

**Regular Meeting Allen County Water District
Board of Commissioners, January 2, 2018**

The Allen County Water District Board of Commissioners met in regular session, January 2, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Joe Young, Robin York and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

Following items were given to the board members for their review: Financial Statement, Reconciliation and General Ledger for November. Master Meter reading and history for meter #21. Hilliard Lyons statement for account ending in #4401. Shop expenditure list and copies of paid invoices from shop expenses. Garry's list from December. Meter pulled list for December. FNB Report folio, minutes from December's board meeting and proposal for Keyless entry and alarm system for office. Items given to the Board Members to review and sign at the meeting, financial statement, general ledger, reconciliation, minutes from December. Chairman looked over purchase orders and signed.

Guest present, Darrel Wheat of Wieck Construction. Presenting Shop Construction update. Electric is running behind. Per Mike Charlton, inspection isn't done but will be by 1-11-18. Parking lot is finished. Door frames and gutters will be done soon. Cordell Shockley to come back to grade areas needed. Some lighting inside left to do and HVAC has some work to finish up. Black top is completely finished. Building is heated. NCTC will be there on January 10th through the 12th to install the security system.

Guest present, Matt Curtis of Bluegrass Engineering. Did reference check on Tank Pro, Inc. Matt recommends awarding them the low bid on the Hwy 98 Elevated Tank Recoating. Complete containment is included in the base bid. Contract has a delayed effective date, this is something that is ultimately weather related. Bid amount was \$210,202.00, which was under budget. Matt needs permission in order to be able to award notice of low Bidder. Inspector will be on site, this is included in the bid. He's actually a third party. Motion made by Joe Young to give Matt Curtis of Bluegrass Engineering permission to award notice to Tank Pro, Inc. and seconded by Robin York. Vote unanimous.

Guest present, Mr. Harry Woodward. Here to express his concern over the charges that he had to pay when two of his meters were pulled for non-payment. He expressed his feelings and tried to explain how he had paid and wasn't behind in his payments. Mr. Woodward's balances and the charges were explained to him and the rules and regulations were also explained to him by the legal counsel. Board agreed that what Mr. Woodward paid is a correct and fair amount and no refund is due.

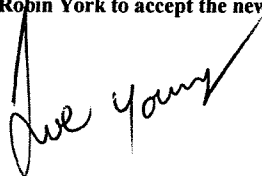
Lambert Rd. tank is leaking at the seams in at least 6 to 8 places. Per Matt Curtis it's better to have this tank sitting empty if you're planning to take it out of service. It becomes a safety issue if it's standing there full and leaking. If tank comes out of service and pump station is turned off we will have some high-pressure issues. Matt & Garry will discuss some combinations as to how to re-route the water.

Proposal submitted to the board from NCTC for a keyless entry and an alarm system for the office building located at 330 New Gallatin Rd. Board reviewed and a motion was made by Darace Tabor to accept their proposal from NCTC and Joe Young seconded the motion. Vote unanimous. Four board members voted and Jeff Powell abstained from voting.

Issues were brought up about the 1999 Jeep that is used to run errands. It will not heat or cool properly and it's been in the shop on more than one occasion. Board discussed that the ladies in the office can use their personal vehicles to run to the bank, post office and other needed errands but must keep up with mileage for reimbursement. Motion was made by Jeff Powell and seconded by Darace Tabor to approve using personal vehicles. Vote unanimous.

Motion made by Robin York and seconded by Joe Young to sell the 1999 Jeep, run add in newspaper for two weeks. Open sealed bids at next board meeting, held on February 6, 2018. Vote unanimous.

Old business-Overtime for on call employees was discussed again and the following decision was made: Employees to be paid One hour per day for being the designated employee on call each week. All employees are paid for time working, including time spent called out after hours. While on call, the employee designated on call is responsible for reading the Master Meter, checking the pump stations, tanks and checking chlorine levels on all four sides of the county on Saturdays and Sundays and on all nine designated holidays. All nonexempt employees will be paid the required legal overtime rate for all hours worked over 40 hours per week. Motion made by Darace Tabor and seconded by Robin York to accept the new overtime hours. Vote unanimous.

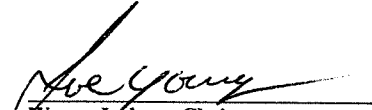


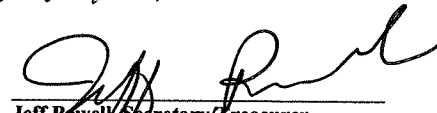
Motion was made by Robin York to allow Josh Reynolds to purchase a laptop to monitor the Scada System seconded by Darace Tabor. Vote unanimous.

Motion made by Robin York, seconded by Darace Tabor to pay bills. Vote unanimous.

Motion made by Jeff Powell, seconded by Robin York to accept the minutes. Vote unanimous.

Motion made by Darace Tabor, seconded by Jeff Powell to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

Regular Meeting Allen County Water District
Board of Commissioners, February 6, 2018

The Allen County Water District Board of Commissioners met in regular session, February 6, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Joe Young, Robin York and Jeff Powell.

Meeting called to order by Joe Young, Vice-Chairman. Motion made by Robin York and seconded by Wayne Jackson to have Joe Young as acting Chairman for February 6, 2018 board meeting. Vote Unanimous.

Following items were given to the board members for their review: Regions Statements for accounts ending in #5161 & #6758. Hilliard Lyons statement ending in 4017. Current shop expenditure list, General ledger and Net Assets for month of December. Water loss report, billing usage, water bought & sold and reconciliation reports for December. Farmer's National Bank report folio. Master meter #21 MOR and history. List of meters pulled in January and a copy of January minutes. Packet from Bluegrass Engineering. January reports for water loss, billing for commissioners, water bought, water sold and Garry's list were also given.

