

# City of Jackson, Kentucky

## MINUTES

Of the Regular Council Meeting  
Held Thursday, January 21, 2021 @ 5:30 P.M.  
At City Hall Council Chambers  
Also streamed on Facebook Live

Council Participating: Mildred Rogers-Roberts, Jason Hall, Harold Deaton, Rich Buntin, Kelsey Sebastian, and Steve McIntosh.

Others Participating: Mayor Laura W. Thomas, City Treasurer Beth Miller, Police Captain Elvis Noble, Police Chief Brian Haddix, Fire Chief Chase Deaton, and City Attorney Bruce Herald.

### OPENING MEETING

Mayor Thomas called the meeting to order at 5:30 p.m., welcomed all including new council members, and asked everyone to stand for the Pledge of Allegiance and prayer.

### APPROVAL OF MINUTES

Motion was made by Buntin and seconded by Roberts to accept the Minutes as submitted. Upon call for vote, all voted in favor. Mayor declared the motion passed.

### APPROVAL OF BILLS & REPORTS

Motion to accept the Bills and Reports as presented was made by Roberts seconded by Hall. Upon call for vote, all voted in favor. Mayor declared the motion passed.

### WATER & SEWER UPDATES

Mayor asked all to review the Engineering Report that was provided from Nesbitt Engineering in their monthly packet and asked if there were any questions. Steve McIntosh asked if anyone knew the status of the HWY 15 widening project. Mayor reported that she thinks they may be behind due to COVID, and that they are probably still in the right of way phase. Mayor thought construction was at least 3 or 4 years out.

### OTHER CITY UPDATES

Chief Haddix had no new updates at this time. Chief Deaton reported JFD was approved through USDA for the side-by-side rescue vehicle. Deaton also reminded everyone of the Fire Wise grant project that involves signage to better identify locations for emergency responders. The Chief also asked Council if there was an ordinance regarding cleanup after a building has been damaged by fire or other disaster. The Mayor and City Attorney agreed to research the subject. The Mayor also noted that USDA had approved the grant for two new police cruisers, and that was great news.

The Mayor reported that we haven't heard anything from USDA on the garbage truck grant, but as of now both garbage trucks are running. Mayor thanked the street crew for keeping the ice and snow off our streets. The Mayor let everyone know that the audit for end of year 06.30.20 is complete and available for everyone to view. She would like to have a Zoom work session for Council to ask questions of the auditor. KLC continues to work on the comprehensive plan, and the Mayor would like feedback on the goals and objectives for the plan.

OLD BUSINESS

None

NEW BUSINESS

1. Resolution #012121 authorizing the signing of a contract for administrative services with KRADD for the KIA sewer rehabilitation project:  
The City qualifies to receive \$1,017,000 through the Clean Water State Revolving Fund. This will be a KIA project that is a low interest rate loan with 50% loan forgiveness. KRADD will provide administration services for the funds. Rich Buntin made a motion to pass resolution #012121. Mildred Roberts seconded. Upon call for a vote, all voted yes, and motion passed.
2. Adopt KLC model policy regarding response to resistance:  
Mayor discussed need to update the Jackson Police Department's policy to include KLC model policy for response to resistance. If approved, Police Chief Haddix said that all officers would be trained in the new policy and would acknowledge an understanding of the policy.  
Motion was made by Steve McIntosh to adopt the KLC model policy once all officers have been trained. Roberts seconded, all voted yes, and motion passed.

COUNCIL COMMENTS

Mildred thanked JPD for following up on a nuisance complaint at Railroad Street and said Captain Noble handled it very respectfully and that the property owner has made improvements. She reminded folks to contribute to the blessing box at Douthitt Park and said Patsy Clair and others with the Hunger Alliance are working to distribute food boxes from the Quicksand Fire Department on February 6. Mildred was happy to report that Rose Wolfe was doing better, and she passed condolences to Angie Combs for the loss of her mother-in-law. Mildred still wants the City to find somewhere to paint a blue line in the road to support our police, and she let folks know that she is working with KRADD to get information regarding businesses that closed due to COVID.

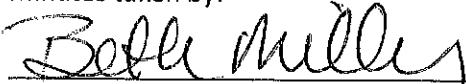
Jason expressed appreciation to JPD for their work. He also expressed condolences to Angie and Rich for the recent deaths in their families. Harold had nothing new to report. Rich mentioned that he would like to see JPD get golf carts to use in the downtown area. Rich also would like someone to address the water problem behind the Senior Center. Rich said that he hopes that folks working to get food to the needy will collaborate with each other and not duplicate efforts. Rich has agreed to be the Pride Coordinator for the City, and he has plans to do PSA's regarding littering and other projects.

Kelsey is happy to join the City Council and is looking forward to working with everyone. Steve McIntosh said he wished the BC Fiscal Court would keep the grass cut at the Industrial Building and suggested we may need to cite them with a nuisance violation. Steve is concerned about littering in the area and wants the City to enforce the littering laws.

ADJOURNMENT


With no other business on the agenda and no questions from audience, McIntosh made a motion to adjourn. Mildred seconded and with all in favor, the meeting adjourned at 6:11 p.m.

Minutes taken by:



Beth Miller, Treasurer

Approved by:



Laura Thomas, Mayor

Minutes  
Of the Special Called Meeting  
Held Friday, February 5, 2021 @ 4:00 p.m.  
Via Zoom due to Covid Restrictions

Council Present: Hall, Buntin, Sebastian, McIntosh and Roberts (On Speaker Phone)  
Council Absent: Deaton

Also Present: Mayor Thomas, Clerk Combs , Treasurer Miller, Attorney Herald, Jennifer McIntosh (KRADD), Paul Nesbitt and Matt Steen (Nesbitt Engineering)

Mayor called the special meeting to order at 4:00 p.m. and Matt Steen stated the purpose for the Special Called Meeting was for the city to agree to the change order and sign the contract for the bid received from Clay Pipeline from 1.5 million to 1.7 million dollars for the Downtown Waterline Project. (The CDBG grant award was for the maximum amount of 1.5 million dollars but did not include withholding funds for contingencies). The total amount of the bid to be accepted is \$ 1,731,324.00. Upon call for vote, all voted in favor. Mayor declared the motion passed.

