

**Regular Meeting Allen County Water District
Board of Commissioners, January 7, 2020**

The Allen County Water District Board of Commissioners met in regular session, January 7, 2020 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Robin York, Joe Young and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

The following items were sent via email to the Board for their review Baird Stmt #9959, List of December leaks, expense summary for November, expense summary for January-December 2019. Hilliard Lyons snapshot \$4401. Income summary January-December, income summary for November. List of locked out meters for December, meeting minutes for December. Profit & Loss for November, Letter from PSC and Trial Balance for November. Given to the Board at the meeting – December reconciliation, water loss, updated locked out meter list and a handout from Compression Capital Corp.

Guest present – Mr. David Pearson w/ Compression Capital Corp. He has a water flow management device that he's showing. This device allows two-way movement of water in a laminar flow. This device would go in on our side, takes about 45 minutes to install. This device is being used in Starbucks and a few other commercial businesses but no Utilities. This device can phase shift your water from turbulent to laminar flow. Create a property water balance and regulate water flow to your needs. It identifies key consumption points and controls the pressure drop. Mr. Pearson stated that they have a 60-day trial at no cost to the water district. Product is warranted for 10 years. The price of the device is a split of the savings over 5 years. Board told Mr. Pearson that they would discuss and get back with him.

Guest present - Matt Curtis with Bluegrass Engineering here to discuss the 31E water tank. Caldwell is starting in February. Water lines will be started prior to that. Tank to be finished by September and progress meetings to start in March. PSC ruled that KIA may need to increase rates by January 2021. However, PSC wants by July 1, 2020 an alternative rate filing.

Motion made by Jeff Powell and seconded by Darace Tabor to get a proposal from Allan Valines with KRWA and anyone else that we may find to do a rate increase for the Allen County Water District. Vote Unanimous.

Josh Reynolds, District Manager brought to the Boards attention that the bypass valve @ 31E has failed in an open position thus our meter at this location is over reading the water received from Glasgow as the valve is allowing water that passes through the meter to flow back toward Glasgow through the bypass valve. For some time the staff and board has noticed a discrepancy between figures from Glasgow included in its monthly billing and the meter readings from the district's meter at 31E. For some time the meter readings from the district's meter at 31E have always shown a higher number than the figures from Glasgow. Because the District uses meter readings from its meter at 31 E to calculate water loss rather than using the water purchased figures from Glasgow, the district's water loss has been inaccurate and is believed to have greatly overstated water loss for as long as the valve has been stuck in an open position. Staff will go back and recalculate water loss using the Glasgow's water purchased figures. Motion made by Darace Tabor and seconded by Robin York to amend 2019's MOR's and refile to the PSC. Vote unanimous.

Motion made by Jeff Powell, seconded by Robin York to accept the minutes. Vote unanimous.

Motion made by Darace Tabor, seconded by Joe Young to pay bills. Vote unanimous.

Motion made by Darace Tabor, seconded by Jeff Powell to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, February 4, 2020**

The Allen County Water District Board of Commissioners met in regular session, February 4, 2020 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Robin York, Joe Young and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

The following items were sent via email to the Board for their review – Fourth quarter statement from Hilliard Lyons, 2020 Legislative Breakfast Invitation, Agenda, Baird Stmt #9959, January – December Income Expense Graphs, Letter of complaint to the Attorney Generals office, Locked out meter's list. October – December income and Expense Graphs, Proposed Rate Study, PSC Training Schedule and Regions Stmt #5161 for October – December.

Discussion had regarding 580 Newman Rd. – Driveway Issue. Lady says ACWD pulled in her driveway while Deweese was paving. She wants the water district to redo the entire driveway. Josh is to gather more information and follow up with the Judge regarding this situation. Once information is gotten then it will be forwarded to legal counsel. Motion made by Joe Young and seconded by Robin York to have Shawn draft a letter to Linda Newman (customer) regarding driveway issue. Vote unanimous.

Discussion had regarding the use of company trucks. NO NON-EMPLOYEES in company trucks at any time. Josh had employees to sign policy book. Guys park trucks at the shop and only the on-call person can take the truck home.

Loan documents for KIA have been received and need to be approved and signed. Motion made by Robin York and seconded by Joe Young to approve resolution and to have the Chairman and Secretary to sign documents. Vote unanimous.

Changed last paragraph in January minutes to provide impact of 31E Bypass Valve. Minutes/amended minutes approved. Motion made by Darace Tabor and seconded by Jeff Powell. Vote unanimous.