Guest present, Darrel Wheat of Wieck Construction. Presenting Shop Construction update. Provided close out documents for ACWD to have on file. Went over a few tentative numbers with a projection of total cost on the new shop building to be \$832,00.00, this doesn't include Architect or Engineering fees. Cordell Shockley will come back when it's dry weather to finish landscaping. Mr. Wieck will be her next month with final totals.

Guest present, Matt Curtis of Bluegrass Engineering. US 31-E Booster Station-He and Garry will schedule a time to finetune it as a constant pressure system. Hwy 98 Tank - notice of award was distributed. Performance bonds and certificate of Insurance to be included in the contract books. Board needs to give permission to conduct a Pre-Construction meeting with Bluegrass Engineering and TankPro, date to be determined. Motion to give Chairman of the Board permission to sign contracts and to have Bluegrass Engineering proceed on the water tank recoating. Motion made by Jeff Powell and seconded by Darace Tabor. Vote Unanimous. Bluegrass Engineering was asked to review the Allen Springs Rd. subdivision. BG Engineering sees no adverse effects of the subdivision upon the system, based on the hydraulic model and results. Come off a 12" line to a 6" line, this is the recommendation of Bluegrass Engineering. Lambert Rd. Tank discussion: potential timeline, 12-18 months. Funding options are not very promising with RD, it's a two-year window. KIA-they don't put out their rankings until May/June. KY Rural Water Assoc. Financial Corp.-they take applications to an open bond market, usually has it back in 30 days. KIA-Fund B, is a first come first serve basis. Engineer would have to submit a letter of intent. Interest rate is around 2.75% or the other option would be to self-fund the project ourselves or part of it. For the water department to move rapidly on the Lambert Rd. Tank project it would need to be self-funded. Once a property is selected then the Engineer would get geo-tech to come in and drill. Advised not to pay for the property in full until geo-tech report comes back. Motion made by Robin York and seconded by Jeff Powell to move forward on the Lambert Rd. Tank. This includes a letter of intent to apply for KIA-Fund B. Vote unanimous. Motion was made by Wayne Jackson and seconded by Darace Tabor to authorize Garry Wade to acquire four options of land to purchase either at Sullivan's Property, Freeman Property, Turner Farm or the property of Lenny Ausbrooks. For up to \$500 per option. Vote Unanimous. Bluegrass Engineering will also acquire quotes from Geotech for the next board meeting.

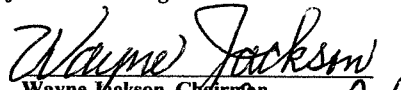
Received three sealed bids for the 1999 Jeep to be opened and read aloud. Following bids were received: Jerry's Auto Sales in the amount of \$1,626.00, Ernie Broady in the amount of \$811.00 and the last bid was from Mark Cornwell in the amount of \$2,603.00. Motion was made by Darace Tabor and seconded by Jeff Powell to sell the jeep to the highest bidder, Mark Cornwell in the amount of \$2,603.00. Vote unanimous.

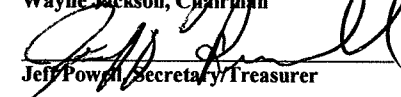
Board discussed an automated call blasting program that would enable the office to send out messages to the customers within minutes. Messages could include boil water advisories, line breaks, payment due dates and disconnect reminders. Board has asked for further information from the company that provides this. Office manager will get this information and present it at the next board meeting.

Motion made by Wayne Jackson, seconded by Robin York to pay bills. Vote unanimous.

Motion made by Darace Tabor, seconded by Jeff Powell to accept the minutes. Vote unanimous.

Motion made by Darace Tabor, seconded by Jeff Powell to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

Regular Meeting Allen County Water District
Board of Commissioners, March 6, 2018

The Allen County Water District Board of Commissioners met in regular session, March 6, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Joe Young, Robin York and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

Following items were given to the board members for their review: Letter from Montgomery Webb regarding 2017 Audit. Minutes from February meeting, Capital Improvement Plan from Bluegrass Engineering. Financial statement & General ledger for January. Glasgow Water Company Meter Testing Reports. Defined Benefit Plan Information. Hilliard Lyons year end Statement for acct. #4401. Regions statement #6758, expenditure list for Burnley Rd. Shop, Wieck Construction/HVAC Invoice on Shop. Master Meter #21 MOR & History. Garry's Information List. Reconciliation, pulled meter list, usage report for Commissioners, water bought/sold & Water Loss Report for February 2018.

Guest present, Darrel Wheat of Wieck Construction, presenting shop construction update. All is complete with the exception of Cordell Shockley who will finish once the weather clears up. Larry Wieck provided final bills to be paid and went over final budget. Each Contractor has a year warranty on their work. Every Contractor provided a final receipt and a waiver of lien.

Guest present, Mike Montgomery with Montgomery Webb to go over the Audit for 2017. Per Mike, office is being ran well. He's very impressed with how everyone is working together and how smoothly it's being run. Current assets down slightly due to expenditures of shop. Balance sheets are getting stronger. Water district is breaking even. Net increase in cash and cash equivalents are good. We have a fair amount of internal controls. Annual PSC report is required by the Commission. Water loss is at 32.6%, this is the worst it has ever been. Mike stated that he was going to hold off on reporting this until the District has a chance to look into the reasoning behind such a tremendous loss.

Guest present, Matt Curtis with Bluegrass Engineering talked about putting out pressure recorders for 31E. The Hwy 98 pre-construction meeting happened this morning. Construction approximately April 30th through July 29th. Road work is beginning, could interfere with tank, Matt will look into this and report back to the Board. 231 Tank applications have been submitted. Fine tuning will have to take place. Board is in agreement to accept contract with discount on the 231 Tank project. Motion made by Joe Young and seconded by Darace Tabor. Vote Unanimous.

Garry will call Sandy with C.I. Thornburg to come and check meters in question.

