

January 14, 2020

ECWD

Present: Jimmy Mills, Barry Rich, N.E. Reed, Tony Sanders, Lori Meredith, Tom Goff

Minutes

A motion was made by N.E. Reed to dispense the minutes from November 26, 2019, December 5, 2019, December 9, 2019, and December 10, 2019. Second by Barry Rich. Motion carried.

Financial Reports

Tony Sanders reported that Edmonson County Water District had a descent year. Tony said retail sales were up and wholesale sales were down to City of Brownsville from 2018 to 2019. Tony reported penalties down about \$600.00. Tony reported we sold a truck for \$17,000.00. Tony reported Interest Income was up \$41,000.00 and non-utility about the same. Tony reported Credit Card Fee up a little bit. Tony reported the Edmonson County Water District was ahead from 2018. Tony reported that the coverage for 2019 was 3.56. Tony said we had a pretty good year. Tony reported new water rates will start this month.

Tony reported that on Budget & Spending all bills hadn't come in but it was at \$71,000.00. Tony reported everything was withing budget on Surplus. Tony reported we didn't over spend.

Tony reported for the last 2 or 3 years we hadn't had to add much money to the Retiree Health. Tony told the Board that the figure on benefits may increase this year but be within budget.

Tony reported that Salaries hit close in 2019. Tony reported Timmy Vincent was over a little on Inventory Parts.

Tony reported Brownsville at \$11,000.00 in Surplus, Wax at \$7,000.00 in Surplus, Transportation at \$16,000, Lori at \$3,000.00, and Tony Sanders at \$31,000.00.

Sewer Financial

Tony reported that the Sewer was good for 2019. Tony reported Revenue coming in at \$22,753.00, Parts at \$563.00, Expenditures at \$17,350.00 out \$11,000.00.

O&M Checks

Tony presented the O&M Checks to be reviewed by the Board. Motion was made by Barry Rich to approve and sign the O&M Checks. Second by N.E. Reed. Motion Carried.

Bad Debt 2019

Tony Sanders presented the Board with a Bad Debt List for 2019 to review.

Water Contract with Green River Valley

Tony Sanders has to file a signed contract within 90 days with PSC. Tony reported that he has until February 5, 2020 to get this done. Tom Goff has a rough draft ready for Tony to review. Tony Sanders said he has until Thursday to get contract to Green River Valley because Green River Valley has a meeting.

Motion made by N.E. Reed to enter into an agreement to obtain water on an emergency basis from Green River Valley. Second by Barry Rich. Motion Carried.

Cleaning

Anne Vincent reported that she no longer wishes to clean the office at \$50.00 a week. Tony Sanders said next week we will advertise for cleaning position and open quotes February 25, 2020.

George Childress Rd.

Tony Sanders had [REDACTED] come in for line extension on [REDACTED]. Motion made by Barry Rich to enter contract with [REDACTED] and [REDACTED] for [REDACTED]. Second by N.E. Reed. Motion carried.

Chamber Dues

Motion was made by Barry Rich to pay Chamber Dues. Second by N.E. Reed. Motion carried.

KY Rural Water Association

Tony reported that February 19th and 20th is the KY Rural Water Association. Tony asked if the commissioners wanted to be signed up for this to get their hours in. It was in agreement that Tony will sign everyone up to attend KY Rural Water Association.

Project

Tony reported that work had begun on project yesterday. They started on Hwy 70. Contractors are using our pipe yard for materials and maybe garage here at the Office. The Contractor had asked for a key. Tony told him they would have to sign a key form.

Park Mammoth

Tony reported that there is a new owner at Park Mammoth and he came in last week to talk to him about the pumps. Tony told him Edmonson County Water District would take the pumps. Tony told him Edmonson County Water District would maintain the pumps. Tony told him Park Mammoth would maintain the electric bills and keep water in the tank.

The new owner of Park Mammoth asked Tony if there was a system, he could get to maintain the water in the pumps. Tony told him yes that he could purchase a float system with radios.

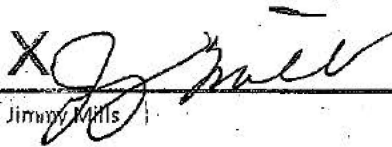
Tony told the Board when everyone was in agreement, he would have Attorney, Tom Goff draw up a contract to be approved and signed.

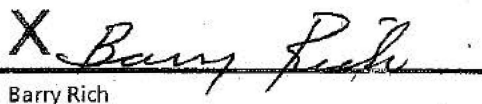
Audit

Tony Sanders reported that auditors had begun audit yesterday.

Meeting Adjourn

Motion made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

X 
Jimmy Mills

X 
Barry Rich

X 
N.E. Reed

January 28, 2020

ECWD

Present: Jimmy Mills, Barry Rich, N.E. Reed, Tom Goff, Lori Meredith, Tony Sanders

Minutes

A motion was made by Barry Rich to dispense the minutes from January 14, 2020. Second by N.E. Reed. Motion Carried.

Water Loss Reports

Tony reported that December was not a good month. We had a lot of leaks. Brownsville was the worst. Brownsville was at 36%. Brownsville sold 18.5096 residential and 3.0650 wholesale. Brownsville cost was .75 produced and \$1.20 sold.

Wax produced 16.811. Sales at Wax were down but there isn't as many people coming down to the lake. Wax was at 31% but after taking off plant use it was at a 27% loss. Wax cost was \$1.24 produced and \$1.81 sold.

Tony reported that Timmy Vincent figured a 30% loss for the whole system. Meter installs have let up some. Tony said weather has been pretty good for winter. They have been looking for leaks. Distribution cost was \$1.74 produced and \$2.70 sold.

Tony reported that water loss for the year 2019 is the same as last year 2018. It is 26%.

Office Monthly Report

Tony reported that he had met with Casara Coy about attendance. He thinks attendance is better. He thinks the 2hour increments are also helping. Lori reported to the Board Gretchen that Gretchen had returned back to work. She also reported that the auditors had been here for about a week. Lori told them she thinks it is a little early to say much about attendance. Lori reported that personal days are being used. Tony reported Membership Reports had been run in trial by Marcie while Gretchen was off work. Lori reported to the Board that Tony had also met with Tiffany Mayfield.

KOWWA Dues

Tony reported to the Board the cost for KOWWA dues would be \$40.00 per employee. This would include free seminars for training before the boys go get their license. Motion made by N.E. Reed to pay KOWWA dues. Second by Barry Rich. Motion carried.

Office Cleaning

Tony reported bids come out in paper tomorrow for office cleaning. Tony said in the past we have never required them to have insurance. If we hire an independent contractor it would be fine per Attorney, Tom Goff, but if contractor hires a 2nd or 3rd person then they would need to have insurance. We should have them sign an affidavit that they will be the only one cleaning but if hire help then they will need to provide Workers Comp Insurance per Attorney, Tom Goff. Tony said we would open bids February 25, 2020 and the contract will begin March 01, 2020.

Park Mammoth Agreement

Tony reported that he had spoke to the new owner of Park Mammoth yesterday. Michelle at Attorney, Tom Goff's office prepared the agreement between Edmonson County Water District and Park Mammoth. The Board agreed that the contract sounds good. Tony thinks the new owner would like to have water turned on tomorrow. Motion made by Barry Rich to sign contract between Edmonson County Water District and Mammoth Cave. Second by N.E. Reed. Motion carried.

Riverhill Booster Station

Tony Sanders was talking to Louis Robbins about Riverhill Booster Station to help Wax. Tony said Wax is pumping water around the clock in the Summer. Tony asked if the Board wants to look into it more. Tony had included update for Dog Creek but doesn't know if he could talk to Linda Luckett and change it or not. Tony Sanders will talk to Linda Luckett and get approval. Board is in agreement to pursue.

Kentucky Rural Water Association

Tony reported to the Board that he has everyone signed up for one day. Tony said he has one boy that needs a few hours so he signed them up for both days.

Meeting Adjourn

Motion made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

X *J Mills*

Jimmy Mills

X *Barry Rich*

Barry Rich

X *N.E. Reed*

N.E. Reed

February 11, 2020

ECWD

Present: Tony Sanders, Linda Lockett, Tom Goff, Lori Meredith, Louis Robbins, Barry Rich, Jimmy Mills, N.E. Reed, Tony, Bo

Minutes

A motion was made by N.E. Reed to dispense the minutes from January 28, 2020. Second by Barry Rich. Motion carried.

Project

Tony Sanders turned project update over to Louis Robbins who turned it over to Bo. Bo reported that project was started 3 weeks ago and they have 2 lines complete. Bo said they will start on the 3rd line hopefully tomorrow. The next two they plan to move to will be Jim Thompson and Cedar Lane. Bo said they plan to lay the pipe first. Bo reported that the pump station is about 12 weeks out. Bo said he was going to complete it then come back and do that work. Bo reported that he thinks time is good on project. Bo reported that project is 25% complete on construction. Louis reported that he had invoices from GRW. Louis said it is the 2nd request for the Edmonson/Hart Water Line Project. Louis said the total request is for \$197,423.56. Motion made by N.E. Reed to approve payments. Second by Barry Rich. Motion carried.