Motion made by Darace Tabor and seconded by Joe Young to approve the bills. Vote unanimous.

Motion made by Joe Young and seconded by Jeff Powell to move forward with the Kentucky Rural Water rate study. Vote unanimous.

Motion made by Joe Young and seconded by Darace Tabor to go into closed session. Vote unanimous.


Motion made by Robin York and seconded by Joe Young to go back into open session. Vote unanimous.

Motion made by Robin York and seconded by Darace Tabor to approve guidelines for check and financial transactions. Vote unanimous.

Motion made by Joe Young and seconded by Jeff Powell to have all personal both hourly and salary to punch a time clock. Vote unanimous.

Motion made by Darace Tabor, seconded by Joe Young to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, March 3, 2020**

The Allen County Water District Board of Commissioners met in regular session, March 3, 2020 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Robin York, Joe Young and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

The following items were sent via email to the Board for their review – March agenda, meters pulled list for February, Hilliard Lyons stmt #4401, Regions stmt #6758 and Baird stmt #9959. Minutes from February's meeting, pie graph with income/expenses by month for January and General Ledger for January. Information given to Board at the meeting – Water bought and sold to Scottsville & Reconciliation for the month of February. A copy of the Defined Benefit Plan Actuarial Valuation was also provided.

Matt with Bluegrass Engineering was here to go over 231 BG Rd. project. Drill rig should be on site Thursday. Pipeline Contractor still 3-4 weeks out. The assistance agreement is at its destination for signatures. First option would be for ACWD to get back Engineering Fees. Second option would be to "shift" the money already paid to contingencies. 5% of a retainer is held until project is finished. Funds should be wired to our accounts between March 20, 2020 and April 20, 2020. Once funds are available an email will come from Bluegrass Engineering indicating who should be paid and how much.

Motion made by Joe Young and seconded by Darace Tabor to pay \$60,935.58 to Southern Contractor of KY, LLC once funds become available. Vote unanimous.

Motion made by Darace Tabor and seconded by Joe Young to pay \$4,800.00 to Bluegrass Engineering once funds become available. Vote unanimous.

Motion made by Joe Young and seconded by Jeff Powell to start the paperwork to recover the investment made by the Allen County Water District of \$130,306.35 at the end of the 231 BG Rd. Project. Vote unanimous.

Water Loss – accounts have been coded according to master meters. Matt with Bluegrass Eng. Will have some detailed data to present at the next board meeting.

Robin York brought up the following – Russell Mills is getting ready to sell a farm on Spencer Rd. off Bailey's Point Rd. and it currently doesn't have water. Mills Real Estate wants a statement saying that ACWD can provide water at the sell of the farm. The sell is at the end of March to the beginning of April. Motion made by Darace Tabor and seconded by Jeff Powell to provide Russell Mills a letter stating that ACWD can provide water to the land located on Spencer Rd. off of Bailey's Point Rd. with Mills Real Estate being responsible for the entire cost of laying the water line. Have legal counsel review before sending to the realtor. Vote unanimous.

Wayne Jackson brought up the following – Newman Rd. driveway – Deweese states ACWD is responsible for Linda Newman's driveway repairs. ACWD states that Deweese is the responsible party. Deweese was informed that ACWD had a board meeting this evening in hopes that they would send a representative to attend, no one was available. Mrs. Linda Newman was also informed but she works nights and couldn't make it. District Manager was out ill but texted in that he has proof that the ACWD isn't responsible for marking up her driveway. This matter was discussed briefly and tabled until next meeting.

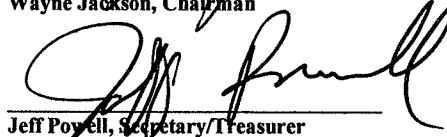
Motion was made by Darace Tabor and seconded by Joe Young to give Josh Reynold the okay to purchase a time clock for the shop. Vote unanimous.

Motion made by Jeff Powell, seconded by Robin York to accept the minutes. Vote unanimous.

Motion made by Darace Tabor, seconded by Joe Young to pay bills. Vote unanimous.

Motion made by Robin York, seconded by Darace Tabor to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, April 7, 2020**

The Allen County Water District Board of Commissioners met in regular session, April 7, 2020 at 5:00 p.m. in the district's shop located at 240 Burnley Road, Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Robin York, Joe Young and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

The following items were sent via email to the Board for their review – Agenda for April's meeting, water loss report for February and March, minutes from March's meeting. Located out meter's list for March, reconciliation for February & March, letter from FNB, Statement from Baird, General Ledger for February and income/expense graphs for the month of February.

