COMMONWEALTH OF KENTUCKY

BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC TARIFF FILING OF CITY OF)	
AUGUSTA REVISING ITS WHOLESALE)	CASE NO. 2020-0027
WATER SERVICE RATES)	

FIRST REQUEST FOR INFORMATION TO CITY OF AUGUSTA FROM BRACKEN COUNTY WATER DISTRICT

Pursuant to the Public Service Commission's Order of February 1, 2021, Bracken County Water District ("Bracken District") respectfully submits the following requests for information to the City of Augusta ("Augusta") to be answered no later than February 24, 2021.

Instructions

- 1. As used herein, "Documents" include all correspondence, memoranda, notes, email, maps, drawings, surveys, or other written or recorded materials, whether external or internal, of every kind or description in the possession of, or accessible to, Augusta, its witnesses, or its counsel.
- 2. Please identify by name, title, position, and responsibility the person or persons answering each of these data requests.
- 3. These requests shall be deemed continuing so as to require further and supplemental responses if Augusta receives or generates additional information within the scope of these requests between the time of the response and the time of any hearing conducted herein.
- 4. To the extent that the specific document, work paper, or information as requested does not exist, but a similar document, work paper, or information does exist, provide the similar document, work paper, or information.

- 5. To the extent that any request may be answered by a computer printout, spreadsheet, or other form of electronic media, please identify each variable contained in the document or file that would not be self-evident to a person not familiar with the document or file.
- 6. If Augusta objects to any request on the ground that the requested information is proprietary in nature, or for any other reason, please notify the undersigned counsel as soon as possible.
- 7. For any document withheld on the ground of privilege, state the following: date; author; addressee; indicated or blind copies; all persons to whom distributed, shown, or explained; and the nature and legal basis for the privilege asserted.
- 8. In the event any document requested has been destroyed or transferred beyond the control of Augusta, its counsel, or its witnesses, state: the identity of the person by whom it was destroyed or transferred and the person authorizing the destruction or transfer; the time, place, and method of destruction or transfer; and the reason(s) for its destruction or transfer. If such a document was destroyed or transferred by reason of a document retention policy, describe in detail the document retention policy.
- 9. If a document responsive to a request is a matter of public record, please produce a copy of the document rather than a reference to the record where the document is located.

Requests for Information

- 1. Identify the person or persons who prepared or assisted in the preparation of Augusta's Response to the Commission's Order of August 25, 2020.
- 2. Identify the persons who will testify on Augusta's behalf at any hearing held on Augusta's proposed wholesale rate adjustment.
 - 3. Provide a copy of Augusta's Fiscal Year 2019 and Fiscal Year 2020 Audits.

- 4. Provide a copy of all debt instruments whose principal and interest payments are included in the debt service component of the proposed wholesale rate.
- 5. Provide a debt service schedule for each debt whose principal and interest payments are included in the proposed wholesale rate.
- 6. Given that a final decision on Augusta's proposed rates will be rendered in 2021, explain why determining annual debt service payments based upon the average of annual payments for the years 2021 through 2023 is not more accurate and reasonable than the average of annual payments for the years 2019 through 2021.
- 7. For each debt instrument whose principal and interest payments are included in the proposed wholesale rate, state the month(s) in which Augusta makes its principal payment and the months in which it makes interest payments.
- 8. Provide a copy of the bills for electric service to water treatment plant facilities, including well field pumps, for Fiscal Years 2019 and 2020. If the electric supplier has meters usage at different locations rather than at one location, identify the facilities that are served at each metered location.
- 9. For each current employee for whom a portion of his or her wages and benefits are allocated to the Water Treatment Plant, provide the following:
 - a. Position;
 - b. Current Wage Rate or Salary;
 - c. Number of hours worked in test period;
 - d. Number of regular hours worked in test period;
 - e. Number of overtime hours worked in test period;
- 10. Describe the benefits package available to each Augusta employee listed in the Response to Question 10.

- 11. For each Augusta employee listed in the Response to Question 9, list the current cost of each benefit (e.g., health insurance, dental insurance, life insurance, retirement) that Augusta provides. State whether the employee is required to make any contribution towards the cost of the benefit (e.g., paying a portion of the cost of health insurance premiums). If the employee is required to contribute towards the benefit's cost, state the percentage of the total cost of the benefit that the employee is currently required to contribute and, if this percentage differs from the contribution rate in Fiscal Year 2019, state the required contribution rate in Fiscal Year 2019.
- 12. For each Augusta employee listed in the Response to Question 9, if any portion of that employee's wages and benefits are allocated to other city departments, identify the position, state the allocation formula and explain how the allocation formula was determined. Provide all studies, reports, and analyses used to develop the allocation formula.
- 13. Provide the minutes of the meeting of the Augusta City Council in which the three percent increase in the salaries of the employees listed in the Response to Question 9 was authorized.
- 14. Provide a list of all repair and supply expenses for Fiscal Year 2020 in the same Excel spreadsheet format as provided in Augusta's Response to Commission Staff's Second Request for Information, Question 2e.
- 15. Provide a depreciation schedule for the Water Treatment Plant for the Year Ended June 30, 2020.
- 16. Refer to Augusta's Response to Commission Staff's Second Request for Information, Spreadsheet labelled "Augusta_Responses_to_Information_Requests.xlsx". At Tab "Depr. Schedule," Line 28, an entry for "Master Meter BCWD" appears with a listed cost of

\$3,312.78. At Tab "PSC 2-3 FY19 Repairs," Line 26, an entry for "Master Meter BCWD" appears with a listed cost of \$3,312.78.

