

Commissioner Daniels—yes

Commissioner Newsome—yes

Chairman Prater—yes

Motion Passed

H. AGENDA ITEM

MOTION MADE TO ENTER IN EXECUTIVE SESSION AT 7:40 PM

- WATER TANK PROPERTY KRS 61.810(1)©

Commissioner Roberts--yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

Chairman Prater—yes

Motion Passed

I. AGENDA ITEM

MOTION MADE TO EXIT EXECUTIVE SESSION AT 8:25 PM

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Chairman Prater—yes

Motion Passed

J. AGENDA ITEM

MOTION MADE TO ADJOURN AT 8:30 PM

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Roberts—yes

Commissioner Dawson—yes

Chairman Prater—yes

Motion Passed

**WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:30 pm.**

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

22nd DAY OF JUNE 2020

APPROVED BY:

Jeff Prater, Chairman


ATTESTED BY

Rick Roberts, Secretary



SOUTHERN WATER & SEWER DISTRICT
PO BOX 610
MCDOWELL, KY 41647
Regular Called Meeting August 24, 2020
5:30 PM

AGENDA

**A. CALL TO ORDER/PRAYER GIVEN BY CHAIRMAN
JEFF PRATER**

B. VISITORS

- **JEFF DALTON**
- **TOMMY MEADE**

**C. APPROVAL OF REGULAR MEETING MINUTES FOR
JULY 27, 2020 AND SPECIAL MEETING MINUTES
FOR AUGUST 4, 2020**

D. APPROVAL OF FINANCES GIVEN BY JEFF REED

**E. APPROVAL TO OPEN A NEW CHECKING
ACCOUNT FOR THE WAYLAND TO LACKEY WATER
LINE REPLACEMENT AML PROJECT**

F. MINK BRANCH TANK PROJECT UPDATE

- **BSAAD & KEG**

G. PROJECT UPDATES

- **Estill Bottom Emergency Line Relocation**

- **FEMA**
- **Meter Installation**
- **Wayland to Lackey**
- **CoBank Refinancing**

H. PSC UPDATES

I. LEGAL UPDATE

J. UMG CONTRACT

K. UMG MANAGER REPORT

L. COMMISSIONER COMMENTS

M. EXECUTIVE SESSION

- **PURSUANT TO KRS 61.810(1)(f)-DISCUSSIONS
THAT MAY LEAD TO APPOINTMENT,
DISMISSAL, OR DISCIPLINE OF AN EMPLOYEE**

N. ADJOURN

Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Regular Called Meeting August 24, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson	Grondall Potter, UMG
Rick Roberts, Secretary	Randy Conley, UMG
Steve Dawson, Treasurer	Jeff Reed, CPA
Bud Newsome, Commissioner	Jeff Dalton, Visitor
Paula Burke, SWSD	Tim Campoy, EDC
Tim Combs, Eclipse Data Solutions	Tommy Meade, Visitor

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:37 P.M.

B. AGENDA ITEM

JEFF DALTON AND TOMMY MEADE WERE PRESENT TO TALK ABOUT THE PROBLEMS THEY ARE EXPERIENCING IN ESTILL BOTTOM AT SHOP FORK. MR. DALTON INFORMED THE BOARD THAT FOR THE LAST SEVERAL MONTHS HE HASN'T HAD WATER AND INQUIRED ABOUT THE FACT THAT HE HAS TO PAY THE SAME WATER BILL AS EVERYONE ELSE. AFTER SPEAKING WITH RANDY AND GRONDALL, THE PROBLEM ACTUALLY IS ON HIS END. SOUTHERN IS PROVIDING HIM 30 LBS. OF PRESSURE TO THE METER BUT BECAUSE OF ELEVATION HE NEEDS 70 LBS. OF PRESSURE. ALSO, THE EMERGENCY LINE RELOCATION WILL FIX THE PROBLEM BUT IT'S STILL OUT SEVERAL MONTHS.

GRONDALL AND RANDY SAID IN ORDER TO FIX THE PROBLEM WE WOULD NEED AN EASEMENT AND A PUMP, THE BOARD ASKED GRONDALL TO GET PRICE

QUOTES AND APPROXIMATELY HOW MANY HOUSES THIS WILL IMPACT AND TO MAKE THIS SITUATION A PRIORITY.

C. AGENDA ITEM

MOTION MADE TO APPROVE THE JULY 27, 2020 REGULAR MEETING MINUTES AND AUGUST 4, 2020 SPECIAL MEETING MINUTES AS WRITTEN

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

D. AGENDA ITEM

MOTION MADE TO APPROVE THE JULY FINANCES GIVEN BY JEFF REED AFTER THE FOLLOWING QUESTION WAS ANSWERED:

- a) Why did we show a \$27,000.00 loss this month?
- (1) 3 payrolls
 - (2) Supplies purchases were up
 - (3) Chemicals purchases were up
 - (4) Paid PCUC fees this time
 - (5) Late fees loss of around \$7000 per month

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

E. AGENDA ITEM

F. MOTION MADE TO OPEN A NEW CHECKING ACCOUNT FOR THE AML FUNDS FOR THE WAYLAND TO LACKEY WATER LINE REPLACEMENT PROJECT AT PEOPLES BANK WITH THE SAME SIGNERS AS ALL OTHER ACCOUNTS