Matt with Bluegrass Engineering was here to go over progress of the US 231 Elevated Tank Project. Funding should become available within the next week or two. Shop drawing status-Contract #1 approved, colors of tank and logo to be confirmed at the meeting tonight. Everyone agreed that the tank will be white with the patriot logo to be blue and red. Caldwell PPE has submitted a change order to add the additional lengths to the drilled piers into rock in the amount of \$15,531.58. Matt recommends declining the request for the change order since Caldwell PPE knew what they were bidding on when the bid on the job.

Motion made by Jeff Powell and seconded by Robin York to deny the change orders submitted by Caldwell PPE and to have Matt Curtis with Bluegrass Engineering address the issue with a letter to Caldwell PPE on behalf of ACWD. Vote Unanimous.

Motion made by Darace Tabor and seconded by Jeff Powell to propose to have Wayne Jackson, Chairman to sign requests for reimbursement and project status reports requested by KIA and handled by our Engineer. These forms may need to be signed and submitted prior to a board meeting date. Vote Unanimous.

Motion made by Robin York seconded by Joe Young to approve second draw request from March 23, 2020 to pay contractor's upon Bluegrass Engineering recommendations. Vote Unanimous.

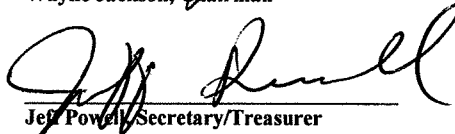
Motion made by Joe Young and seconded by Jeff Powell to give our legal counsel, permission to investigate and find out if the road in question on the Cliburn Family Farm (Oakmont Bay) is a county road or private road. Mrs. Alcott is to also address the letter that ACWD received from Harrison & Goin regarding the issue. Vote Unanimous.

Motion made by Darace Tabor, seconded by Robin York to accept the minutes. Vote unanimous.

Motion made by Joe Young, seconded by Darace Tabor to pay bills. Vote unanimous.

Motion made by Jeff Powell, seconded by Darace Tabor to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, May 5, 2020**

The Allen County Water District Board of Commissioners met in regular session, May 5, 2020 at 5:00 p.m. in the district's shop located at 240 Burnley Road, Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Robin York, Joe Young and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

The following items were sent via email to the Board for their review – Agenda for May's meeting. Baird Stmt, Bluegrass Engineering Letter of Response. Tank proof 1,3,7 & 8 for logos. Draw Request #3, First quarter expense graph, March general ledger, Hilliard Lyon Stmt #4107, Income/Expense Graph for March. Josh's water loss list for April, KY League of Cities insurance quote, April board meeting mins, PSC letter of extension, reconciliation for April, Regions first quarter and April's Water Loss Report. Board Member's given a quote from Justin Marsh Insurance for W/Comp, General Liability, Property & Umbrella.

Matt with Bluegrass Engineering was here to go over progress of the US 231 Elevated Tank Project. Project is going well. Caldwell is still requesting a change order on the drilling. Also, a change order has been requested on the logo. Tank should be done in July. Motion made by Joe Young and seconded by Darace Tabor to give Matt Curtiss with Bluegrass Engineering permission to negotiate with a budget of \$7,500.00 on the change order for the logo. Vote unanimous. "Home of the Patriots" on the Warren Co. Side and "Allen County Scottsville" on the Scottsville Side, along with the minute man on both sides.

Motion made by Darace Tabor and seconded by Robin York to ratify the pay request #3 to release payments once funds become available to Caldwell Tanks, Inc. in the amount of \$657,214.75, Southern Contractor of KY in the amount of \$61,774.23 and to Bluegrass Engineering, PLLC in the amount of \$37,333.34. Vote Unanimous.

Dustin Smith is wanting to add ten to eleven road front houses in the Grandview Estates area. We have some complaints occasionally regarding pressure in that area. Matt is to bring in data loggers to record pressure in that area before giving approval. Currently the water line is part 6" and part 4" through that area.

Discussion was had regarding Oakmont Bay area and the road in question. Legal counsel is still looking at this and received some clarification from the District Manager. Office Manager was instructed to go ahead and refund Lori and Todd Bullington their portion in the amount of \$1,544.00.

Motion made by Joe Young and seconded by Darace Tabor to have water meters only installed on property owners land from this day forward. Vote Unanimous.

