

1i. Minutes from North McLean District
Commissioner meetings for the calendar years
2018, 2019, and the current period

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
JANUARY 15, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held January 15, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol B Troutman
Dale Chandler
Gary Floyd

Commissioners Absent:

None

North McLean County Water Staff Present:

Michael Latham
Tiffany Sallee

Visitors Present:

Diane Bickett, Independence Bank Loan Processor

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on December 18, 2017 were read and approved.

Independence Bank Loan Officer, Diane Bickett presented the construction loan credit approval terms to North McLean County Water District board to purchase property and construct a pump station. The six month drawn down note during construction period will be with monthly interest only. It will be converted to permanent financing with monthly principal and interest payments on an eighteen month balloon period with an eighteen year amortization in the amount of \$175,000 with 2.6 percent interest rate. North McLean County Water District will utilize two certificates of deposits at Independence Bank and five certificates of deposits at First Security as collateral. A motion was made by Commissioner Dale Chandler and seconded by Carrol Troutman to accept Independence Bank Loan Officer, Diane Bickett's \$175,000 drawn down note and use the certificate of deposits located at Independence Bank and First Security Banks as collateral.

Chairman Keith Ayer spoke with Bell Engineer, Bob Pickerill. Mr. Pickerill will begin the bidding process on the construction of the new pump station for North McLean County Water District. Chairman Keith Ayer and Commissioner Dale Chandler have spoke with Roger Burden with Aleris regarding land to purchase or a long term lease to build the new pump station site. Chairman Keith Ayer will report back to the board.

Maintenance Superintendent, Michael Latham reported water had to be purchased from Ohio County Water District due to a water leak in Calhoun.

Office Staff Tiffany Sallee presented the list of bad debts for year 2017. Twenty-five customers with a combined debt of \$3,019.10 were included on the list. The list was reviewed and discussion followed. A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Gary Floyd to write off the 2017 bad debts. Customers on the Bad Debt List must pay their past due bill plus a \$75.00 deposit should they request future water service. The 2017 Bad debt List is attached to the minutes.

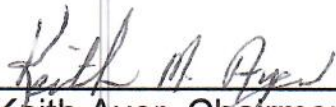
A motion was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd for the board to proceed into a closed executive session to discuss personnel. A vote was taken and the motion passed.

A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Gary Floyd to re-convene after the executive session. A vote was taken and motion passed.

During the regular meeting, a motion was made by Commissioner Carrol Troutman and seconded by Commissioner Gary Floyd to revise employees hourly pay and to include 2018 qualified health premiums limit of \$5050.00 a year to office employee, Tiffany Sallee in the amount of \$420.83 a month and maintenance worker, Brandon McElwain in the amount of \$324.56 a month.

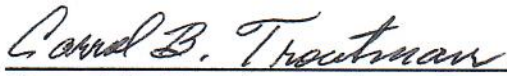
The bills payable were read, approved and ordered paid upon a motion made by Commissioner Gary Floyd and seconded by Commissioner Carrol Troutman. Motion passed with an unanimous vote

There being no further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Commissioner Carrol Troutman and passed without opposition, the meeting adjourned at 8:35 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF
NORTH MCLEAN COUNTY WATER DISTRICT HELD
FEBRUARY 19, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held February 19, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol B Troutman
Dale Chandler
Gary Floyd

None

Commissioners Absent:

North McLean County Water Staff Present:

Brandon McElwain
Tiffany Sallee

Visitors Present:

None

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on January 15, 2018 were read and approved.

Chairman Keith Ayer and Commissioner Carrol Troutman met with Surveyor Jim Riney, HRG, PLLC Surveying and Engineering regarding the lot on East Harmon's Ferry Road. Mr. Riney discussed the estimated cost to survey the 50 ft by 50 ft lot would be around \$1,000.00. Chairman Ayer will contact Mr. Riney to set up a date for the lot to be surveyed.

Chairman Keith Ayer informed North McLean County Water District Board that Bell Engineering will bid the East Harmon's Ferry Road Project. Commissioner Dale Chandler will obtain right of way easements for the upcoming project.