Old Shop to be auctioned off with a reserve of appraisal value. Discussion was made about contacting some real estate companies. Joe Young made a recommendation that a committee be made up of 3 people to contact the companies. Shop on Plum Street is no longer serving a purpose an isn't needed. Motion made by Joe Young and seconded by Darace Tabor to appoint Jeff Powell, Darace Tabor and Wayne Jackson to be on committee to contact real estate companies. Vote unanimous. Jeff, Darace and Wayne on committee to contact Tarder and Bray about selling shop "as is" and to sell it the sooner the better. Motion made by Joe Young and seconded by Robin York. Vote unanimous.

Motion made by Joe Young and seconded by Jeff Powell to try the Automation Call Blasting System for a period of 12 months. Vote unanimous.

Wayne Jackson mentioned that the fiscal court has approved \$1000.00 for the Code Red alert. The water district would fall under this. Wayne will have someone come and talk to us about it.

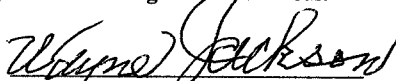
Guys at the shop are asking for a skid steer or a mini excavator. Motion made by Joe Young and seconded by Robin York to have Garry or Josh to obtain estimates on a skid steer and a mini excavator. Vote unanimous.


Discussion about hiring a new laborer. Run ads in local paper and Bowling Green Daily News. Starting pay is \$11.00 and after 90 days it goes up to \$12.00.

Motion made by Darace Tabor, seconded by Robin York to pay bills. Vote unanimous.

Motion made by Jeff Powell, seconded by Robin York to accept the minutes. Vote unanimous.

Motion made by Darace Tabor, seconded by Jeff Powell to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

Special Meeting - Allen County Water District
Board of Commissioners, March 12, 2018

The Allen County Water District Board of Commissioners met in a special session, March 12, 2018 at 9:00 a.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

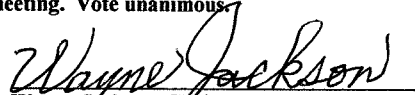
Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Joe Young and Robin York.


Meeting called to order by Wayne Jackson, Chairman.

Motion made by Darace Tabor and seconded by Joe Young to go into closed session for personnel matters of the Allen County Water District. Vote Unanimous.

Motion made by Robin York and seconded by Joe Young to come out of the closed session. Vote unanimous.

Motion made by Joe Young and seconded by Darace Tabor to adjourn meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, April 3, 2018**

The Allen County Water District Board of Commissioners met in regular session, April 3, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Joe Young, Robin York and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

Following items were given to the board members for their review: Minutes from March meeting, Financial statement & General ledger for February. Hilliard Lyons Stmt for acct. #4401. Regions statement #6758, expenditure list for Burnley Rd. Shop, Master Meter #21 MOR & History. Garry's Information List and pulled meter list.

Guest present for meeting was Ms. Kimberly Atle with Allen County Planning and Zoning. She came to talk about how fast Allen County is growing. Fifty tracks on Allen Springs Rd. and another 10 coming up in another subdivision. Would like to know what she can do for us? Contact names were given to her (Garry Wade) and she thanked the Board for their time.

Matt Curtis and Paul Reynolds with Bluegrass Engineering were here to go over some projects. 31E pressure recorders out to be deployed on Tuesday, will start fine tuning. Second or third full week of April, company plans to be here to work on the tank. Would like to start setting up containment prep. Would like to blast and spray primer. Amendment to contract on when company can take possession of the tank to start work. Matt Curtis will provide a copy to legal counsel and then a copy will be provided to the Water District. 231 Tank – Applications have been submitted to DOW. Matt has been receiving phone calls. Nothing is wrong with our system. Possibly being ranked for KIA funding. Geotech is \$2,500, \$3,500 and \$7,600 per site. This amount will decrease if site is determined to be bad. Bluegrass Engineering recommends the firm that quoted \$7,600 and they are from Glasgow, KY. Elevated property at shop on Burnley Rd. is similar to that of the "Sullivan" property that they Water District is now looking at for the water tank. Charles Freeman's property is no longer an option. Motion made by Joe Young and seconded by Jeff Powell to amend contract with Bluegrass Engineering and Geotech and the cost associated with it. Vote unanimous. Matt will forward copies of contact.

Motion made by Joe Young and seconded by Robin York to allow Bluegrass Engineering to produce specs and prints to put out for bid on the new tank. Vote unanimous.

Motion made by Joe Young and seconded by Darace Tabor to allow Bluegrass Engineering to have them advise and create a water & pump station manual for installation at the Allen County Water District. Vote Unanimous.

Motion made by Jeff Powell and seconded by Robin York to allow Wayne Jackson to sign contract to proceed with work on the tank coating. Vote unanimous.

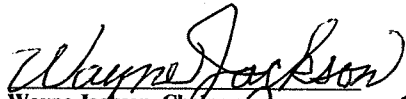
Per the Board, Allen County Water District needs an ordinance in the handbook that states we do not hire family members in the future. Definition of family would be spouse, children, stepchildren, in laws, parents, half siblings of current employees and Board members. Motion made by Joe Young and Darace Tabor. Vote unanimous to accept new ordinance on hiring family members.

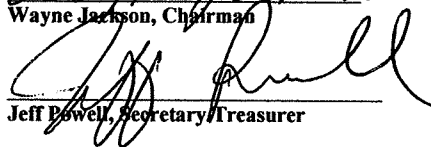
Skid Steers and Mini Excavators – run ad in paper for both for two weeks. Bring back to next months meeting for a sealed bid opening. Motion made by Darace Tabor and seconded by Joe Young. Vote unanimous.

Motion made by Darace Tabor, seconded by Robin York to pay bills. Vote unanimous.

Motion made by Darace Tabor, seconded by Robin York to accept the minutes. Vote unanimous.

