

GARRISON WATER DISTRICT

PO BOX 279
284 MURPHY LANE
GARRISON, KY 41141
606-757-4898

MINUTES OF MEETING

JANUARY 14, 2020

1. Luke Bentley called the meeting to order at 5:00 P.M. with prayer and Pledge of Allegiance to the American Flag.
2. Luke Bentley welcomed everyone to the meeting.
3. Luke Bentley asked everyone to sign the sign in sheet.
4. John Pierce and Gary Esham were excused from the meeting.
5. Karin Collier made a motion to accept last month meeting.
Luke Bentley voted yes.
6. Karin Collier made a motion to accept the monthly bills.
Luke Bentley voted yes.
7. Karin Collier made a motion to accept the treasurer report.
Luke Bentley voted yes.
8. Karin Collier made a motion to accept leak adjustments.
Luke Bentley voted yes.

**GARRISON, QUINCY, KY-O-HEIGHTS WATER DISTRICT
MINUTES OF MEETING**

JANUARY 14, 2020

9. OLD BUSINESS

1. Audit: Remove from minutes.
2. Tumbelty: Table until next month.
3. Ed Gayheart: Table until next month.

10. NEW BUSINESS

1. New hires- Commissioners think we need a new hire immediately.
Luke Bentley made a motion. Karin Collier voted yes.
11. Karin Collier made a motion to dismiss.
Luke Bentley voted yes.

CHAIRMAN Luke Bentley

SECRETARY Karin Collier

GARRISON WATER DISTRICT

PO BOX 279
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MINUTES OF MEETING

FEBRUARY 11, 2020

1. Luke Bentley called the meeting to order at 5:00 P.M. with prayer and Pledge of Allegiance to the American Flag.
2. Luke Bentley welcomed everyone to the meeting.
3. Luke Bentley asked everyone to sign the sign in sheet.
4. Gary Esham were excused from the meeting.
5. Karin Collier made a motion to accept last month meeting.
Luke Bentley voted yes.
6. Karin Collier made a motion to accept the monthly bills.
Luke Bentley voted yes.
7. Luke Bentley made a motion to accept the treasurer report.
Karin Collier voted yes.
8. Karin Collier made a motion to accept leak adjustments.
Luke Bentley voted yes.

GARRISON, QUINCY, KY-O-HEIGHTS WATER DISTRICT
MINUTES OF MEETING

FEBRUARY 11, 2020

9. OLD BUSINESS

1. Tumbelty: went before grand jury and was indicted.
2. Ed Gayheart: summons is still at the sheriff's office. Nick Ginn was fined 250.00 for county ordinance.

10. NEW BUSINESS

1. New hire to replace Gary. Zach Lott. He's doing great.
 2. Tim Perry with Ron Lemaster insurance called asking about insurance but our current insurance contract is not up for 2 more years.
11. Luke Bentley made a motion to dismiss.
Karin Collier voted yes.

CHAIRMAN Luke Bentley

SECRETARY Karin Collier

GARRISON WATER DISTRICT

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MINUTES OF MEETING

MARCH 10, 2020

1. Luke Bentley called the meeting to order at 5:00 P.M. with prayer and Pledge of Allegiance to the American Flag.
2. Luke Bentley welcomed everyone to the meeting.
3. Luke Bentley asked everyone to sign the sign in sheet.
4. None were excused from the meeting.
5. Gary Esham made a motion to accept last month meeting.
Karin Collier seconded the motion. Luke Bentley voted yes.
6. Gary Esham made a motion to accept the monthly bills.
Karin Collier seconded the motion. Luke Bentley voted yes.
7. Luke Bentley made a motion to accept the treasurer report.
Gary Esham seconded the motion. Karin Collier voted yes.
8. Gary Esham made a motion to accept leak adjustments.
Karin Collier seconded the motion. Luke Bentley voted yes.

