

EXHIBIT O

**GRAYSON COUNTY WATER DISTRICT
EMPLOYEE WAGES/SALARIES AND HOURS WORKED**

Job Title	Current Pay Rate	2020 Pay Rate	Pay Type	Regular Hours	Overtime Hours	Total Hours
Seasonal Part-time Employee	\$ 11.00	\$ 11.00	Hourly	90.25	-	90.25
Cashier	\$ 16.60	\$ 16.23	Hourly	2,096.00	-	2,096.00
Customer Service Representative	\$ 28.06	\$ 27.68	Hourly	2,096.00	-	2,096.00
Director of Finance and Administration	\$ 1,636.48	\$ 1,613.87	Salary	2,096.00	-	2,096.00
Meter Reader	\$ 21.01	\$ 19.94	Hourly	2,096.00	113.00	2,209.00
Water Quality Tech	\$ 25.33	\$ 24.33	Hourly	2,096.00	125.00	2,221.00
Water Quality/Metering Coordinator	\$ 31.40	\$ 30.29	Hourly	2,096.00	154.00	2,250.00
Distribution Laborer	\$ 19.66	\$ 18.88	Hourly	2,096.00	174.50	2,270.50
Distribution Operator	\$ 23.35	\$ 22.25	Hourly	2,096.00	177.50	2,273.50
Service Technician	\$ 30.91	\$ 30.49	Hourly	2,096.00	225.00	2,321.00
Distribution Supervisor	\$ 31.40	\$ 30.29	Hourly	2,096.00	106.00	2,202.00
Water Treatment Plant Operator	\$ 26.97	\$ 26.60	Hourly	2,096.00	147.00	2,243.00
Water Treatment Plant Lead Operator	\$ 29.25	\$ 28.85	Hourly	2,096.00	73.00	2,169.00
Water Treatment Plant Chief Operator	\$ 36.48	\$ 35.98	Hourly	2,096.00	67.00	2,163.00
Manager	\$ 2,547.29	\$ 2,512.13	Salary	2,096.00	-	2,096.00
				29,434.25	1,362.00	30,796.25

Grayson County Water District
Employee Payroll Breakdown by Employee
2017 - 2020

Distribution Operator

	2017	2018	2019	2020
Annual Leave	1,560.00	2,765.80	1,395.43	-
Birthday	160.56	169.04	176.24	-
Holiday	1,133.36	1,507.92	511.04	-
Hourly	36,610.95	38,690.35	6,239.21	-
Overtime	2,762.30	5,647.75	846.46	-
Sick	684.74	422.60	881.20	-
UnitedWay	164.08	274.69	-	-
Incentive	1,948.98	2,021.72	-	-
Standby	1,680.00	2,020.00	270.00	-
Total	\$ 46,704.97	\$ 53,519.87	\$ 10,319.58	\$ -

Cashier

	2017	2018	2019	2020
Annual Leave	-	605.28	1,322.40	1,303.17
Birthday	-	106.16	108.64	129.84
Holiday	396.48	922.88	992.64	1,269.28
Hourly	12,818.19	24,757.36	25,725.02	31,719.56
Overtime	158.02	104.29	-	-
Sick	-	338.40	661.14	284.04
UnitedWay	37.17	61.95	106.16	244.56
Incentive	500.00	1,242.05	1,153.02	1,500.60
Standby	-	-	-	-
Total	\$ 13,909.86	\$ 28,138.37	\$ 30,069.02	\$ 36,451.05

Water Treatment Plant Lead Operator

	2017	2018	2019	2020
Annual Leave	1,368.46	2,738.70	2,638.35	3,923.61
Birthday	199.52	200.80	205.92	230.80
Holiday	1,383.68	1,808.00	1,844.00	2,258.24
Hourly	45,382.10	47,768.50	48,901.11	56,427.04
Overtime	3,086.56	5,355.78	3,088.83	3,716.95
Sick	199.52	-	77.22	216.38
UnitedWay	199.52	201.28	205.92	230.80
Incentive	2,472.48	2,459.64	2,518.92	2,557.90
Standby	-	-	-	-
Total	\$ 54,291.84	\$ 60,532.70	\$ 59,480.27	\$ 69,561.72

Water Treatment Plant Chief Operator

	2017	2018	2019	2020
Annual Leave	4,031.51	6,738.95	5,618.71	4,790.13
Birthday	274.16	276.64	283.04	287.84
Holiday	1,901.36	2,484.80	2,534.56	2,868.80
Hourly	61,072.38	65,319.07	64,470.94	70,207.76
Overtime	1,932.49	4,299.94	4,086.43	2,968.37
Sick	222.76	172.90	796.05	935.48
UnitedWay	268.24	276.64	283.04	287.84
Incentive	3,025.28	3,164.76	3,250.39	3,442.25
Standby	-	-	-	-
Total	\$ 72,728.18	\$ 82,733.70	\$ 81,323.16	\$ 85,788.47

Customer Service Representative

	2017	2018	2019	2020
Annual Leave	2,696.37	3,191.28	3,116.69	2,365.72
Birthday	210.96	212.88	217.76	221.44
Holiday	1,463.04	1,912.08	1,950.08	2,207.04
Hourly	47,192.63	49,760.57	49,938.41	53,850.60
Overtime	197.80	219.56	-	-
Sick	171.41	39.92	1,128.11	885.76
UnitedWay	206.40	212.88	217.76	221.44
Incentive	2,634.96	2,435.35	2,391.73	2,693.89
Standby	-	-	-	-
Total	\$ 54,773.57	\$ 57,984.52	\$ 58,960.54	\$ 62,445.89

Distribution Supervisor

	2017	2018	2019	2020
Annual Leave	2,751.06	3,067.04	2,855.71	2,966.91
Birthday	202.00	216.32	225.44	242.32
Holiday	1,431.92	1,919.20	2,006.56	2,381.20
Hourly	44,969.64	49,288.00	51,745.26	59,088.32
Overtime	2,815.68	3,614.51	4,411.38	4,695.51
Sick	1,326.14	1,494.24	1,607.03	161.96
UnitedWay	206.48	216.32	-	467.76
Incentive	2,529.79	2,305.97	2,142.03	2,846.13
Standby	750.00	320.00	605.00	240.00
Total	\$ 56,982.71	\$ 62,441.60	\$ 65,598.41	\$ 73,090.11

Water Quality/Metering Coordinator

	2017	2018	2019	2020
Annual Leave	3,007.80	3,018.99	3,491.80	3,414.53
Birthday	213.68	220.40	225.44	234.08
Holiday	1,514.64	1,979.60	2,018.88	2,381.20
Hourly	48,818.20	51,876.18	52,968.78	58,578.03
Overtime	3,617.30	5,639.65	5,283.77	7,920.24
Sick	-	1,073.20	-	438.90
UnitedWay	218.40	220.40	225.44	242.32
Incentive	2,618.78	2,292.16	2,573.37	2,916.37
Standby	800.00	590.00	450.00	1,600.00
Total	\$ 60,808.80	\$ 66,910.58	\$ 67,237.48	\$ 77,725.67

Finance and Administration Coordinator

	2017	2018	2019	2020
Salary	-	-	65,811.75	77,757.74
Annual Leave	3,024.83	4,184.56	4,267.34	5,024.40
Birthday	-	256.64	286.88	334.96
Holiday	3,788.88	2,454.64	2,581.92	3,014.64
Hourly	55,805.65	64,220.16	7,048.44	-
Overtime	6,379.22	7,802.20	268.95	-
Sick	347.36	911.30	1,326.82	628.05
UnitedWay	256.64	280.40	286.88	334.96
Incentive	3,143.24	3,134.87	3,056.57	3,842.99
Standby	-	-	-	-
Total	\$ 72,745.82	\$ 83,244.77	\$ 84,935.55	\$ 90,937.74

Manager

	2017	2018	2019	2020
Salary	93,411.90	98,987.74	103,110.09	119,092.70
Annual Leave	7,260.09	8,740.80	13,019.78	7,761.53
Birthday	411.92	437.04	446.88	519.60
Holiday	3,707.28	3,933.36	4,021.92	4,676.40
Hourly	-	-	-	-
Overtime	-	-	-	-
Sick	1,905.13	1,092.60	1,284.78	2,533.05
UnitedWay	411.92	437.04	446.88	519.60
Incentive	-	-	-	-
Standby	-	-	-	-
Total	\$ 107,108.24	\$ 113,628.58	\$ 122,330.33	\$ 135,102.88

Distribution Operator

	2017	2018	2019	2020
Annual Leave	500.40	1,179.83	1,227.60	1,780.00
Birthday	111.20	116.16	137.28	178.00
Holiday	662.40	1,031.60	1,174.80	1,660.16
Hourly	20,556.40	27,378.67	31,752.60	41,758.06
Overtime	1,854.83	2,455.25	4,809.92	5,650.45
Sick	-	232.32	600.60	573.53
UnitedWay	108.80	116.16	137.28	178.00
Incentive	763.36	1,359.07	1,381.25	1,890.34
Standby	1,530.00	2,915.00	1,705.00	2,060.00
Total	\$ 26,087.39	\$ 36,784.06	\$ 42,926.33	\$ 55,728.54

Water Quality Tech

	2017	2018	2019	2020
Annual Leave	-	1,246.78	1,369.78	2,285.44
Birthday	151.52	162.24	172.88	194.64
Holiday	922.56	1,439.44	1,527.76	1,899.52
Hourly	29,481.60	38,907.70	41,013.43	47,656.68
Overtime	2,615.84	4,083.31	3,779.26	4,523.33
Sick	-	-	172.88	-
UnitedWay	-	154.88	172.88	194.64
Incentive	1,020.62	1,856.03	1,926.81	2,302.01
Standby	890.00	1,070.00	340.00	420.00
Total	\$ 35,082.14	\$ 48,920.38	\$ 50,475.68	\$ 59,476.26

Water Treatment Plant Operator

	2017	2018	2019	2020
Annual Leave	486.60	983.40	1,660.33	1,024.10
Birthday	126.96	130.96	168.00	212.80
Holiday	772.96	1,277.28	1,516.80	2,050.72
Hourly	27,353.98	35,501.47	41,208.53	55,165.18
Overtime	1,699.18	5,074.35	4,913.15	5,428.57
Sick	-	112.92	-	-
UnitedWay	129.76	130.96	168.00	212.80
Incentive	1,054.23	1,964.29	2,073.48	2,556.49
Standby	-	-	-	-
Total	\$ 31,623.67	\$ 45,175.63	\$ 51,708.29	\$ 66,650.66

Distribution Laborer

	2017	2018	2019	2020
Annual Leave	1,744.78	1,987.36	2,298.10	1,999.43
Birthday	133.04	139.20	-	151.04
Holiday	901.68	1,235.52	1,294.40	1,496.56
Hourly	28,329.24	32,308.92	33,681.10	36,997.82
Overtime	3,444.93	3,986.24	6,709.50	4,710.18
Sick	486.63	261.00	359.60	282.83
UnitedWay	133.04	139.20	145.60	151.04
Incentive	1,387.98	1,701.02	1,533.19	1,883.61
Standby	2,940.00	2,725.00	3,250.00	2,080.00
Total	\$ 39,501.32	\$ 44,483.46	\$ 49,271.49	\$ 49,752.51

Service Tech

	2017	2018	2019	2020
Annual Leave	1,336.76	3,237.88	4,635.56	5,956.04
Birthday	227.44	234.56	239.92	243.92
Holiday	1,612.24	2,106.88	2,148.56	2,431.20
Hourly	53,828.44	54,887.04	54,731.75	57,492.14
Overtime	4,768.77	4,417.26	9,492.92	9,925.58
Sick	-	469.12	479.84	-
UnitedWay	232.48	234.56	239.92	243.92
Incentive	2,903.61	2,805.34	2,610.47	2,993.34
Standby	1,340.00	760.00	1,140.00	1,540.00
Total	\$ 66,249.74	\$ 69,152.64	\$ 75,718.94	\$ 80,826.14

Meter Reader

	2017	2018	2019	2020
Annual Leave	-	-	344.16	1,355.92
Birthday	-	-	114.73	159.52
Holiday	-	-	688.32	1,501.44
Hourly	-	-	20,405.82	38,274.39
Overtime	-	-	2,247.83	3,311.59
Sick	-	-	229.44	1,071.56
UnitedWay	-	-	-	159.52
Incentive	-	-	636.35	1,648.60
Standby	-	-	2,320.00	2,660.00
Total	\$ -	\$ -	\$ 26,986.65	\$ 50,142.54

Seasonal

	2017	2018	2019	2020
Annual Leave	-	-	-	-
Birthday	-	-	-	-
Holiday	-	-	-	-
Hourly	-	-	7,931.00	-
Overtime	-	-	-	-
Sick	-	-	-	-
UnitedWay	-	-	-	-
Incentive	-	-	-	-
Standby	-	-	-	-
Total	\$ -	\$ -	\$ 7,931.00	\$ -

Seasonal

	2017	2018	2019	2020
Annual Leave	-	-	-	-
Birthday	-	-	-	-
Holiday	-	-	-	-
Hourly	-	-	-	980.75
Overtime	-	-	-	-
Sick	-	-	-	-
UnitedWay	-	-	-	-
Incentive	-	-	-	-
Standby	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 980.75

EXHIBIT P

**GRAYSON COUNTY WATER DISTRICT
CUSTOMER SERVICE DEPARTMENT**

CASHIER

OBJECTIVES

- To provide prompt, courteous, and reliable cashier services to District Customers.
- To provide accurate accounting of cash receipts transactions.

REPORTING RELATIONSHIPS

- Reports to: Accounting and Administration Coordinator

ESSENTIAL FUNCTIONS

- Receives bill payments over the counter, at drive-thru, and from depositories ensuring accurate posting to customer accounts.
- Greets all customers in a courteous manner, promoting good will and a cooperative spirit.
- Reconciles daily cash/check with cash register totals.
- Prepares daily bank deposit.
- Processes miscellaneous cash payments.
- Opens and closes front entrance daily.
- Works according to safety rules and policies adopted by the District, is responsible for own safety, and promptly reports all accidents to supervisor.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicle.

IMPORTANT: This job description is not intended to be all-inclusive; an employee will also perform other reasonably related job responsibilities as assigned by the immediate supervisor and other management as required.

The Grayson County Water District reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment. Management reserves the right to change job descriptions, job duties, or working schedules based on the needs of the District and/or their duties to accommodate individuals with disabilities.

JOB SPECIFICATIONS

POSITION: Cashier

EDUCATION

- High school graduate with additional courses in office procedures desirable.

EXPERIENCE

- Experience in a similar position is required. Minimum of four years' experience meeting and dealing with the public. Two years' experience in the utility environment is a plus.
- Must have good keyboarding skills and a working knowledge of computers.

ABILITIES AND SKILLS

- Attention to detail and good oral communication skills required.
- Must be able to project a favorable image for the District.
- Must maintain confidentiality with sensitive personal information and respect customers' right to privacy.
- Must have ability to understand and interpret figures and be able to explain to others.

WORKING CONDITIONS

- Normal office conditions with moderate to heavy work load.
- Daily work load and priorities often determined by customers.
- Minimal amount of overtime required.

OTHER

- Must have a valid driver's license.

GRAYSON COUNTY WATER DISTRICT
CHIEF OPERATOR – WATER TREATMENT PLANT

OBJECTIVES

- To provide efficient and quality operation and maintenance of the water treatment plant.
- To assist in the distribution system to maintain accurate records in accordance with established state and federal standards
- To work effectively and efficiently which will result in high morale and increased productivity.

REPORTING RELATIONSHIPS

- Reports to: District Manager

ESSENTIAL FUNCTIONS

- Operates and maintains the water treatment plant in accordance with state and federal standards and as set forth in the water system's water treatment plant operation and maintenance manual.
- Collects bacteriological and other required samples for submission to a testing laboratory.
- Collects chlorine samples as required in the distribution system.
- Prepares monthly operating and all other required reports and submits to the appropriate agencies by the third day of the next month.
- Assists in operation, maintenance, and inspection of the distribution system.
- Maintains current knowledge of water lines in service and the correct procedures to backfeed lines during interruptions.
- Prepares shift schedule for treatment plant operations.
- Coordinates continuing education for plant operators.
- Assist in after-hours reconnects and trouble calls.

Chief Operator Water Treatment Plant
January 16, 2017

- Assumes responsibility for maintaining all tools, transportation, work equipment, and buildings assigned in a clean, neat, and safe working condition. Personally, owned tools are subject to inspection and require replacement when necessary.
- Aids in formulation of the Department work plan and budget.
- Keeps familiar with Environmental Protection Agency “Right to Know” regulations as they pertain to chemical substance, etc., found or used in the work area.
- Works according to safety rules and policies adopted by Warren RECC and the Water District, is responsible for own safety and reports all accidents to supervisor.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicles.

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JOB SPECIFICATIONS

POSITION: Chief Operator – Water Treatment Plant

EDUCATION

- High school graduate or equivalent.
- Must have completed all courses of Division of Water Training and obtained Water Treatment Plant, Class III-A License.

EXPERIENCE

- Five years experience in water treatment system operations and maintenance.
- Experience in a position meeting and dealing with the public desirable.

KNOWLEDGE

- Must possess an effective working knowledge of the operations and maintenance of water distribution lines including the operation of meters, pump stations, tanks, and pressure reducing valves.
- Must have knowledge of system and be able to use mapping system effectively.
- Must have knowledge of first aid and CPR and have successfully completed Multimedia Standard First Aid Course.
- Must be willing to attend courses related to work.

ABILITIES & SKILLS

- Must have the mechanical ability to perform service, operations, and maintenance relating to the water treatment plant and distribution system.
- Must have computer skills to access records quickly and efficiently.

WORKING CONDITIONS

- This position requires varied working hours for a 7-day-a-week, 24-hours-a-day operation.
- Must be able to work in all kinds of weather.
- Must be able to work a 40-hour week plus any extra time the position demands including standby duty as required.

OTHER

- Must have a valid driver's license.

GRAYSON COUNTY WATER DISTRICT

CUSTOMER SERVICE REPRESENTATIVE

OBJECTIVES

- To work very closely with and assist the Office Supervisor in the efficient operation of the Grayson County Water District office.
- To provide efficient service to customers and applicants for water service, promptly process applications for water service, perform efficient clerical and secretarial work, and assist in other administrative duties for the District
- To promote and develop with customers and general public an understanding and acceptance of Water Districts' service and connection policies through courteous and efficient communications with customers, employees, and general public.
- To assist and carry out quality control measures on the Water District's service, quality of water, water loss, and inventory control.

REPORTING RELATIONSHIPS

- Reports to: Office Supervisor

ESSENTIAL FUNCTIONS

- Works with customers by explaining installation procedures to new applicants, interprets policies, reads maps, initiates applications, completes necessary forms, and assigns control numbers for new service and billing.
- Assists Office Supervisor and District Manager in communicating with developers and others regarding water line extension policies, fire hydrant installation, etc. Assists in resolving difficult billing problems and complaints from customers and property owners. Uses judgment to interpret Water District policies in regard to all of the above.

- Answers telephone, serves as radio operator, and handles personal communications with customers and employees. Takes appropriate action in both routine and emergency outage situations.
- Monitors delinquent accounts and takes necessary measures to collect or terminate service.
- Maintains control books on work orders and service orders and assigns map location numbers.
- Assist in preparation and submittal of required reports to regulatory agencies and performs general secretarial work for the Water District.
- Maintains computer files on all water meters including test results and repair codes.
- Assists in billing and collection from work orders and service orders for repair or replacement of facilities.
- Works according to safety rules and policies adopted by the Water District, is responsible for own safety, and reports all accidents to supervisor.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicle.

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JOB SPECIFICATIONS

POSITION: Customer Service Representative

EDUCATION

- High school graduate or equivalent.
- Additional courses in keyboarding, accounting, business math, and computer skills helpful.

EXPERIENCE

- Two years experience in meeting and dealing with the public and general office procedures.

KNOWLEDGE

- Strong computer skills required including a working knowledge of the Microsoft Office Suite and QuickBooks.
- Knowledge of office practices and procedures desired.
- Basic understanding of accounting procedures desired.
- Must be familiar with the "business relationship" between Warren RECC and the Water District with an understanding of the work and paper flow.
- Should be willing to attend courses related to work.

ABILITIES & SKILLS

- Must be capable of handling a variety of tasks and organizing work to meet deadlines.
- Must have the ability to work with and interpret financial and statistical data.
- Must be able to maintain a pleasant demeanor in dealing with members and the general public.
- Must be able to adjust quickly to widely differing personalities and job assignments.

WORKING CONDITIONS

- Normal office conditions
- Moderate to heavy workload.

OTHER

- Must have a valid drivers license.

GRAYSON COUNTY WATER DISTRICT
DISTRIBUTION SUPERVISOR

OBJECTIVES

- To provide efficient and quality operations and maintenance of the distribution system while maintaining accurate records and meeting and exceeding the Kentucky Division of Water, Kentucky Public Service Commission, and the Grayson County Water District's minimum, daily-sampling and testing requirements.

REPORTING RELATIONSHIPS

Reports to: District Manager

Directs: Construction Crews, Distribution operators & laborers

ESSENTIAL FUNCTIONS

- Coordinates work for construction crews to perform water installations and repair work, both major and minor, in an efficient and cost-effective manner while maintaining established standards of service to all customers.
- Remedies trouble on outage and service calls assuring that service interruptions and customer inconvenience are held to a minimum. Maintains current knowledge of water lines, pumps, controls in service, and correct procedures to backfeed lines.
- Monitors standby schedule and coordinates back-up personnel for emergencies.
- Works with the District Accountant and District Manager to maintain accountability and an adequate supply of materials to effectively and efficiently perform maintenance on the distribution system.
- Assures that Service orders are completed within three working days of the work date.
- Assure that all valves are operated and appropriate records are kept of operation on an annual basis.

- Coordinates help to assist with change outs of PSC compliant meters and the appropriate testing of them.
- Performs operations, maintenance, repair, and tests on all pumps, motors, water mains, pressure reducing valves, meters, and appurtenances involving operation of the Water District.
- Performs all duties and operations in correlation with standards established by the District and the Kentucky Division of Water.
- Connects and disconnects water service.
- Coordinates with the water quality group on the completion of line breaks and sharing of sufficient information for the issuance of BWA's when applicable.
- Performs ground maintenance at all tank sites, pump stations, and master meter locations.
- Assumes responsibility for maintenance of all tools, transportation equipment, work equipment, and buildings in a clean neat and safe working condition. Personal tools are subject to inspection and replacement as necessary.
- Performs standby duty as required.
- Aids in formulation of the work plan and budget.
- Enters new services on existing maps with the GPS equipment and gathers points any time the system is exposed.
- Works accordingly to safety rules and policies adopted by the Grayson County Water District. Is responsible for own safety and reports all accidents to supervisor.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicle.
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JOB SPECIFICATIONS

POSITION: Distribution Supervisor

EDUCATION

- High school graduate or equivalent.
- Should have a valid Class III-A Kentucky Division of Water Distribution Operators License or the ability to obtain one.

EXPERIENCE

- Minimum two years experience in a Class III, or larger, distribution system.
- Two year supervisory experience desirable.
- Experience in a position meeting and dealing with the public desirable.

KNOWLEDGE

- Must possess an effective working knowledge of the operations and maintenance of water distribution lines including the operation of meters, pump stations, tanks, and pressure reducing valves.
- Must have knowledge of system and be able to use mapping system effectively.
- Must be willing to attend courses related to work.
- Must possess a willingness to attend company functions and professional organization meetings.

ABILITIES & SKILLS

- Must have the mechanical ability to perform service, operations, and maintenance relating to the water treatment plant and distribution system.
- The ability to operate heavy equipment.
- Computer skills to access records quickly and efficiently are desirable.

WORKING CONDITIONS

- Must be able to do outside work in all kinds of weather.
- Heavy lifting is required.
- Must be able to work a forty-hour week plus any extra time the position demands including standby duty as required.

OTHER

- A valid Commercial Drivers License.

GRAYSON COUNTY WATER DISTRICT
WATER DISTRIBUTION LABORER

OBJECTIVES

To provide efficient and quality operations and maintenance of the water distribution system, maintaining accurate records, and working effectively and efficiently resulting in high morale and productivity.

REPORTING RELATIONSHIPS:

Reports to: Distribution Supervisor

ESSENTIAL FUNCTIONS:

- Assist in work along with the distribution operator to perform water installations and repair work, both major and minor, in an efficient and cost effective manner while maintaining established standards of service to all customers.
- Remedies trouble on outage and service calls assuring that service interruptions and customer inconvenience are held to a minimum. Maintains current knowledge of water lines, pumps, controls in service, and correct procedures to back feed lines.
- Assist with operations, maintenance, repair, and tests on all pumps, motors, water mains, pressure reducing valves, meters, and appurtenances involving operation of the water district.
- Performs all duties and operations in correlation with standards established by the Water District and the Kentucky Division of Water. Must attend training and keep abreast of changing regulations pertaining to the water system.
- Works closely with Distribution Supervisor on proper line flushing techniques after line breaks and routine flushing.
- Performs routine valve exercising as outlined in the Water Districts valve exercising program.

- Remedies trouble calls for pressure issues.
- Assist with meter changes.
- Performs ground maintenance at all tank sites, pump stations, and master meter locations.
- Assumes responsibility for maintenance of all tools, transportation equipment, work equipment, and buildings in a clean, neat, and safe working condition. Personal tools are subject to inspection and replacement as necessary.
- Performs standby duty as required.
- Works according to safety rules and policies adopted by Grayson County Water District, and is responsible for personal safety; reports all accidents to supervisor.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicle.

IMPORTANT: This job description is not intended to be all-inclusive; an employee will also perform other reasonably related job responsibilities as assigned by the immediate supervisor and other management as required.

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JOB SPECIFICATION

POSITION: **Distributions System Laborer**

EDUCATION

High school graduate or equivalent. Successful completion of courses by the Division of Water Training, and Distribution Operators License desirable.

EXPERIENCE

Two years' experience desired in water system operations and maintenance. Experience in a position requiring meeting the public desirable.

KNOWLEDGE

Must possess an effective working knowledge of the operations and maintenance of water distribution lines, including the operation of meters, pump stations, tanks, pressure reducing valves. Must have knowledge of system and be able to use mapping system effectively. Should be willing to attend courses related to work.

ABILITIES AND SKILLS

Must have the mechanical ability to perform the service, operations, and maintenance relating to the water treatment plant and distribution system. Must have computer skills to access records quickly and efficiently.

WORKING CONDITIONS

Must be able to work outside in all kinds of weather. Heavy lifting is required. Must be able to work a forty-hour week plus any extra time the position demands along with standby duty.

Must carry handheld radio and laptop or I-Pad with SCADA applied when scheduled for on-call duty

OTHER

Must have a valid driver's license and be able to obtain a CDL license in a timely manner. Must have successfully completed a first aid and CPR course and obtained certification.

GRAYSON COUNTY WATER DISTRICT
WATER DISTRIBUTION OPERATOR

OBJECTIVES

To provide efficient and quality operations and maintenance of the water distribution system, maintaining accurate records, and working effectively and efficiently resulting in high morale and productivity.

REPORTING RELATIONSHIPS:

Reports to: Distribution Supervisor

ESSENTIAL FUNCTIONS:

- Coordinates work along with the equipment operator and laborer to perform water installations and repair work, both major and minor, in an efficient and cost-effective manner while maintaining established standards of service to all customers.
- Remedies trouble on outage and service calls assuring that service interruptions and customer inconvenience are held to a minimum. Maintains current knowledge of water lines, pumps, controls in service, and correct procedures to back feed lines.
- Performs line locates per 811 requirements.
- Performs operations, maintenance, repair, and tests on all pumps, motors, water mains, pressure reducing valves, meters, and appurtenances involving operation of the water district.
- Performs all duties and operations in correlation with standards established by the Water District, the Kentucky Public Service Commission, and the Kentucky Division of Water. Must attend training and keep abreast of changing regulations pertaining to the water system.
- Works closely with Distribution Supervisor on proper line flushing techniques after line breaks and routine flushing.

- Performs routine valve exercising as outlined in the Water Districts valve exercising program.
- Remedies trouble calls for pressure issues.
- Connects and disconnects water service.
- Assist with regular meter test and meter changes.
- Performs ground maintenance at all tank sites, pump stations, and master meter locations.
- Assumes responsibility for maintenance of all tools, transportation equipment, work equipment, and buildings in a clean, neat, and safe working condition. Personal tools are subject to inspection and replacement as necessary.
- Performs standby duty as required.
- Maintains inventory records and accounts for all materials used.
- May assist in collection of delinquent accounts.
- Accurately gathers and reports data for new meter installation to office staff.
- Collects GPS points for installation of new services and when underground pipe or fittings are exposed.
- Works according to safety rules and policies adopted by Grayson County Water District, and is responsible for personal safety; reports all accidents to supervisor.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicle.

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JOB SPECIFICATION

POSITION: Distributions System Operator

EDUCATION

High school graduate or equivalent. Successful completion of all courses by the Division of Water Training and Class II Distribution Operators License or the ability to obtain with in a two-year period of time.

EXPERIENCE

Two years' experience desired in water system operations and maintenance. Experience in a position requiring meeting the public desirable.

KNOWLEDGE

Must possess an effective working knowledge of the operations and maintenance of water distribution lines, including the operation of meters, pump stations, tanks, pressure reducing valves. Must have knowledge of system and be able to use mapping system effectively. Should be willing to attend courses related to work.

ABILITIES AND SKILLS

Must have the mechanical ability to perform the service, operations, and maintenance relating to the water treatment plant and distribution system. Must have computer skills to access records quickly and efficiently.

WORKING CONDITIONS

Must be able to work outside in all kinds of weather. Heavy lifting is required. Must be able to work a forty-hour week plus any extra time the position demands along with standby duty.

Must carry handheld radio and laptop or I-Pad with SCADA applied when scheduled for on-call duty

OTHER

Must have a valid driver's license and be able to obtain a CDL license in a timely manner. Must have successfully completed a first aid and CPR course and obtained certification.

GRAYSON COUNTY WATER DISTRICT

DISTRICT MANAGER

OBJECTIVES:

- To manage the affairs of the water district in accordance with objectives and policies of the Water Districts' Boards of Commissioners and to keep them informed relative to expansions, operations, and other activities.
- To work in community development activities which will provide our member-consumers with increased opportunities for job improvement and better standards of living and our community with social and economic advancements.
- To further effective public relations and to build the Water Districts image as a service organization by actively participating in professional, business, civic groups, and community affairs.

REPORTING RELATIONSHIPS:

- Reports to: Grayson County Water District Board of Commissioners
- Supervises: Chief Operator Water Treatment Plant, Distribution Supervisor, Water Quality/Metering Coordinator & Office Supervisor/ Finance Officer
- Guides: Water District Attorney, Auditors, Consultants, and Contractors

RESPONSIBILITIES AND AUTHORITIES:

- Is responsible for all Grayson County Water District operations, system expansions, and working in development of the area in attracting new industry in accordance with the District budget and work plans.
- Develops Grayson County Water District work plan and budget.
- Devises the organizational structure best suited to carry out the objectives of the Grayson County Water District. Selects, trains, evaluates performance for Grayson County Water District personnel and terminates when necessary.
- Directs the activities of the Grayson County Water District with appropriate delegations and makes certain that responsibilities and authorities are understood and accepted with recognition that the Manager may not be relieved of the overall responsibility nor any portion of the accountability.

- Coordinates the functions of the Grayson County Water District
- Measures performance of the Department against work plans, budgets, goals, and objectives. Reviews employee adherence to established standards and practices. Institutes remedial measures to correct significant deviations from Department standards.
- Maintains active relationships with business, civic, and governmental organizations which will reflect favorably on the Water District's image as an integral force in the community.
- Works with grant officials and others to obtain funding for the Grayson County Water District.
- Fosters and maintains relationships with neighboring communities that might allow opportunities for expansion of the district's service area.
- Provides the Grayson County Water District Board of Commissioners with full documentation including, but not limited to, financial reports of the district's operations.

JOB SPECIFICATIONS

POSITION: Manager

EDUCATION:

EXPERIENCE:

Must have a minimum of ten years professional level experience with a water/wastewater utility or engineering consulting firm in system design and construction. Any combination of education and experience that would provide the required knowledge and abilities is qualifying. A bachelor's degree in Civil Engineering, Management, Business Administration or Public Administration is highly desired. A minimum of five years of experience in a supervisory capacity overseeing multiple departments and employees is required. The successful candidate must possess a Kentucky Class 3D Drinking Water Distribution Operator Certificate or be able to obtain this certificate within two years.

KNOWLEDGE:

Must have effective computer aided design skills for the development of construction plans. Knowledge and understanding of the operation and design of water and wastewater systems is required. Knowledge of KYPIPE, GIS/GPS, and land surveying is desirable. Shall have a background in hydraulic analysis, project engineering, and capital improvement planning. Must have knowledge of first-aid and successfully completed Multimedia Standard First Aid and CPR Courses.

District Manager

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ABILITIES & SKILLS:

Must be able to work in the field under various conditions (e.g. climb in sewers, ditches, etc.). Ability and willingness to climb tanks desirable. Must be able to plan daily work assignments and work with others as well as individually. Must be able to plan daily work assignments and work with others as well as individually. Must be interested in development of the Water District, in self-development, and in engineering work assigned.

WORKING

CONDITIONS: Must be able to work or help in all types of weather.

OTHER: Must have a valid driver's license.

IMPORTANT: This job description is not intended to be all-inclusive; an employee will also perform other reasonably related job responsibilities as assigned by the Board of Commissioners as required.

The Grayson County Water District Board of Commissioners reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment. The Board of Commissioners reserves the right to change job descriptions, job duties, or working schedules based on the needs of the Water District and/or their duties to accommodate individuals with disabilities.

GRAYSON COUNTY WATER DISTRICT

FIELD SERVICE TECHNICIAN

OBJECTIVES

To provide efficient and quality operations and maintenance of the water distribution system, maintaining accurate records, and working effectively and efficiently resulting in high morale and productivity.

REPORTING RELATIONSHIPS:

Reports to: Distribution Supervisor

ESSENTIAL FUNCTIONS:

- Completes monthly scheduled inspections of SCADA sites, pump stations, tanks, and assorted appurtenances throughout the distribution system
- Remedies trouble on outage and service calls assuring that service interruptions and customer inconvenience are held to a minimum. Maintains current knowledge of water lines, pumps, controls in service, and correct procedures to back feed lines.
- Coordinates work for construction crews to perform water installations and repair work, both major and minor, in an efficient and cost-effective manner while maintaining established standards of service to all customers.
- Monitors water loss and takes care of coordinating leak detection measures in the system
- Performs operations, maintenance, repair, and tests on all pumps, motors, water mains, pressure reducing valves, meters, and appurtenances involving operation of the water district.
- Performs routine valve exercising as outlined in the Water Districts valve exercising program.
- Remedies trouble calls for pressure issues.
- Connects and disconnects water service.
- Assist with regular meter test and meter changes.

- Performs all duties and operations in correlation with standards established by the water district and the Kentucky Division of Water.
- Connects and disconnects water service.
- Performs ground maintenance at all tank sites, pump stations, and master meter locations.
- Assumes responsibility for maintenance of all tools, transportation equipment, work equipment, and buildings in a clean, neat, and safe working condition. Personal tools are subject to inspection and replacement as necessary.
- Performs standby duty as required.
- Maintains inventory records and accounts for all materials used.
- Assist with collecting of delinquent accounts.
- Enters new services on existing maps.
- Works according to safety rules and policies adopted by Warren RECC, and Water District, is responsible for own safety and reports all accidents to supervisor.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicle.

IMPORTANT: This job description is not intended to be all-inclusive; an employee will also perform other reasonably related job responsibilities as assigned by the immediate supervisor and other management as required.

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JOB SPECIFICATION

POSITION: Field Service Representative - GCWD

EDUCATION

- High school graduate or equivalent.
- Should have a valid Class III-A Kentucky Division of Water Distribution Operators License or the ability to obtain one.

EXPERIENCE

- Minimum two years experience in a Class III, or larger, distribution system.
- Experience in a position meeting and dealing with the public desirable.

KNOWLEDGE

- Must possess an effective working knowledge of the operations and maintenance of water distribution lines including the operation of meters, pump stations, tanks, and pressure reducing valves.
- Must have knowledge of system and be able to use mapping system effectively.
- Must be willing to attend courses related to work.
- Must have an exceptional understanding of the operations & maintenance of a SCADA system
- Must possess a willingness to attend company functions and professional organization meetings.

ABILITIES & SKILLS

- Must have the mechanical & technical ability to perform service, operations, and maintenance relating to the water treatment plant and distribution system.
- Better than average computer skills to access records quickly and efficiently are imperative.

WORKING CONDITIONS

- Must be able to do outside work in all kinds of weather.
- Heavy lifting is required.
- Must be able to work a forty-hour week plus any extra time the position demands including standby duty as required.

GRAYSON COUNTY WATER DISTRICT

FINANCE AND ADMINISTRATION COORDINATOR

OBJECTIVES

- To work closely with and assist the District Manager in the efficient operation of the Grayson County Water District office.
- To provide efficient assistance in the performance of general accounting functions.
- To promote and develop an understanding and acceptance of Grayson County Water District's service and connection policies through courteous and efficient communications with customers, employees, and general public.
- To supervise and direct the activities of the Customer Service group including staffing, training, performance development, and adherence to policies and procedures.

REPORTING RELATIONSHIPS

- Reports to District Manager
- Supervises: Cashiers, Customer Service Representatives

ESSENTIAL FUNCTIONS

- Provides the Manager with monthly expense and revenue statements, balance sheets, and water production reports for Commissioners' meetings.
- Prepares monthly financial statements for the Board meetings in a timely manner.
- Assists customers by explaining installation procedures to new applicants, interprets policies, reads maps, initiates applications, completes necessary forms, and assigns control numbers for new service and billing.
- Assists District Manager in communicating with developers and others regarding water line extension policies, fire hydrant installation, etc. Assists in resolving difficult billing problems and complaints from customers and property owners. Uses judgment to interpret Water District policies in regard to all of the above.

GCWD Accounting Clerk
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- Works with auditors to prepare work papers.
- Answers telephone, serves as radio operator, and handles personal communications with customers and employees. Takes appropriate action in both routine and emergency outage situations.
- Monitors delinquent accounts and takes necessary measures to collect or terminate service.
- Maintains control books on work orders and service orders and assigns map location numbers.
- Approves and maintains employee work and vacation schedules, ensuring that coverage and quality customer service is provided during all business hours.
- Prepares and submits required reports to regulatory agencies and performs general secretarial work for the Water District.
- Provides guidance and direction for Customer Service personnel in situations which are complex, out of the ordinary and/or without precedent. Personally handles customer service issues of the most complex and sensitive nature and makes independent decisions to satisfactorily resolve issues.
- Coordinates and maintains a schedule of customers paying electronically. Monitors electronic payments, and verifies deposits to the General Fund.
- Transfers past-due inactive customer accounts to Uncollectible Receivables. Prepares report for Board approval.
- Serves as primary contact for the collection agency. Posts collected payments and reconciles monthly invoices
- Prepares and submits required reports to regulatory agencies and performs general secretarial work for the Water District.
- Assists in billing and collection from work orders and service orders for repair or replacement of facilities.
- Coordinates personnel to open and/or close the office. Verifies sufficient working funds are on hand prior to opening the office.

GCWD Accounting Clerk
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- Establishes a public relations protocol with customers by interacting in Chamber of Commerce meetings, public activities, and promotion of special programs through schools.
- Aids in formulation of Water District work plan and budget.
- Works according to safety rules and policies adopted by Grayson County Water District, is responsible for own safety, and reports all accidents to supervisor.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicle.

IMPORTANT: This job description is not intended to be all-inclusive; an employee will also perform other reasonably related job responsibilities as assigned by the immediate supervisor and other management as required.

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JOB SPECIFICATIONS

POSITION: Office Supervisor / Finance Officer

EDUCATION

- High school graduate or equivalent.
- Associates Degree in Accounting or a minimum of 5 years experience.

EXPERIENCE

- Two years experience in meeting and dealing with the public and general office procedures.

PERSONAL CHARACTERISTICS

- A high degree of integrity, pleasant disposition, tact, and the ability to work with all levels of Water District personnel and members are essential.
- Should be confident and self assured
- Must be able to handle a high level of stress
- Should be a good listener

KNOWLEDGE

- Strong computer skills required including a working knowledge of the Microsoft Office Suite and QuickBooks.
- Knowledge of office practices and procedures desired.
- Basic understanding of accounting procedures desired.
- Must be familiar with the "business relationship" between Warren RECC and the Water District with an understanding of the work and paper flow.
- Should be willing to attend courses related to work.

ABILITIES & SKILLS

- Must be capable of handling a variety of tasks and organizing work to meet deadlines.
- Must have the ability to work with and interpret financial and statistical data.
- Must be able to maintain a pleasant demeanor in dealing with members and the general public.
- Must be able to adjust quickly to widely differing personalities and job assignments.
- Must not divulge customer information

- Must be resourceful in working with members to collect accounts, understanding that the ultimate goal is continuing to serve the member.
- Must be able to communicate with customers tactfully and respectfully while adhering to Grayson County Water District's customer service policies and practices.
- Must be able to use computer maps effectively

WORKING CONDITIONS

- Normal office conditions
- Moderate to heavy workload.
- Responds to inquiries after hours. Hours may vary with some overtime required.

OTHER

- Must have a valid driver's license.

GRAYSON COUNTY WATER DISTRICT

LEAD OPERATOR – WATER TREATMENT PLANT

OBJECTIVES

- To provide efficient and quality operation and maintenance of the water treatment plant and assist in the distribution system, to maintain accurate records in accordance with established state and federal standards while working effectively and efficiently resulting in high morale and productivity.

REPORTING RELATIONSHIPS

- Reports to: Chief Operator – Water Treatment Plant

ESSENTIAL FUNCTIONS

- Operates and maintains the water treatment plant in accordance with state and federal standards and as set forth in the water system's water treatment plant operation and maintenance manual.
- Performs analytical tests on a scheduled basis.
- Backwash filters as controls or turbidity dictates.
- Adjust chemical feed rates as need to optimize plant operations.
- Fill chemical feeders when necessary.
- Keep plant in a clean and orderly condition.
- Hose down basins as schedule dictates.
- Cut grass and maintain grounds and buildings as needed.
- May collect bacteriological and other required samples to be submitted to a testing laboratory.
- May collect chlorine samples as required in the distribution system.
- Assists in the preparation of monthly operating and all other required reports.

- Assists in operation, maintenance, and inspection of the distribution system.
- Maintains current knowledge of water lines in service and the correct procedures to backfeed lines during interruptions.

Operator – Water Treatment Plant

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- Assumes responsibility for maintaining all tools, transportation, work equipment, and buildings assigned in a clean, neat, and safe working condition. Personally, owned tools are subject to inspection and require replacement when necessary.
- Works according to safety rules and policies adopted by the Water District, is responsible for own safety and reports all accidents to supervisor.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicles.

IMPORTANT: This job description is not intended to be all-inclusive; an employee will also perform other reasonably related job responsibilities as assigned by the immediate supervisor and other management as required.

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JOB SPECIFICATIONS

POSITION: Operator - Water Treatment Plant

EDUCATION

- High school graduate or equivalent.
- Class III-A Water Treatment Plant License or the ability to obtain license required.

EXPERIENCE

- 3 years experience in water treatment system operations and maintenance desired.
- Experience in a position meeting and dealing with the public desirable.

KNOWLEDGE

- Must have knowledge of system and be able to use mapping system effectively.
- Must have knowledge of first aid and CPR and have successfully completed Standard First Aid Course and CPR courses.
- Must be willing to attend courses related to work.

ABILITIES & SKILLS

- Must have the mechanical ability to perform service, operations, and maintenance relating to the water treatment plant and distribution system.
- Must have keyboarding skills to access records on a PC quickly and efficiently.

WORKING CONDITIONS

- This position requires varied working hours for a 7-days-a-week, 24-hours-a-day operation.
- Outside work in all types of weather.
- Must be able to work a 40-hour week plus additional time at night, weekends, and holidays. Must be able to kneel, stoop, bend, and lift up to 50 pounds a day several times a day. Also must have the ability to move 55-gallon drums around the loading dock and chemical feed room as needed.

OTHER

- Must have a valid driver's license.

GRAYSON COUNTY WATER DISTRICT

METER READER

OBJECTIVES

To read water meters on designated routes according to schedule. To create a positive relationship between the Grayson County Water District, the customers, and fellow employees, working effectively and efficiently resulting in high morale and productivity.

REPORTING RELATIONSHIPS:

Reports to: Water Quality/Metering Coordinator

ESSENTIAL FUNCTIONS:

- Reads water meters on designated dates as scheduled in office.
- Proof reads all meters annually
- Maintains route file, assigns sequence numbers, updates bill locations, and keeps other data current, keying information into the CRT.
- Consults with the Water Quality/Metering Coordinator concerning procedures and technical or mechanical problems with equipment.
- Pulls and test meters by designated schedules.
- Maintains meter and ERT inventory.
- Communicates with members in a manner that promotes a positive image for the cooperative.
- Communicates with the Water Quality/Metering Coordinator for advice and direction relative to problems or peculiarities of the routes.
- Maintains adequate supplies to complete daily route.

- Carefully plans annual leave so that reading schedules can be met.
- Schedules regular vehicle maintenance. Makes routine checks and keeps vehicle presentable.
- Assists in remedying trouble on outage and service calls assuring that service interruptions and customer inconvenience are held to a minimum. Maintains current knowledge of water lines, pumps, controls in service, and correct procedures to back feed lines.
- Performs all duties and operations in correlation with standards established by the Water District and the Kentucky Division of Water.
- Assist with Water Quality measures when needed.
- Assists throughout the workday with any type of workorder issued through the Field Hawk mobile workforce.
- Assumes responsibility for maintenance of all tools, work equipment, and buildings in a clean, neat and safe working condition. Personal tools are subject to inspection and replacement as necessary.
- Performs standby duty as required.
- Assist with collections delinquent accounts.
- Works according to safety rules and policies adopted by the Water District, is responsible for own safety and reports all accidents to manager.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicle.

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JOB SPECIFICATION

JOB SPECIFICATIONS

POSITION: **Meter Reader**

EDUCATION

High school graduate or equivalent.

EXPERIENCE:

Minimum of one year's experience in meeting and dealing with the public.
Strong computer skills are essential to the function of this position.

KNOWLEDGE:

Must have basic knowledge of mechanics and hydraulics.
Must have understanding of meter reading process and billing procedures.
Must have knowledge of Water Districts policies relative to service connects and disconnects.
Must be willing to attend courses related to work.

ABILITIES AND SKILLS

Must have ability to accurately read all types of water meters and key information into billing machines.
Must be able to follow instructions carefully and to work through technical or mechanical problems.
Must meet people easily and answer inquiries satisfactorily.
Must be aware of daily and monthly schedule of meters to be read.
Should be able to read and interpret system maps.
Must be flexible for assignments within the Department and on-call duty.
Must be able to change out meters.
Must have ability to successfully complete First Aid and CPR Courses.

WORKING CONDITIONS

Outside work in all types of weather and road conditions with considerable driving and walking.

Must carry handheld radio and laptop or I-Pad with SCADA applied when scheduled for on-call duty
Must be able to work a 40-hour week plus additional time at night, weekends, and holidays for standby duty.

OTHER:

Must have a valid driver's license.

GRAYSON COUNTY WATER DISTRICT
WATER QUALITY/METERING COORDINATOR

OBJECTIVES:

- To monitor and maintain a high level of water quality and metering accountability in the distribution system.
- To create a positive relationship between the Water District, the members, and fellow employees.

REPORTING RELATIONSHIPS:

- Reports to: Grayson County Water District Manager

PERFORMS PERSONALLY:

- Coordinates meter reading schedules with the Office CSR's for timely billing.
- Schedules and coordinates with the Office Staff the collection of delinquent accounts.
- Establishes flushing schedules while coordinating with water plant personnel limiting extended hours of plant run time when possible.
- Coordinates with Distribution Supervisor for flushing and sampling after main line break repairs are completed.
- Assists the water plant and office personal with reporting of BWA's to the Division of Water.
- Organizes calls, and updates the web site with information pertaining to water main breaks.
- Tracks water used for flushing for accountability and zone usage balance.
- Handles customer inquiries and complaints related to water quality while communicating with members in a manner that promotes a positive image for the Water District.
- Ensures all service orders pertaining to meters are completed in a timely manner.
- Schedules meter changes and plans testing of large meters.
- Coordinates closely with Water Treatment Plant Supervisor on system flushing during Bacteriological and DBP sampling periods to prevent conflict with sampling.
- Schedules routine maintenance on chlorine booster and analyzer sites.
- Maintains route files, assigns sequence numbers, updates bill locations, and keeps other data current, while keeping detailed records of all activities.
- Consults with the District Manager concerning procedures and technical or mechanical problems with equipment.
- Maintains adequate supplies and equipment to accomplish assigned duties.

Water Quality/Metering Coordinator
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- Carefully plans annual leave so that reading and sampling schedules can be met.
- Schedules regular vehicle maintenance. Makes routine checks and keeps vehicle presentable.
- Assists with outage and service calls ensuring that service interruptions and customer inconvenience are held to a minimum.
- Maintains current knowledge of water lines, pumps, controls in service, and correct procedures to back feed lines.
- Performs all duties and operations in correlation with standards established by the Water District, the Kentucky Division of Water, and the Kentucky Public Service Commission.
- Assumes responsibility for maintenance of all tools, work equipment, and buildings. Personal tools are subject to inspection and replacement as necessary.
- Performs standby duty as required.
- Works according to safety rules and policies adopted by the Water District. Responsible for own safety and reports all accidents to manager.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicle.

IMPORTANT: This job description is not intended to be all-inclusive; an employee will also perform other reasonably related job responsibilities as assigned by the immediate supervisor and other management, as required.

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JOB SPECIFICATIONS

POSITION **Water Quality/Metering Coordinator**

EDUCATION

- High school graduate or equivalent.

EXPERIENCE

- Minimum of one year's experience in meeting and dealing with the public.
- Strong computer skills are essential to the function of this position with a broad knowledge of Excel 2010.
- A Class III Kentucky Distribution License or the ability to obtain one within 12 months of employment

KNOWLEDGE

- Must have strong background in working in distribution systems and a strong understanding of the Kentucky Division of Water Regulations
- Must have understanding of AMR meter reading processes and billing procedures.
- Must have knowledge of Water District policies relative to service connects and disconnects.
- A good understanding of DBP's causes and controls desired.
- Must be willing to attend courses related to work.

ABILITIES AND SKILLS

- Must have ability to accurately read all types of water meters and key information into billing machines.
- Must be able to follow instructions carefully and work through technical or mechanical problems.
- Must meet people easily and answer inquiries satisfactorily.
- Should be able to read and interpret system maps.
- Must be flexible for assignments within the Department and on-call duty.
- Must be able to change-out meters.
- Must have ability to successfully complete First Aid and CPR Courses.

WORKING CONDITIONS

- Outside work in all types of weather and road conditions with considerable driving and walking.
- Must carry handheld radio and laptop or I-Pad with SCADA applied when scheduled for on-call duty

Water Quality/Metering Coordinator
December 2016

- Must be able to work a 40-hour week, plus additional time at night, weekends, and holidays for standby duty.

OTHER

Must have a valid driver's license.

GRAYSON COUNTY WATER DISTRICT
WATER QUALITY TECHNICIAN

OBJECTIVES:

- To monitor and maintain a high level of water quality in the distribution system
- To create a positive relationship between the Cooperative, the members, and fellow employees.

REPORTING RELATIONSHIPS:

- Reports to: Water Quality Metering Coordinator

PERFORMS PERSONALLY:

- Routinely check Cl₂ levels throughout the system and coordinate with the Water Quality/Metering Coordinator and the water treatment plant on remedies.
- Flush dead-end lines on an established schedule.
- Monitors and maintains chlorine booster sites when being utilized.
- Monitors and maintains chlorine analyzers in distribution system.
- Responsible for flushing lines behind construction crews after water main break repairs are completed.
- Collects special samples and delivers to lab during water main break events.
- Assists with reading meters when needed, service orders that pertain to metering and water plant personal with DBP readiness and sampling
- Assist with collection of delinquent accounts and meter scheduled testing.
- Maintains route file, assigns sequence numbers, updates bill locations, and keeps other data current.
- Consults with the Water Quality/Metering Coordinator concerning procedures and technical or mechanical problems with equipment.

- Communicates with members in a manner that promotes a positive image of the District.
- Communicates with the Water Quality/Metering Coordinator for advice and direction relative to problems or peculiarities of the distribution system.
- Maintains adequate supplies to complete daily work.
- Carefully plans vacation leave to ensure sampling schedules can be met.
- Schedules regular vehicle maintenance. Makes routine checks and keeps vehicle presentable.
- Assists in remedying trouble on outage and service calls, ensuring that service interruptions and customer inconvenience are held to a minimum.
- Maintains current knowledge of water lines, pumps, controls in service, and correct procedures to back feed lines.
- Performs all duties and operations in correlation with standards established by the Water District, the Kentucky Division of Water, and the Kentucky Public Service Commission.
- Assumes responsibility for maintenance of all tools, work equipment, and buildings. Personal tools are subject to inspection and replacement as necessary.
- Performs standby duty as required.
- Works according to safety rules and policies adopted by the Water District. Responsible for own safety and reports all accidents to manager.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicle.

IMPORTANT: This job description is not intended to be all-inclusive; an employee will also perform other reasonably related job responsibilities as assigned by the immediate supervisor and other management as required.

Grayson County Water District reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment. Management reserves the right to change job descriptions, job duties, or working schedules based on the needs of the District and/or their duties to accommodate individuals with disabilities.

JOB SPECIFICATIONS

POSITION **Water Quality Tech**

EDUCATION

- High school graduate or equivalent.

EXPERIENCE

- Minimum of one year's experience in meeting and dealing with the public.
- Strong computer skills are essential to the function of this position.
- A Class II Kentucky Distribution License or the ability to obtain one within 24 months of employment

KNOWLEDGE

- Must have a basic knowledge of chlorine and its effects on the distribution system.
- Must have basic knowledge of mechanics and hydraulics.
- Must have understanding of meter reading process and billing procedures.
- Must have knowledge of Cooperative and Water District's policies relative to service connects and disconnects.
- Must be willing to attend courses related to work.

ABILITIES AND SKILLS

- Must have a basic understanding of analytical techniques and testing
- Must be able to follow instructions carefully and to work through technical or mechanical problems.
- Must meet people easily and answer inquiries satisfactorily.
- Must have ability to accurately read all types of water meters and key information into billing machines.
- Should be able to interpret system maps.
- Must be flexible for assignments within the Department and on-call duty.
- Must be able to change-out meters.
- Must have ability to successfully complete First Aid and CPR Courses.

WORKING CONDITIONS

- Outside work in all types of weather and road conditions with considerable driving and walking.
- Must carry handheld radio and laptop or I-Pad with SCADA applied when scheduled for on-call duty

Water Quality Tech
January 16, 2017

- Must be able to work a 40-hour week plus additional time at night, weekends, and holidays for standby duty.

OTHER

Must have a valid driver's license.

GRAYSON COUNTY WATER DISTRICT
OPERATOR – WATER TREATMENT PLANT

OBJECTIVES

- To provide efficient and quality operation and maintenance of the water treatment plant and assist in the distribution system, to maintain accurate records in accordance with established state and federal standards while working effectively and efficiently resulting in high morale and productivity.

REPORTING RELATIONSHIPS

- Reports to: Chief Operator – Water Treatment Plant

ESSENTIAL FUNCTIONS

- Operates and maintains the water treatment plant in accordance with state and federal standards and as set forth in the water system's water treatment plant operation and maintenance manual.
- Performs analytical tests on a scheduled basis.
- Backwash filters as controls or turbidity dictates.
- Adjust chemical feed rates as need to optimize plant operations.
- Fill chemical feeders when necessary.
- Keep plant in a clean and orderly condition.
- Hose down basins as schedule dictates.
- Cut grass and maintain grounds and buildings as needed.
- May collect bacteriological and other required samples to be submitted to a testing laboratory.
- May collect chlorine samples as required in the distribution system.
- Assists in the preparation of monthly operating and all other required reports.