- a. Are these entries referring to the same item?
- b. If yes, state whether Augusta agrees that both the purchase cost of the master meter and depreciation expense on the master meter are included in its revenue requirement calculations.
- c. State whether Augusta agrees that the cost of the master meter should be depreciated and not expensed. If no, explain why not.
- 17. Refer to Augusta's Response to Commission Staff's Second Request for Information, Spreadsheet labelled "Augusta_Responses_to_Information_Requests.xlsx". At Tab "Depr. Schedule," Line 29, an entry for "Chemical Feed Pump" appears with a listed cost of \$2,797.31 and an in-service date of September 28, 2018. At Tab "PSC 2-3 FY19 Repairs," Line 49, an entry for "Potassium Pump" appears with a listed cost of \$2,797.31 and a date of October 25, 2018.
 - a. Are these entries referring to the same item?
- b. If yes, state whether Augusta agrees that both the purchase cost of the pump and depreciation expense on the pump are included in its revenue requirement calculations.
- c. State whether Augusta agrees that the cost of the pump should be depreciated and not expensed. If no, explain why not.
- 18. Refer to Augusta's Response to Commission Staff's Second Request for Information, Spreadsheet labelled "Augusta_Responses_to_Information_Requests.xlsx". At Tab "Depr. Schedule," Line 17, an entry for "Pump" appears with an in-service date of March 15, 2011 and a useful life of 10 years. State whether Augusta agrees that, if a final decision is entered in

this proceeding on or after March 15, 2021, this pump will be fully depreciated at the time of that decision.

- 19. Refer to Augusta's Response to Commission Staff's Second Request for Information, Question 2e. Attached to the response is a quote from Citco Water for the purchase and installation of a 4-inch Mag Flow Meter at a cost of \$5,231.12. State whether the cost of this meter is included in the proposed adjustment to test period Repairs and Suppliers expense. If yes, explain why the cost of this meter should be expensed rather than recovered through depreciation expense over the life of the meter.
- 20. Refer to Augusta's Response to Commission Staff's Second Request for Information, Spreadsheet labelled "Augusta_Responses_to_Information_Requests.xlsx," Tab "Depr. Schedule." Describe how Augusta determined the useful lives for the listed assets.
- 21. Refer to Augusta's Response to Commission Staff's Second Request for Information, Spreadsheet labelled "Augusta_Responses_to_Information_Requests.xlsx," Tab "PSC 2-3 FY19 Repairs." For each of the repairs/expense listed below, provide the invoice and describe the repair performed:
 - a. Line 16, High Service Pump Repair
 - b. Line 17, High Service Pump Repair
 - c. Line 36, Repair Well Telemetry
 - d. Line 37, Well #1 Repair
 - e. Line 40, BCWD Master Meter
 - f. Line 52, Well #1 Repair
 - g. Line 56, Well #1 Repair
 - h. Line 66, Hach Company
 - i. Line 67, USA Bluebook

- 22. State whether any of the repairs listed in Question 22 extended the life of the asset or equipment repaired. If yes, identify the assets or equipment and state for each how long the asset or equipment's service life was extended.
- 23. Explain why, in light of current interest rates, Augusta has not refinanced its outstanding 2004 Series Bonds that currently have an interest rate of 4.5 percent.
- 24. Explain why Augusta did not refinance its 2004 Series Bonds when it refinanced its 1995 Series A and Series B Bonds in 2016.
- 25. State whether Augusta has considered refinancing its 2016 Series Bonds. If Augusta has considered such action, describe the actions that Augusta has taken to
- 26. Provide a copy of the minutes of each meeting of Augusta's City Council since January 1, 2019 in which the Water Treatment Plant is discussed.
- 27. Refer to Augusta's Response to Commission Staff's Second Request for Information, Spreadsheet labelled "Augusta_Responses_to_Information_Requests.xlsx," Tab "Depr. Schedule," Line 14. Describe the nature of the improvement listed as "Well recharge."
- 28. Does Augusta retained a professional engineer or professional engineering firm to regularly advise it on the operation, maintenance and performance of its water treatment plant? If yes, identify the engineer or engineering firm. State when this engineer or firm last advised Augusta. If no, state under what conditions Augusta will retain the services of a professional engineer or professional engineering firm. State the last time that Augusta retained the services of a professional engineer or professional engineering firm and the reason for retaining the engineer or firm.
- 29. Provide all studies, analyses, and reports conducted on the condition of the Water Treatment Plant since 2010. Describe all actions taken in response to the findings and recommendations contained in such studies, analyses, and reports.

- 30. Describe the current physical condition of the Water Treatment Plant.
- 31. Provide a copy of all chemical analyses perform on the Water Treatment Plant's groundwater wells since their installation. If no chemical analysis has been performed, state when Augusta plans to have such analyses performed.
- 32. State whether any video inspections of the groundwater wells have been performed. If such inspections have been performed, for each inspection state when such inspections were performed, identify who performed the inspection and provide a copy of all reports, written findings, results, and recommendations resulting from the inspection. If no such inspections have been performed, state when Augusta plans to conduct such inspections.
- 33. State whether any drawdown testing has been performed on the groundwater wells. If such testing has been performed, for each test state when the test was performed, identify who performed the test and provide a copy of the test results.
- 34. Describe Augusta's plans for performing any rehabilitation work on the groundwater wells. This description should include a description of the work to be performed and the expected date that the work will commence.
- 35. Provide the maintenance records for the period from 2015 to present for each of groundwater wells serving the Water Treatment.
- 36. Provide a copy of the written maintenance program for the Water Treatment Plant equipment.
- 37. Provide a copy the current maintenance schedule for the Water Treatment Plant's mechanical equipment, pumps and motors.
- 38. Provide the maintenance records for the period from 2015 to present for the Water Treatment Plant's major mechanical equipment, pumps and motors.