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

G. AGENDA ITEM

TIM CAMPOY WITH EDC GAVE UPDATE ON THE EMERGENCY WATER LINE RELOCATION. THE PLANS ARE PUT TOGETHER AND SUBMITTED TO DIVISION OF WATER BUT THEY ARE BACKED UP SO IT MAY BE SEVERAL WEEKS BEFORE WE HEAR FROM THEM

H. AGENDA ITEM

ALL 1 INCH AND ¾ INCH METERS ARE SET BUT BECAUSE OF COVID 19 THERE IS A DELAY IN THE SHIPMENT OF THE COMPUTER EQUIPMENT THAT IS NEEDED TO READ THE NEW METERS.

CoBank IS INTERESTED IN CONSOLIDATING OUR CURRENT LOANS INTO ONE BUT THE BOARD WANTS TO LOOK INTO THAT POSSIBILITY A LITTLE MORE TO MAKE SURE IT'S A GOOD IDEA.

I. AGENDA ITEM

STEVEN BAILEY, CHAIRMAN PRATER AND GRONDALL POTTER HAVE TO APPEAR IN COURT AT THE PUBLIC SERVICE COMMISSION OFFICE IN FRANKFORT TUESDAY SEPTEMBER 1, 2020 FOR DISCUSSIONS ON THE PCUC ASSETS TRANSFER IN WHICH HILDA LEGG HAS APPROVED.

J. AGENDA ITEM

CHAIRMAN PRATER ASKED FOR BOARD DISCUSSIONS ON RENEWING THE UMG CONTRACT IN WHICH HE WANTS TO SEE A LONGER TERM WITH A FIXED FEE. HE MENTIONED THAT CURRENTLY THE INVOICES HAVE A LOT OF FLUCTUATIONS FOR GRONDALL, RANDY AND ETC. CHAIRMAN PRATER SAID HE WOULD GET WITH GREG MAY TO NEGOTIATE A CONTRACT TO SUBMIT TO PSC WHICH WILL INCLUDE DOING THE INVOICES A LITTLE DIFFERENTLY BY HAVING ONE INVOICE

FOR THE MONTHLY BILL AND A SEPARATE INVOICE FOR ANYTHING ELSE THAT MAY ARISE. HE WILL CHECK ON A ONE YEAR RE-STRUCTURE OF THE CONTRACT.

K. AGENDA ITEM

THE COMMISSIONERS ASKED FOR UPDATES ON XACT COMMUNICATIONS IN WHICH STEVEN BAILEY TOLD THEM HE HADN'T HEARD ANY MORE FROM THEM REGARDING THE BILL WE OWE THEM. HE IS GOING TO LET THEM KNOW THEY CAN GET THEIR EQUIPMENT BECAUSE IT IS BEING PACKED UP NOW BY TIM COMBS WITH ECLIPSE DATA SOLUTIONS. TIM ALSO ASKED THE BOARD FOR APPROVAL TO OBTAIN PRICE ESTIMATES ON CAMERAS FOR THE PLANT WHICH ARE VERY MUCH NEEDED, THEY AGREED. THE COMMISSION ALSO WANTED TO REITERATE THE SITUATION WITH MR. DALTON'S WATER PRESSURE PROBLEM AND TO CHECK ON THE WORK BEING DONE IN THE BAKER'S YARD AND WAS TOLD BY RANDY CONLEY THAT ALL THAT WAS NEEDED THERE WAS RAKING AND SEEDING.

L. AGENDA ITEM

MOTION MADE TO ENTER INTO EXECUTIVE SESSION AT 7:30 PM

- KRS 61.810(1)(f)-DISCUSSIONS THAT MAY LEAD TO APPOINTMENT, DISMISSAL, OR DISCIPLINE OF AN EMPLOYEE

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

M. AGENDA ITEM

MOTION MADE TO REENTER REGULAR SESSION AT 8:05 PM

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

N. AGENDA ITEM

MOTION MADE TO ADJOURN AT 8:10 PM

Chairman Prater—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:10 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

24TH DAY OF AUGUST 2020

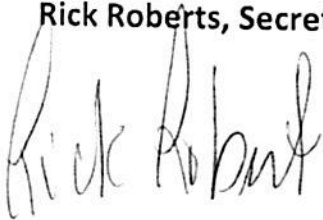
APPROVED BY:

Jeff Prater, Chairman

A handwritten signature in cursive script that reads "Jeff Prater".

ATTESTED BY

Rick Roberts, Secretary

A handwritten signature in cursive script that reads "Rick Roberts".