- Assists in operation, maintenance, and inspection of the distribution system.
- Maintains current knowledge of water lines in service and the correct procedures to backfeed lines during interruptions.

Operator – Water Treatment Plant

Page 2

December 2016

- Assumes responsibility for maintaining all tools, transportation, work equipment, and buildings assigned in a clean, neat, and safe working condition. Personally owned tools are subject to inspection and require replacement when necessary.
- Works according to safety rules and policies adopted by the Water District, is responsible for own safety and reports all accidents to supervisor.
- Complies with traffic laws, regulations, and safe practices while operating any company vehicles.

IMPORTANT: This job description is not intended to be all-inclusive; an employee will also perform other reasonably related job responsibilities as assigned by the immediate supervisor and other management as required.

Grayson County Water District reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment. The District Manager reserves the right to change job descriptions, job duties, or working schedules based on the needs of the Water District's and/or their duties to accommodate individuals with disabilities.

JOB SPECIFICATIONS

POSITION: Operator - Water Treatment Plant

EDUCATION

- High school graduate or equivalent.
- Class III-A Water Treatment Plant License or the ability to obtain license required.

EXPERIENCE

- Three years experience in water treatment system operations and maintenance desired.
- Experience in a position meeting and dealing with the public desirable.

KNOWLEDGE

- Must have knowledge of system and be able to use mapping system effectively.
- Must have knowledge of first aid and CPR and have successfully completed Standard First Aid Course and CPR courses.
- Must be willing to attend courses related to work.

ABILITIES & SKILLS

- Must have the mechanical ability to perform service, operations, and maintenance relating to the water treatment plant and distribution system.
- Must have keyboarding skills to access records on a PC quickly and efficiently.

WORKING CONDITIONS

- This position requires varied working hours for a 7-days-a-week, 24-hours-a-day operation.
- Outside work in all types of weather.
- Must be able to work a 40-hour week plus additional time at night, weekends, and holidays. Must be able to kneel, stoop, bend, and lift up to 50 pounds a day several times a day. Also must have the ability to move 55-gallon drums around the loading dock and chemical feed room as needed.

OTHER

- Must have a valid driver's license.

EXHIBIT Q

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, October 26th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Bob Taylor
Jim Thompson

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held September 28th, 2020 by Michael Kipper and seconded by Kenny Sharp. Motion passed unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the September 2020 operating report. A motion was made by Michael Kipper and seconded by Kenny Sharp to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kirby Johnson and seconded by Nancy Cain to approve write-offs of \$662.47. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw and Bob Taylor updated the board on current projects:

Highway 62 Project: This project has been pushed off by the state until Spring of 2021. The Shaw Station Rd. portion of this project will be don't with Phase 1.

Highway 1214 Project: The project is completed and ready to submit invoice to the state.

Phase I Project: Stott's Construction continues to progress on the project. At the last project meeting there was a pay request submitted for \$236,597.51. \$223,475.01 from Stotts Construction and \$13,122.50 from KEG.

Phase II Project: The Salt River Pump Station project is ready to bid. Contract 5 for Tank Rehab is still waiting on tank inspections. Design work is underway for Contract 6 Plant Work and Contract 7 Line Work.

Goff Drive Industrial Park Extension: A motion was made to advertise this project for bid by Kenny Sharp and seconded by Kirby Johnson. The motion passed unanimously.

VI. COVID-19 UPDATE

Kevin Shaw discussed with the board new office procedures tightening Covid-19 policies in order to prevent any Covid-19 contamination between staff members. The board agreed and plans to review this again during each board meeting. No further action was taken.

VII. PHASE I

See Projects Update.

VIII. PHASE II

A motion was made by Nancy Cain and seconded by Kirby Johnson to advertise for bids on the Salt River Pump Station Project once all the RD checklist items have been completed. The motion carried unanimously.

IX. COST OF LIVING ADJUSTMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve an annual Cost of Living pay adjustment of 1.4% for the employees based on the Bureau of Labor Statistics reports which is attached to these minutes. The motion passed unanimously.

X. PSC ORDER 2020-00085

Kevin Shaw and Kyle Cannon updated the board on the PSC Order banning penalties and disconnects for non-payment due to Covid-19. They explained that the District would resume disconnects for non-pay on November 6th, 2020 and that every effort would be made to contact and accommodate any and all customers before a disconnection was completed.

XI. EXECUTIVE SESSION

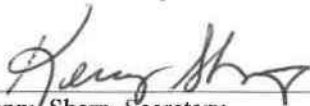
A motion was made by Kirby Johnson and seconded by Michael Kipper to enter executive session at 10:55 a.m. The motion carried unanimously. A motion was made by Nancy Cain and seconded by Kirby Johnson to close the executive session at 11:03 a.m. The motion carried unanimously. No further action was taken at this time.

XII. OTHER

Kevin Shaw informed the board that due to Covid-19 he had decided it best to cancel the annual Christmas dinner this year. He also informed the board that Ohio County's rate case had concluded and they had been given a 30% rate increase.

XIII. ADJOURNMENT

A motion was made by Nancy Cain and seconded by Kirby Johnson to adjourn the monthly board meeting. The motion passed unanimously.


Kenny Sharp, Secretary



**Transmission of material in this release is embargoed until
 8:30 a.m. (ET) October 13, 2020**

USDL-20-1925

Technical information: (202) 691-7000 • cpi_info@bls.gov • www.bls.gov/cpi
 Media Contact: (202) 691-5902 • PressOffice@bls.gov

CONSUMER PRICE INDEX – SEPTEMBER 2020

The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.2 percent in September on a seasonally adjusted basis after rising 0.4 percent in August, the U.S. Bureau of Labor Statistics reported today. **Over the last 12 months, the all items index increased 1.4 percent before seasonal adjustment.**

The index for used cars and trucks continued to rise sharply and accounted for most of the monthly increase in the seasonally adjusted all items index. The food index was unchanged, with an increase in the food away from home index offsetting a decline in the food at home index. The energy index rose 0.8 percent in September as the index for natural gas increased 4.2 percent.

The index for all items less food and energy rose 0.2 percent in September after larger increases in July and August. The index for used cars and trucks rose 6.7 percent in September, its largest monthly increase since February 1969. The indexes for shelter, new vehicles, and recreation also increased in September. The indexes for motor vehicle insurance, airline fares, and apparel were among those to decline over the month.

The all items index rose 1.4 percent for the 12 months ending September, a slightly larger increase than the 1.3-percent rise for the 12-month period ending August. The index for all items less food and energy rose 1.7 percent over the last 12 months, the same increase as the period ending August. The food index increased 3.9 percent over the last 12 months, while the energy index declined 7.7 percent.

Chart 1. One-month percent change in CPI for All Urban Consumers (CPI-U), seasonally adjusted, Sep. 2019 - Sep. 2020
 Percent change

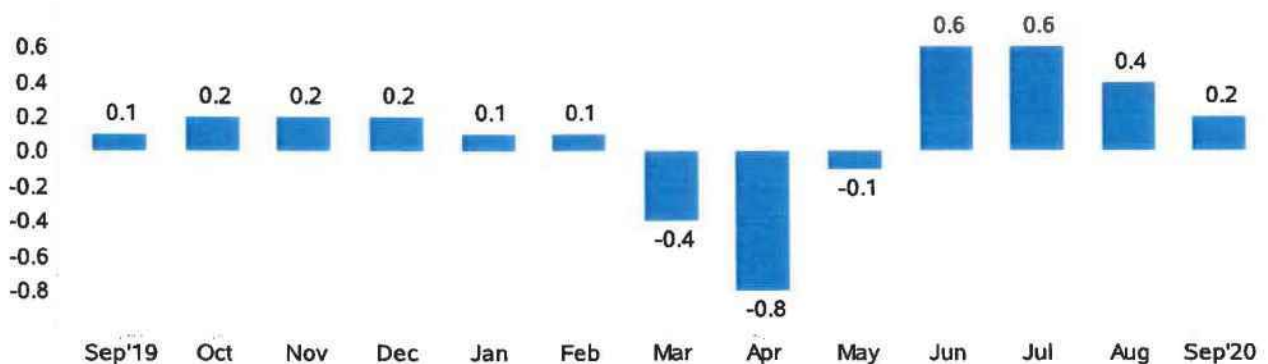


EXHIBIT R

EXHIBIT R-1

Identifier: Policy-409.00	Revision: 0	Effective Date: 1/1/2017	
Document Catalog Number: 2016/10/26			
Author: Kevin Shaw			

Grayson County Water District Policies and Procedures

Benefit Plans

Grayson County Water District

21 Shull White Rd, Leitchfield, KY 42754

Document History

Document Location

This is an on-line document. Paper copies are valid only on the day they are printed. Refer to the author if you are in any doubt about the accuracy of this document.

Revision History

Date of this revision: Original	Date of next revision:
------------------------------------	------------------------

Revision Number	Revision Date	Summary of Changes	Author

Approvals

This document requires following approvals:

Name	Title
John Tomes	Water Board Chairman

This document has been distributed to:

All board members and employees of the Grayson County Water District.

Subject: Benefit Plans

Policy No. 409.00

First Issue Date: November 8, 2016

I. OBJECTIVES:

- A. To provide Grayson County Water District regular full-time and regular part-time employees a benefit package that meets the needs of employees and their families at a competitive level with comparable water utilities and is aligned with top-tier business and industries in the area.
- B. To ensure that customers of Grayson County Water District pay reasonable costs for employee benefits, and that these benefits contribute to a stable, experienced workforce which result in reliable service to all customers.
- C. To confirm that the Board of Commissioners will review, monitor, and approve all benefit programs.

II. POLICY:

**TIER 1 EMPLOYEE
(Hired Before 01-01-2017)**

A. 401 K Plan

There will be no contribution to the 401K plan until the end of year one of employment.

Beginning year (2) there will be a minimum 5% employer contribution regardless of employee contribution.

To encourage employee retention a tiered plan will be used to define the continued years of employment with a match of 200% by the Grayson County Water District.

Year (2) through year (5) the District will contribute up to a maximum of 8% with an employee contribution of at least 4%.

Year (6) through (10) the District will contribute up to a maximum of 10% with an employee contribution of at least 5%.

Year (11) through (20) the District will contribute up to a maximum of 12 % with an employee contribution of at least 6%.

Everything after year (20) the District will contribute 15% with an employee contribution of at 7.5 %.

B. Benefits

Medical Insurance: The District will pay 100% of the employee & 70% of the dependents.

Dental insurance: The District will pay 100% of the employee & 70% of the dependents.

Basic Group Term Life Insurance: The District will pay 3 X Base Salary.

Vacation Leave: The first (19) years of service will receive (120) hours of vacation time.

After (19) years of service will receive (160) hours of vacation time.

Sick Leave: (96) hours per year.

Long Term Disability: The District will pay 50% of the policy the employee the other 50%

Post-Retirement Medical/Dental: (5) years at Employee Benefit. (Subject to qualification requirement)

**TIER 2 EMPLOYEES
(Hired After 01-01-2017)**

C. 401 K Plan

There will be no contribution to the 401K plan until the end of year one of employment.

Beginning year (2) there will be a minimum 5% employer contribution regardless of employee contribution.

To encourage employee retention a tiered plan will be used to define the continued years of employment with a match of 200 % by the Grayson County Water District.

Year (2) through year (5) the District will contribute up to a maximum of 6% with an employee contribution of at least 3%.

Year (6) through (10) the District will contribute up to a maximum of 8% with an employee contribution of at least 4%.

Year (11) through (20) the District will contribute up to a maximum of 10 % with an employee contribution of at least 5%.

Everything after year (20) the District will contribute 12% with an employee contribution of at 6 %.

D. Benefits

Medical Insurance: The District will pay 100 % of the employee & 70 % of the dependents.

Dental insurance: The District will pay 50 % of the employee & 50 % of the dependents.

Basic Group Term Life Insurance: The District will pay 3 X Base Salary.

Vacation Leave: The first (8) years of service will receive (80) hours of vacation time.

Beginning year (9) of service & ending year (19) will receive (120) hours of vacation time.

Beginning year (20) will receive (160) hours of vacation time

Sick Leave: (96) hours per year.

Long Term Disability: The District will pay 50% of the policy the employee the other 50%

Post-Retirement Medical/Dental: None

As of January 1, 2017, Grayson County Water District instituted a two-tier benefit plan – one for employees hired before January 1, 2017, (Tier 1) and one for employees hired, rehired, or transferred after January 1, 2017, (Tier 2).

Grayson County Water District reserves the right to amend or terminate any benefit plan if it is no longer considered reasonable, competitive, or financially feasible. Benefit plans may also be modified to stay within compliance of local, state, and/or federal laws and regulations.

Other benefits programs may be offered at full or partial cost to employees.

III. RESPONSIBILITIES:

- A. The District Manager will review all employee benefits and costs with the Board of Commissioners annually and make recommendations for any changes to benefits, as well as, cost-sharing percentages paid by the employee and the employer.
- B. Management will clearly communicate benefits for the company and the individual employee during initial enrollment and subsequent renewals.
- C. The District Manager will ensure internal procedures are in place to effectively administer all benefit plans and that all third-party administrators are licensed and highly-rated to perform at a level to provide good service to employees and retirees.

IV. APPLICATION:

- A. This policy applies only to employees of Grayson County Water District.

APPROVED BY:

Chairman, Board of Commissioners

EXHIBIT R-2

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, September 23rd, 2019 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper
Kenneth Sharp

OTHER
Kevin Shaw
Kyle Cannon

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on Monday, August 19th, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the August 2019 operating report. A motion was made by Kirby Johnson and seconded by Nancy Cain to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Mickey Kipper and seconded by Kenny Sharp to approve write-offs of \$622.60. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw updated the board on current projects. He informed them that there was no change on the Highway 62 project. He informed the board that there was he was still working on easements for Phase 1 and that he was still working on the application for Phase 2. He also informed the board that both the Industrial Park extension and the Raw Water Pump changeout project were completed. No action was taken.

VI. SHOP BUILDING BLACKTOP

Kevin Shaw reported to the board that UD had completed the patch of the blacktop and it appeared to be correct this time. Kevin advised that the board should hold payment until there is a big rain so that we can verify that it does drain correctly. No action was taken.

✓ { VII. WAGE ADJUSTMENTS

Kevin presented an updated wage scale to the board based on the Kentucky Rural Water wages study. A motion was made by Nancy Cain and seconded by Mickey Kipper to accept the proposed wage scale. The motion carried unanimously.

VIII. PROPERTY AND LIABILITY INSURANCE


Kyle Cannon presented the Property and Liability Insurance renewal to the board. No action was taken.

IX. WHOLESALE WATER RATE

Kevin Shaw reported to the board that he had sent a reply to the City of Leitchfield in response to their most recent proposed Wholesale Water Rate. He informed the board that there were still disagreements over the proposed rate. No response from the City had been received at the time of the board meeting. No action was taken.

XII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

TARGET SALARIES WITH KRWA 2019 SURVEY NUMBERS (Approved 09-23-2019)

	DISTRIBUTION SUPERVISOR	DISTRIBUTION OPERATOR	WATER QUALITY COORDINATOR	WATER QUALITY TECH	**SERVICE TECH	DISTRIBUTION LABORER	METER READER				
1ST YEAR	\$ 56,628.77	\$ 27.23	2080	\$ 45,506.73	\$ 21.88	\$ 50,057.40	\$ 24.07	\$ 35,693.06	\$ 17.16	\$ 39,716.63	\$ 19.09
2ND YEAR	\$ 58,759.70	\$ 28.25	2080	\$ 47,104.93	\$ 22.65	\$ 51,815.42	\$ 24.91	\$ 37,024.91	\$ 17.80	\$ 40,782.10	\$ 19.61
3RD YEAR	\$ 59,842.55	\$ 28.77	2080	\$ 48,911.48	\$ 23.52	\$ 53,802.63	\$ 25.87	\$ 37,850.64	\$ 18.20	\$ 42,380.29	\$ 20.38
4TH YEAR	\$ 61,956.09	\$ 29.79	2080	\$ 49,768.59	\$ 23.93	\$ 54,745.45	\$ 26.32	\$ 38,623.10	\$ 18.57	\$ 44,511.22	\$ 21.40
5TH YEAR	\$ 63,339.06	\$ 30.45	2080	\$ 51,098.29	\$ 24.57	\$ 56,208.12	\$ 27.02	\$ 39,891.01	\$ 19.18	\$ 45,975.17	\$ 22.10

**OFFICE SUPERVISOR

***WTP(OIT) OPERATOR IN TRAINING

	WTP CHIEF OPERATOR	WTP OPERATOR	OFFICE SUPERVISOR /ACC	OFFICE CSR	***CASHIER						
1ST YEAR	\$ 66,424.00	\$ 31.93	2080	\$ 52,803.19	\$ 25.39	\$ 57,348.44	\$ 27.57	\$ 36,828.25	\$ 17.71	\$ 30,243.01	\$ 14.54
2ND YEAR	\$ 68,288.55	\$ 32.83	2080	\$ 54,401.39	\$ 26.15	\$ 59,709.51	\$ 28.71	\$ 38,426.44	\$ 18.47	\$ 31,883.82	\$ 15.33
3RD YEAR	\$ 69,354.02	\$ 33.34	2080	\$ 55,999.29	\$ 26.92	\$ 66,102.30	\$ 31.78	\$ 40,291.01	\$ 19.37	\$ 33,189.01	\$ 15.96
4TH YEAR	\$ 71,484.95	\$ 34.37	2080	\$ 57,597.78	\$ 27.69	\$ 71,429.62	\$ 34.34	\$ 42,688.30	\$ 20.52	\$ 33,482.02	\$ 16.10
5TH YEAR	\$ 73,387.87	\$ 35.28	2080	\$ 58,999.93	\$ 28.37	\$ 79,365.20	\$ 38.16	\$ 45,253.95	\$ 21.76	\$ 33,940.46	\$ 16.32

* THERE WAS NO GUIDE FOR THE SERVICE TECH Use the same as Distribution Operator + 10%

** OFFICE SUPERVISOR IS A COMPOSITE AVERAGE OF OFFICE MANAGER/ACCOUNTANT

*** CASHIER IS 75% OF CSR

**** WTP (OIT) IS 75% OF WTP Operator

ALL OTHER SALARIES ARE THE AVERAGE PLUS THE MAX THEN DIVIDED BY TWO OF THE KRWA SALARY SURVEY

Average maximum hourly wage \$ 26.11

EXHIBIT R-3

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, March 27th, 2017

PLACE: Warren RECC Building in Leitchfield

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Tim Purcell
Kenny Sharp

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meetings of the Board of Directors held on February 27th, 2017 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the February 2017 operating report. A motion was made by Kirby Johnson and seconded by Nancy Cain to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve \$852.32 of uncollectable consumer debt to be written off. Motion carried unanimously.

V. BUILDING AND WAREHOUSE PROJECT

Kevin Shaw updated the board on the progress of the new Building and Warehouse project. Kevin explained that things were moving well and that by the end of the week plans should be around 50% complete. Kevin said that currently the project was on schedule and discussed various aspects of the project timeline. The board made a decision to use brick for the entire façade of the office portion of the project.

VI. COST OF LIVING ADJUSTMENT

Kevin Shaw discussed with the board the yearly Cost of Living adjustment for the employees of the District. A motion was made by Kirby Johnson to continue to provide the employees of the District with a yearly Cost of Living adjustment to their pay. The motion was seconded by Nancy Cain and passed unanimously. The motion provided that this year's adjustment would come in July, with all future adjustments coming in January of each year for budgeting purposes.

VII. EMPLOYEE INCENTIVE PROGRAM

Kevin Shaw proposed to the board an Employee Incentive Program that would offer employees the opportunity to earn up to a 5% incentive bonus on base pay. The Incentive would be based on various goals and benchmarks that will be reviewed on an annual basis. Each goal and benchmark is design to help keep various District costs low, making the overall program cost beneficial to the District. A motion was made by Kenny Sharp and seconded by Kirby Johnson to accept the Employee Incentive Program as presented. Motion carried unanimously.

VIII. WARREN RECC CONTRACT TERMINATION AND MEMORANDUM OF UNDERSTANDING

Kevin Shaw informed the board that management of Warren RECC had accepted the proposed changes to both sets of documents. After reviewing the changes, a motion was made by Tim Purcell and seconded by Kirby Johnson to accept the agreements as presented. The motion carried unanimously.

IX. CONTRUCTION BANK ACCOUNT

A motion was made by Kirby Johnson to give Kevin Shaw permission to open a Construction Account through Cecilian Bank. The motion was seconded by Nancy Cain and carried unanimously.

X. CANEYVILLE WHOLESALE RATE CONTRACT

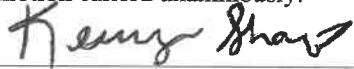
Kevin Shaw presented the board with the new proposed wholesale rate calculation with the City of Caneyville. After some discussion a motion was made by Nancy Cain to accept the new rate contract as presented. Kenny Sharp seconded the motion and it carried unanimously.

XI. IT MANAGEMENT CONTRACT

Kevin Shaw informed the board that the District had received three responses to their request for Statements of Qualifications and rate sheets for IT Management Services. Elad Consulting, Lang Company, and Axiom all provided the necessary documents to be considered. After much discussion it was decided that Axiom was the best fit to handle the District's IT Management needs based on both price and local recommendations. A motion was made by Kirby Johnson and seconded by Kenny Sharp to use Axiom for the District's IT Management needs. Motion carried unanimously.

XII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion carried unanimously.



Kenny Sharp, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, November 23rd, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held October 26th, 2020 and the special called meeting held November 9th, 2002 by Kirby Johnson and seconded by Kenny Sharp. Motion passed unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the October 2020 operating report. A motion was made by Kenny Sharp and seconded by Kirby Johnson to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Michael Kipper and seconded by Kirby Johnson to approve write-offs of \$5,009.51. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Highway 62 Project: There were no changes in the status of this project.

Phase I Project: Stott's Construction continues to progress on the project. At the last project meeting there was a total pay request submitted for \$108620.51. \$94,515.05 for Stotts Construction, \$4,568.65 for Rubin and Hays, \$7,873.50 for Kentucky Engineering, and \$1,663.31 for Thomas Goff. The District was able to close the total project loans from Rural Development in the amount of \$795,000.00. Consisting of RD loan #25 for \$539,000.00 and RD Loan #27 for \$256,000.00.

Salt River Pump Station: The check list items for RD have been completed and approval to bid the project should be received by January. The plan is to advertise the project for bid after the first of the year.

Phase II Project: There were no changes in the status of this project.

Goff Drive Industrial Park Extension: The vault for this project has been built and Stott's Construction has all the expected material. They hope to wrap this project up before the end of the year.

Leitchfield By-Pass: The State of Kentucky plans to move forward with the next phase of the Leitchfield by-pass project and wants us to have contracts in place by the first of next year.

VI. COVID-19 UPDATE

There is no change to the current Covid-19 policies. No action was taken.

VII. INCENTIVE

Kevin Shaw presented the board with the yearly earned incentive pay. A motion was made by Michael Kipper and seconded by Nancy Cain to approve the incentive pay. Motion carried unanimously.

VIII. HEALTH INSURANCE

Kevin Shaw and Kyle Cannon presented the Anthem, Delta Dental, and Guardian insurance renewals to the board. Kevin also presented the board with the Districts updated H.S.A contributions of \$3,000 for a single and \$6,000 for a family plan. A motion was made by Michael Kipper and seconded by Kirby Johnson to accepted the renewals as presented and to approve the updated H.S.A contribution. The motion carried unanimously.

IX. 2021 BUDGET

Kevin Shaw and Kyle Cannon presented the proposed 2021 budget for the District. After some discussion a motion was made by Kenny Sharp and seconded by Michael Kipper to accept the budget as presented. The motion carried unanimously.

X. SURPLUS TRUCK

Kevin Shaw requested that the board allow him to advertise for the sale of a surplus truck. A motion was made by Kirby Johnson and seconded by Kenny Sharp. The motion passed unanimously.

XI. BLUEGRASS CELLULAR LEASE

Kevin Shaw presented the board with two written requests from Bluegrass Cellular to transfer their tank lease agreements to Verizon Wireless. A motion was made by Nancy Cain and seconded by Kirby Johnson to approve the requests. The motion passed unanimously.

XII. SOUTHWIND'S HOA

Kevin Shaw presented the board with a letter from the Southwind's Home Owners Association informing the District about the formation of the Association as well as some proposed amendments to the deed restrictions in the subdivision. It was decided that Tom Goff would speak to the attorney for the Association before any decision was made by the District. The item was tabled until next meeting. No further action was taken.

XIII. EXECUTIVE SESSION

A motion was made by Kirby Johnson and seconded by Kenny Sharp to enter executive session at 11:22 a.m. The motion carried unanimously. A motion was made by Kenny Sharp and seconded by Kirby Johnson to close the executive session at 11:27 a.m. The motion carried unanimously. No further action was taken at this time.

XIV. ADJOURNMENT

A motion was made by Michael Kipper and seconded by Kirby Johnson to adjourn the monthly board meeting. The motion passed unanimously.


Kenny Sharp, Secretary

**INCENTIVE PAY PLAN
PARAMETERS AND GOALS FOR
DISTRIBUTION CREW**

INCENTIVE GUIDES FOR EACH PARAMETER

Data shall be used for all parameters beginning October 1, the previous year through September 30, of the year awarded. It is our intention to compose data after September 30th to award incentives achieved in November of each year. At present the max. Achievable is set at 5% of base salary. And the goals may be adjusted each year as appropriate.

“GROUP GOALS”

Water Loss: 2% Possible

- Water loss numbers will be pulled from the water loss report submitted to the Board of Commissioners for their review and approval. For the purpose of the incentive the number used will reflect the last quarter of the previous year and the first three quarters of the current year. The % loss used will be the number after accounted for in system has been deducted. Accounted for water includes water for flushing and any intentional overflowing of tanks for water quality improvements. The average loss over the past 7 years has been 6.60%

Valves exercised: 1% Possible

- There are currently 2012 valves in the system and this will be the number we will work off of for this one. For the 2017 year this number will be cut to 1509. That is $\frac{3}{4}$ of the valves in the system and there was no real work towards this until January this year. This still means that there will need to be an average of 39 valves exercised each week to meet the top end of the goal.

“INDIVIDUAL GOALS”

Safety: 1% Possible

No PPE Violations I will make site visits at least monthly to verify the use of proper PPE. .5 %

- i. Hard hats worn at all times on job sites
- ii. Steel toed boots
- iii. Safety eye ware when appropriate
- iv. High Viz vest when in the road work zone (any time that there is any possibility that you may walk within 10 ft. of any road way)
A class II in daylight hours and a class III after dark.

Checklist items turned in within 3 days of due date. .5 %

- i. Vehicle checklist turned in by Wednesday after the first Monday of each month.
- ii. Fire extinguisher, first-aid & blood borne kits checked by the same day.
- iii. AED if applicable by same day
- iv. Jason to assign to someone the responsibility to check all fire extinguishers in the warehouse and check sheets for other equipment not specifically assigned.

Wellness: 5 %

- i. To participate in this section you will need to sign a waiver allowing the agency doing our wellness exams to share the data from you exam. For the purpose of the first year it will be tiered a little different due the absence of last year's data.

1. Achieving all goals set by Anthem	.1
2. 0 marks on wellness exam	.4
3. 1 mark or less on wellness exam	.3
4. 2 marks or less on wellness exam	.2
5. 3 marks or less on wellness exam	.1
6. > 3 marks on wellness exam	0.0

Sick/Personal Leave Used: .5 %

- As in other areas we will use the last quarter data from last year and the first three quarters of the current year.

INCENTIVE GUIDELINES

(Distribution Construction crew)

- **Water loss after accounted for:**

I.	7.0 %-7.5 %	2.0
II.	7.6 %-8.0 %	1.9
III.	8.1 %-8.5 %	1.8
IV.	8.6 %-9.0 %	1.7
V.	9.1 %-9.5 %	1.6
VI.	9.6 %-10.0 %	1.5
VII.	> 10.0 %	0.0

- **Valves exercised:**

I.	100 %	1.
II.	90 %-100 %	.75
III.	80 %-90 %	.5
IV.	70 %-80 %	.25
V.	< 70 %	0.0

The next three measures will be individually awarded

● **Safety:**

- I. *No PPE violations .5
- II. **All required checklist turned within 3 days of due date .5

● **Wellness:**

- I. Achieving all wellness goals set by Anthem .1
 - a. After taking wellness screening goals are to meet or exceed those results annually thereafter.
 - b. 0 marks on wellness exam .4
 - c. 2 less marks than last year .2
 - d. 1 less mark than last years exam .1
 - e. Same marks as last year 0.0
 - f. 1 more mark than last year -.1
 - g. 2 more marks than last year -2

● **Sick/Personal Leave used:**

- I. < 16 hours used .5
- II. 17-24 hours used .4
- III. 25- 32 hours used .3
- IV. > 32 hours used 0.0

- * A PPE violation will be considered being observed on jobsite without hard hat, proper foot ware, proper outer ware. (i.e. Safety vest when in the DOT work zone) safety eye ware anytime required, proper wearing of gloves.

**** Required checklist items are**

- 1) Vehicle checklist
- 2) Fire extinguishers
- 3) First aid & blood borne kits
- 4) AED

Anthem Wellness Goals

- 1) Take flu shot annually
- 2) Complete on-line health assessment
- 3) Participate in annual wellness exam
- 4) Go on-line & certify that you are tobacco-free

INCENTIVE IS ON BASE SALARY ONLY

Personal Leave time for bereavement does not apply

**INCENTIVE PAY PLAN
PARAMETERS AND GOALS FOR
OFFICE EMPLOYEES**

INCENTIVE GUIDES FOR EACH PARAMETER

Data shall be used for all parameters beginning October 1, the previous year through September 30, of the year awarded. It is our intention to compose data after September 30th to award incentives achieved in November of each year. At present the max. achievable is set at 5% of base salary. And the goals may be adjusted each year as appropriate.

“GROUP GOALS”

Water Loss: 1.0 % Possible

- Water loss numbers will be pulled from the water loss report submitted to the Board of Commissioners for their review and approval. For the purpose of the incentive the number used will reflect the last quarter of the previous year and the first three quarters of the current year. The % loss used will be the number after accounted for in system has been deducted. Accounted for water includes water for flushing and any intentional overflowing of tanks for water quality improvements. The average loss over the past 7 years has been 6.60%

Write Offs: 1.0 % Possible

- This data will be pulled from the monthly reports distributed to the Water Board utilizing the approved write offs as a % of water sales billed

Sign up customers on auto-pay or e-bill: 1.0 %

- This data will come from ICIS reporting comparing last years numbers to the current years numbers.

“INDIVIDUAL GOALS”

Safety: 1% Possible

No PPE Violations I will make site visits at least monthly to verify the use of proper PPE. .5 %

- i. All doors with the exception of front entry way door locked at all times
- ii. When in the field always wear hard hat & High Visibility class III vest.
- iii. Safety eye ware when appropriate.

Checklist items turned in within 3 days of due date. .5 %

- i. Wall fire extinguishers checked by Wednesday after the first Monday of each month.
- ii. First-aid & blood borne kits checked by the same day.
- iii. AED if applicable by same day

Wellness: 5 % Possible

- i. To participate in this section you will need to sign a waiver allowing the agency doing our wellness exams to share the data from you exam. For the purpose of the first year it will be tiered a little different due the absence of last year's data.

1. Achieving all goals set by Anthem	.1
2. 0 marks on wellness exam	.4
3. 1 mark or less on wellness exam	.3
4. 2 marks or less on wellness exam	.2
5. 3 marks or less on wellness exam	.1
6. > 3 marks on wellness exam	0.0
7.	

Sick/Personal Leave Used: .5 % Possible

- As in other areas we will use the last quarter data from last year and the first three quarters of the current year.

INCENTIVE GUIDELINES

(Office)

- **Water loss after accounted for:**

I.	7.0 %-7.5 %	1.0
II.	7.6 %-8.0 %	.9
III.	8.1 %-8.5 %	.8
IV.	8.6 %-9.0 %	.7
V.	9.1 %-9.5 %	.6
VI.	9.6 %-10.0 %	.5
VII.	> 10.0 %	0.0

- **Write- Offs:**

I.	<.45 %	1.0
II.	.46 % - .50 %	.75
III.	.51 % - .55 %	.5
IV.	.56 % - .61 %	.25
V.	> .62 %	0.0

- **Sign up customers on auto pay or e-bill annually:**

I.	>75	1.0
II.	74-65	.75
III.	64-55	.5
IV.	54-45	.25
V.	< 44	0.0

The next three measures will be individually awarded

● **Safety/reporting:**

- I. * Complete a minimum of 12 hours training annually .5
- II. **All required reports/checklist items turned within 3 days of due date. .5

● **Wellness:**

- I. Achieving all wellness goals set by Anthem .1
 - a. After taking wellness screening goals are to meet or exceed those results annually thereafter.
 - b. 0 marks on wellness exam .4
 - c. 2 less marks than last year .2
 - d. 1 less mark than last years exam .1
 - e. Same marks as last year 0.0
 - f. 1 more mark than last year -.1
 - g. 2 more marks than last year -.2

● **Sick/Personal Leave used:**

- I. < 16 hours used .5
- II. 17-24 hours used .4
- III. 25- 32 hours used .3
- IV. > 32 hours used 0.0

* **Complete 12 hours annually training (i.e. office safety, office ergonomics, KRWA, Ky. PSC)**

** **Required checklist items are**

- 1) Fire extinguishers
- 2) First aid and blood borne kits
- 3) AED
- 4) Month end usage reports
- 5) Loss reports
- 6) Board minutes

Anthem Wellness Goals

- 1) Take flu shot annually
- 2) Complete on-line health assessment
- 3) Participate in annual wellness exam
- 4) Go on-line & certify that you are tobacco-free

INCENTIVE IS ON BASE SALARY ONLY

Personal Leave time for bereavement does not apply

INCENTIVE PAY PLAN
PARAMETERS AND GOALS FOR
WATER QUALITY METERING
EMPLOYEES

INCENTIVE GUIDES FOR EACH PARAMETER

Data shall be used for all parameters beginning October 1, the previous year through September 30, of the year awarded. It is our intention to compose data after September 30th to award incentives achieved in November of each year. At present the max. achievable is set at 5% of base salary. And the goals may be adjusted each year as appropriate.

“GROUP GOALS”

Water Loss: 1 % Possible

- Water loss numbers will be pulled from the water loss report submitted to the Board of Commissioners for their review and approval. For the purpose of the incentive the number used will reflect the last quarter of the previous year and the first three quarters of the current year. The % loss used will be the number after accounted for in system has been deducted. Accounted for water includes water for flushing and any intentional overflowing of tanks for water quality improvements. The average loss over the past 7 years has been 6.60%

Total System Flushed: .5 % Possible

- What we will be looking for here is that all hydrants and blow-offs get flushed each year. We will pull this data from service orders completed and for the purpose of this years numbers the expectation will be that only 50 % of these get someone too since there will only be 6 months to work on this since there has been a full crew to accomplish these tasks.

PSC Meter Changes: .5 %

- Since all meter changes were up to date we will still be looking at this level of accomplishment. This data will come from a report generated from the ICIS system

Water Quality Violations: 1 %

- Water quality violations will be considered any sample that this crew collects during regular monitoring and line break samples. At this point DBP numbers will not be a part of this but most likely will be in the future

“INDIVIDUAL GOALS”

Safety: 1% Possible

No PPE Violations I will make site visits at least monthly to verify the use of proper PPE. .5 %

- i. Hard hats worn at all times on job sites
- ii. Steel toes boots
- iii. Safety eye ware when appropriate
- iv. High Viz vest when in the road work zone (any time that there is any possibility that you may walk within 10 ft. of any road way)
A class II in daylight hours and a class III after dark.

Checklist items turned in within 3 days of due date. .5 %

- i. Vehicle checklist turned in by Wednesday after the first Monday of each month.
- ii. Fire extinguisher, first-aid & blood borne kits checked by the same day.

Wellness: 5 %

- i. To participate in this section you will need to sign a waiver allowing the agency doing our wellness exams to share the data from you exam. For the purpose of the first year it will be tiered a little different due the absence of last year's data.

1. Achieving all goals set by Anthem	.1
2. 0 marks on wellness exam	.4
3. 1 mark or less on wellness exam	.3
4. 2 marks or less on wellness exam	.2
5. 3 marks or less on wellness exam	.1
6. > 3 marks on wellness exam	0.0
7.	

Sick/Personal Leave Used: .5 %

- As in other areas we will use the last quarter data from last year and the first three quarters of the current year.

INCENTIVE GUIDELINES

(Water Quality/Metering crew)

- **Water loss after accounted for:**

I.	7.0 %-7.5 %	1.0
II.	7.6 %-8.0 %	.9
III.	8.1 %-8.5 %	.8
IV.	8.6 %-9.0 %	.7
V.	9.1 %-9.5 %	.6
VI.	9.6 %-10.0 %	.5
VII.	> 10.0 %	

- **Total system flushed:**

I.	100 %	.5
II.	90 %-100 %	.4
III.	80 %-90 %	.3
IV.	70 %-80 %	.2
V.	< 70 %	0.0

- **PSC meters changed:**

I.	100 %	.5
II.	90 %-100 %	.4
III.	80 %-90 %	.3
IV.	70 %-80 %	.2
V.	< 70 %	0.0

- **Water quality violations:**

I.	No violations	1.0
II.	1 Violation	.75
III.	2 Violations	.5
IV.	> 2 Violations	0.0

- **Safety: The next three measures will be individually awarded**
 - I. *No PPE violations .5
 - II. **All required checklist turned within 3 days of due date .5

- **Wellness:**
 - I. achieving all wellness goals set by Anthem .1
 - a. After taking wellness screening goals are to meet or exceed those results annually thereafter.
 - b. 0 marks on wellness exam .4
 - c. 2 less marks than last year .2
 - d. 1 less mark than last years exam .1
 - e. Same marks as last year 0.0
 - f. 1 more mark than last year -.1
 - g. 2 more marks than last year -.2

- **Sick/Personal Leave used:**
 - I. < 16 hours used .5
 - II. 17-24 hours used .4
 - III. 25- 32 hours used .3
 - IV. > 32 hours used 0.0

* A PPE violation will be considered being observed on jobsite without hard hat, proper foot ware, proper outer ware. (i.e. Safety vest when in the DOT work zone) safety eye ware anytime required, proper wearing of gloves.

** **Required checklist items are**

- 1) Vehicle checklist
- 2) Fire extinguishers
- 3) First aid & blood borne kits

Anthem Wellness Goals

- 1) Take flu shot annually
- 2) Complete on-line health assessment
- 3) Participate in annual wellness exam
- 4) Go on-line & certify that you are tobacco-free

INCENTIVE IS ON BASE SALARY ONLY

Personal Leave time for bereavement does not apply

INCENTIVE PAY PLAN
PARAMETERS AND GOALS FOR
WATER TREATMENT PLANT
EMPLOYEES

INCENTIVE GUIDES FOR EACH PARAMETER

Data shall be used for all parameters beginning October 1, the previous year through September 30, of the year awarded. It is our intention to compose data after September 30th to award incentives achieved in November of each year. At present the max. achievable is set at 5% of base salary. And the goals may be adjusted each year as appropriate.

“GROUP GOALS”

Water Loss: .5 % Possible

- Water loss numbers will be pulled from the water loss report submitted to the Board of Commissioners for their review and approval. For the purpose of the incentive the number used will reflect the last quarter of the previous year and the first three quarters of the current year. The % loss used will be the number after accounted for in system has been deducted. Accounted for water includes water for flushing and any intentional overflowing of tanks for water quality improvements. The average loss over the past 7 years has been 6.60%

Finished Turbidity: .75 % Possible

- This data will be pulled from the MOR

Meeting DBP's: .75 %

- This data will come from sample results from the appropriate quarters involved referencing the samples from the plant tap.

Water Quality Violations: 1 %

- Water quality violations will be considered any violation whether reporting or analytical results that are directly a result of the water treatment plant. Reporting for the entire system comes out of the Water Plant

“INDIVIDUAL GOALS”

Safety: 1% Possible

No PPE Violations I will make site visits at least monthly to verify the use of proper PPE. .5 %

- i. Hard hats worn at all times on job sites
- ii. Steel toed boots
- iii. Safety eye ware when appropriate
- iv. Aprons when needed handling acids and hazardous chemicals
- v. High Viz vest when in the road work zone (any time that there is any possibility that you may walk within 10 ft. of any road way)
A class II in daylight hours and a class III after dark.

Checklist items turned in within 3 days of due date. .5 %

- i. Vehicle checklist turned in by Wednesday after the first Monday of each month.
- ii. Fire extinguisher, first-aid & blood borne kits checked by the same day.
- iii. Fire extinguishers in all buildings

Wellness: 5 %

- i. To participate in this section you will need to sign a waiver allowing the agency doing our wellness exams to share the data from you exam. For the purpose of the first year it will be tiered a little different due the absence of last year's data.

1. Achieving all goals set by Anthem	.1
2. 0 marks on wellness exam	.4
3. 1 mark or less on wellness exam	.3
4. 2 marks or less on wellness exam	.2
5. 3 marks or less on wellness exam	.1
6. > 3 marks on wellness exam	0.0
7.	

Sick/Personal Leave Used: .5 %

- As in other areas we will use the last quarter data from last year and the first three quarters of the current year.

INCENTIVE GOALS

(Water Treatment Crew)

- **Water loss after accounted for:**

I.	7.0 %-7.5 %	.5
II.	7.6 %-8.0 %	.4
III.	8.1 %-8.5 %	.3
IV.	8.6 %-9.0 %	.2
V.	9.1 %-9.5 %	.1
VI.	> 9.6 %	0.0

- **Meeting Finished Turbidity of .2 NTU**

I.	95 %-100 %	.75
II.	94 %-90 %	.50
III.	89 %-85 %	.25
IV.	< 84 %	0.0

- **Meeting 40% thresh hold of DBP mcl's**

I.	100 %	.75
II.	90 %-100 %	.50
III.	80 %-89 %	.25
IV.	< 79 %	0.0

- **Water quality violations:**

I.	No violations	1.0
II.	1 Violation	.75
III.	2 Violations	.50
IV.	> 2 Violations	0.0

- **Safety: The next three measures will be individually awarded**
 - I. *No PPE violations .5
 - II. **All required checklist turned within 3 days of due date .5
- **Wellness:**
 - I. Achieving all wellness goals set by Anthem .1
 - a. 0 marks on wellness exam .4
 - b. 1 mark or less on wellness exam .3
 - c. 2 marks or less on wellness exam .2
 - d. 3 marks or less on wellness exam .1
 - e. > 3 marks on wellness exam
- **Sick/Personal Leave used:**
 - I. < 16 hours used .5
 - II. 17-24 hours used .4
 - III. 25- 32 hours used .3
 - IV. > 32 hours used 0.0

- * A PPE violation will be considered being observed on jobsite without hard hat, proper foot ware, proper outer ware. (i.e. Safety vest when in the DOT work zone) safety eye ware anytime required, proper wearing of gloves and apron.

- ** **Required checklist items are**
 - 1) **Vehicle checklist**
 - 2) **Fire extinguishers**
 - 3) **First aid & blood borne kits**

Anthem Wellness Goals

- 1) Take flu shot annually
- 2) Complete on-line health assessment
- 3) Participate in annual wellness exam
- 4) Go on-line & certify that you are tobacco-free

40% thresh hold for DBP's will be defined by sample taken from the Plant Tap

1. On TTHM's not higher than 32 mg/l
2. On HAA 5's not higher than 24 mg/l

INCENTIVE IS ON BASE SALARY ONLY

Personal Leave time for bereavement does not apply

EXHIBIT S

EXHIBIT S-1

AUGUST
2017

WATER PURCHASE CONTRACT

This **CONTRACT** for the sale and purchase of water is made and entered into as of the 21ST day of August, 2017, by and between **GRAYSON COUNTY WATER DISTRICT**, a water district organized and established pursuant to the provisions of Chapter 74 of the Kentucky Revised Statutes (hereinafter referred to as "District") and the **CITY OF CANEYVILLE, KENTUCKY**, a municipal corporation of the sixth class of the Commonwealth of Kentucky (hereinafter referred to as "Caneyville").

WITNESSETH:

WHEREAS, the District is organized and established for the purpose of constructing and operating a water supply distribution system serving water users within the District's service area in Kentucky and in order to accomplish this purpose, the District owns and operates a water procurement, treatment, transmission and distribution system (the "District System"), which includes a water treatment plant in Grayson County, Kentucky, with a raw water intake from Rough River Lake; and

WHEREAS, the District has sufficient capacity within its system to provide all the water needed by Caneyville and is willing to sell water to Caneyville in sufficient quantity to meet Caneyville's needs; and

WHEREAS, Caneyville has requested the District to sell to it all of its water requirements and the District is willing to do so in accordance with the terms hereinafter in this Contract set forth.

**KENTUCKY
PUBLIC SERVICE COMMISSION**

Gwen R. Pinson
Executive Director



EFFECTIVE

2/14/2018

PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

NOW, THEREFORE, for and in consideration of the mutual covenants contained and benefits to be derived by the parties hereto, the District and Caneyville agree as follows:

1. **Quality and Quantity of Water.** During the term of this Contract and any renewal or extension thereof, the District agrees to furnish to Caneyville at the points of delivery hereafter described potable treated water meeting applicable purity standards of the Federal Safe Drinking Water Act, in amounts sufficient to meet the normal daily usages of Caneyville but not to exceed a maximum daily usage of 125,000 gallons per day. The quantities of water previously enumerated in this Contract shall be absolute maximums unless mutually agreed otherwise by the parties hereto.

2. **Accounting System.** The District shall chart expenses in accordance with the Uniform System of Accounts and set out in its annual report filed with the Kentucky Public Service Commission as the accounting system for the identification of the costs described in Section 6 below.

3. **Metering.** The District will furnish, install and operate the necessary metering equipment for properly measuring water quantity while minimizing pressure loss through the meters and to calibrate such metering equipment whenever it shall be deemed necessary or at a minimum of one time every two years. If Caneyville requests the meters to be tested more often, the cost and expense of such interim testing shall be borne by Caneyville unless the meter registers more than two percent (2%) above or below the test results. A meter registering not more than two percent (2%) above or below the test result shall be deemed to be accurate. The previous reading of any meter disclosed by the test to be inaccurate shall be corrected for the six (6) months previous to such test in accordance with the percentage of inaccuracy found by such tests. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the

KENTUCKY
PUBLIC SERVICE COMMISSION
Gwen R. Pinson
Executive Director



EFFECTIVE

2/14/2018


PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

amount delivered in the corresponding period immediately prior to the failure unless the District and Caneyville agree upon a different amount. The unit of measurement for water delivered pursuant to this Contract shall be gallons of water, U.S. Standard Liquid Measure, and all measuring devices shall, unless the parties agree otherwise, be so calibrated

4. **Billing Procedure.** The District shall furnish Caneyville monthly, with a bill for the amount of water furnished to Caneyville for the period covered by the last preceding meter reading.

5. **Payment.** Caneyville shall pay to the District, not later than fourteen (14) days from the date of billing, for water billed to Caneyville as provided above. Payment shall be deemed, for purposes of this Contract, to have been made when delivered. A late penalty of ten percent (10%) of any unpaid amount shall be assessed if any portion of the bill remains unpaid after the due date. In the event Caneyville fails to pay for water in accordance with the terms of this Contract, the District shall further have the right to terminate the flow of water to Caneyville and shall have all other remedies provided at law or in equity for breach of contract, including an action for recovery of the amounts owed and any damages incidental thereto.

6. **Rate and Rate Calculation.** Rates will be calculated based on cost of service allocations for wholesale customers that have been generally accepted by the Kentucky Public Service Commission. A rate study is attached to this contract showing the determination of the rate contained herein. The information contained in this study is based on expenses for the year ending 2016. The District will review its expenses annually based on numbers used in its audit report and annual report filed with the PSC. The initial price of water shall be \$3.076 per 1,000 gallons, being calculated as the sum of (a) Debt on the 2.3 MGD Water Treatment Plant plus (b) the Cost of Operation as hereinafter set forth:

KENTUCKY PUBLIC SERVICE COMMISSION
Gwen R. Pinson Executive Director 
EFFECTIVE 2/14/2018 PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

- I. For the purpose of calculating the wholesale rate the divisor used for allocation on any debt and depreciation shall be the amount of water purchased by Caneyville as shown in the annual report filed with the Kentucky Public Service Commission.
- II. The divisor used for all other calculations, (GCWD Water Treatment Expense, & Supply and pumping) shall be the total amount of water treated by the District as reported in the annual report filed with the Kentucky Public Service Commission.
- III. The % allocation is an agreed upon amount of committed water from the Districts Water Treatment Plant based on it current 2.3 mgd capacity and Caneyville's requested .125 mgd supply. This can only be changed by mutual agreements during term period negotiations.
- IV. All associated cost for GCWD Water Treatment Plant Expense, Supply & Pumping, & Depreciation shall be extracted from the annual audited financial report.

**KENTUCKY
PUBLIC SERVICE COMMISSION**

Gwen R. Pinson
Executive Director



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PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

7. **Calculation of Debt Expenses Associated with New Water Plant.** The annual debt payment on the water plant is based on a 20 year loan from the Kentucky Infrastructure Authority issued in 2002. There is also shared debt expense from work performed to meet more stringent DBP regulations based on a long term note of 40 years issued by Rural Development in 2012. Caneyville currently has allocated 5.43 percent of the 2.3 million gallon per day capacity as set out in this study. This factor will not change unless Caneyville increases or decreases its allocations from the District. (see attached schedules)

- The KIA 20 year bond was for a total of \$3,930,850.27. Of this total \$ 2,948,355 was used towards the water treatment plant in Contract I. Therefore only the proportional debt is attributed to WTP which would be 75% of the total debt repayment for KIA


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8. **Determination of Wholesale Rate.** The following table shows the determination of the wholesale rate based on the allocation of expenses as presented for the Fiscal year end 2016.

Allocated to Caneyville	Expense	Gallons x 1000	Cost per 1,000 Gallons
Water Treatment Plant Operations & maintenance Expense	554,755	215,092	\$2.579
Supply & Pumping	\$8,197	215,092	\$.038
Water Plant Original Debt Repayment	\$9,727	46,049	\$0.211
DBP Debt Repayment	\$2,902	46,049	\$0.063
Depreciation	\$8,523	46,049	\$0.185
Total Expense to Caneyville			\$3.076

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7. **Rate Adjustment.** Adjustments to the price of water may be made as follows:

a. The rate may be adjusted annually in an amount equal to the increase/decrease in expenses associated with providing service. The increase/decrease in expenses is calculated by first determining the expenses for the previous year based on the most recent annual audited statements of the District with respect to the components required to calculate the rate in accordance with the terms of this Contract.

b. Cost of debt shall be adjusted for District System improvements caused by regulatory requirements or for improvement or expansion resulting from the requirements of Caneyville for additional capacity. The annual cost of amortization shall then be determined based on the percentage of water sold to Caneyville times the cost of such expansions in the manner set forth in the rate study and adding the result to the rate existing at that time.

c. In the event that the District delivers water at any delivery point that does not meet the most current minimum levels of the Division of Water for free chlorine residual. The District will adjust the usage to Caneyville in an agreed upon amount that it took Caneyville to flush their lines to regain the minimum required Division of Water for free chlorine residual at the entry point to Caneyville's System.

8. **Term of Contract.** The initial term of this Contract shall extend for a term of ten (10) years from the date of the initial delivery of any water as shown by the first bill submitted by District to Caneyville after consummation and PSC approval of this contract and, thereafter, Caneyville is granted an option to renew or extend this Contract under the same terms and conditions for an additional ten (10)-year period provided written notice of Caneyville's intention to exercise this option to extend is given to District at least two (2) years prior to the

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expiration of the Initial Term. The Water District also explicitly reserves the same right to termination or renewal of said contract with the same two (2) years prior notice at the end of the Initial term.

9. **Failure to Deliver.** The District will take such action as may be necessary to furnish Caneyville with quantities of water required by Caneyville. Temporary or partial failures to deliver water shall be remedied with all possible dispatch. In the event of an extended shortage of water or the supply of water available to District is otherwise diminished over an extended period of time, the supply of water to Caneyville's consumers shall be reduced or diminished in the same ratio or proportion as the supply to all District's consumers is reduced or diminished.

10. **Remedies.** Either party shall have the right to enforce this Contract by injunctive or mandamus action or to assert any other remedies provided by applicable law for the failure of the other party to comply with its agreements and covenants set forth herein.

11. **Modification or Amendment.** The provisions of this Contract pertaining to the rate to be paid by Caneyville for water delivered is subject to the provisions of this Contract and may be modified or altered only by written agreement of both parties.

12. **Notification.** Caneyville and District agree to notify each other immediately of any line breaks or emergencies which might affect the operations of the District's System or the District's ability to supply Caneyville.

13. **Arbitration.** In the event District and Caneyville are unable to agree on the applicability or allocation of expenses or data used in calculating the adjusted rate as calculated in accordance with the terms of this Contract, each party shall submit to the other a list of three individuals who would be acceptable to such party to act as an independent party to assist the auditor in determining the applicability of various expenses and the allocation of same. Each party shall exercise the right to strike any two of the other party's suggested names. The remaining two

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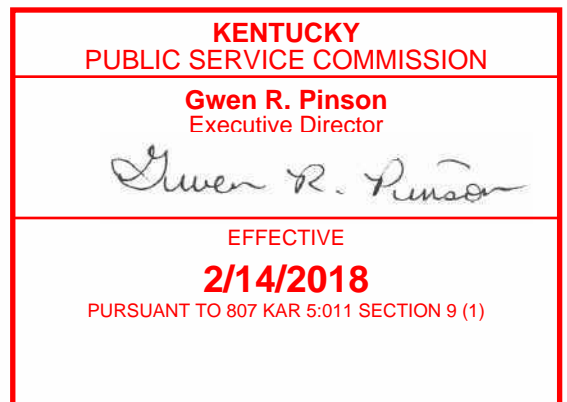
2/14/2018

PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

individuals shall jointly work together to arrive at a resolution. These individuals, who may be engineers, accountants, or managers of a water treatment system, shall consult with District's engineer and Caneyville's engineer whereupon these individuals shall advise the auditor of the District as to the appropriate applicability of expenses and allocation of same. The vote of any three of the four individuals shall be controlling in the establishment of said allocation or applicability of expenses. Following a determination of the allocation or applicability of expenses, the auditor shall then calculate the revised rate in accordance with the terms of this Contract.

14. **Pledge of Contract.** The District shall have the right to pledge or assign this Contract, and its rights hereunder, to the United States of America, acting through the Farmers Home Administration, or any other state or federal agency, as part of the security for a loan or loans from such agency.

15. **Required Administrative Approval.** This Contract, the rates set forth herein and the rate adjustment procedure provided herein shall be subject to the approval of the Kentucky Public Service Commission and the United States Department of Agriculture (Rural Development), and the obligations of the parties hereunder shall be of no force and effect until this Contract and said rates and rate adjustment procedure have been so approved. The District covenants to promptly request approval of this Contract from the said agencies. This Contract shall become effective immediately upon its approval by the Kentucky Public Service Commission and the United States Department of Agriculture (Rural Development). It is expressly acknowledged that the rates the District charges its customers for water sold by it are subject to the approval of the Kentucky Public Service Commission.