Motion to adjourn the meeting was made by McIntosh seconded by Roberts. Upon call for vote, all voted in favor. The meeting adjourned at 4:20 p.m.

Submitted by:

  
\_\_\_\_\_  
Angie Combs, Clerk

Approved by:

  
\_\_\_\_\_  
Laura Thomas, Mayor

**CITY OF JACKSON  
333 BROADWAY ST.  
JACKSON, KENTUCKY 41339  
LAURA THOMAS, MAYOR**

**MINUTES**

Of the Regular Council Meeting  
Held Thursday, February 18, 2021 @ 5:30 p.m.  
Via Zoom Due to Inclement Weather

Council Present: Jason Hall, Harold Deaton, Rich Buntin, Steve McIntosh, Mildred Roberts and Kelsey Sebastian

Others Present: Mayor Laura W. Thomas, City Attorney Herald, City Clerk Combs, Treasurer Miller, Police Chief Haddix and Fire Chief Deaton

Community Member: Brandon Gross

WELCOME/PLEDGE AND PRAYER

Mayor Thomas called the regular council meeting to order at 5:30 p.m. she welcomed everyone, asked all to recite the pledge of allegiance and to pause for a moment of prayer and reflection.

APPROVAL OF MINUTES

Motion was made by Hall seconded by Buntin to accept the minutes in packet which included the January 21<sup>st</sup> and February 5 meetings. Upon call for vote, all voted in favor. Mayor declared the motion passed.

APPROVAL OF BILLS & REPORTS

Motion to accept the Bills and Reports as presented was made by Hall and seconded by Buntin. Upon call for vote, all voted in favor. Mayor declared the motion passed.

WATER & SEWER/ UPDATES-PAUL NESBITT

Contracts have been executed on the Downtown Waterline Replacement Project. The contractor plans to begin work when the weather breaks, and this project should be completed within 6 to 7 months. Funding has been approved on the Sewer Rehab Project, which is a 50% grant and 50% loan from KIA. The project will include sewer line repairs and replacement as well as a design study of future needs. Nesbitt will work with KYTC during the widening on KY 15 to plan for any utilities that have to be moved. KYTC will pay for what needs to be moved. AML has verbally committed to funding the Barge waterline project. Other projects are being planned for when future funding is available. Mayor told Council that the monthly report from Nesbitt will be e mailed to them after the meeting.

### OTHER CITY UPDATES

Bobbie Bryant and Tad Long with KLC told all that a draft of the Goals and Objectives of the City's Comprehensive Plan has been completed. There are 8 other sections to complete including Plan Use & Economic Analysis and Demographics, this meeting is to see if there are any questions concerning this first portion of the plan, they are now working on the Strategic Plan and would like to have a meeting in April for Council review. The new Zoning Ordinance is almost finished, the Council needs to read through this and share any information that they have on the Community Facilities portion. Mayor will follow up with a work session. The goal is to have the Comprehensive Plan totally completed by June 30<sup>th</sup>. Bobbie and Tad thanked everyone for assistance in this process.

Chief Deaton stated that funding from USDA has been secured for a command vehicle.

Chief Haddix stated all was going well and his department is waiting on several grants to move forward.

The Park Concession Stand Project is moving forward, and it has been almost 2 years in the making.

The street department has used more salt in the first snow than all winter last year. The city received on truck load of salt and has also had to purchase a load from KY Dept. of Highways.

The sanitation truck has not been able to run regularly due to the inclement weather, and they continue to do the best they can during these circumstances.

Mayor told all she has had compliments on all departments out helping others and braving this bad weather and she is proud of them and the hard work they have done.

### OLD BUSINESS

There was no old business to discuss.

### NEW BUSINESS

- a. COVID Emergency Sick Leave Policy -Mayor explained that the Federal Government Sick leave policy for COVID paid leave expired on December 31<sup>st</sup>, 2020. She has researched with KLC and other cities to see what they are doing. The proposed Municipal order will extend an amount up to 80 hours paid COVID Emergency Sick Leave if the Council agrees. Municipal Order #02182 would be retroactive to January 1, 2021 and would expire March 31, 2021. Motion was made by Deaton seconded by McIntosh. Upon call for vote, all voted in favor. Mayor declared the Municipal Order passed.
- b. Other-None

### COUNCIL COMMENTS

Hall – Congratulated the Mayor and bookkeepers on a great audit he had received.

Buntin – Had no comments at this time.

Sebastian -Commended the street crew keeping the sidewalks clean along with others that helped and hopes the weather clears soon.

Deaton – Told all he plans on getting his COVID vaccine at Juniper Health and encouraged others to do so. Mayor heard Walgreens is supposed to receive COVID vaccines as well. She commended the work of the Breathitt Health Department during the pandemic and giving the COVID vaccines.

Roberts-Also encouraged all to get their COVID vaccine. She is currently on 3 different lists to receive one. She commended all police, fire, street and sanitation departments for their work during this bad weather and asked all to respect them and their jobs.

McIntosh asked that the sanitation truck run an extra day to get things caught back up when the weather permits. Behind the flower shop the dumpster was full and boxes were blowing everywhere and hopefully an extra pick up will help alleviate the problem. Mayor agreed that an extra pickup would be helpful and told all that the county has not been able to get the cardboard to recycle during this bad weather. She reminded all that the city picks up garbage that is in bags in trash cans and in dumpsters and the workers do not pick up anything laying on the ground.