- 39. Provide the pumping curves for each pump serving the Water Treatment Plant's groundwater wells.
- 40. Provide the original and current pumping curves for the Water Treatment Plant's High Service Pumps serving Bracken District.
- 41. State when the Water Treatment Plant's backwash lagoons were last cleaned, or sludge removed from them.
- 42. Provide the maintenance records for the period from 2015 to present for the Water Treatment Plant's backwash lagoons.
- 43. Provide reports of all inspections of the Water Treatment Plant's backwash lagoons conducted by a third party since January 1, 2015.
 - 44. For each year from 2015 to 2020, state:
 - a. The average hours the Water Treatment Plant operates per day;
 - b. The Water Treatment Plant's average daily production;
 - c. The Water Treatment Plant's maximum daily production.
- 45. Provide the maintenance records for the period from 2015 to present for the Water Treatment Plant's filters and filter media.
- 46. Provide reports of all inspections of the Water Treatment Plant's filters and filter media conducted by a third party since January 1, 2015.
 - 47. State the number of filters that are operated during a normal production day.
 - 48. State the length of time between filter backwashing.
- 49. State whether Augusta has conducted a filter profile to determine the media depth compared to the filter's original design parameter. If a filter profile has been conducted, describe how the filter are performing compared to design expectations.
 - 50. State the current depth of the filter media and the composition of the filter media.

- 51. List all chemicals that are used in the Water Treatment Plant's treatment process and the chemical dosage rates and percent concentrations of each chemical.
- 52. Provide a process flow diagram depicting the Water Treatment Plant's treatment process and indicate on the diagram the location of each chemical injection point.
- 53. Provide the material safety data sheet for each chemical that Augusta uses in its water treatment process.
- 54. List the date, amount and cost of each purchase of each chemical used in the water treatment process for the period from 2018 through 2020.
- 55. Provide for each month for the period from January 2018 to January 2021 the Water Treatment Plant's monthly meter readings for the Bracken District master meter, Augusta master meter, raw water meters and those meters measuring treatment plant usage.
- 56. Provide for each month for the period from January 2018 to January 2021 the Water Treatment Plant's total monthly revenue and monthly revenue from each Water Treatment Plant customer (i.e., Bracken District, Augusta).
 - 57. Refer to Exhibit A of this Request for Information, Page 7.
- a. Confirm that the Kentucky Division of Water ("KDOW") conducted a Sanitary Survey of Augusta's water treatment and distribution systems in October 2020.
- b. Confirm that Exhibit A is a copy of the report of the Sanitary Survey of Augusta's water treatment and distribution systems conducted by the KDOW in October 2020.
 - c. Confirm that the reported cost to produce water is \$1.84 per 1,000 gallons.
- d. Explain how Augusta determined the cost to produce water was \$1.84 per 1,000 gallons. Show the calculations and state all assumptions on which this determination is based.

- 58. Refer to Exhibits A and B of this Request for Information. According to Exhibit A, Augusta reported to the KDOW that the Augusta Water Treatment Plant operated at 43.6 percent capacity of its rated design capacity and that its water loss was 12.1 percent. The rated capacity of Water Treatment Plant is 1.728 million gallons per day ("MGD") or 1,200 gallons per minute. If operating at 43.6 percent of capacity, the Water Treatment Plant's average daily production should be 0.753 million gallons. The monthly operating reports that Augusta has submitted to KDOW for calendar year 2019 indicate an average daily production of 0.712 MGD. Explain the difference in these amounts.
- 59. State the total amount due, if any, to Augusta's Water Treatment Plant Fund from Augusta's other Funds (e.g., Water Fund, Gas Fund, Sewer Fund) as of June 30, 2019, as of June 30, 2020 and as of January 31, 2021. Identify each Augusta fund that has a liability owed to the Water Treatment Plant Fund and the amount of that liability as of June 30, 2019, as of June 30, 2020 and as of January 31, 2021.
- 60. In 2017, 2018, and 2019, KDOW cited the Augusta Water Treatment Plant for being out of compliance with KDOW regulations because of the condition of its backwash lagoons. Describe the actions taken to correct the condition of the lagoons. Indicate the date and cost of each corrective action taken. State the current condition of the backwash lagoon and whether it complies with KDOW regulations.

Dated: February 10, 2021 Respectfully submitted,

Gerald E. Wuetcher Stoll Keenon Ogden PLLC 300 West Vine Street, Suite 2100 Lexington, Kentucky 40507-1801

Telephone: (859) 231-3017

Fax: (859) 259-3517

gerald.wuetcher@skofirm.com

Counsel for Bracken County Water District

CERTIFICATE OF SERVICE

In accordance with 807 KAR 5:001, Section 8, I certify that Bracken County Water District's electronic filing of this Request for Information is a true and accurate copy of the same document being filed in paper medium; that the electronic filing was transmitted to the Public Service Commission on February 10, 2021; that there are currently no parties that the Public Service Commission has excused from participation by electronic means in this proceeding; and that within 30 days following the termination of the state of emergency declared in Executive Order 2020-215, this Motion in paper medium will be delivered to the Public Service Commission.