16. **Miscellaneous.**


a. Should any part, term or provision of this Contract be determined by a court of competent jurisdiction to be illegal or in conflict of any law, the validity of the remaining portion or portions shall not be affected thereby.

b. This Contract shall be subject to all valid rules, regulations and laws applicable hereto passed or promulgated by the United States of America and the Commonwealth of Kentucky or any governmental body or agency having lawful jurisdiction or any authorized representative or agency of any of them; provided, however, that this clause shall not be construed as waiving the right of either party to challenge the validity of any such rule, regulation or law on any basis, including impairment of this Contract.

c. This Contract may not be modified except in a writing executed by all parties, and all parties shall thereafter be bound by such modification.

d. This Contract and the respective rights and obligations of the parties hereto shall be construed in accordance with and governed by the laws of the Commonwealth of Kentucky.

e. This Contract contains the entire agreement of the parties pertaining to its subject matter and supersedes all prior written and oral agreements pertaining hereto.

KENTUCKY PUBLIC SERVICE COMMISSION
Gwen R. Pinson Executive Director 
EFFECTIVE 2/14/2018 PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

AUGUST
2017

IN WITNESS WHEREOF, the parties hereto, acting under authority of their respective governing bodies, have caused this Contract to be duly executed in _____ counterparts, each of which shall constitute an original.

DISTRICT:
GRAYSON COUNTY WATER DISTRICT

BY: John R. Tomes
John R. Tomes
TITLE: Chairman

ATTEST:
Keia Shaw

CANEYVILLE:
CITY OF CANEYVILLE, KENTUCKY

BY: James P. Embry
James P. Embry
TITLE: Mayor

ATTEST:
Janet Pre

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Executive Director
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**FIRST AMENDMENT TO
WATER PURCHASE CONTRACT**

This **First Amendment to Water Purchase Contract** is made and entered into this 9 day of January 2018 by and between Grayson County Water District ("Grayson District") and the city of Caneyville, Kentucky ("Caneyville") (collectively "the Parties").

WITNESSETH:

WHEREAS, the Parties executed the Water Purchase Contract on August 21, 2017 to govern Grayson District's provision of water service to Caneyville;

WHEREAS, the Parties submitted the Water Purchase Contract to the Kentucky Public Service Commission on August 24, 2017 for its review and approval;

WHEREAS, on September 20, 2017, the Kentucky Public Service Commission entered an Order in which it suspended the operation of the Water Purchase Contract and initiated an administrative proceeding to review the reasonableness of the Water Purchase Contract; and,

WHEREAS, the Staff of the Kentucky Public Service Commission has recently advised the Parties of certain concerns regarding the Water Purchase Contract and the Parties wish to address those concerns;

NOW THEREFORE, the Parties agree as follows:

1. Paragraph 1 of the Water Purchase Contract, which the Parties executed on August 21, 2017, is amended to read follows:

2. **Quality and Quantity of Water.** During the term of this Water Purchase Contract and any renewal or extension thereof, Grayson District agrees to furnish to Caneyville at agreed points of delivery a volume of potable treated water that complies with all federal and state laws and regulations not to exceed 125,000 gallons per day ("agreed maximum allowable volume"). In the event that Caneyville's total volume of water in any billing period exceeds an average daily usage of 137,500 gallons (or 10 percent of the agreed maximum allowable volume), Caneyville shall for the volume of water in that billing period exceeding the agreed maximum allowable volume pay a rate that is equal to 105 percent of the established rate for service under this Water Purchase Contract.

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Gwen R. Pinson
Executive Director



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PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

3. The Water Purchase Contract is amended to include the following paragraph:

1A. **Points of Delivery.** Grayson District shall deliver water to Caneyville at the following delivery points:

- a. Highway 736 Meter located at 5435 Yeaman Road in Caneyville, Kentucky;
- b. Highway 62 Meter located at 11063 Beaver Dam Road in Caneyville, Kentucky; and,
- c. Hopewell Road Meter located at 5113 Hopewell Road in Caneyville, Kentucky.

4. Paragraph 13 of the Water Purchase Contract is amended to read follows:

13. **Arbitration.** In the event District and Caneyville are unable to agree on the applicability or allocation of expenses or data used in calculating the adjusted rate as calculated in accordance with the terms of this Water Purchase Contract, each party shall submit to the other a list of three individuals who would be acceptable to such party to act as an independent party to assist the auditor in determining the applicability of various expenses and the allocation of same. Each party shall exercise the right to strike any two of the other party's suggested names. The remaining two individuals shall jointly work together to arrive at a resolution. These individuals, who may be engineers, accountants, or managers of a water treatment system, shall consult with Grayson District's engineer and Caneyville's engineer whereupon these individuals shall advise the auditor of Grayson District as to the appropriate applicability of expenses and allocation of same. The vote of any three of the four individuals shall be controlling in the establishment of said allocation or applicability of expenses. Following a determination of the allocation or applicability of expenses, the auditor shall then calculate the revised rate in accordance with the terms of this Water Purchase Contract. The Parties expressly acknowledged that the arbitrators' decisions are not binding on or limit the jurisdiction of the Kentucky Public Service Commission.

5. All other provisions of the Water Purchase Contract not specifically addressed in this First Amendment are ratified and affirmed.

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IN WITNESS WHEREOF, the Parties, acting under the authority of their respective governing bodies, have caused this First Amendment to Water Purchase Contract to be duly executed in multiple counterparts, each of which shall constitute an original.

GRAYSON COUNTY WATER DISTRICT

By: John R. Tomes
JOHN R. TOMES, CHAIRMAN

ATTEST:

Kevin Shaw

CITY OF CANEYVILLE, KENTUCKY

By: James P. Embry
JAMES P. EMBRY, MAYOR

ATTEST:

[Signature]

KENTUCKY PUBLIC SERVICE COMMISSION
Gwen R. Pinson Executive Director <i>Gwen R. Pinson</i>
EFFECTIVE 2/14/2018 PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

EXHIBIT S-2

2021 WHOLESALE RATE ADJUSTMENT


Date: May 12th, 2021


RE: Joint Report on the 2021 Wholesale Water Rate For
Purchase by City of Caneyville From Grayson County
Water District.

Gentlemen:

In accordance with the agreed wholesale water purchase contract submitted to the Kentucky Public Service Commission and made effective February 14, 2018 the respective Utility Boards have agreed on a rate calculation of the 2021 rate (\$2.984 per 1,000gallons) for the purpose of wholesale water. Attached is the joint report containing the supporting rational and calculations for the 2021 rate.

Respectively accepted,

 Date: 5/24/21
John R. Tomes
Chairman
Grayson County water District

 Date: 5-11-2021
James P. Embry
Mayor
City of Caneyville

**JOINT REPORT ON 2021
WHOLESALE WATER RATE CALCULATION
FOR WATER PURCHASED BY
THE CITY OF CANEYVILLE
FROM THE GRAYSON COUNTY WATER DISTRICT**

Prepared for
Grayson County Water District and City of Caneyville

By

Grayson County Water District
21 Shull White Rd.
Leitchfield, KY 42754

2021 Calculation		
Caneyville Capacity Allocation	1	125,000 gallons
GCWD Capacity	2	2,300,000 gallons
Caneyville % Allocation	3	5.43%

2021

Wholesale to Caneyville	4	47,250
Treated Water at GCWD	5	241,868
GCWD Water Treatment Expense	6	\$600,882
Supply and Pumping	7	\$230,786
Water Treatment Plant Debt Repayment	8	\$176,184
DBP Debt Repayment	9	\$53,703
Depreciation	10	\$158,745

Caneyville Contributions	11	Joint Use Amounts	Divisor	Cost/1000
GCWD Water Treatment Expense	12	\$600,882	241,868	\$2.484
Supply and Pumping	13	\$12,543	241,868	\$0.052
Water Treatment Plant Debt Repayment	14	\$9,575	47,250	\$0.203
DBP Debt Repayment	15	\$2,919	47,250	\$0.062
Depreciation	16	<u>\$8,627</u>	<u>47,250</u>	<u>\$0.183</u>

New Rate **\$2.984**

Current Rate **\$2.725**

ADJUSTED RATE DIFFERENCE **\$0.259**

GRAYSON COUNTY WATER DISTRICT
BASIC FINANCIAL STATEMENTS
FOR THE YEARS ENDED
DECEMBER 31, 2020 AND 2019

**GRAYSON COUNTY WATER DISTRICT
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FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

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Buckles, Travis & Hart, PLLC

Certified Public Accountants

DENNIS R. BUCKLES,
CRA
BRAD K. TRAVIS,
CRA/ABEC
ROBIN G. HART, CPA

www.graysoncpas.com

211 West White Oak Street
Post Office Box 4069
Leitchfield, KY 42755-4069
Phone 270-259-5604
Fax 270-259-5603

INDEPENDENT AUDITORS' REPORT

Board of Commissioners
Grayson County Water District
Leitchfield, KY 42754

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities of the Grayson County Water District as of and for the years ended December 31, 2020 and 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the Grayson County Water District, as of December 31, 2020 and 2019, and the respective changes in financial position, and cash flows, thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Grayson County Water District's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 22, 2021, on our consideration of the Grayson County Water District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Grayson County Water District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Grayson County Water District's internal control over financial reporting and compliance.

Respectfully submitted,

Buckles, Travis & Hart, PLLC

Buckles, Travis & Hart, PLLC
Certified Public Accountants
Leitchfield, Kentucky
March 22, 2021

**GRAYSON COUNTY WATER DISTRICT
STATEMENTS OF NET POSITION
DECEMBER 31, 2020 AND 2019**

	DECEMBER 31,	
	2020	2019
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents		
Operation and maintenance	\$ 9,236	\$ 38,845
Revenue	176,862	30,537
Construction	2,000	1,000
Accounts receivable		
Customer accounts receivable, net of allowance for uncollectibles of \$199,594 and \$182,265	270,902	261,697
Unbilled revenue	148,941	142,385
Prepaid expenses	53,457	57,365
Inventory	207,640	294,385
Current portion of notes receivable	7,904	7,448
TOTAL CURRENT ASSETS	876,942	833,662
NONCURRENT ASSETS		
Restricted cash and cash equivalents		
Bond and note sinking funds	1,327,690	1,342,310
Depreciation fund	1,253,450	1,199,250
Note receivable - City of Leitchfield	0	7,904
Capital assets		
Land and land rights	328,743	328,743
Construction in progress	1,208,171	160,819
Utility plant and lines	32,044,828	31,615,968
Utility equipment and other	1,001,633	951,369
Less: Accumulated depreciation	(15,260,332)	(14,401,231)
TOTAL NONCURRENT ASSETS	21,904,183	21,205,132
TOTAL ASSETS	\$ 22,781,125	\$ 22,038,794

(CONTINUED)

	DECEMBER 31,	
	<u>2020</u>	<u>2019</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable	\$ 193,812	\$ 57,639
Accrued liabilities	140,068	121,031
School and sales taxes payable	11,925	10,507
Interest payable from restricted assets	104,753	108,504
Interest payable - Customer deposits	148	180
Customer deposits	38,650	39,870
Current portion of long-term debt	656,162	617,118
TOTAL CURRENT LIABILITIES	<u>1,145,518</u>	<u>954,849</u>
NONCURRENT LIABILITIES		
Bonds and loans payable	7,863,939	7,686,058
Less: Current portion of long-term debt	(656,162)	(617,118)
Bond premium, net of amortization of \$6,401 and \$1,883	83,962	88,480
TOTAL NONCURRENT LIABILITIES	<u>7,291,739</u>	<u>7,157,420</u>
TOTAL LIABILITIES	<u>8,437,257</u>	<u>8,112,269</u>
NET POSITION		
Net investment in capital assets	11,459,104	10,969,610
Restricted for		
Debt service	1,327,690	1,342,310
Depreciation reserves	1,253,450	1,199,250
Unrestricted	303,624	415,355
TOTAL NET POSITION	<u>14,343,868</u>	<u>13,926,525</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 22,781,125</u>	<u>\$ 22,038,794</u>

Accompanying notes to the financial statements are an integral part of this statement.

GRAYSON COUNTY WATER DISTRICT
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019

		DECEMBER 31,	
		<u>2020</u>	<u>2019</u>
OPERATING REVENUES			
METERED SALES			
Residential		\$ 2,803,779	\$ 2,713,370
Commercial		467,355	484,933
Agriculture		76,597	80,580
Resale		130,716	127,683
	TOTAL METERED SALES	<u>3,478,447</u>	<u>3,406,566</u>
	FORFEITED DISCOUNTS	8,778	49,010
	MISCELLANEOUS SERVICE REVENUE	57,490	58,676
	TOTAL OPERATING REVENUES	<u>3,544,715</u>	<u>3,514,252</u>
 OPERATING EXPENSES			
	PURCHASED WATER	408,726	412,336
	SUPPLY AND PUMPING EXPENSE		
	Purchased power	28,143	11,906
	Materials and supplies	8,690	7,812
	Insurance	12,356	13,468
	Transportation	4,986	7,006
	Miscellaneous	958	764
	Payroll and contractual services	175,653	101,331
7.)	TOTAL SUPPLY AND PUMPING EXPENSE	<u>230,786</u>	<u>142,287</u>
	WATER TREATMENT EXPENSE		
	Purchased power	101,602	109,575
	Materials and supplies	129,332	110,686
	Insurance	12,356	13,468
	Transportation	2,938	4,204
	Miscellaneous	850	4,506
	Payroll and contractual services	337,343	286,173
	Professional services	16,461	11,958
6.)	TOTAL WATER TREATMENT EXPENSE	<u>600,882</u>	<u>540,570</u>
	GENERAL DISTRIBUTION EXPENSE		
	Purchased power	1,121	1,137
	Legal and consultants	0	0
	Materials and supplies	11,076	9,720
	Insurance	12,901	13,468
	Transportation	11,251	11,203
	Miscellaneous	13,627	16,058
	Payroll and contractual services	165,811	169,861
	TOTAL GENERAL DISTRIBUTION EXPENSE	<u>215,787</u>	<u>221,447</u>
	MAINTENANCE EXPENSE		
	Transportation	4,382	2,792
	Payroll and contractual services	175,904	137,259
	Distributions	12,651	9,652
	Services	19,590	10,839
	TOTAL MAINTENANCE EXPENSE	<u>212,527</u>	<u>160,542</u>

(CONTINUED)

Accompanying notes to the financial statements are an integral part of this statement.

GRAYSON COUNTY WATER DISTRICT
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION (CONCLUDED)
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019

	DECEMBER 31,	
	2020	2019
CUSTOMER ACCOUNTS EXPENSE		
Bad debt expense	\$ 16,568	\$ 19,951
Materials and supplies	45,321	39,553
Transportation	15,783	10,893
Miscellaneous	4,984	12,570
Payroll and contractual services	348,639	384,172
Customer records	93,223	92,949
TOTAL CUSTOMER ACCOUNTS EXPENSE	<u>524,518</u>	<u>560,088</u>
ADMINISTRATIVE AND GENERAL EXPENSE		
Materials and supplies	48,862	34,086
Insurance	41,621	37,751
Transportation	997	1,426
Miscellaneous	48,437	54,478
Payroll and contractual services	246,366	272,361
Professional services	56,147	73,912
TOTAL ADMINISTRATIVE AND GENERAL EXPENSE	<u>442,430</u>	<u>474,014</u>
DEPRECIATION EXPENSE	<u>859,101</u>	<u>844,075</u>
TOTAL OPERATING EXPENSES	<u>3,494,757</u>	<u>3,355,359</u>
OPERATING INCOME (LOSS)	49,958	158,893
NON-OPERATING REVENUES (EXPENSES)		
Grant income	0	0
Rent income	66,267	66,435
Miscellaneous income	0	0
Interest income	25,565	32,567
Bond issuance costs	0	(34,724)
PPP loan forgiveness	212,800	0
Insurance proceeds	0	0
Gain (loss) on sale of equipment	0	0
Interest expense	(213,859)	(236,497)
PSC taxes	(7,029)	(6,810)
TOTAL NON-OPERATING REVENUES (EXPENSES)	<u>83,744</u>	<u>(179,029)</u>
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	133,702	(20,136)
CAPITAL CONTRIBUTIONS		
Contributions in aid of construction	283,641	83,128
TOTAL CAPITAL CONTRIBUTIONS	<u>283,641</u>	<u>83,128</u>
CHANGE IN NET POSITION	417,343	62,992
TOTAL NET POSITION - BEGINNING	<u>13,926,525</u>	<u>13,863,533</u>
TOTAL NET POSITION - ENDING	<u>\$ 14,343,868</u>	<u>\$ 13,926,525</u>

Accompanying notes to the financial statements are an integral part of this statement.

**GRAYSON COUNTY WATER DISTRICT
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	DECEMBER 31,	
	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from customers	\$ 3,528,954	\$ 3,513,021
Payments to suppliers	(1,095,287)	(1,114,881)
Payments for payroll and contractual services	(1,294,506)	(1,368,846)
Other receipts (payments)	(6,831)	(3,098)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	1,132,330	1,026,196
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	0	0
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Grant income	0	0
Bond proceeds	795,000	1,070,000
Bond issuance cost	0	(34,724)
Bond premium	0	90,363
Proceeds from capital debt	212,800	0
Principal repayments of capital debt	(617,119)	(1,732,648)
Capital contributions	283,641	83,128
Purchase of capital assets	(1,526,476)	(489,431)
Rent income	66,267	66,435
Miscellaneous income	0	0
Insurance proceeds	0	0
Proceeds on sale of capital assets	0	6,993
Interest paid on capital debt	(218,377)	(238,380)
Increase (decrease) in interest payable-Customer deposits	(32)	137
Increase (decrease) in interest payable from restricted assets	(3,751)	(8,479)
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(1,008,047)	(1,186,606)
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest income	25,565	32,567
Decrease in note receivable-City of Leitchfield	7,448	7,127
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	33,013	39,694
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	157,296	(120,716)
CASH AND CASH EQUIVALENTS - JANUARY 1, 2020	2,611,942	2,732,658
CASH AND CASH EQUIVALENTS - DECEMBER 31, 2020	\$ 2,769,238	\$ 2,611,942
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES		
Operating income (loss)	\$ 49,958	\$ 158,893
Adjustments to reconcile net operating income (loss) to net cash provided (used) by operating activities		
Depreciation expense	859,101	844,075
Payment of PSC taxes	(7,029)	(6,810)
Changes in assets and liabilities		
Net (increase) decrease in accounts receivable	(9,205)	(1,500)
Net (increase) decrease in unbilled revenue	(6,556)	269
Net (increase) decrease in prepaid expenses	3,908	(6,701)
Net (increase) decrease in inventory	86,745	51,947
Net increase (decrease) in accounts payable	136,173	(23,848)
Net increase (decrease) in accrued liabilities	19,037	6,159
Net increase (decrease) in school and sales taxes payable	1,418	592
Net increase (decrease) in customer deposits	(1,220)	3,120
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$ 1,132,330	\$ 1,026,196

Accompanying notes to the financial statements are an integral part of this statement.

**GRAYSON COUNTY WATER DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

NOTE A – DESCRIPTION OF SIGNIFICANT ACCOUNTING POLICIES

The Grayson County Water District is a tax-exempt division of county government organized under KRS 74.010. The District provides a municipal water system to citizens located in the geographic area of the system.

The accounting policies of the District conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

1. The Reporting Entity

The District's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Standards and Interpretations).

2. Basic Financial Statements – Proprietary Fund Financial Statements

The District's basic financial statements include only proprietary fund financial statements because the District engages only in a single business-type activity. Proprietary fund financial statements include a Statement of Net Position, a Statement of Revenues, Expenses and Changes in Fund Net Position, and a Statement of Cash Flows.

The focus of proprietary fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are similar to those businesses in the private sector. Amounts recorded as operating revenues are those revenues generated from general water service operations. All other revenues are recorded as non-operating revenues or capital contributions. The District first applies unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

3. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Accrual

The proprietary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

**GRAYSON COUNTY WATER DISTRICT
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2020 AND 2019**

NOTE A – DESCRIPTION OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

3. Basis of Accounting (Concluded)

GASB No. 34 requires the classification of net position into three components: net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

- *Net Investment in Capital Assets* – This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.
- *Restricted* – This component of net position consists of constraints placed on net asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- *Unrestricted Net Assets* – The component of net position consists of net assets that do not meet the definition of “restricted” or “net investment in capital assets”.

4. Cash and Cash Equivalents

The District has defined cash and cash equivalents to include all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

5. Inventory

Inventory of materials consist of expendable supplies held for use and are stated at the lower of cost or market using the FIFO (first-in, first-out) method.

6. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**GRAYSON COUNTY WATER DISTRICT
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2020 AND 2019**

NOTE A – DESCRIPTION OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

7. Capital Assets

Capital assets purchased or acquired with an original cost of \$1,000 or more are reported at historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the estimated useful life of the asset. An estimated useful life of fifty years is used for substantially all plant assets. Estimated useful lives for other machinery and equipment ranges from five to ten years. Upon retirement, the cost of the asset, less any proceeds, is charged to accumulated depreciation.

The District has an ongoing activity of assessing the feasibility of installing additional lines to new service areas. Once an extension is considered feasible, there are additional engineering studies, applications to various funding agencies, and project administrative costs. The District defers the ongoing activity and capitalizes these costs upon completion of the project. These procedures are based on the reasonable expectation that the Public Service Commission of the Commonwealth of Kentucky will allow recovery of these costs through their inclusion in future rate increases.

8. Impairment of Long-Lived Assets

The District reviews its property for impairment whenever events or changes in circumstances indicate that the carrying value of an asset may not be recoverable. For assets held and used, if the undiscounted cash flows estimated to be generated by those assets are less than the carrying amounts of the asset, an impairment loss has occurred. The amount of the impairment loss is equal to the excess of the asset's carrying value over its estimated fair value. No impairment loss has been recognized during the years ended December 31, 2020 and 2019.

9. Nonexchange Transactions

The recognition of assets and revenues resulting in nonexchange transactions of the District are as follows:

- a. Voluntary nonexchange transactions – The District receives various grants from federal and state agencies. Eligibility requirements have been met at the time the funds are received; therefore, the asset/revenue is recognized when it is received.

10. Advertising Cost

The District uses advertising to promote its services to the community. Advertising costs are expensed as incurred. Advertising expenses for the years ended December 31, 2020 and 2019 were \$720 and \$796, respectively.

**GRAYSON COUNTY WATER DISTRICT
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2020 AND 2019**

NOTE A – DESCRIPTION OF SIGNIFICANT ACCOUNTING POLICIES (CONCLUDED)

11. Bond Premium, Discounts and Issuance Costs

Bond premiums and discounts for proprietary funds are deferred and amortized over the term of the bonds using the bonds-outstanding method, which approximates the effective interest method. Bond premium/discounts are presented as an addition/reduction of the face amount of bonds payable. Bond issuance costs are expensed in the period incurred.

NOTE B – CASH AND CASH EQUIVALENTS

At year-end, the carrying amount of the District's cash and investments was \$2,769,238 and the bank balance was \$2,952,267. Of the total bank balance, \$750,000 was covered by federal depository insurance, \$441,810 was invested in 100% federally guaranteed securities and the remaining balance of \$1,760,457 was considered uncollateralized. As of December 31, 2020, \$3,732,263 was pledged with securities held by the pledging banks' trust departments but not in the name of the District.

Kentucky Revised Statute 66.480 provides for investment of governmental funds into certain investment types including obligations of the U.S. Treasury and U.S. agencies, repurchase agreements, obligations of the Commonwealth of Kentucky and its agencies, insured savings and loans, or interest bearing deposits of insured national or state banks. The deposits in excess of insurance coverage must be fully collateralized.

NOTE C – RESTRICTED CASH

The sinking fund is restricted to the payment of principal and interest on long-term debt.

The depreciation fund is restricted to payment for improvements and approved repairs.

The District first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

NOTE D – CONTRIBUTIONS IN AID OF CONSTRUCTION

These revenue amounts were obtained from placement of meters at previously unsubscribed locations and from governmental grants.

**GRAYSON COUNTY WATER DISTRICT
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2020 AND 2019**

NOTE E – LONG-TERM DEBT

The following bonds and loans were issued through USDA, Rural Development (RD):

<u>Original Amount</u>	<u>Funding Agency</u>	<u>Series Of</u>	<u>Interest Rate</u>	<u>Balance as of Dec. 31,</u>	
				<u>2020</u>	<u>2019</u>
\$1,350,000	RD	2005	4.125%	\$ 0	\$ 0
\$ 525,000	RD	2013A	2.125%	\$ 471,000	\$ 480,500
\$ 900,000	RD	2013B	2.000%	\$ 799,000	\$ 816,500
\$ 712,000	RD	2017	2.500%	\$ 689,500	\$ 701,000
\$ 539,000	RD	2020A	1.750%	\$ 539,000	\$ 0
\$ 256,000	RD	2020B	1.750%	\$ 256,000	\$ 0

These bonds are secured by an exclusive pledge of a fixed portion of the income and revenues derived from the operation of the District's water distribution system and has principal and interest sinking fund requirements.

During 2002, the District had received approval for a Kentucky Infrastructure Authority (KIA) Project Loan not to exceed \$4,000,000. As of December 31, 2003, total draws of \$3,930,850 had been accumulated. This loan bears interest at a rate of 1.8% and is secured by the revenues of the water system. The balance outstanding on this loan as of year end was \$459,439. An annual deposit of \$49,000 is required to be deposited into a reserve account. The annual deposits are to be made until the balance reaches \$490,000. In the event of default, a court appointed receiver shall administer the system on behalf of the District with the power to charge and collect rates sufficient to provide for the payment of operating and maintenance expenses and for the payment of principal and interest of the outstanding bonds. As of December 31, 2020 the reserve balance was \$789,704.

During 2005, the District received approval for an interim loan from Kentucky Rural Water Finance Corporation not to exceed \$1,350,000. This interim loan converted to permanent financing through RD upon project completion. This loan bears interest at a variable rate and is secured by revenues of the water system. As of December 31, 2006, total draws of \$1,350,000 had been accumulated. The 2005 series bond was issued through RD in February 2007. Total amounts outstanding at year end were \$0. During the 2019 year this bond was refunded.

During 2009, the District received a loan from Kentucky Rural Water Finance Corporation in the amount of \$380,000. This loan was received as part of a 2009C series revenue bond. This loan bears interest at an increasing rate with an average of 3.36% and is secured by revenues of the water system. This loan also has principal and interest sinking fund requirements. In the event of default, a court appointed receiver shall administer the system on behalf of the District with the power to charge and collect rates sufficient to provide for the payment of operating and maintenance expenses and for the payment of principal and interest of the outstanding bonds. As of December 31, 2020 the loan balance was \$40,000.

**GRAYSON COUNTY WATER DISTRICT
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2020 AND 2019**

NOTE E – LONG-TERM DEBT (CONTINUED)

During 2012, the District received a loan from Kentucky Rural Water Finance Corporation in the amount of \$3,680,000. This loan was received as part of a 2012D series revenue bond. This loan was issued to refund the District's series 1995, 1997, and 1999 Rural Development Bonds. This loan bears interest at a variable rate ranging between 2.75% and 4% over the life of the bond and is secured by revenues of the water system. This loan also has principal and interest sinking fund requirements. In the event of default, a court appointed receiver shall administer the system on behalf of the District with the power to charge and collect rates sufficient to provide for the payment of operating and maintenance expenses and for the payment of principal and interest of the outstanding bonds. As of December 31, 2020 the loan balance was \$2,600,000.

During 2012, the District received approval for an interim loan from Kentucky Rural Water Finance Corporation not to exceed \$1,425,000. This interim loan was converted to permanent financing through RD upon project completion. As of December 31, 2013, total draws of \$1,425,000 had been accumulated, with \$525,000 of 2013A series bonds bearing interest at 2.125% and \$900,000 of 2013B series bonds bearing interest at 2.000%. This debt is secured by revenues of the water system. In the event of default, a court appointed receiver shall administer the system on behalf of the District with the power to charge and collect rates sufficient to provide for the payment of operating and maintenance expenses and for the payment of principal and interest of the outstanding bonds. The 2013A and 2013B series bonds were issued through RD. Total outstanding amounts at year end were \$1,270,000.

During 2013, the District received a loan from Kentucky Rural Water Finance Corporation in the amount of \$1,990,000. This loan was received as part of a 2013B series revenue bond. This loan was issued to refund the District's series 2001D and 2004B Kentucky Rural Water Loans. This loan bears interest at a variable rate ranging between 2.30% and 3.30% over the life of the bond and is secured by revenues of the water system. This loan also has principal and interest sinking fund requirements. In the event of default, a court appointed receiver shall administer the system on behalf of the District with the power to charge and collect rates sufficient to provide for the payment of operating and maintenance expenses and for the payment of principal and interest of the outstanding bonds. As of December 31, 2020 the loan balance was \$970,000.

During 2017, the District received approval for an interim loan from Kentucky Rural Water Finance Corporation. This interim loan was converted to permanent financing through RD upon project completion. This loan bears interest at 2.5% and is secured by revenues of the water system. As of December 31, 2020 the 2017 series bond had total draws of \$712,000 issued through RD. In the event of default, a court appointed receiver shall administer the system on behalf of the District with the power to charge and collect rates sufficient to provide for the payment of operating and maintenance expenses and for the payment of principal and interest of the outstanding bonds. This loan also has principal and interest sinking fund requirements. Total outstanding amounts at year end were \$689,500.

**GRAYSON COUNTY WATER DISTRICT
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2020 AND 2019**

NOTE E – LONG-TERM DEBT (CONTINUED)

During 2019, the District received a loan from Kentucky Rural Water Finance Corporation in the amount of \$1,070,000. This loan was received as part of a 2019B series revenue bond. This loan was issued to refund the District's series 2005 Rural Development Bond. This loan bears interest at a variable rate ranging between 3.2% and 5.2% over the life of the bond and is secured by revenues of the water system. In the event of default, a court appointed receiver shall administer the system on behalf of the District with the power to charge and collect rates sufficient to provide for the payment of operating and maintenance expenses and for the payment of principal and interest of the outstanding bonds. As of December 31, 2020 the loan balance was \$1,040,000.

During 2020, the District provided interim financing for a project. This interim loan was converted to permanent financing through RD. As of December 31, 2020, total draws of \$795,000 had been accumulated, with \$539,000 of 2020A series bonds bearing interest at 1.750% and \$256,000 of 2020B series bonds bearing interest at 1.750%. This debt is secured by revenues of the water system. In the event of default, a court appointed receiver shall administer the system on behalf of the District with the power to charge and collect rates sufficient to provide for the payment of operating and maintenance expenses and for the payment of principal and interest of the outstanding bonds. The 2020A and 2020B series bonds were issued through RD. Total outstanding amounts at year end were \$795,000

The district does not have any unused lines of credit. None of the debt is considered to be direct borrowings nor direct placements of debt.

Current year long-term debt activity is as follows:

<u>Description</u>	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Rural Development Bond, 2013A & B	\$ 1,297,000	\$ 0	\$ 27,000	\$ 1,270,000
Rural Development Bond, 2017	701,000	0	11,500	689,500
Rural Development Bond, 2020A & B	0	795,000	0	795,000
Kentucky Infrastructure Authority Loan	683,058	0	223,619	459,439
Kentucky Rural Water Loan	75,000	0	35,000	40,000
Kentucky Rural Water Loan	2,750,000	0	150,000	2,600,000
Kentucky Rural Water Loan	1,110,000	0	140,000	970,000
Kentucky Rural Water Loan	1,070,000	0	30,000	1,040,000
	<u>\$ 7,686,058</u>	<u>\$ 795,000</u>	<u>\$ 617,119</u>	<u>\$ 7,863,939</u>

**GRAYSON COUNTY WATER DISTRICT
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2020 AND 2019**

NOTE E – LONG-TERM DEBT (CONCLUDED)

Principal of various amounts are due at least annually in each of the years through 2060. The principal due for each of the next five years and thereafter is as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 656,162	\$ 216,130	\$ 872,292
2022	621,277	204,387	825,664
2023	401,000	189,413	590,413
2024	411,500	176,812	588,312
2025	423,500	163,471	586,971
2026-2030	1,799,000	618,963	2,417,963
2031-2035	1,449,500	337,397	1,786,897
2036-2040	662,500	192,470	854,970
2041-2045	427,000	127,514	554,514
2046-2050	473,500	80,659	554,159
2051-2055	353,500	33,914	387,414
2056-2060	185,500	7,131	192,631
	<u>\$ 7,863,939</u>	<u>\$ 2,348,261</u>	<u>\$10,212,200</u>

NOTE F – CONCENTRATION OF CREDIT RISK

The District extends credit to all citizens who live within the geographic location of the District and who utilize the utility system. Credit losses may be minimal and are generally within management's expectations.

NOTE G – ACCOUNTS RECEIVABLE

Customer accounts receivable are shown net of an allowance for uncollectible accounts. At December 31, 2020 and 2019 total customer accounts receivable was \$470,496 and \$443,962, respectively. Allowance for uncollectible accounts was \$199,594 and \$182,265 respectively as of December 31, 2020 and 2019.

Customer accounts receivable amounts arise from monthly water usage. Based on District policy, water meters are read monthly, with billings occurring five to ten days subsequent to the reading. Once billed the customer has fourteen days to pay the amount due. If payment is made after the due date a late fee of 10% is assessed to water charges. A twenty-four hour grace period is allowed and if amounts remain unpaid, delinquent notices are sent out. Customers are given fourteen days from the date of the delinquent notice to render payment. The day following expiration of the delinquent period, collection trips are made for all bills in excess of forty dollars. If collection does not occur the meter is shut off. The customer will remain active for seven additional days, if at the expiration of the seven days payment has not been made, the account will become inactive and the customer deposit held will be applied to amounts owed. If collection is considered unlikely the balances are charged off as bad debt expense in the period in which they were deemed uncollectible. Management's periodic evaluation of the adequacy of the allowance for uncollectible accounts is based on past loss experience, known and other risks inherent to the specific account, adverse situations that may affect the customer's ability to render payment and current economic conditions. Management considers many factors in determining whether a receivable is impaired, such as payment history and changes in employment.

**GRAYSON COUNTY WATER DISTRICT
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2020 AND 2019**

NOTE H – CAPITAL ASSETS

	<u>Beginning</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending</u>
Capital assets not being depreciated				
Land and land rights	\$ 328,743	\$ 0	\$ 0	\$ 328,743
Construction in progress	160,819	1,239,908	(192,556)	1,208,171
Total capital assets not being depreciated	489,562	1,239,908	(192,556)	1,536,914
Other capital assets				
Utility plant and lines	31,615,968	428,860	0	32,044,828
Utility equipment and other	951,369	50,264	0	1,001,633
Total other capital assets at historical cost	32,567,337	479,124	0	33,046,461
Less: Accumulated depreciation	(14,401,231)	(859,101)	0	(15,260,332)
Capital assets, net	<u>\$ 18,655,668</u>	<u>\$ 859,931</u>	<u>\$ (192,556)</u>	<u>\$ 19,323,043</u>

NOTE I – RELATED PARTIES

During 2020 the District paid Woosley's Upholestry \$450. The entity is owned by an employee of the District. There were no known transactions with related parties for the year ended December 31, 2019.

NOTE J – RISKS OF LOSS

The District's risks of loss are addressed by the purchase of commercial insurance. These areas include employee dishonesty bonds, property coverage, vehicle coverage, and a public entity liability policy which includes errors and omission. Coverage is reviewed for adequacy by management and agents on an annual basis.

NOTE K – NOTE RECEIVABLE – CITY OF LEITCHFIELD

During 2006, the District sold water lines and appurtenances to the Leitchfield Utilities Commission. The balance outstanding of \$7,904 is shown as a note receivable on the statement of net position. The note bears interest at a rate of 4.5% per annum and shall be paid to the District over a period of fifteen years in annual installments of \$8,139. The note will mature in July 2021.

NOTE L – RETIREMENT PLAN

As of January 1, 2017, the District has provided a deferred compensation plan for eligible employees. The plan is administered by the Kentucky Public Employees' Deferred Compensation Authority in association with Nationwide Retirement Solutions. The two-tier plan provides a 5% District contribution regardless of employee participation beginning with an employee's second year of employment. District contributions to the plan were \$101,634 and \$92,633 for 2020 and 2019, respectively.

**GRAYSON COUNTY WATER DISTRICT
NOTES TO THE FINANCIAL STATEMENTS (CONCLUDED)
DECEMBER 31, 2020 AND 2019**

NOTE M – SUBSEQUENT EVENTS

The District's management has evaluated and considered the need to recognize or disclose other subsequent events through March 22, 2021, which represents the date that these financial statements were available to be issued. Subsequent events past this date, as they pertain to the year ended December 31, 2020, have not been evaluated by management.

Subsequent to year end the District will begin Phase II construction which will be funded with a 1.5% loan from Rural Development. The District has also been in discussions with City of Caneyville considering acquiring the water system.

NOTE N – NEW ACCOUNTING PRONOUNCEMENTS

Adoption of New Accounting Pronouncements: During fiscal year 2019, the District adopted the following accounting pronouncements:

- GASB Statement No. 83, Certain Asset Retirement Obligations, issued November 2016.
- GASB Statement No. 84, Fiduciary Activities, issued January 2017.
- GASB Statement No. 88, Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements, issued March 2018.
- GASB Statement No. 90, Majority Equity Interests - an amendment of GASB Statements No. 14 and No. 61, issued August 2018.

Adoption of these standards did not have a significant impact on the District's financial position or results of operations.

NOTE O – LITIGATION

The District is a party in a civil suit litigation matter. Legal representation has represented that as of the date of these financial statements any range of potential loss cannot be determined. However, any defense costs and potential settlement or judgment would be covered by the District's insurance carrier.

NOTE P – PPP LOAN FORGIVENESS

The District received a loan from The Cecilian Bank in the amount of \$212,800 under the Paycheck Protection Program established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The loan is subject to a note dated April 30, 2020. The District applied for and was notified on December 9, 2020 that \$212,800 in eligible expenditures for payroll and other expenses described in the CARES Act has been forgiven. Loan forgiveness is reflected in non-operating revenues in the accompanying Statements of Revenues, Expenses and Changes in Fund Net Position.

**GRAYSON COUNTY WATER DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

<i>Federal Grantor/Program or Cluster Title</i>	<i>Federal CFDA Number</i>	<i>Federal Expenditures(\$)</i>
<i>Other Programs</i>		
United States Department of Agriculture		
Water and Waste Disposal Systems for Rural Communities		
Water and Waste Disposal Systems for Rural Communities	*10.760	\$ 844,235
Total Water and Waste Disposal Systems for Rural Communities		844,235
<i>Total United States Department of Agriculture</i>		844,235
<i>Total Other Programs</i>		844,235
<i>Total Expenditures of Federal Awards</i>		\$ 844,235

The accompanying notes are an integral part of this schedule

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTE A – SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of expenditures of federal awards is prepared on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts in this schedule may differ from amounts presented in, or used in the preparation of the basic financial statements. The District has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE B – MAJOR PROGRAM

The major program is identified by an asterisk (*).

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Board of Commissioners
Grayson County Water District
Leitchfield, KY 42754

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the business-type activities of Grayson County Water District, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Grayson County Water District's basic financial statements, and have issued our report thereon dated March 22, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Grayson County Water District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Grayson County Water District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Grayson County Water District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Grayson County Water District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

Buckles, Travis & Hart, PLLC

Buckles, Travis & Hart, PLLC
Certified Public Accountants
Leitchfield, Kentucky
March 22, 2021

Buckles, Travis & Hart, PLLC

Certified Public Accountants

DENNIS R. BUCKLES,
CRA
BRAD K. TRAVIS,
CRA/DFC
ROBIN G. HART, CPA

www.graysoncpas.com

211 West White Oak Street
Post Office Box 4069
Leitchfield, KY 42755-4069
Phone 270-259-5604
Fax 270-259-5603

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Commissioners
Grayson County Water District
Leitchfield, KY 42754

Report on Compliance for Each Major Federal Program

We have audited Grayson County Water District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Grayson County Water District's major federal programs for the year ended December 31, 2020. Grayson County Water District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Grayson County Water District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Grayson County Water District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Grayson County Water District's compliance.

Opinion on Each Major Federal Program

In our opinion, Grayson County Water District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2020.

Report on Internal Control over Compliance

Management of Grayson County Water District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Grayson County Water District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Grayson County Water District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,

Buckles, Travis & Hart, PLLC

Buckles, Travis & Hart, PLLC
Certified Public Accountants
Leitchfield, Kentucky
March 22, 2021

**GRAYSON COUNTY WATER DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2020**

A. SUMMARY OF AUDIT RESULTS

Financial Statements

1. The auditors' report expresses an unmodified opinion on the financial statements of Grayson County Water District.
2. No significant deficiencies or material weaknesses were reported in the independent auditors' report on internal control over financial reporting.
3. No instances of noncompliance material to the financial statements of Grayson County Water District were disclosed during the audit.

Federal Awards

4. No significant deficiencies or material weaknesses relating to the audit of the major federal award programs are reported in the independent auditors' report on internal control over compliance for major federal awards programs.
5. The auditors' report on compliance for major federal award programs for Grayson County Water District expresses an unmodified opinion.
6. The audit disclosed no findings required to be reported by 2 CFR 200.516(a).
7. The programs tested as major programs include:
 - a. US Department of Agriculture
Water and Waste Disposal Systems for Rural Communities:
CFDA 10.760 – Unmodified
8. The threshold for distinguishing Types A and B programs was \$750,000.
9. Grayson County Water District was determined to be a high-risk auditee.

**GRAYSON COUNTY WATER DISTRICT
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2020**

<u>Reference Number</u>	<u>Finding</u>	<u>Questioned Costs</u>
-------------------------	----------------	-------------------------

The audit did not disclose any audit findings.

22000 Grayson County Water District 01/01/2020 - 12/31/2020
Water Statistics (Ref Page: 30)

	Description	Gallons (Omit 000's)	Percent
1.	Water Produced, Purchased and Distributed		
5.) 2.	Water Produced	241,868	
3.	Water Purchased	170,917	
4.	Total Produced and Purchased	412,785	
6.	Water Sales:		
7.	Residential	255,521	
8.	Commercial	54,733	
9.	Industrial		
10.	Bulk Loading Stations		
4.) 11.	Wholesale	47,250	
12.	Public Authorities		
13.	Other Sales (explain)	8,290	
14.	Total Water Sales	365,794	
16.	Other Water Used		
17.	Utility/water treatment plant	4,840	
18.	Wastewater plant		
19.	System flushing	9,679	
20.	Fire department	0	
21.	Other Usage (explain)		
22.	Total Other Water Used	14,519	
24.	Water Loss		
25.	Tank Overflows	1,624	
26.	Line Breaks	21,107	
27.	Line Leaks	9,741	
28.	Excavation Damages		
29.	Theft		
30.	Other Loss (Explain)	0	
31.	Total Water Loss	32,472	
Note: Line 14 + Line 22 + Line 31 must equal Line 4			
Water Loss Percentage			7.8666
Line 31 divided by Line 4			

	USDA Debt				KIA Loan		Water Treatment Debt	% WTP	Total WTP		
	Series 2012		Series 2012		06/01 - 12/01 Pmts						
	Principal	Interest	Principal	Interest	Principal	Interest					
2021	10,000	5,004	18,000	7,990	113,321	4,135	DBP Debt Total	53,703	100%	53,703	9.)
2022	10,000	4,898	18,500	7,810	114,341	3,115	KIA Debt Total	234,912	75%	176,184	8.)
2023	10,500	4,792	19,000	7,625	115,370	2,086					
2024	10,500	4,680	19,000	7,435	116,408	1,048					
2025	11,000	4,569	19,500	7,245							
2026	11,000	4,452	20,000	7,050							
2027	11,500	4,335	20,500	6,850							
2028	11,500	4,213	21,000	6,645							
2029	12,000	4,091	21,000	6,435							
2030	12,000	3,963	21,500	6,225							
2031	12,500	3,836	22,000	6,010							
2032	13,000	3,703	22,500	5,790							
2033	13,000	3,565	23,000	5,565							
2034	13,500	3,427	23,500	5,335							
2035	14,000	3,283	24,000	5,100							
2036	14,000	3,134	24,500	4,860							
2037	14,500	2,986	25,000	4,615							
		2,832		4,365							

**GRAYSON COUNTY WATER DISTRICT
2020 DEPRECIATION SCHEDULE**

	DATE	METHOD/ LIFE	COST	ACCUM DEPR	CURRENT DEPR	BOOK VALUE
LAND AND LAND RIGHTS						
Land and Land Rights						
			224,236	-	-	224,236
			21,500	-	-	21,500
	4/8/2015		3,008			3,008
	6/30/2017		80,000			80,000
			<u>328,744</u>	-	-	<u>328,744</u>
UTILITY PLANT AND LINES						
Structures and Improvements						
	10/30/2017	SL	3,147	178	79	2,891
	11/30/2017	SL	750	82	38	631
	5/1/2018	SL	1,456,846	60,702	36,421	1,359,723
	1/10/2019	SL	7,277	81	485	6,711
	1/20/2019	SL	64,832	4,322	4,322	56,188
			<u>1,532,852</u>	<u>65,365</u>	<u>41,345</u>	<u>1,426,142</u>
			359,914	188,195	8,998	162,721
	11/14/2019	SL	2,880	48	288	2,544
			<u>362,794</u>	<u>188,243</u>	<u>9,286</u>	<u>165,265</u>
			4,266,289	1,799,300	106,657	2,360,332
	1/19/2010	SL	3,100	805	78	2,218
	2/2/2010	SL	3,150	807	79	2,264
	2/2/2010	SL	2,500	643	63	1,795
	8/1/2011	SL	899	899	-	-
	1/25/2013	SL	2,510	1,757	251	502
	3/19/2013	SL	973	663	97	213
	4/22/2013	SL	1,752	1,181	175	396
	10/21/2013	SL	16,338	10,212	1,634	4,492
	3/1/2014	SL	1,831,328	267,068	45,783	1,518,477
	4/4/2014	SL	2,950	425	74	2,451
	1/31/2015	SL	8,642	3,672	864	4,106
	3/20/2015	SL	3,157	1,330	316	1,511
	3/20/2015	SL	3,157	1,330	316	1,511
	7/1/2016	SL	5,187	1,816	519	2,852
	4/23/2018	SL	11,270	1,972	1,127	8,171
	12/27/2019	SL	7,136	59	714	6,363
			<u>6,170,338</u>	<u>2,093,939</u>	<u>158,745</u>	<u>3,917,654</u>

↑
10.)

EXHIBIT S-3

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
GRAYSON COUNTY WATER DISTRICT AUTHORIZING AN
ADJUSTMENT OF THE WHOLESALE RATE TO THE CITY OF
CANEYVILLE, KENTUCKY**

WHEREAS, Grayson County Water District (“Grayson District”) is a water district created pursuant to the provisions of KRS Chapter 74;

WHEREAS, pursuant to KRS 278.015, the Kentucky General Assembly has declared water districts to be public utilities and subject to the jurisdiction of the Kentucky Public Service Commission in the same manner and to the same extent as any other utility as defined in KRS 278.010;

WHEREAS, on August 21, 2017, Grayson District and the City of Caneyville, Kentucky (“Caneyville”) executed a Water Purchase Contract under which Grayson District would furnish supply water to Caneyville for resale;

WHEREAS, on January 8, 2018, Grayson District and Caneyville executed the First Amendment to the Water Purchase Contract to address certain ambiguities in the Water Purchase Contract;

WHEREAS, on February 14, 2018, the Kentucky Public Service Commission in Case No. 2017-00379 approved the Water Purchase Contract, as amended:

WHEREAS, the Water Purchase Contract, as amended, provides that Grayson District may annually adjust the rate for water service to reflect changes in the cost of that service and specifies the methodology to determine Grayson District’s cost to serve Caneyville;

WHEREAS, using the methodology set forth in the Water Purchase Contract, as amended, and Grayson District’s operations for the calendar year 2020, Grayson District has determined that the current rate of \$2.725 per 1,000 gallons should be adjusted to \$2.984 per 1,000 gallons to accurately reflect Grayson District’s current cost to serve Caneyville;

WHEREAS, on May 11, 2021, Grayson District informed the Caneyville City Council of the results of its calculations;

WHEREAS, the Caneyville City Council has offered no objections to the proposed adjustment; and,

WHEREAS, KRS 278.180 requires Grayson County Water District to serve notice of its proposed rate adjustment to the Kentucky Public Service Commission;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF GRAYSON COUNTY WATER DISTRICT AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

Section 2. The proposed adjustment in the wholesale rate to Caneyville from \$2.725 per 1,000 gallons to \$2.984 per 1,000 gallons is approved and shall become effective 30 days after the filing of proper notice of the adjustment with the Kentucky Public Service Commission.

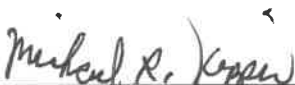
Section 3. The Chairman, or his designated agent, is authorized and directed to take all actions reasonably necessary to file notice of proposed adjustment with the Kentucky Public Service Commission in accordance with KRS 278.180.

ADOPTED BY THE BOARD OF COMMISSIONERS OF GRAYSON COUNTY WATER DISTRICT at a meeting held on May 24, 2021, signed by the Chairman, and attested by the Secretary.



John Tomes, Chairman

ATTEST:

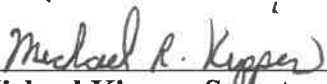


Michael Kipper, Secretary

CERTIFICATION

I, the undersigned, hereby certify that I am the duly qualified and acting Secretary of the Grayson County Water District; that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Commissioners of the Grayson County Water District at a meeting duly held on May 24, 2021; that said official action appears as a matter of public record in Grayson County Water District's official records or journal; that said meeting was held in accordance with all applicable requirements of Kentucky law, including KRS 61.810, 61.815, 61.820 and 61.823; that a quorum was present at said meeting; that said official action has not been modified, amended, revoked or repealed and is now in full force and effect.

WITNESS my hand this 24th day of May 2021.



Michael Kipper, Secretary

EXHIBIT S-4



GERALD WUETCHER
DIRECT DIAL: (859) 231-3017
DIRECT FAX: (859) 259-3517
gerald.wuetcher@skofirm.com

300 WEST VINE STREET
SUITE 2100
LEXINGTON, KY 40507-1801
MAIN: (859) 231-3000
FAX: (859) 253-1093

July 1, 2021

Via Electronic Tariff Filing System

Ms. Linda C. Bridwell, P.E.
Executive Director
Kentucky Public Service Commission
P.O. Box 615
Frankfort, KY 40602-0615

Re: *Tariff Filing - Grayson County Water District*

Dear Ms. Bridwell:

Pursuant to KRS 278.180 and 807 KAR 5:011, enclosed for filing is a revised tariff sheet (Encl 1) reflecting an increase in the wholesale water service rate that Grayson County Water District (“Grayson District”) charges the City of Caneyville (“Caneyville”). Pursuant to Section 7 of the Water Purchase Contract between Grayson District and Caneyville (“the Contract”), Grayson District is permitted to adjust the wholesale rate annually “in an amount equal to the increase/decrease in expenses associated with providing service.” The Contract sets forth a methodology for calculating the annual adjustment, which the Commission reviewed and found reasonable in Case No. 2017-00379.¹

Applying the Contract’s methodology to Grayson District’s expenses to provide service to Caneyville in 2020, Grayson District determined that its rate for service to Caneyville should be revised to \$2.984 per 1,000 gallons of water, an increase of \$0.259 per 1,000 gallons or 9.5 percent from the current wholesale rate of \$2.725 per 1,000 gallons of water. A copy of the Joint Report on 2021 Wholesale Rate Calculation (Encl 2) is enclosed. Also enclosed is Grayson District’s 2020 Financial Audit Report (Encl 3). Pursuant to Paragraph 6 of the Contract, the expenses reported in this report are used in the annual review of the wholesale rate to determine if an adjustment is necessary. In addition to these documents, I am also enclosing the joint notice of acceptance of this calculation (Encl 4) and the Grayson District Board of Commissioner’s resolution authorizing the adjustment (Encl 5). An electronic version of the spreadsheet containing the wholesale rate calculations is submitted electronically through the Commission’s EFS portal.

¹ *Tariff Filing of Grayson County Water District to Revise Its Wholesale Rate*, Case No. 2017-00379 (Ky. PSC Feb. 14, 2019).

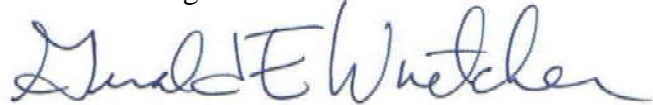
Ms. Linda Bridwell, P.E.
July 1, 2021
Page 2

In accordance with 807 KAR 5:011, Section 8, Grayson District has provided Caneyville notice of this filing and the proposed increase (Encl 6).

Any questions regarding proposed tariff sheet should be directed to me at (859) 231-3017 or gerald.wuetcher@skofirm.com.

Very truly yours,

Stoll Keenon Ogden PLLC

A handwritten signature in blue ink that reads "Gerald Wuetcher". The signature is written in a cursive style with a large initial "G" and "W".

Gerald Wuetcher

GEW

Enclosures

1. Revised Tariff Sheet
2. 2021 Joint Report on 2021 Wholesale Rate Calculation
3. 2020 Financial Audit
4. Joint Notice of Acceptance of Calculation
5. Resolution Authorizing Adjustment
6. Notice to Caneyville dtd June 22, 2021

FOR Grayson County, Kentucky

PSC KY NO. _____

ELEVENTH REVISED SHEET NO. 4.1

CANCELLING PSC KY NO. _____

TENTH SHEET NO. 4.1

Grayson County Water District
(NAME OF UTILITY)

Monthly Water Rates

2-Inch Meters

First	16,000 gallons	\$145.35 Minimum Bill
Next	34,000 gallons	8.15 per 1,000 gallons
Next	100,000 gallons	7.23 per 1,000 gallons
All Over	150,000 gallons	6.34 per 1,000 gallons

3-Inch Meters

First	30,000 gallons	\$259.45 Minimum Bill
Next	20,000 gallons	8.15 per 1,000 gallons
Next	100,000 gallons	7.23 per 1,000 gallons
All Over	150,000 gallons	6.34 per 1,000 gallons

4-Inch Meters

First	50,000 gallons	\$422.45 Minimum Bill
Next	100,000 gallons	7.23 per 1,000 gallons
All Over	150,000 gallons	6.34 per 1,000 gallons

6-Inch Meters

First	100,000 gallons	\$783.95 Minimum Bill
Next	50,000 gallons	7.23 per 1,000 gallons
All Over	150,000 gallons	6.34 per 1,000 gallons

8-Inch Meters

First	150,000 gallons	\$1,145.45 Minimum Bill
All Over	150,000 gallons	6.34 per 1,000 gallons

10-Inch Meters

First	250,000 gallons	\$1,779.45 Minimum Bill
All Over	150,000 gallons	6.34 per 1,000 gallons

City of Caneyville \$2.984 per 1,000 gallons (l)

DATE OF ISSUE July 1, 2021
MONTH / DATE / YEAR

DATE EFFECTIVE August 1, 2021
MONTH / DATE / YEAR

ISSUED BY /s/ John R. Tomes
SIGNATURE OF OFFICER

TITLE Chairman

BY AUTHORITY OF ORDER OF THE PUBLIC SERVICE COMMISSION

IN CASE NO. _____ DATED _____

Grayson County Water District

21 Shull White Rd.

Leitchfield KY 42754

(270) 259-2917 (270) 200-4302 FAX

e-mail gcwd@graysonwater.com

June 22, 2021

Honorable James P. Embry
Mayor
Post Office Box 69
Caneyville, KY 42721

Dear Mayor Embry:

This letter serves as the notice that 807 KAR 5:011, Section 8, requires Grayson County Water District ("Grayson District") to provide the City of Caneyville ("Caneyville") of a proposed adjustment in Grayson District's wholesale water service rate.