Motion made by Jeff Powell, seconded by Darace Tabor to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, May 1, 2018**

The Allen County Water District Board of Commissioners met in regular session, May 1, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Joe Young, Robin York and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

Following items were given to the board members for their review: Minutes from April's meeting, Financial statement & General ledger for March. Hilliard Lyons Stmt for acct. #4401 & #4017. Master Meter #21 MOR & History. PSC acknowledgement letter, Regions statement for acct. #5161. Letter from Dept. of Environmental Protection Inspection. Water loss report, billing usage report, water bought and sold to Scottsville for the month of April. Garry's Information List and pulled meter list. Chairman was given purchase order's and customer adjustment report to sign off on.

Guest present Mrs. Michelle Wheeler from Riverbend Rd. Subdivision. She's concerned that ten new tracts are going to be added to the subdivision. Her main concern is that she will not have adequate water pressure and volume for not only today but the future. Other neighbors are concerned about the fire hydrant issue and would like to be able to have a hydrant put out in that area. She wants us, the Water District to do due diligence and take care of them as customers. Per Matt Curtis at Bluegrass Engineering, adding 10 additional homes or even 30 additional homes won't be an issue. She's just asking that we make sure that they have good water.

Guest present, Mr. Jeremy Baird with Kentucky League of Cities. He's here to present a Health Insurance Quote for the 2018 year. Per Mr. Baird, the exact same plan is coming in at -5.0%. This includes the same Doctor's and deductibles, we just have to renew as is. Motion made by Darace Tabor and seconded by Jeff Powell to accept the quote provided by Jeremy at KLC. Vote unanimous. Quotes were also received by Stanley Marcinek and Ben Curtis of Reisert but came in to high.

Guest present, Mr. Matt Curtis with Bluegrass Engineering. He's here to go over the Hwy 98 tank. The work is underway. First preconstruction meeting has gone "ok". Thursday they are wanting possession of the tank to start blasting. US 231 Tank - DOW approval is coming tomorrow, 5/2/18. Construction permits will have to have a site change. "Development Design Manual" is half way done. They are putting it together. Matt and Shawn Alcott are going over it to make sure the District is protected. Matt is leaving a copy for ACWD to review.

Motion to proceed with option with land at the Medical Center with a Geotech study with or without option to purchase of property was made by Joe Young and seconded by Jeff Powell. Vote Unanimous.

Motion made by Darace Tabor seconded by Jeff Powell to pay Stinson plumbing to fix broken water line at the Fox Residence, assuming zero responsibility. Vote unanimous.

The Board was given a letter in regards to a Public Service Commission inspection, this was a periodic inspection of the ACWD water system on 3/14/18, reviewing utility operations and management practices pursuant to Commission regulations. One deficiency was identified, that pertained to the water loss exceeding 15 percent. PSC required an explanation of why this deficiency occurred and how it will be remedied and prevented in the future. A letter was provided to PSC. Public Service Commission replied stating that the Allen County Water District has met the regulatory requirements for the Commonwealth of Kentucky's Public Service Commission.

Sealed bids were opened for the Skid Steer and Mini Excavator by Chairman of the Board, Wayne Jackson. - Bids are as follows: Wright Implement (Skid) \$62,096.52 (Mini) \$55,180.72. Hobdy, Dye & Read, Inc. (Skid) \$51,300.00 (Mini) \$50,800.00. Bobcat of Bowling Green, (Skid) \$47,078.52 (Mini) \$49,954.42 and Whayne Supply Company (Skid) \$51,685.00 and (Mini) \$53,900.00. The motion was made to go with Whayne Supply Company due to more user-friendly features. Pressurized cab, adjustable joystick, high back seat, air ride, backup camera, anti-theft security system, variable speed demand, defrosting window, 1-man lockout, Hydra static transmission, dig depth, versatile array of tools, load sensing tech and faster sluicing speed.

Motion made by Darace Tabor, seconded by Robin York to pay bills. Vote unanimous.

Motion made by Jeff Powell, seconded by Darace Tabor to accept the minutes. Vote unanimous.

Motion made by Robin York, seconded by Jeff Powell to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, June 5, 2018**

The Allen County Water District Board of Commissioners met in regular session, June 5, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Joe Young, Robin York and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

Following items were give to the board members for their review – minutes from May's meeting, breakdown of quotes from Traveler's & Allied Insurance Companies, Board Report from Bluegrass Engineering. Master Meter #21 reading history and Farmer's National Bank Report folio. Financial statement and general ledger for April. Regions Statement Acct. #6758, Hilliard Lyons Acct. #4401, water bought/sold, water loss and usage report for Commissioners from April. May info from Garry on water line breaks, water loss, billing usage report, water bought/sold, reconciliation and meters pull all for the month of May.

Board discussed changing the time of the monthly meeting. After everyone weighed in, the decision was made to leave the monthly meeting as is, first Tuesday of every month at 5:00 p.m.

Board reviewed the quotes from Allied and Travelers Insurance Companies for the Allen County Water District. Motion was made by Robin York and seconded by Jeff Powell to accept the bid from Allied Insurance. Vote was unanimous.

Matt Curtis with Bluegrass Engineering was here to discuss the progress on the Hwy 98 tank. Tank Pro, Inc. is almost complete. There is a great deal of overspray that is having to be dealt with. There are five cars that are having to be cleaned that belong to Mr. Moss and Tank Pro, Inc. is responsible for all fee's incurred. Tank Pro, Inc. is sending a company by the name of "The Taylor Way", they are supposed to be here on Thursday morning. Tank Pro, Inc. has rutted the road, going around the barn, which will need to be fixed and trash will also need to be picked up. Antenna on Scada System was pushed "out of whack" and Micro COMM had to be called out to fix it, Tank Pro, Inc. will be responsible for the cost of this repair also. Matt stated that he and his company will never use Tank Pro, Inc. again. Communication is lacking, quality of work is good though. They will begin filling the tank tomorrow. Matt is requesting a pay est. of \$29,687.00 and \$165,282.00, however, Matt recommends that the board pays what we feel is necessary until Mr. Moss is please with his vehicles. Total to pay Tank Pro, Inc. \$169,970.21 holding \$25,000.00 out for partial pay request. Motion made by Joe Young and seconded by Darace Tabor. Vote unanimous.