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

ADJOURNMENT

Motion to adjourn the meeting was made by McIntosh seconded by Roberts. Upon call for vote, all voted in favor. The meeting adjourned at 6:07 P.M.

Submitted By:

Angie Combs  
Angie Combs, City Clerk

Approved By:

Laura Thomas  
Laura Thomas, Mayor

**CITY OF JACKSON  
333 BROADWAY ST.  
JACKSON, KENTUCKY 41339  
LAURA THOMAS, MAYOR**

**MINUTES**

Of the Regular Council Meeting

Held Thursday, March 18, 2021 @ 5:30 p.m.

Social Distancing Observed due to Covid-19 Regulations

Council Present: Jason Hall, Harold Deaton, Rich Buntin, Steve McIntosh, and Kelsey Sebastian

Council Absent: Mildred Roberts (Due to Illness)

Others Present: Mayor Laura W. Thomas, City Attorney Herald, City Clerk Combs, Treasurer Miller, Police Chief Haddix and Fire Chief Deaton

Community Members: Arch Sebastian, JFD, Joshua Howard, JFD, Paul Nesbitt, Nesbitt Engineering Charles Noble, Asst. Chief JFD and family

WELCOME/PLEDGE AND PRAYER

Mayor Thomas called the regular council meeting to order at 5:30 p.m. she welcomed everyone, asked all to recite the pledge of allegiance and to pause for a moment of prayer and reflection.

APPROVAL OF MINUTES

Motion was made by Buntin seconded by Deaton to accept the minutes as submitted. Upon call for vote, all voted in favor. Mayor declared the motion passed.

APPROVAL OF BILLS & REPORTS

Motion to accept the Bills and Reports as presented was made by Hall and seconded by Sebastian. Upon call for vote, all voted in favor. Mayor declared the motion passed.

WATER & SEWER/ UPDATES-PAUL NESBITT-ENGINEERING REPORT

**Waterline Replacement Phase 1** – construction has started with a good contractor doing the work.

**Jackson Sewer Rehabilitation** – Funding is being secured and will be a KIA grant/loan, KIA has approved funding. Sewer Rehab design is proceeding as well as the system I & I study where the worst areas are located.

**Jackson Lakeside Water & Sewer Extensions**- Construction has been completed, Proceeding with project closeout.

**Ky 15 Road Improvements – Highway Project** -Coordinating city utilities with the highway design, KYTC ROW design should be completed soon.

**Barge Creek Waterline Extension**- Funding is being requested from AML (they have had budget cuts).

Rejuvenate Jackson-ARC funding application has been submitted.  
Water Treatment Plant Upgrades-ARC funding application has been submitted.  
Future Project Profiles. Nesbitt Engineering is always developing future projects for the city.

#### OTHER CITY UPDATES

Tad Long and Bobby Bryant from KLC sent an update on the Comprehensive Plan for the City of Jackson: This past month they have:

**Forwarded several sections of the required narrative for the planning commission and city council to review.**

**Continued to research, write and update remaining sections.**

**Begun to develop recommendations and strategies for each section.**

Next Steps:

**Continue to conduct additional interviews during the next few months by phone and onsite as needed.**

**Complete the first draft of each section of the Comprehensive Plan to include strategic recommendations.**

They are on schedule to deliver draft sections of the plan and to complete the entire plan as promised.

**Fire Department** – Chief Deaton told all that during the flood event on March 1<sup>st</sup>, a vehicle was swept away by flood water in front of Snowden Branch on Quicksand Road, inside were Virgil and Penny McIntosh, two firemen jumped in the water and rescued them. He and Mayor Thomas then presented Assistant Chief Charles Noble and Firefighter Joshua Howard the Life Saving Award from the City of Jackson. This special honor is bestowed on these brave men who saved lives.

**Police Department** – Chief Haddix stated that his department is still waiting on grant funding on several projects.

**Sanitation Department**-A new garbage truck is desperately needed, city is waiting on a grant to come through for purchase of a new one.

**Parks & Recreation Department** -The recent flooding damaged both parks and they are working hard to get everything is back in good condition.

Mayor thanked all departments and all volunteers for their efforts during the flooding event and stated her heart goes out to all that lost their homes, especially city employees. She reminded all to get their Covid 19 vaccinations.

#### OLD BUSINESS

KLC update on Comprehensive Plan mentioned earlier.

We are behind on the Budgeting Process, the Mayor will follow up with a Work Session.

#### NEW BUSINESS

**\*Approval of Nesbitt Engineering Inc. as the engineering firm for The Jackson Water Plant Upgrade Project based on review committee selection** – Motion was made by McIntosh seconded by Buntin. Upon call for vote, all voted in favor. Mayor declared the motion passed.

**\*Approval of Nesbitt Engineering, Inc. as the engineering firm for the North Jackson Water Treatment/Water Improvements Project based on the review committee selection** –

Motion was made by McIntosh seconded by Deaton. Upon call for vote, all voted in favor. Mayor declared the motion passed.



**\*Approval of Carman Landscape Architecture as the firm for the Rejuvenate Jackson Project based on the review committee selection-** This is a multi-phase Streetscape/Sidewalk Plan. Motion was made by Sebastian seconded by Deaton. Upon call for vote, all voted in favor. Mayor declared the motion passed.

**\*Approval of Nesbitt Engineering, Inc. as the engineering firm for the Jackson Sewer Rehabilitation Phase 2 project based on the review committee selection-** Motion was made by McIntosh seconded by Buntin. Upon call for vote, all voted in favor. Mayor declared the motion passed.

**\*Approval of Pay Request for the Downtown Waterline Project-** Motion was made by Hall seconded by McIntosh. Upon call for vote, all voted in favor. Mayor declared the motion passed.

#### COUNCIL COMMENTS

**Hall** – Commended city employees and all who came out to help during the recent flood. He also asked about the floodplain permit flyers that were passed out to all in the flood areas. Mayor told all that this was required of the city due to the city being in the National Floodplain Management Program.

**Buntin** – Asked that a letter from the Mayor and Council be sent to each large organization that has helped the city during the flood, Mayor agrees this should be done. He asked if the problem with the embankment eroding causing the river and lake to meet has been fixed or would be when the widening of Highway 15 takes place, and if the problem with the flood gate has been resolved. Mayor stated she has been told by KYTC the embankment problem has been fixed temporarily and will be permanently fixed when the road widens, and per KYTC the flood gate was in proper working order, it was just a very unusual flooding situation. As the PRIDE Coordinator, he told all that there will be a public service announcement asking residents of Jackson to volunteer their services to clean a specific area for an entire year hoping it will make a real impact in the clean up of our community, contact him for clean up items such as gloves and bags. He asked if adding Sewer services for the Panbowl Lake area was included in a plan for future development and was told not at this time, but a Project Profile could be drawn up and added later. It was also mentioned that the flood had washed up the boat dock and road signs that need to be put back in place. He gave an update on Virgil and Penny McIntosh who were rescued by the fire department, they are both doing ok with Penny having the complication of pneumonia.

**Sebastian** -Asked how the street funding was spent and told all that “Speed Limit” and “One Way” signs need to be purchased as she has witnessed vehicles speeding and going the wrong way downtown. Mayor will check to see if we have these in stock or they need to be ordered.

**Deaton** – Talked about erosion that each flood does to Sycamore Street and what could be done, in which the Army Corp of Engineers would have to be involved and give an answer to that problem.

**McIntosh**-Commended Council Member Buntin for his efforts for personally picking up garbage in the 1812 Panbowl Lake Area. He is thankful that there is a dump area for flood victims to take their garbage. He said that Charles Noble and Joshua Howard are true heroes for rescuing Virgil and Penny McIntosh who were trapped in the flood waters, he commended all who helped during the flood and all organizations that pulled together to help our community. He asked the possibility of the garbage where the flood gates are, be cleaned and kept clean as no one takes responsibility for them, looking bad as garbage being located in the trees behind Walgreens.

#### COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

ADJOURNMENT

Motion to adjourn the meeting was made by McIntosh seconded by Deaton. Upon call for vote, all voted in favor. The meeting adjourned at 6:12 P.M.

Submitted By:

Angie Combs  
Angie Combs, City Clerk

Approved By:

Laura Thomas  
Laura Thomas, Mayor

**CITY OF JACKSON  
333 BROADWAY ST.  
JACKSON, KENTUCKY 41339  
LAURA THOMAS, MAYOR**

**MINUTES**

Of the Regular Council Meeting  
Held Thursday, April 15, 2021 @ 5:30 p.m.  
Social Distancing Observed due to Covid-19 Regulations

Council Present: Jason Hall, Harold Deaton, Steve McIntosh, Mildred Roberts and Kelsey Sebastian

Council Absent: Rich Buntin

Others Present: Mayor Laura W. Thomas, City Clerk Combs, Treasurer Miller, Police Chief Haddix and Fred Neace (New Police Officer)

Community Members: Paul Nesbitt, Nesbitt Engineering

WELCOME/OPEN MEETING

Mayor Thomas called the regular council meeting to order at 5:30 p.m. she welcomed everyone, asked all to recite the pledge of allegiance and to pause for a moment of prayer or reflection.

APPROVAL OF MINUTES

Motion was made by Roberts seconded by Deaton to accept the minutes as submitted. Upon call for vote, all voted in favor. Mayor declared the motion passed.

APPROVAL OF BILLS & REPORTS

Motion to accept the Bills and Reports as presented was made by Roberts and seconded by Deaton. Upon call for vote, all voted in favor. Mayor declared the motion passed.

WATER & SEWER/ UPDATES-PAUL NESBITT-ENGINEERING REPORT

**Waterline Replacement Phase 1** – The contractors have mapped out the system and will be sawing the street next week getting ready for waterline replacement.

**Ky 15 Road Improvements – Highway Project** -The state has sent plans for review and the city is fortunate to have new lines in this area.

OTHER CITY UPDATES

**Police Department** – Police Chief Brian Haddix introduced Officer Fred Neace the newest member of the department, he has been with the Hazard Police Department for 2 years, everyone welcomed him. The final paperwork has been turned in on the Police Cruisers and also waiting to hear back from other grants.

**Fire Department**—The final paperwork has been turned in for the training grants as well as a Homeland Security Grant.

**Sanitation Department** – The city has been saving reserve funds for a match on a new garbage truck, USDA should decide within the next two weeks if the grant will be awarded. The old truck would be converted into a work/dump truck.

**Street Department**- Buying equipment to replace what was destroyed by the Fire/Flood, waiting on insurance to reimburse costs and working to get caught up on what needs to be done.

**Parks** – Mayor commended the workers at the park for getting it back into shape after the flood, soccer has started and it is good to see people being able to use the park again.

She then thanked all departments for a job well done.

### OLD BUSINESS

KLC is scheduling a Public Hearing concerning the Goals and Objectives for the Comprehensive Plan, this is one of the next steps necessary to move forward with the plan.

### NEW BUSINESS

- Approval of Municipal Road Aid Resolution # 041521 for the 2021/2022 Fiscal Year – Motion by Roberts seconded by McIntosh. Upon call for vote, all voted in favor. Mayor declared the Resolution passed.
- Approval of Homeland Security Grant Resolution # 041521A for the Fire Department (Rescue Boat) – Motion by Roberts seconded by Sebastian. Upon call for vote, all voted in favor. Mayor declared the Resolution passed.
- Approval of Homeland Security Grant Resolution # 041521B for the Police Department (Thermal Imaging Camera/Drone) – Motion by McIntosh seconded by Roberts. Upon call for vote, all voted in favor. Mayor declared the Resolution passed.
- Approval of Pay Request # 5 – Downtown Waterline Project (\$113,695.71) – Motion by Roberts seconded by Sebastian. Upon call for vote, all voted in favor. Mayor declared the motion passed.