SOUTHERN WATER & SEWER DISTRICT
PO BOX 610
MCDOWELL, KY 41647
Special Called Meeting September 09, 2020
5:30 PM

AGENDA

- A. CALL TO ORDER/PRAYER GIVEN BY CHAIRMAN
JEFF PRATER**
- B. JEFF DALTON WATER PRESSURE**
- C. AMENDMENT 2 PCUC/SWSD ASSET TRANSFER**
- D. EMPLOYEE HANDBOOK DISCUSSION**
- E. UMG CONTRACT STRUCTURE**
- F. ADJOURN**

Southern Water & Sewer District
PO Box 610
McDowell, Ky. 41647
Special Called Meeting September 9, 2020
5:30 pm

ATTENDANCE

Jeff Prater, Chairperson

Steve Dawson, Treasurer

Rick Roberts, Secretary

Steven Bailey, Attorney

Bishop Newsome, Commissioner

Paula Burke, SWSD

Jeff Reed, Michael Spears, CPA

• AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:36 P.M.

• AGENDA ITEM

MOTION TO APPROVE RANDY AND GRONDALL TO CHECK PRESSURES AND GET AN ESTIMATE TO SUPPLY JEFF DALTON WITH WATER.

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

• AGENDA ITEM

MOTION TO APPROVE GIVING CHAIRMAN PRATER AUTHORITY TO SIGN THE ASSET PURCHASE AGREEMENT

Commissioner Roberts—yes

Commissioner Dawson—yes

Commissioner Newsome—yes

Chairman Prater—yes
Motion Passed

- AGENDA ITEM

MOTION TO AUTHORIZE CHAIRMAN PRATER TO SIGN THE FIRST REVISED FINANCIAL MANAGEMENT SERVICES AGREEMENT WITH PCUC. THE PSC DIRECTED SOUTHERN TO APPLY ALL PARTIAL PAYMENTS OF SEWER/WATER BILL TO THE SEWER DEBT FIRST AND ANY MONEY LEFT OVER BE APPLIED TO THE WATER BILL. SOUTHERN'S BOARD FEELS THAT THIS PSC MANDATE IS UNFAIR TO THE COMMISSION AND ITS CUSTOMERS.

Chairman Prater—yes
Commissioner Dawson—yes
Commissioner Roberts—yes
Commissioner Newsome--yes
Motion Passed

- AGENDA ITEM

THE BOARD DECIDED THAT STARTING WITH THE NEXT REGULAR MEETING THEY WOULD BEGIN DISCUSSIONS ON THE FIRST FIFTEEN PAGES OF THE EMPLOYEE HANDBOOK

- AGENDA ITEM

CHAIRMAN PRATER ADVISED THE BOARD THAT HE WOULD MEET WITH GREG MAY ABOUT THE UMG CONTRACT AND STEVEN BAILEY WILL FILE IT WITH THE PSC ONCE IT'S AGREED ON.

- AGENDA ITEM

MOTION MADE TO ADJOURN AT 6:54 PM

Commissioner Roberts—yes
Commissioner Dawson—yes
Commissioner Newsome—yes
Chairman Prater—yes
Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 6:54 pm.
PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS
9TH DAY OF September 2020

APPROVED BY:

Jeff Prater, Chairman



ATTESTED BY

Rick Roberts, Secretary



SOUTHERN WATER & SEWER DISTRICT
PO BOX 610
MCDOWELL, KY 41647
Regular Called Meeting September 28, 2020
5:30 PM

AGENDA

- ✓ **A. CALL TO ORDER/PRAYER GIVEN BY CHAIRMAN JEFF PRATER**
- ✓ **B. VISITORS**
 - ✓ • Jesse Lewis/Cintas Rep. ✓ *Mr. + Mrs. Harris couple*
- ✓ **C. APPROVAL OF SPECIAL MEETING MINUTES FOR SEPTEMBER 9, 2020**
- ✓ **D. APPROVAL OF AUGUST FINANCES GIVEN BY JEFF REED**
- ✓ **E. MINK BRANCH TANK PROJECT UPDATE**
 - **BSAAD & KEG**
- ✓ **F. PROJECT UPDATES**
 - ✓ • **Estill Bottom Emergency Line Relocation**
 - ✓ • **FEMA**
 - ✓ • **Meter Installation**
 - ✓ • **Wayland to Lackey**

(a) Eric Ratliff

✓ G. PSC UPDATES

• March COVID-19 Order

✓ a) Payment Plans - yes - ^{on} phone document

✓ b) Disconnections - Current Bill

6 mos. to 2 yrs.

✓ c) Funding Opportunities * Water Plant

✓ H. LEGAL UPDATE

✓ I. CoBank REFINANCING

Grant
Leak Proj.
Pipe

✓ J. UMG MANAGER REPORT

✓ K. UMG CONTRACT

✓ L. COMMISSIONER COMMENTS

• Steve-PCUC/Sewer Collections

M. ADJOURN

* Do Billing so all of sewer goes first

Call Statewide Press + order letterhead + envelopes

Southern Water & Sewer District
PO Box 610
McDowell, Ky. 41647
Regular Called Meeting September 28, 2020
5:30 pm

ATTENDANCE

Jeff Prater, Chairperson
Rick Roberts, Secretary
Steve Dawson, Treasurer
Bud Newsome, Commissioner
Donnie Daniels, Commissioner

Grondall Potter, UMG
Randy Conley, UMG
Jeff Reed, CPA
Paula Burke, SWSD
Daniel Robert Harris, Visitor
Kim Harris, Visitor
Jesse Lewis, Cintas Rep.