Louis Robbins explained to Linda Lockett the problem with the pump station over the hill. It is a different pump than the one listed in the report. Louis told Linda that the pump is a maintenance item strictly inside the building. Linda Lockett said as long as it's in the same scope she doesn't see a problem. Louis said it is inside environmental building. Louis said the upgrade would increase water capacity to the North. Linda Lockett said if the cost is over \$20,000.00, we would have to follow procurement code. Linda said we would need pump and electrician bid tabs. Linda told Attorney, Tom Goff he would have to provide a letter that Edmonson County Water District followed proper procurement code. Louis said it will be inside the building and on property that Edmonson County Water District already owns.

Financial

Tony reported that the schedule income on water year to date total retail is \$27,000.00 more than last January. Tony said this is partly due to rate increase. Tony reported that we had mailed 1st

set of bills on 911 fee and not had too much riff. Tony said interest income hitting pretty close. Tony said we have a .02 bond coverage. Tony reported that statement of expense salaries over due to 5 weeks pay period. Tony said everything else hitting close. Tony reported that all supplies for office and plants had been received. Tony reported that Wax had received flash mix and it is paid for. Tony reported that Brownsville is over and Wax is a little over. Timmy Vincent is getting close. Tony reported that administration is over but we are getting ready to pay insurance.

Sewer Financial

Tony Sanders reported measured revenue of \$1512.00. Tony reported bond coverage down because we spent more than we took in. Tony said it should balance out next time.

O&M Checks

Tony Sanders asked the board of commissioners to look over O&M checks. Motion made by Barry Rich to accept checks. Second by N.E. Reed. Motion carried.

PSC

Tony Sanders reported that we received order back from the PSC approved to refinance 6 loans. Tony Sanders read stipulations and conditions from the PSC to the board of commissioners. Tony said he has talked with Gary Larimore from KY Rural Water and they will help us with the stipulations.

Corp of Engineers Renewal

Tony Sanders received a letter from the Corp of Engineers regarding 2 easements up for renewal. Tony said we cross land at Wax in a couple of places. Motion made by N.E. Reed to renew easements with the Corp of Engineers and pay \$4,000.00. Second by Barry Rich. Motion carried.

KY Rural Water Breakfast

Tony reported that the KY Rural Water Breakfast will be March 4th in Frankfort if any board members are wanting to attend. Tony reminded the board that next Wednesday, February 19, 2020 is the KY Rural Water meeting in Bowling Green.

Meeting Adjourn

Motion made by Barry Rich to adjourn meeting. Second by N.E. Reed. Motion Carried.

X *Jimmy Mills*

Jimmy Mills

X *Barry Rich*

Barry Rich

X *N.E. Reed*

N.E. Reed

February 25, 2020

ECWD

Present: Tony Sanders, Lori Meredith, Jimmy Mills, N.E. Reed, Barry Rich, Tom Goff, Ryan Mosier

Minutes

A motion was made by Barry Rich to dispense the minutes from February 11, 2020. Second by N. E. Reed. Motion carried.

Audit Report

Ryan Mosier from Campbell, Myers, & Rutledge, reported that the audit was all good. He said on page 2 of audit is the opinion paragraph. Ryan told the board we had a clean audit. Ryan reported from page 7 that the balance sheet of water and sewer combined is up 129,000. Ryan reported total assets 32,263,955. Total assets down some from last year. Ryan reported total current liability totaled 145,815. Ryan reported from page 9 that the income statement total operating revenue was 3,183,729. Ryan said operating expenses is good. Ryan said page 11 notes why they do presentations the way they do them. Ryan reported from page 14 that our total net capital assets beginning balance was 26,516,288 and ending balance is 26,038,675. Ryan reported page 15 that Caveland had come out previous year. Ryan reported from page 18-19 long-term debt. Ryan discussed note 4 on page 19. He said Bank of Edmonson County pledged anything over 250,000. Ryan reported from page 23. Ryan reported from page 24 that liabilities is 12,185,745 and 2018 they were 12,640,008. Ryan said total liabilities down about 5,000. Ryan reported from page 25 total operating revenue is 3,163,343 and 2018 was 3,088,066. Ryan said total operating expenses is 2,907,913. Ryan reported from page 27 total current assets on sewer 183,946. He said we had a little depreciation. Ryan reported from page 28 that accounts payable down. He said one reason is because bond payments are made on time. He said down about 6,000. Ryan reported page 29 sewer total operating revenue 20,386 and operating income 66,182. Ryan reported from page 32. Ryan thinks we do a good job and they enjoy coming over and working with us. Motion made by Barry Rich to accept the audit for 2019. Second by N.E. Reed. Motion carried.

Brownsville O&M

Tony Sanders reported Brownsville water loss is 37%. Tony said they didn't pump as much in January.

Wax O&M

Tony Sanders reported Wax Plant water loss is 21%. He said their loss is down from last year.

Distribution O&M

Tony Sanders reported that Timmy Vincent combined the 2 plants and the water loss came out to be 28.9%. He said that is better than last year.

New Meters

Tony reported that we have new meters. He said the boys are starting to hang them today. Tony said we will be doing a test run on reading them on Monday. Tony said he met with the boys yesterday and if they can hang 20 meters each day, they will meet their goal. Tony said the boys seemed like they were up to the challenge.

Office O&M

Tony Sanders reported customer base is about the same. He said we have 57 sewer customers. Tony said the gallons treated is a little more because it has some extra days on it. Tony reported Lori had been doing homework for Beacon. He told the board we had found 1 customer with a start date of 5018. He told them we have fixed a work order and we will decide what needs to be done when it comes back.

Cleaning Bids

Rose Elmore	80.00
Ricky Carroll	62.70
Melissa Goodroe	100.00
Anne Vincent	80.00
Marcie Hack	80.50
Tricia Nash	89.00
Grace Hogan	155.00

A motion was made by N.E. Reed to accept the lowest bid of 62.70 from Ricky Carroll. Second by Barry Rich. Motion carried.

County Road Department

Tony Sanders said since they have a new forman we have had a problem with them cutting some lines. Tony Sanders has talked to the Judge about them calling us for locate. In the past we haven't billed them when they cut our lines. Tony's opinion we shouldn't send them a bill. Jimmy Mills and Barry Rich was in agreement with Tony. Tony hopes that talking to Wil Cannon will help.

Project

Tony talked about the discount price on the meters. They have waited until construction begins and also when construction starts. Tony asked when the board would like to set cut off date for construction. Board agreed to set it at March 15, 2020. Motion made by N.E. Reed to set the date as March 15, 2020 to get meters half price. Second by Barry Rich.

Bankruptcy

Attorney, Tom Goff, said he called Greg Vincent and no money has been distributed from bankruptcy of the Forrester Group.

Certification

Tony reported that Operator Certification has raised from 50.00 to 200.00. Tony asked the board to consider paying for the certifications. Motion made by N.E. Reed to pay for certifications. Second by Barry Rich. Motion carried.

Cell Phone

Tony said we had been having some problems with cell phones. Tony said unless told otherwise after today the cell phones will have to be left in the office breakroom and used on breaks.

Brooks Rd.

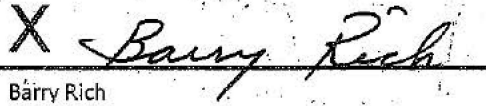
Tony reported a gentleman on Brooks Rd. that has bought acres is wanting to put in about 10 cabins for hunting. The land he purchased has a meter. Tony talked to Attorney, Tom Goff. It is Tony's interpretation that each cabin needs a meter. He wants to appeal Tony's decision. He wants to speak to the board at the next meeting. Board agreed for him to come in and inform them of his plans. Tony will send him an e-mail to let him know that the board wants him to come in and advise them of his plans before he goes further with development.

Meeting Adjourn


Motion made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

X 

Jimmy Mills

X 

Barry Rich

X 

N.E. Reed

March 10, 2020

ECWD

Present: Tony Sanders, Lori Meredith, Tom Goff, Jimmy Mills, N.E. Reed, Barry Rich, Louis Robbins, Wil Cannon, Freddie, David Renick

Minutes

A motion was made by N.E. Reed to dispense the minutes from February 25, 2020. Second by Barry Rich. Motion carried.

Project Update

Louis Robbins reported that progress had been made on laying lines. Freddie reported that they like about 400 feet on lines. Freddie reported that there are 2 lines that need samples pulled. Freddie reported that they will go into setting meters next week. Tony reported that he had found and ordered a 2" saddle and nipple. Tony said it should be here in about a week. Tony said we can put the saddle on when it comes in if needed. Louis reported that project is about 60% complete. Motion made by Barry Rich to sign for pay outs to be made on project. Second by N.E. Reed. Motion carried.

Brooks Rd.