Request made to transfer funds from the Money Market account into our Revenue account in the amount of \$210,202.00 to pay Tank Pro, Inc. completely. Motion made by Robin York and seconded by Jeff Powell. Vote unanimous.

Request made to close the shop construction checking account due to the fact that the shop construction is complete. Remaining funds will be transferred into the O & M account. Motion made by Darace Tabor and seconded by Jeff Powell. Vote unanimous.

Matt with Bluegrass Engineering discussed the 231 tank – Two potential sites were staked out. One on the north side of the hospital and the other one on the west side, drilling will start on Monday. Hoping to hit rock. At next board meeting we should be ready to bid. Division of Water has given approval for the tank site. Hospital is willing to "swap" land parcels, approximately 2 acres.

Motion to give Wayne Jackson authority to write letter regarding the Barren River Lake Easement and have Shawn Alcott to draft. Motion made by Joe Young, seconded by Darace Tabor. Vote unanimous.


Board discussed incentive pay increases for the employees. Decision was made to give each employee a 5% increase. Motion made by Darace Tabor and seconded by Jeff Young. Vote unanimous.

Motion made by Robin York, seconded by Darace Tabor to pay bills. Vote unanimous.

Motion made by Jeff Powell, seconded by Robin York to accept the minutes. Vote unanimous.

Motion made by Darace Tabor, seconded by Robin York to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, July 3, 2018**

The Allen County Water District Board of Commissioners met in regular session, July 3, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Joe Young, Robin York and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

Following items were give to the board members for their review – Reconciliation from June, Garry's list of leaks and line breaks. Pulled meters list for June, report folio from FNB, Minutes from June's meeting, financial statement and General Ledger for the month of May.

Motion needed to accept the bid of \$80,000.00 that was place on June 21, 2018 by New Outreach Fellowship Church for the property located on Plum Street. Motion made by Darace Tabor and seconded by Joe Young. Vote Unanimous.

Motion made by Joe Young and seconded by Jeff Powell to nominate Wayne Jackson to sign deed on the sell of the Plum Street property. Vote unanimous. Wayne Jackson abstained from voting.

Discussion had about alternate signer on checks above the amount of \$5,000.00 since Jeff Powell is working in Lafayette. He won't be able to swing by as easily as he could before. Motion made to have Wayne Jackson as a signer on all accounts with the Allen County Water District, in the event that the treasurer is unavailable to sign checks. Will continue to keep treasurer informed of any checks that are being signed by Mr. Jackson. Motion made by Joe Young and seconded by Robin York. Vote unanimous. Wayne Jackson abstained from voting.

Matt Curtis with Bluegrass Engineering here to discuss the Hwy 98 tank. The tank work is officially complete and Bluegrass Engineering is pleased with the work. Final payment to Tank Pro, Inc. is \$40,231.79. Motion made by Joe Young and seconded by Jeff Powell to pay Tank Pro, Inc. the amount of \$40,231.79 as final payment. Vote unanimous. KIA funding for the 231 tank and the 231 Water Line replacement invitations were sent. Board discussed accepting the invite for the 231 Water Line Replacement but moving forward on our own with the 231-tank project. Motion made by Robin York to accept the KIA invite on the 231-water line replacement and seconded by Darace Tabor. Vote unanimous.

Subject of raising the Board Members monthly payment was brought back to the table. ACWD's legal counsel found were the amount is set by the County Judge in the fiscal court. Board Members are to receive six hours of training per year, which every board member gets yearly. The minimum that can be drawn is annually is \$3,600 and the max is \$6,000. Board members should discuss with the County Judge before the next fiscal court meeting their request to raise monthly pay.

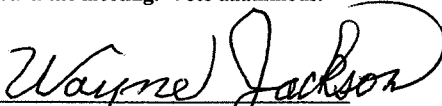
Discussion had on putting GPS on all company trucks – Board is asking for prices on GPS. Wants prices for the next board meeting.


Discussion had about an employee with a CDL license as to whether or not they get an extra \$0.50 on the hour. This issue has been brought up several times and discussed in great length. Went back two years in the minutes but couldn't find where a motion was made on this subject. Motion made by Darace Tabor and seconded by Robin York to give .50 on the hour to anyone that has their CDL license and maintains it while employed with ACWD. If employee loses their CDL license then they will lose .50 on the hour. Vote unanimous.

Motion made by Darace Tabor, seconded by Robin York to pay bills. Vote unanimous.

Motion made by Jeff Powell, seconded by Darace Tabor to accept the minutes. Vote unanimous.

Motion made by Robin York, seconded by Darace Tabor to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, August 7, 2018**

The Allen County Water District Board of Commissioners met in regular session, August 7, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Joe Young, Robin York and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

Following items were give to the board members for their review – August agenda, information on GPS system from WEX, July minutes. Dinner invitation from Bluegrass Engineering, Billy Marsh Info., Garry's monthly information. Information from July which included, water loss, billing usage report, water bought/sold from Scottsville, reconciliation, FNB report folio, financial statements from Hilliard Lyons #4401 & #4017 and Regions statement #5161. For the month of June, general ledger, financial statement, water bought/sold from Scottsville, billing usage and water loss.