Chairman Keith Ayer presented the credit approval terms from Independence Bank to pay off the USDA Bond. The Independence Bank loan will be at a lower interest rate. North McLean County Water District's certificate of deposit with First State Bank 368690320-368690341 (sinking fund) with a maturity date of 3/20/2018 will be redeemed as a down payment \$26,564.12. North McLean County Water District's Replacement and Extension fund with Independence Bank \$38,011.89 will also be redeemed for down payment. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman to authorize Chairman Keith Ayer to sign the 2.6% fixed percent interest rate on a 2 year balloon loan period with a 6 year amortization with principal and interest payments twice a year on a \$119,430 term note.

Chairman Keith Ayer discussed purchasing a new truck for North McLean county Water District. A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Gary Floyd to advertise bids in the McLean County News to run two weeks for a new truck that includes: 3/4 ton, four wheel drive, V-8 gas motor, 142 wheel base, single cab, running board, automatic transmission, gas engine, air conditioner manual windows, and vinyl seats and floors for bids to be opened next board meeting on March 19, 2018 at 7.00 P.M.

Commissioner Carrol Troutman nominated Wayne Bell to fill the open Commissioners position. A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Gary Floyd to elect Wayne Bell as North McLean County Water District's new Commissioner. A vote was taken and motion passed.

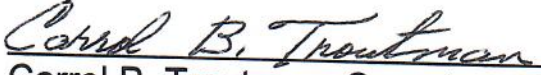
The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman and seconded by Commissioner Dale Chandler. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Commissioner Carrol Troutman and passed without opposition, the meeting adjourned at 8:15 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
MARCH 19, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held March 19, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol B Troutman
Dale Chandler
Gary Floyd

Commissioners Absent:

None

North McLean County Water Staff Present:

Tiffany Sallee

Visitors Present:

None

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on February 19, 2018 were read and approved.

North McLean County Water District Board received one sealed bid on a truck as advertised in the McLean County News on Thursday, February 22nd and Thursday, March 1, 2018. The truck bid was opened during the regular board meeting. Discussion followed and no action was taken.

Chairman Keith Ayer spoke with Roger Burden, Aleris concerning the property deed located on East Harmon's Ferry Road for the upcoming new pump station. Chairman Keith Ayer and Commissioner Dale Chandler will obtain easements from customers in the area for the project.

Chairman Keith Ayer informed the board the water district will continue to receive sealed bids on the East Harmon's Ferry Road booster pump station and water line upgrade project until 1:00 P.M. Tuesday, March 20, 2018. The East Harmon's Ferry Road project bid was advertised in the McLean County News on Thursday, March 1, 2018 and published on Bell Engineering Online Planroom website. The sealed bids will be opened at 1:00 P.M. at North McLean County Water District's office.

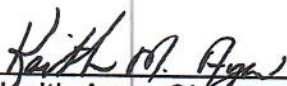
Chairman Keith Ayer asked the board to review the contract with Hoover and Morris, PLLC. The contract is for the preparation of the annual audit and the PSC report for the year of 2017. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman to accept the contract with Hoover and Morris, PLLC to prepare the audit and PSC report in the amount of \$5,950.00.

North McLean County Water District has a certificate of deposit at First State Bank with a March 20, 2018 maturity date in the amount of \$26,564.12 to utilize as a down payment for the Independence Bank Loan. A motion was made by Commissioner Dale Chandler and seconded by Gary Floyd to authorize Commissioner Carrol Troutman to redeem the certificate of deposit 368690341 with First State Bank in the amount of \$26,564.12.

North McLean County Water District's Replacement and Extension Fund account will also be used as a down payment for the Independence Bank Loan. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman to authorize Office Staff Tiffany Sallee to transfer funds from the Replacement and Extension Fund, closing out the account, in the amount of \$38,033.75 to the Revenue Fund and to apply funds as a down payment to the Independence Bank Loan # 45156.

The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman and seconded by Commissioner Dale Chandler. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Commissioner Carrol Troutman and passed without opposition, the meeting adjourned at 8:12 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE CALLED MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
MARCH 29, 2018 AT 5:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The called meeting of the North McLean County Board of Water Commissioners was held March 29, 2018 at 5:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Dale Chandler
Gary Floyd
Carrol Troutman
Wayne Bell

Commissioners Absent:

North McLean County Water Staff Present:

Michael Latham
Tiffany Sallee

Visitors Present:

None

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

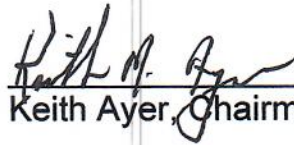
The called meeting was held for the North McLean County Water District board commissioners to discuss the East Harmon's Ferry Road Project bids.