### COUNCIL COMMENTS

**Roberts** – Commended all city workers and recognized the fantastic job all Police, Fire and Rescue workers did during the recent flooding event. She also told everyone that the Chamber of Commerce would meet in person in June at Kelsey's. She asked the Mayor the status of the Honey Festival, in which Mayor told all that there would be a Honey Festival this year following social distancing guidelines, a board has been established and the next meeting will be May 4<sup>th</sup> at 5:30 at City Hall, she encouraged everyone to attend. Roberts apologized she couldn't help more people during the flood, she has PTSD from her own home being flooded. Roberts commended the Mayor on a job well done during the recent flooding. Mayor stated she had good support and volunteers from the community to help.

**Hall** – Welcomed Officer Neace to the Police Department.

**Sebastian** -Stated she would like to see a sign on the Driver License Regulations Office Building across the street from her restaurant, people come in there asking for directions and it needs to be clearly marked. Mayor will contact them, and mention complaints she has had concerning friendliness there. The One Way signs mentioned last meeting are up, but new clearer signs placed in plain view will be added and painted on the street as well.

**Deaton** –KRCC needs to cut the grass on the property owned on Sycamore Street, they need to be reminded every year.

**McIntosh**-Told all the bushes at Wendy's need to be trimmed in order to see oncoming traffic. Mayor will get with them on this issue.

**Mayor**- Stated that the Wall or Fort around the Thacker Grigsby site is just a barrier and will not remain, there have been several complaints concerning this wall.

There was discussion on placing a new Welcome to Jackson sign as you come off the new road at the old Ashland Station on Highway 15. This will be incorporated into the new Comprehensive Plan for Jackson.

COMMENTS FROM THE AUDIENCE

Mackie Richardson asked that the Breathitt County War Memorial be cleaned, Mayor told him it is on Court House grounds and said the city would be willing to help with whatever needs to be done.

ADJOURNMENT

Motion to adjourn the meeting was made by McIntosh seconded by Roberts. Upon call for vote, all voted in favor. The meeting adjourned at 6:07 P.M.

Submitted By:

Angie Combs  
Angie Combs, City Clerk

Approved By:

Laura W. Thomas  
Laura Thomas, Mayor

CITY OF JACKSON  
333 BROADWAY STREET  
JACKSON, KENTUCKY 41339  
LAURA W. THOMAS, MAYOR

## Minutes

Bid Opening – New Sanitation Truck  
Held Friday, May 7, 2021 @ 10:00 a.m.  
At City Hall- Mayor's Office

Present: Mayor Laura W. Thomas, Clerk Angie Combs and Larry Riddle, Municipal Equipment Representative

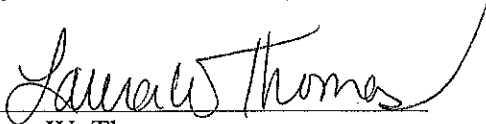
Mayor called the meeting to order, stated that the advertisement for bids was in the local paper as required, she then opened the one and only bid the city received from Municipal Equipment in the amount of \$194,480.00 for a new Sanitation Truck. Mayor will contact USDA concerning accepting this bid and the next procedure in this grant process. Mr. Riddle stated his company will work on getting the truck equipped and ready for delivery.

There being no further business, the meeting adjourned at 10:10 a.m.

Submitted By:



Angie Combs, City Clerk  
City of Jackson, Kentucky



Laura W. Thomas  
City of Jackson, Kentucky

**CITY OF JACKSON  
333 BROADWAY ST.  
JACKSON, KENTUCKY 41339  
LAURA THOMAS, MAYOR**

**MINUTES**

Of the Regular Council Meeting

Held Thursday, May 20, 2021 @ 5:30 p.m.

Social Distancing Observed due to Covid-19 Regulations

Council Present: Jason Hall, Harold Deaton, Steve McIntosh, Mildred Roberts, Kelsey Sebastian and Rich Buntin

Others Present: Mayor Laura W. Thomas, City Clerk Combs, Treasurer Miller, Police Chief Haddix and Attorney Herald

Guests: Paul Nesbitt, Nesbitt Engineering; Tad Long, KLC and Alex Sergent, KLC

WELCOME/OPEN MEETING

Mayor Thomas called the regular council meeting to order at 5:30 p.m. She welcomed everyone, and asked all to stand for the pledge of allegiance and to pause for a moment of prayer or reflection.

APPROVAL OF MINUTES

Motion was made by Roberts seconded by Deaton to accept the minutes as submitted. Upon call for vote, all voted in favor. Mayor declared the motion passed.

APPROVAL OF BILLS & REPORTS

Motion to accept the Bills and Reports upon discussion was made by Roberts and seconded by Sebastian. Upon call for vote, all voted in favor. Mayor declared the motion passed. Council Member McIntosh asked about the substantial check written to Jackson Window and Siding, and this was for the Land and Water Conservation Grant (50%/50% match) for the Concession Building at Douthitt Park. He also asked about the amount paid for Turner Lawn Care, which was for work done after the flood in order to have everything cleaned up as quickly as possible due to city not having enough manpower to do so.

WATER & SEWER/ UPDATES-PAUL NESBITT-ENGINEERING REPORT

**Waterline Replacement Phase 1** – Downtown is messy but progress is being made.

**Sewer Rehab** – Lower Main Street flow design is part of this project and we are waiting for KIA release of funds to get started.

**KY 15** – New water and sewer lines are being relocated at no expense to the city.

Currently working on **Water Intake** and **Sewer Plant** needs, plans to address water intake problems and wastewater plant problems.

#### OTHER CITY UPDATES

**Police Department** – Two new cruisers have been approved from USDA, this will be 25% match from the city with USDA paying 75%. Also approved is the renovation of an Emergency Services Building, which is a substantial grant of 75% USDA and 25% city match as well. The fire department will continue to have the fire truck at station 2. The Gym for the police and fire departments is almost completed. Council Member McIntosh asked about surplus police cruisers, which can be donated to another department or sold by sealed bids.

**Sanitation Department** – USDA approved a new Sanitation Truck which is desperately needed. The truck costs \$195,000.00, this grant is 75% USDA -25% city match as well.

**Street Department**- Due to flooding they lost their maintenance shed and all of their equipment and tools. Insurance will cover most of the loss. A new tractor has been ordered and most of the equipment has been replaced.

**Parks** – Mayor stated the Troy Gentry Foundation presented a check to the city for \$10,000.00 to be used at the park. All were grateful for this wonderful donation to be used for flood relief efforts.

Mayor reminded all of the Memorial Day Ceremony Friday, May 28<sup>th</sup> at 12:00 Noon. The Horse Trail Ride is this weekend and the Canoe Trip from Douthitt Park to the Martha Lane Collins Bridge is June 5<sup>th</sup>. Carman Architects will submit a plan for Rejuvenate Jackson Project and there are three grant funding sources we are applying for.

The Honey Festival Committee is meeting to get things underway, and Karen Griffith is the Chair this year.

There are continued complaints of cats on Lakeside, she asked everyone to spay and neuter their cats or folks can sponsor a cat. Aspire Appalachia has rescued over 400 cats since January.

#### OLD BUSINESS

**Approval of Goals & Objectives Section of Comprehensive Plan** – Tad Long with KLC explained this plan. Motion to approve this section of the Comprehensive Plan was made by Hall and seconded by Roberts. Upon call for vote, all voted in favor. Mayor declared the motion passed. (Note: Mr. Long told all that due to some zoning issues the complete plan will not be ready by June 30<sup>th</sup> as previously thought).

#### NEW BUSINESS

**Approval of the 1<sup>st</sup> Reading of FY 21/22 Budget Ordinance # 052021** -Motion to approve the 1<sup>st</sup> Reading of the FY 21/22 Budget Ordinance # 052021 was made by Hall and seconded by McIntosh. Upon call for vote, all voted in favor. Mayor declared the motion passed. Note: Most City departments stayed the same with the Water and Sewer Budgets lowering this year. Also, this Budget does not reflect Rescue Act Funds which have been approved.

**Approval of Resolution #052021A to Reserve 50% of Matching Funds for LWCF Grant**-Motion to approve this Resolution was made by Sebastian and seconded by Deaton. Upon call for vote, all voted in favor. Mayor declared the Resolution passed.

**Approval of Pay Requisition # 6 Downtown Waterline Project**-Motion to approve this request in the amount of \$ 125,494.01 was made by Roberts seconded by McIntosh. Upon call for vote, all voted in favor. Mayor declared the motion passed.

**Approval of Lakeside Final Close Out Pay Request**- Motion to approve this request in the amount of \$98,981.54 was made by McIntosh seconded by Roberts. Upon call for vote, all voted in favor. Mayor declared the motion passed.



### COUNCIL COMMENTS

**Roberts** – Commended Buntin on the Senior Citizens Center always being clean and looking nice. She stated the flood dump site is closed but people are dumping outside the gate, making a mess. As Chair of the Chamber of Commerce she told all the chamber is back on schedule with monthly meetings.

**Hall** – Congratulated the graduating classes at each school and wished them the best.

**Sebastian** -Upon discussion, made the motion to change the Quarterly Occupational Tax Date Due to the 30<sup>th</sup> of the month from the current 15<sup>th</sup> of the month, due to easier bookkeeping which was seconded by McIntosh. Upon call for vote, all voted in favor. Mayor declared the motion passed.

**Deaton** –Asked that a letter be sent to an abandoned property owner on Railroad Street as a nuisance to that area. Mayor will get this done.

**McIntosh**-Made it known that when it is time for resurfacing the roads, the company last year did not do a good job in his opinion, and asked for someone else to be chosen. He wanted everyone to know he was not tearing down the Jackson Inn, only a portion that was in need of repair. He is considering putting RV lots in this space.

**Buntin**-told all that April is the month when PRIDE asks residents to choose an area in their community to clean up for an entire year, he has had some response to this request and hopes for more in the city. The Senior Citizens Center may open back up by the end of July, two air filtration systems FDA and NASA approved 99.9% effective in killing viruses, have been purchased. New windows with screens and painted railings are a few more things being done. He thanked the city for the donation they receive each year. There are more items in need of repair such as the wall out front by the fire department is collapsing and there are bats in the ceiling.

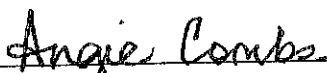
### COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

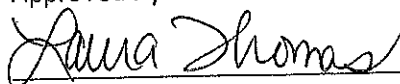
### ADJOURNMENT

Motion to adjourn the meeting was made by McIntosh seconded by Sebastian. Upon call for vote, all voted in favor. The meeting adjourned at 6:10 P.M.

Submitted By:

  
\_\_\_\_\_  
Angie Combs, City Clerk

Approved By:

  
\_\_\_\_\_  
Laura Thomas, Mayor

**CITY OF JACKSON  
333 BROADWAY ST.  
JACKSON, KENTUCKY 41339  
LAURA THOMAS, MAYOR**

**MINUTES**

Of the Regular Council Meeting  
Held Thursday, June 17, 2021 @ 5:30 p.m.  
At City Hall Council Chambers

Council Present: Jason Hall, Harold Deaton, Mildred Roberts, Kelsey Sebastian and Rich Buntin

Council Absent: Steve McIntosh

Others Present: Mayor Laura W. Thomas, City Clerk Combs, Treasurer Miller, Captain Noble, Fire Chief Deaton and Attorney Herald

WELCOME/OPEN MEETING

Mayor Thomas called the regular council meeting to order at 5:30 p.m. She welcomed everyone, asked all to recite the pledge of allegiance and to pause for a moment of prayer or reflection.