Guest present – Mrs. Brenda Sawyer. She is requesting the water district to extend the water line to 3394 Old Buck Creek Rd. The Board states that most every water line in the county has been self-funded in Allen County. She's asking why the District wouldn't be interested in funding this project. She feels it would benefit that water district. Since the board is governed by PSC, the customers are normally responsible for paying for the projects. Mrs. Sawyer will have the District Manager come out and measure from different directions to see which is closer. They will have to pay for parts/labor. District Manager agreed to go out on 8/8/18 to check it out, if it were to benefit that Water District, it's a possibility that the Water District may tie in the lines at no cost to the customer. District Manager to report back at the next meeting.

Discussion was had in regards to customer, Mr. Billy Clay Marsh and his property and lack of water located at Harrison School Rd. Same circumstances for this customer as the previous one. Customer is asking the District to extend the water line down the road so he can have water. District Manager was asked if lines were tied in if this would be beneficial to the water district. After much discussion the conclusion was that it would be beneficial. Motion was made by Joe Young and seconded by Darace Tabor to tie the lines together with the purpose being to make a flow through based upon the recommendation of the District Manager to tie 31E to Harrison School Road. This will illuminate cost and expense in maintaining proper chlorine levels on a dead-end road and customer complaints of stale water. Vote unanimous. Jeff Powell abstained from voting.

Matt with Bluegrass Engineering was here to go over the Hwy 98 tank. He stated that about ten months into the warranty an inspection will be done before the 1-year warranty is up, the warranty will end July 3, 2019. The US231 elevated tank has received the geo tech report and foundation recommendations. Currently waiting on clear site of the property and Board approval to bid the project. KIA SRF fund application has been submitted, waiting to hear back from KIA.

Motion is needed for Wayne Jackson to sign the Fund F Drinking Water Resolving Fund Assurance, EPA Civil Rights Assurances and the Division of Engineering Procurement Systems Certification. Motion made by Darace Tabor and seconded by Robin York. Vote unanimous.

Motion was made for Wayne Jackson to sign the Resolution for the SAF application and approve and sign the contract with Bluegrass Engineering for Old 231 waterline. Motion made by Jeff Powell and seconded by Joe Young. Vote unanimous.

GPS information was provided to the Board from WEX. Board had some additional questions that the information couldn't answer. This subject is tabled until next meeting when more information is available.

Motion was made by Joe Young and seconded by Robin York to elect Wayne Jackson and Darace Tabor as voting delegates for the 39th Annual Business Meeting for the Kentucky Rural Water Association. Vote unanimous.

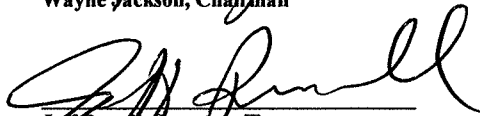
Motion made by Darace Tabor, seconded by Jeff Powell to pay bills. Vote unanimous.

Motion made by Jeff Powell, seconded by Robin York to accept the minutes. Vote unanimous.

Motion made by Robin York, seconded by Darace Tabor to adjourn the meeting. Vote unanimous.

9-4-2018


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, September 4, 2018**

The Allen County Water District Board of Commissioners met in regular session, September 4, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Joe Young, Robin York and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

Following items were give to the board members for their review – August agenda, Garry's monthly information. Information from August which included, water loss, billing usage report, water bought/sold from Scottsville, reconciliation, FNB report folio, financial statements from Hilliard Lyons #4401 & #4017.

Guest present – Mrs. Michelle Wheeler regarding Riverbend Road. Mrs. Wheeler is still concerned that she will not have enough pressure at her meter if the area she lives in becomes developed. Mrs. Wheeler has been told by others that several more meter connections will be placed down Riverbend Rd. Per Garry Wade, District Manager, this is farm land only and not for development. Garry has spoke with the owner, one meter would be available. This meter would be available for the owner and his sister but not for development. Mrs. Wheeler again voiced her concern about the pressure in the future but for now her pressure is fine. She's also very concerned about the development of the area. Mrs. Wheeler was informed that there will be several meters available for purchase. Per Shawn Alcott, everyone that buys property has to due their own investigating and due diligence when buying property.

Discussion was had in regards to the Old Buck Creek Road Line Ext. – 800/1200 ft. to tie tow lines together. This would eliminate flushing. This would benefit the Allen County Water District from flushing and help with the water loss. Garry is asking for permission from the Board to tie the two lines together. Motion was made by Robin York and seconded by Jeff Powell to tie the two lines together due to chlorine levels, less flushing and additional operational controls. Vote Unanimous.

Matt with Bluegrass Engineering was here to discuss the US231 Tank. The drawing was sent back to Joe Young based on the easement, this was also provided to the hospital. The contact at the hospital is very difficult to get a hold of. Matt stated that he will reach out to him. Bowling Green Rd. application was submitted to the people at KIA and it will be November or December before anything is heard in regards to this project.

Discussion was had again about the GPS with WEX Telematics. Motion was made by Darace Tabor and seconded by Joe Young to try the GPS for a 36-month period. Vote unanimous.

Board discussed with Josh and Garry the idea of locking out the meter instead of pulling the meter. Opinions were given and everyone concluded that on a trial basis until Josh or Garry states otherwise that meters will be locked out instead of physically being pulled from the meter box. Motion was made by Joe Young and seconded by Darace Tabor to lock out meters instead of pulling them. Vote Unanimous.

Garry has requested that the Board consider purchasing a new 2019 truck to replace the 2005. The 2005 is becoming a "money pit". Garry asked for a ¾ ton 4-wheel drive to be put out for bid. Motion was made by Joe Young and seconded by Robin York to advertise for sealed bids for a new 2019 truck to be opened at the next board meeting. Vote unanimous.