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:39 PM

B. AGENDA ITEM

JESSE LEWIS SALES REP WITH CINTAS WAS PRESENT AS A FUTURE POTENTIAL VENDOR. HE GAVE THE BOARD THE SPECS ON SWITCHING TO HIS COMPANY, WHICH INCLUDED THE LENGTH OF TIME THE DRIVERS SPEND ON AN EXTENSIVE TRAINING PROGRAM, AS WELL AS SHOWING THEM POSSIBLE NEW UNIFORMS THAT THE SOUTHERN FIELD WORKERS WOULD BE MORE LIKELY TO WEAR. CHAIRMAN PRATER ASKED HIM TO GET THEM QUOTES ON RENTAL AND POSSIBLY PURCHASING UNIFORMS FOR THE CREW INSTEAD. SOUTHERN IS CURRENTLY UNDER CONTRACT WITH ARAMARK THAT DOESN'T END UNTIL APRIL 2021 BUT THE BOARD WANTS TO LOOK AT THE POSSIBILITY OF CHANGING TO CINTAS BUT HAVE TO INCLUDE IT IN THE BUDGET FOR THE COMING YEAR.

MR. & MRS. HARRIS WERE PRESENT ONCE AGAIN TO ASK ABOUT AMBA TOWN AND TO LET THE BOARD KNOW THAT THEY HAVE CONTACTED AML AND WAS INFORMED THAT THERE WERE NO OPEN CASES. EVERYONE AGREED THAT IN THE FUTURE WE WILL LOOK FOR THE MINING MAPS AND FIND OUT WHO THE PROPERTY OWNER IS AND CHECK INTO LITIGATION.

C. AGENDA ITEM

MOTION MADE TO APPROVE AUGUST FINANCIALS GIVEN BY JEFF REED

Commissioner Dawson—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

D. AGENDA ITEM

MOTION MADE TO APPROVE SEPTEMBER 9TH SPECIAL MEETING MINUTES

Commissioner Daniels—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome—yes

Motion Passed

E. AGENDA ITEM

BARRY TIPPEY, OWNER OF KY GLASS LINED TANK SENT AN UPDATE ON THE MINK BRANCH TANK PROJECT

F. AGENDA ITEM

ALL NEW RESIDENTIAL METERS HAVE BEEN INSTALLED AND THE COMMERCIALS HAVE BEEN REPLACED WITH THE EXCEPTION OF:

CITY OF HINDMAN

MCDOWELL ARH

GOD'S APPALACHIAN PARTNERSHIP

ERIC RATLIFF WITH PIKE COUNTY FISCAL COURT UPDATED THE COMMISSION ON THE WAYLAND TO LACKEY PROJECT AND ASKED FOR A MOTION TO EXCEPT CONTRACT AGREEMENT FOR PROJECT PLANNING & ADMIN SERV. ON THE AML PROJECT

Commissioner Daniels—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Chairman Prater—yes

Motion Passed

G. AGENDA ITEM

THE 120 METERS THAT WE WILL GET BACK FROM PRESTONSBURG CITIES UTILITIES COMMISSION WILL BE CHANGED OUT TO NEW METERS TO MATCH THE OTHER NEW METERS THAT OUR OTHER CUSTOMERS HAVE AND WILL GIVE PCUC FIRST DIBS ON THEM IF WE SELL THEM

THE BOARD MADE THE DECISION TO HELP ALL CUSTOMERS WHO ARE IN ARREARS FROM THE START OF COVID IN MARCH TO PRESENT BY ALLOWING THEM TO BE PLACED ON A PAYMENT PLAN FOR UP TO 24 MOS TO HELP THEM ANYWAY WE CAN ON THE ADVICE OF THE PSC AND TO TRY IN EVERY WAY TO GET THE WORD OUT ABOUT THE PAYMENT PLANS, THE BILLS BEING ONCE AGAIN AT ACTUAL CONSUMPTION AND WE WILL GO BACK TO DISCONNECTING FOR NON PAYMENT IF OTHER ARRANGEMENTS AREN'T MADE STARTING ON NOVEMBER BILL

H. AGENDA ITEM

GREG AND CHAIRMAN PRATER SPOKE ABOUT THE NEW CONTRACT BETWEEN UMG AND SOUTHERN WATER AND GREG AGREED TO COME UP WITH A MONTHLY BASE RATE AND AN HOURLY RATE FOR THE ANNUAL CONTRACT TO BE LOOKED OVER AT THE NEXT BOARD MEETING

I. AGENDA ITEM

MOTION MADE TO ADJOURN AT 8:40 PM

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Chairman Prater—yes

Commissioner Newsome—yes

Motion Passed

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Motion Passed

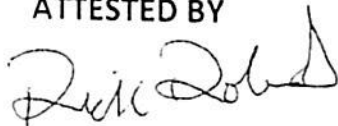
WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:40 pm.

APPROVED BY:



Jeff Prater, Chairman

ATTESTED BY



Rick Roberts, Secretary

Southern Water & Sewer District
PO Box 610
McDowell, Ky 41647
Regular Called Meeting October 26, 2020
5:30 pm
ATTENDANCE

Jeff Prater, Chairman	Grondall Potter, UMG
Ricky Roberts, Secretary	Randy Conley, UMG
Steve Dawson, Treasurer	Jeff Reed, CPA
Bud Newsome, Commissioner	Paula Burke, SWSD
Donnie Daniels, Commissioner	Tim Campoy, EDC
Richard Paulmann, CPA	Eric Ratliff, Pike County Fiscal Court

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN PRATER AT 5:34 PM WITH ALL COMMISSIONERS PRESENT

B. AGENDA ITEM

RICHARD PAULMANN PRESENTED THE 2019 AUDIT REPORT IN WHICH HE SAID WE WERE ON THE RIGHT TRACK AND DOING MUCH BETTER FINANCIALLY

C. AGENDA ITEM

MOTION MADE TO APPROVE THE 2019 AUDIT REPORT

Commissioner Roberts—yes

Commissioner Daniels—yes

Commissioner Dawson—yes

Commissioner Newsome--yes

Chairman Prater—yes

Motion Passed

D. AGENDA ITEM

**MOTION TO APPROVE THE SEPTEMBER 09, 2020 SPECIAL MEETING MINUTES
AS WRITTEN**

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome—yes

Commissioner Daniels--yes

Motion Passed

E. AGENDA ITEM

MOTION MADE TO APPROVE THE SEPTEMBER FINANCIALS GIVEN BY JEFF REED

Commissioner Dawson—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

F. AGENDA ITEM

**GRONDALL REPORTED THAT THE NEXT PROGRESS MEETING ON THE MINK
BRANCH TANK PROJECT WILL BE IN NOVEMBER AND THE ESTILL BOTTOM
CONTRACT HAS BEEN APPROVED BY DIVISION OF WATER**

ALSO, A \$41,000.00 REQUEST WAS SUBMITTED TO FEMA FOR INSPECTION

**MR. & MRS. DANIEL HARRIS WERE PRESENT AGAIN AND WAS TOLD THE REPORT
FROM AML SAID WE WILL HAVE TO PROVE WHAT EQUIPMENT WE HAVE THERE**

AND WHAT'S CAUSING THE PROBLEM—OLD MAPPING FROM YEARS AGO THAT SHOWS AND DOCUMENT IT

G. AGENDA ITEM

BETSY LAYNE TRANSFER IS COMPLETED PSC CASE STATES THAT WE MUST PROVIDE THE COST OF METER REPLACEMENT AND FILE FOR A RATE INCREASE 1 YEAR FROM NOW

H. AGENDA ITEM

MOTION TO GIVE STEVEN AUTHORITY TO REFINANCE CURRENT LOANS WITH COBANK

- a) PEOPLES BANK
- b) USDA

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome—yes

Commissioner Daniels--yes

Motion Passed

I. AGENDA ITEM

MOTION MADE TO SELL THE 112 USED NEPTUNE METERS THAT WERE ONLY USED 3 YEARS THAT COST \$188 PER METER TO PCUC FOR \$7000, AND TO PURCHASE A 1995 CRANE TRUCK FROM UMG FOR \$2500

Chairman Prater—yes

Commissioner Dawson—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Motion Passed

J. AGENDA ITEM

MOTION MADE TO ENTER INTO EXECUTIVE SESSION AT 7:14 PM

Commissioner Newsome—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Commissioner Dawson—yes

Chairman Prater—yes

Motion Passed

MOTION TO ENTER BACK INTO REGULAR SESSION AT 7:46 PM

Commissioner Daniels—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Chairman Prater—yes

Motion Passed

K. AGENDA ITEM

ERIC RATLIFF PRESENTED THE BOARD, WITH THE EXCEPTION OF COMMISSIONER DANIELS WHO ABSTAINED FROM THE SCORING PROCESS DUE TO HAVING A FAMILY MEMBER IN THE BIDDING, WITH THE 6 ENGINEERING COMPANIES WHO SUBMITTED BIDS FOR THE WAYLAND TO LACKEY WATER LINE REPLACEMENT AML PILOT PROJECT TO BE SCORED. IN WHICH, ENVIRONMENTAL DESIGN WAS AWARDED THE CONTRACT AFTER THE SCORING SHEETS WERE TABULATED.

MOTION TO AWARD THE CONTRACT TO ENVIRONMENTAL DESIGNS

Commissioner Roberts—yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Chairman Prater—yes

Motion Passed

L. AGENDA ITEM

CHAIRMAN PRATER INFORMED THE OTHER COMMISSIONERS THAT A SPECIAL MEETING WOULD BE HELD ON NEVEMBER 9, 2020 TO FINISH THE EMPLOYEE HANDBOOK. RANDY AND GRONDALL WILL PRESENT A LIST OF EMPLOYEES CURRENT VACATION HOURS AND RATE OF PAY AT THAT MEETING.

M. AGENDA ITEM

COMMISSIONER NEWSOME MENTIONED THAT HE WANTS TO MAKE SURE THAT SOUTHERN DOES WHAT WE CAN ON THE AML AND DANIEL HARRIS SITUATION AT AMBA TOWN.

