

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

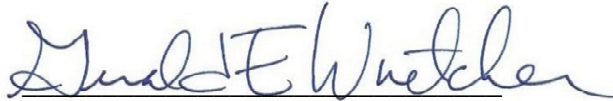
ELECTRONIC APPLICATION OF ESTILL)	
COUNTY WATER DISTRICT NO. 1 FOR)	
AUTHORIZATION TO ENTER INTO AN)	
ASSISTANCE AGREEMENT WITH THE)	
KENTUCKY INFRASTRUCTURE)	
AUTHORITY, FOR A CERTIFICATE OF)	CASE NO. 2021-00064
PUBLIC CONVENIENCE TO CONSTRUCT)	
CERTAIN WATER IMPROVEMENTS AND)	
AUTHORIZATION TO USE WATER LOSS)	
CONTROL PROGRAM SURCHARGE)	
PROCEEDS)	

**RESPONSE OF ESTILL COUNTY WATER DISTRICT NO. 1
TO THE COMMISSION'S ORDER OF APRIL 8, 2021**

Estill County Water District No. 1 submits its Response to the Commission's Order of April 8, 2021.

Dated: April 21, 2021

Respectfully submitted,

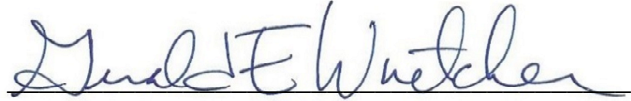


Gerald E. Wuetcher
gerald.wuetcher@skofirm.com
Stoll Keenon Ogden PLLC
300 West Vine St. Suite 2100
Lexington, Kentucky 40507-1801
Telephone: (859) 231-3000
Fax: (859) 259-3517

Counsel for Estill County Water District No. 1

CERTIFICATE OF SERVICE

In accordance with 807 KAR 5:001, Section 8, I certify that Estill County Water District No. 1's electronic filing of this Response is a true and accurate copy of the same document being filed in paper medium; that the electronic filing was transmitted to the Public Service Commission on April 21, 2021; that there are currently no parties that the Public Service Commission has excused from participation by electronic means in this proceeding; and that within 30 days following the end of the state of emergency announced in Executive Order 2020-215 this Response in paper medium will be delivered to the Public Service Commission.

A handwritten signature in blue ink, reading "Gerald E. Wetcher". The signature is written in a cursive style with a horizontal line underneath the name.

Counsel for Hyden-Leslie County Water District

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

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COUNTY WATER DISTRICT NO. 1 FOR)	
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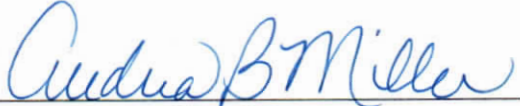
RESPONSE OF
ESTILL COUNTY WATER DISTRICT NO. 1
TO
THE COMMISSION'S ORDER OF APRIL 8, 2021

FILED: April 21, 2021

VERIFICATION


COMMONWEALTH OF KENTUCKY)
) SS:
COUNTY OF ESTILL)

The undersigned, Audrea Miller, being duly sworn, deposes and states that she is the General Manager of Estill County Water District No. 1 and that she has personal knowledge of the matters set forth in the responses for which she is identified as the witness, and the answers contained therein are true and correct to the best of her information, knowledge and belief.



Audrea Miller
General Manager
Estill County Water District No. 1

Subscribed and sworn to before me, a Notary Public in and before said County and State, this 21 day of April 2021.


Notary Public

My Commission Expires: JUNE 25 2023

Notary ID: # 624697

ESTILL COUNTY WATER DISTRICT NO. 1

**Response to the Commission's Order of April 8, 2021
Case No. 2021-00064**

Question No. 1

Responding Witness: Audrea Miller

- Q-1. For the calendar years ended December 31, 2019, and December 31, 2020, provide the following information, and when appropriate, provide in Excel spreadsheet format with all formulas, columns, and rows unprotected and fully accessible:**
- a. Estill District No. 1's general ledger.**
 - b. Estill District No. 1's audited adjusted trial balance showing unaudited account balances, audit adjustments, and audited balances.**
- A-1.
- a. An electronic copy of the 2019 General Ledger and the 2020 General Ledger in Excel Spreadsheet format is contained in the files named "2019GeneralLedger.xlsx" and "2020GeneralLedger.xlsx" respectively. These files are embedded in this document.
 - b. See Attachment to this Response. As the financial audit of Estill County Water District No. 1 for the year ending December 31, 2020 is not completed, the audited adjusted trial balance from the 2020 audit will be provide when that audit is completed and approved by Estill County Water District No. 1's Board of Commissioners.

**Estill County Water District #1
Trial Balance Worksheet - Grouped by Type**

Account	Type	Description	12/31/18 Adjusted Balance	12/31/19 Unadjusted Balance	Adjusting JE Adjustments	12/31/19 Adjusted Balance
108	A	Accumulated Depreciation/Plant in Service	(7,803,453.00)	(8,158,750.00)	197,844.00	(8,006,437.00)
		AJE15 To remove disposed assets			(45,531.00)	
		AJE20 To adjust depreciation			(657.00)	
131.1	A	Cash on Hand	807.00	807.00		150.00
		AJE04 To adjust				
131.2	A	Cash in Bank/General/BB&T	92,734.00	2,469.00		2,469.00
131.22	A	Cash in Bank/General/CGB	100.00	(83,983.00)		(83,983.00)
131.3	A	Cash in Bank/Revenue/BB&T	12,472.00	(23.00)		(23.00)
131.33	A	Cash in Bank/Revenue/CGB	100.00	8,555.00		8,555.00
131.7	A	Cash in Bank/Customer Security	57,794.00	79,047.00		79,047.00
131.99	A	Negative Cash	0.00	0.00		72,832.00
		AJE23 To reclassify bank overdraft			72,832.00	
135.6	A	Restricted Cash - 2002 (84) Sinking/Regions	23,786.00	23,710.00		23,710.00
135.7	A	Restricted Cash - Sinking Reserve/USDA-RD	41,685.00	94,893.00		94,893.00
135.8	A	Restricted Cash - Waterloss Surcharge/CGB	0.00	35,991.00		35,991.00
141	A	Accounts Receivable	170,733.00	212,651.00		196,051.00
		AJE05 To record accounts written off			(24,575.00)	
		AJE06 To adjust			7,975.00	
141.1	A	Unbilled Receivables	73,469.00	73,469.00		80,269.00
		AJE03 To adjust			6,800.00	
142	A	Other Accounts Receivable	0.00	(2,825.00)		0.00
		AJE22 To reclassify			2,825.00	
143	A	Returned Check	0.00	266.00		0.00
		AJE22 To reclassify			(266.00)	
144	A	Allowance for Doubtful Accounts	(24,575.00)	(24,575.00)		(30,000.00)
		AJE07 To adjust allowance			(5,425.00)	
151	A	Plant Materials & Supplies	17,670.00	17,670.00		40,354.00
		AJE19 To adjust inventory balance			22,684.00	
162	A	Prepayments	10,599.00	10,599.00		10,279.00
		AJE16 To adjust prepaid insurance			(320.00)	
181	A	Unamortized Debt Dis & Expense	0.00	(676.00)		0.00
		AJE17 To reclassify			676.00	
190	A	Pension O/F - Diff Expected & Actual Experience	21,573.00	21,573.00		18,141.00
		AJE01 To record GASB 68 adjustments			(3,432.00)	
190.1	A	Pension O/F - Diff Projected & Actual Earnings	30,756.00	30,756.00		0.00
		AJE01 To record GASB 68 adjustments			(17,118.00)	
190.2	A	Pension O/F - Changes of Assumptions	64,639.00	64,639.00		71,908.00
		AJE01 To record GASB 68 adjustments			(13,638.00)	
190.5	A	Pension O/F - Subsequent Contributions	21,935.00	21,935.00		26,022.00
		AJE01 To record GASB 68 adjustments			7,269.00	
191.1	A	OP&B O/F - Diff Projected & Actual Earnings	0.00	0.00		0.00
		AJE01 To record GASB 68 adjustments			(21,935.00)	
		AJE01 To record GASB 68 adjustments			26,022.00	

Audited

**Estill County Water District #1
Trial Balance Worksheet - Grouped by Type**

Account	Type	Description	12/31/18 Adjusted Balance	12/31/19 Unadjusted Balance	Adjusting JE Adjustments	12/31/19 Adjusted Balance
191.2	A	AJEO2 To record GASB 75 adjustments AJEO2 To record GASB 75 adjustments AJEO2 To record GASB 75 adjustments AJEO2 To record GASB 75 adjustments	38,508.00	38,508.00	1,119.00 (1,119.00) 11,760.00 (7,113.00)	50,268.00 6,418.00
191.5	A	AJEO2 To record GASB 75 adjustments	7,113.00	7,113.00	(7,113.00)	6,418.00
303	A	Land & Land Rights	15,565.00	15,565.00	6,418.00	15,565.00
304	A	Structures & Improvements	443,227.00	443,227.00		443,227.00
311	A	Pumping Equipment	827,909.00	827,909.00		827,909.00
330	A	Distribution Reserv & Stand Pipes	1,351,263.00	1,351,263.00		1,351,263.00
331	A	Transmission & Distribution Mains	11,551,076.00	11,551,076.00		11,373,156.00
		AJEO15 To remove disposed assets			(197,844.00)	
		AJEO18 To reclassify			19,924.00	
334	A	Meters Bought	148,939.00	148,939.00		148,939.00
334.1	A	Meters Installed	1,099,653.00	1,099,653.00		1,099,653.00
340	A	Office Furniture and Equipment	35,481.00	35,481.00		35,481.00
341	A	Transportation Equipment	178,183.00	192,682.00		192,682.00
343	A	Tools, Shop, & Garage Equipment	16,027.00	16,027.00		16,027.00
346	A	Communication Equipment	12,063.00	12,063.00		12,063.00
347	A	Miscellaneous Equipment	125,295.00	175,837.00		175,837.00
		Total Assets	8,663,126.00	8,343,541.00	45,175.00	8,388,716.00
220.1	L	'13 CGB Loan	(241,440.00)	0.00		0.00
220.5	L	CGB Loans Refinanced	0.00	(218,210.00)		(222,732.00)
		AJEO8 To adjust for interest			(4,522.00)	
221.1	L	Bonds-N/P 2002 (84) Issue	(4,066,693.00)	17,000.00		0.00
		AJEO9 To reclassify payments			(17,000.00)	
221.11	L	Bonds-N/P '18 USDA-RD Refinance	0.00	62,058.00		0.00
		AJEO9 To reclassify payments			(62,058.00)	
221.12	L	Bond - N/P USDA RD Refinanced	0.00	(4,066,693.00)		(4,004,692.00)
		AJEO9 To reclassify payments			62,058.00	
		AJEO9 To reclassify payments			0.00	
		AJEO11 To adjust			(57.00)	
221.5	L	Bonds-N/P '91 Issue Ser B	(34,000.00)	(34,000.00)		(17,000.00)
		AJEO9 To reclassify payments			17,000.00	
230	L	Bank Overdraft	0.00	0.00		(72,832.00)
		AJEO23 To reclassify bank overdraft			(72,832.00)	
231	L	Accounts Payable	(108,088.00)	(34,944.00)		(20,395.00)
		AJEO13 To adjust accounts payable			14,549.00	
231.1	L	Unbilled Accounts Payable	(83,296.00)	(31,068.00)		(31,154.00)
		AJEO13 To adjust accounts payable			(86.00)	
232	L	Current Portion of Long-Term Debt	(100,079.00)	0.00		(101,929.00)