On July 1, 2021, Grayson District will file with the Kentucky Public Service Commission ("the Commission") revised tariff sheets reflecting an increase in the rate for wholesale water service that is charged to Caneyville. Pursuant to Section 7 of the Water Purchase Contract ("Contract") that Caneyville and Grayson District executed on August 21, 2017, Grayson District is permitted to adjust the wholesale rate annually "in an amount equal to the increase/decrease in expenses associated with providing service. Using the cost of providing service in 2020, Grayson District has determined that the expenses associated with serving Caneyville have increased and that the wholesale rate should be increased to \$2.984 per 1,000 gallons. Grayson District proposes that the increase in the wholesale water service rate become effective on August 1, 2021. If the Commission permits the proposed rate to take effect, Grayson District's current rate for water service to Caneyville will increase from \$2.725 per 1,000 gallons to \$2.984 per 1,000 gallons. The proposed rate adjustment represents an increase of \$0.259 per 1,000 gallons or 9.5 percent. Based upon Caneyville's average monthly usage in calendar year 2020 of 3,958,334 gallons, Caneyville's average monthly bill will increase from \$10,786.46 to \$11,811.67, or approximately \$1,025.21 or 9.5 percent.

The rate contained in this letter is the rate proposed by Grayson District and required pursuant to the Contract. However, the Commission may order rates to be charged that differ from these proposed rate. Such action may result in rates for Caneyville other than the rate in this letter.

The filing that Grayson District has submitted to the Public Service Commission may be viewed at Grayson District's office at 21 Shull White Road, Leitchfield, KY 42754 or at the Public Service Commission's offices located at 211 Sower Boulevard, Frankfort, Kentucky, Monday through Friday, 8:00 a.m. to 4:30 p.m., or through the Commission's Web site at <http://psc.ky.gov>.

Comments regarding the filing may be submitted to the Commission through the Commission's Web Site at <http://psc.ky.gov> or by mail to: Public Service Commission, P.O. Box 615, Frankfort, Kentucky 40602.

This institution is an equal opportunity provider and employer

Deaf, hearing or speech impaired call KY Relay Center

TDD users 1-800-648-6056

Voice 1-800-648-6057

June 22, 2021

A person may submit a timely written request for intervention to: Public Service Commission, P.O. Box 615, Frankfort, Kentucky 40602, establishing the grounds for the request including the person's status and interest. If the Commission does not receive a written request for intervention within thirty (30) days of the date of this letter, it may take final action on the tariff filing.

Please contact me if you have any questions regarding the filing.

Sincerely,



Kevin Shaw
General Manager

EXHIBIT T

EXHIBIT T-1

475

RESOLUTION

This Resolution being duly made and adopted on this the 16th day of April, 2002, by the Grayson County Fiscal Court, Commonwealth of Kentucky,

WHEREAS, subject to KRS 74.020, the County Judge/Executive, with approval of the Fiscal Court, sets the salaries of the commissioners of the water district board; and

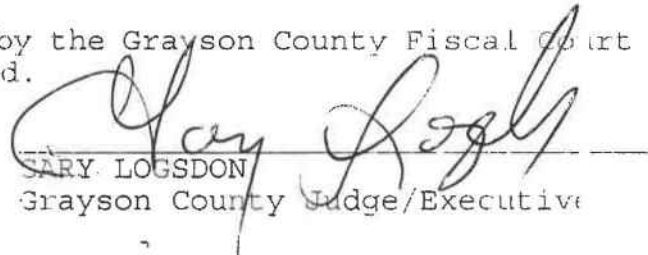
WHEREAS, pursuant to KRS 74.020(6), each commissioner who completes during an educational year the minimum instructional hours of water district management training approved by the Public Service Commission may receive an annual salary of not more than six thousand (\$6,000) dollars to be paid out of the water district fund; and

WHEREAS, each commissioner who fails to receive said water district management training shall receive an annual salary of not more than three thousand six hundred (\$3,600) dollars.


NOW, THEREFORE, BE IS RESOLVED, THAT each commissioner of the Grayson County Water District that fails to complete during an educational year the minimum instructional hours of water district management training approved by the Public Service Commission shall receive an annual salary of three thousand six hundred (\$3,600) dollars which shall be paid out of the funds of the Grayson County Water District.

BE IT FURTHER RESOLVED, THAT the annual salary of each commissioner that completes during an educational year the minimum instructional hours of water district management training approved by the Public Service Commission shall be and hereby is set at the sum of six thousand (\$6,000) dollars per year with said salary to be paid from the funds of the Grayson County Water District.

This Resolution adopted by the Grayson County Fiscal Court on the date hereinabove mentioned.


GARY LOGSDON
Grayson County Judge/Executive

ATTESTED BY:


MARGARET WOOSLEY, Clerk
Grayson County

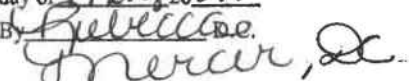
State of Kentucky, County of Grayson...SCT
I, Charlotte Willis, Clerk of the County and State afore-
said certify that the foregoing is a true and correct copy of
said instrument as appears on record in my said office, record-
ed in Fiscal Ct. Minutes Book Y Page 475
Witness my hand this 20th day of May 2002
ATT: Charlotte Willis, Clerk By 

EXHIBIT T-2

COMMISSIONER COMPENSATION (2016 – 2020)

Year	Commissioner	Salary	FICA Taxes	Other	Total
2016	John Tomes	\$6,000.00	\$459.00	\$0	\$6,459.00
	Kirby Johnson	\$6,000.00	\$459.00	\$0	\$6,459.00
	Kenneth Sharp	\$6,000.00	\$459.00	\$0	\$6,459.00
	Nancy Kain	\$6,000.00	\$459.00	\$0	\$6,459.00
	Tim Purcell	\$6,000.00	\$459.00	\$0	\$6,459.00
2017	John Tomes	\$6,000.00	\$459.00	\$0	\$6,459.00
	Kirby Johnson	\$6,000.00	\$459.00	\$0	\$6,459.00
	Kenneth Sharp	\$6,000.00	\$459.00	\$0	\$6,459.00
	Nancy Kain	\$6,000.00	\$459.00	\$0	\$6,459.00
	Tim Purcell	\$6,000.00	\$459.00	\$0	\$6,459.00
2018	John Tomes	\$6,000.00	\$459.00	\$0	\$6,459.00
	Kirby Johnson	\$6,000.00	\$459.00	\$0	\$6,459.00
	Kenneth Sharp	\$6,000.00	\$459.00	\$0	\$6,459.00
	Nancy Kain	\$6,000.00	\$459.00	\$0	\$6,459.00
	Tim Purcell	\$4,000.00	\$306.00	\$0	\$4,306.00
	Michael Kipper	\$2,000.00	\$153.00	\$0	\$2,153.00
2019	John Tomes	\$6,000.00	\$459.00	\$0	\$6,459.00
	Kirby Johnson	\$6,000.00	\$459.00	\$0	\$6,459.00
	Kenneth Sharp	\$6,000.00	\$459.00	\$0	\$6,459.00
	Nancy Kain	\$6,000.00	\$459.00	\$0	\$6,459.00
	Michael Kipper	\$6,000.00	\$459.00	\$0	\$6,459.00
2020	John Tomes	\$6,000.00	\$459.00	\$0	\$6,459.00
	Kirby Johnson	\$6,000.00	\$459.00	\$0	\$6,459.00
	Kenneth Sharp	\$6,000.00	\$459.00	\$0	\$6,459.00
	Nancy Kain	\$6,000.00	\$459.00	\$0	\$6,459.00
	Michael Kipper	\$6,000.00	\$459.00	\$0	\$6,459.00

Note: Each Commissioner receives an annual salary of \$3,600. This salary increases to \$6,000 if he or she attends six hours of certified water management training. Grayson County Water District pays federal payroll tax on each commissioner’s salary. No other compensation or benefits are provided.

EXHIBIT T-3

This is to acknowledge that

Nancy Cain
of

Grayson Co. Water District

attended training offered during

Kentucky Rural Water Association's 2020 Management Conference

on

February 19-20, 2020

at the

**Holiday Inn University Plaza and Sloan Convention Center
Bowling Green, Kentucky**

and

earned 7 hours of continuing education credit
for Water District Commissioners.

PSC Case #2020-00014

Please retain this acknowledgement as a record of your attendance.



Kentucky Rural Water Association

1151 Old Porter Pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

This is to acknowledge that

Kirby Johnson

of

Grayson Co. Water District

attended training offered during

Kentucky Rural Water Association's 2020 Management Conference

on

February 19-20, 2020

at the

Holiday Inn University Plaza and Sloan Convention Center
Bowling Green, Kentucky

and

earned **9 hours** of continuing education credit
for Water District Commissioners.

PSC Case #2020-00014

Please retain this acknowledgement as a record of your attendance.



Kentucky Rural Water Association

1151 Old Porter pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

This is to acknowledge that

Mickey Kipper

of

Grayson Co. Water District

attended training offered during

Kentucky Rural Water Association's 2020 Management Conference

on

February 19-20, 2020

at the

**Holiday Inn University Plaza and Sloan Convention Center
Bowling Green, Kentucky**

and

**earned 9 hours of continuing education credit
for Water District Commissioners.**

PSC Case #2020-00014

Please retain this acknowledgement as a record of your attendance.



Kentucky Rural Water Association

1151 Old Porter Pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

This is to acknowledge that

Kenneth Sharp

of

Grayson Co. Water District

attended training offered during

Kentucky Rural Water Association's 2020 Management Conference

on

February 19-20, 2020

at the

**Holiday Inn University Plaza and Sloan Convention Center
Bowling Green, Kentucky**

and

**earned 6 hours of continuing education credit
for Water District Commissioners.**

PSC Case #2020-00014

Please retain this acknowledgement as a record of your attendance.



Kentucky Rural Water Association

1151 Old Porter pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

This is to acknowledge that

John Tomes

of

Grayson Co. Water District

attended training offered during

Kentucky Rural Water Association's 2020 Management Conference

on

February 19-20, 2020

at the

Holiday Inn University Plaza and Sloan Convention Center
Bowling Green, Kentucky

and

earned **9 hours** of continuing education credit
for Water District Commissioners.

PSC Case #2020-00014

Please retain this acknowledgement as a record of your attendance.



Kentucky Rural Water Association

1151 Old Porter pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

EXHIBIT U

EXHIBIT U-1



INSURANCE BINDER


DATE (MM/DD/YYYY)
6/12/2020**THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON PAGE 2 OF THIS FORM.**

AGENCY Curneal & Hignite Insurance, Inc. 410 Ring Road Elizabethtown KY 42701		COMPANY Philadelphia Indemnity Ins. Co	BINDER # B2061203390
PHONE (A/C, No, Ext): (270)737-2828	FAX (A/C, No): (270)737-4950	THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY PER EXPIRING POLICY #: PHPK2142036	
AGENCY CUSTOMER ID: 00005646	DESCRIPTION OF OPERATIONS / VEHICLES / PROPERTY (Including Location)		
INSURED AND MAILING ADDRESS Grayson County Water District 21 Shull White Road Leitchfield KY 42754			

COVERAGES**LIMITS**

TYPE OF INSURANCE	COVERAGE / FORMS	DEDUCTIBLE	COINS %	AMOUNT
PROPERTY CAUSES OF LOSS <input type="checkbox"/> BASIC <input type="checkbox"/> BROAD <input checked="" type="checkbox"/> SPEC	Blanket Building & Contents w Equipment Breakdown Flood Earthquake Inland Marine - Equipment Scheduled	\$500 \$25,000 \$25,000 \$250	100	\$10,230,000 \$5,000,000 \$5,000,000 \$223,331
GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Public Officials Liab <input checked="" type="checkbox"/> Employment Practices	\$1,000,000/\$3,000,000 w \$1,000 Ded Occurrence Form \$1,000,000/\$3,000,000 w \$1,000 Ded Claims Made Form RETRO DATE FOR CLAIMS MADE: 1/1/2017			EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
VEHICLE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Combined single limit PIP-Basic Uninsured motorist combined single limit			COMBINED SINGLE LIMIT \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE \$ MEDICAL PAYMENTS \$ PERSONAL INJURY PROT \$ 10,000 UNINSURED MOTORIST \$ 1,000,000 Underinsured motorist c \$ 1,000,000
VEHICLE PHYSICAL DAMAGE DED <input checked="" type="checkbox"/> COLLISION: 250 <input checked="" type="checkbox"/> OTHER THAN COL: 250	<input type="checkbox"/> ALL VEHICLES <input checked="" type="checkbox"/> SCHEDULED VEHICLES	<input checked="" type="checkbox"/>		ACTUAL CASH VALUE STATED AMOUNT \$
GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EACH ACCIDENT \$ AGGREGATE \$
EXCESS LIABILITY <input checked="" type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM	RETRO DATE FOR CLAIMS MADE:			EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 SELF-INSURED RETENTION \$ 0
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
SPECIAL OTHER COVERAGES Crime: Employee Dishonesty \$500,000 w \$500 Deductible; General Liab Punitive or Exemplary Damages Exclusion removed. EPLI - Third Party Coverage has been added.				FEES \$ TAXES \$ ESTIMATED TOTAL PREMIUM \$

NAME & ADDRESS

	MORTGAGEE	ADDITIONAL INSURED
	LOSS PAYEE	
LOAN #:		
AUTHORIZED REPRESENTATIVE		
Jeffrey Stiles, CIC/JBS 		

CONDITIONS

This Company binds the kind(s) of insurance stipulated on page 1 of this form. The Insurance is subject to the terms, conditions and limitations of the policy(ies) in current use by the Company.

This binder may be cancelled by the Insured by surrender of this binder or by written notice to the Company stating when cancellation will be effective. This binder may be cancelled by the Company by notice to the Insured in accordance with the policy conditions. This binder is cancelled when replaced by a policy. If this binder is not replaced by a policy, the Company is entitled to charge a premium for the binder according to the Rules and Rates in use by the Company.

Applicable in Arizona

Binders are effective for no more than ninety (90) days.

Applicable in California

When this form is used to provide insurance in the amount of one million dollars (\$1,000,000) or more, the title of the form is changed from "Insurance Binder" to "Cover Note".

Applicable in Colorado

With respect to binders issued to renters of residential premises, home owners, condo unit owners and mobile home owners, the insurer has thirty (30) business days, commencing from the effective date of coverage, to evaluate the issuance of the insurance policy.

Applicable in Delaware

The mortgagee or Obligee of any mortgage or other instrument given for the purpose of creating a lien on real property shall accept as evidence of insurance a written binder issued by an authorized insurer or its agent if the binder includes or is accompanied by: the name and address of the borrower; the name and address of the lender as loss payee; a description of the insured real property; a provision that the binder may not be canceled within the term of the binder unless the lender and the insured borrower receive written notice of the cancellation at least ten (10) days prior to the cancellation; except in the case of a renewal of a policy subsequent to the closing of the loan, a paid receipt of the full amount of the applicable premium, and the amount of insurance coverage.

Chapter 21 Title 25 Paragraph 2119

Applicable in Florida

Except for Auto Insurance coverage, no notice of cancellation or nonrenewal of a binder is required unless the duration of the binder exceeds 60 days. For auto insurance, the insurer must give 5 days prior notice, unless the binder is replaced by a policy or another binder in the same company.

Applicable in Maryland

The insurer has 45 business days, commencing from the effective date of coverage to confirm eligibility for coverage under the insurance policy.

Applicable in Michigan

The policy may be cancelled at any time at the request of the insured.

Applicable in Nevada

Any person who refuses to accept a binder which provides coverage of less than \$1,000,000.00 when proof is required: (A) Shall be fined not more than \$500.00, and (B) is liable to the party presenting the binder as proof of insurance for actual damages sustained therefrom.

Applicable in Oklahoma

All policies shall expire at 12:01 a.m. standard time on the expiration date stated in the policy.

Applicable in Oregon

Binders are effective for no more than ninety (90) days. A binder extension or renewal beyond such 90 days would require the written approval by the Director of the Department of Consumer and Business Services.

Applicable in the Virgin Islands

This binder is effective for only ninety (90) days. Within thirty (30) days of receipt of this binder, you should request an insurance policy or certificate (if applicable) from your agent and/or insurance company.

EXHIBIT U-2



Policy certificate

Insurance effected through the Coverholder:

CFC Underwriting Limited
85 Gracechurch Street
London EC3V 0AA
United Kingdom

PLEASE NOTE – This notice contains important information. PLEASE READ CAREFULLY.

This Certificate is issued by the Coverholder in accordance with the authorization granted to the Coverholder under the Binding Authority Agreement with the Unique Market Reference stated within this Policy. This Policy comprises a Certificate, the Declarations page, Wording and all other provisions and conditions attached and any endorsements issued.

The liability of an insurer under this contract is several and not joint with other insurers party to this contract. An insurer is liable only for the proportion of liability it has underwritten. An insurer is not jointly liable for the proportion of liability underwritten by any other insurer. Nor is an insurer otherwise responsible for any liability of any other insurer that may underwrite this contract.

The proportion of liability under this contract underwritten by an insurer (or, in the case of a Lloyd's syndicate, the total of the proportions underwritten by all the members of the syndicate taken together) is shown in this Policy.

In the case of a Lloyd's syndicate, each member of the syndicate (rather than the syndicate itself) is an insurer. Each member has underwritten a proportion of the total shown for the syndicate (that total itself being the total of the proportions underwritten by all the members of the syndicate taken together). The liability of each member of the syndicate is several and not joint with other members. A member is liable only for that member's proportion. A member is not jointly liable for any other member's proportion. Nor is any member otherwise responsible for any liability of any other insurer that may underwrite this contract. The business address of each member is Lloyd's, One Lime Street, London EC3M 7HA. The identity of each member of a Lloyd's syndicate and their respective proportion may be obtained by writing to Market Services, Lloyd's, at the above address.

Although reference is made at various points in this clause to "this contract" in the singular, where the circumstances so require this should be read as a reference to contracts in the plural.

In Witness whereof this Certificate has been signed by:

A handwritten signature in black ink, appearing to read 'ARH', followed by a wavy line.

Authorized Official

Please examine this document carefully. If it does not meet your needs, please contact your broker immediately. In all communications the policy number appearing overleaf should be quoted.



DECLARATIONS

POLICY NUMBER:	ESJ0218827573
UNIQUE MARKET REFERENCES:	B087520C9N5047
THE INSURED:	Grayson County Water
ADDRESS:	21 Shull White Road Leitchfield, KY 42754 US
THE UNDERWRITERS:	Underwritten by certain underwriters at Lloyd's and other insurers
THE INCEPTION DATE:	00:01 Local Standard Time on 01 Jul 2020
THE EXPIRY DATE:	00:01 Local Standard Time on 01 Jul 2021
TOTAL PAYABLE:	USD1,650.00
Broken down as follows:	
Premium:	USD1,500.00
Policy Administration Fee:	USD150.00
BUSINESS OPERATIONS:	Water Utility
CHOICE OF LAW:	Kentucky
SERVICE OF SUIT:	Lloyd's America, Inc. Attention: Legal Department 280 Park Avenue, East Tower, 25th Floor New York, NY 10017
LEGAL ACTION:	Worldwide
TERRITORIAL SCOPE:	Worldwide
US CLASSIFICATION:	Surplus Lines
REPUTATIONAL HARM PERIOD:	12 months
INDEMNITY PERIOD:	12 months
WAITING PERIOD:	8 hours
RETROACTIVE DATE:	Unlimited
OPTIONAL EXTENDED REPORTING PERIOD:	12 months for 100% of applicable annualized premium
APPROVED CLAIMS PANEL PROVIDERS:	Wilson Elser Context Security Kivu Consulting Crowdstrike DOSArrest Mullen Coughlin Clyde & Co
CYBER INCIDENT MANAGER:	CFC Underwriting Limited
CYBER INCIDENT RESPONSE LINE:	In the event of an actual or suspected cyber incident please call our Cyber Incident Response Team on the toll free 24-hour hotline number: 1 844-677-4155 or email



cyberclaims@cfcunderwriting.com

WORDING:

Cyber, Private Enterprise (US) v3.0

ENDORSEMENTS:

Complaints Notice (USA)

DECLARATIONS

THE FOLLOWING INSURING CLAUSES ARE SUBJECT TO AN EACH AND EVERY CLAIM LIMIT

INSURING CLAUSE 1: CYBER INCIDENT RESPONSE

SECTION A: INCIDENT RESPONSE COSTS

Limit of liability:	USD1,000,000	each and every claim
Deductible:	USD0	each and every claim

SECTION B: LEGAL AND REGULATORY COSTS

Limit of liability:	USD1,000,000	each and every claim
Deductible:	USD2,500	each and every claim

SECTION C: IT SECURITY AND FORENSIC COSTS

Limit of liability:	USD1,000,000	each and every claim
Deductible:	USD2,500	each and every claim

SECTION D: CRISIS COMMUNICATION COSTS

Limit of liability:	USD1,000,000	each and every claim
Deductible:	USD2,500	each and every claim

SECTION E: PRIVACY BREACH MANAGEMENT COSTS

Limit of liability:	USD1,000,000	each and every claim
Deductible:	USD2,500	each and every claim

SECTION F: THIRD PARTY PRIVACY BREACH MANAGEMENT COSTS

Limit of liability:	USD1,000,000	each and every claim
Deductible:	USD2,500	each and every claim

SECTION G: POST BREACH REMEDIATION COSTS

Limit of liability:	USD50,000	each and every claim, subject to a maximum of 10% of all sums we have paid as a direct result of the cyber event
Deductible:	USD0	each and every claim



INSURING CLAUSE 2: CYBER CRIME

SECTION A: FUNDS TRANSFER FRAUD

Limit of liability: USD250,000 each and every claim

Deductible: USD2,500 each and every claim

SECTION B: THEFT OF FUNDS HELD IN ESCROW

Limit of liability: USD250,000 each and every claim

Deductible: USD2,500 each and every claim

SECTION C: THEFT OF PERSONAL FUNDS

Limit of liability: USD250,000 each and every claim

Deductible: USD2,500 each and every claim

SECTION D: EXTORTION

Limit of liability: USD1,000,000 each and every claim

Deductible: USD2,500 each and every claim

SECTION E: CORPORATE IDENTITY THEFT

Limit of liability: USD250,000 each and every claim

Deductible: USD2,500 each and every claim

SECTION F: TELEPHONE HACKING

Limit of liability: USD250,000 each and every claim

Deductible: USD2,500 each and every claim

SECTION G: PUSH PAYMENT FRAUD

Limit of liability: USD50,000 each and every claim

Deductible: USD2,500 each and every claim

SECTION H: UNAUTHORIZED USE OF COMPUTER RESOURCES

Limit of liability: USD250,000 each and every claim

Deductible: USD2,500 each and every claim



INSURING CLAUSE 3: SYSTEM DAMAGE AND BUSINESS INTERRUPTION

SECTION A: SYSTEM DAMAGE AND RECTIFICATION COSTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD2,500 each and every claim

SECTION B: INCOME LOSS AND EXTRA EXPENSE

Limit of liability: USD1,000,000 each and every claim, sub-limited to USD1,000,000 in respect of **system failure**

Deductible: USD2,500 each and every claim

SECTION C: ADDITIONAL EXTRA EXPENSE

Limit of liability: USD100,000 each and every claim

Deductible: USD2,500 each and every claim

SECTION D: DEPENDENT BUSINESS INTERRUPTION

Limit of liability: USD1,000,000 each and every claim, sub-limited to USD1,000,000 in respect of **system failure**

Deductible: USD2,500 each and every claim

SECTION E: CONSEQUENTIAL REPUTATIONAL HARM

Limit of liability: USD1,000,000 each and every claim

Deductible: USD2,500 each and every claim

SECTION F: CLAIM PREPARATION COSTS

Limit of liability: USD25,000 each and every claim

Deductible: USD0 each and every claim

SECTION G: HARDWARE REPLACEMENT COSTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD2,500 each and every claim



THE FOLLOWING INSURING CLAUSES ARE SUBJECT TO AN AGGREGATE LIMIT

INSURING CLAUSE 4: NETWORK SECURITY & PRIVACY LIABILITY

SECTION A: NETWORK SECURITY LIABILITY

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD2,500	each and every claim, including costs and expenses

SECTION B: PRIVACY LIABILITY

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD2,500	each and every claim, including costs and expenses

SECTION C: MANAGEMENT LIABILITY

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD2,500	each and every claim, including costs and expenses

SECTION D: REGULATORY FINES

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD2,500	each and every claim, including costs and expenses

SECTION E: PCI FINES, PENALTIES AND ASSESSMENTS

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD2,500	each and every claim, including costs and expenses

INSURING CLAUSE 5: MEDIA LIABILITY

SECTION A: DEFAMATION

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD2,500	each and every claim, including costs and expenses

SECTION B: INTELLECTUAL PROPERTY RIGHTS INFRINGEMENT

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD2,500	each and every claim, including costs and expenses

INSURING CLAUSE 6: TECHNOLOGY ERRORS AND OMISSIONS

NO COVER GIVEN



INSURING CLAUSE 7: COURT ATTENDANCE COSTS

Aggregate limit of liability: USD100,000 in the aggregate

Deductible: USD0 each and every claim



OUR REGULATORY STATUS

CFC Underwriting Limited is authorised and regulated by the United Kingdom Financial Conduct Authority (FCA). CFC Underwriting Limited's Firm Reference Number at the FCA is 312848. These details may be checked by visiting the Financial Conduct Authority website at <https://register.fca.org.uk/>. Alternatively, the Financial Conduct Authority may be contacted on +44 (0)20 7066 1000.

We are covered by the Financial Services Compensation Scheme (FSCS). You may be entitled to compensation from the scheme if we cannot meet our obligations to you in respect of insurance policies that we have underwritten on behalf of insurers. This depends on the type of business and the circumstances of the claim. In respect of general insurance business the FSCS will cover 90% of the claim, without any upper limit and for compulsory classes of insurance, the FSCS will cover 100% of the claim, without any upper limit. Further information about compensation scheme arrangements is available from the FSCS.

HOW TO COMPLAIN - USA

We intend to provide an excellent service to you. However, we recognise that there may be occasions when you feel that this has not been achieved. If you are unhappy with any aspect of the service that you receive from us, please contact your insurance broker in the first instance, stating the nature of your complaint, the certificate and/or claim number.

Alternatively, you can contact us directly at enquiries@cfcunderwriting.com or please write to:

Chief Executive Officer
CFC Underwriting Limited
85 Gracechurch Street
London EC3V 0AA
United Kingdom

If after taking this action you are still unhappy with the response it may be possible in certain circumstances for you to refer the matter to the Complaints department at Lloyd's America Inc. The contact details are as follows:

Lloyd's Complaints Department
c/o Lloyd's America Inc.
25 West 53rd Street, 14th Floor
New York, NY 10019
USA

Tel: 1-844-849-7828
E-mail: complaints@lloyds.com

A decision on your complaint will be provided to you, in writing, as soon as is practicable and in any event within 8 weeks of your complaint being received

If you remain dissatisfied after Lloyd's America Inc. has considered your complaint, you may have the right to refer your complaint to the Department of Insurance in your State for review. You will be provided with further information about your right to complain to the Department of Insurance in your State by us on receipt of your complaint.



The existence of this complaints procedure does not affect your right to commence a legal action or an alternative dispute resolution proceeding in accordance with your contractual rights.



DATA PROTECTION NOTICE

We collect and use relevant information about you to provide you with your insurance cover or the insurance cover that benefits you and to meet our legal obligations. Where you provide us or your agent or broker with details about other people, you must provide this notice to them.

The information we collect and use includes details such as your name, address and contact details and any other information that we collect about you in connection with the insurance cover from which you benefit. This information may include more sensitive details such as information about your health and any criminal convictions you may have.

In certain circumstances, we may need your consent to process certain categories of information about you (including sensitive details such as information about your health and any criminal convictions you may have). Where we need your consent, we will ask you for it separately. You do not have to give your consent and you may withdraw your consent at any time. However, if you do not give your consent, or you withdraw your consent, this may affect our ability to provide the insurance cover from which you benefit and may prevent us from providing cover for you or handling your claims.

The way insurance works means that your information may be shared with, and used by, a number of third parties in the insurance sector for example, insurers, agents or brokers, reinsurers, loss adjusters, sub-contractors, regulators, law enforcement agencies, fraud and crime prevention and detection agencies and compulsory insurance databases. We will only disclose your personal information in connection with the insurance cover that we provide and to the extent required or permitted by law.

We will process individual insured's details, as well as any other personal information you provide to us in respect of your insurance cover, in accordance with our privacy notice and applicable data protection laws.

To enable us to use individual insured's details in accordance with applicable data protection laws, we need you to provide those individuals with certain information about how we will use their details in connection with your insurance cover.

You agree to provide to each individual insured this notice, on or before the date that the individual becomes an individual insured under your insurance cover or, if earlier, the date that you first provide information about the individual to us.

We are committed to using only the personal information we need to provide you with your insurance cover. To help us achieve this, you should only provide to us information about individual insureds that we ask for from time to time.

You have rights in relation to the information we hold about you, including the right to access your information. If you wish to exercise your rights, discuss how we use your information or request a copy of our full privacy notice, please contact us directly at enquiries@cfcunderwriting.com.

For more information about how we use your personal information please see our full privacy notice, which is available online on our website at:

<http://www.cfcunderwriting.com/privacy>

EXHIBIT U-3



Billing Summary

Invoice No.:	0201912206539	Group Name:	GRAYSON CTY WATER DIST
		Group Number:	A67116
Billing Period:	01/01/2020 to 02/01/2020		
Date Billed:	12/02/2019		
Due Date:	01/01/2020		

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing				
ANTHEM	\$13,947.19	\$13,947.19	\$0.00	
SubTotal				\$0.00
Current Billing				
ANTHEM	\$16,768.32	\$0.00	\$16,768.32*	
SubTotal				\$16,768.32
Total Amount Due				\$16,768.32

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$492.47

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,768.32	\$0.00	\$16,768.32

*Rate Change Legend:

B=New Age Rate C=New Area Category D=New Age Rate & Area Category

E=Next Bill Reflects New Age Rate F=New Area Category & Next Bill Reflects New Age Rate

T=Tobacco Use Premium Adjustment

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Billing Summary

Invoice No.: 0202001206209	Group Name: GRAYSON CTY WATER DIST
	Group Number: A67116
Billing Period: 02/01/2020 to 03/01/2020	
Date Billed: 01/02/2020	
Due Date: 02/01/2020	

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing ANTHEM	\$16,768.32	\$16,768.32	\$0.00	
SubTotal				\$0.00
Current Billing ANTHEM	\$16,104.52	\$0.00	\$16,104.52*	
SubTotal				\$16,104.52
Total Amount Due				\$16,104.52

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$478.96

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,436.42	\$0.00	\$16,436.42

*Rate Change Legend:

B=New Age Rate C=New Area Category D=New Age Rate & Area Category

E=Next Bill Reflects New Age Rate F=New Area Category & Next Bill Reflects New Age Rate

T=Tobacco Use Premium Adjustment

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Billing Summary

Invoice No.: 0202002205877 Group Name: GRAYSON CTY WATER DIST
 Group Number: A67116

Billing Period: 03/01/2020 to 04/01/2020
 Date Billed: 02/01/2020
 Due Date: 03/01/2020

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing				
ANTHEM	\$16,104.52	\$16,104.52	\$0.00	
SubTotal				\$0.00
Current Billing				
ANTHEM	\$16,436.42	\$0.00	\$16,436.42*	
SubTotal				\$16,436.42
Total Amount Due				\$16,436.42

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$478.96

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,436.42	\$0.00	\$16,436.42

*Rate Change Legend:

B=New Age Rate C=New Area Category D=New Age Rate & Area Category
 E=Next Bill Reflects New Age Rate F=New Area Category & Next Bill Reflects New Age Rate
 T=Tobacco Use Premium Adjustment

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Billing Summary

Invoice No.: 0202003205795 Group Name: GRAYSON CTY WATER DIST
 Group Number: A67116

Billing Period: 04/01/2020 to 05/01/2020
 Date Billed: 03/03/2020
 Due Date: 04/01/2020

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing				
ANTHEM	\$16,436.42	\$16,436.42	\$0.00	
SubTotal				\$0.00
Current Billing				
ANTHEM	\$16,436.42	\$0.00	\$16,436.42*	
SubTotal				\$16,436.42
Total Amount Due				\$16,436.42

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$478.96

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,436.42	\$0.00	\$16,436.42

*Rate Change Legend:

B=New Age Rate C=New Area Category D=New Age Rate & Area Category

E=Next Bill Reflects New Age Rate F=New Area Category & Next Bill Reflects New Age Rate

T=Tobacco Use Premium Adjustment

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Billing Summary

Invoice No.: 0202004205559 Group Name: GRAYSON CTY WATER DIST
 Group Number: A67116
 Billing Period: 05/01/2020 to 06/01/2020
 Date Billed: 04/01/2020
 Due Date: 05/01/2020

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing ANTHEM	\$16,436.42	\$16,436.42	\$0.00	
SubTotal				\$0.00
Current Billing ANTHEM	\$16,436.42	\$0.00	\$16,436.42*	
SubTotal				\$16,436.42
Total Amount Due				\$16,436.42

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$478.96

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,436.42	\$0.00	\$16,436.42

*Rate Change Legend:

B=New Age Rate C=New Area Category D=New Age Rate & Area Category
 E=Next Bill Reflects New Age Rate F=New Area Category & Next Bill Reflects New Age Rate
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Billing Summary

Invoice No.: 0202005205459 Group Name: GRAYSON CTY WATER DIST
 Group Number: A67116

Billing Period: 06/01/2020 to 07/01/2020
 Date Billed: 05/01/2020
 Due Date: 06/01/2020

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing				
ANTHEM	\$16,436.42	\$16,436.42	\$0.00	
SubTotal				\$0.00
Current Billing				
ANTHEM	\$16,436.42	\$0.00	\$16,436.42*	
SubTotal				\$16,436.42
Total Amount Due				\$16,436.42

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$478.96

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,436.42	\$0.00	\$16,436.42

*Rate Change Legend:

B=New Age Rate C=New Area Category D=New Age Rate & Area Category

E=Next Bill Reflects New Age Rate F=New Area Category & Next Bill Reflects New Age Rate

T=Tobacco Use Premium Adjustment

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Billing Summary

Invoice No.: 0202006205378 Group Name: GRAYSON CTY WATER DIST
 Group Number: A67116

Billing Period: 07/01/2020 to 08/01/2020
 Date Billed: 06/01/2020
 Due Date: 07/01/2020

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing				
ANTHEM	\$16,436.42	\$16,436.42	\$0.00	
SubTotal				\$0.00
Current Billing				
ANTHEM	\$16,436.42	\$0.00	\$16,436.42*	
SubTotal				\$16,436.42
Total Amount Due				\$16,436.42

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$478.96

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,436.42	\$0.00	\$16,436.42

*Rate Change Legend:

B=New Age Rate C=New Area Category D=New Age Rate & Area Category

E=Next Bill Reflects New Age Rate F=New Area Category & Next Bill Reflects New Age Rate

T=Tobacco Use Premium Adjustment

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Billing Summary

Invoice No.: 0202007205402	Group Name: GRAYSON CTY WATER DIST
	Group Number: A67116
Billing Period: 08/01/2020 to 09/01/2020	
Date Billed: 07/01/2020	
Due Date: 08/01/2020	

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing ANTHEM	\$16,436.42	\$16,436.42	\$0.00	
SubTotal				\$0.00
Current Billing ANTHEM	\$13,970.95	\$0.00	\$13,970.95*	
SubTotal				\$13,970.95
Total Amount Due				\$13,970.95

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$478.96

Special Adjustments

Date Assessed	Description	Amount
06/26/20	COVID-19 RELIEF CREDIT	-1,037.46
06/26/20	COVID-19 RELIEF CREDIT	-1,428.01
Special Adjustment Subtotal		-\$2,465.47

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,436.42	\$0.00	\$16,436.42

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Billing Summary

Invoice No.: 0202008205285	Group Name: GRAYSON CTY WATER DIST
	Group Number: A67116
Billing Period: 09/01/2020 to 10/01/2020	
Date Billed: 08/01/2020	
Due Date: 09/01/2020	

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing ANTHEM	\$13,970.95	\$13,970.95	\$0.00	
SubTotal				\$0.00
Current Billing ANTHEM	\$16,436.42	\$0.00	\$16,436.42*	
SubTotal				\$16,436.42
Total Amount Due				\$16,436.42

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$478.96

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,436.42	\$0.00	\$16,436.42

***Rate Change Legend:**

B=New Age Rate C=New Area Category D=New Age Rate & Area Category
 E=Next Bill Reflects New Age Rate F=New Area Category & Next Bill Reflects New Age Rate
 T=Tobacco Use Premium Adjustment

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Billing Summary

Invoice No.: 0202009205160 Group Name: GRAYSON CTY WATER DIST
 Group Number: A67116

Billing Period: 10/01/2020 to 11/01/2020
 Date Billed: 09/02/2020
 Due Date: 10/01/2020

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing				
ANTHEM	\$16,436.42	\$16,436.42	\$0.00	
SubTotal				\$0.00
Current Billing				
ANTHEM	\$16,436.42	\$0.00	\$16,436.42*	
SubTotal				\$16,436.42
Total Amount Due				\$16,436.42

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$478.96

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,436.42	\$0.00	\$16,436.42

*Rate Change Legend:

B=New Age Rate C=New Area Category D=New Age Rate & Area Category

E=Next Bill Reflects New Age Rate F=New Area Category & Next Bill Reflects New Age Rate

T=Tobacco Use Premium Adjustment

Anthem Blue Cross and Blue Shield is the trade name of Anthem Health Plans of Kentucky, Inc. Independent licensee of the Blue Cross and Blue Shield Association. ©ANTHEM is a registered trademark of Anthem Insurance Companies, Inc. The Blue Cross and Blue Shield names and symbols are registered marks of the Blue Cross and Blue Shield Association.





Billing Summary

Invoice No.: 0202010205012 Group Name: GRAYSON CTY WATER DIST
 Group Number: A67116

Billing Period: 11/01/2020 to 12/01/2020
 Date Billed: 10/01/2020
 Due Date: 11/01/2020

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing ANTHEM	\$16,436.42	\$16,436.42	\$0.00	
SubTotal				\$0.00
Current Billing ANTHEM	\$17,891.67	\$0.00	\$17,891.67*	
SubTotal				\$17,891.67
Total Amount Due				\$17,891.67

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$487.10

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/CH/	03		\$1,663.43	\$0.00	\$1,663.43
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,932.53	\$0.00	\$16,932.53

*Rate Change Legend:

B=New Age Rate C=New Area Category D=New Age Rate & Area Category
 E=Next Bill Reflects New Age Rate F=New Area Category & Next Bill Reflects New Age Rate
 T=Tobacco Use Premium Adjustment

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Billing Summary

Invoice No.: 0202011204788 Group Name: GRAYSON CTY WATER DIST
 Group Number: A67116

Billing Period: 12/01/2020 to 01/01/2021
 Date Billed: 11/02/2020
 Due Date: 12/01/2020

Billing Summary

	Net Amount Due	Amount Paid	Balance	
Prior Billing ANTHEM	\$17,891.67	\$17,891.67	\$0.00	
SubTotal				\$0.00
Current Billing ANTHEM	\$16,932.53	\$0.00	\$16,932.53*	
SubTotal				\$16,932.53
Total Amount Due				\$16,932.53

*Applicable fees are included in the premium amounts.

FEES - ACA Insurer Fee, \$487.10

Membership Detail

ID#	Subscriber	Product	Volume	Contract Type	No Cov	Rate* Chg	Subscriber Amount	Dep Amount	Premium Amount
		SV 00PW		EE/CH/	03		\$1,663.43	\$0.00	\$1,663.43
		PT 00P8		EE/CH/	05		\$2,136.39	\$0.00	\$2,136.39
		PT 00P8		EE/CH/	03		\$2,136.39	\$0.00	\$2,136.39
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		PT 00P8		EE/SP	02		\$1,499.22	\$0.00	\$1,499.22
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		SV 00PW		EE/SP	02		\$1,167.32	\$0.00	\$1,167.32
		SV 00PW		EE/CH/	04		\$1,663.43	\$0.00	\$1,663.43
		SV 00PW		EE	01		\$583.66	\$0.00	\$583.66
		PT 00P8		EE	01		\$749.61	\$0.00	\$749.61
Membership Detail Subtotal							\$16,932.53	\$0.00	\$16,932.53

*Rate Change Legend:

B=New Age Rate C=New Area Category D=New Age Rate & Area Category

E=Next Bill Reflects New Age Rate F=New Area Category & Next Bill Reflects New Age Rate

T=Tobacco Use Premium Adjustment

Anthem Blue Cross and Blue Shield is the trade name of Anthem Health Plans of Kentucky, Inc. Independent licensee of the Blue Cross and Blue Shield Association. ®ANTHEM is a registered trademark of Anthem Insurance Companies, Inc. The Blue Cross and Blue Shield names and symbols are registered marks of the Blue Cross and Blue Shield Association.



EXHIBIT U-4



INVOICE

Client Name: Grayson County Water District

Invoice No.: RIS0002603064

Client No.: 7065801001

Invoice Date: 01/01/2020

Billing Period: 01/01/2020 Thru 01/31/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
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Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitsonline.com). If you do not yet have access, update your security settings via the site "Register" page.

		Balance Forward			0.00
1		Billing Adjustments	0	0.00	-1,104.84
2		Subscriber Only	2	31.99	63.98
3		Subscriber and Spouse	5	63.66	318.30
4		Subscriber, Spouse, Children	5	140.06	700.30
5		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$72.57
Total Amount Due:					\$72.57

For inquiries please call: 1-800-955-2030

Changes made after 12/22/2019 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE



Invoice No.: RIS0002603064

Invoice Date: 01/01/2020

PO Number:

Client No.: 7065801001

Due Date: 01/05/2020

Billing Period: 01/01/2020 Thru 01/31/2020

AMOUNT DUE: \$72.57

Amount Remitted:

Grayson County Water District
 ATTN: Kyle Cannon
 113 Lee Ave
 Leitchfield KY 42754-1505
 United States

PLEASE SEND PAYMENT TO:
 DELTA DENTAL OF KENTUCKY
 P O Box 950199
 Louisville KY 40295-0199

DELTA DENTAL**INVOICE****Client Name:** Grayson County Water District**Invoice No.:** RIS0002649581**Client No.:** 7065801001**Invoice Date:** 02/01/2020**Billing Period:** 02/01/2020 Thru 02/29/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitsonline.com). If you do not yet have access, update your security settings via the site "Register" page.					
		Balance Forward			0.00
1		Subscriber Only	2	31.99	63.98
2		Subscriber and Spouse	5	63.66	318.30
3		Subscriber, Spouse, Children	5	140.06	700.30
4		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$1,177.41
Total Amount Due:					\$1,177.41

For inquiries please call: 1-800-955-2030

Changes made after 1/21/2020 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE**DELTA DENTAL****Invoice No.:** RIS0002649581**Invoice Date:** 02/01/2020**PO Number:****Client No.:** 7065801001**Due Date:** 02/05/2020**Billing Period:** 02/01/2020 Thru 02/29/2020**AMOUNT DUE:** \$1,177.41**Amount Remitted:** DO NOT PAY/AUTODEDUCTED

Grayson County Water District
ATTN: Kyle Cannon
113 Lee Ave
Leitchfield KY 42754-1505

PLEASE SEND PAYMENT TO:
DELTA DENTAL OF KENTUCKY
P O Box 950199
Louisville KY 40295-0199

DELTA DENTAL**INVOICE****Client Name:** Grayson County Water District**Invoice No.:** RIS0002696448**Client No.:** 7065801001**Invoice Date:** 03/01/2020**Billing Period:** 03/01/2020 Thru 03/31/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitsonline.com). If you do not yet have access, update your security settings via the site "Register" page.					
		Balance Forward			0.00
1		Subscriber Only	2	31.99	63.98
2		Subscriber and Spouse	5	63.66	318.30
3		Subscriber, Spouse, Children	5	140.06	700.30
4		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$1,177.41
Total Amount Due:					\$1,177.41

For inquiries please call: 1-800-955-2030

Changes made after 2/17/2020 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE**DELTA DENTAL****Invoice No.:** RIS0002696448**Invoice Date:** 03/01/2020**PO Number:****Client No.:** 7065801001**Due Date:** 03/05/2020**Billing Period:** 03/01/2020 Thru 03/31/2020**AMOUNT DUE:** \$1,177.41**Amount Remitted:** DO NOT PAY/AUTODEDUCTED

Grayson County Water District
ATTN: Kyle Cannon
113 Lee Ave
Leitchfield KY 42754-1505

PLEASE SEND PAYMENT TO:
DELTA DENTAL OF KENTUCKY
P O Box 950199
Louisville KY 40295-0199



INVOICE

Client Name: Grayson County Water District

Invoice No.: RIS0002712632

Client No.: 7065801001

Invoice Date: 04/01/2020

Billing Period: 04/01/2020 Thru 04/30/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitsonline.com). If you do not yet have access, update your security settings via the site "Register" page.					
		Balance Forward			0.00
1		Subscriber Only	2	31.99	63.98
2		Subscriber and Spouse	5	63.66	318.30
3		Subscriber, Spouse, Children	5	140.06	700.30
4		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$1,177.41
Total Amount Due:					\$1,177.41

For inquiries please call: 1-800-955-2030

Changes made after 3/16/2020 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE



Invoice No.: RIS0002712632

Invoice Date: 04/01/2020

PO Number:

Client No.: 7065801001

Due Date: 04/05/2020

Billing Period: 04/01/2020 Thru 04/30/2020

AMOUNT DUE: \$1,177.41

Grayson County Water District
ATTN: Kyle Cannon
113 Lee Ave
Leitchfield KY 42754-1505

Amount Remitted:

PLEASE SEND PAYMENT TO:
 DELTA DENTAL OF KENTUCKY
 P O Box 950199
 Louisville KY 40295-0199



INVOICE

Client Name: Grayson County Water District

Invoice No.: RIS0002779280

Client No.: 7065801001

Invoice Date: 05/01/2020

Billing Period: 05/01/2020 Thru 05/31/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitonline.com). If you do not yet have access, update your security settings via the site "Register" page.					
		Balance Forward			0.00
1		Subscriber Only	2	31.99	63.98
2		Subscriber and Spouse	5	63.66	318.30
3		Subscriber, Spouse, Children	5	140.06	700.30
4		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$1,177.41
Total Amount Due:					\$1,177.41

For inquiries please call: 1-800-955-2030

Changes made after 4/16/2020 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE



Invoice No.: RIS0002779280
Invoice Date: 05/01/2020
PO Number:
Client No.: 7065801001
Due Date: 05/05/2020
Billing Period: 05/01/2020 Thru 05/31/2020
AMOUNT DUE: \$1,177.41

Grayson County Water District
ATTN: Kyle Cannon
113 Lee Ave
Leitchfield KY 42754-1505

Amount Remitted: DO NOT PAY/AUTODEDUCTED

PLEASE SEND PAYMENT TO:
 DELTA DENTAL OF KENTUCKY
 P O Box 950199
 Louisville KY 40295-0199

DELTA DENTAL**INVOICE****Client Name:** Grayson County Water District**Invoice No.:** RIS0002859507**Client No.:** 7065801001**Invoice Date:** 06/01/2020**Billing Period:** 06/01/2020 Thru 06/30/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitsonline.com). If you do not yet have access, update your security settings via the site "Register" page.					
		Balance Forward			0.00
1		Subscriber Only	2	31.99	63.98
2		Subscriber and Spouse	5	63.66	318.30
3		Subscriber, Spouse, Children	5	140.06	700.30
4		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$1,177.41
Total Amount Due:					\$1,177.41

For inquiries please call: 1-800-955-2030

Changes made after 5/13/2020 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE**DELTA DENTAL****Invoice No.:** RIS0002859507**Invoice Date:** 06/01/2020**PO Number:****Client No.:** 7065801001**Due Date:** 06/05/2020**Billing Period:** 06/01/2020 Thru 06/30/2020**AMOUNT DUE:** \$1,177.41**Amount Remitted:**

Grayson County Water District
ATTN: Kyle Cannon
113 Lee Ave
Leitchfield KY 42754-1505

PLEASE SEND PAYMENT TO:
DELTA DENTAL OF KENTUCKY
P O Box 950199
Louisville KY 40295-0199

INVOICE



Client Name: Grayson County Water District

Invoice No.: RIS0002938740

Client No.: 7065801001

Invoice Date: 07/01/2020

Billing Period: 07/01/2020 Thru 07/31/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
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Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitsonline.com). If you do not yet have access, update your security settings via the site "Register" page.

		Balance Forward			0.00
1		Subscriber Only	2	31.99	63.98
2		Subscriber and Spouse	5	63.66	318.30
3		Subscriber, Spouse, Children	5	140.06	700.30
4		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$1,177.41
Total Amount Due:					\$1,177.41

For inquiries please call: 1-800-955-2030

Changes made after 6/17/2020 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE



Invoice No.: RIS0002938740

Invoice Date: 07/01/2020

PO Number:

Client No.: 7065801001

Due Date: 07/05/2020

Billing Period: 07/01/2020 Thru 07/31/2020

AMOUNT DUE: \$1,177.41

Amount Remitted:

Grayson County Water District
 ATTN: Kyle Cannon
 113 Lee Ave
 Leitchfield KY 42754-1505

PLEASE SEND PAYMENT TO:
 DELTA DENTAL OF KENTUCKY
 P O Box 950199
 Louisville KY 40295-0199



INVOICE

Client Name: Grayson County Water District

Invoice No.: RIS0002987750

Client No.: 7065801001

Invoice Date: 08/01/2020

Billing Period: 08/01/2020 Thru 08/31/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitsonline.com). If you do not yet have access, update your security settings via the site "Register" page.					
		Balance Forward			0.00
1		Subscriber Only	2	31.99	63.98
2		Subscriber and Spouse	5	63.66	318.30
3		Subscriber, Spouse, Children	5	140.06	700.30
4		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$1,177.41
Total Amount Due:					\$1,177.41

For inquiries please call: 1-800-955-2030

Changes made after 7/15/2020 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE



Invoice No.: RIS0002987750

Invoice Date: 08/01/2020

PO Number:

Client No.: 7065801001

Due Date: 08/05/2020

Billing Period: 08/01/2020 Thru 08/31/2020

AMOUNT DUE: \$1,177.41

Grayson County Water District
ATTN: Kyle Cannon
113 Lee Ave
Leitchfield KY 42754-1505

Amount Remitted: DO NOT PAY/AUTODEDUCTED

PLEASE SEND PAYMENT TO:
DELTA DENTAL OF KENTUCKY
P O Box 950199
Louisville KY 40295-0199

INVOICE

Client Name: Grayson County Water District

Invoice No.: RIS0003049048

Client No.: 7065801001

Invoice Date: 09/01/2020

Billing Period: 09/01/2020 Thru 09/30/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitsonline.com). If you do not yet have access, update your security settings via the site "Register" page.					
		Balance Forward			0.00
1		Subscriber Only	2	31.99	63.98
2		Subscriber and Spouse	5	63.66	318.30
3		Subscriber, Spouse, Children	5	140.06	700.30
4		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$1,177.41
Total Amount Due:					\$1,177.41

For inquiries please call: 1-800-955-2030

Changes made after 8/19/2020 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE



Invoice No.: RIS0003049048

Invoice Date: 09/01/2020

PO Number:

Client No.: 7065801001

Due Date: 09/05/2020

Billing Period: 09/01/2020 Thru 09/30/2020

AMOUNT DUE: \$1,177.41

Grayson County Water District
 ATTN: Kyle Cannon
 113 Lee Ave
 Leitchfield KY 42754-1505

Amount Remitted:

PLEASE SEND PAYMENT TO:
 DELTA DENTAL OF KENTUCKY
 P O Box 950199
 Louisville KY 40295-0199



INVOICE

Client Name: Grayson County Water District

Invoice No.: RIS0003096540

Client No.: 7065801001

Invoice Date: 10/01/2020

Billing Period: 10/01/2020 Thru 10/31/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
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Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitsonline.com). If you do not yet have access, update your security settings via the site "Register" page.

		Balance Forward			0.00
1		Subscriber Only	2	31.99	63.98
2		Subscriber and Spouse	5	63.66	318.30
3		Subscriber, Spouse, Children	5	140.06	700.30
4		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$1,177.41
Total Amount Due:					\$1,177.41

For inquiries please call: 1-800-955-2030

Changes made after 9/17/2020 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE



Invoice No.: RIS0003096540

Invoice Date: 10/01/2020

PO Number:

Client No.: 7065801001

Due Date: 10/05/2020

Billing Period: 10/01/2020 Thru 10/31/2020

AMOUNT DUE: \$1,177.41

Grayson County Water District
ATTN: Kyle Cannon
113 Lee Ave
Leitchfield KY 42754-1505

Amount Remitted: DO NOT PAY/AUTODEDUCTED

PLEASE SEND PAYMENT TO:
 DELTA DENTAL OF KENTUCKY
 P O Box 950199
 Louisville KY 40295-0199



INVOICE

Client Name: Grayson County Water District

Invoice No.: RIS0003164145

Client No.: 7065801001

Invoice Date: 11/01/2020

Billing Period: 11/01/2020 Thru 11/30/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
------	------------	-------------	----------	-----	------------

Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitsonline.com). If you do not yet have access, update your security settings via the site "Register" page.

		Balance Forward			0.00
1		Subscriber Only	2	31.99	63.98
2		Subscriber and Spouse	5	63.66	318.30
3		Subscriber, Spouse, Children	5	140.06	700.30
4		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$1,177.41
Total Amount Due:					\$1,177.41

For inquiries please call: 1-800-955-2030

Changes made after 10/14/2020 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE



Invoice No.: RIS0003164145

Invoice Date: 11/01/2020

PO Number:

Client No.: 7065801001

Due Date: 11/05/2020

Billing Period: 11/01/2020 Thru 11/30/2020

AMOUNT DUE: \$1,177.41

Amount Remitted: DO NOT PAY/AUTODEDUCTED

Grayson County Water District
ATTN: Kyle Cannon
113 Lee Ave
Leitchfield KY 42754-1505

PLEASE SEND PAYMENT TO:
DELTA DENTAL OF KENTUCKY
P O Box 950199
Louisville KY 40295-0199

INVOICE



Client Name: Grayson County Water District

Invoice No.: RIS0003195087

Client No.: 7065801001

Invoice Date: 12/01/2020

Billing Period: 12/01/2020 Thru 12/31/2020

Line	Identifier	Description	Quantity	UOM	Amount Due
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Reminder: Billing details are only available online on Benefit Manager Toolkit (www.toolkitsonline.com). If you do not yet have access, update your security settings via the site ""Register"" page.

		Balance Forward			0.00
1		Subscriber Only	2	31.99	63.98
2		Subscriber and Spouse	5	63.66	318.30
3		Subscriber, Spouse, Children	5	140.06	700.30
4		Subscriber and 2+ Children	1	94.83	94.83
Current Monthly Total:			13		\$1,177.41
Total Amount Due:					\$1,177.41

For inquiries please call: 1-800-955-2030

Changes made after 11/16/2020 will be reflected in the next billing cycle.

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3318

REMITTANCE



Invoice No.: RIS0003195087

Invoice Date: 12/01/2020

PO Number:

Client No.: 7065801001

Due Date: 12/05/2020

Billing Period: 12/01/2020 Thru 12/31/2020

AMOUNT DUE: \$1,177.41

Amount Remitted:

Grayson County Water District
 ATTN: Kyle Cannon
 113 Lee Ave
 Leitchfield KY 42754-1505

PLEASE SEND PAYMENT TO:
 DELTA DENTAL OF KENTUCKY
 P O Box 950199
 Louisville KY 40295-0199

EXHIBIT V-1

EXHIBIT V

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, January 22nd, 2018

PLACE: Warren RECC Building in Leitchfield

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Tim Purcell
Kenny Sharp

OTHER
Kevin Shaw
Kyle Cannon
Robert Taylor
James Hale
TJ Mudd
Terri Role

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meetings of the Board of Directors held on December 18th, 2017 and December 28th, 2017 be approved as presented. Motion carried unanimously.

III. AQUALINE PROTECTION

TJ Mudd and Terri Role from Aqualine Protection gave a presentation about the service that they offer. Their service is coverage for the District's customers of any water line break from the meter to the home and any corresponding water expense. Several options on how to implement this service were discussed. No action was made and the topic was tabled.

IV. REVIEW OPERATING REPORT

Kevin Shaw presented the December 2017 operating report. A motion was made by Tim Purcell and seconded by Kirby Johnson to approve the Operating Report as distributed. Motion carried unanimously.

V. WRITE OFFS

Kyle Cannon presented the write-offs to the board for November 2017 and December 2017. He explained that the write-offs had been elevated the last couple of months because the new billing system uses a different process to select the bills for write-off. He explained that the issue had been resolved and then presented a write off of \$2,356.84 for November and \$1,027.80 for December. A motion was made by Tim Purcell and seconded by Kirby Johnson to write-off those amounts for November and December. Motion carried unanimously.

VI. BIDS FOR LAB WORK

The board was presented with bids for the District's lab work from McCoy and McCoy, MicroBac, Eurofins, Fouser, and ESC Lab Sciences. The lowest bidder for the District's lab work was Eurofins with a bid of \$28,421. A motion was made by Kirby Johnson and seconded by Kenny Sharp to accept the bid from Eurofins. Motion carried unanimously. A summary of all bids received is attached to these minutes.

VII. BUILDING AND WAREHOUSE PROJECT

Kevin Shaw updated the board on the progress of the new Building and Warehouse project. He informed them that UD was progressing and that the estimated completion date of the project was still January 31, 2018. The board discussed the possibility of liquidated damages. No further action was taken.

VIII. CANEYVILLE CONTRACT

Kevin informed the board that the City of Caneyville had signed the amendment to the contract and that it had been turned into the PSC.

IX. COLD WEATHER UPDATE

Kevin updated the board the issues the recent cold weather had caused for the water system. He informed the board that there had been 3 main line leaks and that the service men had been hard at work finding leaks and keeping water loss under control.

X. UPCOMING KRWA EVENTS

Kevin discussed the upcoming KRWA Management Conference and Legislative Breakfast with the board. He explained that they had been signed up for the Management Conference and that any needed rooms had been booked. He asked who would be able to attend the Legislative Breakfast. Nancy Cain, John Tomes, and Kirby Johnson will be attending for certain and rooms would need to be booked for them. Kevin Shaw and Tim Purcell will be attending if possible.

XI. CERTIFICATES OF DEPOSIT

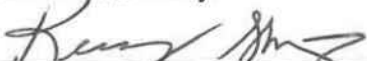
Kevin requested that the board approve moving monies from the Depreciation and Bond Sinking Funds to Certificates of Deposit that are currently being offered with higher interest rates. He requested \$250,000 be moved to a 12-month CD with the Bank of Clarkson at a rate of 2.1%, \$500,000 be moved to a 24-month CD with the Bank of Clarkson at a rate of 2.4%, and \$500,000 be moved to a 27-month CD with the Cecilian Bank at a rate of 2.35%. Tim Purcell made a motion to move the requested funds. The motion was seconded by Kirby Johnson and John Tomes voted in the affirmative. Kenny Sharp abstained from voting. The motion passed.

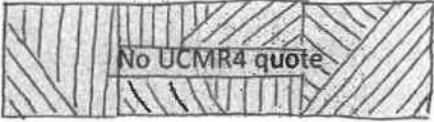
XII. OTHER

In other business Kevin Shaw announced to the board that the contract for the work at Conklin Tank had been signed with Currens Construction Services and that the work would begin sometime in the Spring. He also updated the board on the progress of the Highway 62 project. He informed the board that Kentucky Engineers was working on getting all the necessary information to the Department of Transportation.

XIII. ADJOURNMENT

A motion was made by Tim Purcell and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

	McCoy & McCoy	MicroBac	Eurofins	Fouser	ESC Lab Sciences
THM	\$2,444.00	\$3,120.00	\$2,600.00	\$2,340.00	\$2,730.00
HAA	\$7,124.00	\$6,500.00	\$5,720.00	\$8,060.00	\$5,200.00
Sub Total	\$9,568.00	\$9,620.00	\$8,320.00	\$10,400.00	\$7,930.00
TOC	\$2,520.00	\$2,304.00	\$3,600.00	\$3,240.00	\$1,800.00
Alkalinity	\$228.00	\$96.00	\$216.00	\$300.00	\$210.00
Sub Total	\$2,748.00	\$2,400.00	\$3,816.00	\$3,540.00	\$2,010.00
Inorganics	\$224.50	\$170.00	\$150.00	\$265.00	\$232.50
Nitrate/Nitrite	\$50.00	\$30.00	\$30.00	\$70.00	\$90.00
Secondaries	\$290.00	\$250.00	\$200.00	\$337.00	\$127.00
Sodium	\$20.00	\$15.00	\$10.00	\$50.00	\$25.00
Sub Total	\$584.50	\$465.00	\$390.00	\$722.00	\$474.50
Lead	\$770.00	\$525.00	\$350.00	\$787.50	\$612.50
Copper	\$770.00	\$525.00	\$350.00	\$787.50	\$612.50
Sub Total	\$1,540.00	\$1,050.00	\$700.00	\$1,575.00	\$1,225.00
SOC	\$4,400.00	\$3,880.00	\$3,400.00	\$5,000.00	\$6,214.00
VOC	\$250.00	\$125.00	\$75.00	\$205.00	\$100.00
Sub Total	\$4,650.00	\$4,005.00	\$3,475.00	\$5,205.00	\$6,314.00
TSS	\$228.00	\$120.00	\$180.00	\$336.00	\$174.00
Phosphorus	\$324.00	\$240.00	\$180.00	\$360.00	\$270.00
Aluminum	\$264.00	\$180.00	\$120.00	\$312.00	\$120.00
Fluoride	\$576.00	\$360.00	\$360.00	\$720.00	\$300.00
Sub Total	\$1,392.00	\$900.00	\$840.00	\$1,728.00	\$864.00
Total	\$20,482.50	\$18,440.00	\$17,541.00	\$23,170.00	\$18,817.50
UCMR4	\$17,490.00	\$17,480.00	\$10,880.00		
Contingency	\$3,600.00	\$5,760.00	\$4,000.00		
Total w/Contingency	\$21,090.00	\$23,240.00	\$14,880.00		
Total w/UCMR4	\$37,972.50	\$35,920.00	\$28,421.00		

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, February 26th, 2018

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Tim Purcell
Nancy Cain

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Nancy Cain that the minutes of the meeting of the Board of Directors held on January 22nd, 2018 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the January 2018 operating report. A motion was made by Kirby Johnson and seconded by Tim Purcell to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Tim Purcell and seconded by Kirby Johnson to approve write-offs of \$1,835.56. Motion carried unanimously.

V. AQUALINE PROTECTION

The board revisited the proposal made by Aqualine Protection from the previous month. After some discussion a motion was made to decline the proposal by Tim Purcell and that motion was seconded by Nancy Cain. The motion carried unanimously.

VI. BUILDING AND WAREHOUSE PROJECT

Kevin Shaw updated the board on the progress of the new Building and Warehouse project. He informed that board that the opening date for the new office would be March 12th, 2018. No further action was taken.

VII. CANEYVILLE CONTRACT

Kevin informed the board that the District had received final approval from the PSC and that the new rate would take effect in March 2018.

VIII. HIGHWAY 62 RELOCATION PROJECT

Kevin updated the board on the Highway 62 Relocation Project. He informed them that funding for the project was still in question. He also informed the board that the state had requested to bid the water district part of the job along with the rest of the project. Kevin explained that as long as the betterment cost to upsize the pipe in the area where included that the board would be interested in that. The board agreed. No further action was taken.

IX. OTHER

John Tomes updated the board on the recent KRWA Conference. He spoke specifically about the Asset Management portion, explaining the value of asset management and asset management software.

XIII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Tim Purcell to adjourn the monthly board meeting. The motion carried unanimously.



Kenhy Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, March 26th, 2018

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS

John Tomes
Kirby Johnson
Tim Purcell
Nancy Cain

OTHER

Kevin Shaw
Kyle Cannon
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Nancy Cain that the minutes of the meeting of the Board of Directors held on January 26th, 2018 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the February 2018 operating report. A motion was made by Kirby Johnson and seconded by Tim Purcell to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Tim Purcell and seconded by Kirby Johnson to approve write-offs of \$1,437.43. Motion carried unanimously.

V. BUILDING AND WAREHOUSE PROJECT

Kevin Shaw updated the board on the progress of the new Building and Warehouse project. He presented the board with a pay request for the project for \$31,432.46. A motion was made by Nancy Cain and seconded by Tim Purcell to approve the pay request. The motion carried unanimously.

VI. NEW EQUIPMENT

Kevin presented the board with the District's need for a new lawn mower at the water plant and for a new truck for operations. Kevin requested that the board pass a motion to give him permission to advertise for bids for both pieces of equipment. A motion was made by Kirby Johnson and seconded by Tim Purcell. Motion carried unanimously.

VII. CITY OF LEITCHFIELD WHOLESALE RATE ADJUSTMENT

Kevin updated the board on the wholesale rate adjustment with the City of Leitchfield. He explained that he had a meeting planned to meet with Larry Cann of Cann-Tech, LLC to discuss the contract and the proposed increase. No further action was taken.

VIII. OTHER

Kevin Shaw informed the board of a possible line extension for industry on Goff Drive in Leitchfield. He wanted the board to be aware that if the new industry decided to move to that location that the District would be responsible for supplying water and that it would be about a 2,000 ft extension. No further action was taken.

IX. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, April 23rd, 2018

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Tim Purcell
Nancy Cain
Kenny Sharp

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Jim Thompson

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Nancy Cain and seconded by Kirby Johnson that the minutes of the meeting of the Board of Directors held on March 26th, 2018 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the March 2018 operating report. A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Tim Purcell to approve write-offs of \$1,981.71. Motion carried unanimously.

V. BUILDING AND WAREHOUSE PROJECT

Kevin Shaw updated the board on the progress of the new Building and Warehouse project. He informed the board that the fans in the warehouse were installed and that the blacktop is scheduled to be put down May 3rd through the 5th.

VI. BIDS ON NEW EQUIPMENT

Kevin Shaw informed the board that the District received 11 bids that met the bid specifications from 5 different businesses for the zero-turn lawnmower. The bids were received from Leitchfield Small Motors, Wright Implement, Wise Implement, Jacobi, and Grayson County Implement. Kevin recommended the board accept the lowest bid, a bid from Grayson County Implement for a Cub Cadet 27hp Pro 2 560L for \$6,659.00. A motion was made by Kenny Sharp and seconded by Kirby Johnson to accept the low bid. The motion carried unanimously. Kevin also presented the board with the bids received for the new truck. Four bids were received from Moore Ford, Gillie Hyde, Dan Powers, and Herb Jones that conformed to the bid requirements with cost of \$27,609, \$30,908, \$28,006, and \$28,467 respectively. Kevin recommended that the board accept the best conforming bid from Dan Powers for \$28,006. A motion was made by Kirby Johnson and seconded by Kenny Sharp to accept the bid from Dan Powers. The motion carried unanimously.

VII. OFFICE CLEANING

Kevin Shaw presented the board with a bid from Do-All Construction for monthly cleaning services in the amount of \$875.00/month. No other bids were received. After discussion a motion was made by Tim Purcell and seconded by Nancy Cain to accept the bid from Do-All Construction for cleaning services. The motion passed unanimously.

VIII. CITY OF LEITCHFIELD WHOLESALE RATE ADJUSTMENT

Kevin updated the board on the wholesale rate adjustment with the City of Leitchfield. He explained that he had a meeting planned for the afternoon following the board meeting with representatives from Cann-Tech, LLC and the City of Leitchfield to discuss the contract. No further action was taken.

IX. UN-CLEARED TRANSACTIONS

Kyle Cannon discussed with the board and Tom Goff what needed to be done with the several uncleared transactions from the District's old Operations and Maintenance account. The majority of the transactions are previous refund checks that have never cleared the bank. Tom Goff is going to provide the District with the proper instructions on how to handle these transactions so that the old Operation and Maintenance account can be closed. No further action was taken.

X. MAY MEETING DATE CHANGE

Kevin Shaw informed the board that the May board meeting would fall on Memorial Day. A motion was made by Kenny Sharp and seconded by Kirby Johnson to move the date of the May meeting from May 28th to May 21st. The motion carried unanimously.

XI. HIGHWAY 62 PROJECT UPDATE

Kevin Shaw updated the board on the upcoming Highway 62 project. He informed them that the project has now been split into two parts with funding for the first phase coming this budget and funding for the second phase coming in the 2024 budget. No further action was taken.

XII. GRAND OPENING OF NEW BUILDING

Kevin Shaw explained that he hoped to have an official Grand Opening for the new building on June 27th or June 28th. There were no objections to either date so Kevin plans to proceed with planning the event and will inform the board of further plans at next month's meeting.

XIII. ADJOURNMENT

A motion was made by Kenny Sharp and seconded by Kirby Johnson to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, May 21st, 2018

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Tim Purcell
Nancy Cain
Kenny Sharp

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Bob Taylor

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on April 23rd, 2018 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the April 2018 operating report. A motion was made by Kirby Johnson and seconded by Tim Purcell to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Tim Purcell and seconded by Kenny Sharp to approve write-offs of \$1,288.27. Motion carried unanimously.

V. BUILDING AND WAREHOUSE PROJECT

Kevin Shaw updated the board on the progress of the new Building and Warehouse project. He informed the board that the blacktop work is completed and that there was only some grade and seed work left to complete the project. Kevin proposed to the board that they waive the liquidated damages on the project as long as UD Contracting agreed to warranty the black top work for three years and cover the cost of the final change order. A motion was made by Kirby Johnson and seconded by Kenny Sharp to waive liquidated damages in return for a three-year warranty on the black top and for UD Contracting to cover the cost of the final change order. The motion passed unanimously. A motion was made by Kirby Johnson and seconded by Nancy Cain to accept the change order from ATC in the amount of \$1,221.00. The motion carried unanimously.

VI. GRAND OPENING

Kevin informed the board that Thursday, June 28th, 2018 had been set as the Grand Opening date for the new office and warehouse facility. Kevin explained that invitation was in the process of being sent out and that there would be snacks, promotional items, and a ribbon cutting. He informed the board that a meal would be catered for employees, board members, and those involved with the project following the morning festivities.

VII. CITY OF LEITCHFIELD WHOLESALE RATE ADJUSTMENT

Kevin informed the board that after working with the City of Leitchfield and Cann-Tech on the rate that there was minimal change to the rate and that the rate would be left as is. A motion was made by Tim Purcell and seconded by Kenny Sharp to accepted the rate as proposed. The motion passed unanimously.

VIII. 2017 AUDIT

Brad Travis presented the board with the 2017 audit. Brad explained that the district had a clean audit with a clean opinion. A motion was made by Kirby Johnson and seconded by Nancy Cain to accept the audit as presented. The motion carried unanimously.

IX. CONKLIN TANK PROJECT


Bob Taylor informed the board that the Conklin Tank project was completed and that it had passed all necessary inspections. He presented the board with bills from Currens Construction and Kentucky Engineering Group for \$34,500.00 and \$3,100.00 respectively. A motion was made by Tim Purcell and seconded by Kirby Johnson to accept the bill as presented and to close the project. The motion carried unanimously.

X. HIGHWAY 62 PROJECT UPDATE

Kevin Shaw updated the board on the upcoming Highway 62 project. He informed them that Phase 1 and Phase 2 of the project will be designed at the same time but will be setup as two projects. He informed the board that the state hopes to bid Phase 1 of the project in January 2019. No further action was taken.

XI. ADJOURNMENT

A motion was made by Kenny Sharp and seconded by Kirby Johnson to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, June 25th, 2018

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Tim Purcell
Kenny Sharp

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Tim Purcell that the minutes of the meeting of the Board of Directors held on May 21st, 2018 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the May 2018 operating report. A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Tim Purcell and seconded by Kenny Sharp to approve write-offs of \$1,440.07. Motion carried unanimously.

V. NEW BUILDING REPORT

Kevin Shaw explained to the board that the Rural Development money had all been expended and that all the bills had been paid except the final payment to UD Contracting. He explained that the District is currently holding the final payment to UD Contracting until all the warranty work was completed. He also informed the board of a paving issue that UD Contracting and Scotty's are currently looking at. No action was taken.

VI. GRAND OPENING

Kevin reminded the board that Thursday, June 28th, 2018 had been set as the Grand Opening date for the new office and warehouse facility.

VII. SURPLUS ITEMS

Kevin Shaw requested approval to advertise for sale two surplus items, a surplus truck and an IT Hardware Cabinet. A motion was made by Tim Purcell and seconded by Kenny Sharp to advertise the two items for sale. Motion carried unanimously.

VIII. INSURANCE RENEWAL

Kevin Shaw informed the board that the new Casualty Insurance Premiums had been received. The total annual premium for 2018/2019 is \$60,184.71, not including the premium for Terrorism and Cyber Security which are \$341.00 and \$710.40 respectively. In the past those premiums have been included with the total premium but this year those policies are separate. No action was taken.

IX. BLACKROCK TANK

Kevin Shaw advised the board that the Blackrock Tank needed to be taken down. He explained that the tank had not been in service for some time and that it was a safety hazard. A motion was made by Tim Purcell and seconded by Kenny Sharp to allow Kevin to advertise the job for bids. The motion passed unanimously.

X. HIGHWAY 62 PROJECT UPDATE

Kevin Shaw updated the board on the upcoming Highway 62 project. He informed them that the state was still in the process of working out details and still considering whether or not to include the betterment in the project. No action was taken.

XI. CHEMICAL BIDS

Kevin Shaw presented the 2018 chemical bids to the board for review. A motion was made by Kirby Johnson and seconded by Tim Purcell to award the bid to the two lowest bidders on a per chemical basis. The motion passed unanimously. A copy of the bid results is attached to these minutes.

XII. NOTICE OF VIOLATIONS

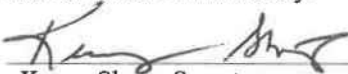
Kevin Shaw discussed the recent Notices of Violations that had been received by the District for high levels of DBPs from the water purchased from the City of Leitchfield. He explained that due to this being an ongoing issue over the last three quarters that the District had been summoned for an enforcement meeting with DOW. Kevin explained that there was very little the District could do considering the water was out of compliance when the District received it. He shared sampling data with the board that provided evidence. No action was taken.

XIII. CITY OF LETICHFIELD WHOLESALE RATE

Kevin Shaw presented the board with a letter received on Friday, June 22nd 2018 from the City of Leitchfield Utilities regarding the wholesale rate between the City and the District. The letter outlined some issues and disagreements the City had with the contract. No action was taken.

XIV. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion carried unanimously.



Kenny Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, July 23rd, 2018

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Kenny Sharp
Nancy Cain

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on June 25th, 2018 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the June 2018 operating report. A motion was made by Kirby Johnson and seconded by Nancy Cain to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve write-offs of \$3,860.76. Motion carried unanimously.

V. VOTING REPRESENTATIVE FOR KRWA ANNUAL CONFERENCE

A motion was made by Kirby Johnson and seconded by Kenny Sharp naming John Tomes as the voting member for the District at the KRWA Annual Conference. The motion carried unanimously. A motion was made by Nancy Cain and seconded by Kenny Sharp to a name Kirby Johnson as John Tomes stand-in if he is unable to attend the Annual Conference. The motion passed unanimously.

VI. KRWA ANNUAL CONFERENCE

Kevin discussed the KRWA Annual Conference taking place August 27th through the 29th with the board. It was decided that Kirby Johnson, Nancy Cain, and John Tomes would be attending this year's conference.

VII. 1997 FORD TRUCK

Kevin Shaw shared with the board that four bids were received for the 1997 Ford Truck. The board opened the bids with the high bid of \$1,001.50 being turned in by Jeremy Woosley. A motion was made by Kirby Johnson and seconded by Kenny Sharp to accept the bid and award the truck to Jeremy Woosley. The motion carried unanimously.

VIII. DAMAGES FROM HIGHWAY 54 MAIN LINE LEAK

Kevin Shaw shared with the board that a main line leak on Highway 54 had caused some damage for Grayson County Implement. The water from the leak ran down their driveway and entered their building, washing out their drive and causing some damage to inventory. Kevin shared a letter from the District's insurance explaining that the claim would be denied. A copy of that letter is attached to these minutes. No further action was taken.

IX. HIGHWAY 62 PROJECT UPDATE

Kevin Shaw updated the board on the upcoming Highway 62 project. He informed them that the state was still in the process of working out details and still considering whether or not to include the betterment in the project. No action was taken.

X. AUTOMATIC FLUSHER FOR DEAD-END LINES

Kevin Shaw explained to the board that the District plans to install an Automatic Flusher at the end of a dead-end line on Peaceful End Road to help with chlorine levels. Kevin explained that this would be the first automatic flusher used in the system and that it was a test case to see if they helped the chlorine levels.

XI. NOTICE OF VIOLATIONS ENFORCEMENT HEARING

Kevin Shaw discussed the upcoming meeting set for July 24th, 2018 with the Division of Water regarding the Notices of Violations that had been received by the District for high levels of DBPs from the water purchased from the City of Leitchfield. Kevin shared that he hoped to explain that there was very little the District could do considering the water was out of compliance when the District received it. He plans to share sampling data with the Division of Water that provides evidence. Kevin Shaw, John Tomes, Jeremy Woosley, and James Hale will be attending. No action was taken.

XII. CHANGE OF AUGUST MEETING DATE

Due to a conflict with the KRWA Annual Conference a motion was made by Kirby Johnson and seconded by Kenny Sharp to move the August meeting to Monday, August 20th at 10:00am in the Grayson County Water District Board Room. The motion carried unanimously.

XIII. OTHER

Kevin Shaw informed the board that Bluegrass Cellular had show interest in two more attachments to the District's water towers.

XIV. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion carried unanimously.



Kenny Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, August 20th, 2018

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Kenny Sharp
Nancy Cain
Tim Purcell

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
James Hale
Jeremy Woosley
Bob Taylor

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on July 23rd, 2018 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the July 2018 operating report. A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Nancy Cain and seconded by Kenny Sharp to approve write-offs of \$2,456.86. Motion carried unanimously.

V. TIM PURCELL RESIGNATION

Tim Purcell was in attendance to ratify his resignation from the Grayson County Water District Board that was effective August 14th, 2018.

VI. AWARD DEMOLITION OF BLACK ROCK TANK

Kevin Shaw informed the board that five bids were received for the Black Rock Tank Removal, ranging from \$7,229.63 to \$34,500.00. A motion was made by Kirby Johnson to award the contract to the low bidder, Wooldridge Homes, for \$7,229.63. The motion was seconded by Kenny Sharp and passed unanimously.

VII. KRWA WOODEN BUCKET AWARD

Kevin informed the board that he had withdrawn the District from the Wooden Bucket Award consideration. Kevin explained that he felt it was inappropriate for the District to be considered for the award with the District having recently been pulled into Enforcement at the Division of Water.

VIII. ENFORCEMENT HEARING

Kevin Shaw reviewed the Enforcement Hearing at the Division of Water and the results with the board. Kevin explained that the District were able to present their case and that while they were able to address some issues with the Division of Water he did not feel that much progress had been made. He shared with the board that he expected there would be no fines on the District, that any and all DBP violation over the next 12 months are expected to be waived but

that the District would likely be on a 12-month probation and violations other than DBP's during that period would probably be fined.

IX. LEITCHFIELD BYPASS PROJECT UPDATE

Kevin Shaw updated the board on the possible upcoming Leitchfield Bypass project. He informed them that the state was still in the process of working out details but there would be a small amount of work for the District regardless of which plan they chose. This project is still in the very early stages. No further action was taken.

X. INCENTIVE PLAN ADJUSTMENT

Kevin Shaw requested the board allow for a 25% decrease on two of the incentive plan goals due to lost work time during the move to the District's new location. He requested a decrease for valve exercising and system flushing. A motion was made by Nancy Cain to decrease the incentive plan goals for valve exercising and system flushing by 25%. The motion was seconded by Kirby Johnson and passed unanimously.

XI. LONG RANGE CAPITAL PLAN

Kevin Shaw presented the District's long-range capital plan to the board. No action was taken.

XII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion carried unanimously.



Kenny Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, September 24th, 2018

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Kenny Sharp
Nancy Cain
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on August 20th, 2018 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the August 2018 operating report. A motion was made by Kirby Johnson and seconded by Nancy Cain to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve write-offs of \$2,456.86. Motion carried unanimously.

V. WELCOME NEW BOARD MEMBER

John Tomes welcomed Michael Kipper to the Board. Michael was appointed to finish out Tim Purcell's term.

VI. STATUS OF AGREED ORDER

Kevin Shaw updated the board on the current status of the Agreed Order received from the Division of Water. He explained that he had been instructed by ELPO, LLP, the District's lawyers not to sign the Order as of yet. They are currently in contact with the Division of Water regarding the matter. Kevin requested the board set a limit on what the District could spend on this matter. A motion was made by Kirby Johnson and seconded by Kenny Sharp to allow the District to spend up to \$20,000.00 with anything further needing board approval. The motion passed unanimously.

VII. HIGHWAY 62 RELOCATION

Kevin informed the board that the state had decided that they would pay for all engineering and construction fees on the betterment if the District would cover difference in material cost. Kevin explained that this was a good deal for the District. No further action was taken.

VIII. LONG RANGE CAPITAL PLAN

Kevin gave a brief update of the East/West interchange and informed that board that he hoped to have more solid numbers next board meeting.

IV. OFFICE PROJECT

Kevin Shaw updated the board on the current status of the building project. He informed the board that the District is still holding a check for \$64,831.80 due to issues with the blacktop on the site. UD tried to address the issue once but there are still issues with it and they plan to come back possibly in November to try fixing it again. No action was taken.

V. WINDSTREAM

Kevin informed the board that the District had received two bills for damages from Windstream regarding lines that had been cut or damaged. In both cases the District had no fault in the damages. At one location the damages were caused by a customer and at the other the District did not have utilities. Kevin informed the board that the District would be seeing more and more of these claims since Windstream had started pursuing damages on cut phone lines. No action was taken.

VI. CUSTOMER DAMAGES

Kevin informed the board of instance of a customer damaging water line. Kevin explained that this is not the first time this customer has caused damages because of carelessness and that he would be billed to the fullest extent. No action was taken.

VII. STATE PARK LEAK

Kevin informed the board the Rough River State Park had suffered a large line leak in their system. He explained that he felt it necessary to send District guys out to help fix the leak so that the Park could get water restored. No action was taken.

XII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, October 22nd, 2018

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS

John Tomes
Kirby Johnson
Kenny Sharp
Nancy Cain
Michael Kipper

OTHER

Kevin Shaw
Kyle Cannon
Jim Thompson
Bob Taylor

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on September 23rd, 2018 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the September 2018 operating report. A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Nancy Cain and seconded by Kirby Johnson to approve write-offs of \$1,394.32. Motion carried unanimously.

V. WORKER'S COMPENSATION INSURANCE REFUND

Kevin Shaw informed the board that the District had received a refund of \$5,005.69 from Bridgefield Casualty on the premium that was paid in 2017 after an audit was conducted. No further action was taken.

VI. STATUS OF AGREED ORDER

Kevin Shaw updated the board on the current status of the Agreed Order received from the Division of Water. Kevin informed the board that he had a meeting planned with ELPO, LLP on Tuesday, October 24th to further discuss the issue and to show them around our system. He said that ELPO, LLP believed that the Division of Water would be softening some of the language regarding penalties in the agreed order. No further action was taken.

VII. 2018 COST OF LIVING ADJUSTMENT

Kevin asked the board to approve a cost of living adjustment of 2.3% for the employees of the District based on the Bureau of Labor Statistics September 2018 report. The report is included in these minutes. A motion was made by Michael Kipper and seconded by Nancy Cain to approve the 2.3% cost of living increase. Motion carried unanimously.

VIII. EMPLOYEE INCENTIVE

Kevin presented the board with results of the 2018 incentive pay program for the employees of the District. The incentive pay is based on goals previously set by the board on a number of areas that effect the District business, including: Water Loss, Write-offs, Safety, Wellness, and Water Quality. After some discussion about how the incentive program was designed a motion was made to approve the incentive pay as presented by Kenny Sharp. The

motion was seconded by Nancy Cain and carried unanimously. A copy of the incentive breakdown is included with these minutes.

IX. HIGHWAY 62 RELOCATION

Kevin informed the board that the District had a contract with the State of Kentucky and that they planned to bid the project in March of 2019. No further action was taken.

X. EAST/WEST INTERSECT

Kevin presented the board with the updated estimate for Phase 1 of the East/West Intersect project. He informed the board that if they wanted to move forward that the application process with Rural Development would need to be started so that construction could begin in Summer of 2020. He explained that Phase 1 would consist of upgrading the intake pumps at the lake, installing a master meter at Duff Road, and line upgrades from Johnny Frank Road to Peter Cave, Hickory Grove Road to Lilac Road, and Highway 259 South connection to McDonald Road. Kevin recommended applying for \$700,000.00 from RD. A motion was made by Nancy Cain and seconded by Kirby Johnson to proceed with Phase 1 and authorizing Kevin to begin the application process with Rural Development. Motion carried unanimously.

XI. NON-REOCCURRING COSTS

Kevin presented the board with a proposed update to the Districts non-reoccurring costs as well as a proposed schedule of billable charges to be presented to the PSC for approval. Kevin explained that it had been sometime since these charges had been updated and that after some research it was evident that several of the District's fees were outdated. An attached list of proposed updated charges has been attached to these minutes. It was agreed that Kevin would continue to firm up the proposed numbers and would seek legal counsel on a couple of the proposed charges before moving forward with the PSC. No further action was taken.

XII. KENTUCKY RURAL WATER DUES

Kevin informed the board that the Kentucky Rural Water Dues had increase to \$1800.00. No further action was taken.

XIII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

2018 TOTAL INCENTIVE EARNED

	WATER LOSS	WRITE OFF'S	AUTO PAY	SAFETY/REPORTING	WELLNESS	SICK/PERSONAL LEAVE	
Kyle Cannon	0.7	0.8	1.0	1.0	0.4	0.4	4.3%
Janet Love	0.7	0.8	1.0	1.0	0.4	0.5	4.4%
Amber Clemons	0.7	0.8	1.0	1.0	0.5	0.5	4.5%
	WATER LOSS	VALVE EXERCISED	SAFETY	WELLNESS	PERSONAL LEAVE	SICK/PERSONAL LEAVE	
Jason Tubb	1.7	1	1	0.4	0		4.1%
Steve Hill	1.7	1	1	0.4	0.5		4.6%
Adrian Board	1.7	1	1	0.4	0.5		4.6%
Seth Baetty	1.7	1	1	0.5	0.5		4.7%
	WATER LOSS	SYSTEM FLUSHING	METERS CHANGED	WATER QUALITY	SAFETY	WELLNESS	SICK/PERSONAL LEAVE
Jeremy Woosley	0.7	0.4	0.5	1	1	0.4	4.0%
Kyle Crawford	0.7	0.4	0.5	1	1	0.4	4.5%
Perry Kiper	0.7	0.4	0.5	1	1	0.3	4.4%
	WATER LOSS	Turbidity	DBP'S	WATER QUALITY	SAFETY	WELLNESS	SICK/PERSONAL LEAVE
James Hale	0.2	0.75	0.75	1	1	0.2	4.4%
David Poole	0.2	0.75	0.75	1	1	0.5	4.7%
Russell Webb	0.2	0.75	0.75	1	1	0.4	4.6%

NEWS RELEASE

BUREAU OF LABOR STATISTICS

U. S. D E P A R T M E N T O F L A B O R



**Transmission of material in this release is embargoed until
8:30 a.m. (EDT) October 11, 2018**

USDL-18-1628

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CONSUMER PRICE INDEX – SEPTEMBER 2018

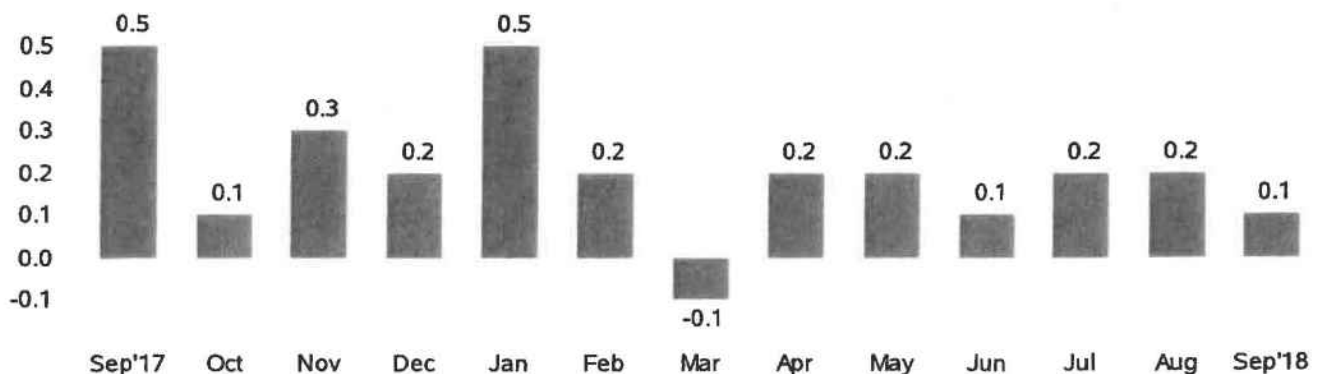
The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.1 percent in September on a seasonally adjusted basis after rising 0.2 percent in August, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index rose 2.3 percent before seasonal adjustment.

The shelter index continued to rise and accounted for over half of the seasonally adjusted monthly increase in the all items index. The energy index declined 0.5 percent in September after rising in August. The food index was unchanged in September, as an increase in the index for food away from home offset a decline in the food at home index.

The index for all items less food and energy rose 0.1 percent in September, the same increase as in August. The shelter index increased 0.2 percent, and the indexes for apparel, motor vehicle insurance, recreation, and airline fares also rose. The medical care index increased as well, though its components were mixed. The index for used cars and trucks, which fell sharply, and the new vehicles index were among the indexes that declined in September.

The all items index rose 2.3 percent for the 12 months ending September, a smaller increase than the 2.7-percent increase for the 12 months ending August. The energy index rose 4.8 percent over the last year, a notably smaller increase than the 10.2-percent increase for the 12 month period ending August. The index for all items less food and energy rose 2.2 percent for the 12 months ending September and the food index increased 1.4 percent; these were both the same rate of increase as for the 12 months ending August.

Chart 1. One-month percent change in CPI for All Urban Consumers (CPI-U), seasonally adjusted, Sep. 2017 - Sep. 2018
Percent change



	CURRENT FEES	NEW FEES	PER YEAR	NEW REVENUE
CONNECTION/TURN-ON CHARGE FOR AN ACTIVE SERVICE - <i>Call this Transfer Fee</i>	\$ 25.00	\$ 25.00	875	\$ -
CONNECTION/TURN-ON CHARGE FOR INACTIVE SERVICE - <i>connection Fee</i>	\$ 25.00	\$ 35.00	400	\$ 4,000
CONNECTION/TURN-ON CHARGE (AFTER HOURS) -	\$ 100.00	\$ 135.00		\$ -
FIELD COLLECTION CHARGE (SHALL BE ASSESSED ON A DISCONNECT TICKET THAT WAS LEFT ON AND THE CUSTOMER LEFT A NOTE BUT NOT DISCONNECTED)	\$ 25.00	\$ 35.00	150	\$ 1,500
LATE PAYMENT PENALTY	10%	10%		\$ -
METER RE-LOCATION CHARGE	ACTUAL COST	ACTUAL COST		-
DAMAGE TO METER OR LID (SERVICE CALL PLUS MATERIALS REPLACED)	ACTUAL COST	ACTUAL COST		-
METER RE-READ CHARGE (the fee will not be assessed if the prior reading was inaccurate)	\$ 25.00	\$ 50.00	25	\$ 625
METER RE-READ CHARGE (AFTER HOURS)	\$ 125.00	\$ 150.00		\$ -
METER TEST CHARGE (the fee will not be assessed if the meter is found to be inaccurate)	\$ 50.00	\$ 100.00		\$ -
RE-CONNECTION CHARGE	\$ 50.00	\$ 75.00	276	\$ 6,900
RE-CONNECTION CHARGE (AFTER HOURS)	\$ 125.00	\$ 135.00 ^{150.00}	24	\$ 240
RETURNED CHECK CHARGE	\$ 25.00	\$ 25.00		\$ -
SERVICE CALL/INVESTIGATION	\$ 25.00	\$ 35.00	400	\$ 4,000
SERVICE CALL/INVESTIGATION (AFTER HOURS)	\$ 125.00	\$ 150.00		\$ -
SERVICE LINE INSPECTION FEE (IN LIEU OF PLUMBING PERMIT)	\$ 75.00	\$ 100.00		\$ -
TAMPERING FEE (\$125.00, PLUS SERVICE CALL, PLUS WATER USED)	\$ 25.00	\$ 150.00	12	\$ 1,800
A tampering fee shall be assessed				
1.) Any event in which service is being received without an active user agreement				
2.) Anytime metering equipment has been found damaged by a member				
A TAMPERING FEE WILL BE ASSESSED TO THE LOCATION AND MUST BE PAID IN FULL BEFORE SERVICE CAN BE RETURNED TO THE SAME LOCATION.				
THIS FEE WILL ALSO INCLUDED ALL WATER USED SINCE THE LAST READING WAS RECEIVED FROM THE LOCATION				
DEPOSIT	\$ 50.00	\$ 100.00		
NEW METER CHARGE 5/8 X 3/4	\$ 550.00	\$ 900.00	70	\$ 24,500
ALL OTHER METERS				
TOTAL CHANGE IN REVENUE				\$ 43,565

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, November 26th, 2018

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Kenny Sharp
Nancy Cain
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on Monday, October 22nd, 2018 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the October 2018 operating report. A motion was made by Nancy Cain and seconded by Kirby Johnson to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve write-offs of \$583.03. Motion carried unanimously.

V. REVIEW OF PROPOSED 2019 BUDGET

Kevin Shaw presented the proposed 2019 Budget to the board. Kevin asked that they look it over and be prepared to approve the budget in December. No further action was taken.

VI. STATUS OF AGREED ORDER

Kevin Shaw updated the board on the current status of the Agreed Order received from the Division of Water. Kevin informed the board that the District is still waiting to hear back from the Division of Water. No further action was taken.

VII. HIGHWAY 62 RELOCATION

Kevin informed the board that the Highway 62 Relocation Project was moving along and that design work and updating permits on all of the railroad crossings is underway. No further action was taken.

VIII. EAST/WEST INTERSECT

Kevin updated the board to let them know that some initial progress on the East/West Intersect Project had been made and the application to Rural Development was in progress. A motion was made by Michael Kipper and seconded by Nancy Cain to make Kevin Shaw the administrator of the project. The motion carried unanimously. A second motion was made by Kirby Johnson to give John Tomes the power to sign contracts relating to the East/West Intersect Project on behalf of the District. The motion was seconded by Kenny Sharp and passed unanimously.

IX. HEALTH INSURANCE

Kevin presented the board with the proposed updated Anthem Health insurance rates. The 2019 rate would reflect a 9% increase over the 2018 rates. Kevin shared with the board that multiple other health insurance options had been reviewed and all were either more expensive or would result in a significant drop in coverage. Kevin also shared some issues that the District had been having with the current insurance brokers. After some discussion a motion was made by Michael Kipper to hire Assured Partners as the District's new insurance broker. The motion was seconded by Kirby Johnson and carried unanimously. A second motion was made by Michael Kipper and seconded by Kirby Johnson to continue offering the current health insurance options through Anthem. The motion carried unanimously.

X. CHRISTMAS DINNER

Kevin informed the board that annual Christmas dinner would be Friday, December 7th at 6:00pm. No further action was taken.

XI. AUDIT ENGAGEMENT LETTER

Kevin presented the board with the Audit Engagement Letter from Buckles, Travis, and Hart. A motion was made to accept Buckles, Travis, and Hart's proposal by Kirby Johnson and seconded by Nancy Cain. The motion passed unanimously.

XII. LEITCHFIELD WATER PLANT PROJECT

Kevin informed that board that he bidding for the new Leitchfield Water Plant Project came back at approximately \$12,500,000. Kevin discussed with the board a possible time line on that project as well as how that project will affect the District's rates in the future. No further action was taken.

XIII. DECEMBER MEETING DATE

A motion was made to move the December board meeting due to the Christmas Holiday to Monday, December 17th, 2018 at 10:00am by Kirby Johnson. The motion was seconded by Nancy Cain and carried unanimously.

XIV. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, December 17th, 2018

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Kenny Sharp
Nancy Cain
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Jim Thompson
Bob Taylor

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Nancy Cain that the minutes of the meeting of the Board of Directors held on Monday, November 26th, 2018 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the November 2018 operating report. A motion was made by Kirby Johnson and seconded by Nancy Cain to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve write-offs of \$2,011.24. Motion carried unanimously.

V. REVIEW OF PROPOSED 2019 BUDGET

Kevin Shaw presented the proposed 2019 Budget to the board for approval. No changes were made since last board meeting. Kevin also discussed upcoming capital expense for 2019. A motion was made by Nancy Cain and seconded by Kirby Johnson to accept the 2019 proposed budget as presented. The motion carried unanimously.

VI. COOP STUDENT

Kevin Shaw discussed getting a Coop Student from the Grayson County High School to do some outside and inside maintenance around the office and warehouse. Michael Kipper made a motion to hire a Coop Student from the Grayson County High School. The motion was seconded by Kirby Johnson and carried unanimously.

VII. ANNUAL MATERIAL BIDS

Kevin discussed the bids received for the District's 2019 inventory. Kevin noted that some items had increased in price significantly due to tariffs, specifically the mechanical joint fittings. The District also discussed Fortiline's bid and decided to disqualify it due to a letter included with their bid stating they would not honor their bids if there was an increase in tariffs. Once Fortiline was removed, Core and Main received a vast majority of the inventory bids. A motion was made by Kenny Sharp and seconded by Nancy Cain to award all inventory bids to Core and Main with the exception of all mechanical joint fittings which the district will order on an as needed basis. The motion carried unanimously.

VII. STATUS OF AGREED ORDER

Kevin Shaw updated the board on the current status of the Agreed Order received from the Division of Water. Kevin informed the board that the District is still waiting to hear back from the Division of Water. No further action was taken.

IX. HIGHWAY 62 RELOCATION

Jim Thompson with Kentucky Engineering Group informed the board that the Highway 62 Relocation Project was moving along and that design work is about 60% complete and permits on all of the railroad crossings were almost complete. No further action was taken.

X. EAST/WEST INTERSECT

Bob Taylor with Kentucky Engineering Group updated the board on the East/West Intersect Project. He stated that they were just getting started on the project. Kevin let the board know that the next step would be to advertise for engineering services in the Courier Journal. No further action was taken.

XI. REVIEW TANK INSPECTIONS

Kevin informed the board that tank inspections on the Clarkson tank, Detention Center tank and Big Clifty tank had been completed and reports on each had been received. Kevin explained that the reports were all generally good with no work being needed in 2019. He informed the board that some minor cleaning and maintenance would need to be performed on the Clarkson and Big Clifty tanks in 2020. He also informed the board that the Detention Center tank is in need of some attention but that it would be best to wait until the City of Leitchfield completed work on their new water plant. No further action as taken.

XII. PSC TRAINING

Kevin Shaw and Michael Kipper discussed the recent PSC Training. Both said that water loss, water district debt, responsibilities of commissioners, and non-reoccurring charges were the main topics of conversation. No further action was taken.

XIII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.



Kenny Sharp, Secretary

EXHIBIT V-2

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, January 28, 2019

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Kenny Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Bob Taylor

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. BOARD ELECTIONS

A motion was made by Kirby Johnson and seconded by Michael Kipper for all officers to remain as they are. John Tomes will remain as Chairman, Kirby Johnson as Vice Chairman, Kenny Sharp as Secretary, and Nancy Cain as Treasurer. The motion carried unanimously.

III. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on Monday, December 17th, 2018 be approved as presented. Motion carried unanimously.

IV. REVIEW OPERATING REPORT

Kevin Shaw presented the December 2018 operating report. A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve the Operating Report as distributed. Motion carried unanimously.

V. WRITE OFFS

A motion was made by Michael Kipper and seconded by Kirby Johnson to approve write-offs of \$3,926.51. Motion carried unanimously.

VI. RETIRE OF SUBDIVISION LINES

Kevin Shaw presented the board with a customer request to retire the water lines in a subdivided piece of property that had been purchased. The customer does not intend to develop the property and would like the lines removed. A motion was made by Kirby Johnson and seconded by Kenny Sharp to retire the water lines on the property. The motion carried unanimously.

VII. REVIEW OF SYSTEM STATISTICS

Kevin Shaw presented the board with a breakdown of various water loss statistics and where the District ranked among various systems with similar connections and all systems across the state. Among 19 like size systems the District ranked 2nd in the state for % water loss after accounted for water and 3rd for total line loss before accounted for water. Kevin pointed out that the District was first in both categories with systems that had as many miles of pipe as the District. The District ranked 6th in line loss after accounted for and 10th in total line loss before accounted when looking at all PSC regulated systems across the state.

VIII. STATUS OF AGREED ORDER

Kevin Shaw updated the board on the current status of the Agreed Order received from the Division of Water. Kevin informed the board that the District received the updated Agreed Order from the Division of Water and that it had been signed by John Tomes. The District is still waiting to receive a copy back that has been signed by Division of Water. Kevin explained that the updated Agreed Order just states that the District was out of compliance and that there would be no fines. No further action was taken.

IX. HIGHWAY 62 RELOCATION

Bob Taylor with Kentucky Engineering Group informed the board that the Highway 62 Relocation Project was moving along and that he expected to submit plans this week. Kevin informed the board that easements were in good shape with only a couple left to get. No further action was taken.

X. EAST/WEST INTERSECT

Kevin informed the board that this project was still in the early stages and provided them with a target schedule for Phase 1 of the project. He told the board that him and Jeremy Woosley had met last week with Jim Thompson to run some calculations on the system model to make sure the District's system could move the proper amount of water with the existing pipe from the Water Treatment Plant to old Duff store. No further action was taken.

XI. KRWA EVENTS

Kevin discussed the upcoming KRWA Management Conference, Legislative Breakfast, and an additional training offered through Hardin County Water District No. 2. It was decided that four board members will be attending the Management Conference and that one would be attending the additional training at Hardin County No. 2. After much discussion the board decided not to attend the legislative breakfast because the last two years the local legislators did not attend.

XII. NON-REOCCURRING COSTS

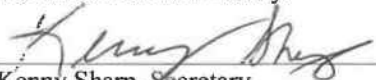
Kevin Shaw told the board that all required documents and information had been turned into Gerry Wuetcher with Stoll Keenon and Ogden PLLC for review and that he expected to hear back soon. Kevin said that he hoped to be ready to move forward by next meeting. No further action was taken.

XIII. METER TEST TIME EXTENSION

Kevin Shaw told the board that all required documents and information had been turned in for review to Mary Ellen Wemberly with Stoll Keenon and Ogden PLC and explained that this would increase our meter test time from 13 years to 15 years. No further action was taken.

XIV. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, February 25, 2019

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Bob Taylor
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Nancy Cain that the minutes of the meeting of the Board of Directors held on Monday, January 28th, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the January 2019 operating report. A motion was made by Michael Kipper and seconded by Kirby Johnson to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Nancy Cain and seconded by Kirby Johnson to approve write-offs of \$1,894.94. Motion carried unanimously.

V. EAST WEST INTERSECT PHASE 1 (ENGINEER SELECTION)

Kevin Shaw presented the board with the options for engineering services for the East West Intersect Phase 1 Project. Statements of Qualifications were received from Kentucky Engineering Group and Thoroughbred Engineering. After examining the qualifications for both groups and completing the required check list a motion was made by Michael Kipper and seconded by Kirby Johnson to accept Kentucky Engineering Group as the engineer for the project. The motion carried unanimously. The required check list is attached to the signed copy of these minutes.

VI. RAW WATER PUMP CHANGE OUT

Kevin Shaw presented the board with four bids for the raw water pumps. Bids were received from Jags, Layne, Endosol, and Straeffler for \$82,920.00, \$79,750.00, \$49,770.00, and \$52,700.00 respectively. After much discussion it was decided that Kentucky Engineering would examine all the bids and would present the board with a recommendation on which bid should be accepted. No further action was taken.

VII. STATUS OF AGREED ORDER

Kevin Shaw updated the board on the current status of the Agreed Order received from the Division of Water. Kevin informed the board that the District has 90 days to respond back with a corrective action plan. He explained to the board that along with the corrective action plan he will inform the Division of Water that the District has been compliant for four quarters and he will ask that the agreed order be lifted. He also requested the board approve an additional \$6,000.00 to wrap up legal issues concerning the agreed order. A motion was made by Michael Kipper and seconded by Nancy Cain. The motion carried unanimously.

VIII. NON-REOCCURRING COSTS

Kevin Shaw told the board that all required documents and information had been turned into Gerry Wuetcher with Stoll Keenon and Ogden PLLC for review and that he was close to completing the review. Kevin said that he hoped to be ready to present by next meeting. No further action was taken.

IX. METER TEST TIME EXTENSION

Kevin Shaw told the board that Mary Ellen Wemberly with Stoll Keenon and Ogden PLC had the meter test extension ready to present to the PSC. Her recommendation was to request to take the meter test time from 13 years to 15 years but also to leave the request open ended so that the District could request more years as long as meters continued to test within acceptable limits. A motion as made by Nancy Cain to move forward with request and to authorize John Tomes to sign on the behalf of the District. The motion was seconded by Michael Kipper and passed unanimously.

X. CITY OF LEITCHFIELD WHOLESALE RATE

Kevin Shaw informed the board that the Wholesale Rate with the City of Leitchfield would be coming up for review soon. No further action was taken.

XI. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

MINUTES OF REVIEW COMMITTEE MEETING
REQUEST FOR QUALIFICATIONS
EAST – WEST INTERCONNECT PROJECT
GRAYSON COUNTY WATER DISTRICT
February 25, 2019

Seven people gathered for the purpose of selecting an engineering firm for the East – West Interconnect Project. The meeting was called to order at approximately 10.00 a.m. local time. The Review Committee consisted of the following:

John Tomes	(Chairman)
Kirby Johnson	(Vice Chairman)
Nancy Cain	(Treasurer)
Michael Kipper	(Board Member)
Tom Goff	(Board Attorney)
Kevin Shaw	(District Manager)
Kyle Cannon	(Accounting & Admin)

Responses were received from the following firms:

Thoroughbred Engineering

Kentucky Engineering PLLC

The actual score sheets are attached and made part of these minutes. The firm with the highest score from each Review Committee Member was as follows:

Kentucky Engineering PLLC	With a Total Score of 115
---------------------------	---------------------------

Thoroughbred Engineering	With a Total Score of 100
--------------------------	---------------------------

_____	_____
_____	_____
_____	_____

The firm that received the highest rank from the most committee members was

Kentucky Engineering PLLC

Being no further business, the Engineering Firm Selection Meeting was adjourned.

Minutes prepared by:



Kevin Shaw, District Manager

Roster Attendance
 Grayson County Water District
 February 25th, 2019 @ 10:00 a.m.
 East - West Interconnect Project

NAME	REPRESENTING (or Address)
<i>Deke Jr</i>	<i>Grayson County Water Dist</i>
<i>J H Hill</i>	<i>Attorney GCWD</i>
<i>Bl Cam</i>	<i>GCWD</i>
<i>Mike Kupper</i>	<i>GRAYSON CO. WATER DISTRICT</i>
<i>Nancy Cini</i>	<i>Grayson Co. Water District</i>
<i>John R. Jones</i>	<i>Grayson County Water Dist</i>
<i>Kirby Johnson</i>	<i>Grayson County Water Dist</i>

REQUEST FOR STATEMENT OF QUALIFICATIONS

The Grayson County Water District is accepting Statement of Qualifications for engineering hydraulic modeling, design, inspection and supervision services to be performed in the implementation of the "East – West Interconnect Project". The project is intended to be funded with USDA RUS Rural Development (RD) and by the Grayson County Water District.

DETERMINATION:

Statements of Qualifications will be considered by the Grayson County Water District. In order to be considered, statements must be received prior to 4:00 p.m. local time on February 15, 2019. They should be sealed and labeled "East – West Interconnect Project". The Grayson County Water District reserves the right to reject any or all Statements of Qualifications.

Statements of Qualifications will be evaluated and ranked on the basis of the following considerations:

1. Experience or technical expertise of the firm with regard to the type of services to be provided and projects of a similar nature.
2. Past record of performance on contracts with the locality and other clients, including quality of work and timeliness.
3. Capacity of the firm to work within time limitations, taking into consideration the current and planned workload of the firm.
4. Proximity and accessibility of the firm to the District.
5. Familiarity with the locality and project requirements.

Statement of Qualifications should include the following information:

1. Outline the experience and qualifications of the firm and the individual(s) to be assigned to the project.
2. Describe past record of the performance with the locality and with other clients. Include the name and number of a contact person for each reference project.
3. Outline the firm's capacity for performance. Describe the time frame for services to be provided and staffing considerations such as availability, workload, etc.
4. State the base of operation for the firm and briefly analyze accessibility to the locality.
5. Describe degree of familiarity with locality.

EVALUATION / AWARD CRITERIA:

1.	Experience and qualifications	35
2.	Past performance	30
3.	Capacity for performance	20
4.	Accessibility	15
5.	Familiarity with locality and project	<u>25</u>
		125 points

Questions concerning this Request for Statement of Qualifications should be submitted via email to Kevin Shaw, General Manager, Grayson County Water District, 21 Shull White Road, Leitchfield, Kentucky 42754, email address: kshaw@graysonwater.com.

Statements of Qualifications will be evaluated on the basis of written materials, therefore it is not necessary that a representative of the firm attend the evaluation meeting. After the close of evaluations, the Grayson County Water District will contact the highest-ranking firm and enter negotiations. If the Grayson County Water District is unable to negotiate a satisfactory agreement, the second ranked firm will be contacted. Once a firm has been selected, all unsuccessful candidates will be promptly notified.

The Grayson County Water District will adhere to the provisions of the Title VI of the Civil Rights Act of 1964, Section 3, and Section 109 of the Housing and Community Development Act of 1974 in the implementation of this project.

No person shall be excluded from participation in, denied benefits of, or subjected to discrimination in the implementation of this program on the grounds of race, color, national origin, sex or age.

Attention is particularly called to the requirements as to conditions of employment to be observed under the contract, Section 3, Segregated facilities, Section 109, Title VI of the Civil Rights Act of 1964, E.O. 11246, the Anti-Kickback Act, and Section 504/ADA requirements.

Six copies of your Statement of Qualifications should be addressed to:

Kevin Shaw, General Manager
Grayson County Water District
21 Shull White Road
Leitchfield, Kentucky 42754

EAST – WEST INTERCONNECT PROJECT
Evaluation/Award Criteria – Engineering Services

	<u>Maximum Score</u>	<u>Rating</u>
1 Experience or technical expertise of the firm with regard to the type of services to be provided and projects of a similar nature.	35	<u>35</u>
2 Past record of performance on contracts with the locality and other clients, including quality of work and timeliness.	30	<u>25</u>
3 Capacity of the firm to work within time limitations, taking into consideration the current and planned workload of the firm.	20	<u>20 18</u>
4 Proximity and accessibility of the firm to the project area.	15	<u>15</u>
5 Familiarity with locality, USDA RUS Rural Development regulations and project.	<u>25</u>	<u>22</u>
	125 points	
	TOTAL:	<u>115</u>

ENGINEERING FIRM: Kentucky Engineering PLLC

EAST – WEST INTERCONNECT PROJECT
Evaluation/Award Criteria – Engineering Services

	<u>Maximum Score</u>	<u>Rating</u>
1 Experience or technical expertise of the firm with regard to the type of services to be provided and projects of a similar nature.	35	<u>30</u>
2 Past record of performance on contracts with the locality and other clients, including quality of work and timeliness.	30	<u>20</u>
3 Capacity of the firm to work within time limitations, taking into consideration the current and planned workload of the firm.	20	<u>15</u>
4 Proximity and accessibility of the firm to the project area.	15	<u>15</u>
5 Familiarity with locality, USDA RUS Rural Development regulations and project.	<u>25</u>	<u>20</u>
	125 points	
	TOTAL:	<u>100</u>

ENGINEERING FIRM: Thoroughbred

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, March 25th, 2019

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper
Kenneth Sharp

OTHER
Kevin Shaw
Kyle Cannon
Bob Taylor
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Nancy Cain that the minutes of the meeting of the Board of Directors held on Monday, February 25th, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the February 2019 operating report. A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Nancy Cain and seconded by Kirby Johnson to approve write-offs of \$2,400.27. Motion carried unanimously.