GARRISON, QUINCY, KY-O-HEIGHTS WATER DISTRICT
MINUTES OF MEETING

MARCH 10, 2020

OLD BUSINESS

9. Luke Bentley asked about John Tumbelty case. John Pierce told commissioners we are still waiting to hear from Commonwealth Attorney.
10. Luke Bentley asked about Ed Gayheart case. John Pierce told commissioners that the warrant was already supposed to served. John said he had called down there and the sheriff's office and told him they would go ahead and get it served.

NEW BUSINESS

11. Trent Underwood told the commissioners that Jake Moore had his water meter Vandalized. Someone had turned his water meter off and filled the meter box with Dirt, horse manure and straw. Our boys had to shovel it out to check the meter. Jake is supposed to see if neighbor's security camera caught who may have done it.
13. Gary Esham made a motion to dismiss.
Karin Collier second the motion. Luke Bentley voted yes.

CHAIRMAN

Luke Bentley

SECRETARY

John Collier

GARRISON WATER DISTRICT
MONTHLY MEETING
APRIL 10, 2020

The April Monthly Meeting was canceled due to the outbreak of the Coronavirus

CHARIMAN Luke Bentley

SECRETARY Darin Allen

GARRISON WATER DISTRICT
MONTHLY MEETING
MAY 12, 2020

The May Monthly Meeting was canceled due to the outbreak of the Coronavirus

CHARIMAN Luhe Bentley

SECRETARY David Allen

GARRISON WATER DISTRICT

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MINUTES OF MEETING

JUNE 9, 2020

1. Luke Bentley called the meeting to order at 5:00 P.M. with prayer and the Pledge of Allegiance.
2. Luke Bentley welcomed everyone to the meeting.
3. Luke Bentley asked everyone to sign the sign in sheet.
4. BJ Higgins was excused from meeting.
5. Gary Esham made a motion to approve March minutes.
Karin Collier second the motion. Luke Bentley voted yes.
6. Gary Esham made a motion to approve March monthly bills.
Karin Collier second the motion. Luke Bentley voted yes. Karin Collier made a motion to approve April monthly bills. Gary Esham second the motion. Luke Bentley voted yes. Gary Esham made a motion to approve May monthly bills. Karin Collier second the motion. Luke Bentley voted yes.
7. Gary Esham made a motion to accept March, April, May treasurer report. Karin Collier second the motion. Luke Bentley voted yes.
8. Gary Esham made a motion accept leak adjustments.
Karin Collier second the motion. Luke Bentley voted yes.

GARRISON, QUINCY, KY-O-HEIGHTS WATER DISTRICT
MINUTES OF MEETING

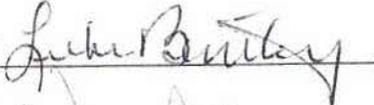
JUNE 9, 2020

OLD BUSINESS

9. Luke Bentley asked about John Tumbelty case. John Pierce told commissioners we are still waiting to hear from Commonwealth Attorney.
10. Luke Bentley asked about Ed Gayheart case. John Pierce told commissioners we are still waiting to hear from the Ben Harrison.
11. John Pierce told commissioners that Well #5 is going to be getting cleaned on June 15 2020.

NEW BUSINESS

12. Gary Esham made a motion to dismiss.
Karin Collier second the motion. Luke Bentley voted yes.

CHAIRMAN 
SECRETARY 

GARRISON WATER DISTRICT

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MINUTES OF MEETING

JULY 14, 2020

1. Luke Bentley called the meeting to order at 5:00 P.M. with prayer and Pledge of Allegiance to the American Flag.
2. Luke Bentley welcomed everyone to the meeting.
3. Luke Bentley asked everyone to sign the sign in sheet.
4. John Pierce was excused from the meeting.
5. Gary Esham made a motion to accept last month meeting.
Karin Collier seconded the motion. Luke Bentley voted yes.
6. Karin Collier made a motion to accept the monthly bills.
Gary Esham seconded the motion. Luke Bentley voted yes.
7. Luke Bentley made a motion to accept the treasurer report.
Gary Esham seconded the motion. Karin Collier voted yes.
8. Gary Esham made a motion to accept leak adjustments.
Karin Collier seconded the motion. Luke Bentley voted yes.

**GARRISON, QUINCY, KY-O-HEIGHTS WATER DISTRICT
MINUTES OF MEETING**

JULY 14, 2020

9. OLD BUSINESS

1. Tumbelty: nothing new
2. Ed Gayheart: nothing new
3. Well Cleaning: Well was cleaned. It's running good.

10. NEW BUSINESS

Nothing new.

11. Gary Esham made a motion to dismiss.
Karin Collier seconded the motion. Luke Bentley voted yes.

CHAIRMAN

Luke Bentley

SECRETARY

Karin Collier

GARRISON WATER DISTRICT

P.O. Box 279

284 Murphy's lane

Garrison, Ky. 41141

606-757-4898

MINUTES OF SPECIAL MEETING

JULY 23, 2020

1. Luke Bentley called the meeting to order at 4:30 p.m. and with prayer.
2. Luke Bentley told everyone this meeting was called to discuss the retirement of manager John Pierce and his replacement.
3. John Pierce said he is retirement for health reasons has went through and his official last day would be July 31, 2020. He has worked here at the water company for 30 years and appreciated everyone.
4. Gary Esham made a motion by conference call to accept John Pierces retirement.
Karin Collier second the motion. Luke Bentley voted yes.
5. Luke Bentley made a motion for Trent Underwood to become manager of The Garrison Water District as of July 31, 2020.
Karin Collier second the motion and Gary Esham by conference call voted yes.
6. Gary Esham by conference call made a motion to dismiss.
Karin Collier second the motion. Luke Bentley voted yes

CHAIRMAN

Luke Bentley

SECRETARY

Karin Collier

GARRISON WATER DISTRICT

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MINUTES OF MEETING

AUGUST 11, 2020

1. Luke Bentley called the meeting to order at 5:00 P.M. with prayer and Pledge of Allegiance to the American Flag.
2. Luke Bentley welcomed everyone to the meeting.
3. Luke Bentley asked everyone to sign the sign in sheet.
4. None was excused from the meeting.
5. Gary Esham made a motion to accept last month meeting.
Karin Collier seconded the motion. Luke Bentley voted yes.
Karin Collier made a motion to accept the minutes for the special meeting.
Gary Esham seconded the motion. Luke Bentley voted yes.
6. Gary Esham made a motion to accept the monthly bills.
Karin Collier seconded the motion. Luke Bentley voted yes.
7. Luke Bentley made a motion to accept the treasurer report.
Karin Collier seconded the motion. Gary Esham voted yes.
8. Gary Esham made a motion to accept leak adjustments.
Karin Collier seconded the motion. Luke Bentley voted yes.

GARRISON, QUINCY, KY-O-HEIGHTS WATER DISTRICT
MINUTES OF MEETING

AUGUST 11, 2020

9. OLD BUSINESS

1. Tumbelty: Trent Underwood is going to give Ben Harrison a call.
2. Ed Gayheart: tabled
3. Commissioners asked about their class. Commissioners agreed to training at Jenny Wiley State Park in Prestonsburg unless online class became available.
4. Commissioners asked Trent Underwood if he had talked to Randy Horsley. Trent Underwood told commissioners that he would let them know something at next month's meeting.

10. NEW BUSINESS

1. Audit is finished. Clean audit. No write ups.
2. Commissioners asked Trent Underwood to look into water rate increase. They asked him to look into surrounding system rates.
3. Jeremy Williams is currently off work. He will be tested for coronavirus on Friday. His mother-in-law tested positive. Law states that company must provide 80 hours paid to employees for coronavirus.
4. Trent Underwood told commissioners that he wanted to start doing employee evaluations.
5. Approval needed by the board for Trent Underwood to sign for operational things. Any and all documents for water company.
Karin Collier made a motion. Gary Esham seconded to motion.
Luke Bentley voted yes.

**GARRISON, QUINCY, KY-O-HEIGHTS WATER DISTRICT
MINUTES OF MEETING**

AUGUST 11, 2020

11. Gary Esham made a motion to dismiss.
Karin Collier seconded the motion. Luke Bentley voted yes.

CHAIRMAN Luke Bentley
SECRETARY Karin Collier

GARRISON WATER DISTRICT

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MINUTES OF MEETING

SEPTEMBER 8, 2020

1. Luke Bentley called the meeting to order at 5:00 P.M. with prayer and the Pledge of Allegiance.
2. Luke Bentley welcomed everyone to the meeting.
3. Luke Bentley asked everyone to sign the sign in sheet.
4. BJ Higgins was excused from meeting.
5. Karin Collier made a motion to approve last minutes.
Gary Esham second the motion. Luke Bentley voted yes.
6. Gary Esham made a motion to approve monthly bills.
Karin Collier second the motion. Luke Bentley voted yes.
7. Luke Bentley made a motion to accept treasurer report.
Karin Collier second the motion. Gary Esham voted yes.
8. Gary Esham made a motion accept leak adjustments.
Karin Collier second the motion. Luke Bentley voted yes.

GARRISON, QUINCY, KY-O-HEIGHTS WATER DISTRICT
MINUTES OF MEETING

SEPTEMBER 8, 2020

OLD BUSINESS

9. Trent Underwood told commissioners about John Tumbelty case. In August 2019 his case was brought to grand jury. On November 13, 2019 he was indicted by grand jury Commonwealth Attorney now has this case. There is an arrest warrant out on him that has not been served yet. Commissioners told Trent to call Commonwealth Attorney and see when he is going to serve it.
10. Trent Underwood told commissioners about Nick Ginn and Ed Gayheart case. Nick Ginn was first taken to court on April 2019. On October 2019 Nick Ginn paid \$250.00 to the court for violation of county ordinance and the rest of the charges was amended into the Criminal Civil summons over to Ed (Bill) Gayheart which was issued September 2019. John Pierce has talked to Bryon Walker a few months back and he was going to check to see if the summons had been served. Deputy Walker said that the summons was in Deputy Gary Erwin's vehicle to be served. As of today September 8, 2019, the summons has not been served. Commissioners told Trent to contact the sheriff's office and have them to serve it.
11. Trent Underwood told commissioners he had talked to Randy Horsley about his case. He said that Randy knew he done wrong and needed to pay for our loss. Trent and Randy agreed to take off \$3982.00 off of his bill leaving him a balance of \$3809.00. Randy agreed to try and have it paid off with 6 months to a year.
12. Trent Underwood gave the commissioners a paper that had the area water districts rates so the commissioners could see where rate amount total with other areas. Trent told Commissioners that he had talked Andy Lore at KY Rural Water and he told Trent PSC does not do rate studies anymore. Mr. Lore used to work at PSC and said he would do the study for us. He also told Trent of a grant that helps pay for the study and he said we should be able to qualify for it. The normal price is around \$8500.00. Gary Esham made a motion to accept the proposal of the rate study by KY Rural Water. Karin Collier second the motion. Luke Bentley voted yes.

NEW BUSINESS

13. Trent Underwood told the commissioners about a grant through our insurance company that is for companies to help with safety at the workplace. The amount of the grant is \$6000.00. If we receive the grant it is going to be used to put texture on the floor and frame work for both porches.