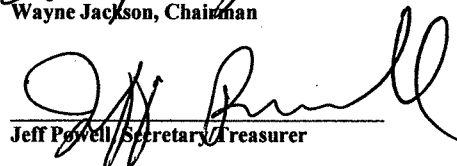
The subject of water loss was brought up again. Board is and has been very concerned over the water loss each month. Discussion was directed towards Garry that the loss has got to get under control. PSC will start cracking down on the amount of loss a district can have. This could affect the rates of the customers if a rate increase was requested and the ability to get funding when needed. Water loss should be at 15% or lower each month. Fines could be given by PSC according to the lecture at the conference that was attended by the Board this year.

Motion made by Darace Tabor, seconded by Robin York to pay bills. Vote unanimous.

Motion made by Robin York, seconded by Jeff Powell to accept the minutes. Vote unanimous.

Motion made by Jeff Powell, seconded by Robin York to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

**Regular Meeting Allen County Water District
Board of Commissioners, October 2, 2018**

The Allen County Water District Board of Commissioners met in regular session, October 2, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor and Joe Young. Robin York and Jeff Powell were out of town.

Meeting called to order by Wayne Jackson, Chairman.

Following items were give to the board members for their review – Reconciliation, general ledger and financial statement for the month of August. Copy of September board minutes, Hilliard Lyons statement on account ending in #4401, copy of Fiscal court minutes, master meter #21 MOR, pulled meter report from September, Ampstun Corp. quote on new front office software and sealed bids for truck opening. Water loss report, Garry's line break and flushing report, billing usage report, reconciliation, water bought & sold reports to Scottsville and FNB reportfolio from September.

Guest present – Mr. Larry Gregory with Operation Stand Down KY. This organization manages Veteran's money who have proven to have additions of some sort. This operation keeps them off the streets and in affordable/safe housing. Mr. Gregory is here to ask about the volume of housing that can be built on the property at 953 Fleet Rd. and if the Water District would be able to provide enough water volume to the residences. Josh Reynolds stated that he would need to check with our Engineer to see what kind of load capacity there is. Josh will place a call into Matt with Bluegrass Engineering and send all the information that he has on the project. Josh will find out the maximum number of units that the water district can support and he will let Mr. Gregory know. Mr. Gregory was fine with this decision and thanked the Water District for their time.

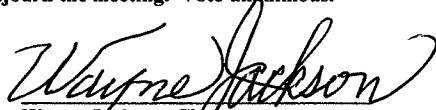
The Water District received three sealed bids for the ad regarding a new 2019 Truck. Dealers and prices received are as follows: 1. Bailey Gibson – Glasgow \$29,072.13 – 2017 ½ ton 2. Hunt Ford – Franklin \$28,373.00 – 2019 F250 3. Tim Short Auto Group - \$28,729.00 – 2019 Double Cap Long Bed
Motion was made by Joe Young and seconded by Darace Tabor to purchase the truck from Tim Short Auto Group for \$28,729.00. Vote Unanimous.

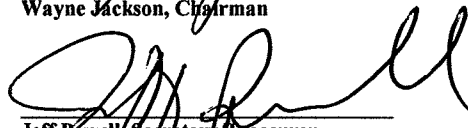
Discussion was brought up by DeAnn and Tonda that in the past the customers had not been asked to pay for work that needed to be done up front. This has caused a problem of bills being left unpaid and not being able to be collected. Discussion was had that this doesn't happen anywhere else and it doesn't need to happen here. A Board Member asked why this was done this way and the answer given was that this has always been done this way but we are now changing it. Front Office wants to be able to collect on projects before the work is done. Motion made by Darace Tabor to start having customers pay 100% of the bill, if the work was requested by the customer and seconded by Joe Young. Vote Unanimous.

Motion made by Darace Tabor, seconded by Joe Young to pay bills. Vote unanimous.

Motion made by Darace Tabor, seconded by Joe Young to accept the minutes. Vote unanimous.

Motion made by Darace Tabor, seconded by Joe Young to adjourn the meeting. Vote unanimous.


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer

Regular Meeting Allen County Water District
Board of Commissioners, November 6, 2018

The Allen County Water District Board of Commissioners met in regular session, November 6, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor and Joe Young. Robin York and Jeff Powell were out of town.

Meeting called to order by Wayne Jackson, Chairman.

Following items were give to the board members for their review – November's agenda, Garry's monthly information. November's water loss, billing usage report, water bought/sold from Scottsville, reconciliation, Farmer's National Bank report folio and financial statements from Hilliard Lyons.

Guest present – Mr. Scott Young and Mr. Jeff Reed with Glasgow Water. They're here to discuss a discrepancy in their billing from 2017 that was recently found. This was caused by the meter being misread and not enough zero's being added onto the end of the reading. The meter was set to read in the 100's and not in the 1000's. Per Scott at Glasgow Water this misreading of the meter had taken place for 5 months, without notice. Glasgow is willing to pay any and all extra cost associated in the cost of having to go back to refile reports, rerun numbers, along with costs of the attorney, CPA and Engineering fees. Glasgow Water stated that they would be as flexible as possible in the repayment of the \$90,733.49 that they say is owed from the five months of misreading of the meter at State Park Rd in 2017. Glasgow Water Company did say that they would be placing GPS on all master meters. Per our attorney's recommendations we will need time to discuss with our Auditor on how to handle this and how to correct the reports. ACWD will notify them once our investigation is complete.

Guest present – Mr. Gary Petty, Chief Rescue Squad. Here to discuss the possibility of installing a "repeater" on the water tower at the Walker's Chapel location. He's requesting permission from the Board to install this repeater; the signals would not interfere with on another. The ACWD telemetry signal is 153 and the signal for the repeater is 453. Per legal counsel, ACWD would need a lease stating we are not responsible for damage to their property, etc. A lease would need to be drafted to grant access. Motion was made by Robin York and seconded by Darace Tabor to grant permission to place repeater once lease is drafted and approved by the Board. Vote unanimous. Mr. Petty will contact Shawn directly to get the lease drawn up. Shawn will present the lease at the next Board meeting for approval.

Matt with Bluegrass Engineering was present. He went over the US 231 Elevated Tank project. Medical Center has asked for a formal offer regarding the property in question. A proposal of swapping 2 acres for 2 acres is to be drawn up by Bluegrass Engineering and sent over to the Medical Center. Motion was made by Darace Tabor and seconded by Joe Young to have Matt send in proposal to the Medical Center. Old US 231 Water Line Replacement, Matt pushed back the dates on this project for 3 months but at some point, we'll have to decide whether or not we want to proceed with the project. Camp Courageous approached Matt about removing their on-site tank and jockey pumps. He advised we aren't a fire protection District. Halton KY 2 Project has requested ACWD requirements for a fire connection and backflow preventer. They will be a potable water customer but the are also wanting fire protection. Matt just wanted to keep the Board in the loop about the phone calls he was getting in our area and what the topics were about.

Motion made by Robin York and seconded by Jeff Powell to have Shawn write up and agreement for workers of ACWD to agree to stay for a particular length of time or have to pay back the expenses incurred for receiving certification. Vote unanimous.

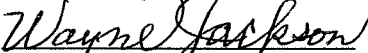
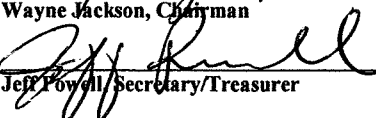
Motion made by Joe Young and seconded by Darace Tabor to give full time employees one week's gross pay and part-time employee's \$100 Christmas Incentive Pay. Vote unanimous.

Lori Shaw with Southern Bookkeeping gave her notice and will be quitting at the end of the year. She will be willing to carry the District through the First quarter if needed. Discussion was had to hire Jason McKinney with McKinney & Associates, who is located in Scottsville as her replacement. Motion was made by Darace Tabor and seconded by Jeff Powell. Vote Unanimous.

Motion made by Robin York, seconded by Joe Young to pay bills. Vote unanimous.

Motion made by Joe Young, seconded by Jeff Powell to accept the minutes. Vote unanimous.

Motion made by Darace Tabor, seconded by Jeff Powell to adjourn the meeting. Vote unanimous.

12-4-2018 
Wayne Jackson, Chairman

Jeff Powell, Secretary/Treasurer

Regular Meeting Allen County Water District
Board of Commissioners, December 4, 2018

The Allen County Water District Board of Commissioners met in regular session, December 4, 2018 at 5:00 p.m. in the district's office located at 330 New Gallatin Road Scottsville, Kentucky.

Commissioners present for the meeting were Wayne Jackson, Darace Tabor, Joe Young, Robin York and Jeff Powell.

Meeting called to order by Wayne Jackson, Chairman.

Following items were give to the board members for their review – December's agenda, letter from Montgomery Webb regarding Glasgow Water issue, November minutes. BG Cross Connection Prevention Assoc. Letter. Pulled meters from November, Water loss, reconciliation, Billing Usage report, water bought/sold to Scottsville all from November. MM #21 History & MOR, copy of Sanitation Survey, copy of Tariff re: fire sprinkler for Halton. Financial Statement for October & General Ledger, Regions #6758 stmt. & Hilliard Lyons stmt #4401. FNB report folio and Garry's November list.

Guest present – Matt with Bluegrass Engineering was here to go over progress of Medical Center property. He's reached out again to them and hasn't heard anything back from them. He's sent emails and made phone calls with no return responses. Matt mentioned that what was submitted to DOW was the other site and we would have to have the new site drilled and topographic done, along with a new option to purchase signed to hold the property. Matt will let us know about scheduling and pricing for the new site. He thinks roughly \$7500 to drill and \$7500 for topographic. A motion was made by Joe Young and seconded by Darace Tabor to move forward with the Sisco property if nothing was heard from the Medical Center in 10 days. Vote Unanimous.

Per Matt, Glasgow Water numbers match up to the best of his knowledge. He and Paul went through all of the documentation. He wants to review our MOR's and bills for the period in question. We will get the information together once we receive his list.

Presented yearly bad debt write offs to the board in the amount of \$7,266.65. Motion was made by Jeff Powell and seconded by Robin York to write off the bad debt. Vote Unanimous.

Reviewed the contact for the repeater that Shawn drew up for Gary Petty, AC Emergency Mgt. Rent to be set at \$12.00 annually or \$1.00 per month. Motion made to have Wayne Jackson sign and to insert above mentioned rent into contract. Motion made by Joe Young and seconded by Darace Tabor. Vote Unanimous.

Discussion was had about Adam Nunn and Josh Reynolds not receiving their .50 raise for being a certified operator. Adam was hired in after the Board set the motion on July 1, 2014 to give a .50 "bump" then no future increases for future CDL's. Discussion was had that policy needs to be changed in the handbook to state that the Allen County Water District will only hire Certified Operators in the future.

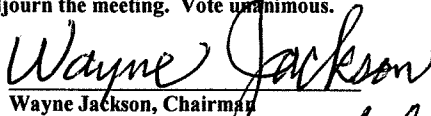
Motion was made by Darace Tabor and seconded by Robin York to change January's board meeting from the 1st to the 3rd due to the Holiday. Vote Unanimous. Newspaper ad was ran for two weeks and local radio station was notified.

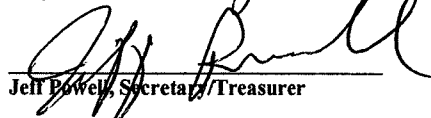
Motion made by Robin York, seconded by Darace Tabor to pay bills. Vote unanimous.

Motion made by Darace Tabor, seconded by Jeff Powell to accept the minutes. Vote unanimous.

Motion made by Robin York, seconded by Darace Tabor to adjourn the meeting. Vote unanimous.

1-3-2019


Wayne Jackson, Chairman


Jeff Powell, Secretary/Treasurer