N. AGENDA ITEM

MOTION TO ADJOURN AT 8:36 PM

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS ADJOURNED AT 8:36 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

26TH DAY OF OCTOBER 2020

APPROVED BY:

Jeff Prater, Chairman



ATTESTED BY



Rick Roberts, Secretary

SOUTHERN WATER & SEWER DISTRICT
PO BOX 610
MCDOWELL, KY 41647
Special Called Meeting November 9, 2020
5:00 PM

AGENDA

- A. CALL TO ORDER/PRAYER GIVEN BY CHAIRMAN PRATER
- B. EMPLOYEE HANDBOOK
- C. EMPLOYEE JOB CLASSIFICATIONS
- D. LINE TAPPING TOOL PURCHASE
- E. I-T UPDATES/RESOLUTIONS
- F. ADJOURN

Southern Water & Sewer District
PO Box 610
McDowell, Ky. 41647
Special Called Meeting November 9, 2020
5:00 pm

ATTENDANCE

Jeff Prater, Chairperson	Paula Burke, Staff
Steve Dawson, Treasurer	Grondall Potter, UMG
Rick Roberts, Secretary	Randy Conley, UMG
Donnie Daniels, Commissioner	Steven Bailey, Attorney
Bishop Newsome, Commissioner	

• **AGENDA ITEM**

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:13 P.M.

• **AGENDA ITEM**

MOTION TO APPROVE ECLIPSE DATA SOLUTIONS TO INSTALL A FIREWALL AT THE PLANT AND OFFICE WITH ALL EMPLOYEES TO UNDERSTAND AND SIGN THAT THEY ARE BEING MONITORED.

Commissioner Newsome—yes
Commissioner Dawson—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

• **AGENDA ITEM**

MOTION TO APPROVE TO USE COMPANY EMAILS TO BE USED INSTEAD OF GMAIL ACCOUNTS FOR SECURITY AND ACCESSIBILITY REQUIREMENTS. ACCESS TO EMAILS WILL BE USED BY EITHER MICROSOFT OUTLOOK OR GODADDY WEB INTERFACE BECAUSE OF THEIR EMAIL SPAM AND SECURITY SPECIFICATIONS.

Commissioner Daniels—yes
Commissioner Newsome—yes
Commissioner Dawson—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

- AGENDA ITEM

EFFECTIVE 1/1/21, CERTAIN CHANGES WILL BE MADE TO HOLIDAY'S, VACATION AND SICK TIME CARRY OVERS FOR CURRENT AND NEW EMPLOYEES THAT WILL BE PLACED IN THE EMPLOYEE HANDBOOK TO BE HANDED OUT TO ALL EMPLOYEES.

- AGENDA ITEM

A LINE TAPPING TOOL IS NEEDED AND QUOTES WILL BE OBTAINED BY RANDY AND GRONDALL TO BE DISCUSSED AT THE NEXT MEETING

- AGENDA ITEM

MOTION MADE TO ADJOURN AT 8:25 PM

Commissioner Roberts—yes

Commissioner Dawson—yes

Commissioner Newsome—yes


Chairman Prater—yes

Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS ADJOURNED AT 8:30 pm.

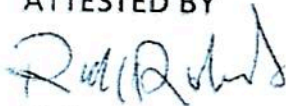
PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS 9TH DAY OF November 2020

APPROVED BY:



Jeff Prater, Chairman

ATTESTED BY



Rick Roberts, Secretary

**SOUTHERN WATER & SEWER DISTRICT
PO BOX 610
MCDOWELL, KY 41647
Regular Called Meeting November 23, 2020
5:30 PM**

AGENDA

**A. CALL TO ORDER/PRAYER GIVEN BY CHAIRMAN
JEFF PRATER**

**B. VISITORS—GLOBE LIFE
INSURANCE/SUPPLEMENTAL**

❖ ***Bremen Slone***

❖ ***Chad Conley***

**C. APPROVAL OF OCTOBER 26, 2020 REGULAR
MEETING MINUTES AND NOVEMBER 9, 2020
SPECIAL MEETING MINUTES**

D. APPROVAL OF OCTOBER FINANCES

E. MINK BRANCH TANK PROJECT UPDATE

- **BSAAD & KEG**

F. PROJECT UPDATES

- **Estill Bottom Emergency Line Relocation**
- **FEMA**

G. PSC UPDATES

H. LEGAL UPDATE

I. CoBank REFINANCING

J. UMG MANAGER REPORT

K. POLICY HANDBOOK DISCUSSION

L. WAGE AND SALARY PLAN DISCUSSION

L. COMMISSIONER COMMENTS

M. ADJOURN

Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Regular Called Meeting November 23, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson
Rick Roberts, Secretary
Steve Dawson, Treasurer
Bud Newsome, Commissioner
Donnie Daniels, Commissioner

Steven Bailey, Attorney
Randy Conley, UMG
Jeff Reed, CPA
Paula Burke, SWSD
Bremen Slone, Globe Life
Chad Conley, Globe Life
Tim Campoy, Environmental Designs