**Estill County Water District #1
Trial Balance Worksheet - Grouped by Type**

Account	Type	Description	12/31/18 Adjusted Balance	12/31/19 Unadjusted Balance	Adjusting JE Adjustments	12/31/19 Adjusted Balance
233	L	AJE12 To adjust Less Current Portion of Long-Term Debt	100,079.00	0.00	(101,929.00)	101,929.00
235	L	AJE12 To adjust Customer Deposits	(57,353.00)	(68,619.00)	101,929.00	(68,619.00)
236	L	Taxes Accrued	0.00	263.00	(263.00)	0.00
237	L	AJE09.1 To adjust payroll liabilities Interest Accrued	(999.00)	(116,020.00)	76,809.00	(39,211.00)
238	L	AJE10 To adjust Compensated Absences	(6,064.00)	(6,064.00)	(11,734.00)	(17,798.00)
239	L	AJE09.1 To adjust payroll liabilities Retirement Withheld	0.00	(895.00)	895.00	0.00
239.1	L	AJE09.1 To adjust payroll liabilities Dental Withheld	0.00	(93.00)	93.00	0.00
239.2	L	AJE09.1 To adjust payroll liabilities Accidental Insurance Withheld	0.00	(38.00)	38.00	0.00
239.3	L	AJE09.1 To adjust payroll liabilities Short Term Disability Withheld	0.00	(12.00)	12.00	0.00
239.4	L	AJE09.1 To adjust payroll liabilities Life Insurance Withheld	0.00	(1,250.00)	1,250.00	0.00
250	L	AJE09.1 To adjust payroll liabilities Pension I/F - Diff Expected & Actual Experience	(9,682.00)	(9,682.00)	6,680.00	(3,002.00)
250.1	L	AJE01 To record GASB 68 adjustments Pension I/F - Diff Projected & Actual Earnings	(38,687.00)	(38,687.00)	13,595.00	(11,454.00)
250.3	L	AJE01 To record GASB 68 adjustments Pension I/F - Changes in Proportion	(41,231.00)	(41,231.00)	13,638.00	(48,444.00)
250.9	L	AJE01 To record GASB 68 adjustments Net Pension Liability	(661,407.00)	(661,407.00)	(7,213.00)	(710,478.00)
251	L	AJE01 To record GASB 68 adjustments OPEB I/F - Diff Expected & Actual Experience	(22,470.00)	(22,470.00)	(49,071.00)	(51,256.00)
251.1	L	AJE02 To record GASB 75 adjustments OPEB I/F - Diff Projected & Actual Earnings	(13,281.00)	(13,281.00)	(28,786.00)	(7,545.00)
251.2	L	AJE02 To record GASB 75 adjustments OPEB I/F - Changes of Assumptions	(445.00)	(445.00)	4,617.00	(336.00)
251.3	L	AJE02 To record GASB 75 adjustments OPEB I/F - Changes in Proportion	(13,110.00)	(13,110.00)	1,119.00	(22,412.00)
251.9	L	AJE02 To record GASB 75 adjustments Net OPEB Liability	(192,817.00)	(192,817.00)	109.00	(169,877.00)
24000	L	AJE02 To record GASB 75 adjustments Payroll Liabilities	(7,892.00)	(7,409.00)	22,940.00	(9,825.00)
		AJE09.1 To adjust payroll liabilities			(2,416.00)	
		Total Liabilities	<u>(5,598,955.00)</u>	<u>(5,499,124.00)</u>	<u>(29,938.00)</u>	<u>(5,529,062.00)</u>

**Estill County Water District #1
Trial Balance Worksheet - Grouped by Type**

Account	Type	Description	12/31/18 Adjusted Balance	12/31/19 Unadjusted Balance	Adjusting JE Adjustments	12/31/19 Adjusted Balance
210	Q	Capital Surplus	(91,943.00)	(91,943.00)		(91,943.00)
214	Q	Appropriated Retained Earnings	(66,026.00)	(66,026.00)		(66,026.00)
215	Q	Unappropriated Retained Earnings	(2,153,102.00)	(2,153,102.00)		(2,153,102.00)
271	Q	Contribution In Aid of Construction	(7,140,428.00)	(7,168,522.00)		(7,140,428.00)
		AJE24 To reclassify contribution in aid account			28,094.00	
30000	Q	Opening Balance Equity	3,338,648.00	3,338,648.00		3,338,648.00
32000	Q	Unrestricted Net Assets	2,647,490.00	3,048,683.00		3,048,680.00
		AJE24 To reclassify contribution in aid account			(3.00)	
		Total Equity	<u>(3,465,361.00)</u>	<u>(3,092,262.00)</u>	<u>28,091.00</u>	<u>(3,064,171.00)</u>
		Total Liabilities & Equity	<u>(9,064,316.00)</u>	<u>(8,591,386.00)</u>	<u>(1,847.00)</u>	<u>(8,593,233.00)</u>
419	R	Interest & Dividend Income	(272.00)	(506.00)		(506.00)
420	R	Gain (Loss) on Sale of Assets	0.00	0.00		(53,486.00)
		AJE14 To reclassify			(53,486.00)	
461.1	R	Metered Water Sales/Residential	(1,636,631.00)	(1,673,626.00)		(1,704,132.00)
		AJE03 To adjust			(6,800.00)	
		AJE06 To adjust			(7,975.00)	
		AJE21 To reclassify credit card reimbursements			(13,172.00)	
		AJE22 To reclassify			(2,559.00)	
461.2	R	Metered Water Sales/Commercial	(131,084.00)	(140,056.00)		(140,056.00)
462.1	R	Fire Protection - Public	(458.00)	(473.00)		(473.00)
462.2	R	Fire Protection - Private	(2,955.00)	(2,911.00)		(2,911.00)
470.2	R	Penalties	(50,548.00)	(50,122.00)		(50,122.00)
471.3	R	Misc. Income	(29,591.00)	(60,780.00)		(35,385.00)
		AJE14 To reclassify			53,486.00	
		AJE24 To reclassify contribution in aid account			(28,091.00)	
471.4	R	Disconnect/Reconnect Fee	(17,900.00)	(15,860.00)		(15,860.00)
471.5	R	Misc. Service Revenue-Returned Check Fee	(500.00)	(480.00)		(480.00)
474.1	R	Other Water Revenue-Utility Tax/Residential	(47,802.00)	(48,327.00)		(48,327.00)
474.3	R	Other Water Revenue-Utility Tax/Commercial	(5,726.00)	(5,875.00)		(5,875.00)
474.4	R	Sales Tax/Commercial	(7,677.00)	(8,170.00)		(8,170.00)
474.5	R	911 Fee Assessed	(186,104.00)	(183,988.00)		(183,988.00)
474.6	R	Surcharge-Residential	0.00	(64,970.00)		(64,970.00)
474.7	R	Surcharge-Commercial	0.00	(467.00)		(467.00)
611.5	R	Utilities/911 Fee	16.00	0.00		0.00
655.1	R	Taxes - Sales	8,307.00	8,127.00		8,127.00
655.2	R	Taxes - Utility	60,260.00	54,846.00		54,846.00
671.7	R	911 Fee	155,602.00	179,781.00		179,781.00
675.9	R	Customer Refunds	0.00	39.00		39.00
		Total Revenue	<u>(1,893,063.00)</u>	<u>(2,013,818.00)</u>	<u>(58,597.00)</u>	<u>(2,072,415.00)</u>

**Estill County Water District #1
Trial Balance Worksheet - Grouped by Type**

Account	Type	Description	12/31/18 Adjusted Balance	12/31/19 Unadjusted Balance	Adjusting JE Adjustments	12/31/19 Adjusted Balance
403	E	Depreciation Expenses	396,214.00	355,297.00	45,531.00	400,828.00
		AJE20 To adjust depreciation				
427.1	E	Int on Long Term Debt/13 CGB	15,412.00	0.00	4,522.00	4,522.00
		AJE08 To adjust for interest				
427.10	E	Int on U/T Loan/CGB	5,718.00	4,779.00		4,779.00
427.2	E	Int on Long Term Debt/15 CGB	1,967.00	0.00		0.00
427.3	E	Int on Long Term Debt/USDA-RD	110,790.00	167,492.00	(76,809.00)	90,740.00
		AJE10 To adjust				
		AJE11 To adjust			57.00	
427.5	E	Interest Expense/84 Regions	5,344.00	4,545.00		4,545.00
427.8	E	Interest Exp/Customer Deposit	485.00	485.00		485.00
427.9	E	Int on Long Term Debt/17 CGB	1,616.00	0.00		0.00
428	E	Amort. Of Debt Expense	9,802.00	675.00		(1.00)
		AJE17 To reclassify			(676.00)	
601.6	E	Salary & Wages/Maintenance	177,779.00	152,131.00		175,419.00
		AJE09.1 To adjust payroll liabilities			23,288.00	
601.7	E	Salary & Wages/Cust. Service	54,578.00	69,089.00		69,089.00
601.8	E	Salary & Wages/AD&G	46,742.00	47,834.00		47,834.00
603.8	E	Salary & Wages/Officers	14,600.00	18,000.00		18,000.00
604.1	E	Health Reimbursement Account	4,805.00	3,347.00		3,347.00
604.6	E	Employee Pen & Benf/Maintenance	139,347.00	104,187.00	26,045.00	127,142.00
		AJE01 To record GASB 68 adjustments			11,590.00	
		AJE01 To record GASB 68 adjustments			(13,750.00)	
		AJE02 To record GASB 75 adjustments			(1,298.00)	
		AJE02 To record GASB 75 adjustments			3,759.00	
		AJE02 To record GASB 75 adjustments			(3,391.00)	
604.7	E	Employee Pen & Benf/Cust Service	52,689.00	55,426.00		67,636.00
		AJE01 To record GASB 68 adjustments			13,855.00	
		AJE01 To record GASB 68 adjustments			6,166.00	
		AJE01 To record GASB 68 adjustments			(7,315.00)	
		AJE02 To record GASB 75 adjustments			(691.00)	
		AJE02 To record GASB 75 adjustments			1,999.00	
		AJE02 To record GASB 75 adjustments			(1,804.00)	
604.8	E	Employee Pen & Benf/AD&G	37,803.00	37,563.00		45,839.00
		AJE01 To record GASB 68 adjustments			9,390.00	
		AJE01 To record GASB 68 adjustments			4,179.00	
		AJE01 To record GASB 68 adjustments			(4,957.00)	
		AJE02 To record GASB 75 adjustments			(468.00)	
		AJE02 To record GASB 75 adjustments			1,355.00	
		AJE02 To record GASB 75 adjustments			(1,223.00)	
610.1	E	Purchased Water	799,722.00	818,244.00	(14,549.00)	803,781.00
		AJE13 To adjust accounts payable				

**Estill County Water District #1
Trial Balance Worksheet - Grouped by Type**

Account	Type	Description	12/31/18 Adjusted Balance	12/31/19 Unadjusted Balance	Adjusting JE Adjustments	12/31/19 Adjusted Balance
611.1	E	AJE13 To adjust accounts payable Utilities/Internet	652.00	637.00	86.00	637.00
611.2	E	Utilities/Telephone	5,060.00	5,792.00		5,792.00
611.3	E	Utilities/Trash	521.00	1,146.00		1,146.00
611.4	E	Utilities/Sewer	311.00	259.00		259.00
615.5	E	Purchased Power/Operations	68,803.00	72,520.00		72,520.00
620.5	E	Materials & Supplies/Operations	31,816.00	39,162.00		39,162.00
620.6	E	Materials & Supplies/Maint	51,684.00	75,224.00	(22,684.00)	52,540.00
620.7	E	AJE19 To adjust inventory balance Materials & Supplies/Cust Service	3,351.00	0.00		0.00
620.8	E	Materials & Supplies/AD&G	301.00	3,814.00		3,814.00
620.9	E	Office/Breakroom Supplies	851.00	493.00		493.00
621.8	E	Postage	17,250.00	16,901.00		16,901.00
623.6	E	Small Tools/Maint	768.00	338.00		338.00
631.8	E	Cont Service Engineering/AD&G	0.00	10,000.00		10,000.00
632.8	E	Cont Service Accounting/AD&G	42,700.00	15,000.00		15,000.00
633.8	E	Cont Service Legal/AD&G	28,780.00	65,725.00		65,725.00
634.8	E	Cont Service Lab/AD&G	5,551.00	6,129.00		6,129.00
635.5	E	Cont Service Other/Operations	12,432.00	30,324.00		10,400.00
635.6	E	AJE18 To reclassify Cont Service/Support	16,217.00	12,070.00	(19,924.00)	12,070.00
635.8	E	Cont Service Other/AD&G	1,179.00	1,748.00		1,748.00
640.6	E	Uniforms - Maint.	1,727.00	1,493.00		1,493.00
640.7	E	Uniforms - Customer Service	689.00	650.00		650.00
640.8	E	Uniforms - AD&G	350.00	367.00		367.00
650.5	E	Transportation Expense/Operations	2,186.00	5,017.00		5,017.00
650.6	E	Transportation Expense/Maintenance	15,564.00	14,343.00		14,343.00
650.7	E	Transportation Expense/Cust Service	47.00	356.00		356.00
650.8	E	Transportation Exp/AD&G	106.00	407.00		407.00
657.8	E	Insurance Gen Lab/AD&G	24,990.00	16,010.00		16,330.00
658.8	E	AJE16 To adjust prepaid insurance Workmans Comp	5,283.00	4,046.00	320.00	4,046.00
659.8	E	Insurance/Bonds	181.00	407.00		407.00
660.8	E	Advertising Expense/AD&G	278.00	726.00		726.00
667.1	E	Regul Comm Exp/Operations	3,781.00	4,707.00		4,707.00
670.7	E	Bad Debt Expense	8,672.00	0.00	24,575.00	30,000.00
671	E	AJE05 To record accounts written off AJE07 To adjust allowance Credit Card Reimbursement	0.00	(13,172.00)	5,425.00	0.00
671.8	E	AJE21 To reclassify credit card reimbursements Bank Fees	4,934.00	6,015.00	13,172.00	6,015.00
671.9	E	Credit Card Processing Fees	76.00	10.00		10.00
675.5	E	Misc. Expense/Operations	491.00	1,106.00		1,106.00

**Estill County Water District # 1
Trial Balance Worksheet - Grouped by Type**

Account	Type	Description	12/31/18 Adjusted Balance	12/31/19 Unadjusted Balance	Adjusting JE Adjustments	12/31/19 Adjusted Balance
675.6	E	Misc. Expense/Maintenance	4,199.00	3,294.00		3,294.00
675.7	E	Misc. Expense/Customer Service	82.00	328.00		985.00
		AJE04 To adjust			657.00	
675.8	E	Misc. Expense/AD&G	56,977.00	8,014.00		8,014.00
66000	E	Payroll Expenses	0.00	11,163.00		0.00
		AJE09.1 To adjust payroll liabilities			(11,163.00)	
		Total Expense	<u>2,294,253.00</u>	<u>2,261,663.00</u>	<u>15,269.00</u>	<u>2,276,932.00</u>
		Totals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		Net Profit/(Loss)	<u>(401,190.00)</u>	<u>(247,845.00)</u>		<u>(204,517.00)</u>

ESTILL COUNTY WATER DISTRICT NO. 1

**Response to the Commission's Order of April 8, 2021
Case No. 2021-00064**

Question No. 2

Responding Witness: Audrea Miller

Q-2. Provide Estill District No. 1's 2020 financial audit.