Gerald E. Wuetcher

EXHIBIT A

KENTUCKY DEPARTMENT FOR ENVIRONMENTAL PROTECTION DIVISION OF WATER

Drinking Water Sanitary Survey

Managerial and Financial Assessment of Surface Water & Ground Water Systems

PWS ID: **KY0120013**

Agency Interest Number: 386

Al Name: Augusta Regional Water System

County: Bracken

Regional Office: Florence Regional Office

Capacity Development Inspection Date(s): 10/27/2020

Full Name: Doug Badgett			IACI IIII	ORMA	TION				
Full Name: Doug Padgett				Title:	Operations	Manager			
Phone Number: 606-756-3305	FAX Number: 6	506-756	-3258	E-Mai	il Address: d	lpadgett@au	ıgustaky.com		
Mailing Address: PO Box 85	•		City	A	-	Chata IVV	7in Cada 44002		
Physical Address of Office: 203 F	erry Street		City:	August	ta	State: KY	Zip Code: 41002		
	WATER TRE	EATMEI	NT PLAN	TINFO	RMATION				
Plant Contact Person: Susan Butt	ts	Titl	e: WTP S	upervis	or	Phone No	umber: 606-756-3305		
Physical Street Address: 203 Ferr	ry Street	'			City: August	ta			
Plant Type: C (community)	Plant Class: III (500	,000-3,0	00,000 gp	od)	Plant Capaci	ty: 1.728 MC	GD 1,200 GPM		
	DISTRIBU	JTION S	YSTEM I	NFORN	NATION				
Distribution Contact Person: Dar	ian Blevins	Titl	e: Maint	enance	Supervisor	Phone Nu	umber: 606-756-2182		
Distribution Class: IID-Pop. 1500-	-15,000	Sys	tem Servi	ce Conr	nections (me	eters): 571			
System Population Served Calcula	ated: 1,536	Sys	tem Popu	ılation S	Served Repo	rted: 1,536			
Meters Served Outside Your Systo	em: 2,779	Coi	nsecutive	System	s Population	Served Calc	ulated: 7,474		
1	WATER PURCHASE	D, SOLI	D, & EME	RGEN	CY CONNEC	TIONS			
WATER PURCHASED FRO	M: Not Applicab	le	Nu	mber of	: Amoun	t Monthly	Amount Available by		
SYSTEM NAME	PWS ID #	AI#		1aster 1eters		erage)	Contract (monthly)		
3.372	1 113 13 11	7							
	7								
WATER SOLD TO: L	Not Applicable		_	mber of laster	Amoun	t Monthly erage)	Amount Available by Contract (monthly)		
SYSTEM NAME	PWS ID #	AI#	N	1eters	(av	erage)	Contract (monthly)		
Bracken Co Water District	KY0120039	3380	5	1	13,2	71,559	6,500,000 (Min)		
COMMENTS: This survey was colling Padgett and Susan Butts	nducted via phone a	nd ema	il due to t	he Coro	navirus Pan	demic with t	he following participants		

PWS ID Number: KY0120013 Agency Interest Number: 386

I. OPERATOR COMPLIANCE

Are operators cross-trained (by shift, by p	olant,	with distribution, with	n maintenance, etc)?		Yes 🗌	No 🖂	N/A 🗌
Do you have contingency plans for replac	ing re	etiring system personn	el?		Yes 🗌	No 🖂	N/A 🗌
Who provides training/technical assistance				<u>DD</u>			
What type of training is typically obtained ☐ REGULATIONS ☐ SAFETY ☐ UMI							
Does the system pay for registration, lodg	ging a	nd meals?			Yes 🔀	No 🗌	N/A 🗌
Does the system allow operators to atten	d trai	ining on company time	e?		Yes 🖂	No 🗌	N/A 🗌
		Water Trea	tment Plant		Distributio	n System	
Length of each shift:		12 hours		<u>8</u> hours			
Number of operators per shift:		<u>1</u>		<u>1</u>			
How are weekends covered?		Scheduled Operator		On-Call			
How are holidays covered?		Regular Schedule		On-Call			
Do operators leave the water plant prope	erty w	hile the plant is produ	cing water?		Yes 🔀	No 🗌	N/A 🗌
How long are the operators typically awa	y fror	n the plant? <u>15 - 30 N</u>	Minutes on Weekends				
What duties are they performing when the	ney ar	e away from the plant	? System Related Dut	<u>:ies</u>			
		OPERATOR CER	TIFICATION				
LICENSEE NAME		LICENSEE AI #	LICENSE ID		LICENS	SE TYPE	
Blevins, Darian L.	3112	25	17227	DW D	istribution II	ID	
Butts, Susan E.	2680)3	405	DW Tr	eatment IV	A	
	2680	03	16888	DW D	istribution II	IID	
Olson, John R.	8473	39	20310	DW Tr	eatment III	Α	
	8473	39	27291	DW D	istribution II	D	
Padgett, Doug W.	1281	116	30201	DW Tr	eatment III	4	
Litzinger, Lowell D.	1305	572	31696	DW Tr	eatment IIA	١	
					<u> </u>		
Is the system staffed with appropriately			·		Yes 🖂	No 🗌	N/A 🗌
COMMENTS: Consider the following: Crocontingency plans for replacing retiring sy			een the plant, distribut	ion, and m	aintenance	; Developi	ng

PWS ID Number: KY0120013 Agency Interest Number: 386

II. MONITORING, REPORTING & DATA VERIFICATION

(Part A must be completed for all water systems. Part B must be completed for groundwater systems only.)

PART A				
(Complete for all water sy				
REPORTING ITEM – Information gathered from DWW	RETENTION TIME	V [7]	N- 🗆	N/A 🗆
Bacteriological – 2 per month (See DWW)	5 Years	Yes 🛚	No 🔛	N/A 📙
Chlorine/Chloramines – Free chlorine monthly with BACTs, daily for MORs, residual chlorine monthly	10 Years	Yes 🔀	No 🗌	N/A 🗌
C-T Profiling Data	See if doing/min 1 year	Yes 🗌	No 🗌	N/A 🖂
Individual Filter Turbidity Data (Other than MOR)	3 Years	Yes 🖂	No 🗌	N/A 🗌
MORs – Monthly (Turbidity Analysis)	1 Year	Yes 🖂	No 🗌	N/A 🗌
Lead & Copper – 10 every 3 years (June to September)	12 Years	Yes 🖂	No 🗌	N/A 🗌
Nitrate – Annually	10 Years	Yes 🖂	No 🗌	N/A 🗌
Nitrite – 1 sample in the 1 st 3 years of the 9 year compliance cycle	10 Years	Yes 🖂	No 🗌	N/A 🗌
Secondary/Corrosivity – Annually	10 Years	Yes 🖂	No 🗌	N/A 🗌
Sodium – annually; can be with SECs	10 Years	Yes 🖂	No 🗌	N/A 🗌
IOCs (Inorganic Chemicals) – Annually	10 Years	Yes 🖂	No 🗌	N/A 🗌
<i>SOCs</i> (Synthetic Organic Compounds) – >3300, 2 quarterly samples in 12 consecutive months in 3 years.	10 Years	Yes 🔀	No 🗌	N/A 🗌
VOCs (Volatile Organic Chemicals) – Annually	10 Years	Yes 🖂	No 🗌	N/A 🗌
TOCs (Total Organic Carbon) – Monthly, Raw TOC/Alkalinity & CFE TOC	10 Years	Yes 🗌	No 🗌	N/A 🖂
TTHM & HAA5 1 per Year (see DWW)	10 Years	Yes 🖂	No 🗌	N/A 🗌
Asbestos – 1 sample in the 1 st 3 years of the 9 year compliance cycle (SOC) *Check for Waiver (only purchasers can have waiver)*	Begin 2011/2013	Yes 🔀	No 🗌	N/A 🗌
RADs (Radionuclides) – Every 6 years	See if conducting	Yes 🖂	No 🗌	N/A 🗌
LT2 Cryptosporidium and E.coli Plan – 3 years after bin classification (see rule - first one is April 2009)	3 Years	Yes 🗌	No 🗌	N/A 🖂
LT2 Source Water Monitoring Avoidance	3 Years	Yes 🗌	No 🗌	N/A 🖂
LT2 Toolbox Treatment Monitoring Results	3 Years	Yes 🗌	No 🗌	N/A 🖂
Stage 2 IDSE Sampling Plan or 40/30 Certification	10 years	Yes 🗌	No 🗌	N/A 🖂
Stage 2 IDSE Report	10 years	Yes 🗌	No 🗌	N/A 🖂
Bromate (Only used on systems treating with Ozone)	10 Years	Yes 🗌	No 🗌	N/A 🖂
Chlorine Dioxide	10 Years	Yes 🗌	No 🗌	N/A 🖂
Chlorite (Only used on systems treating with Chlorine Dioxide)	10 Years	Yes 🗌	No 🗌	N/A 🖂
Dioxin – w/SOCs if required *Check for Waiver*	10 Years	Yes 🗌	No 🗌	N/A 🖂
Data Summaries (if actual data not retained)	12 Years	Yes 🗌	No 🗌	N/A 🖂
NOVs (Notices of Violation)	10 Years	Yes 🖂	No 🗌	N/A 🗌
Sanitary Surveys (every 3 years)	10 Years	Yes 🖂	No 🗌	N/A 🗌
CCR (Consumer Confidence Report) – Annually by July 1 (by April 1 to consecutive systems)	Current one on file	Yes 🔀	No 🗌	N/A 🗌
Does the system maintain a current sampling plan for BacTs?	Date updated 2015	Yes 🖂	No 🗌	N/A 🗌
Does the system maintain a current sampling plan for LCR?	Date updated 2015	Yes 🖂	No 🗌	N/A 🗌
Does the system maintain a current sampling plan for DBPs?	Date updated 2015	Yes 🛚	No 🗌	N/A 🗌

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Does the system have an up-to-date map of distribution assets? (Map shall show a minimum of all line sizes, cutoff valves, fire hydrants, flush hydrants, tanks, booster pumps, chlorination stations, connections to emergency or alternative sources, wholesale customer master meters, & the type of piping material in the distribution system and its location.)	Date updated 2017 (BTADD)	Yes 🔀	No 🗌	N/A 🗌
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PART B				
(Complete for groundwater sys	stems only.)			
Not Applicable				
GWR Corrective Action	10 years	Yes	No 🔛	N/A ⊠
GWR Public Notices	3 years	Yes 🗌	No 🗌	N/A 🖂
GWR Fecal-positive invalidation	5 years	Yes 🗌	No 🗌	N/A ⊠
GWR State-specified minimum disinfectant residual (letter from CTAB)	10 years	Yes 🖂	No 🗌	N/A 🗌
GWR Lowest daily disinfectant residual level (submitted with MOR)	5 years	Yes 🖂	No 🗌	N/A 🗌
What method is used to record this? (i.e. SCADA, chart recorders, download to CD)	Daily Log Sheet			
GWR Date and duration of time less than minimum daily disinfectant residual level	5 years	Yes 🗌	No 🗌	N/A 🖂
GWR Records of state-specific compliance requirements for membrane filtration and alternative treatment	5 years	Yes 🗌	No 🗌	N/A ⊠
Does the system maintain compliance records as required? (answer for bot	h Parts A & B)	Yes 🛚	No 🗌	N/A 🗌
COMMENTS:				

III. MANAGEMENT & OPERATIONS

What professional organizations does the water system belong to? KRWA; RCAP; KLC			
Is the system subject to Public Service Commission regulations?	Yes 🗌	No 🖂	N/A 🗌
Does the system attend Water Management Council meetings of the Area Development District?	Yes 🖂	No 🗌	N/A 🗌
Does the system have a governing entity? If not, explain: Mayor/City Council	Yes 🖂	No 🗌	N/A 🗌
What is the name of the system's MAYOR? Michael Taylor			
What is his or her mailing address? <u>Same as System</u>			
How often does the governing body meet? Monthly			
Do operators attend these meetings?	Yes 🖂	No 🗌	N/A 🗌
Is the governing entity provided with documented information regarding technical, managerial, and financial operations of the water system? (Inspect)	Yes 🔀	No 🗌	N/A 🗌
Is the governing entity familiar with water treatment/distribution?	Yes 🖂	No 🗌	N/A 🗌
Does the system offer continuing education opportunities for members of the governing entity?	Yes 🔀	No 🗌	N/A 🗌
Does the governing entity visit the water plant?	Yes 🖂	No 🗌	N/A 🗌
How often? OTHER (Occassionally)			

Yes 🖂 № П Does the system have regular staff meetings? N/A How often? Weekly (Tuesday Mornings) Who is involved? All Employees Does the system have a documented strategic plan (mission statement, goals and objectives)? (Inspect) Yes 🖂 No 🗆 N/A 🗌 Does the system have a defined organizational structure? Yes 🖂 No N/A Does the system have a documented description of each job classification with minimum position Yes 🖂 № П N/A | | qualifications? (Inspect) Does the system have documented policies and procedures governing human resource management Yes 🖂 No \square N/A (such as an employee handbook)? Does the system periodically review its insurance coverage is in place for liability, property, Yes 🖂 No \square N/A automobiles, directors, and officers? Does the system have a documented policy for delegation of authority such as signing agreements, Yes 🖂 No 🗌 N/A | contracts, resolutions, easements, etc.? Does the system have a documented procurement policy for purchasing supplies? Yes 🖂 No N/A Does the system have professional services available under a current contract, retainer, or other Yes 🖂 No \square N/A 🗌 similar arrangement for engineering, accounting, and legal counsel? Yes \square No 🖂 N/A Does the system have an asset management program? Yes 🖂 № П N/A Does the system have a documented preventive maintenance program? Yes 🖂 Does the system have a capital improvement plan? (Inspect) No 🗌 N/A How many years does the plan cover? As Needed/Funds Become Available Yes 🖂 Does the system have a documented policy governing water main extensions? (Inspect) No N/A | | Yes 🖂 No N/A Are chemicals inventoried? If so, how? Daily; Running Inventory; Replaced as Used Are distribution materials inventoried? If so, how? Stored in proper location; Keep Minimum on Yes 🖂 No N/A Hand Is there a bid process for chemicals, pipe, or large item purchases? Yes 🖂 No \square N/A Yes 🖂 Does the system have rules and regulations governing the provision of service? (Inspect) No N/A Does the system make available in a public place the rules, rates, and regulations? (Inspect) Yes 🖂 No N/A | | Yes 🖂 N/A □ Does the system provide 24-hour service response for customers? No 🗆 Does the system notify customers prior to performing scheduled maintenance? Yes 🖂 No N/A Does the system log customer complaints and track resolution? Yes 🖂 No 🗆 N/A Does the system provide any educational activities to the public? Yes 🖂 No N/A Who is responsible for providing this? System Staff What types of educational activities are done? Tours and School Presentations No 🖂 Yes 🗌 Does the system have sufficient O & M manuals? (Inspect) N/A (O & M manuals shall include: a detailed design of the plant, daily operating procedures, a schedule of testing requirements designating who is responsible for the tests, and safety procedures for operation of the facility – including storage and inventory requirements for materials and supplies.) How are the operators made aware of O & M procedures? No 🖂 Has the system received any NOVs for MCLs in the last 3 years? If yes, answer the following: Yes N/A If more than one NOV, were any for the same contaminant? Yes No N/A 🔀 Was a public notice issued when required? Yes No N/A 🔀

Agency Interest Number: 386

PWS ID Number: KY0120013

PWS ID Number: KY0120013 **Agency Interest Number: 386** What remedial measures did the system take to prevent future occurrences of these violations? No 🖂 Yes N/A Does the system maintain a log of all breaks or ruptures per 401 KAR 8:150, Section 4? (Inspect) Is the system operating at or above 85% of its Rated Design Capacity or using at or above 85% of Yes 🗌 No \boxtimes N/A water available through purchase contracts? (see COW) Plant is currently operating at 91.6% (gpm) and 43.6% (gpd) of its Rated Design Capacity. If system's average daily demand (including volume of water specified through contracts) exceeds No | N/A Yes 🖂 85% of total available capacity (including both plant capacity and water available through purchase contracts), does system have a plan for obtaining additional capacity, including cost and timeframes to address the needed additional capacity? If applicable, describe plan for obtaining additional capacity: Potential to backfeed from Bracken CWD COMMENTS: *System should maintain an O&M Manual per 401 KAR 8:020, Section 3 (12). Expand the Distribution portion of the O&M Manual to include the following items: Distribution system description; Creating a Boil Water and Consumer Advisory procedure; Daily Operating Procedures; *Ensuring all required information is recorded in the linebreak log per 401 KAR 8:150, Section 4(2)(h). Consider the following: Continuing to develop the asset management program; Ranking the capital improvement plan items in order of priority; Attaching a page to track updates/revisions to the O&M manual IV. FINANCIAL Yes 🖂 No \square Does the system prepare an annual operating budget? (Provide summary) N/A No 🖂 Yes N/A Does the system prepare an annual capital budget? (Inspect) Who prepares the budget? Mayor; City Clerk Yes 🗌 No 🖂 Do the operators have input into the budget? N/A Are training and license funds built into the budget? Yes 🖂 No \square N/A \square N/A 🔙 Does the governing entity review and approve the budget? Yes 🖂 No Does the system prepare regular monthly reports to show variances between budgeted and actual Yes 🖂 No N/A revenue and expenses? (Inspect) Does the system maintain its financial records utilizing the Kentucky Uniform System of Yes 🖂 Noll N/A l Accounting or a comparable system? (Inspect)

Are financial statements audited by a CPA as required? (Inspect)

(Water districts, special districts – i.e. regional water commissions and cities have specific requirements.)

If audit is completed, does the governing entity receive and review the audit report?

Yes 🖂

Yes 🖂

No 🗌

No 🗌

N/A

N/A

PWS ID Number: KY0120013 **Agency Interest Number: 386** What is it? Per City Ordinance For accounts payable, has the system kept payments less than 45 days past due over the last 12 Yes 🖂 № П N/A 🗌 months? Yes 🖂 No N/A Does the system write-off bad debt annually? Where does the system typically go for financial assistance? <u>USDA RD; KRWAFC; KIA</u> Yes 🖂 No \square N/A \square Does the system have any long-term debts? Yes 🖂 No 🗌 N/A Is the system current on all debt service payments (if applicable)? Yes 🗌 No 🖂 N/A \square Is the system meeting reserve account requirements (if applicable)? Yes 🖂 No 🗌 N/A 🗌 Is there an approved* rate structure in place? (Provide copy of rate sheet.) (*Approved by governing entity/PSC as applicable.) What are the dates of the system's last 2 rate increases? 2020; 2018 Does the system perform a review annually to determine if the rates fully cover the expenses? Yes 🖂 No \square N/A 🗌 Are long-term needs built into rate increases? No 🖂 N/A □ Yes Do rates promote conservation in time of drought? Yes No 🖂 N/A COST OF WATER PRODUCED, PURCHASED AND SOLD Does the system calculate the cost to produce water? Yes 🖂 No N/A **Producers** How much does it cost your system to produce 1,000 gallons of water? \$<u>1.84</u> N/A 🗌 What is the highest wholesale price you pay per 1,000 gallons of water? \$ N/A 🖂 **Purchasers** What is the lowest wholesale price you pay per 1,000 gallons of water? \$_ N/A 🖂 What is your highest wholesale price which you charge per 1,000 gallons of water? \$2.35 N/A 🗌 Sellers N/A What is your lowest wholesale price which you charge per 1,000 gallons of water? \$2.35 **WATER LOSS** Yes 🖂 No N/A Does the system track water loss on a monthly basis? 12.10% Report water loss for the past year as a percentage of total water produced/purchased in gallons and 31,523,000 gallons as a dollar value (use \$1.50 as an example if cost to produce water is unknown). **\$**~58,002 Yes 🖂 No 🗌 If water loss is above 15%, does the system have a plan to address this? N/A | | If yes, describe plan to address water loss: Master Meter Calibration; Meter Replacement **COMMENTS:** Consider the following: Preparing an annual capital budget; Ensuring that operators have input into the budget process; Meeting all reserve account requirements; Ensuring the system's long-term needs are built into the rate increases *Per the FY2019 Audit: The city is diligently working to meet their reserve account requirements in FY2020 **V. SECURITY**

Does the system have a documented safety policy?	Yes 🖂	No 🗌	N/A 🗌
Does the system provide regular safety training to its employees?	Yes 🖂	No 🗌	N/A 🗌
Is the utility a member of the Local Emergency Planning Committee?	Yes 🖂	No 🗌	N/A 🗌
Does the system have an updated Emergency Response Plan that is reviewed annually? (Inspect)	Yes 🖂	No 🗌	N/A 🗌
Does the emergency response plan include a plan for responding to water shortages and loss of	Yes 🖂	No 🗌	N/A 🗌

Agency Interest Number: 386 service? No 🖂 Yes N/A Is the Emergency Response Plan exercised? How is the Emergency Response Plan communicated to all employees? Used as Reference; Local EMA Coordinator Yes 🖂 № П N/A l Are there safeguards on water plant operations when operators may be doing work outside on the plant grounds? What types of safeguards? Gates; Locks Yes 🖂 Does the plant ever disable the telemetry/SCADA system and run on manual? No N/A Has the system developed procedures for securing computer/SCADA usage? Yes 🖂 No \square N/A Yes 🗍 No 🖂 N/A [Are backup copies of O & M manuals maintained in a location other than the water plant? No 🖂 N/A Is the raw water, treatment, distribution, and purchased water source equipped with emergency Yes standby power generation or is there a secondary source of power? (e.g. contracts in place with suppliers for emergency generators or dual electrical feed) Yes 🗌 No \square N/A 🖂 Are backup emergency generators exercised regularly? No \square Yes \square N/A 🖂 Is other backup equipment exercised regularly? Yes 🖂 No \square N/A Have arrangements been made with outside contractors, other utilities, etc. to provide needed emergency equipment? Yes 🗍 No \square N/A 🖂 If the system has an inactive water plant, is the plant exercised to maintain preparedness for emergencies? How often? How is the plant disinfected prior to bringing it back on line? ____ No 🖂 N/A Is equipment shared with the wastewater plant? Yes If so, how is the equipment disinfected prior to use at the water plant? **COMMENTS:** Consider the following: Maintaining a backup copy of the O&M manual in a location other than the water plant; Acquiring a source of backup power generation *System has the ability to view Bracken Co Water District's SCADA system **DOCUMENTATION** (✓ all that apply) Photographs obtained by DEP Copies of records obtained by DEP Other documentation **OVERALL COMPLIANCE STATUS** No Violations Observed No Violations Observed – Advisory Action Taken (impending trends) Out of Compliance – Verbal Notice Given (non-recurrent deficiency noted or violation corrected at time of inspection) CDPM: Ryan Reed Title: Environmental Scientist IV Date: 11/18/2020

PWS ID Number: KY0120013

EXHIBIT B

									443,912	6,315	153,023	53%	72,610	1,332	11,657	59,621	TOTAL per DAY
Average Daily Usage all Others	268,219								13,502,333	192,094	4,654,442	53%	2,208,559	40,528	354,559	1,813,472	AVERAGE per MONTH
	97,900,002	41.2%	35 712,132	365	259,928,000	603,251	220,186,438	34.9%	162,027,998	2,305,131	55,853,309	53%	26,502,706	486,330	4,254,710	21,761,666	TOTAL
	10,032,307	41.4%	715,129	31	22,169,000	564,286	17,492,876	32.7%	12,136,693	164,183	5,192,000	54%	2,392,020	56,800	653,960	1,681,260	12/2019
	8,216,227	38.4%	663,733	30	19,912,000	530,196	15,905,894	30.7%	11,695,773	138,121	4,072,000	55%	1,817,696	61,370	299,340	1,456,986	11/2019
	7,971,836	40.7%	703,903	31	21,821,000	582,365	18,053,326	33.7%	13,849,164	154,162	4,050,000	50%	2,034,370	50,340	354,570	1,629,460	10/2019
	7,648,490	47.3%	816,933	30	24,508,000	700,818	21,024,538	40.6%	16,859,510	184,028	3,981,000	54%	1,824,050	44,130	311,370	1,468,550	9/2019
	8,100,545	42.3%	730,161	31	22,635,000	603,609	18,711,888	34.9%	14,534,455	155,433	4,022,000	47%	2,122,477	34,570	369,800	1,718,107	8/2019
	8,224,866	44.3%	765,516	31	23,731,000	661,129	20,494,991	38.3%	15,506,134	226,857	4,762,000	43%	2,691,450	8,510	382,020	2,300,920	7/2019
	7,591,522	39.9%	689,667	30	20,690,000	594,198	17,825,952	34.4%	13,098,478	210,474	4,517,000	48%	2,368,712	6,360	388,250	1,974,102	6/2019
	7,856,477	41.7%	721,032	31	22,352,000	635,364	19,696,298	36.8%	14,495,523	231,775	4,969,000	45%	2,716,000	35,970	283,010	2,397,020	5/2019
	7,947,739	38.6%	666,633	30	19,999,000	565,688	16,970,647	32.7%	12,051,261	204,386	4,715,000	54%	2,177,260	55,570	289,449	1,832,241	4/2019
	8,476,015	40.4%	698,645	31	21,658,000	623,738	19,335,878	36.1%	13,181,985	222,584	5,931,309	62%	2,263,411	56,490	365,591	1,841,330	3/2019
	7,556,161	42.0%	725,821	28	20,323,000	634,712	17,771,922	36.7%	12,766,839	207,083	4,798,000	60%	1,927,700	44,980	229,890	1,652,830	2/2019
	8,277,817	37.6%	649,355	31	20,130,000	545,233	16,902,228	31.6%	11,852,183	206,045	4,844,000	55%	2,167,560	31,240	327,460	1,808,860	1/2019
	MOR Data less BCWD Purchase (Col. M - Col. I)	% Of Rated Capacity	Days per Average Daily per Month MOR		from MOR Data	Total WTP Production Daily Average	Total WTP Production Total WTP Production Monthly Production (Sum = Col. G+ Col. Daily Average from MOR Data H+ Col. I)	% Of Rated Capacity	Bracken Co. WD	WTP	City of Augusta	Augusta Water Loss	Total	School	Commercial	Residential	Month
										WTP Production				r Sold	Water Distribution SystemWater Sold	Water Di	
									1.728	গant Capacity =	Water Treatment Plant Capacity =				:		

City of Augusta Est EV 19
From Audit in "Augusta, Responses, 10, Information, Requests, Vac." file Reported EV 19
59,942,000 TOTAL OF August, WTP, & BCWD

20.184,439 Calendar Year 2019

601,261 Average per Day

Ext. FY 19

8. Reported FY 19

8. Reported FY 19

8. Reported FY 19

147,250,000

9.5%