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:37 PM

B. AGENDA ITEM

CHAD CONLEY AND BREMEN SLONE WITH GLOBE LIFE WERE PRESENT TO INTRODUCE THEMSELVES AND WHAT THEY HAVE TO OFFER OUR EMPLOYEES, WHICH INCLUDES THE FOLLOWING: CANCER AND HEART ATTACK AMONG MANY OTHERS. THE MAIN THING THAT SETS THEM APART IS THEY'VE BEEN AROUND SINCE THE 1900'S AND HAVE AN A+ RATING. THEY PAY CASH TO THE POLICY HOLDER, PRICE DOES NOT INCREASE, EMPLOYEE CAN TAKE IT WITH THEM IF OR WHEN THEY LEAVE. GUARANTEED TO GET MONEY BACK AFTER 25 YEARS. IT CAN BE USED AS A SAVINGS ACCOUNT. THIS WOULD BE IN ADDITION TO MAJOR MEDICAL. THE BOARD AGREED TO HAVE THEM COME IN AND SPEAK WITH THE EMPLOYEES SINCE THEY ARE THE ONES WHO WILL PAY FOR THIS.

C. AGENDA ITEM

MOTION MADE TO APPROVE OCTOBER FINANCIALS GIVEN BY JEFF REED

Commissioner Dawson—yes

Commissioner Newsome—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

D. AGENDA ITEM

MOTION MADE TO APPROVE OCTOBER 26, 2020 REGULAR AND NOVEMBER 9 2020 SPECIAL MEETING MINUTES

Commissioner Daniels—yes
Commissioner Dawson—yes
Commissioner Roberts—yes
Chairman Prater—yes
Commissioner Newsome—yes
Motion Passed

E. AGENDA ITEM

MINK BRANCH TANK PROJECT UPDATE—BILLY EVANS WANTS A DRAIN REROUTED, THE BOARD AGREED TO IT AT NO COST AS LONG AS WE DON'T HAVE TO DO IT-STEVE LOCKHART WILL GRADE ROAD BEFORE LAYING PIPE

OTHER PROJECT UPDATES—TIM CAMPOY SPOKE WITH ERIC RATLIFF ABOUT PUTTING OFF THE ADS FOR A LATER DATE ON THE ESTILL BOTTOM LINE

F. AGENDA ITEM

STEVEN BAILEY SUBMITTED THE OPERATING ACCOUNT FOR PSC APPROVAL ON THE COBANK REFINANCING.

MOTION TO APPROVE THE 2021 BUDGET WHICH INCLUDE PAY RAISES FOR CURRENT EMPLOYEES

Commissioner Newsome—yes
Commissioner Dawson—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Chairman Prater—yes

BILLY EVANS
WANT A DRAIN
REROUTED
AT NO COST
AS LONG AS
WE DON'T
HAVE TO DO
IT
STEVE
LOCKHART
WILL GRADE
ROAD
BEFORE
LAYING
PIPE

Motion Passed

G. AGENDA ITEM

MOTION TO APPROVE A NEW ONE YEAR ENGAGEMENT LETTER AND RETAIN MICHAEL SPEARS, AS THE CPA FOR SOUTHERN WATER

Commissioner Dawson—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Commissioner Daniels—yes
Chairman Prater—yes
Motion Passed

H. AGENDA ITEM

MOTION TO APPROVE THE EMPLOYEE HANDBOOK AND CHANGES TO BE MADE IF NECESSARY, AS TIME GOES ON

Commissioner Daniels—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Commissioner Dawson—yes
Chairman Prater—yes
Motion Passed

I. AGENDA ITEM

MOTION TO APPROVE A PERFORMANCE BONUS OF \$500 MAX TO ALL EMPLOYEES THAT HAVE BEEN WITH SOUTHERN FOR AT LEAST A YEAR AND ALL OTHERS TO BE GIVEN A PRORATED AMOUNT BASED ON LENGTH OF EMPLOYMENT, PAYABLE IN DECEMBER 2020.

Commissioner Daniels—yes
Commissioner Newsome—yes
Commissioner Dawson—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

J. AGENDA ITEM

MOTION TO ENTER INTO EXECUTIVE SESSION AT 7:46 PM

Commissioner Dawson—yes
Commissioner Daniels—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

K. AGENDA ITEM

MOTION TO EXIT EXECUTIVE SESSION AT 8:01

- **KRS 61.810(1)©**

Commissioner Dawson—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Commissioner Newsome—yes
Chairman Prater—yes
Motion Passed

MOTION TO HAVE STEVEN RESPOND TO KENTUCKY ENGINEERING

Commissioner Daniels—yes
Commissioner Dawson—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

L. AGENDA ITEM

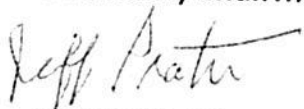
MOTION TO ADJOURN

Commissioner Newsome—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Commissioner Dawson—yes
Chairman Prater—yes
Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:41 pm.