A-2. The financial audit of Estill County Water District No. 1 for the year ending December 31, 2020 is not completed. A copy will be filed with the Commission when the auditor completes the audit and Estill County Water District No. 1's Board of Commissioners reviews and approves it.

ESTILL COUNTY WATER DISTRICT NO. 1

**Response to the Commission's Order of April 8, 2021
Case No. 2021-00064**

Question No. 3

Responding Witness: Audrea Miller

- Q-3. Provide the name of all commissioners for each of the five previous years, and state, individually, the total amount of each benefit paid to, or on behalf of, each commissioner during each year (i.e., wages, health insurance premiums, life insurance premiums, FICA taxes, etc.).**
- A-3. The requested information is contained in the Excel spreadsheet named "CommissionerInfo.xlsx" that is embedded in the electronic version of this response.

ESTILL COUNTY WATER DISTRICT NO. 1

**Response to the Commission's Order of April 8, 2021
Case No. 2021-00064**

Question No. 4

Responding Witness: Audrea Miller

Q-4. Provide the minutes from Estill District No. 1's commissioner meetings for the calendar years 2019, 2020, and for the current period up to the date of this request.

A-4. See Attachment to this Response.

THE ESTILL COUNTY WATER DISTRICT NO. 1 BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION WEDNESDAY, JANUARY 9, 2019 AT 1:00 PM. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT: BLAIN CLICK-CHAIRMAN, JACK STICKNEY-SECRETARY, ROBERT "SKIP" JOHNSON-TREASURER, DWIGHT RICHARDSON, OPERATIONAL MANAGER AND AUDREA MILLER-OFFICE MANAGER. GERALD WUETCHER-COUNSEL (VIA TELECONFERENCE)

From the roll call, it was determined that a quorum of the Board of Commissioners of Estill County Water District No. 1 was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the January 9, 2019, special Board of Commissioners Meeting.

ON MOTION OF CLICK AND SECOND BY STICKNEY, all members of the Board voted to go into closed session, pursuant to KRS 61.810(1)(c), to discuss Estill District's response to the Court of Appeals decision in *Estill County Water District No.1 v. Williams*, No. 2016-CA-001251-MR (Dec. 7, 2018).

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to reconvene the open meeting.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to authorize counsel to make and offer of settlement in the Williams case. Any final agreement will require Board approval.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed Jack Stickney
Secretary

Attested: Blain Click

**Meeting agenda and sign in sheets are filed in the Districts office and can be made available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY JANUARY 31, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AUDREA MILLER, OFFICE MANAGER; DWIGHT RICHARDSON, OPERATIONAL MANAGER; AND GERALD WUETCHER, LEGAL COUNSEL.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the January 31, 2019 regular Board of Commissioners Meeting.

The Minutes of the December 27, 2018 special board meeting were presented to the Board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The Minutes of the January 9, 2019 special board meeting were presented to the Board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to authorize the Chairman to sign the amended engineering contact, with Bell Engineering, for the purpose of drafting a Corrective Action Plan to submit to the Kentucky Public Service Commission no later than April 1, 2019 as directed in the PSC's Order of December 21, 2018 in Case No. 2018-00276.



The Board voted to authorize counsel to contact Michael Wilson with Citizens Guaranty Bank and negotiate revisions to the proposed the restructuring of the Citizens Guaranty Bank loans to adhere to the PSC's Order of December 21, 2018 in Case No. 2018-00276.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to accept the November financials and the December pay warrants.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to go into closed session pursuant to KRS 61.810 (1)(f) to discuss personnel matters.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted reconvene in regular session.

ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to adjourn the meeting.

Attested:  Signed 
Secretary

**Meeting agenda and sign in sheets are filed in the Districts office and can be made available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT NO. 1 BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION WEDNESDAY, FEBRUARY 6, 2019 AT 1:00 PM. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT: BLAIN CLICK-CHAIRMAN, JACK STICKNEY-SECRETARY, ROBERT "SKIP" JOHNSON-TREASURER, AND AUDREA MILLER-OFFICE MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of Estill County Water District No. 1 was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to appoint Audrea Miller as interim General Manager for the District. Ms. Miller will be the supervisor of the office & field personnel.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to give Audrea Miller a .50 raise effective immediately. Board will reevaluate Ms. Millers rate of pay at the April 2019 regular scheduled board meeting.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adopt Resolution 2019-1 authorizing revisions to the proposed restructuring of existing loans with Citizens Guaranty Bank and an application to the public service commission for authorization to issue a promissory note containing those revisions.

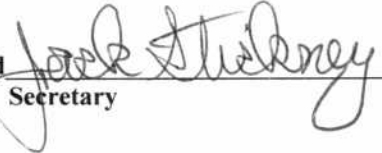
ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to advertise for a general laborer.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed

Secretary

Attested:



**Meeting agenda and sign in sheets are filed in the Districts office and can be made available for review upon request.*

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
ESTILL COUNTY WATER DISTRICT NO. 1 AUTHORIZING
REVISIONS TO THE PROPOSED RESTRUCTURING OF EXISTING
LOANS WITH CITIZENS GUARANTY BANK OF IRVINE,
KENTUCKY AND AN APPLICATION TO THE PUBLIC SERVICE
COMMISSION FOR AUTHORIZATION TO ISSUE A PROMISSORY
NOTE CONTAINING THOSE REVISIONS**

RESOLUTION NO. 2019-1

WHEREAS, Estill County Water District No. 1 (“Estill District”) has several outstanding promissory notes issued to Citizens Guaranty Bank of Irvine, Kentucky (“Citizens Guaranty Bank”);

WHEREAS, in August 2018 Estill District reached an agreement with Citizens Guaranty Bank to consolidate the outstanding amounts owed on the promissory notes which Citizens Guaranty Bank holds into one promissory note payable over ten years;

WHEREAS, on December 4, 2018, Estill District applied to the Public Service Commission for authorization to issue such promissory note to Citizens Guaranty Bank;

WHEREAS, the Public Service Commission docketed Estill District’s application as Case No. 2018-00276;

WHEREAS, on December 21, 2018, the Public Service Commission issued an order in Case No. 2018-00276 in which it authorized Estill District to issue a promissory note to Citizens Guaranty Bank under the terms set forth in Estill District’s application;

WHEREAS, Citizens Guaranty Bank has since advised Estill District that it cannot enter a loan agreement with Estill District under the terms set forth in Estill District’s application but has offered to enter a loan agreement under comparable terms;

WHEREAS, under Citizens Guaranty Bank’s alternative proposal, the remaining amounts owed on outstanding Estill District promissory notes held by Citizens Guaranty Bank would be consolidated into one note payable over ten years at an initial interest rate of three percent per annum subject to the following conditions: (1) the note’s interest rate would be adjusted to the current federal prime interest rate minus 2.5 percent every three years, (2) the adjusted interest rate could not decrease or increase more than two percent over the existing interest rate; (3) at no time could the note’s interest rate be less than three percent or greater than eight percent; and (4) no penalty would be imposed if Estill District paid the note in advance of note’s payment schedule;

WHEREAS, the terms of Citizens Guaranty Bank’s alternative proposal are comparable to those in its original proposal;

WHEREAS, KRS 278.300 requires Estill District to obtain the authorization of the Public Service Commission prior to issuing to Citizens Guaranty Bank any promissory note whose terms differ from those set forth in Estill District’s original application;


NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.


Section 2. The Chairman is hereby authorized and directed to execute and file with the Public Service Commission at the earliest possible date an application for authorization to issue a promissory note to Citizens Guaranty Bank containing the terms set forth in Citizens Guaranty Bank's alternative proposal, or an appropriate motion requesting that the Order of December 21, 2018 in Case No. 2018-00276 be amended to permit the issuance of a promissory note to Citizens Guaranty Bank under such terms.

Section 3. Upon the Public Service Commission's issuance of authorization to Estill District to issue a promissory note to Citizens Guaranty Bank containing the terms set forth in Citizens Guaranty Bank's alternative proposal, the Chairman is authorized to execute on Estill District's behalf such a promissory note.

ADOPTED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 at a meeting held on February 6, 2019 signed by the Chairman, and attested by the Secretary.


Chairman

ATTEST:


Secretary

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY FEBRUARY 28, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER; GERALD WUETCHER, LEGAL COUNSEL WAS PRESENT VIA TELECONFERENCE.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the February 28, 2019 regular Board of Commissioners Meeting.

The Minutes of the December 27, 2018 special board meeting were presented to the Board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The Minutes of the February 6, 2019 special board meeting were presented to the Board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to authorize Audrea Miller to obtain funding, through Citizen's Guaranty Bank, to purchase two (2) new full-size service trucks through the state procurement contract. The total purchase shall not exceed \$60,000.00. Funding shall be in the form of a note payable for a period not to exceed two (2) years, but subject to being renewed for an additional two (2) year term.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed 
Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the Districts office and can be made available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY MARCH 28, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER; & GERALD WUETCHER, LEGAL COUNSEL.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the agenda for the March 28, 2019 regular Board of Commissioners Meeting.

The minutes of the February 28, 2019 regular board meeting were presented to the board ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

Counsel notified the Board that a motion requesting a 45-day extension to submit a comprehensive water loss control plan has been filed with the Public Service Commission in Case No. 2018-00276.

Counsel informed Board that the District's Response to the Public Service Commission's Order of March 12, 2019 would be no later than April 12, 2019.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to authorize Counsel to prepare and file an application with the Public Service Commission for authority to assess a monthly surcharge to each customer to recover an amount equal to the amount disallowed in the last rate proceeding for excessive water loss. The proceeds of this surcharge would be used solely to address water loss control issues.

William Murphy presented the monthly water loss report to the Board. Mr. Murphy stated that, for the month of February, field personnel had repaired 3- excavation breaks totaling 189,161 gallons, 6-line break totaling 784,800 gallons and had used 83,564 gallons for flushing of lines. Total water loss for the month was 34%.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financials and pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed 
Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the Districts office and can be made available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT NO. 1 BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY APRIL 18, 2019 AT 5:00 PM. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT: BLAIN CLICK-CHAIRMAN, JACK STICKNEY-SECRETARY, ROBERT "SKIP" JOHNSON-TREASURER, AND AUDREA MILLER-GENERAL MANAGER. GERALD WUETCHER, LEGAL COUNSEL WAS PRESENT VIA TELECONFERENCE.

From the roll call, it was determined that a quorum of the Board of Commissioners of Estill County Water District No. 1 was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda.

The Board discussed the case of *Estill County Water District No.1 v. Sam and Linda Williams*, Estill Circuit Court Civil Action No. 12-CI-182. Mr. Williams has offered to accept \$52,227.82, as full and final settlement of the judgement awarded in the case. Mr. Williams' counsel has calculated that the total judgment awarded, when pre-judgment and post-judgment interest is included, is \$65,248.85. Mr. Wuetcher advised the Board that this calculation was accurate. ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to accept the settlement offer on the condition that payment may be made in six equal monthly installments beginning May 1, 2019.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to authorize counsel to file a motion with the Public Service Commission requesting that, in Case No. 2019-00041, our case be separated from the others.

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to adjourn the meeting.

Attested: 

Signed 
Secretary

**Meeting agenda and sign in sheets are filed in the Districts office and can be made available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY APRIL 25, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER; & GERALD WUETCHER, LEGAL COUNSEL.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the agenda for the April 25, 2019 regular Board of Commissioners Meeting.

The minutes of the March 28, 2019 regular board meeting were presented to the board ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

The minutes of the April 18, 2019 special board meeting were presented to the board ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to apply for a Citizen's Guaranty Bank (CGB) credit card. Credit limit should not exceed \$5,000.00. Upon receipt of the CGB credit card the District will cancel the current credit card that is issued thru Branch Banking and Trust. The Board will review all credit card statements with receipts at each regular meeting.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financials and pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed Jack Stickney
Secretary

Attested: Blain Click

**Meeting agenda and sign in sheets are filed in the Districts office and can be made available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT NO. 1 BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION WEDNESDAY MAY 15, 2019, AT 8:30 AM. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT: BLAIN CLICK-CHAIRMAN, ROBERT "SKIP" JOHNSON-TREASURER, AND AUDREA MILLER-GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of Estill County Water District No. 1 was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to approve the agenda.

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to accept the Corrective Action Plan.

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to adopt resolution 2019-2 authorizing an application to the Kentucky Public Service Commission for authorization to assess a surcharge to support water loss control efforts.

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to adjourn the meeting.

Signed Jack Stikney
Secretary

Attested: Blain Click

**Meeting agenda and sign in sheets are filed in the Districts office and can be made available for review upon request.*

RESOLUTION NO. 2019-2

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
ESTILL COUNTY WATER DISTRICT NO. 1 AUTHORIZING AN
APPLICATION TO THE KENTUCKY PUBLIC SERVICE
COMMISSION FOR AUTHORIZATION TO ASSESS A
SURCHARGE TO SUPPORT WATER LOSS CONTROL EFFORTS**

WHEREAS, for the period from 2013 to 2017, Estill County Water District No. 1 experienced an average unaccounted-for water loss of 35.4 percent;

WHEREAS, Estill County Water District No. 1 for the year ending December 31, 2018 experienced a unaccounted-for water loss of 39.62 percent;

WHEREAS, for every three gallons of water that Estill County Water District has purchased for resale since 2013, only two gallons have been sold;

WHEREAS, Kentucky Public Service Commission Regulation 807 KAR 5:066, Section 6(3) provides that "for rate making purposes a utility's unaccounted-for water loss shall not exceed fifteen (15) percent of total water produced and purchased, excluding water used by a utility in its own operations;"

WHEREAS, as a result of the excessive water loss that Estill County Water District No. 1 has experienced, the Kentucky Public Service Commission in Case No. 2017-00176 disallowed approximately \$159,880 in purchased water and purchased power expenses related to excess unaccounted-for water loss and established rates for the water service that Estill County Water District No. 1 provides that do not reflect its actual purchased water and purchased power costs;

WHEREAS, the current level of water loss threatens the financial viability of Estill County Water District's financial viability and represents a serious threat to its ability to provide reasonable and adequate water service at fair, just and reasonable rates to the citizens of Estill County Water District No. 1 fails to resolve its water loss problems, public faith and confidence in it will permanently suffer;

WHEREAS, at the Kentucky Public Service Commission's direction, Estill County Water District No. 1 commissioned Bell Engineering to prepare a Comprehensive Corrective Action Plan to identify that actions necessary to reduce its excessive water loss;

WHEREAS, this Comprehensive Corrective Action Plan identifies several actions necessary to reduce Estill County Water District No. 1's water loss over a ten-year period;

WHEREAS, the actions that Comprehensive Action Plan recommends to reduce excessive water loss require significant expenditures;

WHEREAS, another source of funding is required to fund the actions that the Comprehensive Corrective Action Plan recommends as Estill County Water District No. 1's present rates are unable to generate the required revenues and Estill County Water District No. 1 lacks the necessary financial reserves;

WHEREAS, one source of funding is the assessment of a monthly surcharge on Estill County Water District No. 1's customers, the proceeds of which would be used solely to finance water loss control and reduction measures approved by Estill County Water District No. 1's Board of Commissioners and the Kentucky Public Service Commission;

WHEREAS, such monthly surcharge would be designed to generate annual revenues of no less than \$159,880 and would be assessed for a such period as necessary to reduce Estill County Water District No. 1's water loss to such levels deemed reasonable by the Kentucky Public Service Commission, but in no case less than three years;

WHEREAS, the monthly surcharge would be separately listed on customer bills and would be identified as a water loss control surcharge; and,

WHEREAS, the proceeds of such monthly surcharge would be maintained in a separate account and not commingled with any of Estill County Water District No. 1's other revenues, and the collection and disbursement of such proceeds would be quarterly reported to the Kentucky Public Service Commission;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

Section 2. Legal Counsel for Estill County Water District No. 1 is hereby authorized and directed to take any and all actions to apply to the Kentucky Public Service Commission for authorization for Estill County Water District No. 1 to assess a monthly surcharge to its customers to fund its water loss control efforts subject to the terms and conditions set forth above.

Section 3. The Chairman is hereby authorized and directed to execute any Application to the Kentucky Public Service Commission necessary to obtain authorization for Estill County Water District No. 1 to assess a monthly a monthly surcharge to its customers to fund its water loss control efforts subject to the terms and conditions set forth above.

ADOPTED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 at a meeting held on May 15, 2019 signed by the Chairman, and attested by the Secretary.



Chairman

ATTEST:



Secretary

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY MAY 30, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER; WILLIAM MURPHY, OPERATIONAL MANAGER & GERALD WUETCHER, LEGAL COUNSEL.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the agenda for the May 30, 2019 regular Board of Commissioners Meeting.

The minutes of the April 25, 2019 regular board meeting were presented to the board. ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to approve the minutes as presented.

The minutes of the May 15, 2019 special board meeting were presented to the board. ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to approve the minutes as presented.

Wuetcher advised the Board on the Public Service Commission ("PSC") proceedings in which the District is a party. The PSC issued an order on May 20, 2019, in Case No. 2019-0087 authorizing modifications to its earlier order approving the restructuring of the District's loans to Citizens Guaranty Bank. The PSC set a hearing for July 10, 2019 in Case No. 2019-00041 to review the District's water loss control efforts. Wuetcher stated that the PSC would hold a conference on June 4, 2019 to discuss the procedure for that hearing. Wuetcher stated that the District's application for a surcharge to finance its water loss control efforts should be filed on or about June 7, 2019.

Wuetcher advised the Board on the drafting of an indemnification policy for the District's Board Members and officers. He stated that he would present a draft review for the Board's consideration at the June Board meeting.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to authorize Counsel and the General Manager to conduct a rate analysis.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to authorize the General Manager to obtain an appraisal of the real property upon which was previously situated the District's sewer treatment plant and to authorize the sale of this property.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to declare the following equipment as surplus and to authorize the sale of such equipment:

- 1999 International 4700 Dump Truck
- 2007 GMC Canyon 4x4
- 1720 Ford Tractor 4x4
- 2002 Dodge Dakota 4x4
- 2001 Dodge Dakota 4x4
- 1999 Dodge 2500 Utility Truck 4x4
- 1996 Chevrolet 3500 Dually 4x4
- Hillsboro Steel Flatbed
- Case 580 Super L Backhoe
- 2001 Winston ProSeries 40K Lowboy Trailer
- Kohler Power System 100 50KW Generator on Trailer
- Gas Powered Blower
- 5' Grader Blade
- 5' Rake
- 4' Finish Mower

- 2- Firestone 48x25.00x20 Flotation Tires and Rims
- 2- Firestone 6x43.00x25 Flotation Tires and Rims
- Big Truck Rear-end
- Aluminum Tube Rack
- 35- 4' Concrete Container
- 4- Aluminum Toolbox
- 2'x4' Solar Panel
- 16- Electrical Boxes (Different Sizes)

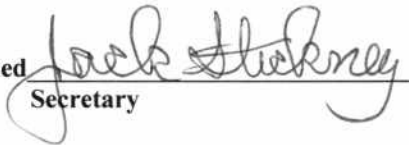
Murphy presented the water loss board for the month of April 2019 to the Board, a copy of which is attached. The Board reviewed the report and questioned Murphy on the progress of the District's efforts to reduce its water losses.

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed

Secretary



Attested:



**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT NO. 1 BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION WEDNESDAY JUNE 10, 2019, AT 9:00AM. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT: BLAIN CLICK-CHAIRMAN, JACK STICKNEY, SECRETARY, ROBERT "SKIP" JOHNSON-TREASURER, AND AUDREA MILLER-GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of Estill County Water District No. 1 was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adopt resolution 2019-3 authorizing an application to the Kentucky Infrastructure Authority for loan assistance from the Infrastructure Revolving Fund (Fund C-Government Agencies Program) and appointing the District's interim General Manager as the District's official project representative.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed

Secretary



Attested: _____



**Meeting agenda and sign in sheets are filed in the Districts office and can be made available for review upon request.*

RESOLUTION NO. 2019-3

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
ESTILL COUNTY WATER DISTRICT NO. 1 AUTHORIZING AN
APPLICATION TO THE KENTUCKY INFRASTRUCTURE
AUTHORITY FOR LOAN ASSISTANCE FROM THE
INFRASTRUCTURE REVOLVING FUND (FUND C – GOVERNMENT
AGENCIES PROGRAM) AND APPOINTING THE DISTRICT
INTERIM GENERAL MANAGER AS THE DISTRICT’S OFFICIAL
PROJECT REPRESENTATIVE**

WHEREAS, Estill County Water District No. 1 is a water district organized pursuant to the provisions of KRS Chapter 74;

WHEREAS, as a water district organized pursuant to KRS Chapter 74, Estill County Water District No. 1 is a political subdivision of the Commonwealth of Kentucky;

WHEREAS, Estill County Water District No. 1 proposes to purchase federal surplus equipment to support its provision of water service to the persons located within its territory;

WHEREAS, pursuant to the provisions of KRS Chapter 224A, the Commonwealth of Kentucky is authorized to render financial assistance to eligible project applicants by way of the Infrastructure Revolving Fund (Fund C – Governmental Agencies Program) established to aid in the construction or acquisition of eligible infrastructure projects with consideration for approval to be based on applications submitted through the Kentucky Infrastructure Authority, and,

WHEREAS, the improvements proposed for acquisition by Estill County Water District No. 1 for use in the provision of water service within its territory area are considered eligible for such loan assistance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

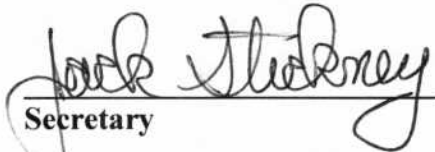
Section 2. The Interim General Manager of Estill County Water District No. 1 is hereby authorized and directed to execute and submit an application through the Kentucky Infrastructure Authority with such assurances and required supporting information as is necessary to obtain loan assistance from the Infrastructure Revolving Fund (Fund C – Governmental Agencies Program) for the proposed acquisition of federal surplus equipment, and is hereby authorized as Estill County Water District No. 1’s Official Project Representative to carry out necessary negotiation for and administer the loan assistance that Estill County Water District No. 1 may obtain from Infrastructure Revolving Fund (Fund C – Governmental Agencies Program).

**ADOPTED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY
WATER DISTRICT NO. 1 at a meeting held on June 10, 2019 signed by the Chairman,
and attested by the Secretary.**



Chairman

ATTEST:



Secretary

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY JUNE 27, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER; WILLIAM MURPHY, OPERATIONAL MANAGER & GERALD WUETCHER, LEGAL COUNSEL.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the agenda for the June 27, 2019 regular Board of Commissioners Meeting.

The minutes of the May 30, 2019 regular board meeting were presented to the board. ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to approve the minutes as presented.

The minutes of the June 10, 2019 special board meeting were presented to the board. ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to approve the minutes as presented.

Mr. Wuetcher presented the board with a proposed policy for indemnifying commissioners and officers subject to judicial or administrative proceedings as a result of good faith actions taken in their roles as officers or commissioners to further the water district's interests. Mr. Wuetcher discussed how the policy would apply if adopted. Mr. Wuetcher recommended that the water district determine if it currently has directors and officer's liability insurance coverage. The members of the Board requested that the General Manager contact the water district's current insurance carrier to ascertain whether it provided such coverage, and if not, identify those entities that provided such coverage. ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the indemnification policy for commissioners and officers.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to authorize the General Manager to accept the Kentucky Infrastructure Authorities invitation to be considered for the DWSRF during the 2020 fiscal year funding cycle.

Mr. Wuetcher discussed the status of the PSC Cases No. 2019-00041 and No. 2019-00119. He stated that a hearing on the water district's water loss control efforts would be held in Case No. 2019-00041 on July 10, 2019. He suggested that the Board schedule a working session to prepare for its testimony at the hearing. He also stated that no action had yet been taken in Case No. 2019-00119, which involved the water district's application for a surcharge. He stated that the Commission has until July 14, 2019 to suspend the proposed surcharge. He expected the Commission to suspend the proposed surcharge.

Murphy presented the water loss report for the month of May 2019 to the Board, a copy of which is attached. The Board reviewed the report and expressed their concerns about the ongoing water loss issue.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Attested: Robert Johnson

Signed Jack Stickney
Secretary

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY JULY 25, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER; WILLIAM MURPHY, OPERATIONAL MANAGER & GERALD WUETCHER, LEGAL COUNSEL (VIA TELEPHONE).

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the June 27, 2019 regular Board of Commissioners Meeting.

The minutes of the June 27, 2019 regular board meeting were presented to the board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to authorize counsel to advise the PSC that the water district's surcharge notice was defective, in that the Citizens Voice and Times had not printed the second page of the notice.

Murphy presented the water loss report for the month of June 2019 to the Board, a copy of which is attached. The Board reviewed the report and expressed their concerns about the ongoing water loss issue.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed


Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

Monthly Water Use Report

Water Utility: Estill County Water Dist. PWSID: Ky0330123

For the Month of: June Year: 2019

1	PRODUCTION COST PER THOUSAND	\$0.00
2	PURCHASE COST PER THOUSAND	\$3.25

GALLONS

WATER PRODUCED or PURCHASED			
3	Water Produced	\$0.00	 0.0%
4	Water Purchased	\$67,970.20	20,888,200 100.0%
5	TOTAL PRODUCED AND PURCHASED		20,888,200
6	TOTAL COST	\$67,970.20	

WATER SOLD

7	Residential	12,901,350	
8	Commercial	1,418,820	
9	Industrial		
10	Bulk Loading Stations		
11	Wholesale		
12	Other Sales (explain)		
13	TOTAL WATER SOLD	14,320,170	68.6%
14	TOTAL WATER NOT SOLD	6,568,030	31.4%

BREAKDOWN OF WATER USAGE

15	Water Treatment Plant		
16	Wastewater Treatment Plant		
17	System Flushing	92,259	\$300.21
18	Fire Department Usage	42,920	\$139.66
19	DBP Flushing DBP Maintenance	0	

20 **TOTAL USAGE** 135,179

21 **WATER LOSS PERCENTAGE FOR RATE PURPOSES** **30.8%**

BREAKDOWN OF WATER LOST

22	Tank Overflows (other than for DBP maintenance)		
23	Excavation Breaks	355,079	\$1,155.43
24	Repaired Line Breaks	273,600	\$890.29
25	Unknown Loss	5,804,172	27.8%

26 **TOTAL WATER NOT SOLD OR USED** **6,432,851**

27 **COST OF WATER NOT SOLD OR USED** **\$20,932.50**

"UNKNOWN LOSS" FLOW RATE AND COST:

28	"Unknown Loss"	5,804,172	
29	% "Unknown Loss"	27.8%	
30	Number of Days in Period	30	
31	"Unknown Loss" per Day (Gallons per Day)	193,472	
32	"Unknown Loss" per Minute (GPM)	134.36	
33	"Unknown Loss" Cost for Month	\$18,886.78	

Monthly Water Use Report

Water Utility: Estill County Water Dist. PWSID: Ky0330123

For the Month of: June Year: 2019

Line #	Item	Gallons	
1	Water Produced, Purchased and Distributed		
2	Water Produced	0	
3	Water Purchased	20,888,200	
4	Water Produced & Purchased	20,888,200	
5			
6	Water Sales		
7	Residential	12,901,350	
8	Commercial	1,418,820	
9	Industrial	0	
10	Bulk Loading Stations	0	
11	Wholesale	0	
12	Other Sales (explain) _____ 0	0	
13	Total Water Sales	14,320,170	68.6%
14			
15	Other Water Used		
16	Utility and/or Water Treatment Plant	0	
17	Wastewater Treatment Plant	0	
18	System Flushing	92,259	
19	Fire Department Usage	42,920	
20	Other Usage (explain) _____ DBP Maintenance	0	
21	Total Other Water Used	135,179	0.6%
22			
23	Water Loss		
24	Tank Overflows	0	
25	Line Breaks	628,679	
26	Line Leaks	5,804,172	
27	Other _____		
28	Total Line Loss	6,432,851	30.8%
29			
30	Note: Line 13 + Line 21 + Line 28 Must Equal Line 4		
31			
32	Water Loss Percentage		
33	Unaccounted-For Water (Line 28 Divided by Line 4)	30.8%	

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY AUGUST 1, 2019 AT 4:00 P.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER; & WILLIAM MURPHY, OPERATIONAL MANAGER

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

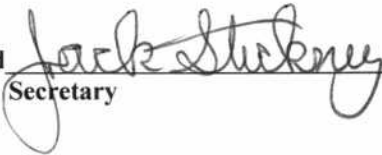
ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the August 1, 2019 special Board of Commissioners Meeting.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to accept all bids as read. A copy of the bid tabulation sheet is attached.

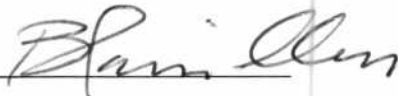
ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to adjourn the meeting.

Signed

Secretary



Attested:



**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

ESTILL COUNTY WATER DISTRICT
SURPLUS SALE
AUGUST 1, 2019

Item	Amount	Name	Phone
1720 Ford Tractor 4x4	\$3,150.00	Casey Tipton	859-358-5483
Case 580 Super L Backhoe	\$11,152.00	Gary Taylor	859-749-0447
Hillsboro Steel Flatbed	\$425.00	George Riley	859-353-7973
2002 Dodge Dakota 4x4	\$601.00	Glen Clark	606-726-9012
2001 Dodge Dakota 4x4	\$601.00	Glen Clark	606-726-9012
1996 Chevrolet 3500 Dually 4x4	\$1,501.00	Glen Clark	606-726-9012
5' Rake	\$151.00	Glen Clark	606-726-9012
4 Finish Mower	\$501.00	Glen Clark	606-726-9012
	\$3,355.00		
Aluminum Tube Rack	\$50.00	Greg Arvin	606-723-9310
Kohler Power System 100 50 KW Generator on Trailer	\$5,256.00	Herrick Company	502-839-3484
5' Grader Blade	\$256.00	Herrick Company	502-839-3484
	\$5,512.00		
35-4' Concrete Container	\$50.00	Jason Williams	859-200-1319
1999 International 4700 dump truck	\$21,150.00	Jerry Armond II	
2001 Winston Pro Series 40 K Lowboy Trailer	\$6,150.00	Jerry Armond II	
	\$27,300.00		
4-Aluminum Toolbox	\$250.00	Jim Lesiak	330-635-5621
16-Electrical Boxes (Different Sizes)	\$5.00	Jim Lesiak	330-635-5621
	\$255.00		
Gas Powered Blower	\$50.00	Joey Dobson	859-200-3561
	\$50.00		
2-Firestone 48x25.00x20 Flotation Tires and Rims	\$50.00	Ralph Harrison	859-744-8080
2-Firestone 6x43.00x25 Flotation Tires and Rims	\$50.00	Ralph Harrison	859-744-8080
2'x4 Solar Panel	\$25.00	Ralph Harrison	859-744-8080
	\$125.00		
Big Truck Rear-End	\$20.00	Stephen McIntosh	859-398-5872
2007 GMC Canyon 4x4	\$1,500.00	Teresa Casey	859-397-1013
1999 Dodge 2500 Utility Truck 4x4	\$1,500.00	Teresa Casey	859-397-1013
	\$3,000.00		
	\$54,444.00		
	\$54,444.00		

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY AUGUST 19, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the August 19, 2019 special Board of Commissioners Meeting.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to adopt resolution 2019-4. A resolution of legal applicant for filing of loan application and appointing appropriate local government official and successors-in-title as official project representative of federally assisted drinking water revolving fund (State Revolving Loan Program) project.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed


Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

RESOLUTION NO. 2019-4

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 AUTHORIZING AN APPLICATION TO THE KENTUCKY INFRASTRUCTURE AUTHORITY FOR FILING OF LOANT APPLICATION AND APPOINTING APPROPRIATE LOCAL GOVERNMENT OFFICIAL AND SUCCESSORS-IN-TITLE AS OFFICIAL PROJECT REPRESENTATIVE OF FEDERALLY ASSISTED DRINKING WATER REVOLVING FUND (STATE REVOLVING LOAN PROGRAM) PROJECT.

WHEREAS, Estill County Water District No. 1 proposes to provide upgraded drinking water service for industrial, institutional, commercial, and residential growth in the Estill County area, and

WHEREAS, the county endorses said proposed service, and,

WHEREAS, under the terms of the Safe Drinking Water Act Amendments of 1996 (Public Law 104-182) and amendments to KRS 224A, the State is authorized to render financial assistance to eligible project applicants by way of capitalization grants from the U. S. Environmental Protection Agency and State match funds comprising the Federally Assisted Drinking Water Revolving Fund (State Revolving Loan Program). The program is established to aid in the construction of drinking water treatment facilities improvements and certain related facilities with consideration for approval to be based on applications submitted through the Kentucky Energy and Environment Cabinet and the Kentucky Infrastructure Authority, and,

WHEREAS, the improvements proposed for construction by Estill County Water District No. 1 within the county area are considered eligible for such loan assistance.

NOW THEREFORE, BE IT RESOLVED by Estill County Water District No. 1 that the Interim General Manager, and Successors-in-Title are hereby authorized to execute and submit an application through the Kentucky Energy and Environment Cabinet and the Kentucky Infrastructure Authority with such assurances and required supporting data as is necessary to obtain loan assistance from the Federally Assisted Drinking Water Revolving Fund (State Revolving Loan Program) for the proposed water treatment facilities improvements, and are hereby authorized as Estill County Water District No. 1 Official Project Representative to carry out necessary negotiations for and administer the loan assistance the applicant may obtain from the Federally Assisted Drinking Water Revolving Fund (State Revolving Loan Program).

Adopted this 19th day of August 2019.

Robert Skip Johnson
as Chairman

ATTEST:

Jack Stickney
Secretary

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION TUESDAY SEPTEMBER 3, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; ROBERT "SKIP" JOHNSON, TREASURER; AUDREA MILLER, GENERAL MANAGER; WILLIAM MURPHY, OPERATIONAL MANAGER; AND GERALD WUETCHER, LEGAL COUNSEL. JACK STICKNEY, SECRETARY WAS ABSENT.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to approve the agenda for the September 3, 2019 special Board of Commissioners Meeting.

The minutes from the July 25, 2019 board meeting was presented to the Board. ON MOTION OF JOHNSON AND SECOND BY CLICK, all members of the Board voted to approve the minutes as presented.

The minutes from the August 1, 2019 special board meeting was presented to the board. ON MOTION OF CLICK AND SECOND BY JOHNSON, all members of the board voted to approve the minutes as presented.

Commissioner Click addressed all District employees. He opened by thanking every employee for their dedication and hard work over the past year. He then stated that water loss was the primary objective and that management had spent many hours developing a corrective action plan that he felt was the answer to the ongoing problem and that once the plan had been implemented the district would recognize significant gains. He also stated that he was aware the District was currently understaffed and that he appreciated everyone's determination to help with the ongoing water loss issue. He also stated that, with a group effort, he believed that the water loss problem could be resolved, and the District would be a viable entity again.

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to combine the ECWD Phase 11 Unaccounted-for Water Project (WX21065009) and the ECWD Meter Purchase and Replacement Project (WX21065006) into one project and apply for KIA funding in the amount of \$2,399,450.00.

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to prioritize the use of the surcharge proceeds to fund the employment of one person to work exclusively on water loss prevention.

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to authorize Blain Click to sign the Engineering agreement with Bell Engineering for the Phase 11 Unaccounted For Water/Meter Replacement Project.

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to approve the financials and pay warrants.

Murphy presented the water loss report for the month of August 2019 to the Board, a copy of which is attached.

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to go into closed session pursuant to KRS 61.810(1)(f) to discuss personnel matters.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to reconvene in regular session.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to change Audrea Miller's employment status from interim General Manager to permanent.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to use the proceeds from the surplus auction to purchase a Case CX37C Compact Hydraulic Excavator from Wilson Equipment, in accordance with the current KY State Contract Master Agreement Pricing, in the amount of \$46947.00.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to use the proceeds from the surplus auction to purchase an 82x14' Gatormade trailer from P&J Trailer Sales, for \$ 3,595.00.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed 
Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION TUESDAY SEPTEMBER 19, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; AUDREA MILLER, GENERAL MANAGER; AND WILLIAM MURPHY, OPERATIONAL MANAGER

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to approve the agenda for the September 19, 2019 special Board of Commissioners Meeting.

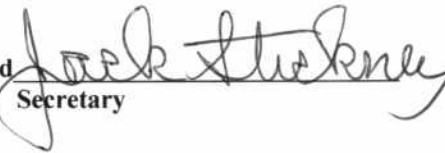
Robert Abner, Christian Sturgeon PLLC, was present to present the independent auditor's report and financial statements for year ending December 31, 2018. A copy of the 2018 audit is available for review upon request.

Paul Nesbitt with Nesbitt Engineering was present to speak with the board. Mr. Nesbitt expressed his desire to work with the district and believed he could help greatly reduce the district unaccounted for water.

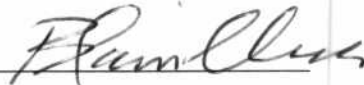
ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed

Secretary



Attested:



**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY , SEPTEMBER 26,2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the September 26, 2019 regular Board of Commissioners Meeting.

The minutes of the September 3, 2019 special board meeting were presented to the board. ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to approve the minutes as presented.

The minutes of the September 19, 2019 special board meeting were presented to the board. ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

Alan Bowman with Bell Engineering was present to discuss the Phase 11 project. He reviewed the Appalachian Regional Commission preliminary grant application for \$399,450.00. Bowman also discussed getting a better idea of the Budget for the project once the propagations studies were completed and the District has determined which meter it intends to purchase. Bowman also advised the Board that Dr. Lindall Ornsbee with the University of Kentucky had approached him about conducting a free 1-day workshop with the District. The workshop would cover utility management and/or water loss auditing/network modeling. The Board ask the General Manager to email some suitable dates to Alan and to schedule the workshop by the end of October.

The water loss report for the month of August 2019 was presented to the Board. Total unaccounted for water was 31%.

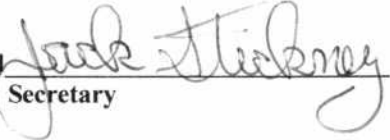
ON MOTION OF JOHNSON AND SECONDED BY JOHNSON, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY STICKNEY all members of the Board voted to execute an access and utility easement agreement with Vertical Bridge Development.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to change the terms of Audrea Miller's employment from hourly to salary. Effective September 30, 2019 the Ms. Miller's salary is established at \$50,404.45 annually with the expectations of a 40-hour work week.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed


Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the District's office and are available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY, OCTOBER 31, 2019 AT 8:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the October 31, 2019 regular Board of Commissioners Meeting.

The water loss report for the month of September 2019 was presented to the Board. Total unaccounted for water was 40.4%.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financial report and to pay warrants.

The Board reviewed the report submitted by counsel.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to cancel the regular scheduled board meeting scheduled for Thursday, November 28, 2019 (Thanksgiving Day) and hold a special called meeting of the Board of Commissioners on November 27, 2019.

Ms. Miller noted that, immediately following the adjournment of the meeting, the Kentucky Water Resources Research Institute would conduct a training program for the Commissioners and Water District Staff entitled "Sustainable Management of Rural and Small Systems Workshop." All Commissioners indicated that they would be attending the training.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed

Secretary

Jack Stickney

Attested:

Blain Click

**Meeting agenda and sign in sheets are filed in the District's office and are available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION WEDNESDAY NOVEMBER 27, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the November 27, 2019 regular Board of Commissioners Meeting.

The minutes of the October 31, 2019 special board meeting were presented to the board. ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The water loss report for the month of October 2019 was presented to the Board. Total unaccounted for water was 31.5%.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to contact the Board members of the Irvine Municipal Utilities and set up a meeting in January 2020 to discuss water services in Estill County.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to accept Humana Plan 19 Copay OPT2 with a \$1500.00 HRA option for the Districts 2020 health insurance plan.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to not make any changes in the Delta Dental plan for 2020.

ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to have all storage tanks inspected by 2021.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to move forward with a water audit. The District will ask Dr. Ormsbee with the University of Kentucky to consider conducting the audit if it can be done by the May 22, 2020 deadline. Otherwise the District will contact Steve Cavanaugh and have him make his presentation to the Board.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed

Secretary

Attested:



**Meeting agenda and sign in sheets are filed in the District's office and are available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY, DECEMBER 26, 2019 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; WILLIAM MURPHY, OPERATIONAL MANAGER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the December 26, 2019 regular Board of Commissioners Meeting.

The minutes of the November 27, 2019 special board meeting were presented to the board. ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

The water loss report for the month of November 2019 was presented to the Board. Total unaccounted for water was 42.1%.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to approve the financial report and pay warrants.

Miller advised the Board that commissioner Stickney's term would expire on January 2, 2020. Mr. Stickney was appointed to the Board on May 1, 2018 to fill the term of Jerry Arnold. Miller also stated that she had emailed Judge Donnie Watson and advised him of the expiration.

The Board discussed a joint project with Irvine Municipal Utilities (IMU) to relocate the Irvine bridge master meter and to replace the river crossing. The board requested that our Engineer reach out to IMU to see if they were interested in moving forward with the project.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed _____
Secretary

Attested: _____

**Meeting agenda and sign in sheets are filed in the District's office and are available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION MONDAY, DECEMBER 30, 2019 AT 5:00 P.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the December 30, 2019 special Board of Commissioners Meeting.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the 2020 Budget as presented.

ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to adjourn the meeting.

Signed _____
Secretary

Attested: _____

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION FRIDAY, FEBRUARY 6, 2020 AT 2:00 P.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the February 7, 2020 special Board of Commissioners Meeting.

The water loss report for the month of December 2019 was presented to the Board. Total unaccounted for water was 40.6%.

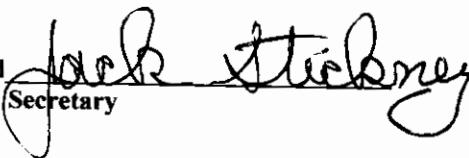
ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to ask the Kentucky Public Service Commission for permission to use some of the Surcharge money to pay two employees' salaries for the purpose of water loss reduction.

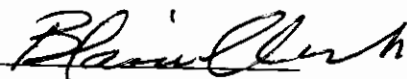
ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to adjourn the meeting.

Signed

Secretary



Attested:



**Meeting agenda and sign in sheets are filed in the District's office and are available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY, FEBRUARY 27, 2020 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; WILLIAM MURPHY, OPERATIONAL MANAGER; WILLIAM MURPHY, OPERATIONAL MANAGER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the February 27, 2020 regular Board of Commissioners Meeting.

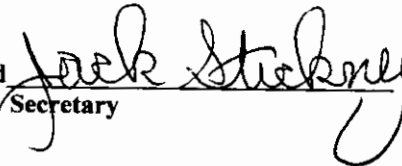
The minutes of the February 6, 2020 special board meeting were presented to the board. ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

Murphy presented the water loss report for the month of January 2020 was presented to the Board. Water loss percentage for rate purposes was 40%. Using the line break amount that accounted for 2,272,893 gallons made the unknown loss 30.2%.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financial report and pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed


Secretary

Attested:



**Meeting agenda and sign in sheets are filed in the District's office and are available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY MARCH 27, 2020 AT 12:00 P.M. AT AN OUTDOOR PAVILLION AT 7 SPARKS GARDEN LANE, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the March 27, 2020 special Board of Commissioners Meeting.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted that, in the event that a District employee was diagnosed with COVID-19, the employee would immediately begin using the six weeks of emergency sick leave before using the accumulated sick and vacations days. The board feels that during the pandemic this one way to alleviate any undue burden on the employee.

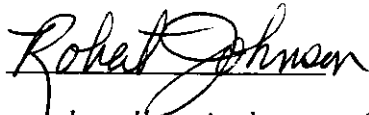
The Water Accountability Report for February was presented to the Board. Water loss prior to known loss was 54%, after the 9,848,346 gallons of known loss was added water loss was 46.5%.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed


Secretary

Attested:



**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY APRIL 30, 2020 AT 9:00 A.M. AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER

To promote social distancing, the meeting will be held in the open garage bays in the District's Maintenance garage. All Board members, employees and visitors are expected to maintain a 6' distance from one another and is strongly encouraged to wear a mask.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the April 30, 2020 special Board of Commissioners Meeting.

The Water Accountability Report for March was presented to the Board. Water loss prior to known loss was 56%, after the 125,518 gallons of known loss was added water loss was 43%.

ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to purchase a maintenance truck from Kentucky Surplus Properties.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to accept the financials and pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed 
Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY MAY 28, 2020 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AUDREA MILLER, GENERAL MANAGER ; AND WILLIAM MURPHY, OPERATIONAL MANAGER

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the May 28, 2020 regular Board of Commissioners Meeting.

The minutes of the April 30, 2020 special board meeting were presented to the board. ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

Mac Conley, 2163 Wagersville Rd, was present to express his concern about his water bill. Mr. Conley stated that he felt the was no possible way he could have used the amount of water he was billed for and he would like an adjustment on his bill. Mr. Conley was advised that a data recorded had been put on his meter and it did show that the amount he was billed for had gone thru the water meter.

The water loss report for the month of April was presented to the Board. Water loss for April was 30.9%.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to have the General Manager ask Gerald Weucher, Counsel for the District, about the legal ramifications of borrowing \$25,000.00 for the purpose of buying three (3) used vehicles from the Kentucky Surplus Sale.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financial report and to pay warrants.

The Board was given an update on the Phase 11 Water Loss Project. Ms. Miller advised the board that she was submitting all documents to USDA RD in hopes to be able to request permission to bid within the next 30-60 days.

Ms. Miller gave an update on the PSC Case 2019-00041 (Excessive Water Loss Investigation). She stated that, due to COVID 19, the PSC has moved the deadline for information submittal to September 22, 2020. She also stated that she has a meeting scheduled with RCAP to help her with some policy development.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed _____
Secretary

Attested: _____

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY JUNE 25, 2020 AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

To promote social distancing, all Board members, employees and visitors are expected to maintain a 6' distance from one another and are strongly encouraged to wear a mask.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the June 25, 2020 regular Board of Commissioners Meeting.

The minutes of the May 28, 2020 special board meeting were presented to the board. ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

Alan Bowman, Bell Engineering, was present to give the Board an update on the Phase 11 Water Loss project. Bowman stated that the project should be ready to bid by the first of October, Audrea Miller advised the Board that there were a few items left to submit to USDA RD before they could issue a Letter of Conditions.

The water loss report for the month of May was presented to the Board. Water loss for May was 41.9%.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to reimburse Brandon Chaney for self-paid insurance premiums for May and June. Mr. Chaney was hired as a full time in April 2020 but could not be added to the District's insurance policy for 60 days.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to allow Jerry Newton to mow the old sewer plant lot for the hay he can get from the property.

Ms. Miller advised the Board that the Districts water loss team would be attending training by Scott Yost, with the University of Kentucky. Training will be for the AWWA water audit, Attendees will be: Blain Click, Audrea Miller, William Murphy, & Brandon Chaney.

ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to adjourn the meeting.

Signed _____
Secretary

Attested: _____

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION FRIDAY, AUGUST 14, 2020 AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; WILLIAM MURPHY; OPERATIONAL MANAGER, AND AUDREA MILLER, GENERAL MANAGER.

To promote social distancing, all Board members, employees and visitors are expected to maintain a 6' distance from one another and are strongly encouraged to wear a mask.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the August 14, 2020 special Board of Commissioners Meeting.

The minutes of the June 25, 2020 special board meeting were presented to the board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The water loss report for the month of June was presented to the Board. Water loss for June was 28.9%.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to break the Phase 11 project into tow contracts. Contract 1 will be the 5 creek crossings and the 13 zone meters. Contract 2 will be the purchase and installation on 3,000 residential water meters.

ON MOTION OF STICKEY AND SECONDED BY CLICK, all members of adopt Resolution 2020-1 to accept the \$500,000 grand offer from Appalachian Regional Commission. (See Attached)

ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, to have AAMCO in Richmond put a new transmission in one of the 2013 Ford Explorer. Click abstained from the vote.

Ms. Miller advised the Board that the Districts water loss team attended the AWWA water audit training by Scott Yost, with the University of Kentucky. She stated that, while the audit had been completed, it would still need to be validated by a third party with knowledge of the AWWA water audit.

ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to adjourn the meeting.

Signed _____
Secretary

Attested: _____

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

RESOLUTION

2020-1

Whereas, the Appalachian Regional Commission has approved the Estill County Water District No. 1 Meter Replacement Project, Estill County, Kentucky (ARC Number KY-19847), and extended a grant offer in the amount of \$500,000 for the project to be administered by USDA Rural Development;

Now therefore, the Water District hereby resolves to accept this grant offer of \$500,000.

In witness whereof, the Water District has duly adopted this resolution and caused execution by the officers below in duplicate on this 14 day of August, 2020.

Estill County Water District No. 1

By: Blain Click

Blain Click, Chairman

Attest:

Jack Hickney
Secretary

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY AUGUST 27, 2020 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the August 27, 2020 regular Board of Commissioners Meeting.

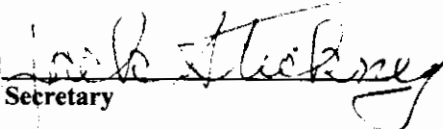
The minutes of the August 14, 2020 special board meeting were presented to the board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financial report and to pay warrants.

The water loss report for the month of June 2019 was presented to the Board. Water loss for June was 35.7%.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to appoint the General Manager as agent of record for the KYTC Cobhill Rd (KY 1182) Waterline Relocations. The GM will report, via email, any documents that are executed.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed 
Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY AUGUST 27, 2020 AT 9:00 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

To promote social distancing, all Board members, employees and visitors are expected to maintain a 6' distance from one another and are strongly encouraged to wear a mask.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the August 27, 2020 regular Board of Commissioners Meeting.

The minutes of the August 14, 2020 special board meeting were presented to the board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financial report and to pay warrants.

The water loss report for the month of June 2019 was presented to the Board. Water loss for June was 35.7%.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to appoint the General Manager as agent of record for the KYTC Cobhill Rd (KY 1182) Waterline Relocations. The GM will report, via email, any documents that are executed.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed


Secretary

Attested: _____

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY, SEPTEMBER 24, 2020 AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; WILLIAM MURPHY; OPERATIONAL MANAGER, AND AUDREA MILLER, GENERAL MANAGER.

To promote social distancing, all Board members, employees and visitors are expected to maintain a 6' distance from one another and are strongly encouraged to wear a mask.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to approve the agenda for the September 24, 2020 special Board of Commissioners Meeting.

The minutes of the August 27, 2020 regular board meeting were presented to the board. ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to approve the minutes as presented.

Sharon Anderson was present on behalf of her sister, Myrtle Neal, to advise the Board that she had paid her bill, with a money order, in the night deposit box and her payment was not credited to her account and the money order had not cleared. Ms. Miller stated that the office staff had searched for the money order, by number, to ensure that credit had not been given to the wrong account and the payment had not been procced by our office. Ms. Anderson stated that the cost to stop payment on a money order was \$15.00 and she felt like her sisters account should be credit that amount. The board advised Ms. Anderson that we would wait for a couple of weeks to see if the money order surfaces.

The water loss report for the month of August was presented to the Board. Water loss for August was 35.7%.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financial report and to pay warrants.

Ms. Miller gave the Board copies of the Theft of Service Tariff & The Fire Department Tariff. She asked the Board to review them and advise her of any concerns they may have prior to next months meeting.

An update on the Phase 11 Water Loss Project was given to the Board. Ms. Miller stated that all private easements were ready to be signed and that she expected to have those done within the next couple of weeks. Alan Bowman, Bell Engineering, was present via telephone. He stated that he would finalize the electrical next week and resubmit to the KYDOW. He estimated that we would be ready to bid in two weeks.

The Board discussed the Irvine Bridge Master Meter Replacement Project. Ms. Miller stated that she had received an invitation to submit a loan application, from the Kentucky Infrastructure Authority, to fund this project. The Board ask Ms. Miller to contact Billy William with IMU to see if they wanted to do this project as a joint effort since it would benefit both utilities.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Attested: _____

Signed

Secretary

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY, OCTOBER 29, 2020 AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; WILLIAM MURPHY; OPERATIONAL MANAGER, AND AUDREA MILLER, GENERAL MANAGER.

To promote social distancing, all Board members, employees and visitors are expected to maintain a 6' distance from one another and are strongly encouraged to wear a mask.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the October 29, 2020 regular Board of Commissioners Meeting.

The minutes of the September 24, 2020 regular board meeting were presented to the board. ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

The water accountability report was presented to the Board. Water loss for September was 31.2%.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the fire department tariff.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed 
Secretary

Attested: _____

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION WEDNESDAY NOVEMBER 18, 2020 AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; WILLIAM MURPHY; OPERATIONAL MANAGER, AND AUDREA MILLER, GENERAL MANAGER.

To promote social distancing, all Board members, employees and visitors are expected to maintain a 6' distance from one another and are strongly encouraged to wear a mask.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the November 18, 2020 special Board of Commissioners Meeting.

Bryan Scott & Alan Bowman with Bell Engineering was present to discuss the status of the Phase 11 Water Meter Replacement Project. Bowman stated that Julie Anderson, with USDA-RD, had received the project plans on November 1st and that Terry Humphries, with KYDOW, had been notified that the District was ready to advertise for bids. The advertisement to bid has been run in the newspaper and the bid opening has been set for December 22, 2020.

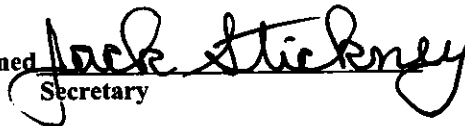
ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to choose the Anthem Blue Access PPO for 2021, the Board also choose the \$2800.00 HSA plan with McGregor.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed

Secretary



Attested: _____

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY, DECEMBER 31, 2020 AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; WILLIAM MURPHY; OPERATIONAL MANAGER, AND AUDREA MILLER, GENERAL MANAGER.

To promote social distancing, all Board members, employees and visitors are expected to maintain a 6' distance from one another and are strongly encouraged to wear a mask.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the December 31, 2020 regular Board of Commissioners Meeting.

The minutes of the October 29, 2020 regular board meeting were presented to the board. ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The minutes of the November 18, 2020 special board meeting were presented to the board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

Alan Bowman and Bryan Scott, with Bell Engineering, were present to address the board concerning the reletting of the Phase 11 bids due to a discrepancy in the advertisement. It was noted by Gerald Wuetcher, counsel for the District, that the advertisement to bid did not meet the requirements for the bid process. The board stated that they want to be certain that the bid process was done in a proper manner and that the District adhered to all state and federal regulations in the bid process. ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve to rebid the Phase 11 project under the advisement of counsel.

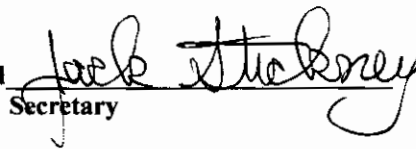
The water loss report for the month of November was presented to the Board. Water loss for November was 38.5%.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to approve the financial report and to pay warrants.

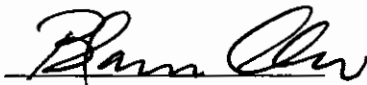
ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed

Secretary



Attested:



**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY, JANUARY 28, 2021 AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; WILLIAM MURPHY; OPERATIONAL MANAGER, AND AUDREA MILLER, GENERAL MANAGER.

To promote social distancing, all Board members, employees and visitors are expected to maintain a 6' distance from one another and are strongly encouraged to wear a mask.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the January 28, 2021 regular Board of Commissioners Meeting.

The water loss report for the month of November was presented to the Board. Water loss for December was 22%.

ON MOTION OF STICKNEY AND SECONDED BY CLICK all members of the Board voted to accept the bid from Roe Enterprises (DBA Swartz Pipeline Contracting), in the amount of \$744,420.00, for the ECWD zone meter and river crossing installation.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adopt resolution 2021-01-28-1 awarding a contract for the purchase and installation of metering equipment and telemetry upgrades and the construction of stream crossings.

ON MOTION OF JOHNSON AND SECONDED BY CLICK, all members of the Board voted to adopt resolution 2021-01-28-2 authorizing an application to the Kentucky public service commission for authorization to issue an evidence of indebtedness, for a certificate of public convenience and necessity and other relief as necessary.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed

Secretary

Attested:

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

RESOLUTION 2021-01-28-1

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 AWARDING A CONTRACT FOR THE PURCHASE AND INSTALLATION OF METERING EQUIPMENT AND TELEMETRY UPGRADES AND THE CONSTRUCTION OF STREAM CROSSINGS

WHEREAS, Estill County Water District No. 1 (“Estill District”) caused to be published in accordance with the provisions of KRS Chapter 424 an advertisement for bids on the Contract 371-20-01 (Phase 11 - Zone Meter and River Crossing Installation Project) in the *Citizen Voice and Times* and in the *Estill Tribune*;

WHEREAS, on January 21, 2021, in accordance with the terms of those advertisements Estill District opened the bids received on Contract 371-20-01;

WHEREAS, Roe Enterprises, Inc., doing business as Swartz Pipeline Contracting, of Mount Sterling, Kentucky, submitted a bid of \$744,420, which was the lowest of the four bids on Contract 371-20-01 that were submitted in accordance with the terms of the advertisement; and,

WHEREAS, Estill District’s Board of Commissioners finds that Contract 371-20-01 should be awarded to the lowest bidder, contingent upon Estill District’s receipt of a favorable Recommendation of Award Letter from Bell Engineering and of an Order from the Kentucky Public Service Commission authorizing Estill District to enter an Assistance Agreement with the Kentucky Infrastructure Authority for KIA Loan F20-13 and issuing a certificate of public convenience and necessity authorizing Estill District to proceed with Contract 371-20-01;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

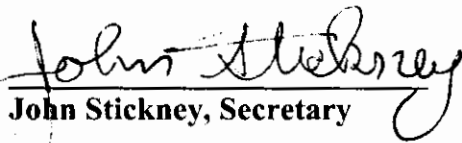
Section 2. The Board of Commissioners hereby declares the bid of Roe Enterprises, Inc., doing business as Swartz Pipeline Contracting, in the amount of \$744,420 to be the lowest and best bid and awards Contract 371-20-01 to this firm, contingent upon Estill District’s receipt of a favorable Recommendation of Award Letter from Bell Engineering and of an Order from the Kentucky Public Service Commission authorizing Estill District to enter an Assistance Agreement with the Kentucky Infrastructure Authority for KIA Loan F20-13 and issuing a certificate of public convenience and necessity authorizing Estill District to proceed with Contract 371-20-01.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY
WATER DISTRICT NO. 1 at a meeting held on January 28, 2021, signed by the
Chairman, and attested by the Secretary.**



D. Blain Click, Chairman

ATTEST:

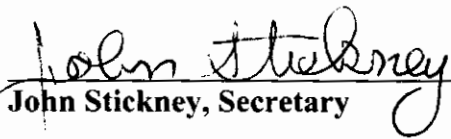


John Stickney, Secretary

CERTIFICATION

The undersigned Secretary of Estill County Water District No. 1 ("the District") does hereby certify that the foregoing is a true copy of a Resolution duly adopted by the District's Board of Commissioners at a meeting properly held on January 28, 2021, signed by the Chairman of the Board of Commissioners, attested by the Secretary of the Board of Commissioners, and is now in full force and effect.

WITNESS my hand this 28th day of January 2021.



John Stickney, Secretary

RESOLUTION NO. 2021-01-28-2

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
ESTILL COUNTY WATER DISTRICT NO. 1 AUTHORIZING AN
APPLICATION TO THE KENTUCKY PUBLIC SERVICE
COMMISSION FOR AUTHORIZATION TO ISSUE AN EVIDENCE
OF INDEBTEDNESS, FOR A CERTIFICATE OF PUBLIC
CONVENIENCE AND NECESSITY AND OTHER RELIEF AS
NECESSARY**

WHEREAS, Estill County Water District No. 1 (“Estill District”) is a water district organized pursuant to the provisions of KRS Chapter 74;

WHEREAS, pursuant to KRS 278.015, the Kentucky General Assembly has declared that all water districts are “public utilities” and are subject to the regulation of the Kentucky Public Service Commission;

WHEREAS Estill District owns and operates facilities used to transport and distribute water to the public for compensation to serve the residents of Estill County, Kentucky;

WHEREAS, Estill District’s water distribution operations are subject to the jurisdiction and regulation of the Kentucky Public Service Commission;

WHEREAS, Estill District District proposes a series of improvements to its water distribution system known as “Phase 11 - System Improvements & Meter Purchase and Replacement Project,” at an estimated total cost of \$2,899,450;

WHEREAS, Estill District proposes to accomplish the Phase 11 - System Improvements & Meter Purchase and Replacement Project, the first phase of which involves the purchase and installation of 17 zone meters on existing water mains, improvements to its telemetry and replacement of four (4) stream crossings at an estimated total cost of \$1,020,420;

WHEREAS, Estill District proposes to finance the proposed project through a grant of \$500,000 from the Appalachian Regional Commission and a loan not to exceed \$2,399,450 from the Kentucky Infrastructure Authority payable over a 30-year period at an interest rate of 0.5 percent per annum and evidenced by an Assistance Agreement;

WHEREAS, KRS 278.020(1) prohibits a utility from constructing any facilities to be used to provide utility service, including those for the transmission and distribution of water to the public for compensation, without first obtaining a certificate of public convenience and necessity from the Kentucky Public Service Commission;

WHEREAS, KRS 278.300 prohibits a utility from issuing an evidence of indebtedness until it has been authorized to do so by an order of the Kentucky Public Service Commission;

WHEREAS, KRS 278.020(1) requires Estill District to obtain a certificate of public convenience and necessity from the Kentucky Public Service Commission prior to commencing

Phase 11 - System Improvements & Meter Purchase and Replacement Project or significant portions of that Project; and

WHEREAS, KRS 278.300 requires Estill District to obtain authorization from the Kentucky Public Service Commission prior to executing its proposed Assistance Agreement with the Kentucky Infrastructure Authority;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

Section 2. The General Manager, all appropriate Staff, and Estill County Water District No. 1's attorney are hereby further authorized and directed to take any and all actions to apply to the Kentucky Public Service Commission for authorization for Estill County Water District No. 1 to execute an Assistance Agreement with the Kentucky Infrastructure Authority to borrow an amount not to exceed \$2,899,450 and payable over a 30-year period at an interest rate of 0.5 percent per annum, for a certificate of public convenience and necessity to construct the initial phase of the Phase 11 - System Improvements & Meter Purchase and Replacement Project and to apply for such other relief as appropriate and necessary to ensure that Estill County Water District No. 1 is acting in accordance with the requirements of KRS Chapter 278.

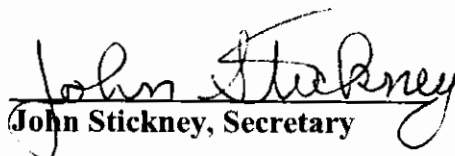
Section 3. This Resolution shall take effect upon its adoption.

ADOPTED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 at a meeting held on January 28, 2021, signed by the Chairman, and attested by the Secretary.



D. Blain Click, Chairman

ATTEST:

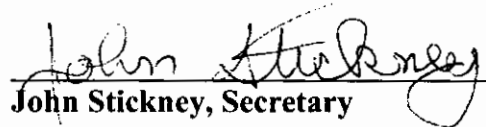


John Stickney, Secretary

CERTIFICATION

The undersigned Secretary of Estill County Water District No. 1 ("the District") does hereby certify that the foregoing is a true copy of a Resolution duly adopted by the District's Board of Commissioners at a meeting properly held on January 28, 2021, signed by the Chairman of the Board of Commissioners, attested by the Secretary of the Board of Commissioners, and is now in full force and effect.

WITNESS my hand this 28th day of January 2021.



John Stickney, Secretary

RESOLUTION 2021-01-28-1

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 AWARDING A CONTRACT FOR THE PURCHASE AND INSTALLATION OF METERING EQUIPMENT AND TELEMETRY UPGRADES AND THE CONSTRUCTION OF STREAM CROSSINGS

WHEREAS, Estill County Water District No. 1 (“Estill District”) caused to be published in accordance with the provisions of KRS Chapter 424 an advertisement for bids on the Contract 371-20-01 (Phase 11 - Zone Meter and River Crossing Installation Project) in the *Citizen Voice and Times* and in the *Estill Tribune*;

WHEREAS, on January 21, 2021, in accordance with the terms of those advertisements Estill District opened the bids received on Contract 371-20-01;

WHEREAS, Roe Enterprises, Inc., doing business as Swartz Pipeline Contracting, of Mount Sterling, Kentucky, submitted a bid of \$744,420, which was the lowest of the four bids on Contract 371-20-01 that were submitted in accordance with the terms of the advertisement; and,

WHEREAS, Estill District’s Board of Commissioners finds that Contract 371-20-01 should be awarded to the lowest bidder, contingent upon Estill District’s receipt of a favorable Recommendation of Award Letter from Bell Engineering and of an Order from the Kentucky Public Service Commission authorizing Estill District to enter an Assistance Agreement with the Kentucky Infrastructure Authority for KIA Loan F20-13 and issuing a certificate of public convenience and necessity authorizing Estill District to proceed with Contract 371-20-01;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 AS FOLLOWS:

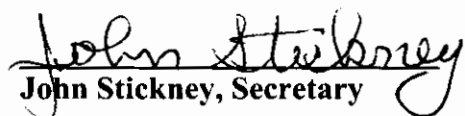
Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

Section 2. The Board of Commissioners hereby declares the bid of Roe Enterprises, Inc., doing business as Swartz Pipeline Contracting, in the amount of \$744,420 to be the lowest and best bid and awards Contract 371-20-01 to this firm, contingent upon Estill District’s receipt of a favorable Recommendation of Award Letter from Bell Engineering and of an Order from the Kentucky Public Service Commission authorizing Estill District to enter an Assistance Agreement with the Kentucky Infrastructure Authority for KIA Loan F20-13 and issuing a certificate of public convenience and necessity authorizing Estill District to proceed with Contract 371-20-01.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY
WATER DISTRICT NO. 1 at a meeting held on January 28, 2021, signed by the Chairman,
and attested by the Secretary.**


D. Blain Click, Chairman

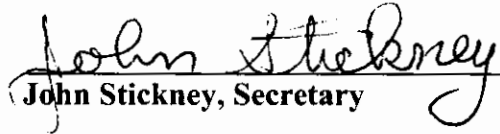
ATTEST:


John Stickney, Secretary

CERTIFICATION

The undersigned Secretary of Estill County Water District No. 1 ("the District") does hereby certify that the foregoing is a true copy of a Resolution duly adopted by the District's Board of Commissioners at a meeting properly held on January 28, 2021, signed by the Chairman of the Board of Commissioners, attested by the Secretary of the Board of Commissioners, and is now in full force and effect.

WITNESS my hand this 28th day of January 2021.



John Stickney, Secretary

RESOLUTION NO. 2021-01-28-2

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
ESTILL COUNTY WATER DISTRICT NO. 1 AUTHORIZING AN
APPLICATION TO THE KENTUCKY PUBLIC SERVICE
COMMISSION FOR AUTHORIZATION TO ISSUE AN EVIDENCE
OF INDEBTEDNESS, FOR A CERTIFICATE OF PUBLIC
CONVENIENCE AND NECESSITY AND OTHER RELIEF AS
NECESSARY**

WHEREAS, Estill County Water District No. 1 (“Estill District”) is a water district organized pursuant to the provisions of KRS Chapter 74;

WHEREAS, pursuant to KRS 278.015, the Kentucky General Assembly has declared that all water districts are “public utilities” and are subject to the regulation of the Kentucky Public Service Commission;

WHEREAS Estill District owns and operates facilities used to transport and distribute water to the public for compensation to serve the residents of Estill County, Kentucky;

WHEREAS, Estill District’s water distribution operations are subject to the jurisdiction and regulation of the Kentucky Public Service Commission;

WHEREAS, Estill District District proposes a series of improvements to its water distribution system known as “Phase 11 - System Improvements & Meter Purchase and Replacement Project,” at an estimated total cost of \$2,899,450;

WHEREAS, Estill District proposes to accomplish the Phase 11 - System Improvements & Meter Purchase and Replacement Project, the first phase of which involves the purchase and installation of 17 zone meters on existing water mains, improvements to its telemetry and replacement of four (4) stream crossings at an estimated total cost of \$1,020,420;

WHEREAS, Estill District proposes to finance the proposed project through a grant of \$500,000 from the Appalachian Regional Commission and a loan not to exceed \$2,399,450 from the Kentucky Infrastructure Authority payable over a 30-year period at an interest rate of 0.5 percent per annum and evidenced by an Assistance Agreement;

WHEREAS, KRS 278.020(1) prohibits a utility from constructing any facilities to be used to provide utility service, including those for the transmission and distribution of water to the public for compensation, without first obtaining a certificate of public convenience and necessity from the Kentucky Public Service Commission;

WHEREAS, KRS 278.300 prohibits a utility from issuing an evidence of indebtedness until it has been authorized to do so by an order of the Kentucky Public Service Commission;

WHEREAS, KRS 278.020(1) requires Estill District to obtain a certificate of public convenience and necessity from the Kentucky Public Service Commission prior to commencing

Phase 11 - System Improvements & Meter Purchase and Replacement Project or significant portions of that Project; and

WHEREAS, KRS 278.300 requires Estill District to obtain authorization from the Kentucky Public Service Commission prior to executing its proposed Assistance Agreement with the Kentucky Infrastructure Authority;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

Section 2. The General Manager, all appropriate Staff, and Estill County Water District No. 1's attorney are hereby further authorized and directed to take any and all actions to apply to the Kentucky Public Service Commission for authorization for Estill County Water District No. 1 to execute an Assistance Agreement with the Kentucky Infrastructure Authority to borrow an amount not to exceed \$2,899,450 and payable over a 30-year period at an interest rate of 0.5 percent per annum, for a certificate of public convenience and necessity to construct the initial phase of the Phase 11 - System Improvements & Meter Purchase and Replacement Project and to apply for such other relief as appropriate and necessary to ensure that Estill County Water District No. 1 is acting in accordance with the requirements of KRS Chapter 278.

Section 3. This Resolution shall take effect upon its adoption.

ADOPTED BY THE BOARD OF COMMISSIONERS OF ESTILL COUNTY WATER DISTRICT NO. 1 at a meeting held on January 28, 2021, signed by the Chairman, and attested by the Secretary.



D. Blain Click, Chairman

ATTEST:

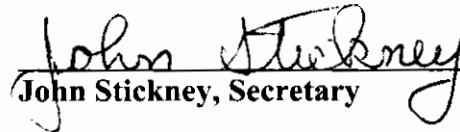


John Stickney, Secretary

CERTIFICATION

The undersigned Secretary of Estill County Water District No. 1 ("the District") does hereby certify that the foregoing is a true copy of a Resolution duly adopted by the District's Board of Commissioners at a meeting properly held on January 28, 2021, signed by the Chairman of the Board of Commissioners, attested by the Secretary of the Board of Commissioners, and is now in full force and effect.

WITNESS my hand this 28th day of January 2021.



John Stickney, Secretary

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY FEBRUARY 25, 2021 AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; WILLIAM MURPHY; OPERATIONAL MANAGER, AND AUDREA MILLER, GENERAL MANAGER.

To promote social distancing, all Board members, employees and visitors are expected to maintain a 6' distance from one another and are strongly encouraged to wear a mask.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF JOHNSON AND SECONDED BY CLICK all members of the Board voted to approve the agenda for the February 25, 2021 regular Board of Commissioners Meeting.

The water loss report for the month of November was presented to the Board. Water loss for January was 42%.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed 
Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

ESTILL COUNTY WATER DISTRICT NO. 1

**Response to the Commission's Order of April 8, 2021
Case No. 2021-00064**

Question No. 5

Responding Witness: Audrea Miller

- Q-5. [Provide a] document detailing the names, job titles, job description, and pay rates for each employee for the calendar years 2018, 2019, 2020, and currently employed.**
- A-5. See attachment to this Response. Each employee is identified by number rather than name to protect the employee's privacy.

Estill County Water District #1 Employee Pay Adjustments History January 2018 through December 2020

<u>Employee</u>	<u>Job Title</u>	<u>Paycheck Date</u>	<u>Payroll Item</u>	<u>Previous Rate</u>	<u>Current Rate</u>
#13	General Manager	10/11/2019	SALARY-AD&G	-	50,404.00
	General Manager	07/05/2019	HOURLY-AD&G	21.00	22.00
	Office Manager	02/15/2019	HOURLY-AD&G	20.50	21.00
#29					
	Water Loss Tech/Op. in Training	04/24/2020	HOURLY-MAINT.	15.00	15.00
#24					
		11/22/2019	HOURLY-MAINT.	12.00	14.25
		07/05/2019	HOURLY-MAINT.	11.75	12.00
		05/24/2019	HOURLY-MAINT.	10.75	11.75
#28					
	Operator in training	07/31/2020	HOURLY-MAINT.	10.00	10.00
		01/17/2020	HOURLY-MAINT.	9.50	10.00
#11					
	Customer Service Rep.	07/05/2019	HOURLY-CUST. SERV	14.75	15.75
	Customer Service Rep.	02/15/2019	HOURLY-CUST. SERV	12.75	14.75
#21					
	Operations Manager	02/01/2019	HOURLY-MAINT.	20.50	20.50
#23					
		04/26/2019	HOURLY-MAINT.	14.50	14.50
		02/15/2019	HOURLY-MAINT.	12.50	14.50
#5					
	Certified Operator	07/05/2019	HOURLY-MAINT.	16.30	17.30
		02/15/2019	HOURLY-MAINT.	14.30	16.30
#26					
	Water Loss Tech	07/05/2019	HOURLY-MAINT.	15.00	15.00
#14					
	Office Manager	07/05/2019	HOURLY-CUST. SERV	16.00	17.00
	Office Manager	04/26/2019	HOURLY-CUST. SERV	14.75	14.75
	Billing Clerk	02/15/2019	HOURLY-CUST. SERV	12.75	14.75
#27					
	P/T Customer Service Rep	08/16/2019	HOURLY-CUST. SERV	9.00	9.00
#18					
	Operations Manager	07/05/2019	HOURLY-MAINT.	17.00	18.00
	Operations Manager	05/10/2019	HOURLY-MAINT.	15.50	17.00
	Certified Operator	02/15/2019	HOURLY-MAINT.	13.50	15.50
#25					
	Operator in training	11/22/2019	HOURLY-MAINT.	12.00	14.25
		07/05/2019	HOURLY-MAINT.	10.75	12.00

ESTILL COUNTY WATER DISTRICT NO. 1

**Response to the Commission's Order of April 8, 2021
Case No. 2021-00064**

Question No. 6

Responding Witness: Audrea Miller

- Q-6. For the calendar year ended December 31, 2020, provide the hours worked by each employee, separated by regular hours worked, overtime hours worked, and any other form of hourly wage provided to Estill District No. 1's employees.**
- A-6. See attachment to this Response. The requested information is also contained in the Excel spreadsheet named "EmployeeHours.xlsx" that is embedded in the electronic version of this response.

Estill County Water District #1
Payroll Summary
January through December 2020

	Employee #13		Employee #29		Employee #24		Employee #28		Employee #11		Employee #14		Employee #27		Employee #18		Employee #25	
	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate
Gross Pay																		
SALARY-ADG																		
COMPENSATED ABSENCE - ADG	112.00	24.24																
COMPENSATED ABSENCE - HEALTH																		
HOURLY-COST SERV																		
HOURLY-MANNT																		
ON-CALL (X1.5)HOURLY																		
OT-COST SERV (X1.5)HOURLY																		
OT-MANNT (X1.5) Hourly																		
Sick-Cust. Service																		
Sick- Maintenance																		
Vacation-Cust. Service																		
Vacation- Maintenance																		
Total Gross Pay	112.00		133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00
Deductions from Gross Pay																		
Accidental Ins./Cust. Serv.																		
Cancer Insurance (pre-tax)																		
Retirement (ECON)																		
Retirement (HCN)																		
Total Deductions from Gross Pay																		
Adjusted Gross Pay	112.00		133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00
Taxes Withheld																		
Federal Withholding																		
Medicare Employee																		
Social Security Employee																		
KY - Withholding																		
Local Taxes																		
Medicare Employee Adlt Tax																		
Total Taxes Withheld																		
Deductions from Net Pay																		
Dental Insurance (taxable)																		
Employee Disbursement																		
Life Insurance - (taxable)																		
Total Deductions from Net Pay																		
Net Pay	112.00		133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00	133.00	15.00
Employer Taxes and Contributions																		
Federal Unemployment																		
Medicare Company																		
Social Security Company																		
KY - Unemployment Company																		
Dental - Aetna (Company paid)																		
Dental - MetLife (Company paid)																		
Dental - Health (Company paid)																		
Health Insurance - Aetna																		
Health Insurance - MetLife																		
Health Insurance - Health																		
Life Insurance- Aetna																		
Life Insurance- MetLife																		
Life Insurance- Health																		
Retirement - ADG																		
Retirement - Cust. Serv.																		
Retirement - Health																		
KY - Structure																		
Total Employer Taxes and Contributions																		

ESTILL COUNTY WATER DISTRICT NO. 1

**Response to the Commission's Order of April 8, 2021
Case No. 2021-00064**

Question No. 7

Responding Witness: Audrea Miller

- Q-7. Provide any written plans Estill District No. 1 has drafted, in addition to its Comprehensive Corrective Action Plan, that details a timeline on a going-forward basis to address its water loss concerns.**
- A-7. No additional written plans exist.