V. HIGHWAY 62 RELOCATION PROJECT

Kevin Shaw informed the board that the start of construction on the project had been pushed until July 2109 due to issues with Windstream getting easements. Kevin Shaw informed the board that he had obtained most of the easements for the project. He explained that litigation may be necessary with a group of New York state for an easement on the property from the Dollar Store to Oakwood Lane. No action was taken.

VI. EAST WEST INTERSECT PHASE 1

Bob Taylor informed that board that all checklist items were up to date on the project and that it was moving forward. He stated that they had recently came and examined the project area and that they were working on getting permits for the Rough River crossings. Kevin Shaw informed the board that he had met with Linda Lockett and expected a Letter of Conditions by July and that project was moving right along. No further action was taken.

VII. RAW WATER PUMP CHANGE OUT

Bob Taylor presented the board with the recommendation from Kentucky Engineers to select the bid from Straeffer for the raw water pump change out. A motion was made by Kenny Sharp and seconded by Mickey Kipper to accept the recommendation and award the bid to Straeffer. The motion carried unanimously. A copy of the recommendation is attached to these minutes.

VIII. SCRAP METAL BID

Kevin informed the board that one bid, from A-Z Recycling, was received for the disposal of scrap metal. A motion was made by Nancy Cain and seconded by Mickey Kipper to accept the bid. The motion carried unanimously.

IX. GEOSPATIAL EQUIPMENT

Kevin Shaw presented bids for Geospatial Equipment. Three bids were received, from Carlson Group, Precision Products, and Geo-Tronics for \$15,645.00, \$11,570.75, and \$10,500.00 respectively. A motion was made by Michael Kipper and seconded by Kirby Johnson to accept the lowest bid from Geo-Tronics for \$10,500.00. The motion carried unanimously.

X. SAFETY MANUAL

Kevin Shaw informed the board of the District's need for a Safety Manual. Kevin explained that he would like to advertise for bids for an outside party to put together a Safety Manual. The board agreed and to Kevin to proceed with advertising for bids to create a Safety Manual for the District.

XI. IDLE SERVICES

Kevin Shaw informed the board that the District currently has over one thousand idle services. He explained that some of these have been idle for a long period of time and that some have never been active and that from time to time they can cause issues and problems for the District. He proposed creating a policy for removal of idle services. The board agreed to the necessity of the policy and instructed Kevin to create a draft for review. No further action was taken.

XII. NON-REOCCURRING COSTS

Kevin Shaw presented the board with recommended changes to the District's Non-recurring Charges. A copy of those proposed changes is attached to these minutes. A motion was made by Nancy Cain and seconded by Kirby Johnson to adopt a resolution to apply to the Kentucky Public Service Commission for authority to adjust certain rates for water service. The motion carried unanimously. A copy of the signed resolution is attached to these minutes. A motion was made by Michael Kipper and seconded by Kirby Johnson giving John Tomes authority to sign any documents necessary regarding the change to Non-recurring charges.

XIII. LINE EXTENSION AT GOFF DRIVE INDUSTRIAL PARK


Kevin informed that board that site work had began on the new factory located in the Goff Drive Industrial Park. He explained that the District would start moving forward on a proposed 6-inch line in the near future in order to supply water to the new industry. No further action was taken.

XIV. OTHER

Kevin Shaw informed that board that the District had hired Terry Meredith as the new Meter Reader and Levi Minton as a coop student from the high school to handle some groundskeeping and maintenance duties around the office.

XV. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.



Kenny Sharp, Secretary

COMMONWEALTH OF KENTUCKY

BEFORE THE PUBLIC SERVICE COMMISSION OF KENTUCKY

IN THE MATTER OF:

**THE APPLICATION OF GRAYSON COUNTY)
WATER DISTRICT TO ISSUE SECURITIES IN)
THE APPROXIMATE PRINCIPAL AMOUNT OF)
\$1,170,000 FOR THE PURPOSE OF REFUNDING) CASE NO. 2019 - _____
CERTAIN OUTSTANDING REVENUE BONDS OF)
THE DISTRICT PURSUANT TO THE PROVISIONS)
OF KRS 278.300 AND 807 KAR 5:001)**

**** *** **** ***** **** *** ****

APPLICATION

The Applicant, Grayson County Water District (the "District"), files this Application pursuant to KRS 278.300, 807 KAR 5:001, and all other applicable laws and regulations, and requests that the Kentucky Public Service Commission (the "Commission") enter an Order authorizing the District to issue certain securities in the approximate principal amount of \$1,170,000 (subject to adjustment of up to 10%), for the purpose of refunding certain outstanding waterworks revenue bonds of the District. In support of this Application, and in compliance with the rules and regulations of the Commission, the District states as follows:

1. The District was established in accordance with the provisions of Chapter 74 of the Kentucky Revised Statutes pursuant to an Order of the County Judge/Executive of Grayson County, which Order is on file in the County Court Order Books in the office of the Clerk of Grayson County, Kentucky. The District is now, and has been since its inception, regulated by the

Commission, and all records and proceedings of the Commission with reference to the District are incorporated in this Application by reference. The District does not have any Articles of Incorporation due to the fact that it is a statutory entity.

2. The governing body of the District is its Board of Commissioners which is a public body corporate, with power to make contracts in furtherance of its lawful and proper purpose as provided for in KRS 74.070 and all applicable law and regulations.

3. The mailing address and email address of the District is as follows:

Grayson County Water District
c/o Mr. Kevin Shaw, Manager
21 Shull White Road
Leitchfield, Kentucky 42754
Telephone: (270) 259-2917
Fax: (270) 200-4302
email: kshaw@graysonwater.com

4. A general description of the District's water system property, together with a statement of the original cost, is contained in the District's Annual Report for 2018 which is on file with the Commission. The Annual Report is incorporated herein by reference.

5. The District proposes to borrow funds from the Kentucky Rural Water Finance Corporation ("KRWFC") pursuant to an Assistance Agreement (the "KRWFC Loan"), in the estimated principal amount of \$1,170,000 (subject to adjustment of up to 10%) for the purpose of refunding the outstanding revenue bonds designated as Grayson County Water District Water System Revenue Bonds, Series 2005, dated February 8, 2007, in the original principal amount of \$1,350,000, bearing interest at the rate of 4.125% per annum (the "Prior Bonds"). The Prior Bonds are currently held by the U.S. Department of Agriculture, acting through Rural Development.

6. The estimated debt service for the KRWFC Loan is shown in **Exhibit "A"**, which is attached hereto and incorporated herein by reference. The debt service schedule and estimated interest rates are subject to change because of market conditions. The final terms and details of the KRWFC Loan may vary from the present assumptions based upon market conditions and other business judgment factors.

7. The KRWFC Loan will provide the District with the funds necessary to (i) refund the Prior Bonds; and (iii) pay the fees and expenses incident to the issuance of the KRWFC Loan.

8. The Sources and Uses of Funds to be obtained from the issuance of the KRWFC Loan are detailed as **Exhibit "B"**, which is attached hereto and incorporated herein by reference.

9. It is anticipated that the proposed refinancing will result in a net present value benefit of approximately \$67,108.69. These savings are shown on the Debt Service Comparison, which is attached hereto and incorporated herein by reference as **Exhibit "C"**.

10. The final principal amount of the KRWFC Loan will be adjusted based upon final interest rates which will be known on or about the date of sale of the proposed KRWFC Loan. Final financial figures will be submitted to the Commission in a timely manner. The Applicant will not issue the securities if interest rates in the bond market shift to a point where the Applicant will not achieve any debt service savings.

11. The Debt Service Schedule of the outstanding Prior Bonds being refunded is set forth in **Exhibit "D"**.

12. The District represents that the KRWFC Loan is in the public interest and is intended to accomplish the purpose of strengthening the financial condition of the District by producing substantial debt service savings. This is a lawful object within the corporate purposes of the

District's utility operations. The KRWFC Loan is necessary, appropriate for, and consistent with the proper performance by the District of its service to the public and will not impair its ability to perform that service.

13. The District represents that it will, as soon as reasonably possible after the closing of the KRWFC Loan, file with the Commission a statement setting forth the date of issuance of the KRWFC Loan, the price paid, the fees and expenses incurred in the issuance of the KRWFC Loan, and the terms and interest rates of the KRWFC Loan.

14. The detailed Statement of Revenues, Expenses and Changes in Fund Net Position, Statement of Net Position, and Statement of Cash Flows for the twelve month period ending on December 31, 2018 are attached hereto and incorporated herein by reference as **Exhibit "E"** respectively.

15. Pursuant to 807 KAR 5:001, Section 12 - Financial Exhibit; the District hereby responds as follows:

- (i) Section 12(1)(b): The District states that it had less than \$5,000,000 in gross annual revenue in the immediate past calendar year and that no material changes to the District's financial condition have occurred since the end of the twelve (12) month period contained in the District's most recent annual report on file with the Commission.
- (ii) Section 12(2)(a), (b) and (c) Stock: The District does not have any authorized, issued or outstanding stock as of the date hereof.
- (iii) Section 12(2)(d) Mortgages: The District does not have any outstanding mortgages as of the date hereof.

- (iv) Section 12(2)(e), (f) and (g) Indebtedness: The information concerning the outstanding indebtedness of the District is contained in the 2018 Annual Report on file with this Commission.
 - (v) Section 12(2)(h) Dividends: The District has no outstanding stock and therefore pays no dividends.
 - (vi) Section 12(2)(i) Financial Statements: See paragraph #14 above.
16. Pursuant to 807 KAR 5:001, Section 18, the District hereby responds as follows:
- (i) Section 18(1)(a): The District has complied with the requirements of 807 KAR 5:001, Section 14.
 - (ii) Section 18(1)(b): A general description of the District's property, its field of operation and a statement of original cost of said property and the cost to the District is contained in the District's 2018 Annual Report on file with this Commission.
 - (iii) Section 18(1)(c): The District is not issuing any stock as part of this financing. The information concerning the proposed KRWFC Loan is contained in this Application. The KRWFC Loan will be secured by and payable from the gross revenues of the District's water system.
 - (iv) Section 18(1)(d): The proceeds of the KRWFC Loan are being used to refund the outstanding Prior Bonds.
 - (v) Section 18(1)(e): No property is being acquired with the proceeds of the KRWFC Loan.

- (vi) Section 18(1)(f): The details of the refunding of the Prior Bonds are contained in this Application and the Exhibits hereto.
- (vii) Section 18(1)(g): Written notification of the proposed issuance of the KRWFC Loan is being provided to the State Local Debt Officer (see **Exhibit "F"** attached hereto).
- (viii) Section 18(2)(a): See paragraph #15 above.
- (ix) Section 18(2)(b): The District does not have any outstanding trust deeds or mortgages.
- (x) Section 18(2)(c): No property is being acquired with the proceeds of the KRWFC Loan.

17. No rate adjustment will be necessary.

WHEREFORE, the District respectfully requests that the Commission take the following actions:

1. Authorize the issuance of the securities requested in the Application;
2. Due to the volatility of the present bond market and in order to achieve substantial interest cost savings to the District by taking full advantage of current low interest rates, the District requests that the Commission issued its Order as soon as possible; and
3. Process this Application without a formal hearing in order to save time and expense.

The District will promptly respond to any information requests by the Commission's staff.

Grayson County Water District

By John R. Tomes
John R. Tomes, Chairman
21 Shull White Road
Leitchfield, Kentucky 42754
Phone: (270) 259-2917
Fax: (270) 200-4302
Email: kshaw@graysonwater.com

Rubin & Hays

By _____
W. Randall Jones
Kentucky Home Trust Building
450 South Third Street
Louisville, Kentucky 40202
Phone: (502) 569-7525
Email: wrrjones@rubinhays.com
Counsel for Grayson County Water District

STATE OF KENTUCKY)
) SS
COUNTY OF GRAYSON)

The affiant, John R. Tomes, being first duly sworn, states: That he is the Chairman of the Grayson County Water District, the Applicant in this case; that he has read the foregoing Application and has noted the contents thereof; that the same are true of his own knowledge and belief, except as to matters which are herein stated to be based on information or belief, and that these matters, he believes to be true and correct.

IN TESTIMONY WHEREOF, witness the signature of the undersigned on the 28th day of May, 2019.



John R. Tomes, Chairman

SUBSCRIBED, SWORN TO AND ACKNOWLEDGED before me by John R. Tomes, Chairman of the Grayson County Water District, on this the 28th day of May, 2019.

My Commission expires: September 15, 2021.

 ID# 586979

NOTARY PUBLIC

AREA Grayson County, Kentucky

PSC KY NO. 1

First Revised SHEET NO. 7

CANCELLING PSC KY NO. 1

Original SHEET NO. 7

Grayson County Water District
(NAME OF UTILITY)

A. Special Non-Recurring Charges

Connection/Turn-on Charge	60.00	(I)
Connection/Turn-on Charge (After Hours)	135.00	(I)
Field Collection Charge	60.00	(I)
Late Payment Penalty	10%	
Meter Relocation Charge	Actual Charge	
Damage to Meter Setting or Lid (Field Visit Plus Equipment Replaced)	Actual Charge	
Meter Re-read Charge	60.00	(I)
Meter Re-read Charge (After Hours)	135.00	(I)
Meter Test Charge	60.00	(I)
Reconnection Fee	115.00	(I)
Reconnection Fee (After Hours)	190.00	(I)
Returned Check Charge	25.00	
Service Call/Investigation	60.00	(I)
Service Call/Investigation (After Hours)	135.00	(I)
Service Line Inspection Fee (In Lieu of Plumber)	100.00	(I)

NOTE: Regular working hours for the Utility's Maintenance Staff is 7:30 a.m. to 4:00 p.m. excluding holidays and weekends. Upon customer request, and subject to availability of Maintenance Staff, services may be performed outside regular working hours at the after-hours rate. Maintenance Staff who are called in after hours are guaranteed to be paid for a minimum of 2 hours.

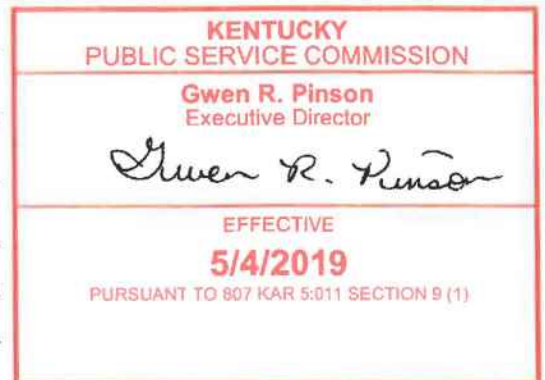
DATE OF ISSUE April 4, 2019
MONTH / DATE / YEAR

DATE EFFECTIVE May 4, 2019
MONTH / DATE / YEAR

ISSUED BY /s/John Tomes
SIGNATURE OF OFFICER

TITLE Chairman

BY AUTHORITY OF ORDER OF THE PUBLIC SERVICE COMMISSION
IN CASE NO. _____ DATED _____



AREA Grayson County, Kentucky

PSC KY NO. 1

First Revised SHEET NO. 5

CANCELLING PSC KY NO. 1

Original SHEET NO. 5

Grayson County Water District
(NAME OF UTILITY)

DEPOSITS:

Residential Customers \$ 70.00 (N)

Non-Residential Customers \$ 270.00 (N)

(I)

For purposes of determining the required deposit, all customers served through a 5/8-inch meter will be consider as a residential customer. Those customers served through a larger sized meter will be considered a non-residential customer. (T)

DATE OF ISSUE April 4, 2019
MONTH / DATE / YEAR

DATE EFFECTIVE May 4, 2019
MONTH / DATE / YEAR

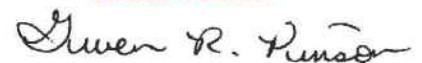
ISSUED BY /s/John Tomes
SIGNATURE OF OFFICER

TITLE Chairman

BY AUTHORITY OF ORDER OF THE PUBLIC SERVICE COMMISSION
IN CASE NO. _____ DATED _____

**KENTUCKY
PUBLIC SERVICE COMMISSION**

Gwen R. Pinson
Executive Director



EFFECTIVE

5/4/2019

PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

AREA Grayson County, Kentucky

PSC KY NO. 1

First Revised SHEET NO. 6

CANCELLING PSC KY NO. 1

Original SHEET NO. 6

Grayson County Water District
(NAME OF UTILITY)

A. Meter Connection/Tap-On Charges

5/8-Inch x 3/4-Inch Meter

\$1,230 (I)

All Larger Meters

Actual Cost

DATE OF ISSUE April 4, 2019

MONTH / DATE / YEAR

DATE EFFECTIVE May 4, 2019

MONTH / DATE / YEAR

ISSUED BY /s/John Tomes


SIGNATURE OF OFFICER

TITLE Chairman

BY AUTHORITY OF ORDER OF THE PUBLIC SERVICE COMMISSION
IN CASE NO. _____ DATED _____

**KENTUCKY
PUBLIC SERVICE COMMISSION**

Gwen R. Pinson
Executive Director



EFFECTIVE

5/4/2019

PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, April 22nd, 2019

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper
Kenneth Sharp

OTHER
Kevin Shaw
Kyle Cannon
Bob Taylor
Tom Goff
Jeremy Woosley
Brad Travis

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Nancy Cain that the minutes of the meeting of the Board of Directors held on Monday, March 25th, 2019 be approved as presented. Motion carried unanimously.

III. AUDIT REPORT

Brad Travis from Buckles, Travis, and Hart CPA's presented the board with the 2018 Audit Report. A motion was made accept the Audit as presented by Mickey Kipper and seconded by Kirby Johnson. The motion passed unanimously.

IV. REVIEW OPERATING REPORT

Kevin Shaw presented the March 2019 operating report. Kyle Cannon discussed some accounting issues with the billing software from early 2018 that caused revenues to be overstated in the board operating reports. The issue has been corrected and the corrected numbers were reflected in the audit. Kyle suggested that board review the 2019 budget next meeting to make amendments. A motion was made by Kirby Johnson and seconded by Nancy Kiper to approve the Operating Report as distributed. Motion carried unanimously.

V. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve write-offs of \$2,200.84. Motion carried unanimously.

VI. UPDATE ON PROJECTS

Kevin Shaw and Bob Taylor updated the board on all the current projects for the District. They informed them that there had been no change with the Highway 62 project and that the work on the East/West Interchange is underway. Kevin informed the board that work on the Industrial Park line extension had begun and that the state was requesting a line relocation at the intersection of 1214 and 88. Bob told the board that the pumps for the pump change out at the plant were ordered and that there had been a \$1500.00 deduction on their cost. No action was taken.

VII. SANITARY SURVEY

Kevin informed the board that the District had received results back from the every three year Sanitary Survey and no deficiencies had been found. There were recommendations to develop an asset management program and to develop a back-flow prevention program.

VIII. MAY BOARD MEETING

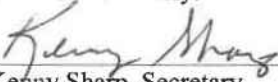
A motion was made by Kirby Johnson and seconded by Kenny Sharp to move the May meeting to May 20th, 2019 at 10:00 to avoid the meeting falling on Memorial Day. The motion carried unanimously.

IX. OTHER

Kevin Shaw informed that board that Jeremy Woosley had been elected Vice-President of KWVOA. Kyle Cannon informed the board that the District would be working with Invoice Cloud to help promote paperless billing. He explained that Invoice Cloud would be conducting a sweepstakes to entice customers to sign up for paperless. No action was taken.

XV. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary



MATTHEW G. BEVIN
GOVERNOR

CHARLES G. SNAVELY
SECRETARY

ENERGY AND ENVIRONMENT CABINET
DEPARTMENT FOR ENVIRONMENTAL PROTECTION

ANTHONY R. HATTON
COMMISSIONER

300 SOWER BOULEVARD
FRANKFORT, KENTUCKY 40601
April 9, 2019

Mr. Kevin Shaw
Grayson Co Water District
21 Shull White Road
Leitchfield, KY 42755

RE: AI: 33893
PWSID: KY0430616
Drinking Water Sanitary Survey

Dear Mr. Shaw:

The Division of Water conducted a Drinking Water Sanitary Survey (attached) of [Grayson Co Water District](#) on [March 19 and 20, 2019](#). A Capacity Development assessment was done as part of the survey.

[Grayson Co Water District](#) is to be commended as they did not have any deficiencies at this time.

The Division Recommends:

- Having high hazard backflow devices checked regularly.
- Continue efforts to develop and implement a comprehensive asset management program.

Assistance with the "Managerial and Financial Assessment" section of the sanitary survey for [Grayson Co Water District](#) can be obtained by contacting [Jennifer Taimi](#) at 502-782-7087.

If you have any questions regarding the "Technical Inspection" portion, contact [Michael Horn](#) in the [Bowling Green Regional Office](#) at (270) 746-7475.

Sincerely,

Charles J. Bailey
Technical Assistance
Division of Water

C: Chairman John Tomes

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, May 20th, 2019

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper
Kenneth Sharp

OTHER
Kevin Shaw
Kyle Cannon
Bob Taylor
Tom Goff
Jeff Stiles
Jim Thompson

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Nancy Cain that the minutes of the meeting of the Board of Directors held on Monday, April 22nd, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the April 2019 operating report. A motion was made by Kirby Johnson and seconded by Michael Kipper to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Nancy Cain and seconded by Kirby Johnson to approve write-offs of \$1,597.64. Motion carried unanimously.

V. REVIEW OF INSURANCE RENEWAL

Jeff Stiles of Curneal Hignite presented the board with the insurance renewal rates. There was very little change in rates from the previous year. The board discussed the merits of the optional terrorism coverage. A motion was made by Michael Kipper to accept the insurance renewal as presented and to opt in to the terrorism coverage. The motion was seconded by Kenny Sharp and passed unanimously.

VI. REVIEW OF LONG-RANGE CONSTRUCTION PLANS

Kevin Shaw presented the board with forecasts regarding the long-range plans of the District. The forecasts covered projected work to be completed through 2026, as well as projected purchased water and rates. Kevin Shaw requested the board review the projects and decide on moving forward with Phase 2 of the East/West Interchange Project. A motion was made by Michael Kipper and seconded by Kirby Johnson to proceed with Phase 2. The motion carried unanimously.

VII. UPDATE ON PROJECTS

Bob Taylor and Jim Thompson updated the board on all the current projects for the District. They informed them that there had been no change with the Highway 62 project and that the work on Phase 1 is proceeding steadily. Bob also said that the work on the Industrial Park extension was proceeding. No action was taken.

VIII. REFINANCE OF RD DEBT

Kevin presented the board with an opportunity to refinance the District's oldest Rural Development bond through Kentucky Rural Water's finance program. The refinance would cut 8 years off the life of the loan and could save the District approximately \$300,000 in interest payments. A motion was made by Kirby Johnson and seconded by Kenny Sharp to adopt a resolution approving and authorizing an assistance agreement with the Kentucky Rural Water Finance Corporation for the purpose of refinancing and currently refund certain obligations of the District. The motion carried unanimously. A copy of the full signed resolution is attached to these minutes.

IX. AMENDED BUDGET

Kyle Cannon presented an amended budget to the board. The amended budget used actual adjusted numbers through end of 2018 to more accurately project both revenues and expenses. A motion was made by Kirby Johnson and seconded by Nancy Cain to accepted the amended budget. The motion carried unanimously.

X. CANEYVILLE WHOLESALE RATE

Kevin Shaw presented the board with the new Wholesale Rate for the City of Caneyville. The rate will change from \$3.076/1000 gallons to \$2.771/1000 gallons per the established rate agreement and could be effective July 1, 2019. A motion was made to accept the rate as calculated by Kirby Johnson. The motion was seconded by Kenny Sharp and passed unanimously.

XI. EXECUTIVE SESSION

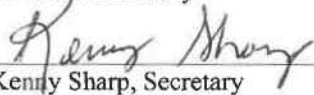
A motion was made by Kirby Johnson and seconded by Michael Kipper to enter executive session to discuss a personnel matter at 11:36 am. The motion passed unanimously. A motion was made by Kirby Johnson and seconded by Nancy Cain to leave executive session at 11:48 am. The motion carried unanimously. No action was taken.

XII. OTHER

Kevin Shaw informed that board that Jason Tubb recently graduated from the Utility Management Institute. He is the fourth member of the District staff to do so. Kevin also announced that Perry Kiper recently earned his Class 2 Distribution License.

XIII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, June 24th, 2019 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS

John Tomes via Skype
Kirby Johnson
Nancy Cain
Michael Kipper
Kenneth Sharp

OTHER

Kevin Shaw
Kyle Cannon
Jeremy Woosley
Tom Goff

I. CALL TO ORDER

Vice-Chairman Kirby Johnson called the meeting to order.

II. MINUTES

A motion was made by Michael Kipper and seconded by Nancy Cain that the minutes of the meeting of the Board of Directors held on Monday, May 20th, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the May 2019 operating report. A motion was made by Kenny Sharp and seconded by Michael Kipper to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Nancy Cain and seconded by Michael Kipper to approve write-offs of \$1,261.65. Motion carried unanimously.

V. HIGHWAY 62 DOT PROJECT

Kevin Shaw updated the board on the Highway 62 DOT Project. He explained that the District's portion of the betterment was estimated to be \$123,468.46. A motion was made by Kenny Sharp and seconded by Michael Kipper for Kirby Johnson to sign the DOT agreement. Motion carried unanimously.

VI. UPDATE ON PROJECTS

Kevin Shaw provided a brief updated on other projects to the board. He informed them that Phase 1 was progressing and that it would be ready to bid in January. He informed the board that he was continuing to get easements for the project. He updated the board on the Highway 1214 relocation was coming up. He also informed that board that the lake pumps were in and that delivery is expected this week. No action was taken.

VII. BLACKTOP AT SHOP BUIDLING

Kevin Shaw explained to the board that UD Contracting has tried and failed to fix the blacktop at the shop building up to this point. He requested the board send a letter to UD with a deadline on when the repairs need to be completed. Kenny Sharp made a motion to send UD a letter with an August 15th, 2019 deadline to complete. The motion was seconded by Nancy Cain and passed unanimously.

VIII. PHASE II FUNDING OPTIONS

Kevin Shaw updated the board on possible funding options for Phase II. He informed the board of an opportunity to apply to KIA for possible funding. He informed the board that KIA was currently offering 0.5% interest over 40 years with possible principle forgiveness if the District qualifies. He explained that it was a competitive process but that it was worth applying. A motion was made by Michael Kipper and seconded by Kenny Sharp for Kevin Shaw to pursue KIA funding on Phase II. The motion carried unanimously.

IX. REFINANCE OF RD DEBT

Kevin Shaw explained to the board that the District is still waiting on PSC approval of the proposed refinancing of debt. No action was taken.

X. ADJOURNMENT

A motion was made by Michael Kipper seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, July 22nd, 2019 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper
Kenneth Sharp

OTHER
Kevin Shaw
Kyle Cannon
Jeremy Woosley
Tom Goff
Bob Taylor

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kenny Sharp and seconded by Nancy Cain that the minutes of the meeting of the Board of Directors held on Monday, June 24th, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the June 2019 operating report. A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Nancy Cain and seconded by Michael Kipper to approve write-offs of \$1,924.33. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw and Bob Taylor updated the board on the various projects that are underway. The District is still waiting on the Highway 62 DOT Project. The board was informed that there would be a capacity study done at the plant and that the District is still waiting on a few easements but that Phase 1 is still on target. Kevin explained to the board that three pieces of property would have to be purchased for three new master meter/PRV sites. A motion was made by Michael Kipper and seconded by Nancy Cain to purchase three pieces of property for \$2,500.00 each. The motion carried unanimously.

VI. SHOP BUILDING BLACKTOP

Kevin Shaw updated the board that there had been no change. He explained that the letter had been sent to UD Contracting but the District has yet to receive a response. No further action was taken.

VII. KRWA VOTING MEMBER NOMINATION

A motion was made by Kenny Sharp to name Kirby Johnson as the District's voting delegate and Nancy Cain as the alternate voting delegate at the KRWA Annual Meeting. A second was made by Michael Kipper and the motion passed unanimously.

VIII. CHANGE MEETING DATE

A motion was made by Nancy Cain and seconded by Michael Kipper to change the date of the monthly board meeting in August to August 19th, 2019 at 10: 00am CST at the Grayson County Water District Office due to a date conflict with the KRWA Annual Conference. The motion passed unanimously.

IX. REFINANCE OF RD DEBT

Kevin Shaw informed the board that the Kentucky PSC had approved the refinance and that the bond sale would take place on July 30th, 2019 and that the closing would be on August 8th, 2019. Kevin explained that a Special Called meeting would be needed on Tuesday, August 6th, 2019 to approve the sale of bonds. A motion was made by Kirby Johnson and seconded by Kenny Sharp to have a Special Called Meeting on Tuesday, August 6th, 2019 at 1:00pm CST at the Grayson County Water District office to approve the sale of bonds. The motion passed unanimously.

X. WHOLESALE WATER RATE

Kevin updated the board on the Wholesale Water Rate from the City of Leitchfield. He explained that the District had received an updated proposal from the City but that there were still some areas that did not follow the methodology laid out in the Wholesale Rate Contract. Kevin explained that we are in the process of sending a proposal from the District that follows the Contract. No further action was taken.

XI. OTHER

Kevin informed the board that the District had been served with a lawsuit from Grayson County Implement stemming from a main line leak that took place on July 4th, 2018. He explained that the issued had been turned over to our insurance who had originally denied Grayson County Implement's claim. No further action was taken.

XII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

SPECIAL CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Tuesday, August 6th, 2019 1:00 p.m. CST

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
Michael Kipper
Kirby Johnson
Nancy Cain

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Amy Lindsey

I. CALL TO ORDER

Vice-Chairman Kirby Johnson called the meeting to order.

II. AUTHORIZE THE REFINANCING OF BONDS

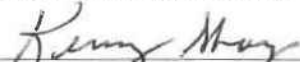
Kevin Shaw presented the board with the rates of the bond refinance. He explained that the new rate would be 3.089%, down from 3.75% and the term of the loan would be shortened 9 years, down to 20 years. He also informed the board that the savings to the district would be \$375,777.92 over the life of the loan. A motion was made by Michael Kipper to accept the bond sale. The motion was seconded by Nancy Cain and passed unanimously.

III. SALE OF CAVE CREEK PROPERTY

A motion was made by Nancy Cain and seconded by Michael Kipper to enter into Executive Session to discuss the sale of property at 1:05 pm CST. The motion passed unanimously. A motion was made by Michael Kipper and seconded by Nancy Cain to close the Executive Session at 1:09 pm CST. The motion passed unanimously. A motion was made to authorize the sale of District property located at Cave Creek for \$7,500.00 by Michael Kipper and seconded by Nancy Cain. Motion carried unanimously.

IV. ADJOURNMENT

A motion was made by Nancy Cain and seconded by Michael Kipper to adjourn the special called board meeting. The motion carried unanimously.


Kermy Sharp, Secretary

SPECIAL CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, August 19th, 2019 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper
Kenneth Sharp

OTHER
Kevin Shaw
Bob Taylor
Jeremy Woosley
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Mickey Kipper, and seconded by Nancy Cain that the minutes of the meeting of the Board of Directors held on Monday, July 22nd, 2019 and the minutes of the special called meeting on August 6th, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the July 2019 operating report. A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kirby Johnson and seconded by Nancy Cain to approve write-offs of \$2,501.98. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw and Bob Taylor updated the board on the various projects that are underway. There was nothing new to report on the Highway 62 DOT Project. The Industrial Park extension is under construction. Most of the materials are in for the planned new master meter sites. There are plans to install the new Raw Water pumps the second week of September. And the meter test variance is moving forward but no final word as of yet. A motion was made by Kenny Sharp and seconded by Nancy Cain to authorize Vice Chairman Kirby Johnson in the absence of Chairman John Tomes the signing of any documents pertaining to Phase I RD funding. Motion carried unanimously.

VI. SHOP BUILDING BLACKTOP

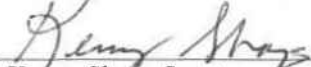
Kevin Shaw updated the board that there still had been no change. UD Construction was scheduled to begin work this week and now have pushed it another week out. A motion was made by Nancy Cain and seconded by Mickey Kipper to send another letter to the contractor giving them until September 6, 2019 to complete the repair work or the Water District will contract the repairs themselves pay for it out of the retainage and settle up with UD construction for the remainder of the amount left. The vote to send the letter passed unanimously.

VII. PHASE I PROJECT

A motion was made by Nancy Cain and seconded by Mickey Kipper to adopt a Loan Resolution with Rd for the funding of Phase I. Motion carried unanimously. A motion was made by Kirby Johnson and seconded by Kenny Sharp to Adopt all of the documents that Linda Lockett presented on behalf of RD funding pertaining to the Phase I project. Motion passed unanimously. A motion was made by Kirby Johnson and seconded by Mickey Kipper to retain the services of Tom Goff as Local Council for the Phase I project. Motion passed unanimously. A motion was made by Kirby Johnson and seconded by Nancy Cain to retain the services of Rubin & Hays Municipal Bond Attorneys as Bond Council for the Phase I project. Motion passed unanimously.

XII. ADJOURNMENT

A motion was made by Mickey Kipper and seconded by Kirby Johnson to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, September 23rd, 2019 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper
Kenneth Sharp

OTHER
Kevin Shaw
Kyle Cannon

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on Monday, August 19th, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the August 2019 operating report. A motion was made by Kirby Johnson and seconded by Nancy Cain to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Mickey Kipper and seconded by Kenny Sharp to approve write-offs of \$622.60. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw updated the board on current projects. He informed them that there was no change on the Highway 62 project. He informed the board that there was he was still working on easements for Phase 1 and that he was still working on the application for Phase 2. He also informed the board that both the Industrial Park extension and the Raw Water Pump changeout project were completed. No action was taken.

VI. SHOP BUILDING BLACKTOP

Kevin Shaw reported to the board that UD had completed the patch of the blacktop and it appeared to be correct this time. Kevin advised that the board should hold payment until there is a big rain so that we can verify that it does drain correctly. No action was taken.

VII. WAGE ADJUSTMENTS

Kevin presented an updated wage scale to the board based on the Kentucky Rural Water wages study. A motion was made by Nancy Cain and seconded by Mickey Kipper to accept the proposed wage scale. The motion carried unanimously.

VIII. PROPERTY AND LIABILITY INSURANCE

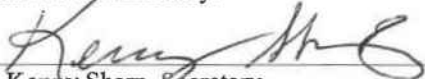
Kyle Cannon presented the Property and Liability Insurance renewal to the board. No action was taken.

IX. WHOLESALE WATER RATE

Kevin Shaw reported to the board that he had sent a reply to the City of Leitchfield in response to their most recent proposed Wholesale Water Rate. He informed the board that there were still disagreements over the proposed rate. No response from the City had been received at the time of the board meeting. No action was taken.

XII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, October 28th, 2019 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper
Kenneth Sharp

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Bob Taylor

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Nancy Cain and seconded by Kirby Johnson that the minutes of the meeting of the Board of Directors held on Monday, September 23rd, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the September 2019 operating report. A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve write-offs of \$3,234.82. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw updated the board on current projects. He informed them that there was very little change but that the projects were progressing. Bob Taylor updated the board on the Phase 1 project. No action was taken.

VI. SHOP BUILDING BLACKTOP

Kevin Shaw reported to the board that he believed the most recent fix was sufficient. A motion was made by Mickey Kipper and seconded by Nancy Cain to make final payment to UD Contracting for the work. The motion carried unanimously.

VII. COST OF LIVING ADJUSTMENT AND INCENTIVE PAY

Kevin presented to the board that that annual cost of living adjustment to employee pay would be an increase of 1.7%. A motion was made by Nancy Cain and seconded by Mickey Kipper to approve the increase. The motion passed unanimously. Kevin went on to present the board with the yearly results of the employee incentive program. A motion was made by Mickey Kipper and seconded by Kenny Sharp to approve incentive pay. The motion passed unanimously.

VIII. 2020 BUDGET

Kevin Shaw and Kyle Cannon presented a draft budget for the 2020 calendar year. No action was taken.

IX. WHOLESALE WATER RATE

Kevin Shaw reported to the board that he had received a reply from Leitchfield Utilities that there were still disagreements over the proposed rate and that they had requested an official response from our engineers. Kevin also informed that board that he had been in contact with Dwight Embry and had proposed a rough outline of a new contract. He asked for approval from the board to continue to pursue a new contract with Leitchfield Utilities. The board the go ahead for Kevin to pursue a new contract. No further action was taken.

X. OTHER

Bob Taylor told the board that Kentucky Engineering Group had chosen to give a \$2500.00 charitable donation on behalf of the Grayson County Water District to the charity of the board's choice for Christmas this year. Kyle Cannon updated the board on the recent Annual Harris Training Conference. Kevin Shaw informed the board that they would need a formal contract with Kentucky Engineering Group to start moving forward on Phase 2 and 3. No action was taken.

XII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, November 25th, 2019 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper
Kenneth Sharp

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Bob Taylor

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Mickey Kipper and seconded by Kirby Johnson that the minutes of the meeting of the Board of Directors held on Monday, October 28th, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the October 2019 operating report. A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Nancy Cain to approve write-offs of \$1,372.71. Motion carried unanimously.

V. PROJECTS UPDATE

Bob Taylor updated the board on current projects. He informed them that the last step of the initial part of Phase I was near completion and would need to be submitted. A motion was made by Nancy Cain and seconded by Mickey Kipper to grant permission to advertise for bids for Phase 1. The motion carried unanimously. Kevin Shaw told the board that there had not been much change in the various other projects. No action was taken.

VI. PHASE II CONTRACT

Kevin Shaw informed the board that the District would need to enter into a contract with Kentucky Engineering Group for Phase II for an estimated total of \$654,000.00. A motion was made by Mickey Kipper and seconded by Kirby Johnson. The motion carried unanimously.

VII. HEALTH INSURANCE

A motion was made by Kenny Sharp and seconded by Mickey Kipper to accept the Health Insurance proposal as presented and continue to offer the equivalent health insurance plans to the employees of the District. The motion carried unanimously.

VIII. MATERIAL BIDS

Kevin Shaw presented the bids for inventory materials to the board. A motion was made by Kenny Sharp and seconded by Kirby Johnson to accept the lowest bid per individual item on all items except ductile iron pieces. Motion carried unanimously. Bid results are attached to these minutes.

IX. LAB BIDS

Kevin Shaw presented the laboratory bids to the board. A motion was made by Mickey Kipper and seconded by Kirby Johnson to accept the lowest bid for laboratory services. Motion carried unanimously. Bid results are attached to these minutes.

X. CHEMICAL BIDS

Kevin Shaw presented the chemicals bids to the board. A motion was made by Mickey Kipper and seconded by Kirby Johnson to accept the lowest bid for chemicals. Motion carried unanimously. Bid results are attached to these minutes.

XI. 2020 BUDGET

Kevin Shaw presented the final draft of the 2020 budget to the board. A motion was made by Nancy Cain and seconded by Kirby Johnson to accept the budget as presented. Motion carried unanimously.

XII. WHOLESALE WATER RATE

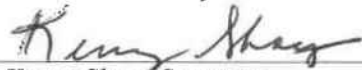
Kevin Shaw reported to the board that there was no change with the Wholesale water rate. He told the board that a meeting was scheduled to meet with Dave Vickery regarding the rate on Wednesday, November 27th. Kevin also requested permission from the board to send a letter to various City and County officials regarding the wholesale rate issues and future plans of the District. A motion was made by Mickey Kipper and seconded by Kenny Sharp to give approval to send the letter. Motion carried unanimously.

XIII. OTHER

Last month Bob Taylor told the board that Kentucky Engineering Group had chosen to give a \$2500.00 charitable donation on behalf of the Grayson County Water District to the charity of the board's choice for Christmas this year. The board decided to award that donation to the Grayson County Alliance. Kevin Shaw informed the board that the annual Christmas party would be held on December 6th at 6:00 at the Water District Office.

XIV. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.



Kenny Sharp, Secretary

Name		21 Shull White Rd. Leitchfield, KY 42754				
Grayson County Water District		PRIOR YEAR	ANNUAL BUDGET	ACTUAL THRU 10/19	Actual YTD	Budget
(1)	2018	2019	Year End	(Over) Under Budget	2020	
	ACTUAL	BEG: Jan.	2019	Col. 3-4=5		
	(2)	END: Dec.	(3)	(5)		
	(4)					
OPERATING INCOME						
1	Metered Sales	\$ 3,392,075	\$ 3,462,056	\$ 3,439,487	\$ (22,569)	\$ 3,620,113
2	Forfeited Discounts	\$ 53,741	\$ 53,662	\$ 47,737	\$ (5,925)	\$ 56,112
3	Misc. Revenue	\$ 35,592	\$ 60,592	\$ 60,121	\$ (471)	\$ 110,121
4						
5	Miscellaneous (NEXTEL LEASE)					
6	Less: Allowances and Deductions					
7	Total Operating Income (Add lines 1 through 6)	\$ 3,481,407	\$ 3,576,310	\$ 3,547,345	\$ (28,965)	\$ 3,786,346
OPERATING EXPENSES						
8	Purchased Water	\$ 403,656	\$ 411,729	\$ 422,197	\$ 10,468	\$ 450,037
9	Pumping Expenses	\$ 114,313	\$ 122,169	\$ 230,882	\$ 108,713	\$ 234,180
10	Gen. Distribution	\$ 235,925	\$ 255,372	\$ 198,086	\$ (57,286)	\$ 227,137
11	Customer Accounts	\$ 515,739	\$ 544,247	\$ 494,614	\$ (49,633)	\$ 511,704
12	Admin & General	\$ 485,476	\$ 492,283	\$ 429,626	\$ (62,657)	\$ 452,818
13	Maintenance	\$ 167,465	\$ 169,283	\$ 163,939	\$ (5,344)	\$ 168,352
14	Water Treatment Plant	\$ 565,532	\$ 597,900	\$ 522,097	\$ (75,803)	\$ 569,716
15	Amortization					
16	Depreciation	\$ 857,823	\$ 850,000	\$ 850,000	\$ 850,000	\$ 850,000
16A	Proposed Capital Expenditures					
17	Total Operating Expense (Add Lines 8 through 16)	\$ 3,345,927	\$ 3,442,983	\$ 3,311,442	\$ (131,541)	\$ 3,463,945
18	NET OPERATING INCOME (LOSS) (Line 7 less 17)	\$ 135,480	\$ 133,327	\$ 235,903	\$ 102,576	\$ 322,400
NONOPERATING INCOME						
19	Interest Income	\$ 23,868	\$ 24,345	\$ 29,539	\$ 5,194	\$ 26,942
20	Miscellaneous	\$ 63,436	\$ 63,436	\$ 54,607	\$ (8,829)	\$ 64,514
	Miscellaneous Income/(Expense)	\$ (7,096)	\$ (7,827)	\$ (6,810)	\$ 1,017	\$ (6,810)
21	Total Nonoperating Income (Add 19 & 20)	\$ 80,207	\$ 79,954	\$ 77,336	\$ (2,619)	\$ 84,646
	Interest Expense On Bonds	\$ (248,589)	\$ (241,733)	\$ (241,733)	\$ -	\$ (226,994)
22	NET INCOME (LOSS) (Add lines 18 and 21)	\$ (32,902)	\$ (28,452)	\$ 71,506	\$ 99,957	\$ 180,052
23	Equity Beginning of Period	\$ 13,604,093	\$ 13,863,531	\$ 13,863,531	\$ -	\$ 13,935,037
24	Grant Income	\$ 238,000			\$ -	
25	Contributions In Aid Of Const.	\$ 54,340	\$ 84,800			
26	Equity End of Period (Add lines 22 through 25)	\$ 13,863,531	\$ 13,919,879	\$ 13,935,037	\$ 15,157	\$ 14,115,089

Budget and Annual Report Approved by Governing Body

Reports Certified Correct

Kenneth Max

11/25/2019

Secretary

Date

John L. Jones

Appropriate Official

11/25/2019

Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The Valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 2-1/2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

2020 Lab Tabulations

	Eurofins	Fouser	Pace	Microbac	Lowest Bid
Stage 2 DBP	\$3,840.00	\$4,800.00	\$3,660.00	\$4,440.00	\$3,660.00
TOC	\$3,600.00	\$3,240.00	\$2,010.00	\$2,400.00	\$2,010.00
SOC	\$850.00	\$1,250.00	\$1,553.50	\$970.00	\$850.00
VOC	\$85.00	\$205.00	\$100.00	\$125.00	\$85.00
Inorganics	\$450.00	\$265.00	\$232.50	\$170.00	\$170.00
Nitrate/Nitrite	\$50.00	\$70.00	\$90.00	\$30.00	\$30.00
Secondaries	\$335.00	\$337.00	\$127.00	\$250.00	\$127.00
Sodium	\$50.00	\$100.00	\$50.00	\$30.00	\$50.00
Fluoride	\$840.00	\$720.00	\$600.00	\$360.00	\$360.00
DMR	\$1,140.00	\$1,008.00	\$564.00	\$540.00	\$540.00
Lead/Copper	\$1,050.00	\$1,575.00	\$1,225.00	\$1,050.00	\$1,050.00
Annual Total	\$12,290.00	\$13,570.00	\$10,212.00	\$10,365.00	\$8,932.00

Chemical Bid Tabulations 2020

	ADC	Hawkins	Shannon	Brenntag	CI Thornburg	WSU
Calcium Thiosulfate 10.33	\$0.4790		No Bid			\$0.5200
Sodium Permanganate 10.21	\$1.0260	\$0.9400	\$1.0600	\$1.0400	\$1.2270	\$0.9100
Sodium Hypochlorite 10.00	\$0.2150	\$0.1390		\$0.1148	\$0.1200	\$0.1200
Hydrofluosilicic Acid 10.20	\$0.3850	\$0.2700		\$0.2800	\$0.2750	\$0.2850
Powder Activated Carbon	No Bid	\$1.0200	No Bid	\$0.9670	\$0.9750	\$0.8500
Hydrated Lime		\$0.1650		\$0.1800	\$0.1600	\$0.2500
Blended Phosphate 9.21	\$0.8991	\$0.5300	\$1.6300	\$0.6950	\$0.5600	\$0.5700

Low Bid =

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, December 23rd, 2019 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS

John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper
Kenneth Sharp

OTHER

Kevin Shaw
Kyle Cannon
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on Monday, November 25th, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the November 2019 operating report. A motion was made by Michael Kipper and seconded by Kirby Johnson to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Nancy Cain to approve write-offs of \$1,594.00. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Highway 62 Project: Kevin informed the board that the final easement was received and that we are currently waiting on the state.

Highway 1214 Project: Kevin informed the board that the project is moving along.

Phase 1 Project: Kevin informed the board that most of the initial steps of the project are completed and that advertisements for bid should go out in January. He updated the board on a couple easement issues, that the District is still waiting on an easement from the Corps of Engineers and that the City of Leitchfield offered an easement to the District for \$46,000.00. That proposal was rejected and Kevin instead got an easement from the state that will work in place of the one from the City of Leitchfield.

Meter Test Variance: Kevin informed the board that he expected to receive approval of the District's meter test variance request from PSC by the end of the year or by the first couple weeks in January.

No further action was taken.

VI. APPROVAL OF LAND PURCHASE

Kevin Shaw requested the board authorize a purchase of land from Crosspoint Church for a master meter and PRV site in the amount of \$2,500.00. A motion was made by Michael Kipper and seconded by Kirby Johnson for the purchase of the land. The motion carried unanimously.

VII. WHOLESALE WATER RATE

Kevin Shaw reported to the board that after his meeting with Dave Vickery he had received word and a letter the City of Leitchfield was in agreement with the District's proposed rate. The District received a new Joint Agreement and after review of a few minor changes requested that the agreement include some additional notes so that future disagreements on how certain parts of the calculation could be avoided. A motion was made by Kenny Sharp and seconded Michael Kipper to accept the rate as proposed contingent on the City accepting the proposed changes requested by the District. Motion carried unanimously.

VIII. OTHER

No other business was discussed.

IX. ADJOURNMENT

A motion was made by Kenny Sharp and seconded by Nancy Cain to adjourn the monthly board meeting. The motion carried unanimously.



Kenny Sharp, Secretary

EXHIBIT V-3

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, January 27th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Jim Thompson
Bob Taylor

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on Monday, December 23rd, 2019 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the December 2019 operating report. A motion was made by Michael Kipper and seconded by Kirby Johnson to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Mickey Kipper and seconded by Kenny Sharp to approve write-offs of \$2,143.35. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Highway 62 Project: Kevin informed the board that there had been no further movement on the Highway 62 Project.

Phase 1 Project: Bob Taylor and Jim Thompson told the board that all documents had been turned into Rural Development and that we were waiting on approval to bid the project.

Phase 2 Project: Bob Taylor updated the board that they had began work on the Salt River Pump Station replacement schedule and planning. He said the next step of Phase 2 would be to get an aerial sheet on line placement so that the process of getting easements could begin.

VI. CAPITAL BUDGET

Kevin Shaw presented the attached Capital Budget for 2020 to the board. A motion was made by Mickey Kipper and seconded by Kirby Johnson to accept the Capital Budget as presented. Motion carried unanimously.

VII. AUTHORIZATION TO BID FOR NEW EQUIPMENT

Kevin Shaw requested that the board give authorization to bid for new SCADA equipment and a new truck. A motion was made by Kirby Johnson and seconded by Kenny Sharp to authorize Kevin to bid for new SCADA equipment and a new truck. The motion carried unanimously.

VIII. WHOLESALE WATER RATE

Kevin Shaw reported to the board that the City of Leitchfield had filed the new wholesale rate with the PSC and the board discussed whether to pass the increase on to customers. A motion was made by Kirby Johnson and seconded by Mickey Kipper to not pass the wholesale rate increase on to customer at this time. Motion carried unanimously.

IX. AUDIT ENGAGEMENT

Kevin Shaw presented the Audit Representation letter from Buckles, Travis, and Hart to the board. A motion was made by Kirby Johnson and seconded by Kenny Sharp to accept BTH audit proposal for \$7,825.00. The motion carried unanimously.

X. INSURANCE CONSULTANT

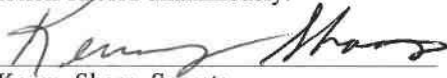
Kevin Shaw informed the board it was time to bid the District's property and liability insurance again. He requested they approve the use of Charles M. Moore as an insurance consultant as they have in the past for a fee of \$7,500.00. A motion was made by Mickey Kipper and seconded by Kirby Johnson to contract with Charles M. Moore Insurance Agency to help with the property and liability insurance bid process. Motion carried unanimously.

XI. KRWA MANAGEMENT CONFERENCE

Kevin informed the board that the Kentucky Rural Water Management Conference was coming up on February 19th and 20th, 2020. John Tomes, Kirby Johnson, Nancy Cain, and Mickey Kipper will be attending both days while Kenny Sharp will be attending one day of the conference. No further action was taken.

XII. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Mickey Kipper to adjourn the monthly board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

2019 Capital Request

		Capital Replacements	Capital Additions
Water Plant work			
Paint piping in old building	\$	22,500	
Office			
SCADA Upgrade and Install in New Sites	\$	98,000	
Seal Blacktop in Back Lot			\$ 7,500
Cabinetry and Office Desk Top in Jason's Office			\$ 5,000
New DeskTop Computer			\$ 1,250
Hwy 62 Pipe Upgrade			\$ 102,500
Phase II Work			\$ 425,000
Distribution System			
New meter & Main line PRV on Concord Rd & Indian Valley line			\$ 30,000
New meter & Main line PRV on Pine Ridge line line			\$ 30,000
Repeater Lone Hill Tank			\$ 18,000
New Truck 4X4 3/4	\$	35,000	\$ 35,000
Inspect Tanks			
Lone Hill	\$	1,500	
Duff	\$	1,500	
Hwy 185	\$	1,500	
COMBINED TOTAL	\$	814,250.00	\$ 654,250
		<i>\$ 779,250.00</i>	

31. Proposed Operating Budget:

You will be required to submit to Rural Development a copy of your proposed annual operating budget that supports the proposed loan repayment prior to this agency giving you written authorization to proceed with the bidding phase. The operating budget should be based on a typical year cash flow, subject to completion of this project in the first full year of operation. Form RD 442-7, "Operating Budget," or similar form may be utilized for this purpose.

32. Rates and Charges:

Rates and charges for facilities and services rendered by the District must be at least adequate to meet cost of maintaining, repairing and operating the water system and meeting required principal and interest payments and the required deposits to debt service and/or depreciation reserve.

Water rates will be at least:

5/8 Inch

First	1,500	gallons @ \$19.18 - Minimum Bill.
Next	8,500	gallons @ \$ 9.07 – per 1,000 gallons.
Next	40,000	gallons @ \$ 8.15 – per 1,000 gallons.
Next	100,000	gallons @ \$ 7.23 – per 1,000 gallons.
All Over	150,000	gallons @ \$ 6.34 – per 1,000 gallons.

3/4 Inch

First	3,000	gallons @ \$32.79 - Minimum Bill.
Next	7,000	gallons @ \$ 9.07 – per 1,000 gallons.
Next	40,000	gallons @ \$ 8.15 – per 1,000 gallons.
Next	100,000	gallons @ \$ 7.23 – per 1,000 gallons.
All Over	150,000	gallons @ \$ 6.34 – per 1,000 gallons.

1 Inch

First	5,000	gallons @ \$50.93 - Minimum Bill.
Next	5,000	gallons @ \$ 9.07 – per 1,000 gallons.
Next	40,000	gallons @ \$ 8.15 – per 1,000 gallons.
Next	100,000	gallons @ \$ 7.23 – per 1,000 gallons.
All Over	150,000	gallons @ \$ 6.34 – per 1,000 gallons.

1.5 Inch

First	10,000	gallons @ \$95.82 - Minimum Bill.
Next	40,000	gallons @ \$ 8.15 – per 1,000 gallons.
Next	100,000	gallons @ \$ 7.23 – per 1,000 gallons.
All Over	150,000	gallons @ \$ 6.34 – per 1,000 gallons.

Identifier: Procedure - 407.75	Revision: 1	Effective Date: 12-28/20
Document Catalog Number: 2020-03-13		
Author: Kevin Shaw		



Grayson County Water District Policies and Procedures

COVID-19 Outbreak Operation Procedures

Grayson County Water District

21 Shull White Rd, Leitchfield, KY 42754

Document History

Document Location

This is an on-line document. Paper copies are valid only on the day they are printed. Refer to the author if you are in any doubt about the accuracy of this document.

Revision History

Date of this revision: 12-28-2020 Original Draft:03-13-2020	Date of next revision:
----------------------------------------------------------------	------------------------

Revision Number	Revision Date	Summary of Changes	Author
1	12-28-2020		KS

Approvals

This document requires following approvals:

Name	Title
John Tomes	Water Board Chairman

This document has been distributed to:

All board members and employees of the Grayson County Water District.

Subject: COVID-19 Outbreak Procedures

Procedure No. 407.75

First Issue Date: March 13, 2020

I. OBJECTIVES:

To establish and interpret operation procedures in the event of the COVID-19 outbreak.

II. POLICY:

As a water utility we cannot discontinue services due to any outbreak, however, we may adjust our daily operational procedures appropriately. The purpose of this procedure is to outline temporary operational procedures during the COVID-19 outbreak.

Emergency Operational Procedure:

Step I: No confirmed local cases of COVID-19.

1. Disconnects will continue but personal contact to attempt collection in the field will be suspended until further notice. Every effort will be made in the field to not make personal contact with anyone other than Water District personnel.
2. Water plant personnel have been instructed to not co-mingle with other employees. Do not attend safety meetings or any company functions. We must have zero contact until such point that it has been determined that the greatest risk has passed.
3. Ask employees to not make any person to person contact if at all possible, while out in the field until further notice.
4. Ask employees to be self-conscious of personal contact after work hours.
5. Segregation and isolation of water district personnel to help minimize the risk of infection of the virus within the water district. Including but not limited to personnel being restricted to specific working areas, adjusted work schedules, and/or personnel working from home.

Step II: Confirmed case of COVID-19 within Grayson County or any county bordering Grayson.


1. Daily work procedure will be adjusted to limit immediate contact with any Water District Customers.
2. The office doors will be closed to all outside contacts.
3. All business will be conducted at the drive-thru window.

4. Segregation and isolation of water district personnel to help minimize the risk of infection of the virus within the water district. Including but not limited to personnel being restricted to specific working areas, adjusted work schedules, and/or personnel working from home.

Step III: A County, State, or National Quarantine for COVID-19 has been issued.

1. All employees are to report to work in the event of any County, State, or National quarantine.
2. The drive-thru window will be used for any emergency business.
3. Segregation and isolation of water district personnel to help minimize the risk of infection of the virus within the water district. Including but not limited to personnel being restricted to specific working areas, adjusted work schedules, and/or personnel working from home.

APPROVED BY:



Chairman, Board of Commissioners

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, February 26th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Kenneth Sharp
Michael Kipper
Nancy Cain

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Jim Thompson

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made by Kirby Johnson and seconded by Kenny Sharp that the minutes of the meeting of the Board of Directors held on Monday, January 27th, 2020 be approved as presented. Motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the January 2020 operating report. A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve the Operating Report as distributed. Motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve write-offs of \$1,514.59. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Highway 62 Project: Kevin informed the board that the project was still on for some time in 2020.

Phase 1 Project: Jim Thompson told the board that the state is currently reviewing the project and that they have been working to answer any questions.

Phase 2 Project: Jim Thompson updated the board that they were still in the preliminary stages and that had begun work on the Salt River Pump Station replacement schedule and planning.

Leitchfield Bypass: Kevin informed the board that the completion of the by-pass was still on for sometime in 2023.

VI. VISIT THE ALLIANCE BUILDING

Kevin informed the board that they had been invited to tour the new Grayson County Alliance Facility after the meeting.

VII. OTHER

Kevin informed the board that the new wholesale rate from the city of Leitchfield had taken effect on February 14th, 2020. He also informed the board that the bid information for the new truck had been sent to The Record and would be published this week. No further action was taken.

XII. ADJOURNMENT

A motion was made by Nancy Cain and seconded by Mickey Kipper to adjourn the monthly board meeting. The motion carried unanimously.

A handwritten signature in cursive script, appearing to read "Kenny Sharp", written over a horizontal line.

Kenny Sharp, Secretary

SPECIAL CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Thursday, March 12th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS

John Tomes
Kirby Johnson

Michael Kipper
Nancy Cain

OTHER

Kevin Shaw
Kyle Cannon
Tom Goff
Jeremy Woosley

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. COVID-19 EMERGENCY PERSONAL LEAVE POLICY

Kevin Shaw presented the COVID-19 Emergency Leave Policy to the board. A motion was made by Michael Kipper and seconded by Nancy Cain to adopt the policy as presented. The motion carried unanimously. A copy of the policy is attached to these minutes.

III. COVID-19 OPERATION PROCEDURES

Kevin Shaw presented the COVID-19 Operation Procedures to the board. A motion was made by Michael Kiper and seconded by Kirby Johnson to approve the COVID-19 operating procedures. The motion carried unanimously. A copy of the operating procedures is attached to these minutes.

IV. ADJOURNMENT

A motion was made by Nancy Cain and seconded by Kirby Johnson to adjourn the board meeting. The motion carried unanimously.


Kenny Sharp, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, March 23rd, 2020 10:00 a.m.

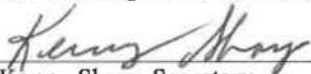
PLACE: Grayson County Water District Office

PRESENT: DIRECTORS

OTHER

I. CALL TO ORDER

Board Chairman John Tomes made the determination that a quorum would not be present for the March 23rd, 2020 board meeting due to current circumstances concerning COVID-19. No meeting was held.


Kenny Sharp, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, April 27th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office and Remotely vis GoToMeeting.com

PRESENT: DIRECTORS
John Tomes
Nancy Cain
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Jeremy Woosley
Bob Taylor

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

Minutes for the previous three board meetings were approved during this meeting due to circumstances created by the Covid-19 Pandemic. They are as follows:

Minutes for February 26th, 2020 Regular meeting: A motion was made by Nancy Cain and seconded by Michael Kipper to approve the minutes. Nancy Cain voted in favor of approval, Michael Kipper voted in favor of approval, and John Tomes voted for approval. Motion passed unanimously.

Minutes for March 12th, 2020 Special Called meeting: A motion was made by Nancy Cain and seconded by Michael Kipper to approve the minutes. Nancy Cain voted in favor of approval, Michael Kipper voted in favor of approval, and John Tomes voted for approval. Motion passed unanimously.

Minutes for March 23rd, 2020 Regular meeting: A motion was made by Nancy Cain and seconded by Michael Kipper to approve the minutes. Nancy Cain voted in favor of approval, Michael Kipper voted in favor of approval, and John Tomes voted for approval. Motion passed unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the March 2020 operating report. A motion was made by Michael Kipper and seconded by Nancy Cain to accept the report as presented. Nancy Cain, Michael Kipper, and John Tomes all voted in the affirmative and the motion carried unanimously.

IV. WRITE OFFS

Write-offs for two months were approved during this meeting. A motion was made by Nancy Cain and seconded by Michael Kipper to approve write-offs from February of \$1,612.00. Nancy Cain, Michael Kipper, and John Tomes all voted in the affirmative and the motion carried unanimously. A motion was made by Nancy Cain and seconded by Michael Kipper to approve write-offs from March of \$1,243.43. Nancy Cain, Michael Kipper, and John Tomes all voted in the affirmative and the motion carried unanimously.

V. PROJECTS UPDATE

Bob Taylor and Kevin Shaw updated the board on current projects:

Highway 62 Project: Kevin informed the board that the project had been delayed further and that it may not come until 2021.

Phase I Project: Bob Taylor updated the board on the bid process for Phase I and told the board that after reviewing the bids that he was prepared to make a recommendation which he would do later in the meeting.

Phase II Project: Bob Taylor updated the board that they were still in the preliminary stages and that had begun work on the Salt River Pump and that things were moving along. Kevin explained to the board that the funding process for

Phase II was in the near future. A motion was made by Michael Kipper and seconded by Nancy Cain to give John Tomes or Kevin Shaw authority to sign any documents related to the funding of Phase II through KIA. Nancy Cain, Michael Kipper, and John Tomes all voted in the affirmative and the motion carried unanimously.

VI. COVID-19 UPDATE

Kevin informed the board that the District was still observing the previously agreed upon Covid-19 rules and schedules and that things were going well so far. Kevin explained to the board that he, with the permission of the board, planned to pursue a forgivable loan through the Payroll Protection plan offered through the Federal government. A motion was made by Nancy Cain and seconded by Michael Kipper to give Kevin permission to apply for and sign any documents necessary to apply for a Payroll Protection Loan. Nancy Cain, Michael Kipper, and John Tomes all voted in the affirmative and the motion carried unanimously.

VII. AWARD TRUCK BID

Kevin informed the board that the District had only received one bid for the new truck. The bid was from Dan Powers in the amount of \$33,244.00. Kevin told the board that he had reached out to other dealers but they did not provide a bid. Kevin recommended that the bid be accepted because it was in line with what was expected. A motion was made by Nancy Cain and seconded by Michael Kipper to accept the bid from Dan Powers in the amount of \$33,244.00. Nancy Cain, Michael Kipper, and John Tomes all voted in the affirmative and the motion carried unanimously.

VIII. ACCEPT LOW BID ON PHASE I

Bob Taylor shared the bids with the board for Phase I. The bid tabulation is attached to these minutes. The lowest bid from Stott's Construction was for \$1,037,360 which was \$41,310 above the Engineer's estimate. Bob Taylor explained that while most of their estimates were close, they missed the estimate on labor for laying the pipe by quite a bit. After reviewing the bid Bob recommended accepting the low bid from Stott's Construction in the amount of \$1,037,360. A motion was made by Michael Kipper and seconded by Nancy Cain to accept the bid for Phase I from Stott's Construction in the amount of \$1,037,360. Nancy Cain, Michael Kipper, and John Tomes all voted in the affirmative and the motion carried unanimously. Kevin also informed the board that additional funding in the amount of \$341,860 would be needed from Rural Development to fund the project. A motion was made to by Michael Kipper and seconded by Nancy Cain to give permission to Kevin Shaw or John Tomes to request additional funding from Rural Development in the amount of \$341,860 and to sign any applicable documents. Nancy Cain, Michael Kipper, and John Tomes all voted in the affirmative and the motion carried unanimously.

IX. MAY MEETING DATE CHANGE

Due to the May meeting falling on Memorial Day, a motion was made by Michael Kipper and seconded by Nancy Cain to change the May meeting date to Tuesday, May 26th, 2020 at 10:00am in the Grayson County Water District office or remotely via GoToMeeting.com. Nancy Cain, Michael Kipper, and John Tomes all voted in the affirmative and the motion carried unanimously.

X. OTHER

Kevin Shaw asked the board to start thinking about the Districts' employee vacation policies due to the Covid-19 Pandemic. He explained that due to the pandemic employees had been unable to use leave and that depending on how long this went on they may not be able to use their leave by the end of the year. Kevin wants to make sure no employee loses any leave due to the pandemic. The board offered suggestions and requested Kevin bring a proposal back in the May meeting based on those recommendations. No further action was taken.

XI. ADJOURNMENT

A motion was made by Nancy Cain and seconded by Michael Kipper to adjourn the monthly board meeting. Nancy Cain, Michael Kipper, and John Tomes all voted in the affirmative and the motion carried unanimously.


Kenny Sharp, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Tuesday, May 26th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Brad Travis
Tommy Adams

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the board meeting held April 27th, 2020 by Kirby Johnson and seconded by Nancy Cain. Motion passed unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the April 2020 operating report. A motion was made by Michael Kipper and seconded by Kirby Johnson to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Nancy Cain and seconded by Michael Kipper to approve write-offs of \$1,840.01. Motion carried unanimously.

V. AUDIT PRESENTATION

Brad Travis from Buckles, Travis, and Hart presented the 2019 Audited Financial Statements to the board. A motion was made by Kirby Johnson and seconded by Nancy Cain to accept the Financial Statements as presented. The motion carried unanimously.

VI. PROPERTY AND LIABILITY INSURANCE BID

Tommy Adams presented the board with the bids received for the District's Property and Liability Insurance. A summary of the bids and a copy of Mr. Adam's recommendations are attached to these minutes. Mr. Adams recommended accepting Curneal Hignite's bid of \$55,343.60. A motion was made Michael Kipper and seconded by Nancy Cain to accept the bid from Curneal Hignite. The motion carried unanimously.

VII. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Highway 62 Project: No change in this project.

Highway 1214 Project: No change in this project.

Meter Testing Variance: The board was informed that the variance had been approved by the Public Service Commission.

Phase I Project: Kevin presented the board with all the documents and resolutions required to be signed and passed in order to finalize the funding for Phase I through Rural Development. A motion was made by Kenny Sharp and seconded by Kirby Johnson to authorize the Bond Resolution consisting of \$539,000.00 series a bonds and \$256,000

series B bonds. The motion passed unanimously. A motion was made by Nancy Cain and seconded by Kirby Johnson to adopt a resolution regarding the service of future customers building structures in a designated floodplain and agreeing to comply with mitigation measures. Motion carried unanimously. A motion was made by Nancy Cain and seconded by Michael Kipper to adopt the resolution amending the existing rate resolution of the District. Motion carried unanimously. A copy of the rate resolution is attached to these minutes.

Phase II Project: No change in this project.

VIII. COVID-19 UPDATE

Kevin informed the board that the District had began the process of resuming normal working conditions this week. He explained that all office staff would be onsite at the same time while observing social distancing recommendations. He informed them that the water treatment plant operators would continue to be isolated and that of the metering crew and construction crew staff would continue to work remotely. He told the board that he the office would remain drive through only to customers until at least July 1st, 2020. No further action was taken.

IX. CITY OF CANEYVILLE WHOLESALE RATE ADJUSTMENT

Kevin Shaw presented the projected wholesale rate adjustment for the City of Caneyville of (\$0.046)/1000 gallons to the board. The rate will go from \$2.771/1000 gallons to \$2.725/1000 gallons. A motion was made by Kirby Johnson and seconded by Michael Kipper to accept the new rate calculation as presented. The motion carried unanimously.

X. COVID-19 VACATION LEAVE ADJUSTMENTS

Due to Covid-19 Kevin requested that the board make a one-time adjustment to the vacation leave policy allowing employees to bank an additional week or to cash in a week of time at the end of the year if they are not able to use their time due to restrictions. Michael Kipper made a motion to adopt Policy 407.15 which outlines the new temporary leave policy which is set to expire at the end of 2020. The motion was seconded by Kenny Sharp and passed unanimously. The signed policy is attached to these minutes.

X. OTHER

Kevin Shaw presented to the board a conflict that had been discovered in the District's Holiday Leave policy and the Payroll Practices policy. In order to fix the issue he requested that the board adopt an amended Holiday Leave policy that struck the line "Payment for holidays will not be considered as hours worked when calculating overtime as outlined in Policy 405 – Reporting of Time and Payroll Practices" due to this line not matching up to what was established in Policy 405. A motion was made by Kenny Sharp and seconded by Michael Kipper to adopt the amended Holiday Leave policy. The motion carried unanimously.

XI. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion passed unanimously.


Kenny Sharp, Secretary

**WILLIAM T. ADAMS, JR., CPCU, AAI
CHAS. M. MOORE INSURANCE AGENCY, INC.**

P. O. BOX 7500

BOWLING GREEN, KY 42102

PHONE (270)843-9054 FAX (270)782-7105

Email - tadams@cmmore.com

May 14, 2020

Mr. Kevin Shaw
Grayson County Water District
21 Shull White Road
Leitchfield, KY 42754

RE: Property & Casualty (Including Cyber Liability) and Workers' Compensation Insurance Proposals

Dear Kevin:

The Grayson County Water District received four insurance proposals for the July 1, 2020 to July 1, 2021 policy term.

- 1) **The Curneal & Hignite Insurance Agency** provided proposals for coverage with the Philadelphia Insurance Company (Property & Casualty), Lloyd's of London (Cyber) and Kentucky Employers' Mutual Insurance Company (Workers' Compensation).

Total Proposal Premiums - \$55,343.60

(Property & Casualty - Annual Premium - \$41,071.89 & Workers' Compensation - Annual Premium - \$14,271.71)

- 2) **The Kinkade-Cornell Insurance Agency** provided proposals for coverage with the Kentucky League of Cities Insurance Services Association.

Total Proposed Premiums - \$59,578.04

(Property & Casualty - Annual Premium - \$42,802.10 & Workers' Compensation - Annual Premium - \$16,775.94)

- 3) **The Marsh & McLennan Agency** provided proposals for coverage with the Cincinnati Insurance Company (Property & Casualty) and ClearPath Mutual Insurance Company (Workers' Compensation).

Total Proposed Premiums - \$50,853.01

(Property & Casualty - Annual Premium - \$37,834.01 & Workers' Compensation - Annual Premium - \$13,019.00)

- 4) **The Arthur J. Gallagher Risk Management Services, Inc.** provided proposals for coverage with the Selective Insurance Company (Property & Casualty) and Selective Insurance Company (Workers' Compensation).

Total Proposed Premiums - \$81,915.67

(Property & Casualty - Annual Premium - \$65,894.67 & Workers' Compensation - Annual Premium - \$16,021.00)

During my initial review of the proposals, I observed many discrepancies in the Marsh & McLennan proposal versus the proposal specifications. These discrepancies included no agreed value endorsement, business personal property not included in the blanket coverage limit, and limited cyber liability coverage. These discrepancies also included reduced limits for earthquake, flood, business income, extra expense, employee dishonesty, and water/sewer backup. During a conference call, the Marsh & McLennan representative confirmed that my observations regarding the discrepancies were accurate. I received a revised proposal the next day clearing up many of the discrepancies, but not all of them.

RECOMMENDATION

After review and analysis of the advantages and disadvantages of all proposals, it is my recommendation that the Grayson County Water District accept the insurance proposals from the Curneal & Hignite Insurance Agency with coverage to be provided by the Philadelphia Insurance Company, Lloyd's of London, and Kentucky Employers' Mutual Insurance Company.

The Curneal Hignite proposal indicated that the Philadelphia Insurance Company would remove the "Punitive or Exemplary Damages" exclusion for no additional premium. I recommend that you request this exclusion be removed.

The proposal specifications did not mention third-party employment practices liability coverage. Curneal Hignite advised that this coverage could be added to the 07-01-2020 to 07-01-2021 policy term for no additional premium. The estimated premium to include this coverage in future policy terms is \$973. I recommend adding this coverage to the Philadelphia Insurance Company policy.

I look forward to answering any questions either before or during your board meeting on May 26th.

Sincerely,



William T. Adams, Jr., CPCU, AAI
Property and Casualty Insurance Consultant

BOND RESOLUTION

GRAYSON COUNTY WATER DISTRICT

AUTHORIZING

GRAYSON COUNTY WATER DISTRICT

WATER SYSTEM REVENUE BONDS, SERIES 2020

IN THE AGGREGATE PRINCIPAL AMOUNT OF

\$795,000

CONSISTING OF \$539,000 OF SERIES A BONDS

AND

\$256,000 OF SERIES B BONDS

AMENDED WATER RATE RESOLUTION

RESOLUTION OF THE GRAYSON COUNTY WATER DISTRICT AMENDING THE EXISTING RATE RESOLUTION OF SAID DISTRICT.

WHEREAS, the Board of Commissioners (the "Commission") of the Grayson County Water District (the "District") is in the process of arranging to finance the construction of certain extensions, additions and improvements to the existing water system (the "System") of the District, and

WHEREAS, it is necessary in connection with said plan of financing that the existing monthly water rates be increased, and

WHEREAS, the District has filed an application with the Kentucky Public Service Commission ("PSC") for approval of the new water rates set forth below,

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE GRAYSON COUNTY WATER DISTRICT DOES RESOLVE AS FOLLOWS:

Section 1. Amendment of Existing Rate Resolution. That the previous Rate Resolution of the District is hereby amended so as to increase the rates for services rendered by said System of the District as set forth herein.

Section 2. New Monthly Water Rates. That the rates for water service furnished by the District are hereby fixed and established on a monthly basis for water consumption per month to customers in accordance with their appropriate meter connection:

NUMBER OF GALLONS OF WATER PER MONTH

MONTHLY CHARGE PER 1,000 GALLONS

5/8" x 3/4" Meter:

First 1,500 gallons	\$19.35 minimum bill
Next 8,500 gallons	9.07 per 1,000 gallons
Next 40,000 gallons	8.15 per 1,000 gallons
Next 100,000 gallons	7.23 per 1,000 gallons
All over 150,000 gallons	6.34 per 1,000 gallons

3/4" Meter:

First 3,000 gallons	\$32.95 minimum bill
Next 7,000 gallons	9.07 per 1,000 gallons
Next 40,000 gallons	8.15 per 1,000 gallons
Next 100,000 gallons	7.23 per 1,000 gallons
All over 150,000 gallons	6.34 per 1,000 gallons

1" Meter:

First 5,000 gallons	\$51.10 minimum bill
Next 5,000 gallons	9.07 per 1,000 gallons
Next 40,000 gallons	8.15 per 1,000 gallons
Next 100,000 gallons	7.23 per 1,000 gallons
All over 150,000 gallons	6.34 per 1,000 gallons

1½" Meter:

First 10,000 gallons	\$96.45 minimum bill
Next 40,000 gallons	8.15 per 1,000 gallons
Next 100,000 gallons	7.23 per 1,000 gallons
All over 150,000 gallons	6.34 per 1,000 gallons

2" Meter:

First 16,000 gallons	\$145.35 minimum bill
Next 34,000 gallons	8.15 per 1,000 gallons
Next 100,000 gallons	7.23 per 1,000 gallons
All over 150,000 gallons	6.34 per 1,000 gallons

3" Meter:

First 30,000 gallons	\$259.45 minimum bill
Next 20,000 gallons	8.15 per 1,000 gallons
Next 100,000 gallons	7.23 per 1,000 gallons
All over 150,000 gallons	6.34 per 1,000 gallons

4" Meter:

First 50,000 gallons	\$422.45 minimum bill
Next 100,000 gallons	7.23 per 1,000 gallons
All over 150,000 gallons	6.34 per 1,000 gallons

6" Meter:

First 100,000 gallons	\$783.95 minimum bill
Next 50,000 gallons	7.23 per 1,000 gallons
All over 150,000 gallons	6.34 per 1,000 gallons

8" Meter:

First 150,000 gallons	\$1,145.45 minimum bill
All over 150,000 gallons	6.34 per 1,000 gallons

10" Meter:

First 250,000 gallons	\$1,779.45 minimum bill
All over 250,000 gallons	6.34 per 1,000 gallons

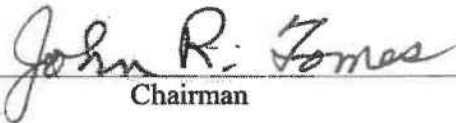
The above rates shall become effective for water sold after the date of the PSC Order approving said rates.

Section 3. Severability. That if any clause, provision, paragraph or section of this Resolution be ruled void or unenforceable by any court of competent jurisdiction, the remainder thereof is intended to be adopted and shall be in full force and effect notwithstanding.

Section 4. All Former Provisions in Conflict Repealed; Effective Date of Resolution. That all orders, resolutions, motions or parts thereof, insofar as same may be in conflict herewith, are repealed, and this Resolution shall take effect from and after its passage, approval and publication as provided by law.

Adopted and approved on this May 26, 2020.

Grayson County Water District


Chairman

Attest:


Secretary

CERTIFICATE OF SECRETARY

I, the undersigned, hereby certify that I am the duly qualified and acting Secretary of the Grayson County Water District, that the foregoing Resolution is a true copy of an Amended Water Rate Resolution duly adopted by the Commission of said District at a meeting held on May 26, 2020, that said Resolution has been ordered to be published as required by law, and that said Resolution appears as a matter of public record in the official records of said District.

I further certify that said meeting was duly held in accordance with all applicable requirements of Kentucky law, including KRS 61.810, 61.815, 61.820 and 61.825, that a quorum was present at said meeting, that said Resolution has not been modified, amended, revoked or repealed, and that same is now in full force and effect.

IN WITNESS WHEREOF, I have hereto set my hand as Secretary of the District and the official Seal of the District on this May 26, 2020.


Secretary

(Seal of District)

ENVIRONMENTAL MITIGATION/FLOODPLAIN RESOLUTION

RESOLUTION OF THE GRAYSON COUNTY WATER DISTRICT REGARDING THE SERVICE OF FUTURE CUSTOMERS BUILDING STRUCTURES IN A DESIGNATED FLOODPLAIN AND AGREEING TO COMPLY WITH MITIGATION MEASURES.

WHEREAS, the Board of Commissioners (the "Board") of the Grayson County Water District (the "District"), is in the process of arranging to finance the construction of a extensions, additions and improvements to the water distribution system (the "System") of the District; and

WHEREAS, Rural Development of the Department of Agriculture of the United States of America ("RD") has conditionally agreed to purchase a bond issue of the District designated as "Grayson County Water District Water System Revenue Bonds, Series 2020" (the "Bonds") in the aggregate principal amount of \$795,000; and

WHEREAS, RD has issued a Letter of Conditions to the District (the "Letter of Conditions") which sets forth the requirements the District must meet in order for RD to purchase the Bonds; and

WHEREAS, said Letter of Conditions requires the District to adopt a Resolution specifying that the District will deny water service to any future customer wishing to build on or develop property located within a designated floodplain, or in the alternative, the customer must provide evidence and a justification for approval by the District and RD officials that there are no other alternatives to construction or development within the designated floodplain.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE GRAYSON COUNTY WATER DISTRICT DOES RESOLVE AS FOLLOWS:

Section 1. Floodplain Restriction. That pursuant to the Letter of Conditions, the District hereby agrees that it will deny water service to any future customer wishing to build on or develop property within a designated floodplain, or in the alternative, such customer must provide evidence and a justification for approval by the District and RD officials that there are no other alternatives to construction or development within the designated floodplain. The District must be a participant in the National Flood Insurance Program and the customer or developer must obtain the required permits prior to the tap-on restrictions being waived.

Section 2. Mitigation Measures. That the District agrees to comply with the environmental mitigation measures set forth in paragraph #37 of the RD Letter of Conditions, dated August 5, 2019.

Section 3. Severability. That if any clause, provision, paragraph or section of this Resolution be ruled void or unenforceable by any court of competent jurisdiction, the remainder thereof is intended to be adopted and shall be in full force and effect notwithstanding.

Section 4. All Former Provisions in Conflict Repealed; Effective Date of Resolution.
That all resolutions, motions or parts thereof, insofar as same may be in conflict herewith, are repealed, and this Resolution shall take effect from and after its passage and approval as provided by law.

Adopted and approved on this May 26, 2020.

Grayson County Water District

John R. Jones
Chairman

Attest:

Kenneth Shar
Secretary

CERTIFICATE OF SECRETARY

I, the undersigned, hereby certify that I am the duly qualified and acting Secretary of the Grayson County Water District, that the foregoing Resolution is a true copy of a Resolution duly adopted by the District at a meeting held on May 26, 2020, and that said Resolution appears as a matter of public record in the official records of said District.

I further certify that said meeting was duly held in accordance with all applicable requirements of Kentucky law, including KRS 61.810, 61.815, 61.820 and 61.825, that a quorum was present at said meeting, that said Resolution has not been modified, amended, revoked or repealed, and that same is now in full force and effect.

IN WITNESS WHEREOF, I have hereto set my hand as Secretary of the District and the official Seal of the District on this May 26, 2020.

Kenneth Shar
Secretary

(Seal of District)

2020 Calculation

Caneyville Capacity Allocation	1	125,000 gallons
GCWD Capacity	2	2,300,000 gallons
Caneyville % Allocation	3	5.43%

2020

Wholesale to Caneyville	4	46,095
Treated Water at GCWD	5	241,809
GCWD Water Treatment Expense	6	\$540,570
Supply and Pumping	7	\$142,287
Water Treatment Plant Debt Repayment	8	\$176,184
DBP Debt Repayment	9	\$53,817
Depreciation	10	\$158,091

Caneyville Contributions	11	Joint Use Amounts	Divisor	Cost/1000
GCWD Water Treatment Expense	12	\$540,570	241,809	\$2.236
Supply and Pumping	13	\$7,733	241,809	\$0.032
Water Treatment Plant Debt Repayment	14	\$9,575	46,095	\$0.208
DBP Debt Repayment	15	\$2,925	46,095	\$0.063
Depreciation	16	<u>\$8,592</u>	<u>46,095</u>	<u>\$0.186</u>

New Rate **\$2.725**

Current Rate **\$2.771**

ADJUSTED RATE DIFFERENCE **-\$0.046**

Net Difference in Water Purchased \$ (2,120.37)

Identifier: Policy 407.5	Revision: 0	Effective Date: 03-13-2020
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Document Catalog Number: **2020/03/11**

Author: Kevin Shaw



Grayson County Water District Policies and Procedures

Emergency Personal Leave Policy

Grayson County Water District

21 Shull White Rd, Leitchfield, KY 42754

Document History

Document Location

This is an on-line document. Paper copies are valid only on the day they are printed. Refer to the author if you are in any doubt about the accuracy of this document.

Revision History

Date of this revision: Original Draft	Date of next revision:
------------------------------------------	------------------------

Revision Number	Revision Date	Summary of Changes	Author

Approvals

This document requires following approvals:

Name	Title
John Tomes	Water Board Chairman

John R. Tomes

This document has been distributed to:

All board members and employees of the Grayson County Water District.

Subject: Leave Regulations

Policy No. 407.50

First Issue Date: March 13, 2020

I. OBJECTIVES:

To establish and interpret operation procedures in the event of a COVID-19 outbreak.

II. POLICY:

As a water utility

Emergency Personal Leave:

Emergency personal leave has been established as a result of the outbreak of COVID-19 Virus or what is more commonly known as the "coronavirus"

This leave is made available for and in the event of a positive diagnosis and or being quarantined by a qualified clinician, of the employee or any member of the immediate household (anyone living under the same roof as the employee). This leave shall be in addition to any previously granted leave.

It is the intention of the Water District to protect the integrity of the employee, the Water District, and the general public so that water service may continue uninterrupted through the course of this event.

Amount of available leave:

Ten (10) days of personal leave.

Procedure for use of leave:

Upon a diagnosis of the virus or quarantine orders make immediate contact with the Water District Manager by phone. Do not come to the office! The Water District manager will then notify the payroll accountant to begin the emergency personal leave provision for the employee assuring no lost wages as a result of the quarantine.

APPROVED BY:

John R. Fomes
Chairman, Board of Commissioners

Identifier: Policy-408.00	Revision: 0	Effective Date: 1/1/2017
Document Catalog Number: 2016/10/26		
Author: Kevin Shaw		



Grayson County Water District Policies and Procedures

Holidays

Grayson County Water District

21 Shull White Rd, Leitchfield, KY 42754

Document History

Document Location

This is an on-line document. Paper copies are valid only on the day they are printed. Refer to the author if you are in any doubt about the accuracy of this document.

Revision History

Date of this revision: 5/26/2020 Revised Draft	Date of next revision:
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Revision Number	Revision Date	Summary of Changes	Author
1	5/26/20	Updating policy to align with Policy 405	KS

Approvals

This document requires following approvals:

Name	Title
John Tomes	Water Board Chairman

This document has been distributed to:

All board members and employees of the Grayson County Water District.

Subject: Holidays

Policy No. 408.00

First Issue Date: October 27, 2016

Revision Date: May 26, 2020

I. **OBJECTIVES:**

- A. To set forth the holidays observed by Grayson County Water District and provide conditions for payment of such holidays for regular full-time employees.

II. **POLICY:**

- A. Regular full-time employees will be granted eight work hours with pay on the following nine holidays or days celebrated as such: New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve, and Christmas Day.
- B. Employees will be granted an 8-hour Birthday Holiday to be taken in their birth month and scheduled with approval of the supervisor. If in the best interest of Grayson County Water District, this holiday can be carried to another month with approval of the District Manager.

III. **RESPONSIBILITIES:**

- A. The Office Supervisor is responsible for the overall administration of this Policy.

APPROVED BY:



Chairman, Board of Commissioners

Identifier:	Revision:	Effective Date:
Procedure - 407.75	0	3/13/20

Document Catalog Number: **2020-03-13**

Author: Kevin Shaw



Grayson County Water District Policies and Procedures

COVID-19 Outbreak Operation Procedures

Grayson County Water District

21 Shull White Rd, Leitchfield, KY 42754

Document History

Document Location

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Revision History

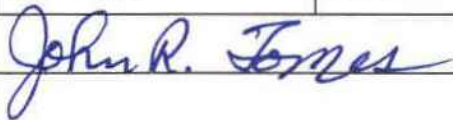
Date of this revision: Original Draft	Date of next revision:
------------------------------------------	------------------------

Revision Number	Revision Date	Summary of Changes	Author

Approvals

This document requires following approvals:

Name	Title
John Tomes	Water Board Chairman



This document has been distributed to:

All board members and employees of the Grayson County Water District.

Subject: COVID-19 Outbreak Procedures

Procedure No. 407.75

First Issue Date: March 13, 2020

I. OBJECTIVES:

To establish and interpret operation procedures in the event of the COVID-19 outbreak.

II. POLICY:

As a water utility we cannot discontinue services due to any outbreak, however, we may adjust our daily operational procedures appropriately. The purpose of this procedure is to outline temporary operational procedures during the COVID-19 outbreak.

Emergency Operational Procedure:

Step I: No confirmed local cases of COVID-19.

1. The practice of working delinquent accounts will be discontinued until further notice. Every effort will be made in the field to not make personal contact with anyone other than Water District personnel.
2. Water plant personnel have been instructed to not co-mingle with other employees. Do not attend safety meetings or any company functions. We must have zero contact until such point that it has been determined that the greatest risk has passed.
3. Lunch will be served daily to Water District personnel to limit outside contact.
4. Ask employees to not make any person to person contact if at all possible, while out in the field until further notice.
5. Ask employees to be self-conscious of personal contact after work hours.
6. Possible segregation or isolation of water district personnel to help minimize effects of a confirmed case within the water district. Including but not limited to personnel being limited to specific working areas, adjusted work schedules, and/or personnel working from home.

Step II: Confirmed case of COVID-19 within Grayson County or any county bordering Grayson.

1. Daily work procedure will be adjusted to limit immediate contact with any Water District Customers.
2. The office doors will be closed to all outside contacts.
3. All business will be conducted at the drive-thru window.

4. Any non-essential field work will be suspended.
5. Lunch will be served daily to Water District personnel to limit outside contact.
6. Possible segregation or isolation of water district personnel to help minimize effects of a confirmed case within the water district. Including but not limited to personnel being limited to specific working areas, adjusted work schedules, and/or personnel working from home.

Step III: A County, State, or National Quarantine for COVID-19 has been issued.

1. All employees are to report to work in the event of any County, State, or National quarantine.
2. The drive-thru window will be used for any emergency business.
3. Lunch will be served daily to Water District personnel to limit outside contact.
4. Only meter reading and emergency work will be performed during the quarantine period.
5. Possible segregation or isolation of water district personnel to help minimize effects of a confirmed case within the water district. Including but not limited to personnel being limited to specific working areas, adjusted work schedules, and/or personnel working from home.

APPROVED BY:



Chairman, Board of Commissioners

Identifier:	Revision:	Effective Date:
Policy-407.15	0	06/01/2020

Document Catalog Number: **2020/05/19**

Author: Kevin Shaw



Grayson County Water District Policies and Procedures

Temporary Leave Regulations Procedures

Grayson County Water District

21 Shull White Rd, Leitchfield, KY 42754

Document History

Document Location

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Revision History

Date of this revision: Original Draft	Date of next revision:
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Revision Number	Revision Date	Summary of Changes	Author

Approvals

This document requires following approvals:

Name	Title
John Tomes	Water Board Chairman

John R. Tomes

This document has been distributed to:

All board members and employees of the Grayson County Water District.

Subject: Leave Regulations Procedures

Policy No. 407.1

First Issue Date: November 17, 2016

I. PROCEDURES:

- A. All absences from work will be charged to accrued Sick or Vacation Leave as long as such leave is available. Leave without pay will be granted only in extraordinary circumstances and under the Family and Medical Leave Act, if all other applicable leave is exhausted.

1. Vacation Leave

Vacation Leave may not be taken in excess of accumulation. The leave year begins on January 1 of each year and is accrued throughout the year.

All Vacation Leave shall require prior approval of the immediate supervisor. In Grayson County Water District sole discretion, Grayson County Water District may deny any leave request that is deemed to be in the best interest of Grayson County Water District.

Circumstances requiring special approval by the District Manager will be:

- a. More than 10 consecutive working days taken at one time
- b. More than 2 consecutive calendar weeks at one time
- c. More than 120 hours taken within a payroll year, or 160 hours if a 20-year employee.

Vacation Leave may not be taken by new employees until they have completed 6 months of employment without the approval of the District Manager

For the purpose of Vacation Leave accruals, employees with prior service at Grayson County Water District shall be granted credit for prior years of service and recognized as such.

New employees are not required to use a minimum number of hours during their first calendar year of employment. Thereafter, employees who accrue 80 hours of leave annually must use a minimum of 40 hours and can bank 40 hours. Employees who accrue 120 hours of leave annually must use a minimum of 80 hours and can bank up to 40 hours (third week) during the calendar year. Employees who accrue 160 hours of leave must use a minimum of 80 hours annually, can bank up to 40 hours (fourth week), and may be paid for 40 hours (third week).

Due to the pandemic of COVID-19 and for the most part a stay at home order issued Nation Wide. It is possible that an employee may not get the opportunity to take their provided vacation leave to enjoy scheduled leave away from the work force with the exception of just taking time off in order to not lose time allocated for vacation. So that an employee is not forced to just take time

off, or to not lose an entitled benefit we shall make a one-time benefit available to all of the employees. This benefit will be an extension to the benefit as described in policy 407.1

(Any employees is granted the ability to bank an additional week of vacation leave or in lieu of banking additional time they may make a request after the last pay period in 2020 to cash in no greater than one week of pay at their current regular rate of pay.)

At the end of the calendar year 2020 this policy shall no longer be in effect and leave procedures will revert back to original procedure established at last policy date 10/26/2016.

Only with permission from the District Manager may an employee be relieved of the minimum number of hours of leave to be taken annually. The unused leave will be rolled to the owner's Sick Leave balance. For employees who accrue 160 hours, the third week of unused vacation leave may be rolled to the owner's Sick Leave balance or paid out to the owner.

Vacation Leave may be paid to employees in case of absence due to illness or injury after Sick Leave is exhausted.

An employee with banked Vacation Leave over of 240 hours may request any number of hours over the 240 hours be paid to them. Requests must be made in December to be paid the following January. Requests should be directed to the District Manager for approval.

Hourly employees shall record Vacation Leave on daily time sheets.

Upon termination of employment or retirement, employees will be paid for all accumulated Vacation Leave. Employees have the option to receive payment of banked leave in one check or multiple checks.

An employee with at least 15 years of service may elect to remain on the payroll and use up to 3 months accrued Vacation Leave immediately prior to official date of retirement. Sick Leave that would be paid out at retirement may also be paid during this 3-month period. Employee will retain employment status except that no additional leave will be accrued. Wages paid during this period will be included in any variable pay calculation.

2. Sick Leave

Sick Leave may not be taken in excess of accumulation. The leave year begins on January 1 of each year and is accrued throughout the year.

Sick Leave will be granted for the illness or injury of the **employee only**, except as outlined under Personal Leave. Sick Leave will also be granted for reasonable time off for medical visits during regular working hours. If the employee is not ill, the Sick Leave granted is the time needed to get to the appointment and return. Other hours taken should be reported as Vacation Leave if employee does not return to work.

There shall be no limit to the amount of Sick Leave that may be accrued to an employee's credit.

Sick Leave benefits, if available, shall be paid during the 13-week waiting period prior to Long-

Term Disability coverage. Grayson County Water District will continue to pay the employee until disability compensation begins. At that time, the employee can reimburse Grayson County Water District and "buy back" the excess Sick Leave paid by Grayson County Water District.

A treating physician may be requested to provide a certificate of existence or continuance of an illness or disability. Grayson County Water District may also request that the employee be examined by a physician of choice by Grayson County Water District and at the expense of Grayson County Water District.

Pregnancy, childbirth, or related medical conditions shall be treated like any other cause of illness or disability under all fringe benefit plans offered by Grayson County Water District.

In the event of adoption of a child under 7 years of age, Sick Leave shall be granted to the primary care giver, not to exceed 6 weeks. If the employee chooses or needs time beyond this 6-week period, Vacation Leave may be taken in accordance with the Family and Medical Leave Act.

At separation, an employee with a minimum of 5 years of service will be paid for all Sick Leave according to the following formula: Sick Leave hours balance divided by 96 hours equals the number of days to be compensated. The number of days is rounded up to the next whole number and multiplied by 8 to equal the number of hours to be compensated. This calculation would also apply in the case of an employee's death with payment being made to beneficiaries.

Leave Form ADM 11 must be completed by salaried employees for any Sick Leave taken. Sick Leave for hourly employees must be recorded on time sheets.

3. Personal Leave

An employee with at least one year of service may use up to 40 hours of Sick Leave as Personal Leave in a calendar year – not to exceed their accumulation. Personal Leave may be used for the following reasons:

- A. Up to 24 hours may be used in the event of death in immediate family - spouse, child, parent, grandparent, or sibling of immediate household, and mother/father-in-law
- B. 16 hours may be used during the illness or care of an immediate family member - spouse, child or parent. This use will require proof of visitation to a Doctor., Dentist, or whatever the health care attending is.

4. Workers Compensation

Workers Compensation insurance covers time lost from work due to work-related illnesses or injuries. The difference between Workers Compensation payments and the regular basic weekly earnings may be paid at employee's option from accrued Sick Leave or Vacation Leave.

5. Military Leave

Employees who are called, or volunteer, for military duty shall be granted employment rights in accordance with applicable federal and state laws.

Employees needing such military Reserve or National Guard Leave are encouraged to give as much notice as possible.

6. Jury Duty

An employee who is summoned to Jury Duty shall notify his/her supervisor promptly of the dates scheduled to serve.

An employee required to serve on a jury will be paid his/her regular rate of pay for the actual time spent as a juror which occurs during the employee's regularly scheduled work day, less any compensation received by the employee from the court for such service. The employee must return to work if released from duty during regular working hours.

II. RESPONSIBILITIES:

- A. The Office Supervisor is responsible for the overall administration of this policy.

APPROVED BY:



Chairman, Board of Commissioners

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, June 22nd, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Bob Taylor

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the board meeting held May 26th, 2020 by Michael Kipper and seconded by Kirby Johnson. Motion passed unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the May 2020 operating report. A motion was made by Kirby Johnson and seconded by Nancy Cain to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Michael Kipper and seconded by Kenny Sharp to approve write-offs of \$1,279.29. Motion carried unanimously.

V. PHASE 1 AWARD DATE

Kevin Shaw and Bob Taylor discussed with the board the timeline for Phase 1 of the East/West Interconnect Project. A motion was made by Nancy Cain and seconded by Kenny Sharp for a special called meeting to be held on Monday, June 29th at 10:00am in the District board room for the Bond Sale, awarding of bid, and preclosing for Phase 1. The motion carried unanimously.

VI. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Highway 62 Project: No change in this project.

Highway 1214 Project: No change in this project.

Phase I Project: Proceeding as discussed earlier.

Phase II Project: The Salt River Pump Station is proceeding as scheduled. Kevin Shaw and Jeremy Woosley walked the route and have it mapped out. The environmental work is underway.

Acoustic Listener Project: Jeremy Woosley is preparing to install the listeners this week.

VII. COVID-19 UPDATE

Kevin recommended to the board that the office should remain closed through the end of July 2020. The board agreed and plans to review this again during the July meeting. No further action was taken.

VIII. PHASE 2 FUNDING


Kevin Shaw informed the board the District had been invited to apply for KIA funding. He explained that due to the county average income level falling into a higher category than originally expected the funding was not as attractive as it once was. He recommended accepting the invitation but also to begin the process of applying to Rural Development for funding. A motion was made by Nancy Cain and seconded by Michael Kipper to accept KIA's invitation to bid. The motion passed unanimously. A motion was made by Kirby Johnson and seconded by Kenny Sharp to begin the Rural Development funding process allowing John Tomes and Kevin Shaw to sign any documents necessary. The motion carried unanimously.

IX. OTHER

In order to proceed with the Rural Development application process the District is required to have a current audit agreement. Buckles, Travis and Hart provided an updated Audit Agreement to the board. A motion was made by Kirby Johnson and seconded by Kenny Sharp to accept the agreement as presented and authorized Kevin Shaw to sign any documentation required. The motion carried unanimously.

X. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Michael Kipper to adjourn the monthly board meeting. The motion passed unanimously.



Kenny Sharp, Secretary

SPECIAL CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, June 29th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Bob Taylor
Jim Miller
Jim Thompson
Linda Lockett
Jeremy Woosley
Randy Jones
Barry Stotts
Connie Stotts

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. BID ACCEPTANCE

A motion was made by Michael Kipper and seconded by Nancy Cain to accept the low bid of \$1,037,360 from Stott's Construction for Phase 1 of the East/West Interconnect project. The motion passed unanimously.

III. RESOLUTION FOR BOND SALE

A motion was made by Nancy Cain and seconded by Kirby Johnson to adopt the resolution to sell bonds for the funding of Phase 1 of the East/West Interconnect project. The motion passed unanimously.

IV. ADJOURNMENT

A motion was made by Kenny Sharp and seconded by Nancy Cain to adjourn the monthly board meeting. The motion passed unanimously.


Kenny Sharp, Secretary

BOND RESOLUTION

RESOLUTION OF THE GRAYSON COUNTY WATER DISTRICT AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF \$795,000 AGGREGATE PRINCIPAL AMOUNT OF GRAYSON COUNTY WATER DISTRICT WATER SYSTEM REVENUE BONDS, SERIES 2020, CONSISTING OF \$539,000 OF SERIES A BONDS AND \$256,000 OF SERIES B BONDS FOR THE PURPOSE OF FINANCING THE COST (NOT OTHERWISE PROVIDED) OF THE CONSTRUCTION OF EXTENSIONS, ADDITIONS AND IMPROVEMENTS TO THE EXISTING WATER SYSTEM OF SAID DISTRICT; SETTING FORTH TERMS AND CONDITIONS UPON WHICH SAID BONDS MAY BE ISSUED AND OUTSTANDING; PROVIDING FOR THE COLLECTION, SEGREGATION AND DISTRIBUTION OF THE REVENUES OF SAID WATER SYSTEM; AND PROVIDING FOR AN ADVERTISED, PUBLIC, COMPETITIVE SALE OF SAID BONDS.

WHEREAS, the water system (the "System") of the Grayson County Water District (the "District") is owned and operated by said District pursuant to Chapters 58 and 74 of the Kentucky Revised Statutes (the "Act"), and

WHEREAS, the District presently has outstanding certain Prior Bonds (as hereinafter defined), which Prior Bonds are payable from and secured by a pledge of the revenues derived from the operation of the System and all of said Prior Bonds are current as to payment of both principal and interest, and for the security of which a certain Sinking Fund and certain reserves are being maintained in the manner and by the means prescribed in the Prior Bond Resolution (as hereinafter defined) of the District, authorizing the Prior Bonds, and

WHEREAS, it is the desire and intent of the District at this time to authorize and provide for the issuance of revenue bonds in the aggregate principal amount of \$795,000, consisting of \$539,000 of Series A Bonds and \$256,000 of Series B Bonds (collectively, the "Current Bonds"), for the purpose of financing the cost of the construction of extensions, additions and improvements (the "Project") to the System of the District and to prescribe the covenants of the District, the rights of Bondowners and the details of the issuance and sale of the proposed Current Bonds, and

WHEREAS, the District desires and intends that the Current Bonds be issued subject to the vested rights and priorities in favor of the owners of the outstanding Prior First Lien Bonds, and

WHEREAS, the District has applied to the Kentucky Public Service Commission for a Certificate of Public Convenience and Necessity to construct the Project, and

WHEREAS, the proceeds of the Current Bonds will be supplemented by Grant Proceeds in the amount of \$372,060 and a District contribution, to provide the total cost of such construction,

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GRAYSON COUNTY WATER DISTRICT, AS FOLLOWS:

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, July 27th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Bob Taylor
Jeremy Woosley

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held June 22nd, 2020 and for the special called meeting held June 29th, 2020, by Kirby Johnson and seconded by Nancy Cain. Motion passed unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the June 2020 operating report. A motion was made by Kirby Johnson and seconded by Michael Kipper to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Michael Kipper and seconded by Kenny Sharp to approve write-offs of \$958.09. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw and Bob Taylor updated the board on current projects:

Highway 62 Project: The state is planning to bid this project at the end of August.

Highway 1214 Project: No change in this project.

Phase I Project: Stott's Construction is gathering materials and plans to begin construction the first week of August.

Phase II Project: The Salt River Pump Station is proceeding as scheduled. Kevin Shaw and Jeremy Woosley walked the route and have it mapped out. The plan is to advertise for the Salt River Pump Station project in early September. The District has been invited to apply for funding through KIA but Kevin is concerned that may no longer be the best option. An application for the funding of the Salt River Pump Station piece of the project has been started with Rural Development.

Acoustic Listener Project: Jeremy Woosley told the board that the acoustic listeners had been installed and that we were monitoring them.

VI. COVID-19 UPDATE

Kevin told the board that things were still going well with having the office closed to customers and recommended that the office should remain closed. The board agreed and plans to review this again during each board meeting. No further action was taken.

VII. PHASE 2

A motion was made by Nancy Cain and seconded by Michael Kipper to sign the engineering, bond council, and local council agreements for the Salt River Pump Station project. The motion carried unanimously.

VIII. KRWA Voting Credentials

Kevin Shaw informed the board that the annual KRWA Conference had been canceled but a virtual business meeting had been planned and that the District still needed a voting member. A motion was made by Kenny Sharp and seconded by Michael Kipper to appoint John Tomes as the voting member. The motion carried unanimously. A motion was made by Michael Kipper and seconded by Kenny Sharp to name Nancy Cain as the District's backup voting member. The motion carried unanimously.

IX. OTHER

Kevin Shaw informed the board that the KY PSC was requiring the District to undergo a Rate Case within the next year which would most likely lead to a rate increase of some kind. He explained that work would begin on that fairly quickly but it would not be submitted until sometime after the first of the year. Kevin Shaw also informed the board of some issues with the Armory addition on School House Rd. with fire protection. No action was taken.

X. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion passed unanimously.



Kenny Sharp, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, August 24th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Bob Taylor
Jeremy Woosley

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held July 27th, 2020 by Kirby Johnson and seconded by Michael Kipper. Motion passed unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the July 2020 operating report. A motion was made by Kirby Johnson and seconded by Nancy Cain to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve write-offs of \$1,745.80. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw and Bob Taylor updated the board on current projects:

Highway 62 Project: This project is still on the bid schedule with the state for August 28th, 2020.

Highway 1214 Project: No change in this project.

Phase I Project: Stott's Construction began the project on August 3rd and the first progress meeting was held on August 20th. So far 3500 feet of pipe has been laid near the parkway. A pay request of \$222,945.04 was submitted and approved, much of the request was for payment on stored materials.

Phase II Project: The Contracts for the Salt River Pump Station have been signed and that piece of the project is ready to bid once it gets approval from the clearinghouse. There will be three additional contracts for Phase II for tower work, line work, and plant work.

Acoustic Listener Project: The acoustic listeners had been installed and that we were monitoring them and analyzing the data.

VI. COVID-19 UPDATE

Kevin told the board that things were still going well with having the office closed to customers and recommended that the office should remain closed. The board agreed and plans to review this again during each board meeting. No further action was taken.

VII. PHASE I

A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve payment requests from Stott's Construction and Kentucky Engineering in the amounts of \$222,945.04 and \$7,873.50 respectively. The motion carried unanimously.

VIII. PHASE II

The Salt River Pump Station project is ready to bid and is currently only waiting on approval from clearing house. Kevin informed the board that he had not begun the RD applications for the rest of the projects. No further actions were taken.

IX. OTHER

Kevin Shaw informed the board about an issue with fire protection at the Armory on School House Rd which is currently undergoing a renovation. He explained that the District had not been consulted about the fire protection requirements in the renovation design and that the District did not have flow at the location to meet their requirements. Kevin informed the board about a possibility of a 12" line extension on Golf Drive. Finally, Kevin informed the board that the District had been nominated for Kentucky Rural Water's Wooden Bucket Award. No action was taken on these items.

X. ADJOURNMENT

A motion was made by Michael Kipper and seconded by Nancy Cain to adjourn the monthly board meeting. The motion passed unanimously.


Kenny Sharp, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, September 28th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Bob Taylor
Jeremy Woosley
Jim Thompson

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held August 24th, 2020 by Kirby Johnson and seconded by Nancy Cain. Motion passed unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the August 2020 operating report. A motion was made by Michael Kipper and seconded by Kirby Johnson to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kenny Sharp and seconded by Kirby Johnson to approve write-offs of \$1,045.01. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw and Bob Taylor updated the board on current projects:

Highway 62 Project: This project has been pushed off by the state until Spring of 2021.

Highway 1214 Project: No change in this project.

Phase I Project: Stott's Construction continues to progress on the project. At the last project meeting there was a pay request submitted for \$119,520.58. \$109,022.08 from Stotts Construction and \$10,022.50 from KEG.

Phase II Project: The Salt River Pump Station project has received funding from Rural Development. There are some documents to sign. The remaining parts of Phase II will begin after the beginning of the year.

Industrial Park Extension: Plans for the project have been submitted to the Division of Water. Currently still discussing how the District wants to proceed with this project.

VI. COVID-19 UPDATE

Kevin told the board that things were still going well with having the office closed to customers and recommended that the office should remain closed. The board agreed and plans to review this again during each board meeting. No further action was taken.

VII. PHASE I

A motion was made by Michael Kipper and seconded by Kirby Johnson to approve payment requests from Stott's Construction and Kentucky Engineering in the amounts of \$109,022.08 and \$10,498.50 respectively. The motion carried unanimously.

VIII. PHASE II

A motion was made by Nancy Cain and seconded by Kirby Johnson to adopt the following resolutions regarding the Salt River Pump Station Project funding: Certification Regarding Debarment, Certification for Contracts, Grants and Loans, Certification Regarding Drug-Free Workforce, Loan Resolution from Rural Development, Equal Opportunity Agreement, Assurance Agreement, Applicant Certification-Federal Collection Policies, and Resolution Adopting Mitigation Measures. The motion carried unanimously.

IX. SECOND CONSTRUCTION CHECKING ACCOUNT

Kevin requested the board open a second construction account for the Salt River Pump Station project. A motion was made by Kirby Johnson and was seconded by Kenny Sharp to open a second construction checking account. The motion carried unanimously.

X. PSC ORDER 2020-00085


Kevin Shaw and Kyle Cannon updated the board on the PSC Order banning penalties and disconnects for non-payment due to Covid-19. They explained to the board that the PSC had fully lifted the ban on disconnects for non-payment and partially lifted the ban on penalties for late payments starting October 20th. The PSC order stipulates that after October 20th, 2020 the District will be able to disconnect all customer classes but will not be allowed to penalize Residential customers for late payments. The order also stipulates that the District must contact and setup contracts on any delinquent bills due to Covid-19 for a period no less than 6 months and no longer than 2 years. The order ultimately leaves it to each entity as to whether or not they begin disconnects and penalties. A motion was made by Michael Kipper and seconded by Nancy Cain to resume disconnections for non-payment on October 20th, 2020. The motion carried unanimously.

XI. OTHER

Kevin Shaw told the board that tank inspections had been scheduled and that the clear wells and wet well at the water plant would also be inspected.

XII. ADJOURNMENT

A motion was made by Michael Kipper and seconded by Kirby Johnson to adjourn the monthly board meeting. The motion passed unanimously.


Kenny Sharp, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, October 26th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff
Bob Taylor
Jim Thompson

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held September 28th, 2020 by Michael Kipper and seconded by Kenny Sharp. Motion passed unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the September 2020 operating report. A motion was made by Michael Kipper and seconded by Kenny Sharp to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kirby Johnson and seconded by Nancy Cain to approve write-offs of \$662.47. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw and Bob Taylor updated the board on current projects:

Highway 62 Project: This project has been pushed off by the state until Spring of 2021. The Shaw Station Rd. portion of this project will be don't with Phase 1.

Highway 1214 Project: The project is completed and ready to submit invoice to the state.

Phase I Project: Stott's Construction continues to progress on the project. At the last project meeting there was a pay request submitted for \$236,597.51. \$223,475.01 from Stotts Construction and \$13,122.50 from KEG.

Phase II Project: The Salt River Pump Station project is ready to bid. Contract 5 for Tank Rehab is still waiting on tank inspections. Design work is underway for Contract 6 Plant Work and Contract 7 Line Work.

Goff Drive Industrial Park Extension: A motion was made to advertise this project for bid by Kenny Sharp and seconded by Kirby Johnson. The motion passed unanimously.

VI. COVID-19 UPDATE

Kevin Shaw discussed with the board new office procedures tightening Covid-19 policies in order to prevent any Covid-19 contamination between staff members. The board agreed and plans to review this again during each board meeting. No further action was taken.