APPROVAL OF MINUTES

Motion was made by Roberts seconded by Buntin to accept the minutes as submitted. Upon call for vote, all voted in favor. Mayor declared the motion passed.

APPROVAL OF BILLS & REPORTS

Motion to accept the Bills and Reports as submitted was made by Roberts and seconded by Deaton. Upon call for vote, all voted in favor. Mayor declared the motion passed.

Council Member Deaton asked about how funding from the Tourism Tax was spent. Mayor told all the tax was used to fund our parks system and that 10% goes to the Tourism Board. Mayor wished the board had enough to fund a full-time position for tourism development. Mayor told all it would be wonderful to have someone paid to help with Tourism activities.

WATER & SEWER/ UPDATES

Mayor told all the city is waiting on release of funds for the KIA sewer project. The Sewer Plant has been fined from the Division of Water (Environmental Cabinet) the city is working on recommended improvements.

OTHER CITY UPDATES

Fire Department – The flagpole at Station 1 has been painted, and new garage doors installed and to be finished next week.

Street Department – Received a new pressure washer from a Wal Mart donation.

Police Department-The 2 police cruisers will be in at any time. Captain Elvis Noble has hit a milestone in his career, he has been with the Police Department 24 years.

Sanitation Department-The new garbage truck came which was 75% funded by a USDA grant. The old truck has a water pump that has gone out and will be repaired to use as a backup.

Mayor told all that the city does have a hefty bank account but a lot of money is dedicated to the city's share of existing projects. USDA confirmed funding of the new police station project, which will pay 75% of the \$600,000.00 it will take to renovate the fire department building on Broadway.

Mayor said she had contact information about the house on Railroad Street and will sent out a nuisance violation.

#### OLD BUSINESS

- Second Reading and Adoption of FY 21/22 Budget Ordinance # 052021 – Motion was made by Roberts seconded by Hall. Upon call for vote, all voted in favor. Mayor declared the Budget Ordinance passed.

#### NEW BUSINESS

- Appoint New Member to Tourism Board – Rose Wolfe resigned due to pursuing other interests. Mayor recommended Jackie Howard Robinson, owner of Kudzue Boutique, Rockin R and the new Snow Zone, to replace the open seat . After being contacted, she stated she was excited and wanted to serve on the board. All approved of this recommendation.
- Parking Structure Project (Murals)-Mayor would like permission to beautify our community by participating in a program to involve local artists, schools, etc.to paint murals on the parking structure. Motion was made by Roberts seconded by Sebastian to approve this beautification project. Upon call for vote, all voted in favor. Mayor declared the motion passed.
- Downtown Waterline Project Pay Request # 7 – Motion to approve this pay request for \$100,105.78 was made by Hall seconded by Roberts. Upon call for vote, all voted in favor. Mayor declared the motion passed.

#### COUNCIL COMMENTS

Buntin – Told all the Breathitt County Senior Citizens Center will open July 12<sup>th</sup>. He mentioned the beautification work that had been done outside the center and hopes the adjoining alleyway will be among the new murals or paint the existing one. He congratulated Council Member Hall for getting hired as a teacher at Jackson City School.

Hall – Sent his condolences to the family of Alfred Douglas Turner, who was a former Council Member for many years, he was an asset to the community and will be missed. He also expressed his gratitude for being hired at Jackson City School, all wished him well.

Deaton -No comments at this time.

Sebastian- No comments at this time.

Roberts- Commended Colin Jordan from the Water Department who came promptly and fixed a water problem. She commended Buntin, Griffith and Noble for their beautification projects around town and commended the Mayor as well. She is also glad that Kelsey's is back open for business.

Mayor told all that the Water Department gets negative comments sometimes and she wanted to commend them for their hard work and dedication. The men are always trying to get the water back on as quickly as possible.

Roberts said she has never called any department of the city who hasn't responded quickly and the office workers are just great.

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

ADJOURNMENT

Motion to adjourn the meeting was made by Buntin seconded by Roberts. Upon call for vote, all voted in favor. The meeting adjourned at 6:00 P.M.

Submitted By:

Angie Combs  
Angie Combs, City Clerk

Approved By:

Laura Thomas  
Laura Thomas, Mayor

# City of Jackson, Kentucky

## MINUTES

Of the Regular Council Meeting  
Held Thursday, July 15, 2021 @ 5:30 P.M.  
At City Hall Council Chambers  
Also streamed on Facebook Live

Council Participating: Jason Hall, Harold Deaton, Rich Buntin, Kelsey Sebastian, and Steve McIntosh.  
Council Absent: Mildred Rogers-Roberts

Others Participating: Mayor Laura W. Thomas, City Treasurer Beth Miller, Fire Chief Chase Deaton, Assistant Fire Chief Charles Noble, Paul Nesbitt (Nesbitt Engineering), Jennifer McIntosh (KRADD), Arch Sebastian (JFD).

### OPENING MEETING

Mayor Thomas called the meeting to order shortly after 5:30 p.m., welcomed all and asked everyone to stand for the Pledge of Allegiance and prayer or moment of reflection.

### APPROVAL OF MINUTES

Motion was made by Hall and seconded by Buntin to accept the Minutes as submitted. Upon call for vote, all voted in favor, and motion passed.

### APPROVAL OF BILLS & REPORTS

The mayor brought attention to the financial reports and said that she needs to work with the clerks and treasurer to do a better job coding expenses to department accounts. She noted that we will be voting to amend the previous year's budget to balance that budget and reset the department budgets. The Motion to accept the Bills and Reports as presented was made by Sebastian and seconded by Deaton. Upon call for vote, all voted in favor, and motion passed.

### WATER & SEWER UPDATES

The mayor introduced Paul Nesbitt and thanked him and his crew as well as Clay Pipeline for their good work on the waterline replacement project. She noted that even though the project has left a temporary mess in the streets, the contractors were quick to respond to problems caused by heavy rains. Mr. Nesbitt reported that the sewer rehab study is finished, and the plans have been sent to Frankfort for approval. Nesbitt also reported the downtown waterline replacement project is going well but moving slow due to unidentified gas lines and water lines they keep finding, and the project deadline will need to be extended. Nesbitt continues to work with KYTC on utility work along proposed widening of HWY 15. The mayor asked Nesbitt to help clarify descriptions on old annexation ordinances in order to meet state mapping requirements and also to help with specs for a generator to run the water plant (FEMA grant).

### OTHER CITY UPDATES

The mayor asked everyone if there were questions related to the department reports in their packets. She noted the new concession stand/press box/bathroom looks good at Douthitt Park thanks to grants from LWCF and Kiwanis.

## OLD BUSINESS

The mayor discussed the contract with KLC to develop an up-to-date comprehensive plan. As part of this process, we discovered that some of the old annexation ordinances were not mappable, and the mayor asked Nesbitt to help "clean-up" the annexations. This will require passing a resolution at some point to clarify the previous ordinances and creating digital files to meet requirement of KY SOS office.

Other updates noted that the Senior Center had opened back up this week. The Heritage Fair had been well attended, and the mayor thanked all involved for their hard work. She had received many positive comments regarding the fireworks. The Honey Festival committee continues to prepare for the 2021 festival, and all is going well.

## NEW BUSINESS

### **1. Amend FY20/21-Budget Transfers**

There was discussion regarding the need to amend the 20/21 budget to balance the accounts and move forward with the new year budget. Motion by Hall and seconded by Sebastian for Treasurer Miller to amend the budget to reflect year end balances. All voted in favor and motion passed.

### **2. FEMA Resolution #071521-Appoint Designated Agent**

The current FEMA disaster requires a resolution designating an agent to represent the City. Rich Buntin made the motion to pass the resolution naming City Clerk Angie Combs as the designated representative. Deaton seconded, all voted aye, and motion passed.

### **3. Downtown Waterline Project Pay Request #8**

Motion made by McIntosh and seconded by Hall to pay request #8, \$178,547.77, on the downtown waterline project. All voted in favor and motion passed.

### **4. Request for Approval to Advertise for Bids on New Fire Engine**

Chief Deaton and Assistant Chief Noble reported to the Council that the 2017 engine is not best suited for our city, and they gave several examples of why it is not user friendly. While this truck still has a good value and can be sold, JPD would like to solicit bids for a new engine that is designed specifically for the needs of Jackson and our service area. JFD estimates value of the 2017 engine to be around \$180,000, and they estimate a new engine that would meet all our specifications would be around \$500,000, and it would likely take a year to get the truck. The 2017 engine was brought to the meeting, and firemen encouraged Council members to go out to the truck after the meeting to get a better idea of their concerns. Hall and McIntosh expressed hopes that JFD could acquire grants to help with a new truck, and Council discussed using the Reserve account as well. Motion by Hall and seconded by Buntin to solicit bids for a new fire engine with the understanding that bids do not have to be accepted if the project is deemed financially unfeasible. All voted in favor and motion passed.

## COUNCIL COMMENTS

Steve McIntosh was concerned that his dumpster at the Jackson Inn was not being completed emptied, and mayor said she would let the sanitation department know. He mentioned that a guest had stayed at the Jackson Inn that was paddle boarding from Letcher County to the Ohio River. Steve wants us to take advantage of tourism opportunities on the river, and he also voiced concern about trash along the river. Steve asked about the airport getting federal funds, and mayor noted that was for a specific drainage project and could not be used for everyday maintenance. Steve also noted the boat ramp at Douthitt Park needed some attention. Steve asked about why Watts-Caney Fire Department was staying at the Jackson Fire Department, and Chief Deaton said it is a trial situation and that W-C goes on runs with JFD,

and it has been beneficial. Steve asked why some employees got more of a raise than others, and the mayor reported that some received a higher raise in order to get them in the correct pay scale for the job they are doing.

Harold Deaton asked if the City had received any of the American Rescue Funds yet. The mayor reported the City has not. Rich reported the Senior Center opened but they have lost around 24 members.

Jason wondered why we couldn't go ahead and blacktop where they are putting in the new waterlines. Mr. Nesbitt said that we must connect the residents and test the line before they can blacktop. Jason said the fireworks were good, and he asked if we could pass rules about when people can shoot fireworks. The mayor said we can pass an ordinance regarding fireworks. Jason suggested that we do a pole on Facebook to get some suggestions. Jason said Cherry Street is looking good, but he thinks we could do some improvements in the parking structure. He wondered why the community garden was gone, and the mayor said it wasn't used the last season and was overgrown with weeds, so she asked employees to take it out and clean up the lot. Jason wanted everyone to remember Ann Jett who passed away recently and had served on City Council for many years.

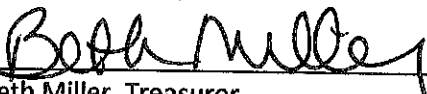
Kelsey said the committees are working hard to plan the Honey Festival, and she hopes people will volunteer to help. The mayor said we will have two large tents in the same area as previous years and the music and food booths will be in the same location as 2019.

Steve asked why the Council members need to run every two years while other offices are every four years. The mayor said that is by KRS statute and not a local decision.


#### ADJOURNMENT

With no other business on the agenda and no questions from audience, McIntosh made a motion to adjourn. Deaton seconded and with all in favor, the meeting adjourned.

Minutes taken by:

  
Beth Miller, Treasurer

Approved by:

  
Laura Thomas, Mayor