Mrs. Larry Wilcher requested that I bring before the board her request for them to reconsider a leak adjustment for the meter that sits at Hickory Grove Farms. She had previously had a leak adjustment in July 2019 and was informed that only one leak adjustment was given per year according to PSC regulations. Board denied her request for a leak adjustment since it was before the year mark.


Employees Health Insurance is due to renew. Kentucky League of Cities was the only company to bid the insurance package this year. Keeping the same plan with a decrease of -4.75% was quoted. Motion made by Darace Tabor and seconded by Robin York to leave insurance as is. Vote Unanimous.

Motion made by Jeff Powell, seconded by Robin York to accept the minutes. Vote unanimous.

Motion made by Darace Tabor, seconded by Joe Young to pay bills. Vote unanimous.

Motion made by Joe Young, seconded by Jeff Powell to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, June 2, 2020**

The Allen County Water District Board of Commissioners met in regular session, June 2, 2020 at 5:00 p.m. in the district's shop located at 240 Burnley Road, Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Robin York, and Joe Young.

Meeting called to order by Wayne Jackson, Chairman.

The following items were sent via email to the Board for their review – Agenda for June's meeting, Baird Stmt, May's general ledger, Hilliard Lyon Stmt #4107, Income/Expense Graph for May, Josh's water loss list for May, May's Board meeting mins, reconciliation for May, May's Water Loss Report, Water Bought and Sold to Scottsville. Board Member's given a quote from Justin Marsh Insurance for W/Comp, General Liability, Property & Umbrella and from Emily Foster with Assured Partners.

Guests present – Mr. Mike Montgomery with Montgomery Webb and Mr. Kim Kirby of Kirby & Moore. They are here to go over the audit for 2019. The audit layout is still the same, "Clean & Unqualified" opinion. ACWD had a slight increase in sells and a decrease in water loss. Depreciation on the new tank will be higher next year. Unrealized loss on temporary investments is nothing that can be controlled, this section all depends on the market. Just expect it to be bad for next year too, there is no control over this area. Mr. Montgomery feels a rate increase is necessary. His opinion is to raise rates at least 10% throughout the system. Board reviewed the audit submitted by the Auditors present for the meeting and a discussion was had regarding the remarks on page 30 of the audit, Internal Controls and Financial Reporting. ACWD's staffing is insufficient and funds do not allow for such staffing as would be required per the audit report. Motion made by Darace Tabor and seconded by Robin York. Vote Unanimous.

Guest present – Matt Curtiss with Bluegrass Engineering – here to go over the elevated tank progress. Change order that was discussed at last meeting regarding the logo came back at \$5589.00 for a 10' or 12" minute man. The painters will be here the week of June 15, 2020. Currently the tank is at 68% completion. The water tank on Lambert Road will com down once the new tank is in service.

Matt wants to set up a meeting with Glasgow, ACWD is limited on the water that they are giving us. We need to make the aware of the needs that we will have once the tank is finished. Once tank is filled ACWD will have two days of storage available.

As of now, we are at \$255,000.00 in contingencies, so ACWD either needs to return the funds or use it somewhere else. The underground booster pump stations were brought up. Board asked Matt to look at the cost of moving the underground pump stations to above ground. Matt will get some budgetary figures to present at the next meeting.

Matt's pressure recorders are still out. Once he gets those back in, he will bring those down an put them out in the field to see if there are any problems in the Grandview Estate area.

Motion made by Robin York to approve/ratify draw request #4 in the amount of \$195,926.45 and seconded by Joe Young. Vote Unanimous.


Motion made by Darace Tabor and seconded by Joe Young to accept the bid from Justin Marsh with Zurich Insurance for the Professional, Umbrella & Workman's Comp Insurance after the amounts of the equipment has been re-evaluated. Vote Unanimous.


Incentive pay increases were requested on behalf of the ACWD employees. Motion made by Joe Young and seconded by Darace Tabor to give employees a 3% increase. Vote unanimous.

Motion made by Darace Tabor, seconded by Joe Young to accept the minutes. Vote unanimous.

Motion made by Darace Tabor, seconded by Robin York to pay bills. Vote unanimous.

Motion made by Robin York, seconded by Joe Young to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, July 7, 2020**

The Allen County Water District Board of Commissioners met in regular session, July 7, 2020 at 5:00 p.m. in the district's shop located at 240 Burnley Road, Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Robin York, Joe Young and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

The following items were sent via email to the Board for their review – Agenda for June's meeting, Baird Stmt, May's general ledger, Hilliard Lyon Stmt #4107, Income/Expense Graph for May, Josh's water loss list for June, June's Board meeting mins, reconciliation for June, June's Water Loss Report, Water Bought and Sold to Scottsville. Revised insurance quote, yearly water loss number for 2019, information on Walker's Chapel Tank, information on Dry Ridge Estates and Draw Request #5 from Bluegrass Engineering.