VII. PHASE I

See Projects Update.

VIII. PHASE II

A motion was made by Nancy Cain and seconded by Kirby Johnson to advertise for bids on the Salt River Pump Station Project once all the RD checklist items have been completed. The motion carried unanimously.

IX. COST OF LIVING ADJUSTMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to approve an annual Cost of Living pay adjustment of 1.4% for the employees based on the Bureau of Labor Statistics reports which is attached to these minutes. The motion passed unanimously.

X. PSC ORDER 2020-00085

Kevin Shaw and Kyle Cannon updated the board on the PSC Order banning penalties and disconnects for non-payment due to Covid-19. They explained that the District would resume disconnects for non-pay on November 6th, 2020 and that every effort would be made to contact and accommodate any and all customers before a disconnection was completed.

XI. EXECUTIVE SESSION

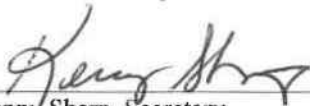
A motion was made by Kirby Johnson and seconded by Michael Kipper to enter executive session at 10:55 a.m. The motion carried unanimously. A motion was made by Nancy Cain and seconded by Kirby Johnson to close the executive session at 11:03 a.m. The motion carried unanimously. No further action was taken at this time.

XII. OTHER

Kevin Shaw informed the board that due to Covid-19 he had decided it best to cancel the annual Christmas dinner this year. He also informed the board that Ohio County's rate case had concluded and they had been given a 30% rate increase.

XIII. ADJOURNMENT

A motion was made by Nancy Cain and seconded by Kirby Johnson to adjourn the monthly board meeting. The motion passed unanimously.


Kenny Sharp, Secretary



**Transmission of material in this release is embargoed until
 8:30 a.m. (ET) October 13, 2020**

USDL-20-1925

Technical information: (202) 691-7000 • cpi_info@bls.gov • www.bls.gov/cpi
 Media Contact: (202) 691-5902 • PressOffice@bls.gov

CONSUMER PRICE INDEX – SEPTEMBER 2020

The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.2 percent in September on a seasonally adjusted basis after rising 0.4 percent in August, the U.S. Bureau of Labor Statistics reported today. **Over the last 12 months, the all items index increased 1.4 percent before seasonal adjustment.**

The index for used cars and trucks continued to rise sharply and accounted for most of the monthly increase in the seasonally adjusted all items index. The food index was unchanged, with an increase in the food away from home index offsetting a decline in the food at home index. The energy index rose 0.8 percent in September as the index for natural gas increased 4.2 percent.

The index for all items less food and energy rose 0.2 percent in September after larger increases in July and August. The index for used cars and trucks rose 6.7 percent in September, its largest monthly increase since February 1969. The indexes for shelter, new vehicles, and recreation also increased in September. The indexes for motor vehicle insurance, airline fares, and apparel were among those to decline over the month.

The all items index rose 1.4 percent for the 12 months ending September, a slightly larger increase than the 1.3-percent rise for the 12-month period ending August. The index for all items less food and energy rose 1.7 percent over the last 12 months, the same increase as the period ending August. The food index increased 3.9 percent over the last 12 months, while the energy index declined 7.7 percent.

Chart 1. One-month percent change in CPI for All Urban Consumers (CPI-U), seasonally adjusted, Sep. 2019 - Sep. 2020
 Percent change



SPECIAL CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, November 9th, 2020 9:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon

I. CALL TO ORDER

Chairman John Tomes called the meeting to order at 9:09 a.m.

II. GOFF DRIVE INDUSTRIAL WATER LINE EXTENSION

Kevin Shaw presented the board with one bid from Stott's Construction for the Goff Drive Industrial Water Line Extension. The bid was for \$78,140.00 and it was the only bid received. A motion was made by Michael Kipper and seconded by Nancy Cain to accept the bid as presented. The motion passed unanimously.

XII. ADJOURNMENT

A motion was made by Nancy Cain and seconded by Michael Kipper to adjourn the board meeting. The motion passed unanimously.


Kenny Sharp, Secretary

BID SCHEDULE

ITEM No.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
1	12 inch Water Main , PVC Pipe, Class 250, SDR 17 with all appurtenances and fittings. Complete in Place	LF	1,200	\$48.00	\$57,600.00
2	12 inch Water Main , DI Pipe, Class 350, W/field-lok gaskets, and all appurtenances and fittings. Complete in Place	LF	80	\$48.00	\$3,840.00
3	Fire Hydrant Assembly including gate valve. Complete in Place	EA	2	\$5,000.00	\$10,000.00
4	12"x10" Hot Tap Connection to existing 12" DI Pipe. Complete in Place	EA	1	\$6,700.00	\$6,700.00

AWARD OF CONTRACT will be based the lowest responsible, responsive Bidder on the total of the BASE BID.

TOTAL BID AMOUNT: \$78,140.00

Bidder acknowledges that (1) each Bid Unit includes an amount considered by bidder to be adequate to cover Contractors overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price bid items will be based on actual quantities, determined as provided in the final installation.

TIME OF COMPLETION

Bidder agrees that the work will be substantially complete within 45 calendar days after the official notice of award of contract for installation

Company name Stotts Construction Co. Inc. Signature 

Address 203 Burkesville Street, Suite 101, Columbia, KY 42728

Phone Number (270) 384 - 2677 email stotts@windstream.net

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, November 23rd, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Nancy Cain
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held October 26th, 2020 and the special called meeting held November 9th, 2020 by Kirby Johnson and seconded by Kenny Sharp. Motion passed unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the October 2020 operating report. A motion was made by Kenny Sharp and seconded by Kirby Johnson to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Michael Kipper and seconded by Kirby Johnson to approve write-offs of \$5,009.51. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Highway 62 Project: There were no changes in the status of this project.

Phase I Project: Stott's Construction continues to progress on the project. At the last project meeting there was a total pay request submitted for \$108620.51. \$94,515.05 for Stotts Construction, \$4,568.65 for Rubin and Hays, \$7,873.50 for Kentucky Engineering, and \$1,663.31 for Thomas Goff. The District was able to close the total project loans from Rural Development in the amount of \$795,000.00. Consisting of RD loan #25 for \$539,000.00 and RD Loan #27 for \$256,000.00.

Salt River Pump Station: The check list items for RD have been completed and approval to bid the project should be received by January. The plan is to advertise the project for bid after the first of the year.

Phase II Project: There were no changes in the status of this project.

Goff Drive Industrial Park Extension: The vault for this project has been built and Stott's Construction has all the expected material. They hope to wrap this project up before the end of the year.

Leitchfield By-Pass: The State of Kentucky plans to move forward with the next phase of the Leitchfield by-pass project and wants us to have contracts in place by the first of next year.

VI. COVID-19 UPDATE

There is no change to the current Covid-19 policies. No action was taken.

VII. INCENTIVE

Kevin Shaw presented the board with the yearly earned incentive pay. A motion was made by Michael Kipper and seconded by Nancy Cain to approve the incentive pay. Motion carried unanimously.

VIII. HEALTH INSURANCE

Kevin Shaw and Kyle Cannon presented the Anthem, Delta Dental, and Guardian insurance renewals to the board. Kevin also presented the board with the Districts updated H.S.A contributions of \$3,000 for a single and \$6,000 for a family plan. A motion was made by Michael Kipper and seconded by Kirby Johnson to accepted the renewals as presented and to approve the updated H.S.A contribution. The motion carried unanimously.

IX. 2021 BUDGET

Kevin Shaw and Kyle Cannon presented the proposed 2021 budget for the District. After some discussion a motion was made by Kenny Sharp and seconded by Michael Kipper to accept the budget as presented. The motion carried unanimously.

X. SURPLUS TRUCK

Kevin Shaw requested that the board allow him to advertise for the sale of a surplus truck. A motion was made by Kirby Johnson and seconded by Kenny Sharp. The motion passed unanimously.

XI. BLUEGRASS CELLULAR LEASE

Kevin Shaw presented the board with two written requests from Bluegrass Cellular to transfer their tank lease agreements to Verizon Wireless. A motion was made by Nancy Cain and seconded by Kirby Johnson to approve the requests. The motion passed unanimously.

XII. SOUTHWIND'S HOA

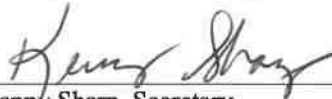
Kevin Shaw presented the board with a letter from the Southwind's Home Owners Association informing the District about the formation of the Association as well as some proposed amendments to the deed restrictions in the subdivision. It was decided that Tom Goff would speak to the attorney for the Association before any decision was made by the District. The item was tabled until next meeting. No further action was taken.

XIII. EXECUTIVE SESSION

A motion was made by Kirby Johnson and seconded by Kenny Sharp to enter executive session at 11:22 a.m. The motion carried unanimously. A motion was made by Kenny Sharp and seconded by Kirby Johnson to close the executive session at 11:27 a.m. The motion carried unanimously. No further action was taken at this time.

XIV. ADJOURNMENT

A motion was made by Michael Kipper and seconded by Kirby Johnson to adjourn the monthly board meeting. The motion passed unanimously.



Kenny Sharp, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, December 28th, 2020 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw
Kyle Cannon

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held November 23rd, 2020 by Michael Kipper and seconded by Kenny Sharp. The motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the November 2020 operating report. A motion was made by Kenny Sharp and seconded by Kirby Johnson to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Michael Kipper and seconded by Kirby Johnson to approve write-offs of \$2,113.52. Motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Highway 62 Project: There were no changes in the status of this project.

Phase I Project: Stott's Construction is finishing on the last lake crossing. They have requested 60 days of additional time due to a delay in getting parts. A pay request was turned in for the project in the amount of \$111,943.47, \$106,694.47 for Stott's and \$5,249.00 for Kentucky Engineering. A motion was made by Michael Kipper and seconded by Kirby Johnson to accept the pay request as presented and to request loan and grant funds for \$62,708.57 and 49,234.90 respectively. The motion carried unanimously. A motion was made by Michael Kipper and seconded by Kirby Johnson to accept the sixty-day extension request from Stott's. The motion carried unanimously.

Salt River Pump Station: There were no changes in the status of this project.

Phase II Project: There were no changes in the status of this project. A motion was made to by Kirby Johnson and seconded by Kenny Sharp to contract with Rubin and Hays as bond council and with Tom Goff as local council on this project. The motion carried unanimously.

Goff Drive Industrial Park Extension: The project is completed and the line is in service. The pay request has been completed and submitted.

Leitchfield By-Pass: There were no changes in the status of this project.

VI. COVID-19 UPDATE

Kevin Shaw presented the board with some changes to Covid-19 Procedure 407.75 and requested that the board accept the proposed changes as well as renew the Covid-19 policies and procedures for 2021. A motion was made by Michael Kipper and seconded by Kirby Johnson to approve the revised procedures. The motion carried unanimously. A motion

was made by Kenny Sharp and seconded by Kirby Johnson to renew policies and procedures for 2021. The motion carried unanimously. Kevin also discussed the possibility of having virtual board meetings through the early part of 2021 to try to mitigate contact due to Covid-19. No action was taken on this item.

VII. MATERIAL BIDS

Kevin Shaw presented the annual material bids to the board. Due to a majority of the bids being won by Core and Main Kevin recommended awarding based on total bid as opposed to individual bid item. A motion was made by Michael Kipper and seconded by Kirby Johnson to award the entire material bid to Core and Main. The motion carried unanimously.

VIII. EXECUTIVE SESSION

A motion was made by Michael Kipper and seconded by Kirby Johnson to enter executive session at 10:52 a.m. The motion carried unanimously. A motion was made by Kenny Sharp and seconded by Kirby Johnson to close the executive session at 10:57 a.m. The motion carried unanimously. A motion was made by Michael Kipper and seconded by Kenny Sharp to purchase lots adjacent to the District property located at 21 Shull White Road from Warren Rural Electric and Bill Lee for \$45,000.00 and \$27,080.00 respectively. The motion carried unanimously.

IX. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion passed unanimously.


Kenny Sharp, Secretary

EXHIBIT V-4

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, January 25th, 2021 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Kenneth Sharp
Michael Kipper
Nancy Cain

OTHER
Kevin Shaw
Kyle Cannon
Jeremy Woosley

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held December 28th, 2020 by Kirby Johnson and seconded by Kenny Sharp. The motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the December 2020 operating report. A motion was made by Michael Kipper and seconded by Kirby Johnson to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

There were no accounts for write off this month. No action was taken.

V. ELECTION OF OFFICERS

A motion was made by Kirby Johnson and seconded by Kenny Sharp to maintain the current officers with the exception of the Secretary position which would be taken by Michael Kipper. The motion passed unanimously.

VI. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Highway 62 Project: This state project is expected to bid on January 29th, 2021.

Phase I Project: A pay request was turned in for the project in the amount of \$36,349.50, \$33,725.00 for Stott's and \$2,624.50 for Kentucky Engineering. A motion was made by Michael Kipper and seconded by Kirby Johnson to accept the pay request as presented and to request grant funds for \$36,349.50. The motion carried unanimously. A change order for Phase I was also presented to reduce the project cost \$29,400.00. A motion was made by Nancy Cain and seconded by Kirby Johnson to accept the deduct change order of \$29,400.00. The motion carried unanimously.

Salt River Pump Station: There were no changes in the status of this project.

Phase II Project: This project continues to move forward with acquiring easements and continued work on mapping out the project. A public hearing was held on January 21, 2021 for the project, no one attended.

Leitchfield By-Pass: There were no changes in the status of this project.

VII. COVID-19 UPDATE

Kevin Shaw updated the board on recent developments with Covid-19. He explained to the board that there had been no operational changes and that there had been no recent quarantines. He informed the board that the District employees had been included in the first round of Covid-19 vaccines due to our status as a public utility. He was happy to inform them that 10 of 14 employees had opted into getting the vaccine. A motion was made by Michael Kipper and seconded by Nancy Cain to present any employees that had opted into taken the vaccine or that would opt into taking the vaccine a \$250.00 Visa gift card. The motion carried unanimously.

VIII. SURPLUS TRUCK SALE

Kevin Shaw presented the seven bids received for surplus truck sale. The high bid received was from Amber Clemons in the amount of \$1,900.00. A motion was made by Kenny Sharp and seconded by Kirby Johnson to award the sale to the high bid. The motion carried unanimously.

IX. EXECUTIVE SESSION

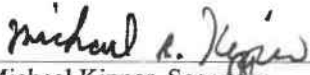
A motion was made by Kirby Johnson and seconded by Nancy Cain to enter executive session at 11:09 a.m. The motion carried unanimously. A motion was made by Michael Kipper and seconded by Kirby Johnson to close the executive session at 12:01 p.m. The motion carried unanimously. No further action was taken.

X. OTHER

Kevin Shaw informed the board of some other items concerning the District. He asked Tom Goff about the status of the Southwind's Home Owners Association. Tom stated that he still had concerns and that he was going to be speaking with their attorney to get those worked out. Kevin informed the board that the District would have a rate case with the PSC later this year. He also informed the board that the District had struggled to get enough water from Leitchfield at the Salt River pump station over the last three weeks. Finally, he asked the board members to reach out to our state representatives regarding House Bill 272, a bill lobbied for by Kentucky Rural Water that would legislate a 10% penalty on delinquent water bills. No further action was taken.

XI. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion passed unanimously.



Michael Kipper, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, February 22nd, 2021 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kirby Johnson
Kenneth Sharp
Michael Kipper
Nancy Cain

OTHER
Kevin Shaw
Kyle Cannon
Tom Goff

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held January 25th, 2021 by Kirby Johnson and seconded by Kenny Sharp. The motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the January 2021 operating report. A motion was made by Michael Kipper and seconded by Kirby Johnson to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Kirby Johnson and seconded by Nancy Cain to write-off \$2,712.61 of bad debt. The motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Phase I Project: A pay request was turned in for the project in the amount of \$101,535.13, \$98,911.13 for Stott's and \$2,624.00 for Kentucky Engineering. A motion was made by Kenny Sharp and seconded by Kirby Johnson to accept the pay request as presented and to request grant funds for \$101,535.13. The motion carried unanimously. Kevin requested that the board allow the remaining grant monies to redo 1,600 ft. of pipe from the intersection of South Patterson St. and hwy. 88 continuing out hwy. 88 to the Minton property just before the parkway. A motion was made by Nancy Cain and seconded by Michael Kipper to use any remaining grant funds on Kevin's request. The motion carried unanimously.

Salt River Pump Station: The advertisement for bids will be released in the paper this week on Thursday. The bid opening will be held on March 16th, 2021 with an estimated start date July 2021.

Phase II Project: No change in this project.

Highway 62 Project: The 62 KYTC project was let on January 29, 2021. We have been told that Deweese Construction was the low bidder and when awarded will use STOTTS Construction for the water line construction. This should be awarded within 30 days of the letting date. It looks like the KYTC is going to lock in the amount of Water District contribution at \$123,468.46. Which is the estimated amount that was referenced in the earlier negotiations. A motion was made by Nancy Cain and seconded by Kirby Johnson to accept the locked amount for the Districts contribution. The motion carried unanimously. Construction dates and completion time will come from KYTC after they award the contract.

Leitchfield By-Pass: Kevin informed the board that the state had obligated the money for the by-pass project. There were no other changes.

Tank Rehab: We have set a date of October 2021 to advertise for the Tank Rehabilitation. The plan would be to advertise both tanks at the same time with a 120-day construction time. A motion was made by Michael Kipper and seconded by Kenny Sharp to proceed with this project. Motion carried unanimously.

Plant UV: The plan is to submit to DOW plans for the UV redundancy at the water treatment plant in March. As a reminder this project is a compliance mandated project. A motion was made by Kirby Johnson and seconded by Kenny Sharp to proceed with this project. Motion carried unanimously.

VI. COVID-19 UPDATE

Kevin Shaw updated the board on recent developments with Covid-19. He explained to the board that there had been no operational changes and that there had been no recent quarantines. He informed the board that the District employees who had been received shots had all received their second vaccination. No further action was taken.

VII. SOUTHWINDS

Kevin Shaw updated the board on the amended deed of restriction for Southwind's subdivision of which the water treatment plant sets on. Tom Goff has reviewed these and has given his nod of approval to accept. A motion was made by Michael Kipper and seconded by Nancy Cain to accept and give permission to John Tomes to sign off in support of the restriction changes. Motion carried unanimously.

VIII. EXECUTIVE SESSION

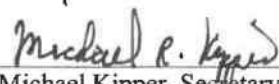
A motion was made by Nancy Cain and seconded by Kenny Sharp to enter executive session at 10:36 a.m. The motion carried unanimously. A motion was made by Michael Kipper and seconded by Nancy Cain to exit the executive session at 10:46 p.m. The motion carried unanimously. No further action was taken.

IX. OTHER

Kevin Shaw informed the board of some other items concerning the District. He informed the board that Kentucky Rural Water had canceled their Annual Management Training Conference. Kevin also updated the board that Leitchfield was currently in a desperate situation with their ability to supply us with water. He informed them that earlier that morning he had been contacted by Dwight Embry with a request that we sell the City water at our connection point on Highway 54 and that we try to take less if possible. He explained that in order to help the situation we may have to purchase water for the east end of our system from Hardin County. No further action was taken.

XI. ADJOURNMENT

A motion was made by Kirby Johnson and seconded by Nancy Cain to adjourn the monthly board meeting. The motion passed unanimously.



Michael Kipper, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, March 22nd, 2021 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kenneth Sharp
Michael Kipper
Nancy Cain

OTHER
Kevin Shaw
Tom Goff
Kyle Cannon
Jeremy Woosley

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held February 22nd, 2021 by Kenny Sharp and seconded by Nancy Cain. The motion carried unanimously.

III. REVIEW OPERATING REPORT

Kevin Shaw presented the February 2021 operating report. A motion was made by Michael Kipper and seconded by Kenny Sharp to accept the report as presented. The motion carried unanimously.

IV. WRITE OFFS

A motion was made by Nancy Cain and seconded by Michael Kipper to write-off \$1,686.16 of bad debt. The motion carried unanimously.

V. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Phase I Project: A pay request was turned in for the project in the amount of \$46,462.20, \$44,887.50 for Stott's and \$1,574.70 for Kentucky Engineering. A motion was made by Kenny Sharp and seconded by Nancy Cain to accept the pay request as presented and to request grant funds for \$46,462.20. The motion carried unanimously. Kevin requested that the board allow the remaining grant monies to redo 1,600 ft. of pipe from the intersection of South Patterson St. and hwy. 88 continuing out hwy. 88 to the Minton property just before the parkway. A motion was made by Michael Kipper and seconded by Nancy Cain to use remaining grant monies to replace the pipe on Highway 88. The motion carried unanimously. A motion was made by Kenny Sharp and seconded by Michael Kipper to approve a change order number 3 on the Phase I project. Motion carried unanimously.

Salt River Pump Station: Kevin presented the board with the bids received for this project. The lowest conforming bid received was from Bobby Luttrell and Sons, LLC in the amount of \$457,550.00. A motion was made by Kenny Sharp and seconded by Nancy Cain to accept the lowest conforming bid. The motion carried unanimously.

Phase II Project: No change in this project.

Highway 62 Project: No change on this project.

Leitchfield By-Pass: No change on this project.

Tank Rehab: No change on this project.

Plant UV: No change on this project.

VI. COVID-19 UPDATE

Kevin Shaw updated the board on recent developments with Covid-19. He informed the board that 12 of 14 employees had been vaccinated and that according to CDC guidelines he would now allow those vaccinated to go mask free while in the warehouse and office as of April 1st. He also informed the board of his intent to open the doors to the public on May 1st if current Covid-19 levels continued.

VII. ADJUSTED RATE FILING

Kevin Shaw informed the board that after approval of the District's last Rural Development project the Public Service Commission had ordered the District to file an Adjusted Rate Filing within one year. A motion was made by Michael Kipper and seconded by Nancy Cain to proceed with filing the District's intent to proceed with the Adjusted Rate Filing. A motion was made by Nancy Cain and seconded by Kenny Sharp to authorize to contract with Kentucky Engineering Group and Stoll, Keenon and Ogden to assist the District and to give John Tomes and Kevin Shaw permission to sign for the District regarding this matter. Motion carried unanimously.

VIII. EXECUTIVE SESSION

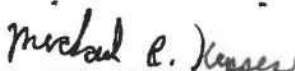
A motion was made by Michael Kipper and seconded by Nancy Cain to enter executive session at 11:23 a.m. The motion carried unanimously. A motion was made by Michael Kipper and seconded by Kenny Sharp to exit the executive session at 11:58 p.m. The motion carried unanimously. A motion was made by Michael Kipper and seconded by Kenny Sharp to adopt the resolution of the District expressing intent to acquire the water system assets of the City of Caneyville and to authorize John Tomes to sign the Letter of Intent. The motion carried unanimously. The resolution and the Statement of Intent is included with these minutes.

IX. OTHER

Kevin Shaw informed the board of some other items concerning the District. He informed the board that a lake pump at the Water Treatment Plant had broken again. It was the new pump that was placed in the location that the last pump had broken in. He explained that it is believed to have broken in the same spot but he would update them once it was examined. No action was taken. Kevin also informed the board that a recent water sample had tested positive for Giardia. There are no current Division of Water regulations regarding Giardia. Kevin told the board that we would continue to monitor the situation with regular testing. No further action was taken.

XI. ADJOURNMENT

A motion was made by Kenny Sharp and seconded by Nancy Cain to adjourn the monthly board meeting. The motion passed unanimously.



Michael Kipper, Secretary

RESOLUTION 2021-03-01

RESOLUTION OF THE GRAYSON COUNTY WATER DISTRICT EXPRESSING ITS INTENT TO ACQUIRE THE WATER SYSTEM ASSETS OF THE CITY OF CANEYVILLE; APPROVING THE STATEMENT OF INTENT TO ACQUIRE SUCH ASSETS; AND AUTHORIZING THE CHAIRMAN TO EXECUTE THE STATEMENT OF INTENT

WHEREAS, Grayson County Water District (the “District”) is a water district organized under the provisions of KRS Chapter 74 and is also a governmental agency within the meaning of KRS 82.083(4)(a);

WHEREAS, the District currently owns and operates both water treatment and water distribution facilities (the “District’s System”);

WHEREAS, the City of Caneyville, Kentucky (“Caneyville”) is a municipal corporation and a city of the home rule class of the Commonwealth of Kentucky;

WHEREAS, Caneyville currently owns and operates water distribution facilities (the “Caneyville Water System”) as well as wastewater collection and treatment facilities (the “Caneyville Wastewater System”);

WHEREAS, the District’s System is interconnected with the Caneyville Water System;

WHEREAS, Caneyville is a wholesale water customer of the District and currently purchases all its water from the District;

WHEREAS, it appears that combining and consolidating the Caneyville Water System with the District's System will result in economies of scale. Furthermore, it will enable the District to manage, operate, and maintain the combined system in a more cost-effective manner;

WHEREAS, it appears that the District has the financial, technical, and managerial abilities to provide adequate and reliable water service to Caneyville's existing water customers without adversely affecting the quality of service presently afforded the District's existing customers;

WHEREAS, certain representatives of the District and certain representatives of Caneyville have negotiated the preliminary terms of a Statement of Intent whereby the District expresses its intent to acquire the Caneyville Water System and Caneyville expresses its intent to transfer and convey its Water System to the District, subject to the approval and execution of the Statement of Intent by the governing bodies of the District and Caneyville; and

WHEREAS, the District desires to express its intent to acquire the Caneyville Water System, subject to the terms, conditions, and provisions set forth in the Statement of Intent.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GRAYSON COUNTY WATER DISTRICT AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

Section 2. The Statement of Intent, in substantially the form submitted to the District with such minor modifications as the Chairman may subsequently approve, as evidenced by his signature thereon, is hereby approved, and the Chairman is authorized and directed to execute and deliver the Statement of Intent for and on behalf of the District.

Section 3. This Resolution shall take effect upon its adoption.

Adopted by the Board of Commissioners of Grayson County Water District at a meeting held on March 22, 2021, signed by the Chairman, and attested by the Secretary.



John Tomes, Chairman

ATTEST:

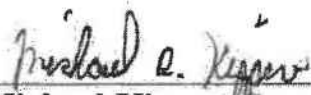


Michael Kipper, Secretary

CERTIFICATION

The undersigned Secretary of Grayson County Water District (the "District") does hereby certify that the foregoing is a true copy of a Resolution duly adopted by the District's Board of Commissioners at a meeting properly held on March 22, 2021, signed by the Chairman of the Board of Commissioners, attested by the Secretary of the Board of Commissioners, and is now in full force and effect.

WITNESS my hand this 22nd day of March 2021.



Michael Kipper, Secretary

STATEMENT OF INTENT

This Statement of Intent, having an effective date of April 5, 2021, is made and entered into by and between the **CITY OF CANEYVILLE, KENTUCKY** (“Caneyville”) and the **GRAYSON COUNTY WATER DISTRICT** (the “District”) (collectively, the “Parties”):

WITNESSETH

WHEREAS, Caneyville is a municipal corporation and a city of the home rule class of the Commonwealth of Kentucky;

WHEREAS, Caneyville currently owns and operates water distribution facilities (the “Caneyville Water System”) as well as wastewater collection and treatment facilities (the “Caneyville Wastewater System”);

WHEREAS, the District is a water district organized under the provisions of KRS Chapter 74 and is also a governmental agency within the meaning of KRS 82.083(4)(a);

WHEREAS, the District currently owns and operates both water treatment and water distribution facilities (the “District’s System”);

WHEREAS, the District’s System is interconnected with the Caneyville Water System;

WHEREAS, Caneyville is a wholesale water customer of the District and currently purchases all its water from the District;

WHEREAS, it appears that combining and consolidating the Caneyville Water System with the District's System will result in economies of scale. Furthermore, it will enable the District to manage, operate, and maintain the combined system in a more cost-effective manner;

WHEREAS, it appears that the District has the financial, technical, and managerial abilities to provide adequate and reliable water service to Caneyville's existing water customers without adversely affecting the quality of service presently afforded the District's existing customers;

WHEREAS, certain representatives of Caneyville and certain representatives of the District have negotiated the preliminary terms of a Statement of Intent whereby Caneyville expresses its intent to transfer and convey its Water System to the District and the District expresses its intent to acquire the Caneyville Water System, subject to the approval and execution of the Statement of Intent by the governing bodies of Caneyville and the District; and

WHEREAS, Caneyville desires to state its intention to transfer and convey its Water System to the District, and the District desires to state its intention to acquire the Caneyville Water System, subject to the terms, conditions, and provisions hereinafter set forth.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual benefits to be derived from combining and consolidating the Caneyville Water System with the District's System, Caneyville and the District state as follows:

1. **Agreement.** Caneyville and the District formally declare and state their intent to negotiate the terms of, and enter into, an Asset Purchase Agreement (the "Agreement"). The Agreement will contain the detailed provisions for the transfer of the Caneyville Water System and its related assets to the District.

2. **Transfer of Assets.** Subject to the terms and conditions of the Agreement, Caneyville hereby states its intent to transfer and convey to the District and the District hereby states its intent to acquire from Caneyville, the Water System owned and operated by Caneyville. The Caneyville Wastewater System will **not** be transferred to the District.

3. **Excluded Assets.** The Parties acknowledge and agree that some of the Caneyville Water System assets will either not be needed by the District or are not deemed to be a critical Water System asset, and, therefore, will be retained by Caneyville and excluded from the proposed transaction. These **excluded** assets are listed below:

- a. City Lake;
- b. All the real property, buildings, and other facilities associated with Caneyville's old water treatment plant;

- c. 2019 GMC truck;
- d. 1996 Case backhoe;
- e. Balance of funds in Caneyville's utility Operating Account;
- f. Balance of funds in Caneyville's utility Revenue Account;
- g. Portion of funds in Caneyville's Reserve Account which must be maintained by Caneyville to comply with the covenants in its Sewer Bonds; and
- h. Portion of Customer Deposit Account attributable to sewer customers.

4. **Consideration.** As consideration for the transfer of the Caneyville Water System and its related assets, the District states its intent to pay at the time of the closing, or assume, the debt obligations incurred by Caneyville for the purpose of constructing extensions and improvements to its Water System. These debt obligations are evidenced by two (2) different series of revenue bonds issued by Caneyville, purchased by U.S.D.A., Rural Development ("RD"), and still held by RD (the "Outstanding Water Bonds"), which have an approximate outstanding principal balance of **\$226,350**. The District is aware that Caneyville has obtained funding for, and is in the process of undertaking, a major water system improvement project (the "2021 Project") for the purpose of replacing old, asbestos-cement ("A/C") water lines in downtown Caneyville and making other improvements to its Water System. RD has issued its Letter of Conditions dated January 16, 2020 whereby it proposes to make a loan in the amount of **\$818,000** to Caneyville. The

total estimated cost of the 2021 Project, including contingencies, is \$1,625,000. The District expresses its intent to assume this new RD loan if Caneyville successfully completes the construction of the 2021 Project.

5. **Employees.** The Parties acknowledge and agree that Caneyville will need to retain the services of its current employees to operate its Wastewater System and other public works.

6. **Operating Agreement.** The Parties believe that it will be mutually advantageous if the District will commence, starting on May 1, 2021, managing, operating, repairing, and maintaining the Caneyville Water System while the Parties are negotiating the detailed terms of the Agreement and awaiting approval of the proposed transfer of the Caneyville Water System assets by RD and the Kentucky Public Service Commission. The Parties contemplate entering into a written Operating Agreement whereby Caneyville will continue to read its water meters, perform the billing and collection functions as it currently does, and collect and retain the water revenues. The District will, at its own expense, provide a certified water distribution system operator, prepare and file the required Monthly Operating Reports, and will be responsible for providing the labor and equipment to perform the necessary maintenance of the Caneyville Water System until the Closing. The Operating Agreement shall terminate once ownership of the Water Assets have been formally transferred to the District at the Closing.

7. **Exclusive Negotiations.** Caneyville and the District agree to engage in good faith negotiations exclusively with each other, and that neither Caneyville nor the District shall engage in talks, discussions, communications, or the like with any other water utility or entity concerning the proposed transfer of the Caneyville Water System.

8. **Cooperation.** Caneyville and the District agree: (a) to cooperate and assist each other with engineering studies and any other evaluations of the Caneyville Water System that the District may need to conduct, but such cooperation does not require any financial obligation by Caneyville; (b) to facilitate and expedite negotiations which are intended to result in a mutually advantageous Agreement and the ultimate transfer of the Caneyville Water System and its related assets to the District as contemplated by this Statement of Intent; (c) to exchange information; and (d) to promptly take all other necessary actions.

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IN TESTIMONY WHEREOF, this Statement of Intent has been approved by the City Commission of Caneyville and the Board of Commissioners of the District. It has been executed by the duly authorized officers of both parties.

CITY OF CANEYVILLE

By: James P. Embry
James P. Embry, Mayor

Date: 4-5-2021

Attest: Connie Gootee
Connie Gootee, City Clerk

GRAYSON COUNTY WATER DISTRICT

By: John R. Tomes
John Tomes, Chairman

Date: 3-22-2021

Attest: Michael R. Kipper
Michael Kipper, Secretary

SPECIAL CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Wednesday, April 7th, 2021 4:00 p.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kenneth Sharp
Michael Kipper

OTHER
Kevin Shaw

I. CALL TO ORDER

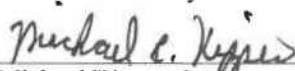
Chairman John Tomes called the meeting to order.

II. CANEYVILLE OPERATIONS AGREEMENT

A motion was made by Michael Kipper and seconded by Kenny Sharp to adopt the resolution of the Grayson County Water District approving the proposed operations agreement with the City of Caneyville relating to the Caneyville Water System and to authorize John Tomes to sign the agreement on behalf of the District. Motion passed unanimously.

III. ADJOURNMENT

A motion was made by Kenny Sharp and seconded by Michael Kipper to adjourn the special called meeting. Motion passed unanimously.



Michael Kipper, Secretary

RESOLUTION 2021-04-01

RESOLUTION OF THE GRAYSON COUNTY WATER DISTRICT APPROVING THE OPERATING AGREEMENT BETWEEN THE CITY OF CANEYVILLE AND GRAYSON COUNTY WATER DISTRICT RELATING TO THE CANEYVILLE WATER SYSTEM; AND AUTHORIZING THE CHAIRMAN TO EXECUTE THE OPERATING AGREEMENT

WHEREAS, Grayson County Water District (the “District”) is a water district organized under the provisions of KRS Chapter 74 and is also a governmental agency within the meaning of KRS 82.083(4)(a);

WHEREAS, the District currently owns and operates both water treatment and water distribution facilities (the “District’s System”);

WHEREAS, the City of Caneyville, Kentucky (“Caneyville”) is a municipal corporation and a city of the home rule class of the Commonwealth of Kentucky;

WHEREAS, Caneyville currently owns and operates water distribution facilities (the “Caneyville Water System”) as well as wastewater collection and treatment facilities;

WHEREAS, the Caneyville Water System is interconnected with the District’s System;

WHEREAS, Caneyville is a wholesale water customer of the District and currently purchases all its water from the District;

WHEREAS, the District and Caneyville have executed a Statement of Intent dated April 5, 2021 in which the District expresses its intent to acquire the Caneyville Water System and Caneyville expresses its intent to transfer and convey its Water System to the District;

WHEREAS, paragraph 6 contained in the Statement of Intent states that the District and Caneyville contemplate entering into a written Operating Agreement in which the District will begin managing, operating, repairing, and maintaining the Caneyville Water System while the detailed terms of the Asset Purchase Agreement are being negotiated and while the relevant approvals are being sought;

WHEREAS, representatives from the District and representatives from Caneyville have negotiated the terms of the Operating Agreement; and

WHEREAS, the District desires to approve the Operating Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GRAYSON COUNTY WATER DISTRICT AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

Section 2. The Operating Agreement, in substantially the form submitted to the District with such minor modifications as the Chairman may subsequently approve, as evidenced by his signature thereon, is hereby approved, and the Chairman is authorized and directed to execute the Operating Agreement for and on behalf of the District.

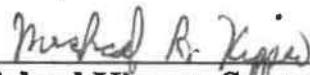
Section 3. This Resolution shall take effect upon its adoption.

Adopted by the Board of Commissioners of Grayson County Water District at a special meeting held on April 7, 2021, signed by the Chairman, and attested by the Secretary.



John Tomes, Chairman

ATTEST:



Michael Kipper, Secretary

CERTIFICATION

The undersigned Secretary of Grayson County Water District (the "District") does hereby certify that the foregoing is a true copy of a Resolution duly adopted by the District's Board of Commissioners at a meeting properly held on April 7, 2021, signed by the Chairman of the Board of Commissioners, attested by the Secretary of the Board of Commissioners, and is now in full force and effect.

WITNESS my hand this 7th day of April 2021.



Michael Kipper, Secretary

OPERATING AGREEMENT

This is an Operating Agreement, having an effective date of April 12, 2021, made and entered into by and between the **CITY OF CANEYVILLE, KENTUCKY**, 304 East Maple Street, Caneyville, Kentucky 42721, hereinafter referred to as “Caneyville” or the “City”; and **GRAYSON COUNTY WATER DISTRICT**, 21 Shull White Road, Leitchfield, Kentucky 42754, hereinafter referred to as the “District,” collectively referred to as the “Parties”;

WITNESSETH

WHEREAS, Caneyville is a municipal corporation and a city of the home rule class of the Commonwealth of Kentucky;

WHEREAS, Caneyville currently owns and operates water distribution facilities (the “Caneyville Water System”) as well as wastewater collection and treatment facilities (the “Caneyville Wastewater System”);

WHEREAS, the District is a water district organized under the provisions of KRS Chapter 74 and is also a governmental agency within the meaning of KRS 82.083(4)(a);

WHEREAS, the District currently owns and operates both water treatment and water distribution facilities (the “District’s System”);

WHEREAS, the District’s System is interconnected with the Caneyville Water System;

WHEREAS, Caneyville is a wholesale water customer of the District and currently purchases all its water from the District;

WHEREAS, on April 5, 2021, the Parties executed a Statement of Intent whereby Caneyville declared and stated its intent to transfer and convey its Water System to the District and the District declared and stated its intent to acquire Caneyville's entire Water System, subject to the terms, conditions, and provisions set forth in the Statement of Intent;

WHEREAS, KRS 74.414 authorizes the Board of Commissioners of a water district to contract with a city to provide for the operation of that city's water system regardless of whether the water district has or will acquire any ownership rights in the water system;

WHEREAS, subject to the limitations contained in this Operating Agreement, the District is willing, pursuant to KRS 74.414, to manage, operate, repair, and maintain the Caneyville Water System until the assets of the Caneyville Water System have been formally transferred to the District at the Closing;

WHEREAS, as set forth in paragraph 6 of the Statement of Intent, the Parties believe it will be mutually advantageous if the District will commence, starting on April 12, 2021, managing, operating, repairing, and maintaining the Caneyville Water System while the Parties are negotiating the detailed terms of the Asset Purchase Agreement and awaiting approval of the proposed transfer of the

Caneyville Water System assets by U.S.D.A. Rural Development (“RD”) and the Kentucky Public Service Commission (the “PSC”);

WHEREAS, it is uncertain when approval of the proposed transfer by RD and the PSC will be obtained;

WHEREAS, the District has made plans and taken steps to commence managing and operating the Caneyville Water System on April 12, 2021; and

WHEREAS, the Parties desire for the District to manage, operate, repair, and maintain the Caneyville Water System beginning April 12, 2021.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual promises, covenants, and conditions contained herein and in the Statement of Intent, the Parties agree as follows:

1. **Defined Terms.** The terms used in this Operating Agreement and not defined herein shall have the meanings assigned to them in the Statement of Intent.

2. **Affirmation of Preamble.** The facts, recitals, and statements contained in the foregoing preamble of this Operating Agreement are true and correct and are hereby affirmed and incorporated as a part of this Operating Agreement.

3. **General Benefits.** In accordance with KRS 74.414, the City Commission of Caneyville and the Board of Commissioners of the District have each independently determined, and do hereby declare, that it is necessary, desirable, in

the public interest, in the best interests of their customers, and mutually advantageous for the City and the District for the City to contract with the District to manage, operate, repair, and maintain the Caneyville Water System before the Caneyville Water System is transferred and conveyed to the District.

4. **Ownership of Assets.** During the Term of this Operating Agreement, Caneyville shall retain ownership of all its Water System assets.

5. **Closing.** Transfer of ownership of the Caneyville Water System Assets and final closing of the transaction contemplated by the Statement of Intent (the "Closing") cannot take place until: (a) the Parties negotiate and execute an Asset Purchase Agreement; (b) RD approves the proposed transfer of Caneyville Water System Assets; (c) the PSC approves the proposed transfer of Caneyville Water System Assets; and (d) certain other Closing requirements have been satisfied.

6. **Term.** The Term of this Operating Agreement shall commence on April 12, 2021, and shall continue until the Closing as defined in the preceding paragraph of this Operating Agreement; PROVIDED, HOWEVER, that if the Parties have not successfully negotiated and executed an Asset Purchase Agreement by June 30, 2021, this Operating Agreement shall expire on that date, unless the Parties negotiate a new Operating Agreement; and PROVIDED FURTHER, in the event no Closing occurs before April 30, 2022, this Operating Agreement shall expire on that date unless the Parties negotiate a new Operating Agreement.

7. **Transition Period.** In the event the Parties are unable to obtain the necessary regulatory or other approvals in a timely manner and in the event that the Parties are unable to negotiate a new Operating Agreement as provided in paragraph 6 of this Operating Agreement, it would cause an extreme hardship on Caneyville and its water customers if this Operating Agreement were to terminate abruptly. Therefore, to avoid this abrupt termination, the District agrees to extend the Term of this Operating Agreement for an additional transition period of 60 days after its scheduled expiration. This transition period should provide sufficient time for Caneyville to secure the services of a certified water distribution operator and other needed personnel, to make plans for the orderly transition of the duties that were performed by the District during the Term of this Operating Agreement, and to provide adequate notice to Caneyville's water customers.

8. **Operation and Maintenance of Assets.** Subject to the limitations set forth below, the District shall manage, operate, repair, and maintain the Caneyville Water System beginning on April 12, 2021 and continuing throughout the Term of this Operating Agreement. The District shall be responsible, except as stated below in this Operating Agreement, for all expenses it incurs in the management, operation, repair, and maintenance of the Caneyville Water System.

9. **Compensation.** The District shall **not** be compensated for managing, operating, repairing, and maintaining the Caneyville Water System during the Term

of this Operating Agreement, except as set forth in subsections j and l of paragraph 11 and subsections b, j, k, and l of paragraph 12 of this Operating Agreement.

10. **Revenues.** Caneyville shall continue to receive all revenues for water services rendered during the Term of this Operating Agreement.

11. **Caneyville's Duties and Responsibilities.** During the Term of this Operating Agreement, Caneyville shall:

- a. Read its water meters, bill its customers, and collect the water revenues;
- b. Open new customer accounts;
- c. Answer customer inquiries and respond to customer complaints;
- d. Perform all other customer service functions;
- e. Perform routine service work, including, but not limited to:
 - (1) Re-connect and disconnect meters;
 - (2) Investigate low or high pressure issues;
 - (3) Investigate calls about water leaks; and
 - (4) Replace damaged meters.
- f. Collect daily chlorine residuals for monthly reporting and deliver the results to the District. Four (4) samples shall be collected from different parts of the distribution system: north, south, east, and west (one sample from each section);
- g. Perform normal system maintenance of water storage tanks, pump stations, meters, other facilities, and City-owned properties and grounds;

- h. Assist the District (be on site) while the District repairs leaks or makes other repairs. The City employees will help locate water lines, valves, etc. and be the City's interface with the customers in the event water must be temporarily turned-off for a group of customers during repairs;
- i. Maintain an inventory of meters, repair materials, and other parts;
- j. Furnish new meters and all other materials and parts needed by the District for new installation of meters, line repairs, tank maintenance, and any other predictive or preventative maintenance. In the event the City does not have the needed part or material in its inventory, the District will provide the material from its inventory and will invoice the City for the actual cost of the material without any "mark-up";
- k. Meet all obligations of the Kentucky Division of Water (the "DOW") until the Closing;
- l. Pay the District for any "major" repairs (e.g. road cave-in or wash-out which results in major water line damage, floods that cause several lengths of water line pipe to be replaced, etc.). As used in this section, "major" is defined as requiring more than eight (8) hours to make the necessary repairs.
- m. Pay the contractor for performing road bores needed to install new water meters, in the event the District is unable to make the road bore because its equipment is not capable to make the road bore;
- n. Grant permission for the City's billing software company to communicate with the District to enable a smooth transition of customer information (e.g. customer names, addresses, usage, payment history, etc.) and meter data to the District prior to the Closing; and
- o. Coordinate with the District concerning customer accounts to be transferred, customer deposit amounts, and other information necessary to enable a smooth transition from the City to the

District at Closing.

12. **District's Duties and Responsibilities.** During the Term of this Operating Agreement, the District shall:

- a. Provide, at its own expense, a certified water distribution system operator;
- b. Use its labor and equipment to install new water meters where it is necessary to "tap" into the main water line and to install a meter box, setter, meter, and service line from the main line to the meter. The District will use a new meter and other necessary materials from the City's inventory. In the event the City does not have a meter or other necessary materials in its inventory, the District will provide the meter or materials from its inventory and will invoice the City for the actual cost of the material without any "mark-up";
- c. Notify the City if the District's road boring equipment is not capable of making a road bore that is needed to install a new meter. In this event, the District will assist the City in finding a suitable contractor to make the road bore. In this event, the City shall be responsible for paying the contractor;
- d. Use its labor and equipment to repair leaks when notified by City employees;
- e. Use its labor and equipment to perform routine repair and maintenance services when notified by City employees;
- f. Prepare and submit Monthly Operating Reports;
- g. Collect and submit monthly Bacteriological samples;
- h. Collect and submit any other required regulatory samples, except for daily chlorine samples which will be collected by the City, to DOW;

- i. Assist the City in monitoring water loss by reporting to a City representative when abnormalities are noticed;
- j. Maintain an adequate inventory of distribution repair materials so that repairs can be completed when necessary. The District will provide the repair materials from its inventory and will invoice the City for the actual cost of the material without any “mark-up”;
- k. Notify the City if the District determines that any proposed repair or construction work is estimated to take more than eight (8) hours. If so, then the proposed repair will be deemed to be a “major” repair and the City shall be responsible for either compensating the District based upon the District’s published hourly rates for labor and different pieces of equipment or engaging the services of an outside contractor to perform the “major” repair;
- l. Offer District employees to “fill in” for City employees when City employees are off work due to scheduled vacation or illness at the rate of \$32.75 per hour for the employee and vehicle expense of \$12.30 per hour for a total of \$45.05 per hour; and
- m. Coordinate with the City concerning customer accounts to be transferred, customer deposit amounts, and other information necessary to enable a smooth transition from the City to the District at Closing.

13. **FY20 Water System Rehab Project.** The District is aware that Caneyville has obtained funding for, and is in the process of undertaking, a major water system improvement project (the “FY20 Water System Rehab Project”) for the purpose of replacing old, asbestos-cement (“A/C”) water lines in downtown Caneyville and making other improvements to its Water System. RD has issued its Letter of Conditions dated January 16, 2020 whereby it proposes to make a loan in

the amount of **\$818,000** to Caneyville. The total estimated cost of the FY20 Water System Rehab Project, including contingencies, is \$1,625,000. Caneyville shall remain responsible for the FY20 Water System Rehab Project during the Term of this Operating Agreement. The District expresses its intent to assume this new RD loan if Caneyville successfully completes the construction of the FY20 Water System Rehab Project. All leaks resulting from this project shall be the responsibility of the on-site contractor.

14. **District to Serve as Construction Manager.** The District shall act as Construction Manager for the City on its FY20 Water System Rehab Project, shall assume the following responsibilities, and perform the following duties:

- a. Attend progress meetings;
- b. Visit the construction site at least weekly;
- c. Coordinate with the City's consulting engineering firm on project development changes;
- d. Consult with a City representative regarding any change in the project that may result in a cost increase (only the City may approve Change Orders with the concurrence of RD); and
- e. Report to the City Commission monthly regarding progress of the construction project and Caneyville Water System acquisition.

15. **Utilities.** Caneyville shall continue to be responsible for the costs of all utility services incurred during the Term of this Operating Agreement.

16. **Debt Service.** During the Term of this Operating Agreement, Caneyville shall remain responsible for making: (a) all its required monthly or semi-annual debt service payments; (b) all required transfers to its Depreciation Reserve Fund and other Sinking Funds; and (c) all other transfers or payments required by its Bond Ordinances and loan agreements.

17. **Other Capital Improvements.** The District may commence, at its own expense, other major repairs and capital improvements (the "Capital Improvements") to the Caneyville Water System during the Term of this Operating Agreement. Caneyville hereby consents to, and authorizes the District to make, these Capital Improvements. The District acknowledges that it will be making these Capital Improvements at its own risk and expense. The District shall not seek reimbursement from Caneyville for the cost of these Capital Improvements.

18. **Cooperation.** Caneyville and the District agree: (a) to cooperate and assist each other with engineering studies and any other evaluations of the Caneyville Water System that the District may need to conduct, but such cooperation does not require any financial obligation by Caneyville; (b) to facilitate and expedite negotiations which are intended to result in a mutually advantageous Asset Purchase Agreement and the ultimate transfer of the Caneyville Water System and its related assets to the District; (c) to exchange information; and (d) to promptly take all other necessary actions.

19. **Customer Deposits.** Caneyville shall **not** transfer any customer deposits attributable to its Water System to the District during the Term of this Operating Agreement.

20. **Insurance.** During the Term of this Operating Agreement, Caneyville shall, at its expense, keep the Assets insured with an insurance company or companies against fire and such other hazards as are included within extended coverage in an amount at least equal to the amount that Caneyville currently carries on the Assets. The District shall, at its expense, maintain comprehensive public liability insurance in an amount not less than \$1,000,000 combined single limits for each occurrence for claims for bodily injury or death and property damage along with excess liability coverage (umbrella policy) of not less than \$3,000,000. All such insurance policies shall name Caneyville as an additional insured or certificate holder.

21. **Indemnification.** The District hereby agrees to indemnify Caneyville for, and hold Caneyville harmless from, any and all losses, liabilities, costs, and expenses (including, but not limited to, reasonable attorneys' fees) incurred by Caneyville as a result of any negligence or willful misconduct by the District, its employees, contractors, and agents, arising from the District's management, operation, repair, and maintenance of the Assets pursuant to the provisions of this Operating Agreement. To that end, immediately upon notification by Caneyville,

the District shall assume, at its own cost, the defense of any such action or suit which may be brought against Caneyville because of the District's operation and maintenance of the Assets.


22. **No Transfer of Ownership or Control.** This Operating Agreement does not transfer ownership of any of Caneyville's Assets nor does it grant the District any right to control Caneyville as "control" is defined in KRS 278.020(6) and (7). Once the Parties negotiate the terms of the Asset Purchase Agreement and it has been approved by their respective governing bodies, the Parties shall file a joint Application with the PSC seeking approval of the transfer of ownership of the Caneyville Water System as described in paragraph 2 of the Statement of Intent.

23. **No Assignment.** The District shall not assign this Operating Agreement.


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IN TESTIMONY WHEREOF, this Operating Agreement has been executed in multiple counterparts, each of which is deemed to be an original, by the duly authorized officers and officials of the Parties, as of its effective date.


CITY OF CANEYVILLE, KENTUCKY

By: 
James P. Embry, Mayor


Date: 4-5-2021

Attest: 
Connie Gooete, City Clerk

GRAYSON COUNTY WATER DISTRICT

By: 
John Tomes, Chairman

Date: 4-7-2021

Attest: 
Michael Kipper, Secretary

REGULAR CALLED MEETING
OF THE
BOARD OF DIRECTORS
OF THE
GRAYSON COUNTY WATER DISTRICT

TIME: Monday, April 26th, 2021 10:00 a.m.

PLACE: Grayson County Water District Office

PRESENT: DIRECTORS
John Tomes
Kenneth Sharp
Michael Kipper
Nancy Cain
Craig Constant

OTHER
Kevin Shaw
Tom Goff
Kyle Cannon
Jeremy Woosley
Brad Travis

I. CALL TO ORDER

Chairman John Tomes called the meeting to order.

II. AUDIT PRESENTATION

Brad Travis from Buckles, Travis, and Hart presented the 2020 Audited Financial Statements to the Board of Directors. A motion was made by Michael Kipper and seconded by Kenny Sharp to accept the audit as presented. The motion carried unanimously.

III. MINUTES

A motion was made to approve the minutes for the regularly scheduled board meeting held March 22nd, 2021 by Nancy Cain and seconded by Kenny Sharp. The motion carried unanimously. A motion was made to approve the minutes for the special called board meeting held April 7th, 2021 by Kenny Sharp and seconded by Michael Kipper. The motion carried unanimously.

IV. REVIEW OPERATING REPORT

Kevin Shaw presented the March 2021 operating report. A motion was made by Nancy Cain and seconded by Kenny Sharp to accept the report as presented. The motion carried unanimously.

V. WRITE OFFS

A motion was made by Craig Constant and seconded by Michael Kipper to write-off \$2,130.15 of bad debt. The motion carried unanimously.

VI. PROJECTS UPDATE

Kevin Shaw updated the board on current projects:

Phase I Project: No change on this project.

Salt River Pump Station: A motion was made by Kenny Sharp and seconded by Nancy Cain to adopt the Flood Plain Mitigation Resolution for the Salt River Pump Station Project. The motion carried unanimously. A motion was made by Michael Kipper and seconded by Craig Constant to adopt the Bond Resolution for the Salt River Pump Station Project. The motion carried unanimously. Both signed resolutions are on file at the District office.

Phase II Project: No change in this project.

Highway 62 Project: The pre-construction meeting for this project is set for Monday, April 26th and work is planned to begin in May 2021.

Leitchfield By-Pass: No change on this project.

Tank Rehab: No change on this project.

Plant UV: No change on this project.

VII. COVID-19 UPDATE

Kevin Shaw informed the board that the plan is still to open the doors to the public on May 1st if current Covid-19 levels continued. No further action was taken.

VIII. CANEYVILLE ACQUISITION

Kevin informed the board that the operating agreement with Caneyville was ratified and that the district had begun assisting Caneyville on April 12th, 2021. No further action was taken.

VIII. EXECUTIVE SESSION

A motion was made by Kenny Sharp and seconded by Nancy Cain to enter executive session at 11:03 a.m. The motion carried unanimously. A motion was made by Michael Kipper and seconded by Kenny Sharp to exit the executive session at 11:32 p.m. The motion carried unanimously. No further action was taken.

IX. OTHER

Kevin Shaw informed the board that the district had been asked to allow a family with a special needs child to use the district's steps at the intake to access the lake. The board asked Tom Goff to prepare a waiver for the family to sign. A motion was made by Michael Kipper and seconded by Kenny Sharp to give permission to the family to use the intake steps as long as the waiver prepared by Tom Goff had been signed. Motion carried unanimously.

XI. ADJOURNMENT

A motion was made by Nancy Cain and seconded by Kenny Sharp to adjourn the monthly board meeting. The motion passed unanimously.



Michael Kipper, Secretary

EXHIBIT W

**DOCUMENTS EMBEDDED IN
ELECTRONIC VERSION OF APPLICATION**

Number	Description
01	Rate Calculations Spreadsheet
02	Usage Table and Revenue Table – Rates (May – July 2020)
03	Usage Table and Revenue Table – Rates (August – December 2020)
04	Usage Table and Revenue Table – Rates (2020)
05	Usage Table and Revenue Table – Rates (Proposed Rates)
06	Depreciation Schedule
07	Debt Amortization Schedule
08	2019 General Ledger (Filed Separately – Confidential Treatment Requested)
09	2020 General Ledger (Filed Separately – Confidential Treatment Requested)
10	2019/2020 Adjusting Journal Entries
11	2019/2020 Trial Balances
12	Employee Payroll Info