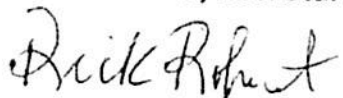
APPROVED BY:

Jeff Prater, Chairman



ATTESTED BY

Rick Roberts, Secretary

 11-23-25

SOUTHERN WATER & SEWER DISTRICT
PO BOX 610
MCDOWELL, KY 41647
Regular Called Meeting December 28, 2020
5:30 PM

AGENDA

**A. CALL TO ORDER/PRAYER GIVEN BY CHAIRMAN
JEFF PRATER**

B. VISITORS—

❖ *KYLE PRATER-INSURANCE RENEWAL*

C. PROJECT UPDATES

- **Estill Bottom Emergency Line Relocation**
- **FEMA**
- **Wayland to Lackey Waterline Replacement
AML Pilot Project**

**D. APPROVAL OF NOVEMBER 23, 2020 REGULAR
MEETING MINUTES AS WRITTEN**

E. APPROVAL OF NOVEMBER FINANCES

F. APPROVAL OF PEOPLES BANK LOAN RENEWAL

G. MINK BRANCH TANK PROJECT UPDATE

- **BSAAD & KEG**

H. PSC UPDATES

I. LEGAL UPDATE

J. CoBank REFINANCING

K. UMG MANAGER REPORT

L. POLICY HANDBOOK DISCUSSION

- **Vacation Buyouts**
- **Leave of Absences**

M. WAGE AND SALARY PLAN DISCUSSION

N. COMMISSIONER COMMENTS

O. ADJOURN

Southern Water & Sewer District
PO Box 610
McDowell, Ky. 41647
Regular Called Meeting December 28, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson	Randy Conley, UMG
Steve Dawson, Treasurer	Jeff Reed, CPA
Bud Newsome, Commissioner	Steven Bailey, SWSD Attorney
Donnie Daniels, Commissioner	Kyle Prater, Anthem Agent
Rick Roberts, Secretary	

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:34 P.M. WITH ALL COMMISSIONERS PRESENT

B. AGENDA ITEM

KYLE PRATER WAS PRESENT TO SPEAK WITH THE BOARD ABOUT THE UPCOMING HEALTH INSURANCE RENEWAL WITH ANTHEM BLUE CROSS AND BLUE SHIELD WHICH RESULTED IN A UNANIMOUS DECISION TO SWITCH TO UNITED HEALTHCARE FOR ALL EMPLOYEES

Commissioner Dawson—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Commissioner Newsome—yes
Chairman Prater—yes
Motion Passed

C. AGENDA ITEM

ESTILL BOTTOM—NEED SIGNATURE FROM ARMY CORP OF ENGINEERS TO FREE UP MONEY (ANTICIPATED EARLY JAN. 2021)—WAYLAND TO LACKEY=50% COMPLETE IN DEVELOPING PLANS FOR PROJECT-END OF MARCH START MOTION TO PAY ENVIRONMENTAL DESIGNS AS SOON AS AML RELEASES FUNDS

Commissioner Dawson—yes
Commissioner Roberts—yes
Commissioner Daniels—yes
Commissioner Newsome—yes
Chairman Prater—yes
Motion Passed

D. AGENDA ITEM

MOTION TO APPROVE THE DECEMBER 2020 FINANCIAL REPORT COMPILED AND PRESENTED BY JEFF REED

Commissioner Dawson—yes
Commissioner Daniels—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

E. AGENDA ITEM

MOTION MADE TO APPROVE REFINANCING LOAN #00100035177-1 AT PEOPLES BANK FOR 12 MONTHS

Commissioner Dawson—yes
Commissioner Newsome—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

F. AGENDA ITEM

EMPLOYEE HANDBOOK—CURRENT EMPLOYEES WITH OVER 240 HRS MUST PICK ONE OF THE FOLLOWING 2 OPTIONS:

- **BUYOUT AT 50% PAY RATE (CAN DIVIDE UP ½ OF THE MONEY AND TIME OFF)**
- **MUST USE EXCESS PRIOR TO 2022**

Commissioner Roberts—yes
Commissioner Dawson—yes
Chairman Prater—yes
Commissioner Daniels—no
Commissioner Newsome—no
Motion Passed

**EMPLOYEE HANDBOOK APPROVED, VACATION PAYOUT OFFER MUST BE
ACCEPTED BY JANUARY 9, 2021**

Chairman Prater—yes
Commissioner Newsome—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Commissioner Dawson—yes
Motion Passed

**MOTION MADE TO GIVE ALL EMPLOYEES WITH THE EXCEPTION OF 2
EMPLOYEES THAT WERE GIVEN A SUBSTANTIAL RAISE OVER \$2 IN 2020**

Commissioner Daniels—yes
Chairman Prater—yes
Commissioner Dawson—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Motion Passed

G. AGENDA ITEM

**BILLY EVANS TO GIVE SOUTHERN MORE PROPERTY--THE ORIGINAL DEED
WOULD IMPEDE ACCESS TO CEMETERY—EASEMENT TO REPAIR/MAINTAIN
FENCE AND TANK—DEED TO BILLY**

H. AGENDA ITEM

LEGAL UPDATE-NO RESPONSE FROM KENTUCKY ENGINEERING GROUP

I. AGENDA ITEM

MOTION TO ADJOURN AT 9:36 PM

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 9:36 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

28TH DAY OF DECEMBER 2020

APPROVED BY:



Jeff Prater, Chairman

ATTESTED BY



Rick Roberts, Secretary