



**Small Systems Workshop Sponsored by  
 AWWA, KY/TN Section AWWA, USDA, and Partnership for Safe Water  
 Setting Effective Rates for Small Water Systems**

Time	Topic
<b>Day 1</b>	<b>Registration</b>
<b>0.25</b>	<ul style="list-style-type: none"> <li>• <b>Welcomes and introductions</b> – trainers and participants</li> <li>• <b>Overview and purpose of the training</b> -- collaboration between AWWA, Partnership, USDA, and small system managers and operators</li> <li>• Pre-Test</li> </ul>
<b>0.75</b>	<b>Assessing Your System—Your Revenue Requirements</b> <ul style="list-style-type: none"> <li>• The costs of operating the system today</li> <li>• Future capital needs</li> <li>• Reserves</li> <li>• Exercise—evaluating financial plans</li> </ul>
<b>1.0</b>	<b>Your Community Priorities</b> <ul style="list-style-type: none"> <li>• Identifying your core financial objectives</li> <li>• Evaluating your customer base</li> <li>• Where to find information on your customers and your community</li> <li>• Exercise—selecting priorities for your community</li> </ul>
<b>1.0</b>	<b>Building Rates That Fit Your Situation and Objectives</b> <ul style="list-style-type: none"> <li>• Components of rate design</li> <li>• Pricing rates to meet revenue requirements</li> <li>• Exercise—matching rate structures to priorities</li> </ul>
<b>Day 2</b>	
<b>1.5</b>	<b>Self-Assessment of Best Opportunity for Improvement</b> <ul style="list-style-type: none"> <li>• <b>Exercise:</b> Identify top strengths and top challenges</li> <li>• <b>Exercise:</b> How to complete the “Preliminary Assessment” for small systems (General Profile and Five Core Areas)</li> <li>• <b>Exercise:</b> How to identify top priority</li> <li>• <b>Exercise:</b> How to describe top project idea and present to/discuss with USDA about translating to a loan application.</li> </ul>
<b>1.0</b>	<b>USDA Loan Program for Small Communities</b> <ul style="list-style-type: none"> <li>• How to do eAuthorization and RDAApply</li> <li>• How to connect today’s exercises with technical assistance and loan application process</li> </ul>
<b>0.5</b>	<b>Workshop Summary and Information Session</b> <ul style="list-style-type: none"> <li>• Post Test and Evaluations</li> <li>• Post-workshop Technical Assistance – AWWA and USDA</li> </ul>
	<b>Workshop concludes</b>
	<b>*Workshop instructors will utilize breaks at their discretion</b>

total 6.0 hours continuing education credit requested