Mr. David Renick came to meeting to present his plans for the property he is in the process of purchasing on Brooks Rd. Mr. Renick said he wants to put in small cabins to lease for hunting. Tony Sanders said he understood that Mr. Renick would need a meter for each cabin. Mr. Renick said he was here today to present his plans. Mr. Renick said he had purchased 70 acres and would like to put 3 cabins to rent as vacation spots. Mr. Renick said his point of contingency is a cabin a residence? Mr. Renick has a meter on the property he purchased. Tony Sanders reminded the Board of Commissioners that Brooks Rd. water line was put in by 5 individuals. Tony also reminded the Board of Commissioners that anybody who hooks on is suppose to pay a portion of that line. Mr. Renick said phase 1 will be putting lines in for the 3 cabins and that phase 2 will be putting in 10 more cabins. Mr. Renick doesn't want to put in 10 individual meters and run 10 individual service lines. Mr. Renick agrees with rule as it sets, however, if someone else had been given the opportunity to do the same thing then he should be able to also. Mr. Renick said there is a campground right down the road which has campsites that people live on year around that was allowed to do what he is asking. Mr. Renick said he has no problem with phase 1 which is by the road. Mr. Renick is asking to put in 1 meter and 2" line

and run lines to the cabins and he will pay the portion of the line. Tony Sanders said his opinion is set 1" meter for Mr. Renick and Mr. Renick pay portion of share for phase 1 then when Mr. Renick sets 2" meter for phase 2 he will pay portion of share again. N.E. Reed said he didn't have a problem with the variance on the 3 cabins but he believes we need to evaluate the 10 cabins. Tony Sanders thinks we need to get something in the tariff and approved by the PSC. Jimmy Mills told Mr. Renick that he appreciated him coming in and explaining his plans and that we will be glad to work with him shortly. Mr. Renick left meeting. The Board of Commissioners discussed further. Motion made by N.E. Reed to allow variance as long as the 3 cabins remain short term rental units. Second by Barry Rich. Motion carried.

Bond Refinancing

Tony Sanders reported net benefits 914,439 over a 20-year period. Tony reported the net present 631. Tony reported net interest 2.54. Tony said some were as high as 4.35. Tony Sanders said he needed papers signed for closing. Motion was made by Barry Rich to sign papers for closing. Second by N.E. Reed. Motion carried.

PSC Inspection Report

Tony Sanders reported that PSC wrote us up on our water loss. Tony said there was a couple of recommendations made for Wax. Tony reported that he had been working on purchasing some equipment to help with detecting water loss. Tony is looking at putting in a mag meter to replace old transit time meters.

Financial Reports

Tony said compared to this time last year 34,000 more water in retail sales. Tony said the City of Brownsville is down a little. Tony said income up about 21,000 than last year. Statement of expenses look good per Tony Sanders. Tony reported we are under budget for the year because big bills haven't come in yet to be paid. Tony reported that Brownsville and Wax is under. Tony reported Distribution is under 5,000. Tony said one reason everyone is doing good on benefits is because Retiree Health was included in their budget when figured. The Bookkeeper does Retiree Health different. Tony reported that we did purchase 1,166 meters and was able to pay for them without having to cash in any CD's.

Sewer Financial

Tony reported that we are doing well. Tony reported total cost 3,466 and expenses 2,047.

Meeting Adjourn

Motion made by Barry Rich to adjourn meeting. Second by Jimmy Mills. Motion carried.

X *J. Mills*
Jimmy Mills

X *Barry Rich*
Barry Rich

X
N.E. Reed

March 17, 2020

ECWD Emergency Called Meeting Regarding COVID-19 Outbreak

Present: Tony Sanders, Lori Meredith, Jimmy Mills, Barry Rich, N.E. Reed, Timmy Vincent, Tom Goff

Attorney, Tom Goff, sent Tony Sanders a copy of Grayson Counties policy and procedures in the event of a COVID-19 outbreak.

Tony Sanders said he received a directive from PSC yesterday afternoon to stop disconnection and late fees for at least 30 days or until further notice. He said PSC wants to communicate by e-mail until ordered otherwise.

Tony Sanders read the Grayson County Emergency Leave Policy to the Board of Commissioners. Tony Sanders asked the Board if they agreed that if an employee or member of the immediate household is diagnosed or quarantined by a qualified clinician, they would receive 10 days paid leave. This leave would be in addition to any previously granted leave.

Motion made by Barry Rich to approve the Emergency Leave Policy as presented. Second by N.E. Reed. Motion carried.

Tony Sanders told the Board of Commissioners that after this week daycare facilities will close. He knows we have an employee with a child in daycare. Tony asked if they are unable to find child care should we lay them off work so they can draw unemployment?

A motion was made by N.E. Reed if there is a need to hire more employees that Tony Sanders has the authority to act on behalf of what he feels is best for the operation for the Edmonson County Water District. Second by Barry Rich. Motion carried.

Jimmy Mills thinks it should be mandatory to wear gloves handling money.

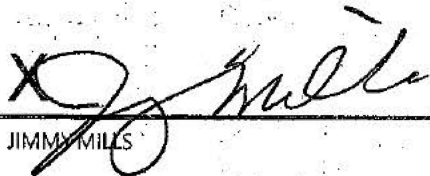
Tony Sanders feels we should close the lobby and do business through the drive-thru.

Tony Sanders discussed the operation of the guys. He feels they should only do work that is essential.

Tony Sanders reported that he had looked into doing direct deposit for payroll in case the bookkeeper was quarantined.

Motion made by N.E. Reed to approve procedure presented except for the lunch part. Second by Barry Rich.

Motion made by Barry Rich to adjourn meeting. Second by N.E. Reed. Motion carried.

X 
JIMMY MILLS

X 
BARRY RICH

X

N.E. REED

March 24, 2020

ECWD

Present: Tony Sanders, Lori Meredith, Barry Rich

Video: N.E. Reed

Tony Sanders made announcement that this meeting was being conducted with video. Motion made by Barry Rich to appoint N.E. Reed as acting chairman for the meeting. N.E. Reed second motion. Motion carried.

O&M Checks for February

Motion made by N.E. Reed to approve checks from February and sign. Barry Rich second motion. Motion carried.

Pump and Motor at Wax

Tony Sanders discussed the ongoing problem with the raw water pump and motor at Wax. National Water Services will take the pump and motor out at Wax at no cost. National Water Services will give Edmonson County Water District credit of \$4,818.00 for 3500 rpm 30 horse power pump/motor and charge difference of \$17,442.00 per quote June 13, 2018. National Water Services will charge \$200.00 per hour to reinstall pump. The other quotes were for pump and motor only. Motion made by N.E. Reed to let National Water Service remove the pump at Wax at no cost and pay them \$200.00 per hour for labor and to accept terms of quote and to forgo purchasing procedure of obtaining other quotes. Second by Barry Rich. Motion carried.

Unit for Front Office

Tony Sanders reported that when we turned the air on last week it wouldn't cool. R&R came and checked the unit. The compressor has gone out. R&R sent a quote yesterday. Tony said quote is \$5,932.00. Tony said if we have to get quotes during this time other people would have to enter the building. Tony asked the board that due to the current emergency situation Edmonson County Water District is in should we let R&R since it is an emergency. Barry Rich made a motion due to the current emergency situation of Edmonson County Water District not allowing public to enter the building and this being an emergency to go ahead and let R&R replace the unit. Second by N.E. Reed. Motion carried.

Operation Update:

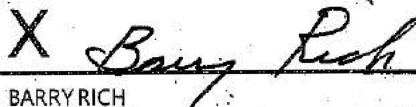
Tony Sanders reported that he had handed out the Emergency Policy in Response to the COVID-19 Pandemic to the employees. Tony reported that Erica had requested to work from home. Tony said after discussion with Lori he decided to let her work from home. Tony said she will come in early morning to drop off or pickup work. Tony reported that he has been isolating the employees. Tony reported he is scheduling the distribution crew 7:00 a.m. /3:30 p.m. and 3:30 p.m. /12:00 a.m. Tony asked the board what they thought about him doing a call out notifying the public about the crew working at night. The board agreed to notify the public that due to the COVID-19 virus we have changed our schedule.

Meeting Adjourn

Motion made by Barry Rich to adjourn the meeting. Second by N.E. Reed. Motion carried.

X 

N.E. REED

X 

BARRY RICH

June 9, 2020

ECWD

Present: Tony Sanders, Lori Meredith, Jimmy Mills, Barry Rich, Tom Goff

Video: N.E. Reed

Minutes

Motion made by N.E. Reed to dispense the minutes from April 12, 2020 and April 28, 2020.
Second by Barry Rich. Motion carried.

Brooks Rd.

Dave called Tony Sanders a couple of weeks ago and told him that he had purchased the rest of property on Brooks Rd. Dave asked Tony Sanders how he needs to proceed to get water. The Board was in agreement to set a 2" meter at head of road to serve the 7 rental cabins. Dave asked Tony Sanders about line extension. Board discussed the current situation and possible benefits to Edmonson County Water District if line was extended. Tony Sanders said we already have a policy that if the cabins are turned into a residence each one would have to have its own meter.

Financial Reports

Tony Sanders said so far since PSC stopped our dis-connection we are down \$12,000.00 revenue. In penalties and \$31,000.00 down bad debt. Tony said with our new rates our projection is correct. Coverage is good. Next month we will have insurance come due. We are about \$9,000.00 under budget right now. All divisions running under budget.

Sewer Financial

Tony Sanders reported that coverage has come back up good this month. Tony reported that the bill for treatment was a lot less this month.

O&M Checks

Motion made by Barry Rich to approve the checks for May 2020. Second by N.E. Reed. Motion carried.

Social Media Policy

Tony Sanders discussed the proposed Social Media Policy. See attached copy. A motion was made by Barry Rich to accept the Social Media Policy. Second by N.E. Reed. Motion carried.

Project

Tony gave the board an update on the project. He reported that all lines are in. Tony reported that Cedar Hill Church Rd. pump will be in hopefully in the next week.

Adam Foulks

Tony Sanders reported that Adam Foulks, who has been laid off might be able to return to work if Board agreed. Tony said no new cases have been reported in the past 2 or 3 weeks at the nursing home. Tony Sanders asked the Board if they agreed to bring him back. The Board agreed to bring Adam back to work if everything is ok with Timmy Vincent because he is the one that has to work with Adam.