North McLean County Water District opened sealed bids for the project on Tuesday, March 20, 2018 at 1:00 P.M. Bidders were informed at bid opening that Bell Engineering would review bids received for correctness. After North McLean County Water District's bid opening, Bell Engineering reviewed and tabulated all bids received. Attached to the called meeting minutes is a copy of the Bid Tabulation.

A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman to accept the Recommendation for Award from

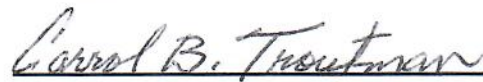
Robert Pickerill with Bell Engineering for Ernie Davis and Sons Mechanical, Inc. bid of \$212,310.80 for the East Harmon's Ferry Road Project. A vote was taken and motion passed.

There being no further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Commissioner Wayne Bell and passed without opposition, the meeting adjourned at 5:19 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

CONTRACT 652-17-01 EAST HARMONS FERRY ROAD
 BOOSTER PUMP STATION
 AND WATERLINE UPGRADES
 NORTH McLEAN COUNTY WATER DISTRICT
 McLEAN COUNTY, KENTUCKY

We certify that the following is a true and
 complete tabulation of all bids received by
 the North McLean County Water District on
 March 20, 2018, for the titled project.

BELL ENGINEERING

[Signature]



Item No.	Item	Quantity	Unit	Unit Price	Total	Ernie Davis and Sons Mechanical, Inc. 1518 East 11th Street Owensboro, Kentucky 42303	Herring Construction Co., Inc. 1072 State Route 373 N Eddyville, Kentucky 42038	Gary Murphy Excavating, LLC 9210 State Route 56 Owensboro, Kentucky 42301	Cumberland Pipeline, Inc. 4129 Highway 379 Russell Springs, Kentucky 42642	Burgess Contracting, Inc. 78 Eden Bay Drive Eddyville, Kentucky 42038	Crick Trenching P.O. Box 811 Nortonville, Kentucky 42442					
	If the Contract is to be awarded, it will be awarded to the lowest responsive, responsible Base Bidder whose evaluation by the Owner indicates to the Owner that the award will be in the best interest of the Project.															
DIVISION A-LINEWORK																
1.	6-Inch Class 250 (SDR 17) PVC Pipe, Furnishing, Trenching, Bedding, Laying and Backfilling, Including Compact Ductile Iron, Mechanical Joint Fittings, Detectable Wire, Unclassified Excavation, Complete	4,130	L.F.	\$12.56	\$51,872.80		\$15.75	\$65,047.50	\$16.15 *	\$66,699.50	\$15.50	\$64,015.00	\$23.00	\$94,990.00	\$20.00	\$82,600.00
2.	3-Inch Class 250 (SDR 17) PVC Pipe, Furnishing, Trenching, Bedding, Laying and Backfilling, Including Compact Ductile Iron, Mechanical Joint Fittings, Detectable Wire, Unclassified Excavation, Complete	6	L.F.	\$36.50	\$219.00		\$25.00	\$150.00	\$47.16 *	\$282.96	\$30.00	\$180.00	\$17.00	\$102.00	\$400.00	\$2,400.00
3.	6-Inch Ductile Iron, Mechanical Joint Resilient Seated Gate Valve, Box, Concrete Collar, Complete	3	Each	\$832.00	\$2,496.00		\$2,126.00	\$6,378.00	\$1,150.00	\$3,450.00	\$1,150.00	\$3,450.00	\$975.00	\$975.00	\$4,000.00 *	\$12,000.00
4.	3-Inch Mechanical Joint, Resilient Seated Gate Valve, Valve Box, Concrete Collar, Complete	1	Each	\$636.00	\$636.00		\$1,640.00	\$1,640.00	\$920.00	\$920.00	\$920.00	\$920.00	\$975.00	\$975.00	\$2,000.00	\$2,000.00
5.	6-Inch Flushing Hydrant Assembly, Furnish and Install, Complete, per Detail	3	Each	\$3,987.00	\$11,961.00		\$8,850.00	\$26,550.00	\$3,992.86 *	\$11,978.58	\$4,550.00	\$13,650.00	\$4,500.00	\$13,500.00	\$5,000.00	\$15,000.00
6.	Tie-in to Existing 6-Inch Water Line, Including All Fittings, Complete	1	Each	\$717.00	\$717.00		\$2,557.00	\$2,557.00	\$4,006.80	\$4,006.80	\$1,130.00	\$1,130.00	\$1,185.00	\$1,185.00	\$3,000.00	\$3,000.00
7.	Reconnect Existing 3-Inch Water Line, Including All Fittings, Utilize Existing Valve, Complete	1	Each	\$505.00	\$505.00		\$685.50	\$685.50	\$1,573.07	\$1,573.07	\$702.00	\$702.00	\$1,265.00	\$1,265.00	\$900.00	\$900.00
8.	Reconnecting Existing 2-Inch Water Line, Including All Fittings, Utilize Existing Valve, Complete	2	Each	\$439.50	\$879.00		\$1,192.00	\$2,384.00	\$1,732.38	\$3,464.76	\$1,335.00	\$2,670.00	\$1,560.00	\$3,120.00	\$300.00	\$600.00
9.	Reconnect Existing Service Meters, Including 3/4-Inch Corporation Stop, Saddle, and 3/4-Inch Service Tubing, Complete	11	Each	\$344.00	\$3,784.00		\$320.00	\$3,520.00	\$1,174.50 *	\$12,919.50	\$500.00	\$5,500.00	\$700.00	\$7,000.00	\$300.00	\$3,300.00
10.	Concrete Cap over Water Line at Creek Crossing, per Project Plans, Complete, in Place	1	Each	\$1,665.00	\$1,665.00		\$1,200.00	\$1,200.00	\$1,785.17	\$1,785.17	\$1,000.00	\$1,000.00	\$5,600.00	\$5,600.00	\$1,500.00	\$1,500.00
11.	Freebore of Existing Paved Drives for the Installation of 6-Inch Water Line, Including Installation of Carrier Pipe, No Cover Pipe Required	60	L.F.	\$38.20	\$2,292.00		\$100.00	\$6,000.00	\$150.00	\$9,000.00	\$80.00	\$4,800.00	\$80.00	\$4,800.00	\$20.00	\$1,200.00
12.	2-Inch Thickness Bituminous Surface Replacement, Trench Width, on Streets, Drives, and Roads	30	L.F.	\$25.30	\$759.00		\$8.50	\$255.00	\$73.40	\$2,202.00	\$100.00	\$3,000.00	\$50.00	\$1,500.00	\$4,000.00 *	\$120,000.00
13.	Crushed Stone Backfill of Streets and Drives, Complete, in Place	40	Tons	\$27.00	\$1,080.00		\$25.00	\$1,000.00	\$32.78 *	\$1,311.20	\$25.00	\$1,000.00	\$20.00	\$800.00	\$22.00	\$880.00

Item No.	Item	Quantity	Unit	Ernie Davis and Sons Mechanical, Inc.		Herring Construction Co., Inc.		Gany Murphy Excavating, LLC		Cumberland Pipeline, Inc.		Burgess Contracting, Inc.		Crick Trenching	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
14.	Fiberglass Line Marker, Furnishing and Installing, Complete	4	Each	\$66.50	\$266.00	\$80.00	\$320.00	\$29.76 *	\$119.04	\$125.00	\$500.00	\$50.00	\$200.00	\$150.00	\$600.00
15.	Extra for Search and Extra Depth Trenching, Only on Order of the Engineer	10	C.Y.	\$44.10	\$441.00	\$15.00	\$150.00	\$150.00	\$1,500.00	\$25.00	\$250.00	\$25.00	\$250.00	\$100.00	\$1,000.00
16.	Extra for Crushed Rock for Trench Stabilization and Backfill, Only on Order of the Engineer	10	Ton	\$27.20	\$272.00	\$25.00	\$250.00	\$55.76 *	\$557.60	\$30.00	\$300.00	\$20.00	\$200.00	\$20.00	\$200.00
17.	Cut, Cap, and Block Existing 2-inch or 3-inch Line, Complete	3	Each	\$82.00	\$246.00	\$400.00	\$1,200.00	\$765.82	\$2,297.46	\$632.00	\$1,896.00	\$575.00	\$1,725.00	\$1,500.00	\$4,500.00
18.	Extra for Riprap Stone, Only on Order of the Engineer	10	Ton	\$30.00	\$300.00	\$30.00	\$300.00	\$55.76 *	\$557.60	\$50.00	\$500.00	\$23.00	\$230.00	\$25.00	\$250.00
	SUBTOTAL DIVISION A				\$80,370.80		\$119,587.00		\$124,151.28		\$105,463.00		\$141,442.00		\$251,930.00
	DIVISION B-BOOSTER PUMPING STATION														
	For the complete construction as shown on plan sheets and specifications of a water booster pumping station, complete, as specified and/or shown on the Drawings, including excavation, regrade, valves, piping, conduits, pumps, site work, flushing hydrants, line markers, concrete work, crushed stone, security fence, gate, access road, electrical and control work, and all other items of work necessary for a complete and functional facility:														
	SUBTOTAL DIVISION B	1	L.S.	\$131,940.00	\$131,940.00	\$120,000.00	\$120,000.00	\$146,775.00	\$146,775.00	\$167,200.00	\$167,200.00	\$148,735.00	\$148,735.00	\$172,070.00	\$172,070.00
	SUMMARY														
	DIVISION A-LINEWORK				\$80,370.80		\$119,587.00		\$124,151.28		\$105,463.00		\$141,442.00		\$251,930.00
	DIVISION B-BOOSTER PUMPING STATION				\$131,940.00		\$120,000.00		\$146,775.00		\$167,200.00		\$148,735.00		\$172,070.00
	TOTAL CONTRACT 652-17-01				\$212,310.80		\$239,587.00		\$270,926.28		\$272,663.00		\$290,177.00		\$424,000.00

* Corrected math error.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF
NORTH MCLEAN COUNTY WATER DISTRICT HELD
APRIL 16, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held April 16, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol B Troutman
Gary Floyd
Wayne Bell

Commissioners Absent:

Dale Chandler

North McLean County Water Staff Present:

Tiffany Sallee
Brandon McEwain

Visitors Present:

None

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on March 19, 2018 were read and approved.

The minutes of the called meeting on March 29, 2018 were read and approved.

Commissioner Gary Floyd mentioned the 750 feet of six inch water line and fire hydrant installation located at Louie Whitaker's on Brooks School House Road, Calhoun, KY. Mr. Floyd stated that project has yet to be installed. Chairman Keith Ayer will contact Jennings & Little for a date of completion on the Brooks School House Road water line project.

Chairman Keith Ayer informed the North McLean County Water District Board the completion date of the East Harmon's Ferry Road project of June 2018 has been extended. Mr. Ayer continues to work on the easements needed for the project. North McLean County Water District maintenance employees, Micheal Latham and Brandon McElwain will measure 30 feet from the fence to the center line located on East Harmon's Ferry Road for the easements necessary for the area. Chairman Keith Ayer informed the board the property deed located at East Harmon's Ferry Road is with the County Attorney, Donna Dant. The water district will proceed to the next step to receive the property deed.

Chairman Keith Ayer informed the water board he spoke with water customer, Jimmy Moore, 260 West ~~East~~ Harmon's Ferry Road, Calhoun, KY. Mr. Moore plans to install a lake on his property. In order to install the lake, Mr. Moore will require the 3 inch water line to be moved from his property. Mr. Moore will pay for a 3 inch water line. Chairman Keith Ayer suggested to

the board that a 6 inch water line with a fire hydrant be replaced instead of a 3 inch water line. Mr. Moore to pay the difference between a 3 inch water line and a 6 inch waterline. Chairman Keith Ayer will contact Mr. Moore for further discussion.

Office Staff Tiffany Sallee informed the North McLean County Water District Board the Bond and Interest account with Independence Bank must be renamed. North McLean County Water District will make payments from this account to pay on the loan used to pay off the 1986 Bond Resolution with USDA. Discussion continued. A motion was made by Commissioner Gary Floyd and seconded by Commissioner Carrol Troutman to rename the Bond and Interest Account with Independence Bank to 2018 USDA Refinance Loan account.

Office Staff Tiffany Sallee presented the new 2018 USDA Refinance Loan with Independence Bank. The loan has a payment schedule every 6 months of \$4,965.14. North McLean County Water District will deposit a monthly payment to the 2018 USDA Refinance Loan. A motion was made by Commissioner Gary Floyd and seconded by Carrol Troutman for a monthly payment of \$1,000.00 to be deposited from North McLean County Water District's general fund to the 2018 USDA Refinance Loan account.

North McLean County Water District Board discussed a purchase of a new truck. Maintenance employees, Michael Latham and Brandon McElwain will speak with BF Evans, Livermore, KY to discuss a trade-in offer compared to market value of North McLean County Water District's 2007 F-150 maintenance truck.

Chairman Keith Ayer and Commissioner Carrol Troutman signed the Construction Loan documents with Independence Bank that was approved January 15, 2018. The construction loan in the amount of \$175,000 will contribute to necessary costs of the East Harmon's Ferry Road project.

The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman and seconded by Commissioner Gary Floyd. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Wayne Bell seconded by Commissioner Carrol Troutman and passed without opposition, the meeting adjourned at 8:04 P.M.


Keith Ayer, Chairman

ATTEST:


Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF
NORTH MCLEAN COUNTY WATER DISTRICT HELD
MAY 21, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held May 21, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol B Troutman
Dale Chandler
Wayne Bell

Commissioners Absent:

Gary Floyd

North McLean County Water Staff Present:

Tiffany Sallee
Michael Latham

Visitors Present:

None

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on April 16, 2018 were read and approved.

North McLean County Water District customer, Kyle Ayer, 4682 State Route 250, Calhoun, KY 42327, asked the water board for a two inch water meter to supply his chicken houses located at HWY 250. North McLean Water Maintenance Superintendent, Michael Latham installed a water pressure recorder at the pump station on HWY 250 for a week. The pressure recorder had a reading of 90 pounds of pressure. A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Dale Chandler for Kyle Ayer to purchase a two inch water meter for his chicken houses located at HWY 250 and for North McLean Water to install the water meter on the 10 inch waterline on HWY 250.

Chairman Keith Ayer reported North McLean County Water District received the property deed for the East Harmon's Ferry Road Project.

Chairman Keith Ayer reported to the board that water customer, Roger Thurman located at 258 East Harmon's Ferry Road, Utica, KY 42376, will not sign an easement for the East Harmon's Ferry Road Project. North McLean will use the county right of way to install the new 6 inch water line next to Roger Thurman's property.

Chairman Keith Ayer informed the water board there will be an East Harmon's Ferry Road preconstruction meeting, May 30, 2018 at 1:00 PM located at the water district office.

North McLean County Water District Maintenance Superintendent, Michael Latham will meet Tuesday, May 22, 2018 with Bell Engineer, Bob Pickerill concerning the move of an existing 3 inch waterline installed at Jimmy Moore's property located at 260 West Harmon's Ferry Road, Calhoun, KY, then rerouting a new 6 inch water line on West Harmon's Ferry Road in order for Mr. Moore to build a lake on his property. Chairman Keith Ayer spoke with Mr. Moore and surrounding neighbors in the West Harmon's Ferry Road area. They agreed to purchase the new 6 inch water line. North McLean County Water District will install the new 6 inch water line.

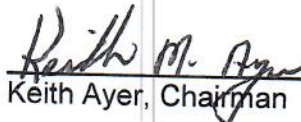
North McLean County Maintenance employees, Michael Latham and Brandon McElwain went to BF Evans, Livermore, KY to have the 2007 Ford F150 valued for trade in. The trade in value was \$1,000.00. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell for North McLean County Maintenance Superintendent, Michael Latham to receive the new 2018 Ford F250 4x4 Super Cab truck from BF Evans, Livermore, KY and trade in the 2007 Ford F150 with a trade in value of \$1,000.00. Chairman Keith Ayer will meet with a representative from BF Evans, Livermore, KY to proceed with the purchase of the truck.

Maintenance Superintendent, Michael Latham informed the water board the Kubota back hoe requires repairs. Chairman Keith Ayer asked Mr. Latham to inquire a price quote for the back hoe to be repaired.


North McLean County Water District Board asked Office Staff, Tiffany Sallee to prepare a letter to the City of Calhoun. The letter request the City of Calhoun to inform the water district within 24 hours, unless of an emergency, of any master meter(s) that will be shut off that supply North McLean County Water District customers.

The bills payable were read, approved and ordered paid upon a motion made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Dale Chandler seconded by Commissioner Wayne Bell and passed without opposition, the meeting adjourned at 8:04 P.M.


Keith Ayer, Chairman

ATTEST:


Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF
NORTH MCLEAN COUNTY WATER DISTRICT HELD
JUNE 18, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held June 18, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Dale Chandler
Gary Floyd
Wayne Bell

Commissioners Absent:

Carrol B Troutman

North McLean County Water Staff Present:

Tiffany Sallee
Michael Latham

Visitors Present:

Melissa Morris, Hoover and Morris, LLC

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on May 21, 2018 were read and approved.

Melissa Morris with Hoover & Morris, PLLC, and the auditor for North McLean County Water District presented the 2017 audit. The audit reflected a clean opinion. Ms. Morris presented the matter of the new McLean County Regional Water Plant purchase rates compared to the old purchase rate with City of Calhoun with a difference of \$32,854. Ms. Morris also informed the board \$15,000 of the loss was employees overtime and part time employment. North McLean County Water District employees salary increases was also included in the loss of \$16,000.

Chairman Keith Ayer discussed the financial standing of North McLean County Water District and the possibility of applying for a general rate increase with the Kentucky Public Service Commission. Discussion continued. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell for North McLean County Water District office staff to contact Kentucky Public Service Commission to apply for a general rate increase for North McLean Water.

The preconstruction meeting for the East Harmon's Ferry Road Project was held May 30, 2018. Chairman Keith Ayer informed the board the projected start date is July 2018. North McLean Water District and Ernie Davis & Sons Mechanical discussed at the meeting a change of order. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd a change of order with Ernie Davis & Sons Mechanical to install 400 ft of 6 inch water line

between water customer Allan Murray, East Harmons Ferry Road and water customer, Duane Atherton, East Harmon's Ferry Road, approximate cost of \$15,000.

Chairman Keith Ayer reported McLean County Judge Executive, Kelly Thurman has the Daviess County easement for the East Harmon's Ferry Road project. The next McLean County Fiscal Court meeting, Mr. Thurman will discuss the McLean County easement for the East Harmon's Ferry Road project.

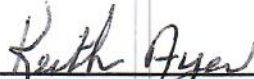
Chairman Keith Ayer informed the board concerning water customer, Jimmy Moore 260 West Harmon's Ferry Road, Calhoun, KY. He plans to install a lake on his property. Mr. Moore requires a 3 inch water line to be moved and rerouted. The board discussed installing a six inch waterline with Mr. Moore responsible for the difference of a 3 inch water line and a 6 inch water line. North McLean County Water District board decided it is more cost efficient to move the 3 inch water line at this time instead of installing a 6 inch water line. Mr. Moore will be responsible paying for the water line. Mr. Ayer will inform the surrounding neighbors. Chairman Keith Ayer will obtain the figures on installing 3 inch waterline compared to a 6 inch waterline. Mr. Ayer call each board member to inform on the totals found. Discussion to continue at the next board meeting.

Office Staff, Tiffany Sallee asked the board to increase the ACH monthly debit deposit limit. Last month the deposit was over the \$10,000 deposit limit. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd to increase the monthly ACH debit deposit to \$15,000 each month.

Office Staff, Tiffany Sallee asked the board to increase the Independence Bank check card limit from \$500 to \$1,000. Office supplies have to be ordered multiple times a month to acquire the office's need of supplies. A motion was made by Commissioner Wayne Bell and seconded by Commissioner Gary Floyd to increase the Independence Bank check card limit to \$1,000.


The bills payable were read, approved and ordered paid upon a motion made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Commissioner Wayne Bell and passed without opposition, the meeting adjourned at 8:41 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF
NORTH MCLEAN COUNTY WATER DISTRICT HELD
JULY 16, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held July 16, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Gary Floyd
Wayne Bell

Commissioners Absent:

Dale Chandler

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Brandon McElwain, Maintenance

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on June 18, 2018 were read and approved.

Chairman Keith Ayer informed North McLean County Water District board that Joanna Shake with GRADD received an email from Frankfort stating the KIA grant the water district planned to aid with cost for East Harmon's Ferry Road project had been revoked. McLean County Judge Executive, Kelly Thurman and Chairman Keith Ayer spoke with state officials regarding the matter. A state official from Frankfort met with McLean County Judge Executive, Kelly Thurman to discuss the KIA grant for North McLean. Joanna Shake with GRADD, contacted Chairman Keith Ayer to inform that the KIA grant had been released. The water district has approximately six months to spend the funds. Robert Pickerill with Bell Engineer will contact Ernie Davis & Sons Mechanical for a start date on the East Harmon's Ferry Road project.

Chairman Keith Ayer informed the water board that North McLean County Water District customers in the Guffy area, located at HWY 140 and HWY 815, had a boil water advisory issued on July 9, 2018 due to OMU water main break. The boil water order was lifted for the customers in the Guffy area July 13, 2018.

Chairman Keith Ayer reported an exposed six inch water line on HWY 250 will need to be covered before winter. Mr. Ayer will talk with the State Road Department to find if the water line is on the state right away.

Office Staff, Tiffany Sallee informed the board that North McLean County Water District has two KACo insurance bills due on August 1, 2018. KACo All Lines Fund, in the amount of \$7,792.29 and Workers Compensation insurance, in the amount of \$3,853.08. Ms. Sallee asked the board to transfer funds from the North McLean County Water Construction Account to the North McLean County Water General Fund to pay the insurance payments. A motion was made by Commissioner Gary Floyd and seconded by Commissioner Carrol Troutman to transfer funds of \$12,000.00 from the North McLean County Water Construction Account to the North McLean County Water General Fund to pay KACo All Lines Fund and Workers Compensation due on August 1, 2018.

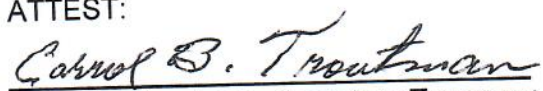
Office Staff, Tiffany Sallee informed the board she has been working with the Kentucky Public Service Commission regarding North McLean County Water District's proposed rate increase application. Ms. Sallee will mail the rate increase application to the Kentucky Public Service Commission on July 27, 2018.

The bills payable were read, approved and ordered paid upon a motion made by Commissioner Gary Floyd and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Wayne Bell seconded by Commissioner Gary Floyd and passed without opposition, the meeting adjourned at 7:38 P.M.


Keith Ayer, Chairman

ATTEST:


Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
AUGUST 20, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held August 20, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Gary Floyd
Dale Chandler
Wayne Bell

Commissioners Absent:

NONE

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Michael Latham, Maintenance

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on July 16, 2018 were read and approved.

Chairman Keith Ayer updated the North McLean County Water District Board on the progress of East Harmon's Ferry Road Project. The six inch waterline is installed and covered. Ernie Davis & Sons Mechanical plan to have a water pressure test on the new water line Wednesday, August 22, 2018.

Chairman Keith Ayer informed the water district board that Ernie Davis & Sons Mechanical bid increased due to the rising cost of water pipe. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd to accept the new cost of \$14,625.00 for the purchase of 410 feet of six inch water pipe, fire hydrant included. Mr. Ayer will contact Ernie Davis & Sons Mechanical and Bob Pickerill, Bell Engineer.

C.T.


The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Commissioner Dale chandler and passed without opposition, the meeting adjourned at 7:35 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
SEPTEMBER 17, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held September 17, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Wayne Bell

Commissioners Absent:

Dale Chandler
Gary Floyd

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Brandon McElwain, Maintenance

Visitors Present:

Eric Tomes, Water Customer

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on August 20, 2018 were read and approved.

Eric Tomes, water customer located at Brooks Schoolhouse Road discussed concerns with water volume from a 5/8" x 3/4" water meter. Mr. Tomes asked about purchasing a one inch water meter. Mr. Tomes water pressure is recording 55 pounds of pressure. North McLean County Water District Board advised Mr. Tomes to purchase a 5/8" x 3/4" water meter at his residence. If the 5/8" x 3/4" water meter didn't supply the volume needed, Mr. Tomes will be responsible for the cost and installation of a one inch water meter. North McLean County Water District would need to approve a one inch water, if needed. However, with that amount of water pressure at the water meter it should not be necessary.

Chairman Keith Ayer updated the North McLean County Water District Board on the progress of East Harmon's Ferry Road Project. The six inch waterline is installed and plans for connection next week. The new six inch waterline increased two pounds in

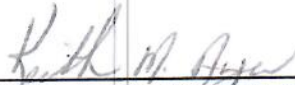
water pressure. Once the dirt work begins, water district customer's properties will be repaired. The pump is ordered and due to be delivered in 4-5 weeks.

Maintenance employee, