr. Owen look at some different options.

**VIII. OTHER BUSINESS**

There was no other business to discuss.

With no further business to discuss, Ronnie Adams moved to adjourn. Barbara Morris seconded the motion. The Commission approved the motion and stood at adjournment.

  
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ASHBEL BRUNSON, CHAIRMAN

  
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STEVE HUNT, SECRETARY

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING**  
**MAY 7, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT:           DAVID JOHNSON; BARBARA MORRIS; RONNIE  
ADAMS; ASH BRUNSON; STEVE HUNT;  
COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; RICK  
BOURLAND, OPERATIONS MANAGER; AMY  
PHELPS, ACCOUNTANT**

**I.     DETERMINATION OF QUORUM**

Ashbel Brunson, Chairman, determined that there was a quorum and called the meeting to order.

**II.    WELCOME OF GUESTS**

Chairman, Ashbel Brunson, acknowledged and welcomed everyone present.

**III.   SHORT LINE EXTENSION DISCUSSION**

There were no short line extensions to discuss.

**IV.   READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. David Johnson seconded the motion. The Commission approved the minutes.



**V. REPORTS/BUDGET**

**Financial Reports**

Amy Phelps presented the financial reports. The Commission reviewed the monthly financial reports. Steve Hunt made a motion to accept the financial reports. Barbara Morris seconded the motion. The Commission approved the financial reports.

**VI. OLD BUSINESS**

**Phase VIII**

James Owens provided the Commission with a brief update.

**Vehicle Purchase**

James Owen is still inquiring about purchasing service trucks for the District. David Johnson made a motion approving the purchase of two new trucks when feasible. Steve Hunt seconded the motion. The Commission approved this motion.

**VII. NEW BUSINESS**

**Ridgehill Rd.**

James Owen informed the Commission that Johnny Oatts has requested a line extension on Ridgehill Road to service a subdivision he is constructing. Mr. Oatts will be reimbursing the District for work completed on this line extension.

**VIII. OTHER BUSINESS**

There was no other business to discuss.

With no further business to discuss, Ronnie Adams moved to adjourn. Steve Hunt seconded the motion. The Commission approved the motion and stood at adjournment.



ASHBEL BRUNSON, CHAIRMAN



STEVE HUNT, SECRETARY

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING**  
**JUNE 4, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT: DAVID JOHNSON; BARBARA MORRIS; RONNIE ADAMS; ASH BRUNSON; STEVE HUNT; COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; RICK BOURLAND, OPERATIONS MANAGER; AMY PHELPS, ACCOUNTANT; MIKE MCGHEE, MCGHEE ENGINEERING**

**I. DETERMINATION OF QUORUM**

Ashbel Brunson, Chairman, determined that there was a quorum and called the meeting to order.

**II. WELCOME OF GUESTS**

Chairman, Ashbel Brunson, acknowledged and welcomed everyone present.

**III. SHORT LINE EXTENSION DISCUSSION**

There were no short line extensions to discuss.

**IV. READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. Steve Hunt seconded the motion. The Commission approved the minutes.

**V. REPORTS/BUDGET**

**Financial Reports**

Amy Phelps presented the financial reports. The Commission reviewed the monthly financial reports. Steve Hunt made a motion to accept the financial reports. David Johnson seconded the motion. The Commission approved the financial reports.

**VI. OLD BUSINESS**

**Phase VIII**

Mike McGhee provided the Commission with a brief update.

**Vehicle Purchase**

The purchase of the two new service trucks was put on hold due to the COVID-19 pandemic and vehicle availability.

**VII. NEW BUSINESS**

**Training**

James Owen informed the Commission that there are several online courses available to obtain training hours due to the COVID-19 pandemic.

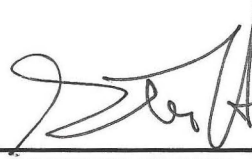
**VIII. OTHER BUSINESS**

There was no other business to discuss.

With no further business to discuss, Ronnie Adams moved to adjourn. Barbara Morris seconded the motion. The Commission approved the motion and stood at adjournment.



ASHBEL BRUNSON, CHAIRMAN



STEVE HUNT, SECRETARY

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING**  
**JULY 2, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT:        DAVID JOHNSON; BARBARA MORRIS; RONNIE  
                     ADAMS; ASH BRUNSON; STEVE HUNT;  
                     COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; RICK  
BOURLAND, OPERATIONS MANAGER; AMY  
PHELPS, ACCOUNTANT; ANNA GENTRY,  
DUIGUID, GENTRY, & ASSOCIATES, P.S.C.**

**I.     DETERMINATION OF QUORUM**

Ashbel Brunson, Chairman, determined that there was a quorum and called the meeting to order.

**II.    WELCOME OF GUESTS**

Chairman, Ashbel Brunson, acknowledged and welcomed everyone present.

**III.   SHORT LINE EXTENSION DISCUSSION**

There were no short line extensions to discuss.

**IV.   READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. Ronnie Adams seconded the motion. The Commission approved the minutes.



## **V. REPORTS/BUDGET**

### **Financial Reports**

Amy Phelps presented the financial reports. The Commission reviewed the monthly financial reports. Steve Hunt made a motion to accept the financial reports. Barbara Morris seconded the motion. The Commission approved the financial reports.

### **2019 Audit Report**

Anna Gentry with Duguid, Gentry, and Associates, presented the 2019 audit. Mrs. Gentry expressed her pleasure on how smooth the audit process was for her staff and expressed that their opinion was a clean opinion and that was what everyone wanted. Barbara Morris made a motion accepting the audit as presented. Steve Hunt seconded the motion. The Commission approved the motion.

## **VI. OLD BUSINESS**

### **Phase VIII**

James Owen provided the Commission with a brief update on the Phase VIII project. David Johnson made a motion requesting Jack Lackey to prepare a letter to Horsley Construction addressing their default by abandoning the project. Ronnie Adams seconded the motion. The Commission approved the motion.

## **VII. NEW BUSINESS**

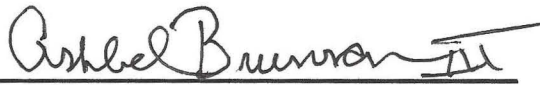
### **Policy Manual**

The Commission decided that any changes to the District's policies pertaining to paid leave are tabled until October when the handbook is reviewed.

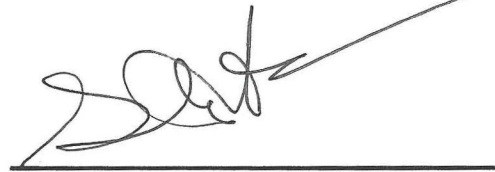
## **VIII. OTHER BUSINESS**

There was no other business to discuss.

With no further business to discuss, Ronnie Adams moved to adjourn. Steve Hunt seconded the motion. The Commission approved the motion and stood at adjournment.



ASHBEL BRUNSON, CHAIRMAN



STEVE HUNT, SECRETARY

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING (done virtually)**  
**AUGUST 6, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT:        DAVID JOHNSON; BARBARA MORRIS; RONNIE  
                     ADAMS; ASH BRUNSON; STEVE HUNT;  
                     COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; RICK  
BOURLAND, OPERATIONS MANAGER; AMY  
PHELPS, ACCOUNTANT; MIKE MCGHEE,  
MCGHEE ENGINEERING**

**I.     DETERMINATION OF QUORUM**

Ashbel Brunson, Chairman, determined that there was a quorum and called the meeting to order.

**II.    WELCOME OF GUESTS**

Chairman, Ashbel Brunson, acknowledged and welcomed everyone present.

**III.   SHORT LINE EXTENSION DISCUSSION**

There were no short line extensions to discuss.

**IV.   READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. David Johnson seconded the motion. The Commission approved the minutes.

## **V. REPORTS/BUDGET**

### **Financial Reports**

Amy Phelps presented the financial reports. The Commission reviewed the monthly financial reports. Ronnie Adams made a motion to accept the financial reports. Barbara Morris seconded the motion. The Commission approved the financial reports.

## **VI. OLD BUSINESS**

### **Phase VIII**

Mike McGhee provided the Commission with a brief update on the Phase VIII project. David Johnson made a motion giving Mike McGhee permission to mail the default letter prepared by Jack Lackey to Horsley Construction giving them fourteen days to respond. Barbara Morris seconded the motion. The Commission approved the motion.

## **VII. NEW BUSINESS**

### **Bond Refinance**

Steve Hunt made a motion that David Johnson sign both documents that Raymond James needs to refinance the bond. Barbara Morris seconded the motion. The Commission approved the motion.

### **Voting Delegate KRWA**

David Johnson made a motion appointing Ash Brunson to be the voting delegate for KRWA. Steve Hunt seconded the motion. The Commission approved the motion.

### **Commissioner Training**


James Owen informed the Commission that there is a one-day Commissioner training on August 27, 2020.



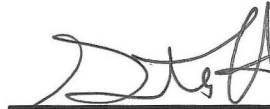
**VIII. OTHER BUSINESS**

There was no other business to discuss.

With no further business to discuss, Ronnie Adams moved to adjourn. Steve Hunt seconded the motion. The Commission approved the motion and stood at adjournment.



ASHBEL BRUNSON, CHAIRMAN



STEVE HUNT, SECRETARY

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING (done virtually)**  
**SEPTEMBER 3, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT:           DAVID JOHNSON; BARBARA MORRIS; RONNIE  
ADAMS; ASH BRUNSON; STEVE HUNT;  
COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; RICK  
BOURLAND, OPERATIONS MANAGER; AMY  
PHELPS, ACCOUNTANT; MIKE MCGHEE, MCGHEE  
ENGINEERING**

**I.     DETERMINATION OF QUORUM**

Ashbel Brunson, Chairman, determined that there was a quorum and called the meeting to order.

**II.    WELCOME OF GUESTS**

Chairman, Ashbel Brunson, acknowledged and welcomed everyone present.

**III.   SHORT LINE EXTENSION DISCUSSION**

**North Ridge Road**

James Owen informed the Commission that Johnny Oatts has approached the District about a line extension on North Ridge Road. Steve Hunt made a motion approving this line extension pending easements are obtained. David Johnson seconded this motion. The Commission approved this motion.

**IV.   READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. Steve Hunt seconded the motion. The Commission approved the minutes.

**V. REPORTS/BUDGET**

**Financial Reports**

Amy Phelps presented the financial reports. The Commission reviewed the monthly financial reports. Steve Hunt made a motion to accept the financial reports. Barbara Morris seconded the motion. The Commission approved the financial reports.

**VI. OLD BUSINESS**

**Phase VIII**

Mike McGhee provided the Commission with a brief update on the Phase VIII project. Steve Hunt made a motion giving Mike McGhee permission to bid out the remainder of work needed to complete the project, pending the District's legal counsel's approval. David Johnson seconded the motion. The Commission approved the motion.

**VII. NEW BUSINESS**

**Vehicles**

James Owen informed the Commission that he had received truck bids. Ronnie Adams made a motion to purchase two trucks. Steve Hunt seconded the motion. The Commission approved the motion.

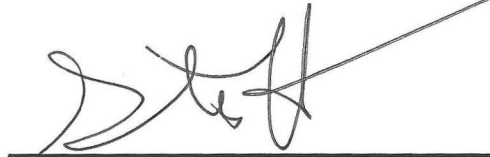
**VIII. OTHER BUSINESS**

There was no other business to discuss.

With no further business to discuss, Ronnie Adams moved to adjourn. Barbara Morris seconded the motion. The Commission approved the motion and stood at adjournment.



ASHBEL BRUNSON, CHAIRMAN



STEVE HUNT, SECRETARY

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING (done virtually)**  
**OCTOBER 1, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT:           DAVID JOHNSON; BARBARA MORRIS; RONNIE  
ADAMS; ASH BRUNSON; STEVE HUNT;  
COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; RICKY  
BOURLAND, OPERATIONS MANAGER**

**I.    DETERMINATION OF QUORUM**

Ashbel Brunson, Chairman, determined that there was a quorum and called the meeting to order.

**II.   WELCOME OF GUESTS**

Chairman, Ashbel Brunson, acknowledged and welcomed everyone present.

**III. SHORT LINE EXTENSION DISCUSSION**

**Wayne Hunt Road**

James Owen informed the Commission that Johnny Murphy has approached the District about a line extension on Wayne Hunt Road. Ronnie Adams made a motion approving this line extension pending easements are obtained. Steve Hunt seconded this motion. The Commission approved this motion.

**IV.   READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. Steve Hunt seconded the motion. The Commission approved the minutes.



## **V. REPORTS/BUDGET**

### **Financial Reports**

James Owen presented the financial reports. The Commission reviewed the monthly financial reports. Steve Hunt made a motion to accept the financial reports. Barbara Morris seconded the motion. The Commission approved the financial reports.

## **VI. OLD BUSINESS**

### **Phase VIII**

James Owen provided the Commission with a brief update on the Phase VIII project. The Commission discussed different options available to the District to get the cleanup work finished for the project.

### **Vehicles**

James Owen informed the Commission that he had received truck bids. Ronnie Adams made a motion to purchase two trucks from Wildcat Chevrolet as the best bidder. Steve Hunt seconded the motion. The Commission approved the motion.

## **VII. NEW BUSINESS**

### **Bond Refinance**

James Owen informed the Commission that Raymond James Financial had sold and refinanced the District's bond with a savings to the District on September 30, 2020. The PSC approved the bond sale with the stipulation that the District must submit a base rate review to the PSC by September 30, 2021.

### **Net Pension Liability**

James Owen mentioned that the District may wish to consider a special bank account to fund the net pension liability should this item continue to appear on the annual audit.

## **VIII. OTHER BUSINESS**

### **Annual Employee Policy Review**

The Commission will review the District's current policy manual and make any changes at the next board meeting.

### **Annual Meeting – Christmas Dinner**

The Commission decided to cancel this year's Christmas dinner at Oakland Manor due to the Covid-19 pandemic. Bonus checks will be provided to the District's employees in place of the annual meet the Commissioner meeting.

### **Employee Review**

James Owen recommended that the District grant Thomas Rader a merit raise of 50 cents on the hour. The Commission granted this merit raise.

With no further business to discuss, Ronnie Adams moved to adjourn. Barbara Morris seconded the motion. The Commission approved the motion and stood at adjournment.



ASHBEL BRUNSON, CHAIRMAN



STEVE HUNT, SECRETARY

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING (done virtually)**  
**NOVEMBER 1, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT: DAVID JOHNSON; BARBARA MORRIS; RONNIE ADAMS; ASH BRUNSON; STEVE HUNT; COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; RICKY BOURLAND, OPERATIONS MANAGER; AMY PHELPS, ACCOUNTANT; MIKE MCGHEE, MCGHEE ENGINEERING**

**I. DETERMINATION OF QUORUM**

Ashbel Brunson, Chairman, determined that there was a quorum and called the meeting to order.

**II. WELCOME OF GUESTS**

Chairman, Ashbel Brunson, acknowledged and welcomed everyone present.

**III. SHORT LINE EXTENSION DISCUSSION**

**Foster Lane**

The line extension on Foster Lane was table until the next board meeting.

**IV. READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. David Johnson seconded the motion. The Commission approved the minutes.

## **V. REPORTS/BUDGET**

### **Financial Reports**

Amy Phelps presented the financial reports. The Commission reviewed the monthly financial reports. Steve Hunt made a motion to accept the financial reports. Barbara Morris seconded the motion. The Commission approved the financial reports.

## **VI. OLD BUSINESS**

### **Phase VIII**

Mike McGhee provided the Commission with a brief update on the Phase VIII project. The Commission discussed different options available to the District to get the cleanup work finished for the project.

### **Vehicles**

James Owen informed the Commission that the two new trucks that the District purchased from Wildcat Chevrolet have arrived.

### **Annual Employee Policy Review**

James Owen requested that the Commission change the holidays observed for the District. Barbara Morris made a motion to observe Martin Luther King Jr. day instead of President's Day. Ronnie Adams seconded this motion. The Commission approved this motion.

## **VII. NEW BUSINESS**

### **Surplus Property**

Steve Hunt made a motion to sell the District's surplus trucks. Barbara Morris seconded the motion. The Commission approved the motion.

## **VIII. OTHER BUSINESS**

There was no other business to discuss.



With no further business to discuss, Steve Hunt moved to adjourn. David Johnson seconded the motion. The Commission approved the motion and stood at adjournment.

Handwritten signature of Ashbel Brunson in cursive script.

**ASHBEL BRUNSON, CHAIRMAN**

Handwritten signature of Steve Hunt in cursive script, with a long horizontal line extending to the right.

**STEVE HUNT, SECRETARY**

**MINUTES**  
**THE CHRISTIAN COUNTY WATER DISTRICT**  
**REGULAR MONTHLY MEETING (conducted virtually)**  
**DECEMBER 3, 2020**  
**6:00 P.M.**  
**1940 DAWSON SPRINGS ROAD**  
**HOPKINSVILLE, KY 42240**

**PRESENT: DAVID JOHNSON; BARBARA MORRIS; RONNIE ADAMS; ASH BRUNSON; STEVE HUNT; COMMISSIONERS**

**JAMES OWEN, GENERAL MANAGER; RICKY BOURLAND, OPERATIONS MANAGER; AMY PHELPS, ACCOUNTANT**

**I. DETERMINATION OF QUORUM**

Ashbel Brunson, Chairman, determined that there was a quorum and called the meeting to order.

**II. WELCOME OF GUESTS**

Chairman, Ashbel Brunson, acknowledged and welcomed everyone present.

**III. SHORT LINE EXTENSION DISCUSSION**

**Foster Lane**

The line extension on Foster Lane was tabled until the next board meeting.

**No Outlet Road**

The line extension on No Outlet Road was tabled until the next board meeting.

**IV. READING OF THE MINUTES**

The Commission reviewed the minutes from the previous month's meeting. Barbara Morris made a motion to accept the minutes and dispense with the reading of those minutes. Ronnie Adams seconded the motion. The Commission approved the minutes.

**V. REPORTS/BUDGET**

**Financial Reports**

Amy Phelps presented the financial reports. The Commission reviewed the monthly financial reports. Steve Hunt made a motion to accept the financial reports. Barbara Morris seconded the motion. The Commission approved the financial reports.

**VI. OLD BUSINESS**

**Phase VIII**

James Owen provided the Commission with a brief update on the Phase VIII project.

**VII. NEW BUSINESS**

**2021 Budgets**

James Owen presented the Commission with the 2021 budgets for Kentucky Department of Local Government and Rural Development. David Johnson made a motion approving these budgets for submittal. Barbara Morris seconded the motion. The Commission approved the motion.

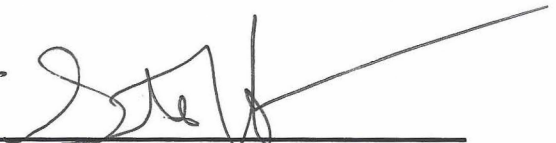
**VIII. OTHER BUSINESS**

There was no other business to discuss.

With no further business to discuss, Ronnie Adams moved to adjourn. Steve Hunt seconded the motion. The Commission approved the motion and stood at adjournment.



ASHBEL BRUNSON, CHAIRMAN



STEVE HUNT, SECRETARY