Met Life

Tony Sanders reported that the Met Life renewal came in at the same rate as last year. Motion made by N.E. Reed to renew Met Life Policy. Second by Barry Rich. Motion carried.

Insurance Bids

Tony Sanders proceeded to open Insurance Bids at 9:00 a.m.

Zurich Insurance/Stice Insurance Agency-Liability, Property, Vehicle, and Bonding

\$52,992.90-One Beacon

\$42,546.08-Philadelphia

\$44,786.63-Zurich

Lawton Insurance-Liability, Property, Vehicle, and Bonding

\$41,123.00-Cincinnati

EM Ford-Liability, Property, Vehicle, and Bonding

\$38,848.92

EM Ford-Worker's Comp

\$7,459.00

Lawton Insurance-Worker's Comp

\$9,773.00

Stice Insurance Agency-Worker's Comp

\$13,274.31-Bridgefield

EM Ford appears to be the low bidder. Tony Sanders said he will evaluate the bids and get back with everyone. Tony Sanders said he may have questions for the agents. Tony Sanders said on June 23, 2020 we will have another Board Meeting and we will make a motion at that time.

Meeting Adjourn

Motion made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

X *J. Miller*

Jimmy Miller

X *Barry Rich*

Barry Rich

X

N.E. Reed



April 12, 2020

ECWD

Present: Jimmy Mills, Barry Rich, Tom Goff, Timmy Vincent, Gretchen Hodge, Tony Sanders

Video: N.E. Reed

Minutes

A motion was made by Jimmy Mills to dispense the minutes from last meeting. Second by Barry Rich. Motion carried.

COVID-19 Policy

Tony Sanders read his revised COVID-19 Policy to the Board. The Board agreed not to change the current COVID-19 Policy but for Tony to use his best judgement and decision making for the betterment of the Water District and the wellbeing of our staff as things are changing daily. The Board agreed that each department head should perform daily temperature checks with the thermometers purchased by the Water District. A motion was made by N.E. Reed to use Tony's discretion to make his best judgement call of what he thinks what is best for the Water District. Second by Barry Rich. Motion carried.

New Hire

Tony Sanders discussed putting ad in paper for new Wax Treatment Plant Operator because they hadn't had any response to the flyers that had previously been distributed.

Meeting Adjourn

Motion made by Barry Rich to adjourn meeting. Second by N.E. Reed. Motion carried.

X *Jimmy Mills*
Jimmy Mills

X *Barry Rich*
Barry Rich

X
N.E. Reed

April 28, 2020

ECWD

Present: Tony Sanders, Lori Meredith, Barry Rich, Jimmy Mills, Timmy Vincent

Video: N.E. Reed

Nature Conservancy Letter

Tony Sanders received a letter from the Nature Conservancy. Tony received a quote from Tim in the amount of \$35,000.00 for pump and parts. This would be a temporary solution if Edmonson County Water District has a problem supplying water after lock #5 is taken out. Tony forwarded the quote to Dana. Tony read to the Board the letter from the Nature Conservancy. See attached letter. The Nature Conservancy is willing to provide Edmonson County Water District with funding not to exceed \$35,000.00 to cover the modification and equipment purchase. This plan would help Edmonson County Water District be temporarily operable in case the Green River water levels are not sufficient to support water intake at the Brownsville Treatment Plant following the removal of Lock & Dam #5. Tony Sanders told the Board if they agree to the terms of this letter, he would send a letter back because their funds run out in December. Motion made by Barry Rich to accept the terms of letter. Second by N.E. Reed. Motion carried.

COVID-19 Policy

Tony Sanders read the Edmonson County Water District Protocol COVID-19 policy. See attached copy. Motion made by N.E. Reed to approve the Edmonson County Water District Policy. Second by Barry Rich. Motion carried.

New Hire @ Wax

Tony Sanders thought he had found part time employee for Wax but he remembered that his wife worked at Hardin Memorial Hospital. Tony said that knocks him out of coming to work during this COVID-19 pandemic. Tony said he will put an advertisement in the paper and maybe put out some flyers to hire another employee for Wax.

Water Supply to Apartments

Tony Sanders said he was getting ready to work on what to do for apartment complex and cabins. Tony Sanders received a call the other day that in a couple of years there will be about 40 apartments built in Chalybeate for seniors.

O&M Checks

Motion made by Barry Rich to accept the checks from March. Second by N.E. Reed. Motion carried.

Financial

Tony Sanders reported the bond coverage is down. Tony said everybody is staying within budget.

Water loss last month was a little over 30%.

COVID-19 and rain have put us behind on our meter change outs. Tony Said that working outside has been tough. The treatment plant is going. Timmy is working on a skeleton crew.

Health Insurance Quote

Tony Sanders will open health insurance quotes May 12, 2020. Tony asked the Board if we cancel our next Board meeting do, they want him to open the bids and approve. Motion made by Barry Rich to give Tony Sanders the authority to open the Health Insurance Quotes and approve. Second by N.E. Reed. Motion carried.

Edmonson News

Tony Sanders received a call from Edmonson News about honoring hometown heroes. The cost would be \$75.00. The Board agreed with Tony that we aren't able to do this.

Office Re-Open

Motion made by Barry Rich to authorize Tony Sanders to open lobby of Edmonson County Water District at his discretion. Second by N.E. Reed. Motion carried.

Meeting Adjourn

Motion made by Barry Rich to adjourn meeting. Second by N.E. Reed. Motion carried.

X *Full*

Jimmy Mills

X *Barry Rich*

Barry Rich

X

N.E. Reed

June 23, 2020

ECWD

Present: Tony Sanders, Lori Meredith, Jimmy Mills, Barry Rich, Tom Goff

Video: N.E. Reed

Minutes

A motion was made by Barry Rich to dispense the minutes from June 9, 2020. Second by Jimmy Mills. Motion carried.

Holiday Pay

Tony Sanders said that July 4, 2020 falls on a Saturday. The Edmonson County Water District rules read if a holiday falls on a Saturday it is observed on Friday. Tony Sanders feels like this should be clarified that when the water treatment plant boys work on the actual day of holiday that is when they shall get paid and not the day of observance by the Edmonson County Water District. N.E. Reed made a motion to that effect. Second by Barry Rich. Motion carried.

Overtime

Tony Sanders reported that Jeremy Staples, the new employee at Wax Treatment Plant, is doing good. Tony has talked to Chris Graham and he thinks he is doing good also. Tony said after 2 weeks they let Jeremy work by himself. Tony Sanders asked the board about freeing Jeremy Staples up to work overtime before his 90 days is up. The board agreed Tony Sanders and the supervisor is capable to determine if Jeremy is able to work overtime.

Reports

Tony Sanders went over monthly reports. Tony reported a water loss of 30% this year. Tony said the boys had found 2 leaks last week and it has helped pumping. Tony is coming in tonight to help find more leaks. Tony Sanders said he blames some on COVID, the way we have had to work. Brownsville Water Treatment Plant and Wax Treatment Plant water loss is about the same as last year at this time. Tony said the average is up about 2 or 3 percent than last year. Tony told N.E. Reed he and Lori may have figured out why the customer number doesn't match the number of payments that come in monthly. If a customer pays 2 payments on his account it only counts as 1 payment.

Insurance Bids

Tony Sanders went over bids and talked with agents that submitted bids for insurance. Tony Sanders met with Tom Goff last week at his office and went over the bids for insurance. Tony said the apparent low bidder, EM Ford, of \$38,848.00 didn't have any bonding in with his bid. Tony said Lawton Insurance bid Cincinnati at \$41,123.00 then another \$2,000.00 for crime. Tony said he didn't see any bonding in the Lawton Insurance bid either. If each person was listed on bonding the cost was \$41,582.00 with Lawton. Stice Insurance Agency-Great American cost \$2,560.27 for Bonding Insurance. Tony Sanders said not much difference between them. Tony Sanders and Tom Goff had come to the conclusion to go with Lawton at the cost of \$41,582.00 for 1 year. Tom Goff suggest next year that we hire an insurance consultant to help with insurance. Tony said that on Workers Comp Insurance EM Ford was the cheapest at a cost of \$7,459.00. Tony Sanders said all insurance bidders say they are covering statutory. Tony Sanders said if we go with these companies we will be less on property and liability than we were last year. We will be taking lowest bid on all if we go with EM Ford for property and liability, Stice Insurance Agency for bonding, and EM Ford for Workers Comp. A motion was made by N.E. Reed to appoint Tony Sanders to approve lowest and best bid for property and liability, bonding, vehicle and workers comp and sign all documents necessary to obtain insurance for Edmonson County Water District. Second by Barry Rich. Motion carried.

KY Rural Water

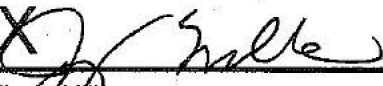
Tony Sanders reported that Allen Vilines from KY Rural Water had called about doing our rate analysis. KY Rural Water will send Tony paperwork to sign then get started soon after. Tony Sanders said it shouldn't cost much to get this done if anything since we are an ARC county.

Joey Sallee

Tony Sanders said he had spoke to Joey Sallee about coming to work at the Wax Treatment Plant one day a week or so. Tony Said if it's ok since the COVID has slowed down a little bit maybe we can let him start. Tony said it will cut down on some overtime and free Steffan Meredith to help Timmy Vincent out more.