Guest present – Matt Curtiss with Bluegrass Engineering – here to go over the elevated tank progress. One issue came up regarding level indicator that was right in the middle of the logo. The decision was made to move the level indicator which will result in a change order costing roughly \$5,000 - \$6,000. Logo is set to be done in two weeks. Demo on Lambert Road Tank is waiting to be scheduled. Southern Contractors of KY have met their deadline and they are in their last 30 days. Draw Request #5 is \$204,619.50 and is broken down as follows:
Southern Contractors of KY in the amount of \$60,452.00
Caldwell Tanks, Inc. in the amount of \$134,567.50
Bluegrass Engineering in the amount of \$9,600.00
Motion made by Jeff Powell and seconded by Darace Tabor to approve draw request #5 and to pay the Contractors and Engineer when the funds have become available. Vote Unanimous.
Recap from June's meeting – Maysville Rd. booster station – Matt is still working on getting figures together. Pressure recorders were set out 2 ½ weeks ago on Devasher Rd., minimum 30 PSI and max 130 PSI. Matt just downloaded information before meeting, he will have everything at August meeting. He will send information to Josh prior to next meeting.

Walker's Chapel Tank was inspected by Mike Topp with Horizon. PSC mandates that all tanks be inspected every 5 years. Per Mr. Topp, something will have to be done with the tank within one to five years due to corrosion damage to the steel. Original repairs were done in November 2014. Legal counsel has asked for the office to look for contract on the repair work done during this time.

Kentucky Rural Water Association has requested someone be appointed for the Board of Directors Nomination & Voting Credentials. Motion was made by Joe Young and seconded by Darace Tabor to authorize Jeff Powell as first delegate and/or Wayne Jackson as secondary delegate to vote on behalf of the Allen County Water District. Vote Unanimous.

Mr. Allen Sullivan is wanting to purchase a portion of the land out by the new tank to put a road in, to access his business. Board to meet with him and discuss. Per Josh, there will be a lot of dirt to move if this were to happen.


Office Manager requested a pay increase for Keri Hill, due to her added bookkeeping responsibilities and outstanding job performance. Board asked that this request be put on hold since Joe Young had an idea of looking into hiring a fulltime accountant/CPA and have this person be responsible for everything financial/payroll.

Motion made by Darace Tabor, seconded by Jeff Powell to accept the minutes. Vote unanimous.

Motion made by Robin York, seconded by Joe Young to pay bills. Vote unanimous.

Motion made by Darace Tabor, seconded by Joe Young to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, August 4, 2020**

The Allen County Water District Board of Commissioners met in regular session, August 4, 2020 at 5:00 p.m. in the district's office, located at 330 New Gallatin Rd., Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Robin York, Joe Young and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

The following items were sent via email to the Board for their review – July minutes, Hilliard Lyons statement ending in #4017, Baird Statement ending in #9959, Baird Trade Confirmation, Region statement ending #5161 and a copy of the Rate Study Packet. Given to the Board at the meeting, revised agenda, July water usage, list from Josh, water loss report for July, reconciliation for July, income and expense graphs for June and General Ledger for June.

Guest present – Tammy Shockley is requesting a 1" meter to replace her existing 5/8 x 3/4" meter with a regulator. She is at the end of her line out by the lake. She is planning on building a rustic campground, starting out with 5 cabins. It will be a full-time campground from March thru October. Our Engineer will look at the Division of Water regarding regulations on bath houses. He will get back in touch with Josh on Wednesday so they can let Ms. Shockley know something.

Guest present – Mr. & Mrs. Hunley regarding their property located at 20 Elizabeth Drive (Cedar Cross Church Rd.), wanting to get water to their property. Problem that has come up is that this is a private property and per ACWD's tariff, this is not permissible. PSC will have to be notified and asked if the tariff's can be waived due to the electric company coming in to install their services. Electric has already been marked with flags. Board instructed the couple that our legal counsel will follow up with PSC and then ACWD will follow up with them.

Matt with Bluegrass Engineering present – We are currently 2 – 3 weeks away from filling the new tank and testing water and about one month out before tank is fully operational. Request for Draw #6 in the amount of \$314,074.75 to be distributed as follows: Southern Contractor of KY in the amount of \$79,452.00, Caldwell Tanks, Inc. in the amount of \$223,102.75 and to Bluegrass Engineering, PLLC in the amount of \$11,520.00. Motion made by Darace Tabor and seconded by Robin York to approve draw request #6 in the amount of \$314,074.75 and to pay the contractors once the funds become available. Vote unanimous.

Per Matt regarding the Maysville pump station, he is not comfortable building an above ground station on top of the existing property the water district already owns, just not enough room there to build. Walnut Creek pressure recorders showed some fluctuation due to line size and demand. Per Bluegrass Engineering's recommendation he does not recommend building on Devasher Rd. as requested by Mr. Dustin Smith. Josh will let Mr. Smith know.

Motion made by Jeff Powell and seconded by Joe Young to set off Caldwell Tank's payment of \$134,56750 to pay Keller North America, Inc., FKA Hayward Baker, Inc. in the amount of \$16,310.72 due to lien of public funds on the new tank project. Chairman of the Board to provide written notice to accompany payment. Vote unanimous.

Rate increase study provided to the board by Alan Vilines for their review. Board requested time to look it over and submit questions to management or legal counsel for Mr. Vilines to answer before next meeting. Board to act at next meeting.

Motion made by Darace Tabor and seconded by Joe Young to discontinue the yearly Itron Contract. Vote Unanimous.

Motion made by Jeff Powell and seconded by Darace Tabor to go into closed session. Vote Unanimous.

Motion made by Jeff Powell and seconded by Darace Tabor to come out of closed session. Vote Unanimous.

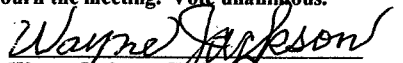

Land discussion regarding Mr. Alan Sullivan and the option for him to purchase approximately 1.5 acres of the land that is owned by ACWD, where the new water tank sits. Mr. Sullivan is interested in this property according to the board to access his current building or possibly expand his business. Motion made by Joe Young and seconded by Robin York to offer acreage at \$32,000 per acre and the buyer to pay all legal fee's and survey cost. Vote Unanimous.

Oakmont Bay issue regarding Robin Sweetsir – the District is under no obligation per our tariffs. Customer is not willing to pay for materials, etc. to run the water 5,280 ft.

Motion made by Jeff Powell, seconded by Darace Tabor to accept the minutes. Vote unanimous.

Motion made by Darace Tabor, seconded by Joe Young to pay bills. Vote unanimous.

Motion made by Jeff Powell, seconded by Darace Tabor to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman

Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, September 1, 2020**

The Allen County Water District Board of Commissioners met in regular session, September 1, 2020 at 5:00 p.m. in the district's office, located at 330 New Gallatin Rd., Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Robin York, Joe Young and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

The following items were sent via email to the Board for their review – September agenda, August minutes, Baird stmt #9959, Itron App. Handout, Josh's monthly Doc, Regions stmt and updated handbook/policies manual. Given to the board at time of meeting, August water loss report, August reconciliation, general ledger for July and income & expense graphs for July.

Matt with Bluegrass Engineering was present to go over the progress of the new tank. Caldwell did not submit a pay request for this period. There is an erosion control issue that Matt has taken pictures of and will contact Caldwell by email on Wednesday to have them address it. Electrical service still needs to be in place at the new tank, then it will be able to be filled and disinfected and samples taken. Gravel to be placed around tank base. Bluegrass Engineering submitted an invoice for payment in the amount of \$2,880.00. Motion made by Darace Tabor and seconded by Jeff Powell to pay Bluegrass Engineering once funds become available. Vote Unanimous.

Analysis and recommendations for water rates (Rate Increase Study) has been received and reviewed at both August and September's meetings. Motion made by Joe Young and seconded by Darace Tabor to accept the rate increase as prepared by Alan H. Vilines, P.E. with Kentucky Rural Water Association. Vote Unanimous.

Discussion on Itron App and changing of handhelds tabled until next meeting so that Josh could be present.


Personnel Policies & Procedure Manual was updated and reviewed by the board. Several areas were reworded and some additions/deletions to be made by legal counsel per board's request. Legal counsel to make changes and send revised copy for review. Will discuss at next month's meeting.

Motion made by Darace Tabor, seconded by Robin York to accept the minutes. Vote unanimous.

Motion made by Joe Young, seconded by Darace Tabor to pay bills. Vote unanimous.

Motion made by Robin York, seconded by Jeff Powell to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer