

CAWOOD WATER DISTRICT

MINUTES REGULAR MEETING

January 8, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, HOWARD FARMER JR,
GRANT COOPER, CHARLES TOMLIN, TAMMY GOODIN

OPENING: MEETING CALLED TO ORDER BY HOWARD FARMER JR. QUORUM PRESENT

CITIZENS COMMENTS: NONE

MINUTES: OF DECEMBER 11, 2018 AND THE SPECIAL MEETING HELD ON DEC 27, 2018
MEETING REVIEWED. MOTION BY TIM ENGLE, SECONDED BY MIKE THOMAS, TO APPROVE THE
MINUTES AS PREPARED. VOTE: HOWARD FARMER JR – YES; HAROLD SELLERS – YES; TIM RICE-
YES.

INVOICES: INVOICES REVIEWED. MOTION MADE BY TIM ENGLE, SECONDED BY MIKE THOMAS,
TO PAY ALL INVOICES PRESENTED. VOTE: HOWARD FARMER JR – YES; TIM RICE- YES; HAROLD
SELLERS – YES.

PROJECT UPDATES: NONE.

REPORTABLE PURCHASES:

- TAMMY GOODIN – OFFICE COMPUTER

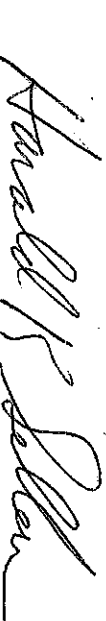
GRANT COOPER: SUBMITTED THE WATER LOSS & REPORTS

- PATHFORK – 30.3% CAWOOD – 49.9%

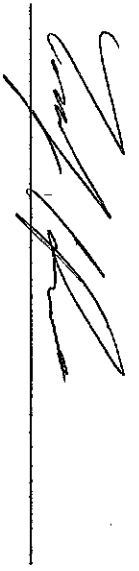
- MOTION MADE BY TIM RICE FOR GRANT COOPER TO CONTACT HARRY GIBSON ABOUT THE FARMERS MILL PROJECT ON JANUARY 9, 2019 TO INFORM HIM THAT THE FARMERS MILL PROJECT NEEDS TO BE COMPLETED BY JANUARY 18, 2019 OR A NEW CONTACTOR WILL BE BROUGHT IN TO FINISH THE PROJECT. THE BOARD MADE A DECISION THAT IF HARRY GIBSON DID NOT COMPLETE THE PROJECT BY JANUARY 18, 2018, THAT HE WILL NOT BE PAID FOR ANY WORK THAT HAS BEEN DONE AT THE FARMERS MILL LOCATION. SECOND BY TIM ENGLE; VOTE: HOWARD FARMER JR.-YES; TIM RICE-YES; HAROLD SELLERS-YES
- DISCUSSION WAS HELD FOR GRANT COOPER (MANAGER) TO HIRE KENNETH SKIDMORE AND CALEB JONES. THE BOARD APPROVED FOR THEM TO BE HIRED AND START WORK ON JANUARY 9, 2019. VOTE: MIKE THOMAS-YES; TIM RICE-YES; HAROLD SELLERS-YES; HOWARD FARMER JR-YES; TIM ENGLE-YES

THERE BEING NO FURTHER BUSINESS, MOTION MADE BY MIKE THOMAS, SECONDED BY TIM RICE, TO ADJOURN. VOTE: TIM ENGLE- YES; HAROLD SELLERS- YES; HOWARD FARMER JR - YES.









CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

FEBRUARY 12, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON JANUARY 8, 2019 WERE REVIEWED: MOTION BY MIKE THOMAS, SECONDED BY TIM RICE TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY MIKE THOMAS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

PROJECT UPDATES:

1. TAKE NALLY & HAMILTON OFF OF AGENDA FOR FUTURE MEETINGS
2. PER KEN TAYLOR THE STATE HAS APPROVED FUNDING OF \$325,000 TO IMPROVE DISTRIBUTION LINES. KEN AND GRANT TO FIND STARTING POINT NEAR CHEVROLET. KEN RECOMMENDED TO USE OF PVC PIPE FOR REPLACEMENT PIPE.
3. TIM RICE SUGGESTED WHEN A CONTRACTOR PERFORMS WORK THEN SOMEONE FROM CAWOOD WATER DISTRICT SHOULD BE PRESENT WHEN CONTRACTOR IS WORKING. HE ALSO RECOMMENDED THAT CAWOOD WATER DISTRICT BE NAMED AS ADDITIONAL INSURED ON CONTRACTOR'S LIABILITY AND WORKERS COMP POLICIES.

OLD BUSINESS: WRECKED TRUCK HAS BEEN TAKEN TO CREECH MOTOR FOR REPAIR.

REPORTABLE PURCHASES: NONE

WATER LOSS REPORT: GRANT PRESENTED REPORT

OPERATOR'S REPORT:

1. GRANT REVIEWED FINDINGS FROM VISIT FROM PSC. PLANT WAS OK AND PONDS NEED TO BE DIPPED. 449 METERS NEED TO BE REPLACED AS SOON AS PRACTICAL. GRANT TO SUBMIT PLAN FOR REPLACEMENT COMPLETION.
2. GRANT REPORTED CUSTOMER STEALING WATER AT 82 MORRIS LANE. COUNTY ATTORNEY FRED BUSROE TO FILE COMPLAINT.
3. WATER LEAK FROM 3" PIPE FIXED AT TEETERSVILLE

4. FOR PERIODS WHEN TAMMY IS ABSENT FROM WORK, GRANT ASKED IF HE COULD FILL IN FOR HER IN HER ABSENCE.

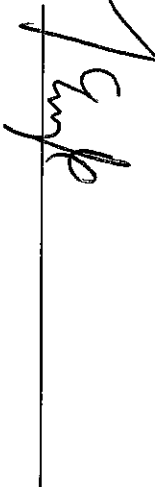
NEW BUSINESS:

1. NEW EMPLOYEE HANDBOOK PRESENTED TO EACH BOARD MEMBER
2. NEW EMPLOYEES ARE TO BE DRUG TESTED BEFORE BEING HIRED, RANDOM DRUG TESTING OF CURRENT EMPLOYEES HAS BEEN PUT IN PLACE. DR DAHAN WILL DO DRUG TESTING

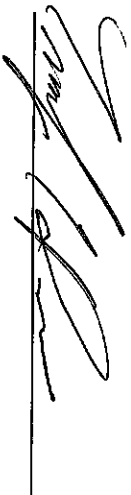
THERE BEING NO FURTHER BUSINESS TO DISCUSS, TIM RICE MADE A MOTION WHICH WAS SECONDED BY MIKE THOMAS TO ADJOURN. ALL VOTED IN FAVOR OF ADJOURNMENT



Mike Thomas



Tim Rice



CAWOOD WATER DISTRICT
MINUTES OF REGULAR MEETING

MARCH 12, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON FEBRUARY 12, 2019 WERE REVIEWED: MOTION BY MIKE THOMAS, SECONDED BY HAROLD SELLERS TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY HAROLD SELLERS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

PROJECT UPDATES:

1. PER KEN TAYLOR THE STATE HAS APPROVED FUNDING OF \$325,000, HAS BEEN INCREASED TO APPROXIMATELY \$500,000 TO IMPROVE DISTRIBUTION LINES. KEN TAYLOR PRESENTED PLAN FOR THE IMPROVEMENTS, WITH APPROVAL BY BOARD. KEN TO GIVE COPY OF PLANS TO DAN MOSLEY AND TO HIGHWAY DEPARTMENT.

OLD BUSINESS: WRECKED TRUCK HAS BEEN TAKEN TO CREECH MOTOR FOR REPAIR. PARTS SHOULD BE IN FOR THE REPAIR IN NEXT 2 TO 3 WEEKS.

REPORTABLE PURCHASES: NONE

WATER LOSS REPORT: GRANT PRESENTED REPORT


OPERATOR'S REPORT:

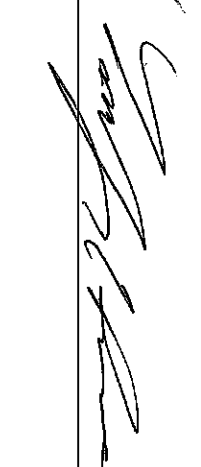
1. HARRY GIBSON CONTINUES WORK ON WATER LEAK. IF HE WORKS, SHOULD BE COMPLETED IN COUPLE OF DAYS. NO PURCHASE ORDER HAS BEEN ISSUED FOR HIS WORK,
2. HAD DIVISION OF WATER INSPECTION: 1. NOT IN COMPLIANCE WITH PLANT OPERATORS- NEED 3 CLASS 2 OPERATORS AND ONLY HAVE 1. ROGER AND DOUG PLAN TO TAKE CLASS 2 TEST. 2. WATER LOSS DECREASED FROM JANUARY TO FEBRUARY. 3. NEED LAPTOR COMPUTER. BOARD APPROVED PURCHASE OF COMPUTER. 4. METERS TO BEGIN COMING IN NEXT WITH PLANS TO REPLACE 73 METERS NEXT WEEK. 5. ALSO, SENDING PSC MONTHLY REPORT OF METER CHANGES


NEW BUSINESS:

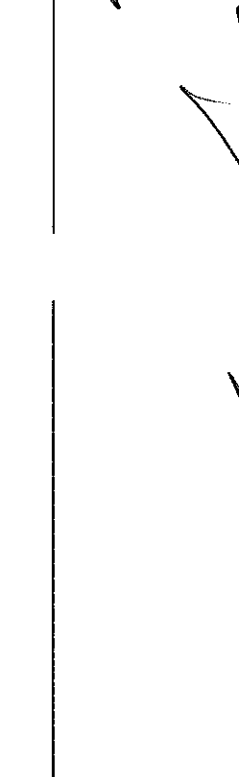
1. HOWARD FARMER TO CALL OTIS DOAN TO DISCUSS HARRY GIBSON SITUATION.
2. KEN TAYLOR REPORTED NO CHANGE IN ASBURY HOLLOW PROJECT
3. DISCUSSED PSC CASE NO 2019-00041 THAT WAS ISSUED ON MARCH 12, 2019
4. PLAN SHOULD BE DEVELOPED FOR ROUTINE PLANT MANAGEMENT, MAYBE A CHART SHOWING MAINTENANCE SCHEDULE

THERE BEING NO FURTHER BUSINESS TO DISCUSS, TIM RICE MADE A MOTION WHICH WAS SECONDED BY MIKE THOMAS TO ADJOURN. ALL VOTED IN FAVOR OF ADJOURNMENT











CAWOOD WATER DISTRICT
MINUTES OF REGULAR MEETING

APRIL 9, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, AND HOWARD FARMER, JR.
AABSENT: MIKE THOMAS
OTHERS PRESENT: GRANT COOPER, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON MARCH 12, 2019 WERE REVIEWED. MOTION BY HAROLD SELLER, SECONDED BY TIM RICE TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY HAROLD SELLERS TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY TIM ENGLE, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

ED LYTTLE PRESENTED HEALTH AND LIFE INSURANCE QUOTES FOR POLICY TO BE RENEWED JUNE 1, 2019. THE WAITING PERIOD PER POLICY IS TO BE CHANGED FROM 90 DAYS TO 60, SAME AS EMPLOYEE POLICY MANUAL. RATES PROVIDED BYCURRENT CARRIER, UNITED HEALTH, WERE MOST FAVORABLE WITH A 10.3% INCREASE IN HEALTH COST AND A 14% INCREASE IN LIFE INSURANCE COST. TIM ENGLE MADE A MOTION TO ACCEPT NEW RATES, AND WAS SECONDED BY HAROLD SELLERS, WITH ALL VOTING IN FAVOR.

HOWARD FARMER PRESENTED THE ENGAGEMENT LETTER FROM GOSS AND SAMFORD LAW FIRM FOR THE ISSUE WITH PSC CASE # 2019-00041. TIM RICE MADE A MOTION TO ACCEPT ENGAGEMENT LETTER AS PRESENTED, IT WAS SECONDED BY TIM ENGLE AND APPROVED BY ALL.

ENGAGEMENT LETTER FOR 2018 AUDIT BY KINGSPORT, CPA WAS PRESENTED. HAROLD SELLERS MADE A MOTION TO ACCEPT ENGAGEMENT LETTER AS PRESENTED, WITH SECOND BY TIM ENGLE AND APPROVED BY ALL.

PROJECT UPDATES:

1. PER KEN TAYLOR THE STATUS OF PROJECT TO IMPROVE WATER LINES ON HWY 421 REMAINED UNCHANGED AND SUGGESTED THE BOARD CONTACT DAN MOSELY FOR PROJECT UPDATE.

OLD BUSINESS: WRECKED TRUCK HAS BEEN TAKEN TO CREECH MOTOR FOR REPAIR. PARTS HAVE ARRIVED AND REPAIRS STARTED. SHOULD BE COMPLETED IN NEXT COUPLE OF WEEKS

REPORTABLE PURCHASES: NONE

WATER LOSS REPORT: GRANT PRESENTED REPORT: MARCH WATER LOSS AT 45.3% AND WATER LOSS AT PATHFORK AT 15.8%


OPERATOR'S REPORT:

1. HARRY GIBSON COMPLETED WORK ON WATER LEAK.
2. KENTUCKY WATER CONDUCTED WATER LEAK TRAINING. TWO WATER LEAKS WERE FIXED NEAR GRAYS KNOB CHURCH. WATER LOSS FOR THESE TWO LEAKS WERE 1,000,000 GALLONS PER MONTH FOR ONE AND 890,000 GALLONS PER MONTH FOR THE OTHER. SINCE THESE THREE LEAKS HAVE BEEN REPAIRED, THE PLANT HAS BEEN ABLE TO SHUT DOWN 4.5 TO 5 HOURS PER DAY.
3. METER READERS CONTINUE TO HAVE ISSUES WITH CUSTOMERS' DOGS. GRANT TO SEND LETTER TO THOSE CUSTOMER TO PUT DOGS UP ON METER READING DAY.
4. JOEL PHILLIPS WILL DIP PONDS WITH LONG BOOM. COST TO BE BETWEEN \$3,000 AND \$4,000.

NEW BUSINESS:

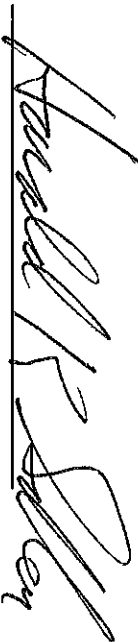
1. KEN TAYLOR TO WRITE UP PLAN FOR USE OF \$75,000 GRANT WITH \$25,000 TO BE SPENT ON ASBURY PROJECT AND THE REMAINDER TO CLEAN WATER TANKS. GRANT TO SEE HOW MANY POTENTIAL CUSTOMERS THERE ARE IN ASBURY HOLLOW.

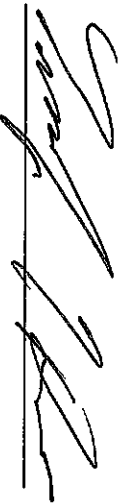
THERE BEING NO FURTHER BUSINESS TO DISCUSS, TIM RICE MADE A MOTION TO ADJOURN MEETING WHICH WAS SECONDED BY TIM ENGLE. ALL VOTED IN FAVOR OF ADJOURNMENT











CAWOOD WATER DISTRICT
MINUTES OF REGULAR MEETING

MAY 14, 2019

BB&T HAS REQUESTED THAT CAWOOD WATER DISTRICT RESOLUTION AND CHECK SIGNERS BE UPDATED.

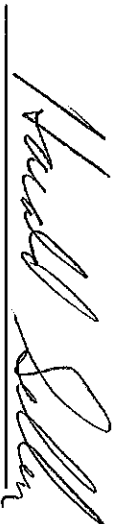
IT IS HEREBY REQUESTED THAT HAROLD SELLERS AND RICHARD SCRUGGS REPLACE THOSE ON THE CURRENT RESOLUTION.

IT IS HEREBY REQUESTED THAT CHECK SIGNERS INCLUDE HAROLD SELLERS AND Tim Eagle WITH ONLY ONE OF THOSE SIGNATURES REQUIRED ON CHECKS.

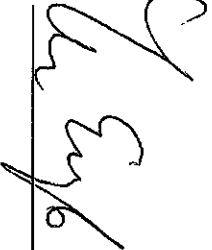
THE ABOVE TWO CHANGES ARE HEREBY ~~BE~~ APPROVED BY THE FOLLOWING:











CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

MAY 14, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON APRIL 12, 2019 WERE REVIEWED: MOTION BY TIM ENGLE, SECONDED BY HAROLD SELLERS TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY MIKE THOMAS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

PROJECT UPDATES:

1. PER KEN TAYLOR THE STATUS OF PROJECT TO IMPROVE WATER LINES ON HWY 421 REMAINED UNCHANGED AND SUGGESTED THE BOARD CONTACT DAN MOSELY FOR PROJECT UPDATE.

OLD BUSINESS: WORK CONTINUES ON REPAIR OF WRECKED TRUCK.

REPORTABLE PURCHASES: NONE

WATER LOSS REPORT: GRANT PRESENTED REPORT: EXPECT WATER LOSS TO BE LESS THAN 20% NEXT MONTH.

OPERATOR'S REPORT:

1. DISCUSSED INSPECTION OF TANKS: COST TO BE \$850.00 PER TANK WITH ADDITIONAL EXPENSES
2. ASBURY PROJECT: WAITING ON EASEMENT. CURRENTLY THERE ARE 3 TO 4 EXPECTED CUSTOMERS AND TO EXPECT A FEW MORE ONCE COMPLETED
3. LEAK CHECKS: 3 SERVICE LINE HAVE BEEN COMPLETED. THE PLANT HAS BEEN ABLE TO BE DOWN 7 TO 8 HOURS PER DAY AFTER LEAKS HAVE BEEN FIXED
4. VALVE REPLACEMENT: 32 VALVES IN CAWOOD AREA WITH ONLY 5 WORKING. COST FOR REPLACEMENT RANGES FROM \$1,000 TO \$4,000 DEPENDING ON SIZE OF VALVE
5. DISCUSSED NEED FOR BOOM TRUCK
6. LETTER TO BE SENT TO DOG OWNERS TO KEEP DOGS UP ON METER READING DAYS

NEW BUSINESS:

12/2/05
~~DEATH~~

1. TIM RICE DISCUSSED BEING OUT OF WATER A LOT. SUGGESTED MEETING WITH OTIS DEAN AND MARK BUSHNELL TO REVISE CURRENT CONTRACT WITH CITY OF HARLAN. ALSO DISCUSSED THE NEED TO FIX CHECK VALVE
2. KEN TAYLOR: WILSON ROAD BRIDGE WILL BE REPLACED AND THE WATER LINE NEEDS TO BE RELOCATED. STATE TO PAY FOR WATER LINE RELOCATION
3. SEDIMENT IN WATER LINE CAUSED DAMAGE TO SCOTT LIENBEE'S PERSONAL WATER SYSTEM AND MAY EXPECT TO BE REIMBURSED FOR HIS REPLACEMENT COST GRANT AND KEN TO CHECK THE ISSUE WITH SOCTT'S ISSUES.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, TIM RICE MADE A MOTION TO ADJOURN THE MEETING WHICH WAS SECONDED BY TIM ENGLE. ALL VOTED IN FAVOR OF ADJOURNMENT

Thomas D Taylor
_____ *M. H. J. S.*

Tim Engle
_____ *Tim Engle*

Harlan R. DeWitt

CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

JUNE 11, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: MIKE THOMAS MADE A MOTION TO BEGIN MEETING AND WAS SECONDED BY TIM ENGLE AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON MAY 14, 2019 WERE REVIEWED: MOTION BY MIKE THOMAS, SECONDED BY TIM RICE TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY MIKE THOMAS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

PROJECT UPDATES:

1. PER KEN TAYLOR NEGOTIATIONS ARE UNDERWAY BETWEEN STATE AND COUNTY JUDGE ON THE PROJECT TO IMPROVE WATER LINES ON HWY 421.
2. THE STATE WILL BE REPLACING WILSON ROAD BRIDGE. OUR WATER LINE WILL HAVE TO BE REPLACED AND NEW EASEMENTS WILL BE REQUIRED.
3. ASBURY HOLLOW – WAITING ON EASEMENT.

OLD BUSINESS: GRANT REPORTED THAT WRECKED TRUCK HAS BEEN REPAIRED AND IS IN SERVICE.

REPORTABLE PURCHASES: CHECK VALVES AND METERS

OPERATOR'S REPORT:

1. METERS AT CAWOOD ELEMENTARY SCHOOL WILL BE REPLACED.
2. WATER LOSS AT 18.7% WITH UNKNOWN WATER LOSS OF 420,000 GALLONS
3. THE PLANT HAS BEEN ABLE TO BE DOWN 8 TO 8 1/2 HOURS PER DAY AS LEAKS HAVE BEEN FIXED
4. METERS HAVE BEEN CHANGED IN THE PATHFORK AND CRANKS AREA
5. MEETING SCHEDULED WITH OTIS LEWIS OF HARLAN WATER WORKS TO DISCUSS REVISING CURRENT CONTRACT WITH CITY OF HARLAN
6. METERS 4" AND GREATER HAVE BEEN TESTED – ALL IN GOOD SHAPE
7. GRANT DISCUSSED NEED FOR RADIO-READ METERS

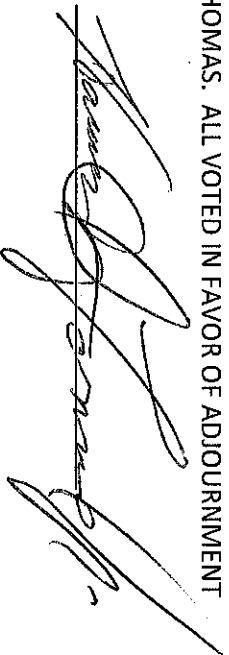
8. EMPLOYEE INJURED WHEN STEP LADDER BROKE. BONES IN LEG WERE BROKEN WITH EXPECTED RECOVER TIME OF SIX WEEKS

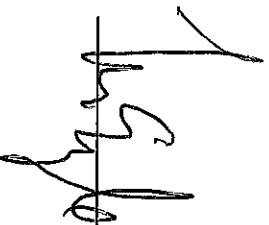
NEW BUSINESS:

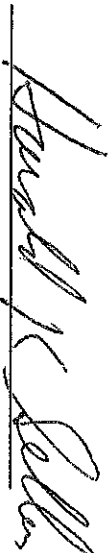
1. AN AGREEMENT WITH HARLAN COUNTY FISCAL COURT TO CONTRACT OUT THE COLLECTIN OF SOLID WASTE BILLS WAS PRESENTED TO BOARD FOR APPROVAL. MIKE THOMAS MADE A MOTION TO APPROVE THE AGREEMENT WITH TIM ENGLE SECONDING THE MOTION. ALL VOED IN FAVOR OF APPROVING THE AGREEMENT.
2. CAWOOD POST OFFICE WILL NO LONGER SORT OUR MONTHLY BILLING AND PUT IN LOCAL PO BOXES AND ARE NOW REQUIRED TO SEND ALL MAIL THAT IS RECEIVED TO HARLAN WHERE IT IS SENT TO KNOXVILLE BEFORE BEING DELIVERED. AS A RESULT CUSTOMERS ARE RECEIVING THEIR BILLING A COUPLE OF DAYS LATER THAN USUAL. METERS WILL BE READ A DAY EARLIER AND BILLINGS WILL BE SENT EARLIER TO OFFSET CHANGE AT POST OFFICE.
3. SCOTT LESENBEE WILL BE ASKED TO ATTEND NEXT BOARD MEETING TO DISCUSS HIS ISSUES

THERE BEING NO FURTHER BUSINESS TO DISCUSS, TIM RICE MADE A MOTION TO ADJOURN THE MEETING WHICH WAS SECONDED BY MIKE THOMAS. ALL VOTED IN FAVOR OF ADJOURNMENT











CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

JULY 16, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: HAROLD SELLERS MADE A MOTION TO BEGIN MEETING AND WAS SECONDED BY TIM ENGLE AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON JUNE 11, 2019 WERE REVIEWED. MOTION BY MIKE THOMAS, SECONDED BY HAROLD SELLERS TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY MIKE THOMAS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

PROJECT UPDATES:

1. PER KEN TAYLOR NEGOTIATIONS ARE UNDERWAY BETWEEN STATE AND COUNTY JUDGE ON THE PROJECT TO IMPROVE WATER LINES ON HWY 421.
2. THE STATE WILL BE REPLACING WILSON ROAD BRIDGE. WAITING ON EASEMENTS TO BE SIGNED.
3. ASBURY HOLLOW – WAITING ON LEASE RIGHT OF WAY EASEMENT FROM POCAHONTAS. TAP FEES CAN BE PAID BY COUNTY FOR THOSE LIVING THERE.

OLD BUSINESS: NONE DISCUSSED

REPORTABLE PURCHASES: NOE REPORTED

OPERATOR'S REPORT:

1. DISCUSSED CHANGING BILLING FROM USING ENVELOPES TO POST CARDS.
2. WATER LOSS AT 20.1% WITH PLANT BEING DOWN 8-9 HOURS PER DAY. PATHFORK WATER LOSS AT 15%.
3. DISCUSSED VISION AND DENTAL PLAN AT A COST OF \$100/MONTH. NO ACTION TAKEN BY BOARD. TIM RICE TO LOOK AT MANUFACTURING HEALTH INSURANCE AND PRESENT AT NEXT MEETING.
4. LEAK AT BB&T HAS BEEN FIXED

5. GRANT DISCUSSED VALVE MAPPING SYSTEM (MAINTENANCE SYSTEM) COULD BE PURCHASED FOR \$8,235 AND ANNUAL FEE OF \$735 THEREAFTER. TIM RICE MADE A MOTING TO PURCHASE THE SYSTEM WITH TIM ENGLE SECONDING THE MOTION. MOTION WAS APPROVED BY ALL PRESENT.

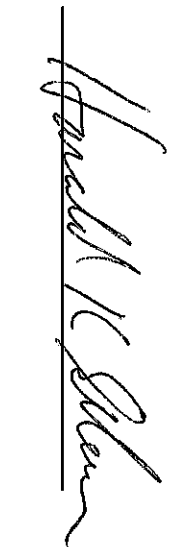
NEW BUSINESS:


1. TERRY SELLERS DISCUSSED COUNTY GARBAGE BILLING ISSUE. RECEIPTS FOR LAST FOUR DAYS OF JUNE WERE NOT POSTED IN THE SYSTEM. THIS ISSUE WAS APPARENTLY CAUSED BY POST OFFICE NOT BEING ABLE TO SORT MAIL CAUSING A DELAY IN PAYMENTS.
2. GRANT REQUESTED THAT A COMPANY CREDIT CARD BE ISSUED IN HIS NAME

THERE BEING NO FURTHER BUSINESS TO DISCUSS, TIM ENGLE MADE A MOTION TO ADJOURN THE MEETING WHICH WAS SECONDED BY MIKE THOMAS. ALL VOTED IN FAVOR OF ADJOURNMENT











CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

AUGUST 13, 2019


MONTICELLO BANKING COMPANY HAS REQUESTED THAT CAWOOD WATER DISTRICT AUTHORIZE HAROLD SELLERS AND RICHARD SCRUGGS BE AUTHORIZED TO SET UP A NEW BANK ACCOUNT FOR EMPLOYEE DIRECT DEPOSITS.

IT IS HEREBY REQUESTED THAT CHECK SIGNERS INCLUDE HAROLD SELLERS AND TIM ENGLE THE AUTHORITY TO SIGN CHECKS IF NECESSARY, WITH ONLY ONE SIGNATURE REQUIRED.

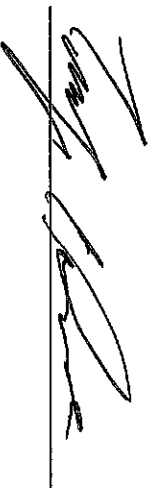
CAWOOD WATER DISTRICT HEREBY AUTHORIZES THE SETUP OF AN EMPLOYEE DIRECT DEPOSIT ACCOUNT BY APPROVAL OF THOSE SIGNING BELOW:



Harold Sellers



Tim Engle



Richard Scruggs

Harold Sellers
Tim Engle
Richard Scruggs
MARC

CAWOOD WATER DISTRICT

P.O. BOX 429

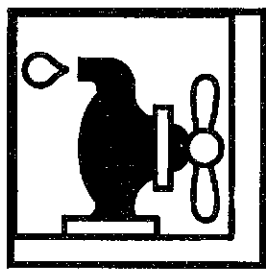
CAWOOD, KENTUCKY 40815

PHONE

606/573-3744

FAX

606/573-3732



August 13, 2019

The Board Members of Cawood Water District is requesting that General Manager Grant Cooper be issued a credit card with his name on it with our existing MBC Master Card account.

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

*E-Washby to
Steele Tolson
WMC 8-15-19*

**CAWOOD WATER DISTRICT
MINUTES OF REGULAR MEETING**

AUGUST 13, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER AND RICHARD SCRUGGS.

OPENING: TIM ENGLE MADE A MOTION TO BEGIN MEETING AND WAS SECONDED BY MIKE THOMAS AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON JULY 16, 2019 WERE REVIEWED: MOTION BY MIKE THOMAS, SECONDED BY TIM ENGLE TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY MIKE THOMAS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

PROJECT UPDATES:

1. THE STATE WILL BE REPLACING WILSON ROAD BRIDGE. WAITING ON EASEMENTS TO BE SIGNED.
2. ASBURY HOLLOW – WAITING ON LEASE RIGHT OF WAY EASEMENT FROM POCAHONTAS. TAP FEES CAN BE PAID BY COUNTY FOR THOSE LIVING THERE.

OLD BUSINESS: NONE DISCUSSED

REPORTABLE PURCHASES: NOE REPORTED

OPERATOR'S REPORT:

1. DISCUSSED ITEMS IN HANDOUT WHICH IS ATTACHED TO MINUTES.
2. WATER LOSS AT 19% AND WATER LOSS AT 20% WITH PATHFORK WATER LOSS INCLUDED.
3. MAPPING SYSTEM HAS BEEN PURCHASED AND SHOULD BE OPERATIONAL WITHIN A MONTH.
4. TANKS NEED MAINTENANCE WITH COST EXPECTED TO BE \$850 PER TANK FOR SEVEN TANKS. HOPE TO USE COAL SEVERANCE TAX MONEY TO PAY FOR THE MAINTENANCE.
5. STATE WILL REIMBURSE CAWOOD WATER DISTRICT FOR THE COST OF THE WILSON ROAD PROJECT.
6. DISCUSSED POSSIBILITY OF INCREASING WAGES OF TWO EMPLOYEES. NO ACTION WAS TAKEN.
7. GRANT TO GET QUOTE FOR COST OF FLOW METERS ON TANKS.

NEW BUSINESS:

1. TERRY SELLERS DISCUSSED COUNTY GARBAGE BILLING ISSUE. LETTER WILL BE SENT WITH NEXT BILLING DISCUSSING THE ISSUE.
2. ON A MOTION BY TIM RICE AND SECONDED BY MIKE THOMAS, GRANT COOPER'S WEEKLY PAY TO BE INCREASED BY \$100 PER WEEK EFFECTIVE 8-12-19. THE MOTION WAS APPROVED BY ALL PRESENT.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MIKE THOMAS MADE A MOTION TO ADJOURN THE MEETING WHICH WAS SECONDED BY TIM RICE. ALL VOTED IN FAVOR OF ADJOURNMENT



Mike Thomas



Tim Rice



Harold K. Sellers

MANAGERS REPORT

WATER LOSE REPORT

THIS MONTH THE WATER LOSE IN DOWN TO 19% WE PRODUCED AND PURCHASED 10,020,145 GALLONS AND WE SOLD 6,524,587 GALLONS. PLAND AND SYSTEM USAGE WAS 1,591,411 GALLONS AND WE HAD 1,904,147 IN LOSE TO LEAKS

LEAKS, LOCATIONS, AND LOSE

- 1 CAWOOD POST OFFICE WAS A 8" LINE AND WE LOST 292,347 GALLONS
- 2 BYPASS IN FRONT OF BB&T WAS A 8" LINE AND WE LOST 351,427 GALLONS GROUND TO SOFT TO GET IN WITH BACKHOE HAD TO GET EXCAVATOR TO GET TO THE LINE
- 3 BELOW STILLHOUSE TANK IN CAWOOD LOST 135,611 GALLONS
- 4 TEETERSVILLE TANK FROM T ON MAIN LINE GOING TO TANK LOST 150,611 GALLONS
- 5 SAMMY NOE IN SMITH 3" LINE IN CASING LOST 689,351 GALLONS COULDNT GET BACKHOE IN TO LINE HAD TO GET EXCAVATOR TO GET TO THE LINE

METER CHANGE OUT

GOT METERS CHANGED IN ROUTES C, P, O, 1, 2, 3, 4, 5, 6, 7, 8, 9, AND HALF OF D LIKE 150 METERS TO GO WOULD BE DONE BUT SUPPLYER GOT BEHIND

INVENTORY MANAGEMENT

C I THORNBURG OFFERS A INVENTORY MANAGEMENT SERVICE WHICH IS NO COST TO US IT WILL KEEP UP WITH THE THINGS WE USE OFTEN AND REORDER THEM AS WE USE THEM SO WE WILL NOT EVER RUN OUT OF SUPPLYS

EMPLOYEES ??????????????

ROGER STEWART FAILED TEST WITH A 65% HAD TO HAVE 70% TO PASS
DOUG ADKINS FAILED TEST WITH A 68% HAD TO HAVE 70% TO PASS
KENNY SKIDMORE????????????????
CALEB JONES????????????????

INJURYS

DANIAL OSBORNE LEG UPDATE
CAN PUT SOME WEIGHT ON LEG NOW WITH CRUTCHES AND HAS TO GO BACK TO DOCTOR ON THE 19TH HOPE HE WILL GET RELEASED SOON TO COME BACK TO REGULAR DUTIES

DIRECT DEPOSIT

20 A MONTH FOR ALL EMPLOYEES

7/1/2019

SOURCE OF SUPPLY

INTAKE
WELL/STRUCTURE
WELL MOTERS
WELL ELECTRIC CONTROLS

INTAKE LOOKED GOOD AND NO PROBLEMS SEEN
WELL LOOKS TO BE CLEAN NO CRACKS IN CONCRETE PUMP WIRE
LOOKS GOOD NO CUTTS AND SAFETY CHAINS ARE STILL IN GOOD
WELL MOTERS AMP PULL IS NORMAL
ALL WIRES IN PANVAL AT WELL IN GOOD CONDITION ALL CONNECTIONS
ARE TIGHT AND SUCURE

TREATMENT/PURIFICATION

SEDIMENTATATION BASINE
FILTERS
CLEARWELL
CHEMICAL FEED EQUIPMENT
BUILDINGS

ALL THREE BASINES HAVE BEEN CLEANED AND FREE OF ANY OBSTRUCTIONS
ALL THREE FILTERS HAVE BEEN CLEANED
CHECKED THE OUTSIDE STRUCTURE OF THE CLEARWELL AND IT LOOKED GOOD
CHECKED VALVES AND ALL WORKED ON TANK
LEVEL AND TELEMETARY IS WORKING
CHIMICAL EQUIPMENT IS CHECKED DAILY WENT AND DONE SPOT CHECK ON
AND EVERYTHING IS GOOD NO WORN HOSES AND ALL PUMPS ARE WORKING
PROPERLY NOW HAD TO BUY A NEW PUMP FOR SODA ASH COST OF \$1,600.00
THE BUILDINGS ARE IN GOOD SHAPE HAD TO REPLACE LIGHT OUTSIDE BECAUSE
ONE WAS BLOWN, HOUSE KEEPING IS UP AND NO OBSTRUCTIONS WAS NOTICED

STORAGE AND DISTRIBUTION

PUMPING EQUIPMENT
WATER STORAGE TANKS
HYDRANTS
VALVES
MASTER METERS
MASTER METER CALABRATIONS
LEAK DETECTION

CHECKED ALL PUMPS AT PUMP STATIONS
SMITH, ALL PUMPS AND MOTORS TEST GOOD MOTORS AMP DRAW WAS IN RANG
CRUMMIES, HAVE ON PUMP DOWN WITH BEARING IN PUMP AND MOTOR HAVE
REPLACEMENT TO INSTALL
GULSTON, ALL PUMPS AND MOTORS TEST GOOD MOTORS AMP DRAW WAS IN RANGE
ALL PLANT PUMPS TEST ON AMPS WAS GOOD
WE GREASED ALL MOTORS AT ALL PUMP STATIONS AND AT PLANT 08/01/2019
WE HAVE A QUOTE TO GET INSPECTED IF THERE IS ENUFF MONEY LEFT AFTER ASBERRY
HOLLOW EXTENTION
ALL SYSTEM HYDRANTS HAVE BEEN WORKED AND ONLY ONE IN TETERSVILLE IS NON-
OPERATIVE WILL HAVE DIG UP ANS SEE WHAT WE HAVE TO HAVE TO FIX
ALL SYSTEM VALVES HAVE BEEN WORKED HAD KENTUCKY RURAL WATER TO BRING
VALVE EXERCISE AND WORK VALSE
THAT WAS STUCK GOT ALL WORKING BUT 6 VALVES THEY ALL WILL NEED REPLACED
ALL HAVE BEEN CHECKED
CALABRATIONS HAVE BEEN DONE AND HAVE REPORTS ON ALL, ONE FAILED AND
AND HAS BEEN REPLACED WITH NEW METER AT CAWOOD ELM,
IN DOING DAILY LEAK DETECTION FOUND LEAK AT SAMMY NOES IN SMITH AND SERVICE
LINE LEAK AT SAW MILL HOLLOW AND ON THE BYPASS AT BB&T BANK

VALVES AND BLOWOFF ASSEMBLYS

VALVES
BLOW OFF

ALL VALVES IN THE SYSTEM HAVE BEEN WORKED EXEPT THE 6 THAT NEEDS REPLACED
ALL BLOWOFFS IN THE ENTIRE SYSTEM HAVE BEEN WORKED FOR THE FIRST HALF
OF THE YEAR STARTING ON THE SECOND HALF
ONE VALVE ON HENSLEY LN IN PATHFORK HARD TO WORK

PUBLIC SERVICE COMMISSION

Monthly Water Loss Report

Water Utility:

CAWOOD WATER DISTRICT

For the Month of:

July

Year:

2019

LINE #	ITEM	GALLONS (Omit 000's)
WATER PRODUCED, PURCHASED & DISTRIBUTED		
1	Water Produced	9,318,145
2	Water Purchased	702,000
3		
4	TOTAL PRODUCED AND PURCHASED	10,020,145
5		
WATER SALES		
6	Residential	
7	Commercial	6,524,587
8	Industrial	
9	Bulk Loading Stations	
10	Wholesale	
11	Other Sales	
12		
13	TOTAL WATER SALES	6,524,587
14		65.1%
OTHER WATER USED		
15	Utility and/or Water Treatment Plant	110,000
16	Wastewater Plant	
17	System Flushing	1,314,651
18	Fire Department	
19	Other	166,760
20		
21	IDENTIFY OTHER USE _____	
22	TOTAL OTHER WATER USED	1,591,411
23		15.9%
WATER LOSS		
24	Tank Overflows	
25	Line Breaks	
26	Line Leaks	1,904,147
27	Other	
28	TOTAL LINE LOSS	1,904,147
29		19.0%
Note: Line 13 + Line 21 + Line 28 Must Equal Line 4		
WATER LOSS PERCENTAGE		
30	Unaccounted-For Water (Line 28 divided by Line 4)	19.0%
31		
32		
33		

CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

SEPTEMBER 10, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, KEN TAYLOR, RICHARD SCRUGGS.

OPENING: TIM RICE MADE A MOTION TO BEGIN MEETING AND WAS SECONDED BY TIM ENGLE AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON AUGUST 13, 2019 WERE REVIEWED: MOTION BY TIM RICE, SECONDED BY MIKE THOMAS TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY HAROLD SELLERS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

PROJECT UPDATES:

1. KEN TAYLOR UPDATED ASBURY HOLLOW PROJECT. POCAHONTAS' COST OF EASEMENT WILL BE \$950 AND POCAHONTAS WILL GRANT RIGHT OF ENTRY UNTIL EASEMENT IS COMPLETE. ON A MOTION BY MIKE THOMAS TO START THE ASBURY PROJECT AND TO APPROVE RIGHT OF ENTRY WAS SECONDED BY TIM ENGLE AND APPROVED BY ALL. KEN TAYLOR WILL GET QUOTES FOR WORK TO BE DONE.
2. KEN REPORTED ON STATUS OF 421 FUNDS. STATE IS WAITING FOR A DECISION FROM HARLAN COUNTY JUDGE EXECUTIVE FOR DECISION OF ROAD EXCHANGES (STATE TO COUNTY). KEN WILL TRY TO GET UPDATE FROM JUDGE EXECUTIVE.
3. KEN REPORTED ON WILSON ROAD PROJECT. ALL EASEMENTS HAVE BEEN SIGNED AND RETURNED. HE INDICATED THAT PIPES WILL HAVE TO BE WELDED. EXPECTS TOTAL COST OF THE PROJECT SHOULD BE AROUND \$30,000.

OLD BUSINESS: NONE DISCUSSED

REPORTABLE PURCHASES: NONE REPORTED

OPERATOR'S REPORT:

1. GRANT SAID DIVISION OF WATER HAS ISSUED NOTICE OF VIOLATION FOR PLANT OPERATORS NOT PASSING TEST FOR OPERATING CERTIFICATIONS. TWO EMPLOYEES WILL TAKE TEST IN SEPTEMBER AND GRANT WILL WORK WITH EACH OF THEM TO HELP THEM PASS TEST. GRANT

WILL TAKE EMPLOYEES TO FRANKFORT TO TAKE TEST AND WILL BE REIMBURSED FOR TRAVEL EXPENSE.

2. WATER LOSS AT 18.9% AND CONTINUES TO DECREASE. PLANT IS DOWN 8 TO 8.5 HOURS PER DAY.
3. GRANT REQUESTED PAY INCREASES FROM \$8.00 TO \$9.00 FOR KENNETH SKIDMORE AND CALEB JONES. TIM RICE MADE A MOTION TO APPROVE PAY INCREASES EFFECTIVE 9-9-19. TIM ENGLE SECONDED THE MOTION WITH ALL APPROVING THE MOTION,
4. TWO POTENTIAL CUSTOMERS IN PATHFORK WANT TO BE HOOKED UP TO WATER. WATER LINE WILL HAVE TO GO UNDER THE RAILROAD TRACK WITH A COST EXPECTED TO BE BETWEEN \$10,000 AND \$15,000. THE DISTRICT CAN EXTEND LINE TO RAILROAD AND POTENTIAL CUSTOMER CAN GET EASEMENT FROM RAILROAD.
5. A GENERATOR WAS DAMAGED BY SOMEONE AND THE EXPECTED REPAIR COST TO BE ABOUT \$4,000. CAMERAS THAT HAVE NIGHT VISION WILL BE INSTALLED.
6. CUSTOMER AT SMITH HAD METER PULLED UNTIL CUSTOMER FIXES LINE. CUSTOMER IS IN PROCESS OF FIXING LINE.

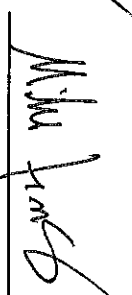
NEW BUSINESS:

1. HAROLD SELLERS TO GET PRICE ON COST OF NEW BACKHOE AND PRESENT IT AT NEXT MONTH'S MEETING.
2. RICHARD IS WORKING TO GET PAYROLL DIRECT DEPOSITS INSTALLED
3. RICHARD IS WORKING ON POTENTIAL RATE CHANGE REQUEST

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MIKE THOMAS MADE A MOTION TO ADJOURN THE MEETING WHICH WAS SECONDED BY TIM RICE. ALL VOTED IN FAVOR OF ADJOURNMENT



Harold Sellers



Mike Thomas



Tim Rice



Caleb Jones

CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

OCTOBER 8, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, KEN TAYLOR, RICHARD SCRUGGS.

OPENING: TIM RICE MADE A MOTION TO BEGIN MEETING AND WAS SECONDED BY MIKE THOMAS AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON SEPTEMBER 9, 2019 WERE REVIEWED: MOTION BY MIKE THOMAS, SECONDED BY TIM ENGLE TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY HAROLD SELLERS TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY TIM ENGLE, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

PROJECT UPDATES:

1. KEN TAYLOR UPDATED ASBURY HOLLOW PROJECT. KEN TAYLOR REVIEWED SEALED BIDS FOR WORK TO BE DONE. TWO BIDS WERE RECEIVED – ONE FROM RONNIE WILLIAMS DBA SURPLUS BUILDING SUPPLY FOR \$20,774.00 AND ONE FROM BRAD BAILEY FOR \$22,025.00. MIKE THOMAS MADE A MOTION TO ACCEPT BID FROM RONNIE WILLIAMS DBA SURPLUS BUILDING SUPPLY FOR \$20,774.00, TIM RICE SECONDED THE MOTION. ALL VOTED IN FAVOR OF ACCEPTING THE BID.
2. KEN REPORTED ON WILSON ROAD PROJECT. SEALED BIDS WERE RECEIVED FROM RONNIE WILLIAMS DBA SURPLUS BUILDING SUPPLY AND FROM BRAD BAILEY. BRAD BAILEY'S BID WAS FOR \$16,650.00. RONNIE WILLIAMS DBA SURPLUS BUILDING SUPPLY'S BID WAS FOR \$23,755.00. TIM RICE MADE A MOTION TO ACCEPT BRAD BAILEY'S BID FOR \$16,650.00 SUBJECT TO APPROVAL BY THE STATE. THE MOTION WAS SECONDED BY MIKE THOMAS AND APPROVED BY ALL.
3. KEN REPORTED ON STATUS OF 421 FUNDS. STATE CONTINUES TO WAIT ON DECISION FROM HARLAN COUNT JUDGE BEFORE PROJECT CAN CONTINUE. KEN WILL TRY TO GET UPDATE FROM JUDGE EXECUTIVE.

OLD BUSINESS: NONE DISCUSSED

REPORTABLE PURCHASES: NONE REPORTED

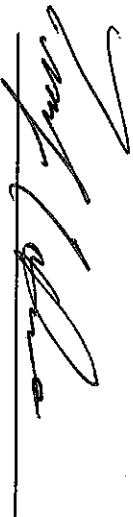
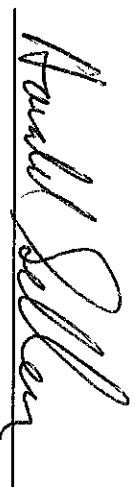
OPERATOR'S REPORT:

1. THE TWO EMPLOYEES DID NOT PASS THE CLASS 2 OPERATOR TEST. GRANT WILL ADVERTISE FOR CLASS 2 OPERATORS, WILL SEND SAME TWO EMPLOYEES TO RE-TAKE EXAM, AND WILL SEEK ADVICE FROM RURAL WATER.
2. WATER LOSS AT 24.2% AS ALL WORK WAS DONE BY CAWOOD WATER EMPLOYEES. RONNIE WILLIAMS WAS USED ONLY TWO TIMES DURING MONTH.
3. TIM RICE DISCUSSED ISSUE WITH SCOTT LISENBBE. SCOTT HIRED RONNIE WILLIAMS TO FIX PROBLEM. PRESSURE PUMP WAS TAKEN OUT AND SEEMS TO HAVE FIXED ISSUE.
4. GRANT DISCUSSED REPLACING TAMMY'S DESK. HAD A QUOTE FROM BALL EQUIPMENT TO REPLACE DESK. NO ACTION WAS TAKEN.

NEW BUSINESS:

1. HAROLD SELLERS DISCUSSED PRICING ON A 4 YEAR AND A 5 YEAR LEASE FOR AN EXCAVATOR. NO ACTION WAS TAKEN.
2. RICHARD CONTINUESWORKING TO GET PAYROLL DIRECT DEPOSITS INSTALLED
3. RICHARD CONTINUES WORKING ON POTENTIAL RATE CHANGE REQUEST
4. BUDGET FOR 2020 SHOULD BE PRESENTED AT DECEMBER MEETING
5. PRESENTATION OF 2019 BUDGET COMPARISON TO ACUTAL AND OF FINANCIAL STATEMENTS

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MIKE THOMAS MADE A MOTION TO ADJOURN THE MEETING WHICH WAS SECONDED BY TIM RICE. ALL VOTED IN FAVOR OF ADJOURNMENT



CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

NOVEMBER 12, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, KEN TAYLOR, RICHARD SCRUGGS.

OPENING: HAROLD SELLERS MADE A MOTION TO BEGIN MEETING AND WAS SECONDED BY TIMM ENGLE AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON OCTOBER 8, 2019 WERE REVIEWED: MOTION BY TIM ENGLE, SECONDED BY HAROLD SELLERSTO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY HAROLD SELLERS TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY TIM ENGLE, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

CITIZEN COMENTS: NONE

PROJECT UPDATES:

1. KEN TAYLOR UPDATED WILSON ROAD PROJECT: WORK IS EXPECTED TO BEGIN DURING WEEK BEGINNING NOVEMBER 18, 2019
2. KEN REPORTED ON ASBURY HOLLOW PROJECT: RONNIE WILLIAMS dba SUPRPLUS BUIDLING SUPPLY HAS BEEN WORKING ON THE PROJECT. MATERIAL FOR THE PROJECT IS EXPECTED TO ARRIVE DURING WEEK OF NOVEMBER 11, 2019. ONCE MATERIAL IS RECEIVED, PROJECT SHOULD BE COMPLETED WITHIN TWO WEEKS.
3. KEN REPORTED ON STATUS OF 421 FUNDS: STATE CONTINUES TO WAIT ON DECISION FROM HARLAN COUNT JUDGE BEFORE PROJECT CAN CONTINUE. KEN WILL TRY TO GET UPDATE FROM JUDGE EXECUTIVE.

OLD BUSINESS: TIM RICE REPORTED THAT STEVE HENDRICKSON UPSET AS HE WAS NOT OFFERED TO BID ON THE WILSON ROAD PROJECT AND THE ASBURY HOLLOW PROJECT. HS IS TO BE NOTIFIED AS OTHER PROJECTS ARE AVAILABLE.

REPORTABLE PURCHASES: NONE REPORTED

OPERATOR'S REPORT:

1. GRANT TO MEET WITH THE ENFORCEMENT AGENCY IN FRANKFORT ON NOVEMBER 19, 2019. CAWOOD WATER DISTRICT HAS DOES NOT HAVE LICENSED OPERATORS AND HAVE BEEN IN VIOLATION SINCE 2018. GRANT TO PRESENT A STAFFING PLAN TO THE AGENCY. A MOTION WAS MADE BY TIM RICE, TO ADD TO THE STAFFING PLAN, TO CHANGE CLASS I OPERATOR PAY RATE TO \$12.00 PER HOUR AND TO CHANGE CLASS II OPERATOR PAY RATE TO \$14.00 PER HOUR. THE MOTION WAS SECONDED BY MIKE THOMAS AND APPROVED BY ALL.
2. WATER LOSS AT 24.5%. RONNIE WILLIAMS USED EXCAVATOR ON TWO LEAKS.
3. COMPLETE RESTORATION LLC MADE A BID OF \$6,615 TO INSPECT WATER TANKS. REQUESTED 50% OF PRICE TO BE PAID UP-FRONT AND THE BALANCE DUE UPON COMPLETION. TIM ENGLE MADE A MOTION TO ACCEPT BID AS PRESENTED. THE MOTION WAS SECONDED BY TIM RICE AND APPROVED BY ALL,

NEW BUSINESS:

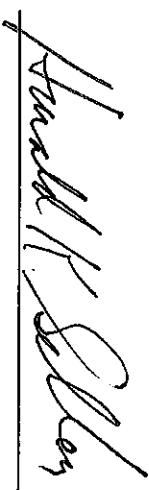
1. RICHARD CONTINUESWORKING TO GET PAYROLL DIRECT DEPOSITS INSTALLED
2. RICHARD CONTINUES WORKING ON POTENTIAL RATE CHANGE REQUEST
3. BUDGET FOR 2020 SHOULD BE PRESENTED AT DECEMBER MEETING
4. PRESENTATION OF 2019 BUDGET COMPARISON TO ACUTAL AND OF FINANCIAL STATEMENTS
5. TERRY SELLERS PRESENTED NEED FOR NEW BILLING SYSTEM COMPUTER AND NEW PRINTER. NEW COMPUTER TO COST \$1,584 AND NEW PRINTER ABOUT \$400. TIM RICE MADE A MOTION TO PURCHASE COMPUTER AND PRINTER. MIKE THOMAS SECONDED THE MOTION. THE MOTION PASSED WILL ALL VOTING IN FAVOR OF MOTION.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MIKE THOMAS MADE A MOTION TO ADJOURN THE MEETING WHICH WAS SECONDED BY TIM RICE. ALL VOTED IN FAVOR OF ADJOURNMENT









Cawood Water District
Special Meeting

November 20, 2019

A special meeting was scheduled on this day to discuss a fine handed down by the Kentucky Division of Water due to CWD's shortage of certified plant operators. Present at the meeting were: Howard Farmer, Tim Engle, Harold Sellers, Mike Thomas, Tim Rice and plant manager Grant Cooper. Tim Rice made a motion to open the meeting. Mike Thomas seconded the motion. The meeting was called to order at 12:15.

A motion was then made by Tim Rice to hire Mark David Goss to help prepare the response to The Kentucky Division of Water. Harold Sellers seconded that motion. After discussion the motion carried unanimously.

Tim Rice was asked by the board to contact Mark David Goss on the same afternoon if Mr. Goss was available.

A motion was made by Tim Engle to close the special meeting. Mike Thomas 2nd. The meeting adjourned at 12:45.

Howard Farmer



Tim Engle



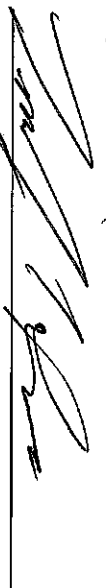
Mike Thomas



Harold Sellers



Tim Rice



CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

DECEMBER 10, 2019

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, AND HOWARD FARMER, JR.

ABSENT: MIKE THOMAS

OTHERS PRESENT: GRANT COOPER, KEN TAYLOR, RICHARD SCRUGGS.

OPENING: TIM RICE MADE A MOTION TO BEGIN MEETING AND WAS SECONDED BY TIM ENGLE AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON NOVEMBER 12, 2019 WERE REVIEWED. MOTION BY TIM ENGLE, SECONDED BY TIM RICE TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY HAROLD SELLERS TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY TIM ENGLE, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

CITIZEN COMMENTS: NONE

PROJECT UPDATES:

1. KEN TAYLOR UPDATED WILSON ROAD PROJECT: WORK HAS BEEN COMPLETED EXCEPT FOR OLD LINE HAS TO BE CAPPED OFF.
2. KEN REPORTED ON ASBURY HOLLOW PROJECT: ASBURY PROJECT HAS BEEN COMPLETED. SIX METERS WERE REQUIRED RATHER THAN FIVE AS ORIGINALLY PLANNED. COST OF CONTRACTOR COST (RONNIE WILLIAMS dba SURPLUS BUILDING SUPPLY) IS \$26,308. ENGINEERING COST WILL BE BILLED LATER.
3. KEN REPORTED ON STATUS OF 421 FUNDS: STATE CONTINUES TO WAIT ON DECISION FROM HARLAN COUNT JUDGE BEFORE PROJECT CAN CONTINUE. KEN WILL TRY TO GET UPDATE FROM JUDGE EXECUTIVE.
4. THE STATE WILL BE REPAIRING SEVERAL BRIDGES IN THE DISTRICT. DETOURS ON BRIDGES MAY CAUSE WATER LINES TO BE RELOCATED. TWO BRIDGES AT SMITH AND ONE IN CAWOOD MAY BE EFFECTED.

OLD BUSINESS: NONE

REPORTABLE PURCHASES: NONE REPORTED

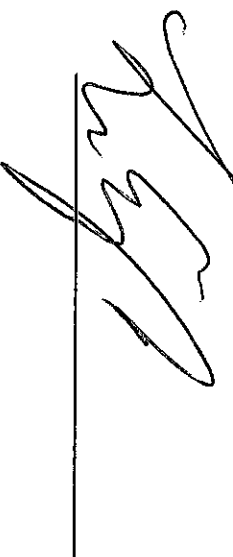
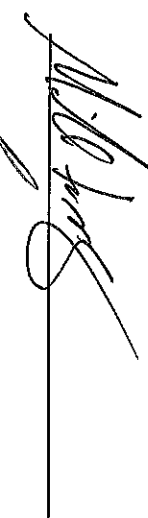
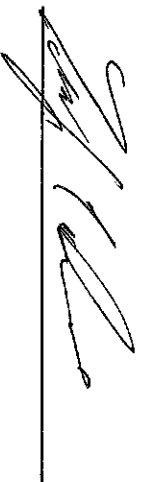
OPERATOR'S REPORT:

1. GRANT MET WITH THE ENFORCEMENT AGENCY IN FRANKFORT ON NOVEMBER 19, 2019. CAWOOD WATER DISTRICT DOES NOT HAVE LICENSED OPERATORS AND HAS BEEN IN VIOLATION SINCE 2018. GRANT PRESENTED A STAFFING PLAN TO THE AGENCY. THE ENFORCEMENT AGENCY RESPONDED WITH AN ASSESSED CIVIL PENALTY OF \$22,000. A LETTER PREPARED BY MARK GOSS REQUESTING WAIVER OF PENALTY. THE AGENCY RESPONDED WITH THE PENALTY REDUCED TO \$5,000 UPON FULL COMPLIANCE OR REMEDIAL MEASURES REQUIRED BY THE AGENCY.
2. WATER LOSS AT 29.3% FOR NOVEMBER, 2019 AND 30.3% FOR THE YEAR.
3. COMPLETE RESTORATION LLC COMPLETED TANK INSPECTION AND HAS BEEN PAID. THE COMPANY MADE A PROPOSAL TO FIX TANK VENTS AND TO CLEAN TANKS FOR A COST OF \$44,900. THESE REPAIRS COULD BE REQUIRED AS EMERGENCY BASIS REPAIRS AND WOULD NOT REQUIRE BIDS TO BE TAKEN. GRANT WILL SECURE OTHER BIDS AND DETERMINE HOW LONG WATER WILL BE CUT OFF AT EACH.
4. TWO EMPLOYEES TOOK TEST AGAIN AND BOTH DID NOT PASS. THEY WILL TAKE TEST AGAIN IN JANUARY.
5. GRANT REQUESTED THE UNUSED VACATION BE PAID TO ELIGIBLE EMPLOYEES AND TO RAISE DOUG ATKINS TO CLASS I OPERATOR PAY OF \$12.00.

NEW BUSINESS:

1. RICHARD CONTINUES WORKING TO GET PAYROLL DIRECT DEPOSITS INSTALLED
2. RICHARD CONTINUES WORKING ON POTENTIAL RATE CHANGE REQUEST
3. BUDGET FOR 2020 WAS PRESENTED AT DECEMBER MEETING
4. PRESENTATION OF 2019 BUDGET COMPARISON TO ACUTAL AND OF FINANCIAL STATEMENTS.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, TIM RICE MADE A MOTION TO ADJOURN THE MEETING WHICH WAS SECONDED BY TIM ENGLE. ALL VOTED IN FAVOR OF ADJOURNMENT



CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

JANUARY 14, 2020

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: TERRY SELLERS, GRANT COOPER, KEN TAYLOR, RICHARD SCRUGGS.

OPENING: TIM RICE MADE A MOTION TO BEGIN MEETING AND WAS SECONDED BY HAROLD SELLERS AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON DECEMBER 12, 2019 WERE REVIEWED: MOTION BY TIM RICE, SECONDED BY HAROLD SELLERS TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY HAROLD SELLERS TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY TIM ENGLE, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

CITIZEN COMMENTS: TERRY SELLERS – NEW PRINTER HAS NOT BEEN WORKING PROPERLY. WILL TRY A NEW PRINTER. HE HAS DISABLED NETWORKING ON NEW COMPUTER.

PROJECT UPDATES:

1. KEN TAYLOR UPDATED WILSON ROAD PROJECT AND ASBURY HOLLOW PROJECT HAVE BEEN COMPLETED.
2. KEN REPORTED ON STATUS OF 421 FUNDS: MEETING WILL BE HELD WITH COUNTY JUDGE AND NEW STATE DISTRICT MANAGER ONCE THAT PERSON IS IN PLACE.

OLD BUSINESS: NONE

REPORTABLE PURCHASES: NONE REPORTED

OPERATOR'S REPORT:

1. WATER LOSS AT 32.3%. LOOKING FOR WATER LEAK FROM CONCRETE PLANT TO TIM RICE'S. CURRENTLY LOSING 2 HOURS DOWNTIME BECAUSE OF LEAK.
2. GRANT WILL TRY TO FIX VENT SCREENS. STILL HOUSE VENT SHOULD BE CONTRACTED OUT AND REST OF VENTS WE CAN FIX
3. GRANT SCHEDULED TO TAKE TEST FOR CLASS I OPERATOR NEXT FRIDAY. ROGER AND DOUG WILL ATTEMPT TEST FOR OPERATOR CLASS II ALSO. RONNIE WILL ALSO BE TESTING FOR CLASS II OPERATOR.

4. CALEB, BEN, AND DANIEL WILL TAKE EXAM IN MARCH. GRANT IS SCHEDULED TO TAKE CLASS II OPERATOR IN JULY. WE CURRENTLY HAVE ONE CLASS II OPERATOR AND WE NEED FIVE CLASS II OPERATORS

NEW BUSINESS:

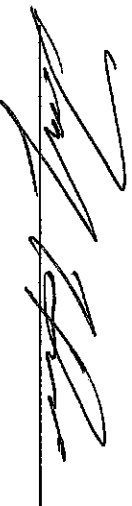
1. PROPOSED RATE STUDY
2. ASBURY HOLLOW AND WILSON ROAD PROJECT PAYMENT SETTLEMENTS

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MIKE THOMAS MADE A MOTION TO ADJOURN THE MEETING WHICH WAS SECONDED BY TIM ENGLE. ALL VOTED IN FAVOR OF ADJOURNMENT











CAWOOD WATER DISTRICT
MINUTES OF REGULAR MEETING

FEBRUARY 11, 2020

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: TERRY SELLERS, GRANT COOPER, KEN TAYLOR, RICHARD SCRUGGS.

OPENING: TIM RICE MADE A MOTION TO BEGIN MEETING AND WAS SECONDED BY TIM ENGLE AND WAS APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON JANUARY 14, 2020 WERE REVIEWED: MOTION BY MIKE THOMAS, SECONDED BY TIM ENGLE TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY HAROLD SELLERS TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY TIM ENGLE, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

CITIZEN COMMENTS: TERRY SELLERS – NEW PRINTER IS NOW WORKING PROPERLY.

PROJECT UPDATES:

1. KEN TAYLOR - NOTHING TO REPORT

OLD BUSINESS: NONE

REPORTABLE PURCHASES: NONE REPORTED

OPERATOR'S REPORT:

1. WATER LOSS AT 31.39%. LOOKING FOR WATER LEAK FROM CONCRETE PLANT TO TIM RICE'S. FOUND TWO LEAKS IN SERVICE LINE AND REPAIRED DURING THIS PERIOD.
2. GRANT PASSED CLASS I EXAM. ROGER AND DOUG DID NOT PASS EXAM. FORMER EMPLOYEE RONNIE WILLIAMS PASSED CLASS II EXAM.
3. GRANT REPORTED THAT TO MEET DIVISION OF WATER REQUIREMENTS, THERE MUST BE TWO CLASS II OPERATORS, CURRENTLY THERE IS ONE. REQUESTED HIRING RONNIE WILLIAMS FOR CLASS II OPERATOR WHICH WOULD MEET REQUIREMENTS OF DIVISION OF WATER AT A RATE OF \$14.00 PER HOUR. TIM RICE MADE A MOTION TO HIRE RONNIE WILLIAMS AT A RATE OF \$14.00 PER HOUR. THE MOTION WAS SECONDED BY MIKE THOMAS AND APPROVED BY ALL.
4. GRANT DISCUSSED ITEMS EFFECTED BY RECENT FLOODING: 1. IN-TAKE WAS MUCH SLOWER, 2. THERE WAS DAMAGE TO LINES, 3 MORE CHEMICALS WERE REQUIRED TO TREAT WATER, 4.

MORE BACK FLUSHING WAS REQUIRED, AND 5. PLANT HAS HAD VERY LITTLE DOWN TIME SINCE FLOODING.

NEW BUSINESS:

1. KAREN LEE OF LEE UTILITY CONSULTING MADE A PRESENTATION INVOLVING FINANCIAL ANALYSIS, RATE DESIGN, AND PUBLIC RELATIONS.
2. BACKHOE WAS RENTED TO FIX LEAKS. KEN SUGGESTED THAT WE APPLY FOR FUNDS FROM RURAL DEVELOPMENT FOR UP TO 50% REDUCTION IN PURCHASE OF BACKHOE.
3. HAROLD SELLERS DISCUSSED ACQUIRING 35G EXCAVATOR. TIM RICE MADE A MOTION TO APPLY FOR LOAN/GRANT WITH RURAL DEVELOPMENT FOR PURCHASE OF 35G EXCAVATOR WITH MAXIMUM COST OF \$55,000. THE MOTION WAS SECONDED BY MIKE THOMAS AND APPROVED BY ALL.
4. GRANT WAS GIVEN APPROVAL TO DRUG TEST RONNIE WILLIAMS AND TO DRUG TEST ANY NEW EMPLOYEE.


THERE BEING NO FURTHER BUSINESS TO DISCUSS, MIKE THOMAS MADE A MOTION TO ADJOURN THE MEETING WHICH WAS SECONDED BY TIM ENGLE. ALL VOTED IN FAVOR OF ADJOURNMENT



Mike Thomas



Tim Engle



Harold B. Sellers

CAWOOD WATER DISTRICT
MINUTES OF REGULAR MEETING

MARCH 10, 2020

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, MIKE THOMAS, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: TIM RICE MADE A MOTION TO BEGIN MEETING, THE MOTION WAS SECONDED BY TIM ENGLE AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON FEBRUARY 12, 2020 WERE REVIEWED: MOTION BY MIKE THOMAS, SECONDED BY TIM ENGLE TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY HAROLD SELLERS TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY TIM RICE, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

PROJECT UPDATES:

1. BRIDGE AT SMITH MAY HAVE TO BE REPLACED PER KEN. METHOD OF PAYMENT HAS NOT YET BEEN DECIDED.
2. KEN AND GRANT WILL DISCUSS FUNDING OF 421 PROJECT WITH FISCAL COURT.

OLD BUSINESS: NONE

REPORTABLE PURCHASES: NONE

WATER LOSS REPORT: GRANT PRESENTED REPORT INDICATING WATER LOSS AT 39.05% FOR THE MONTH. LEAKS AT GRAYS KNOB AND AT KCOC ATTRIBUTED TO THE INCREASE OF WATER LOSS.

OPERATOR'S REPORT:

1. WORK ON TOPS FOR THE TANKS WILL BEGIN WHEN LEAKS ARE REPAIRED.
2. STILLHOUSE TANK WILL HAVE TO BE DRAINED
3. OVERTIME IMPROVED LAST MONTH. WILL VARY WITH NUMBER OF LEAKS
4. THREE EMPLOYEES; BEN, KALEB AND DANIEL, WILL BE TAKING TESTS FOR OPERATOR II

NEW BUSINESS:

1. TERRY SELLERS REPORTED TO IMPROVE REPORTING THAT OLD ACCOUNTS WILL BE WRITTEN. WE WILL STILL HAS ACCESS TO WRITTEN OF ACCOUNTS.

2. GRANT WILL CONTACT RURAL DEVELOPMENT FOR GRANT/LOAN POSSIBILITIES FOR PURCHASE OF ENDLADER.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, TIM RICE MADE A MOTION WHICH WAS SECONDED BY TIM ENGLE TO ADJOURN. ALL VOTED IN FAVOR OF ADJOURNMENT

Tim Engle

Mike Sims

Tim Rice

Harold S. Riley

Frank Stenger

CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

APRIL 14, 2020

PRESENT: HAROLD SELLERS, TIM ENGLE, TIM RICE, AND HOWARD FARMER, JR.

ABSENT: MIKE THOMAS

OTHERS PRESENT: GRANT COOPER, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: THE MEETING WAS HELD VIA ZOOM VIDEO CONFERENCING. TIM RICE MADE A MOTION TO BEGIN MEETING, THE MOTION WAS SECONDED BY HAROLD SELLERS AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON MARCH 10, 2020 WERE REVIEWED: MOTION BY TIM ENGLE, SECONDED BY TIM RICE TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY TIM RICE, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

PROJECT UPDATES:

1. KEN HAD REQUESTED UPDATE ON 421 PROJECT BUT THE STATE PERSONNEL HAS NOT RETURNED HIS CALL. WILL CALL AGAIN THIS MONTH.
2. TIM RICE CONTINUES TO HAVE WATER OUTAGES. WILL LOOK INTO ESTIMATE TO PUT IN TANK AND REQUEST RURAL DEVELOPMENT TO HELP WITH LOAN OR GRANT.
3. PUMP STATION FOR FARMER'S MILL IS TOP PRORITY

OLD BUSINESS: NONE

REPORTABLE PURCHASES: NONE

WATER LOSS REPORT: GRANT PRESENTED REPORT INDICATING WATER LOSS AT 19.9% FOR THE MONTH AS COMPARED TO LAST MONTH OF 39.08%.


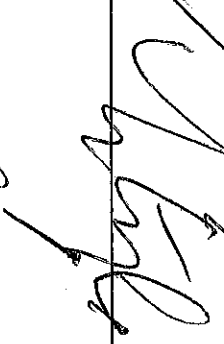
OPERATOR'S REPORT:

1. GRANT INDICATED THAT RURAL DEVELOPMENT WOULD PROVIDE FOR 55% OF PURCHASE FOR BACKHOE WITH THE REMAINDER TO BE FINANCED.
2. MASTER METER INSPECTION HAD GOOD RESULTS.
3. OVERTIME IMPROVED LAST MONTH. WILL VARY WITH NUMBER OF LEAKS. RONNIE HAS BEEN WORKING 34 TO 36 HOURS MAINLY DUE TO LEAKS.



4. RELOCATION OF 120 FEET OF LINE IN SMITH AT HERBET DRIVE WILL TAKE ABOUT 8 DAYS TO COMPLETE. STATE WILL REIMBURSE FOR THE COST

NEW BUSINESS: NONE

THERE BEING NO FURTHER BUSINESS TO DISCUSS, TIM RICE MADE A MOTION WHICH WAS SECONDED BY TIM ENGLE TO ADJOURN. AET VOTED IN FAVOR OF ADJOURNMENT


_____ 


_____ 


_____ 

CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

MAY 12, 2020

PRESENT: HAROLD SELLERS, TIM ENGLE, MIKE THOMAS, TIM RICE, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: THE MEETING WAS HELD VIA ZOOM VIDEO CONFERENCING. TIM RICE MADE A MOTION TO BEGIN MEETING, THE MOTION WAS SECONDED BY TIM ENGLE AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON APRIL 14, 2020 WERE REVIEWED: MOTION BY TIM RICE, SECONDED BY HAROLD SELLERS TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY MIKE THOMAS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

CITIZENS COMMENT: JANICE STRINGER ASKED THAT WATER TO HER BUSINESS BE CUT OFF IN MARCH. SHE CONTINUES TO RECEIVE BILLS. GRANT WILL LOOK INTO ISSUE.

PROJECT UPDATES:

1. KEN HAD TALKED TO JUDGE MOSLEY. SHOULD NOT EXPECT ANY COMMENT UNTIL EVERYONE GETS BACK TO WORK.

OLD BUSINESS: NONE

REPORTABLE PURCHASES: GRANT PURCHASED A WATER PRESSURE MACHINE FOR APPROXIMATELY \$700 FOR CLEANING TANKS. WILL BE PAID BY COAL SEVERANCE FUNDS.

WATER LOSS REPORT: GRANT PRESENTED REPORT INDICATING WATER LOSS AT 14.97% FOR THE MONTH AS COMPARED TO LAST MONTH OF 19.9%.

OPERATOR'S REPORT:


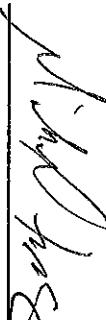
1. GRANT INDICATED THAT RURAL DEVELOPMENT WOULD PROVIDE FOR 55% OF PURCHASE FOR BACKHOE. EXPECTS TO GET BALANCE FINANCED THE FOLLOWING WEEK.
2. PSC WATER LOSS MEETING SCHEDULED 9-22-20.
3. GRANT ASKED THAT RONNIE WILLIAMS BE MOVED FROM PART TIME EMPLOYEE TO FULL TIME EMPLOYEE. HOWARD ASKED THAT DECISION BE DEFERRED UNTIL NEXT MEETING.

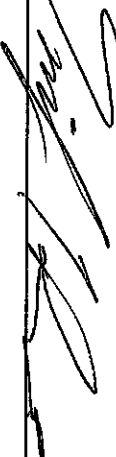
4. GRANT DISCUSSED NEW PAYROLL SYSTEM. WILL PROVIDE ADDITIONAL INFORMATION AT NEXT MEETING.

NEW BUSINESS: HEALTH INSURANCE RENEWAL FROM UNITED HEALTH CARE TO INCREASE BY 15% FROM PREVIOUS YEAR EFFECTIVE JUNE 1, 2020. TIM RICE ASKED THAT ADDITIONAL QUOTES BE OBTAINED.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, TIM RICE MADE A MOTION WHICH WAS SECONDED BY MIKE THOMAS TO ADJOURN. ALL VOTED IN FAVOR OF ADJOURNMENT


_____ 


_____ 



CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

JUNE 09, 2020

PRESENT: HAROLD SELLERS, TIM ENGLE, MIKE THOMAS, TIM RICE, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: THE MEETING WAS HELD VIA ZOOM VIDEO CONFERENCING. TIM RICE MADE A MOTION TO BEGIN MEETING, THE MOTION WAS SECONDED BY TIM ENGLE AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON MAY 12, 2020 WERE REVIEWED: MOTION BY TIM RICE, SECONDED BY MIKE THOMAS TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY HAROLD SELLERS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

CITIZENS COMMENT: NONE

PROJECT UPDATES:

1. KEN TAYLOR – THERE HAVE BEEN NO NEW UPDATES ON 421 FUNDING.

OLD BUSINESS: TIM RICE – NO WATER AGAIN, PRESSURE TOO LOW. KEN AND GRANT WILL LOOK FOR ISSUES THAT MAY BE BLOCKING WATER.

REPORTABLE PURCHASES: NONE

WATER LOSS REPORT: GRANT PRESENTED REPORT INDICATING WATER LOSS AT 15.17% FOR THE MONTH AS COMPARED TO LAST MONTH OF 14.97%.

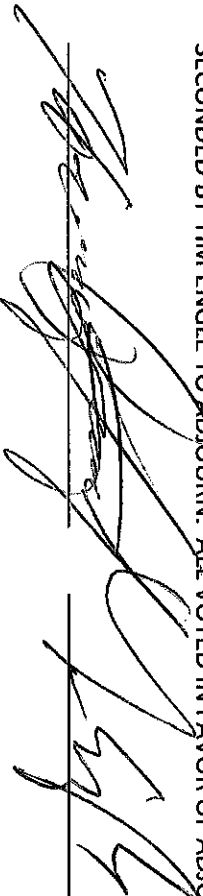
OPERATOR'S REPORT:

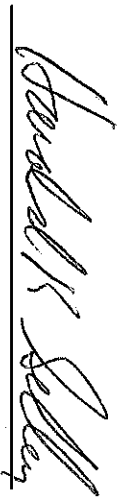
1. GRANT INDICATED THAT RURAL DEVELOPMENT WOULD PROVIDE FOR 55% OF PURCHASE FOR BACKHOE. EXPECTS TO GET BALANCE FINANCED THE FOLLOWING WEEK. WILL TRY TO GET THE REMAINING BALANCE FUNDED BY NEXT MEETING.
2. PSC WATER LOSS MEETING SCHEDULED 9-27-20. WORKING ON PROCEDURES AND WILL REPORT TO BOARD.
3. GRANT ASKED THAT RONNIE WILLIAMS BE MOVED FROM PART TIME EMPLOYEE TO FULL TIME EMPLOYEE. RONNIE DOES NOT WANT COMPANY HEALTH INSURANCE. ON A MOTION BY MIKE

THOMAS AND SECONDED BY TIM ENGLE, THE BOARD APPROVED RONNIE WILLIAMS TO BECOME FULL TIME EMPLOYEE EFFECTIVE JUNE 9, 2020.


4. GRANT PROVIDED QUOTE FROM LIQUID ENGINEERING TO SERVICE STILLHOUSE BRANCH WATER TANK. COST EXPECTED TO BE AROUND \$2,645.
5. AIR CONDITIONING UNIT FOR OFFICE HAS TO BE REPLACED. GRANT HAS A SEVERAL QUOTES WITH THE LOWEST AT \$4,900 FROM BALL AIR AND HEATING. UNIT CAN BE PURCHASED USING COAL SEVERANCE TAX FUNDS.
6. GRANT PRESENTED A QUOTE FOR A BORING MACHINE WITH A COST OF \$5,117
7. TESTING FOR PLANT OPERATOR HAS BEEN MOVED TO JULY 31, 2020 WITH DANIEL, CALEB, AND BEN EXPECTED TO TAKE TEST.
8. JOB PERFORMANCE FOR EACH EMPLOYEE WILL BE CONDUCTED BY GRANT.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MIKE THOMAS MADE A MOTION WHICH WAS SECONDED BY TIM ENGLE TO ADJOURN. ALL VOTED IN FAVOR OF ADJOURNMENT









CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

JULY 14, 2020

PRESENT: HAROLD SELLERS, TIM ENGLE, MIKE THOMAS, TIM RICE, AND HOWARD FARMER, JR.
OTHERS PRESENT: GRANT COOPER, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: THE MEETING WAS HELD VIA ZOOM VIDEO CONFERENCING. TIM RICE MADE A MOTION TO BEGIN MEETING, THE MOTION WAS SECONDED BY HAROLD SELLERS AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON JUNE 9, 2020 WERE REVIEWED: MOTION BY TIM RICE, SECONDED BY MIKE THOMAS TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY HAROLD SELLERS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

CITIZENS COMMENT: NONE

PROJECT UPDATES:

1. KEN TAYLOR – THERE HAVE BEEN NO NEW UPDATES ON 421 FUNDING.

OLD BUSINESS: TIM RICE – NO WATER AGAIN, THERE IS SOME RESTRICTION BETWEEN TIM'S HOUSE AND THE MAIN. WILL OPEN BLOW OFF AND CHECK PRESSURE AT TIM'S HOUSE TO FIND RESTRICTION.

REPORTABLE PURCHASES: APPROVAL GIVEN TO GRANT TO ORDER SPECIAL METER AT A COST FROM USA BLUEBOOK FOR APPROXIMATELY \$3,800. LAST METER REPLACED LASTED ABOUT 5 ½ YEARS

WATER LOSS REPORT: GRANT PRESENTED REPORT INDICATING WATER LOSS AT 14.02% FOR THE MONTH AS COMPARED TO LAST MONTH OF 15.17%.


OPERATOR'S REPORT:

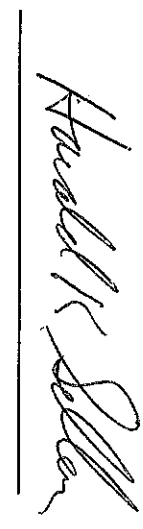
1. VIRUS – DANIAL AND KEN HAVE TEST POSITIVE AND ARE SICK AND MUST RETAKE TEST AGAIN IN TWO WEEKS BEFORE THEY CAN RETURN TO WORK. ALL EMPLOYEES ARE WEARING MASKS AND ARE MAINTAINING 6 TO 12 FEET DISTANCE. NO NEED FOR PROFESSIONAL CLEANER AS EMPLOYEES HAVE DONE SANITATION IN ALL AREAS. TAMMY TO WORK FROM HOME FOR NEXT TWO WEEKS. WATER TO CUSTOMERS IS SAFE. ONLY 1 PERSON IN PLANT AT A TIME, NO

CONTACT WITH CUSTOMERS, AND MUST WEAR MASK AND GLOVES AT ALL TIMES. DIVISION
OF WATER HAS GIVEN APPROVAL TO ALL CHANGES MADE TO WORK SAFELY.

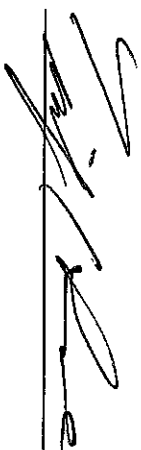
THERE BEING NO FURTHER BUSINESS TO DISCUSS, MIKE THOMAS MADE A MOTION WHICH WAS
SECONDED BY TIM ENGLE TO ADJOURN. ALL VOTED IN FAVOR OF ADJOURNMENT











CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

AUGUST 11, 2020

PRESENT: HAROLD SELLERS, TIM ENGLE, MIKE THOMAS, TIM RICE, AND HOWARD FARMER, JR.
OTHERS PRESENT: DAN MOSLEY, TERRY SELLERS, RONNIE WILLIAMS, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: THE MEETING WAS HELD AT HARLAN COURTHOUSE IN FISCAL COURT MEETING ROOM. TIM RICE MADE A MOTION TO BEGIN MEETING, THE MOTION WAS SECONDED BY TIM ENGLE AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON JUNE 9, 2020 WERE REVIEWED: MOTION BY TIM RICE, SECONDED BY TIM ENGLE TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY HAROLD SELLERS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

CITIZENS COMMENT: DAN MOSELY PRAISED THE WORK OF OUR BOARD AND OF OUR NEW SUPERINTENDENT NOTICING CONSIDERABLE IMPROVEMENT IN ALL AREAS OVER THE PAST YEAR. HE INDICATED THERE WOULD BE NO MERGER WITH BMUD DUE TO THEIR NUMEROUS ISSUES.

PROJECT UPDATES:

1. KEN TAYLOR – THERE HAVE BEEN NO NEW UPDATES ON 421 FUNDING. KEN NOTED THAT THE RELOCATION OF WATER LINE AT HOBERT DRIVE HAS BEEN COMPLETED. OUR COST WOULD BE REIMBURSED BY THE HIGHWAY DEPARTMENT.
2. RONNIE WILLIAMS INDICATED THAT ALL PAPER WORK HAD BEEN SUBMITTED TO RURAL DEVELOPMENT FOR PURCHASE OF EXCAVATOR.

OLD BUSINESS: NONE

REPORTABLE PURCHASES: NONE

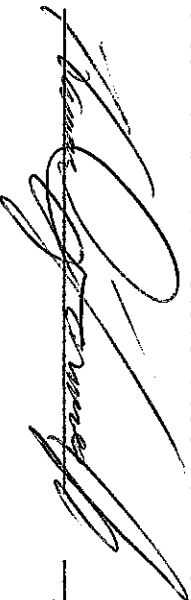
WATER LOSS REPORT: RONNIE WILLIAMS PRESENTED REPORT INDICATING WATER LOSS AT 18.00% FOR THE MONTH AS COMPARED TO LAST MONTH OF 14.02%. THE INCREASE IS DUE TO WATER LOSS IN THE PATHFORK AREA

OPERATOR'S REPORT: RONNIE WILLIAMS PRESENTED THE OPERATOR'S REPORT. THE RELOCATION OF HOLBER DRIVE HAS BEEN COMPLETED. RT WELDING WILL BE FABRICATING AND INSTALLING TANK VENTS. BEN SEARS WAS RETESTED AND RESULTS WERE NEGATIVE WHILE DANIEL OSBORNE'S TESTS HAS NOT YET COME BACK. LIQUID ENGINEERING IS IN THE PROCESS OF CLEANING STELHOUSE TANK.

NEW BUSINESS:

1. THE 2019 AUDIT WAS PRESENTED TO BE BOARD BY KINGSPOUR CPA, PC. AFTER PRESENTATION, THE BOARD VOTED TO ACCEPT THE AUDIT. ALL MEMBERS VOTED FOR APPROVAL.
2. GRIFFIN MERIDETH OF COMMONWEALTH INSURANCE PARTNERS PRESENTED, VIA ZOOM, TO THE BOARD A PROPOSAL FOR A NEW HEALTH INSURANCE PROGRAM FOR EMPLOYEES. TIM RICE MADE A MOTION TO ACCEPT THE NEW HEALTH INSURANCE PROGRAM EFFECTIVE SEPTEMBER 1, 2020 WITH TIM ENGLE SECONDING THE MOTION. ALL VOTED IN FAVOR OF THE NEW HEALTH POLICY.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MIKE THOMAS MADE A MOTION WHICH WAS SECONDED BY TIM ENGLE TO ADJOURN. ALL VOTED IN FAVOR OF ADJOURNMENT



Mike Thomas



Ben Sears



Daniel Osborne

CAWOOD WATER DISTRICT

MINUTES OF REGULAR MEETING

SEPTEMBER 08, 2020

PRESENT: HAROLD SELLERS, TIM ENGLE, MIKE THOMAS, AND HOWARD FARMER, JR. ; **ABSENT:** TIM RICE ; **OTHERS PRESENT:** DAN MOSLEY, TERRY SELLERS, RICHARD SCRUGGS, AND KEN TAYLOR.

OPENING: THE MEETING WAS HELD AT HARLAN COURTHOUSE IN FISCAL COURT MEETING ROOM. MIKE THOMAS MADE A MOTION TO BEGIN MEETING, THE MOTION WAS SECONDED BY HAROLD SELLERS AND APPROVED BY ALL. MEETING CALLED TO ORDER BY HOWARD FARMER, JR. - QUORUM PRESENT

MINUTES: MINUTES OF THE PREVIOUS MEETING ON AUGUST 8, 2020 WERE REVIEWED. MOTION BY MIKE THOMAS, SECONDED BY TIM ENGLE TO APPROVE THE MINUTES AS PREPARED. ALL MEMBERS VOTED FOR APPROVAL OF MINUTES.

INVOICES: INVOICES WERE REVIEWED. ON A MOTION BY TIM ENGLE TO APPROVE AND PAY INVOICES PRESENTED, AND SECONDED BY MIKE THOMAS, WITH ALL MEMBERS VOTING IN FAVOR OF APPROVING AND PAYING INVOICES.

CITIZENS COMMENT: NONE

PROJECT UPDATES:

1. KEN TAYLOR – 1. THE BRIDGE PROJECT AT DAYS BRANCH HAS BEEN COMPLETED. THE COUNTY SHOULD REIMBURSE CAWOOD WATER OF ITS COST IN THE PROJECT AND THE COUNTY SHOULD PAY KENVIRONS FOR ITS WORK. 2. THERE HAVE BEEN NO NEW UPDATES ON 421 FUNDING.
2. GRANT PRESENTED TO THE BOARD THE PURCHASE AN EXCAVATOR WITH ITS ENTIRE COST TO BE PAID THROUGH GRANTS. HAROLD SELLERS MADE A MOTION TO PURCHASE THE EXCAVATOR AND MIKE THOMAS SECONDED THE MOTION. ALL VOTED IN FAVOR OF THE MOTION

OLD BUSINESS: NONE

REPORTABLE PURCHASES: NONE

WATER LOSS REPORT: GRANT'S REPORT WAS PRESENTED INDICATING WATER LOSS AT 18.77% FOR THE MONTH AS COMPARED TO LAST MONTH OF 18.00%. THE INCREASE IS DUE TO WATER LOSS IN THE PATHFORK AREA

OPERATOR'S REPORT: GRANT WAS NOT PRESENT FOR THE MEETING.

NEW BUSINESS:

1. THE BOARD WAS PRESENTED A RESOLUTION PROPOSING ADJUSTMENTS TO ITS WATER RATE AUTHORIZING THE BOARD CHAIRMAN TO FILE AN APPLICATION WITH THE PSC SEEKING APPROVAL OF THE PROPOSED RATE ADJUSTMENT. A MOTION WAS MADE BY HAROLD SELLERS AND SEONDED BY MIKE THOMAS TO SEEK A RATE ADJUSTMENT. ALL PRESENT VOTED IN FAVOR OF THE MOTION
2. THE BOARD APPROVED FOR THE FINANCE OFFICER TO SEEK POSSIBILITIES OF RE-FINANCING CAWOOD WATER'S DEBT.
3. CAWOOD WATER DISTRICT CURRENTLY HAS ONE BOND COVERING ONE CHECK SIGNER FOR \$250,000. RURAL DEVELOPMENT ANNUALLY SETS REQUIREMENT FOR BONDING OF CHECK SIGNERS WITH THE CURRENT BOND AMOUNT OF \$110,000 REQUIRED FOR EACH CHECK SIGNER. FINANCE OFFICER WAS AUTHORIZED TO MAKE THOSE CHANGES.
4. CURRENTLY CAWOOD WATER'S BOARD HAS ONE MEMBER COVERED BY A BOND. THE BOARD AUTHORIZED FINANCE OFFICER TO DETERMINE IF EACH BOARD MEMBER SHOULD BE COVERED BY A BOND AND WHAT ITS COST WILL BE.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, TIM ENGLE MADE A MOTION WHICH WAS SEONDED BY MIKE THOMAS TO ADJOURN. ALL VOTED IN FAVOR OF ADJOURNMENT