Meeting Adjourn

A motion was made by Barry Rich to adjourn meeting. Second by N.E. Reed. Motion carried.

X 
Jimmy Mills

X 
Barry Rich

X 
N.E. Reed

July 14, 2020

ECWD

Present: Tony Sanders, Lori Meredith, Louis Robbins, Mark Gibbons, N.E. Reed, Jimmy Mills, Barry Rich, Tom Goff

Minutes

A motion was made by N.E. Reed to dispense the minutes from June 23, 2020. Second by Barry Rich. Motion carried.

Project

Louis Robbins gave updates on project. They are prepared to start on Cedar Hill pump station today. Louis said they are doing clean up. The contractors will be getting Cedar Hill and Priceville Rd. water tested. Louis said the contractors are doing cleanup on lines and meters. Louis said pump startup will be today. Tony Sanders thinks they could have water in 2 ½ to 3 weeks max. Louis Robbins has pay request to be signed by Jimmy Mills and Barry Rich. Motion made by N.E. Reed to approve pay request in the amount of \$126,000.00. Second by Barry Rich. Motion carried.

Financial Reports

Tony Sanders YTD sales vs year ago today up about \$121,000.00 basically because increase in rates last year. City of Brownsville is the same. Penalties are down because we can't collect them right now. Interest is up about \$5,000.00. Tony said it's good our coverage is up because next month we have a lot of bills. Everybody is staying close to budget. Wax got raw water pump installed and it is running well. Tony said we had trouble with the pump at Fairview. Tony said they put one in and the other is at Brooks for repair in case we have another pump go bad.

Sewer Financial

Tony Sanders reported we have \$10,200.00 in Revenue. The bond coverage is really good. We didn't have a lot of expenditures this month.

O&M Checks

A motion was made by N.E. Reed to sign and approve O&M checks for the month of June. Second by Barry Rich. Motion carried.

Water Loss

Tony Sanders did a little figuring what it's costing to treat the water. Tony took in consideration electric and chemical cost. Tony came up with 4% more than last year. Electric and chemical cost was \$136,669.00. Tony figured 29% of this cost to be \$42,000.00. We've lost about \$20,000.00 in the 1st 6 months. Tony said about 29.82% total loss in the 1st 6 months. Tony Sanders called a company out of South Carolina. The guy he spoke with is suppose to come tomorrow to see what he has to offer to help us with our water loss. Tony hopes to report back at the next board meeting.

RD Grant

Tony Sanders received a call from Joe Bailey, water management engineering. He informed Tony of a RD Grant Edmonson County Water District could apply for developing a 20-year plan what we need to do. This wouldn't cost the Edmonson County Water District anything. Tony Sanders said if we got the grant, we would have to use Rural Development money. Tony said we could supplement with KIA. Tony Sanders said we wouldn't have to use them for engineering if we didn't want to.

KRWA

Tony Sanders received a letter from KY Rural Water Association. They have cancelled the conference meeting in Bowling Green this year. They do have to have a meeting though to elect candidates. The meeting will a zoom meeting. Motion made by N.E. Reed to appoint Tony Sanders candidate to elect officers and Barry Rich as the alternative. Second by Barry Rich. Motion carried.

Nature Conservancy

Tony Sanders received a letter from the Nature Conservancy. Their bids came in a lot higher than ours. We had agreed at \$35,000.00 for pump and hookup for Brownsville Plant. She told Tony they would cover \$70,000.00. Tony said the Nature Conservancy lady thinks Lock & Dam #5 will come out next year.

Rate Study

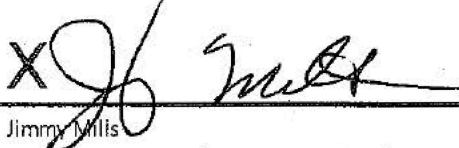

Tony received proposed water rates from Allen Vilines, KRWA. Tony thought this was covered under the ARC Grant. Allen Vilines went over how he proposed to do the rate study. The total cost rate filing is \$7,000.00 and total PSC filing is \$3,000.00 which would be a total of \$10,000.00. ARC Grant would pay 50% of total and it would leave Edmonson County Water District to pay \$5,000.00. Motion made by N.E. Reed to approve proposed rate analysis. Second by Barry Rich. Motion carried.

Call Out

N.E. Reed received a couple of complaints from the Sunfish area because they didn't get a call out last week. Tony told N.E. Reed that we are working on call outs.

Meeting Adjourn

Motion made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

X  X 
Jimmy Mills Barry Rich

X 
N.E. Reed

August 4, 2020

ECWD Special Meeting

Present: Tony Sanders, Lori Meredith, Jimmy Mills, N.E. Reed, Barry Rich

COVID-19

Tony Sanders reported that beginning July 20, 2020 KY Department of Public Health issued a travel advisory. The travel advisory was a volunteer quarantine. Gretchen Hodge had gone to Georgia, one of the advised areas, before this went into effect. Tony spoke to Tom Goff and made the decision to lay Gretchen off for 2 weeks. Tony Sanders called Gretchen Hodge on Monday, July 27, 2020, to inform her he was going to lay her off for 2 weeks and to sign up for unemployment due to the travel advisory. Tony reported that last Wednesday, July 29, 2020 Timmy Vincent asked him about 2 of the distribution guys going to Alabama for a bow shoot which was also one of the travel advisory states. Tony Sanders called Joey Decker Thursday morning, July 30, 2020 to let him know if he went to Alabama then he would be laid off for 2 weeks and have to sign up for his unemployment. Tony called Steffan Meredith on Friday, July 31, around lunch and informed him of the same circumstances. Steffan said they still planned to go. Tony told Steffan that him and Joey would be laid off for 2 weeks and have to sign up for unemployment on Monday, August 3, 2020. Tony explained to the board that he thought he was doing what was best. The Board agreed with Tony Sanders that if he brings employees back tomorrow, they should wear a mask around other people and if they develop symptoms they should go get tested. The board agreed mask to be required by all the employees when around other people and no mask required if employees are in their office or work area. Mask shall be required at distribution shop for everyone when congregated. Mask shall be required in the office for everyone except when you are in your office or work area. Mask shall be required for distribution while in the public if they can't maintain 6 feet distance.

Meeting Adjourned

A motion was made by N.E. Reed to adjourn meeting. Second by Barry Rich.

X *J. Mills*
Jimmy Mills

X *Barry Rich*
Barry Rich

X *N.E. Reed*
N.E. Reed

August 11, 2020

ECWD

Present: Tony Sanders, Jimmy Mills, Barry Rich, Tom Goff, Lori Meredith, N.E. Reed, Louis Robbins, Mark Gibbons

Minutes

A motion was made by Barry Rich to dispense the minutes from July 14, 2020 and August 4, 2020. Second by N.E. Reed. Motion carried.

Pump

Tony Sanders reported that Jeff Morris was putting the telemetry in. Tony said he was just installing a monitor. Tony asked him how much it would cost to put controls in and he said if done now there would be no extra cost on his part. Tony said it is running good without the controls but it will help the plant to monitor better.

Project Update

Louis Robbins reported that final clean up and punch list items is all needed on the project. Louis Robbins reported that we will come in under contract amount. Mark Gibbons from Rural Development told Louis to go ahead and do adjusting changes to get all the money worked up. Louis reported \$30, 537.02 is the pay request today. Motion made by Barry Rich to accept and sign pay out total of \$30, 537.02. Second by N.E. Reed. Motion carried. Louis Robbins reported that he expects to be able to close the loan toward second meeting on 9/22/20. Louis Robbins said he didn't know if we would have to advertise for bond sale or not but Mark Gibbons doesn't think so because we advertised when pre-closing was done. Motion made by N.E. Reed to appoint the Chairman, Jimmy Mills and Secretary, Barry Rich to sign and deliver all documentation necessary to effectuate the issuance of the bonds. Second by Barry Rich. Motion carried.

Cover for Treatment Plant – Bid Opening

The only bid received was from L&K Construction in the amount of \$96,500.00. Motion made by Barry Rich to table this quote until they have had a chance to obtain quotes on other options. Second by N.E. Reed. Motion carried.

Mini Excavator – Bid Opening

1. Diamond Equipment Inc. - \$44,100.34 (Case)

\$41,489.03 (Takeuchi)

2. Kato CES - \$39,500.00 (Kato 35 E-4)

Motion made by N.E. Reed to accept Kato CES lowest bid @ \$39,500.00. Second by Barry Rich. Motion carried.

Green River Valley Water District

David Page from Green River Valley Water District called Tony and told him they are having trouble with the PSC keeping pressure in an area of their system in Hart County on Rockyhill Church Rd. If we tie in with them right there, we would be serving 5 customers. David said they would put in line and meters. Tony Sanders thinks we are able to supply 5 more customers if Green River Valley puts line and meters in. Tony Sanders said we would have to agree to contract and we would sell Green River Valley water at a wholesale price. Motion made by N.E. Reed to appoint Tony Sanders to proceed and sign paperwork to sell Green River Valley water at a wholesale price subject to approval from the board and PSC. Second by Barry Rich. Motion carried.

Johnny Duvall

Tony reported that we had repaired a leak at creek a couple of weeks ago. Tony said we increased the water pressure in the area. Mr. Duvall had a leak in his line due to the increased water pressure. He repaired the leak but his bill this month is \$900.00. Motion made by Barry Rich to appoint Tony Sanders to negotiate a settlement with Johnny Duvall due to extenuating circumstances and to relieve us in the future. Second by N.E. Reed. Motion carried.

Financial Report

Tony Sanders reported we are up \$160,000.00 in retail sales year to date. We are down in penalties because we can't collect them about \$9,134,000. The City is up a little bit. The bond coverage is good year and month.

Statement of Expenses

Tony Sanders said everyone is staying within budget. We are over in contractual services but we've had a lot of contractual expenses. We've spent about half of what we budgeted for the year. We have purchased 2 shipments of meters and paid for them. Allen Vellines sent a list of what he needs for the rate study.

O & M Checks

Motion made by N.E. Reed to approve O & M checks and sign for the month of July. Second by Barry Rich. Motion carried.

Trucks

Tony Sanders would like to advertise for a couple of new trucks this year. One would be for the treatment plant and the other for distribution.

Rural Development Project

Tony Sanders did advertise for Rural Development Project. He said there was a RD Grant in the amount of \$30,000.00. There will be a public meeting. Tony Sanders said we don't have to use Water Management if we get the grant.

Health Department Contract

Motion made by Barry Rich to renew contract with the Health Department. Second by N.E. Reed. Motion carried.

Meeting Adjourn

Motion made by Barry Rich to adjourn meeting. Second by N.E. Reed. Motion carried.

X *Jimmy Mills*

Jimmy Mills

X *Barry Rich*

Barry Rich

X *N.E. Reed*

N.E. Reed

August 26, 2020

ECWD Emergency Meeting

Present: Lori Meredith, Jimmy Mills, Barry Rich, Tom Goff, N.E. Reed

Video: Tony Sanders

An Emergency Meeting was held today in relevance to Tony Sanders, Manager being quarantined due to COVID-19 contact.

Motion made by N.E. Reed to appoint Marcie Hack as a 3rd employee to be able to sign checks when needed if Lori Meredith or Erica Wolfe isn't present. Second by Barry Rich. Motion carried.

Motion made by Barry Rich for Lori Meredith to approve the bills and time cards in Tony Sanders, Manager absence. Second by N.E. Reed. Motion carried.

Meeting Adjourn

A motion was made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

J. Mills
Jimmy Mills

X *Barry Rich*
Barry Rich

X *N.E. Reed*
N.E. Reed

17

September 8, 2020

ECWD

Present: N.E. Reed, Lori Meredith, Jimmy Mills, Barry Rich, Tom Goff

Video: Tony Sanders

Financial Statement

Tony Sanders reported we are up \$181,000.00 because of rate increase. Tony said the City of Brownsville is about the same revenue as last year. Tony said penalties have hurt us because we can't collect them during COVID-19 outbreak. Tony reported we've had a big month on Tap Fees. Tony said YTD is \$10,000 more dollars in meters from last year. Tony reports that coverage is good for the month of August. Tony reported on statement of expenses that everybody is holding within their budget. Tony said we haven't had a lot of unexpected expenses this year so far. Tony reported on Capital Expenditures we had budgeted \$500,000 and spent \$210,000. Tony said when we open the truck bids later, we will be able to pay for the trucks out of our project budget. Tony Sanders told Timmy Vincent to get the specs ready for a new trailer and they will look at it when he gets back in the office. Tony Sanders said they should be able to pay for it out of the regular budget.

O & M Checks

Barry Rich made a motion to approve and sign checks for August. Second by N.E. Reed. Motion carried.

Minutes

Motion made by N.E. Reed to dispense the minutes from August 11, 2020 and August 26, 2020. Second by Barry Rich. Motion carried.

Frank Hayes Line Extension

Motion made by N.E. Reed to approve and sign New Line Extension Contract for Frank Hayes Line Extension. Second by Barry Rich. Motion carried.

Truck Bid

Motion made by Barry Rich to accept only bid received from Gillie Hyde at a total of \$52,512 for 2 trucks. Second by N.E. Reed. Motion carried.

Plumbing Bill

Tony reported that a lady from [REDACTED] called in a water leak. Tony said our employees went to check on possible leak. Tony said our employee didn't know if it was on our side or the customer's side. She was told by us to call a plumber. Timmy Vincent just happened to be going by property while their plumber was there. The customer flagged Timmy Vincent down. Tony said the leak was on the water company side. Tony is asking the board to consider giving customer a credit on her bill. The plumber charged them \$190. Motion made by N.E. Reed to give credit on water bill in the amount of \$190. Second by Barry Rich. Motion carried.

Project Update

Tony reported all lines are in. Tony Sanders did ride roads the other day. There are a few items that need to be done. Tony Sanders has been in touch with Louis about these items. Tony reported that the pump station on Chaumont Rd. is pumping and serving the people but there are still some issues. Tony reported the Bond Closing will be next meeting on 9-22-20. Tony said the Bond Closing will be next meeting on September 22, 2020 at 8:30 a.m. at the Edmonson County Water District.

Employee Status

Tony Sanders reported that Tiffany Mayfield had given her two weeks' notice last week and her last day will be September 15, 2020. Tony Sanders said that Casara Coy is trained to do the job. Tony Sanders said that he will probably go over applications we have and do interviews next week. Motion made by Barry Rich to hire new employee. Second by N.E. Reed. Motion carried.

Ohio County / Beaver Dam Emergency Management

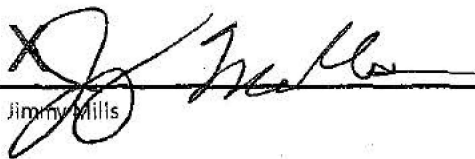
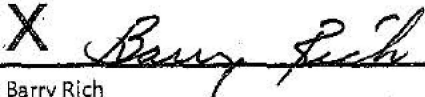
Tony reported that Grayson County is having trouble with communications. Ohio County / Beaver Dam Emergency Management asked Tony about putting a temporary repeater on our Wax Tank. Motion made by N.E. Reed to allow them to put a temporary repeater on the Wax Tank. Second by Barry Rich. Motion carried.

Payroll Change

Tony Sanders reported that he didn't know if Jeremy Staples 90-day evaluation had been turned in yet or not but he had heard good things about him. Tony reported we have 3 anniversaries for the month of September too.

Meeting Adjourn

Motion made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

X  X 
Jimmy Mills Barry Rich

X 
N.E. Reed

September 22, 2020

ECWD

Present: Jimmy Mills, N.E. Reed, Tony Sanders, Lori Meredith, Mark Gibbons, David Smith, Tom Goff

Minutes

Motion made by N.E. Reed to dispense the minutes with correction to be made under Financial Statement to \$181,000.00 so it will be clear that it is money. Second by Barry Rich. Motion carried.

Bond Resolution

David Smith provided the 1st 3 documents from Rural Development that needed to be signed by the board. Tom Goff presented the 2 documents he needed signed. Motion made by Barry Rich to accept and sign AN AMENDED AND RESTATED RESOLUTION OF THE COMMISSION OF EDMONSON COUNTY WATER DISTRICT PROVIDING FOR THE ACQUISITION, CONSTRUCTION, INSTALLATION, AND EQUIPPING OF IMPROVEMENTS AND ADDITIONS TO THE DISTRICT'S MUNICIPAL WATER DISTRIBUTION SYSTEM; AUTHORIZING THE ISSUANCE OF THE DISTRICT'S WATER SYSTEM REVENUE BONDS, SERIES 2019, TO PAY A PORTION OF THE COSTS THEREOF; CONFIRMING, RATIFYING, AND CONTINUING PRE-EXISTING PROVISIONS HERETOFORE ADOPTED BY THE DISTRICT RELATING TO THE COLLECTION, SEGREGATION, DISTRIBUTION, AND DISBURSEMENT OF THE INCOME AND REVENUES OF THE SYSTEM; CONFIRMING, RATIFYING, AND CONTINUING CONDITIONS AND RESTRICTIONS UNDER WHICH ADDITIONAL BONDS AND OBLIGATIONS MAY BE ISSUED IN THE FUTURE, PAYABLE FROM THE INCOME AND REVENUES OF THE SYSTEM AND RANKING ON A BASIS OF PARITY WITH THE SERIES 2019 BONDS HEREIN AUTHORIZED AND OTHER PARITY BONDS AND OBLIGATIONS THEN OUTSTANDING; PROVIDING FOR THE RIGHTS OF THE HOLDERS OF THE SERIES 2019 BONDS HEREIN AUTHORIZED AND THE ENFORCEMENT THEREOF; AND PROVIDING FOR AN ADVERTISED, PUBLIC, COMPETITIVE SALE OF THE SERIES 2019 BONDS HEREIN AUTHORIZED. Second by N.E. Reed. Motion carried.

Project

Louis Robbins provided fund request #9 for 2017 Edmonson/Hart Water Line Project. GRW \$3,608.00, Cumberland Pipe \$10,298.00, Goff & Goff \$1,441.35, Bond Attorney \$4,331.25, Mini Excavator \$39,500.00, Interest during Construction in the amount of \$22,167.47. Total requested from RD \$81,846.00. David said \$1,032,000.00 will be deposited into construction account. Edmonson County Water will have \$18,247.64 left over loan and all of grant money for future project cost. Motion made by N.E. Reed to accept and sign fund request. Second by Barry Rich. Motion carried. Louis reported construction of lines and pump station finished. Louis said minor cleanup needed to be done. Louis informed the board we had asked Cumberland Pipeline for a price to re-do Riverhill Pump Station.

New Employee

Tony Sanders reported we have hired a new girl, Sabrina Holt. Tony reported Casara ran a delinquent report and the current amount is \$32,552.00. KY Rural Water did send a letter last week to the Governor requesting water utilities be able to charge penalties and disconnect. We are waiting to hear something stating we can add penalties and/or disconnect.

Water Loss

Tony Sanders reported Brownsville produced 38.8420 gallons in August. Residential sold 25.0940 gallons. Wholesale sold 2.5605 gallons. The difference was 11.188 gallons. Other usage was 0.6321 gallons. Water loss percentage for August 2020 was 27.18%.

Tony Sanders reported Wax produced 22.364 gallons in August. Residential sold 16.878 gallons. The difference was 4.486 gallons. Other usage was 0.952. Water loss percentage for August 2020 was 20.27%.

Timmy Vincent, Distribution, combined both Treatment Plant reports. Total produced and purchased for August 2020 was 61,206,000. Total water sales \$44,532,500. Total other water used was 2,144,360 gallons. Total water loss 14,529,140 gallons. Water loss percentage 23.74%.

Tony Sanders said what jumped out at him on the Monthly Office Report for August 2020 was the customer total of 10,810.

Moutardier Bay

Tony reported that Rob & Lori Martin want to do a 2nd phase of Moutardier Bay. Louis is looking at the hydraulics. Motion made by Barry Rich if hydraulics look ok to proceed with contract. Second by N.E. Reed. Motion carried.

National Water

Tony Sanders reported that 3 motors have been put in at Wax since April. Tony said the wiring is not correct and causing light voltage. This is causing motor to single phase. Tony met with National Water Employee Friday but he spoke to Nick before the meeting. National Water has been out 3 motors. The second motor sent back to company isn't under warranty because it single phased. Tony reported that last time National Water came inside plant and wired motor. National Water agreed to eat that pump/motor. The guy from National Water agreed if we would pay \$22,260.00 and \$5,800.00 two times for removal and installation of pump all would be square. Tony Sanders said he thinks this is fair. Motion made by N.E. Reed to accept this offer from National Water. Second by Barry Rich. Motion carried.

Park Mammoth

Tony Sanders reported that Pretesh, owner of Park Mammoth, asked if we would be interested in selling old tank site at Park Mammoth. Board agreed for Tony to review and investigate and report back at next meeting.

Adjourn Meeting

A motion made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

X *J Mills*
Jimmy Mills

X *Barry Rich*
Barry Rich

X *N.E. Reed*
N.E. Reed

October 13, 2020

ECWD

Present: Tony Sanders, Louis Robbins, Jimmy Mills, Barry Rich, Tom Goff, Lori Meredith, N.E. Reed, Wil Cannon

Minutes

Motion made by Barry Rich to dispense the minutes from September 22, 2020. Second by N.E. Reed. Motion carried.

Project

Louis Robbins reported we have a couple of things to take care of today. Louis presented pay request in the amount of \$7,488.00. Louis reported at the project standpoint it is completed. Louis reported there will be cleanup. Louis Robbins reported we had an Engineering Amendment Change Order to take care of today. Louis reported we had asked Cumberland Pipeline for a price for Riverhill Pump Station. Louis said \$135,000.00 was their quoted price. Louis said the work would be done by Ensolve. Brian Ross, Son, Jonathan Ross has started this company. Louis thinks this is a good deal. Louis reported we have \$98,722.00 contingency after paying for the mini excavator. Louis knows we have trucks and scada to pay for but it will leave us with \$36,000.00 in contingency. Louis said we will be able to pump about 150 gallons more a minute by putting pump in at Riverhill. Motion made by N.E. Reed to accept Change Order and Engineering Amendment. Second by Barry Rich. Motion carried. Motion made by Barry Rich to accept pay request. Second by N.E. Reed. Motion carried.

Basin Cover

Tony Sanders reported that we are having trouble getting quotes to cover basin at treatment plant. Tony said him and Tim had talked about possibly building a 10- or 12-foot wall. Tony said other than this he can't think of anything else to do. The Board agreed they would rather wait and see about getting a cover to go over the pool. Josh Kinser was the only person that bid in the amount of \$96,500.00 the first-time bids went out. Louis Robbins said he and Tony will do some checking on drilling and report back.

O&M

Motion made by Barry Rich to accept and sign off on O&M checks for September. Second by N.E. Reed.

Financial Report

Tony reported retail sales at \$2,387,368.68. Tony reported this was due to rate increase at first of year. Tony reported that City of Brownsville hasn't purchased as much water this year but school has been out since March. Tony reported Miscellaneous Revenue is down \$30,000.00 because we can't charge penalties. Tony reported Sales & Income up \$122,000.00 from last year. Tony reported that David Vallines is working on the rate study. David had a few questions and Tony reported he sat down with Erica Wolfe and Lori Meredith yesterday to answer David's questions. Tony reported that David told him our water rates are a little low. Tony reported we may be looking at a 14% increase. Bond coverage is good. Tony reported it is 1.8 for the month and 1.69 for the year. Tony reported he budgeted \$522,000.00 and has spent \$295,000.00 in Capital Expenditures. Tony reported everybody is holding well in their budget. Tony reported Timmy Vincent is off the most in inventory. Tony reported Timmy has to keep ordering inventory for meter installations. Tony reported he will have insurance payments coming up 1st of December.

PSC Order

Tony Sanders reported that he had received order from PSC to allow Water Districts to begin Disconnecting 10/20/20. Tony reported that he and Lori Meredith had set down and talked about a payment plan. Tony reported he had sent the order to Tom Goff. Tom agreed that the letter to be mailed to the customer is good.

Leak Detection

Tony Sanders reported that he had finally got a response back on leak detection. \$6,250.00 for listening device plus \$1,950.00 for training, 36 shift loggers for \$19,995.00 plus \$3,000.00 for training, 6 correlators for \$25,000.00 plus \$3,000.00 for training, or flow meters. Tony reported after talking to them he thinks the correlators would be what we need. Tony told them he couldn't buy until he quotes. Tony will run add in the paper for quotes on correlators in the future.

Oakland Hills

Tony Sanders reported that we have one customer at Oakland Hills that we have his service line on top of the ground. Tony reported the customer called and told him he plans to be there a lot this winter. Tony went to look at line but he doesn't feel like we need to be on the property digging.

The board agreed. Tony Said we may look at different line insulation to get by this year because they are getting ready to fix the road.

[REDACTED]
Tony Sanders reported he had boys go look at vacant lot in Park City. Tony hasn't talked to [REDACTED] yet.

Justin Coy

Tony Sanders reported that Justin Coy gave 2 weeks' notice this past Thursday. He's going to work at R&R. They offered him \$18.00 hour. Tony Sanders will hire a new employee if board agrees.

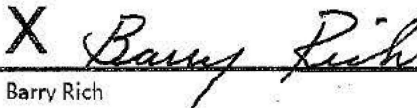
Budget

Tony Sanders reported he is getting ready to start working on budget. Tony Sanders believes we should look at our pay scale. Tony said we haven't given cost of living raise in 2 years. Board agreed we should look at our pay scale.

Adjourn Meeting

Motion made by Barry Rich to adjourn meeting. Second by N.E. Reed. Motion carried.

X 
Jimmy Mills

X 
Barry Rich

X 
N.E. Reed

October 26, 2020

ECWD

Present: Tony Sanders, Jimmy Mills, Barry Rich, N.E. Reed, Lori Meredith, Tom Goff

Minutes

Motion made by N.E. Reed to dispense the minutes from October 13, 2020. Second by Barry Rich. Motion carried.

Water Loss

Tony Sanders reported fairly high-water loss for the month of September. Brownsville sold residential 21.9336 and wholesale 2.8463. Monthly loss was 28.86%. Wax produced 21.417 and sold 15.530. Monthly loss for Wax was 24.12%. Tony Sanders reported raw water pump replaced at Wax and the pump is installed and running like it is suppose to. Tony reported that Timmy Vincent's water loss combining Brownsville and Wax shows 56,995,000 produced and 40,309,900 total water sales. Other water used for flushing was 3,060,700. Monthly loss 23.90%. Tony Sanders asked if there were any questions on Lori Meredith's office report.

Pay Scale

Tony Sanders reported he has been working on new pay scale. Tony Sanders said when he gets it finished, he is going to set down with the department heads to see if they think any changes need to be made.

Budget

Tony Sanders reported he has been working on the budget. He reported budget needs to be sent to Rural Development by December 1, 2020. Tony reported he hasn't had any applications turned in to replace Justin but he is working on hiring soon.

Opening Office

Tony Sanders asked the board about opening the front office back up. Tony Sanders said he met with the girls about the COVID Payment Plan and asked them how they felt about opening front

office back up. Tony reported they feel ready to open. Board agreed if the girls are ok with opening the office back up to proceed.

Basin Cover

Tony reported that he had received a text from Louis Robbins stating that he had spoke to Luttrell & Sons about the basin cover. Tony Sanders said Luttrell & Sons think they can do something but they want to confirm with their boss. Tony told Luttrell & Son to get in touch with Tim. Tim said they just showed up yesterday morning and looked at basin. Luttrell & Son told Tim they would get back in touch with him in a couple of days.

KY Rural Water Dues

Tony Sanders received bill for membership dues for Ky Rural Water. Motion made by Barry Rich to pay membership dues to Ky Rural Water. Second by N.E. Reed. Motion carried.

Unemployment

Tony Sanders said employees that had been laid off for COVID haven't received a dime from unemployment claim. Motion made by N.E. Reed to go ahead and pay them for the days missed but should they get paid benefits from the state make sure they know to send it back. Second by Barry Rich. Motion carried.

Meeting Adjourn

Motion made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

X *J Mills*

Jimmy Mills

X *Barry Rich*

Barry Rich

X *N.E. Reed*

N.E. Reed

November 10, 2020

ECWD

Present: Tony Sanders, Jimmy Mills, Barry Rich, N.E. Reed, Lori Meredith, Wil Cannon

Minutes

A motion was made by N.E. Reed to dispense the minutes from October 26, 2020. Second by Barry Rich. Motion carried.

Sabrina Holt Evaluation

Tony Sanders presented the board with a 30-day evaluation for Sabrina Holt to review.

Payment Plan

Tony Sanders reached out to the lady with Department Consumer Services. We received an okay to proceed with our payment plan. Tony reported we have mailed letters for customers on routes 1-10 with their payment plan included on them.

Financial Report

Tony Sanders done a little figuring for past 10 months. We sold \$200,000.00 more than last year to date. The City of Brownsville hasn't sold as much this year but schools have been closed. Penalties are down \$35,000.00 but we haven't been able to charge them since COVID pandemic. Miscellaneous Revenue is down a little. Interest Income is up about \$8,000.00. Non-Utility Income is down a little. Credit card fees are down a little. We are up \$148,000.00 Regular Income. Tap fees are up a little bit. Tony said if we didn't have the rate increase this year we would be hurting. We have a 1.7 coverage for the month. Statement of Expenditures is about \$112,000.00 to the good year to date. Capital Expenditures spent year to date is \$4,159,444.00. Tony said we paid for pumps and we purchased \$300,000.00 worth of meters. All departments are doing well in their budgets. Timmy Vincent is the tightest but he's had to buy more parts/materials to set meters.

Sewer Financial

Tony Sanders reported Total Sewer Revenue is \$18,057.85 and Total Expenditures is \$9,650.99.

O&M

Motion made by Barry Rich to approve and accept the O&M checks for October. Second by N.E. Reed. Motion carried.

Corp of Engineers

Tony Sanders was contacted by the Corp of Engineers through the Summer. They want to renew easement at the cost of \$5,500.00 for 30-year term to use their property. Tony said they told him if they could receive \$5,500.00 credit on their water bills that would be okay with them. The Board agreed to switch out with the Corp of Engineers. Motion made by N.E. Reed to approve to give the Corp of Engineers \$5,500.00 credit on their water bills for the 30-year term easement renewal for use of property. Second by Barry Rich. Motion carried.

Basin Cover

Tony Sanders received an estimate from Bobby Luttrell & Sons in the amount of \$84,504.08 to put cover on basin at Treatment Plant. The price is good for one week. Tony said we can't accept this bid until we advertise and get them to re-submit their bid and give others a chance to also bid. Tony will advertise in the paper and plan to open the bids December 8, 2020.

ASCS

Tony Sanders received letter from ASCS to vote. Board agreed to abstain.

Budget

Tony Sanders has been working on budget. Tony has a couple of proposed budgets. Tony presented the first draft of proposed budget to the Board. Tony presented the second proposed budget to the Board which included the proposed new pay scale. Motion made by N.E. Reed to accept and approve the pay scale to change years from 25 to 16 and add \$1.50 to current pay scale (add \$1.00 at the beginning of pay scale and \$.50 at the end). Motion made by Barry Rich to accept and approve the proposed Water and Sewer Budget in the amount of \$5,349,235.00 for 2021. Second by N.E. Reed. Motion carried.

Adjourn Meeting

Motion made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

X *J Mills*

Jimmy Mills

X *Barry Rich*

Barry Rich

X *N.E. Reed*

N.E. Reed

November 24th, 2020

ECWD

Present at Meeting: Tony Sanders, Jimmy Mills, Barry Rich, Thomas Goff, Erica Wolfe, N.E. Reed
(appeared by phone)

Minutes:

A motion was made by Barry Rich to dispense the minutes from November 10th, 2020. Second by N.E. Reed. Motion Carried.

Rate Analysis:

Alan Vilines, KRWA, sent recommendations regarding the rate analysis. An increase of 16% is being recommended. One option would be a straight increase with the minimum bill going up to \$16.18 and wholesale decreasing by two cents. The other would be an increase broken down into three blocks based on usage. A motion was made by Barry Rich to adopt option one the straight increase subject to no change in the wholesale rate. NE seconds the motion. Motion carried

Water Loss:

The water loss report was reviewed. Brownsville WTP has a water loss of 30% for the month, Wax WTP water loss has decreased to 15%. Timmy Vincent is reporting a water loss of 20% for the month.

Audit Engagement Letter:

The audit engagement letter from Campbell, Myers, and Rutledge was presented. The cost is not to exceed \$18,000. This is the same cost as 2019. Motion was made by Barry Rich to accept, second by N.E. Reed. Motion carried.

RD Grant:

After discussion with Joe Bailey ECWD does not meet the criteria for the \$30,000 RD grant that was previously discussed.

Tony Sanders Pay Increase

A motion was made by Barry Rich to increase Tony Sander's annual pay by \$1,000 effective January 1st 2021. N.E. Reed seconded. Motion Carried.

Retro Pay:

Motion made by Barry Rich to keep retro pay as it has been in previous years. \$125 per employee per quarter, \$500 total for those who have been employed all year. N.E. Reed second motion. Motion Carried.

Annual Review:

At the board meeting on December 8th, 2020 employees will be given the opportunity to meet with the Commissioners. The typical Christmas dinner will not take place this year.

Adjourn Meeting:

Motion made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

X *Jimmy Mills*

Jimmy Mills

X *Barry Rich*

Barry Rich

X *N.E. Reed*

N.E. Reed

December 8, 2020

ECWD

Present: Tony Sanders, Jimmy Mills, Barry Rich, N.E. Reed, Lori Meredith

Minutes

Motion made by N.E. Reed to dispense the minutes from November 24, 2020. Second by Barry Rich. Motion carried.

O& M Checks

Motion made by Barry Rich to accept and approve checks from November. Second by N.E. Reed. Motion carried.

Financial Report

Tony Sanders said it looks like we are still doing good. Retail Sales up \$188,000.00. City Sales are up for the month of November. Penalties are down for the month of November. Miscellaneous Service Revenue is down \$48,000.00 due to no disconnection or rehangs. Interest is up \$9,000.00. Credit Card Fees are down. Income is \$106,000.00 better than last year. Tony said it is good that we had rate increase last year. Tony said we set about 148 meters this year. Coverage is good. Tony said we are \$131,000 down on our budget. Tony said we should receive trucks the week of Christmas or the week after. They will come out of Capital Expenditures. Tony said we paid the Bond payments yesterday to Rural Development. Tony said different divisions are down on their budget.

Sewer Financial Report

Tony reported Year to Date Revenue is \$19,856.00 and the Expenditures is \$14,000.00 for the month of February. Tony said everything is good in Sewer.

Pay Request

Tony reported that Louis Robbins, GRW, sent an invoice in the amount of \$4,408.68. Mark Givens sent requisition to Tony Sanders. Motion made by Barry Rich to pay invoice in the amount of \$4,408.68. Second by N.E. Reed. Motion carried.

Rates

Tony spoke to Alan Vellines and told him the board didn't want to change the city rates. Alan worked on it and re-done the rates which took them from 16% to 17%. This is his recommendation to send to the PSC. Motion made by N.E. Reed to accept the rate analysis. Second by Barry Rich. Motion carried. Motion made by N.E. Reed to resend previous motion on proposed water rates adopted on November 24, 2020. Second by Barry Rich. Motion carried. Motion made by N.E. Reed to approve the proposed rates of KY Rural Water attached here to and made part here of and forward copy of resolution adopting the new rates to KY Rural Water to file with the PSC. Second by Barry Rich. Motion carried.

Basin Cover

Tony opened bids for basin cover. L&K Construction came in at \$59,900.00. Bobby Luttrell & Sons came in at \$84,504.08. Tony had asked if there was any deviation away from spec for bidder to list on bid. Tony said L&K bided galvanized instead of aluminum. Bobby Luttrell & Sons bid aluminum but they bid 8 Ft centers instead of 6 FT. Motion made by N.E. Reed to reject all bids received. Second by Barry Rich. Motion carried. Motion made by Barry Rich to rebid. Second by N.E. Reed. Motion carried.

New Hire

Tony reported that we have a new employee starting 12/14/20. Tony asked if the Board agreed to move Dylan Hazelwood as Assistant Distribution Manager, Daniel Bullock as an operator, Marcie Hack as Utility Clerk. The board agreed. N.E. mentioned that we need to look at somebody to train in Tony's position also.

Quarantine

Motion made by N.E. Reed to continue to pay employees if quarantined for COVID-19. Second by Barry Rich. Motion carried.

Meeting Adjourn

Motion made by N.E. Reed to adjourn meeting. Second by Barry Rich. Motion carried.

X *J Mills*

Jimmy Mills

X *Barry Rich*

Barry Rich

X *N.E. Reed*

N.E. Reed