GARRISON, QUINCY, KY-O-HEIGHTS WATER DISTRICT
MINUTES OF MEETING

SEPTEMBER 8, 2020

14. Trent Underwood also told commissioners about our employee Zach Lott hitting a dog that belonged to Charles Rubacha. They took dog to vet and had to put it down. The Rubacha's threatened to hire an attorney so Trent turned it over to our insurance company. Our insurance company paid the Rubacha's \$1500.00 for their dog and to quit claim.
15. Trent Underwood told commissioners about our John Deere Tractor, mowing deck, box blade that we do not use and need to sell. Trent said he would like to take seal bids on and sell. He would like to have a minimum bit on it.
Karin Collier made a motion to sell tractor, mowing deck and box blade as surplus items. Gary Esham second the motion. Luke Bentley voted yes.
16. Luke Bentley made a motion to go into closed session for executive decisions.
Karin Collier second the motion. Gary Esham voted yes.
17. Karin Collier made a motion to go out of closed session.
Gary Esham second the motion. Luke Bentley voted yes.
18. Gary Esham made a motion to accept proposed salary amounts starting September 14, 2020. Andrea Johnson \$15.50/hr., BJ Higgins \$13.00/hr., Greg Erwin, \$14.25/hr. Jeremy Williams, \$ 13.50/hr., Zach Lott, \$13.00/hr., Trent Underwood to salary \$66,000.00.
Karin Collier second the motion. Luke Bentley voted yes.
19. Gary Esham made a motion to dismiss.
Karin Collier second the motion. Luke Bentley voted yes.

CHAIRMAN *Luke Bentley*
SECRETARY *Karin Collier*

GARRISON WATER DISTRICT

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MINUTES OF MEETING

OCTOBER 13, 2020

1. Luke Bentley called the meeting to order at 5:00 P.M. with prayer and the Pledge of Allegiance.
2. Luke Bentley welcomed everyone to the meeting.
3. Luke Bentley asked everyone to sign the sign in sheet.
4. None was excused from meeting.
5. Karin Collier made a motion to approve last minutes.
Gary Esham second the motion. Luke Bentley voted yes.
6. Gary Esham made a motion to approve monthly bills.
Karin Collier second the motion. Luke Bentley voted yes.
7. Luke Bentley made a motion to accept treasurer report.
Karin Collier second the motion. Gary Esham voted yes.
8. Gary Esham made a motion accept leak adjustments.
Karin Collier second the motion. Luke Bentley voted yes.

**GARRISON WATER DISTRICT
MINUTES OF MEETING**

OCTOBER 13, 2020

OLD BUSINESS

9. Trent Underwood told commissioners about John Tumbelty case. Sheriffs office are looking for him. They have not been able to find him in the area.
10. Trent Underwood told commissioners about Ed Gayheart. He has been served on September 11th, 2020.
11. Trent Underwood talked to commissioners about the rate increase. We are still waiting on Rural Water to give us a list of what they will need to do the study.

NEW BUSINESS

12. Trent Underwood gave the commissioners the sealed bid for the tractor, mowing deck and box blade. Val Harris was the high bidder on the three items. Karin Collier made a motion to accept the high bid from Val Harris. Gary Esham second the motion. Luke Bentley voted yes.
13. Trent Underwood told the commissioners about the ban that PSC had on late fees and disconnects. He told them that late fees can not be added to customers accounts until after December 31st, 2020. PSC has lifted the ban on disconnects on October 20th, 2020. PSC requested we offer people who were late on their bill a payment agreement from up to six months to two years. We have called everyone with a late bill and offered them a payment agreement and the ones we can not get ahold of, we left a note on the door. The late notices will serve as a third notice. If the customer has not responded by the third notice, we are able to disconnect service.
14. Trent Underwood told the commissioners that Greg Erwin went on October 7th,

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OCTOBER 13, 2020

2020 and took the test for his water license. Supposed to hear the results in a couple of weeks.

15. Trent Underwood told the commissioners about a bad leak we had on AA highway out by the Ronald Reagan spur. He called Chad Clark to help work on the leak. Chad charged \$900.00 for help fix it. Total to fix it was around \$2000.00.
16. Trent Underwood told commissioners about a water line replacement he wanted to do out by Bill Ginn's house on Mcdowell. It will be done at a later date.
17. Gary Esham made a motion to dismiss.
Karin Collier second the motion. Luke Bentley voted yes.

CHAIRMAN

Luke Bentley ✓

SECRETARY

Karin Collier

GARRISON WATER DISTRICT
MONTHLY MEETING

NOVEMBER 10, 2020

The November Monthly Meeting was canceled due to commissioners not being able to attend.

Luke Bentley CHARIMAN

Ross Cobb SECRETARY

GARRISON WATER DISTRICT

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MINUTES OF MEETING

DECEMBER 8, 2020

1. Luke Bentley called the meeting to order at 5:00 P.M. with prayer and Pledge of Allegiance to the American Flag.
2. Luke Bentley welcomed everyone to the meeting.
3. Luke Bentley asked everyone to sign the sign in sheet.
4. None was excused from the meeting.
5. Karin Collier made a motion to accept last month meeting.
Gary Esham seconded the motion. Luke Bentley voted yes.
6. Gary Esham made a motion to accept October monthly bills.
Karin Collier seconded the motion. Luke Bentley voted yes.
Karin Collier made a motion to accept November monthly bills.
Gary Esham seconded the motion. Luke Bentley voted yes.
7. Luke Bentley made a motion to accept October's treasurer report.
Karin Collier seconded the motion. Gary Esham voted yes.
Luke Bentley made a motion to accept Novembers treasure report.
Karin Collier seconded the motion. Gary Esham voted yes.
8. Karin Collier made a motion to accept October leak adjustments.
Gary Esham seconded the motion. Luke Bentley voted yes.
Karin Collier made a motion to accept November leak adjustments.
Gary Esham seconded the motion. Luke Bentley voted yes.
9. Managers Update.

GARRISON, QUINCY, KY-O-HEIGHTS WATER DISTRICT
MINUTES OF MEETING

DECEMBER 8, 2020

10. OLD BUSINESS

1. Rate Study: Trent Underwood talked to Allen at Kentucky Rural Water. He hadn't looked at us yet. There are others ahead of us who are top priority. He has everything he needs from us. Hoping to be done by March.
2. Ed Gayheart: Ed was supposed to go to court in December but they are not currently having court.
3. Spectrum: It is saving us money and we were able to keep our old emails with Windstream.
4. Cut offs: We have been able to do cut offs for non-payment as of October 20th. We have been helping customers by setting them up on payment agreements. The state was granted money through the cares act to help pay utility bills. We have been telling are customers who are behind about this program.

11. NEW BUSINESS

1. Contract Labor: outside labor. Chad Clark and two of his men had helped on two jobs. One at the highway crossing below the AA tank. Another was at Kilbreth Lane. We also had J & U pump to install a new sewer pump in wet well at Bentleyville pump station. We also will be hiring Don Stamper to dig the new service line at Bill Ginns due to excessive leaks.
2. Greg schooling: Greg Erwin passed his schooling. He is now a certified operator for water.
3. Sick days due to coronavirus: Trent wants approval from the board to do what he needs to do if state or federal guidelines change.
4. New porches: Gary Ervin finished our porches and they are very nice. The grant we received for this to be done covers all but 20% of the total cost. We will pay for the remainder.
5. Christmas Bonus: Gary Esham made a motion to give a bonus of \$350.00 to each Garrison Water District employee. Karin Collier seconded the motion. Luke Bentley voted yes.

GARRISON, QUINCY, KY-O-HEIGHTS WATER DISTRICT
MINUTES OF MEETING

DECEMBER 8, 2020

11. Gary Esham made a motion to dismiss. Karin Collier seconded the motion. Luke Bentley voted yes.

CHAIRMAN Luke Bentley

SECRETARY Karin Collier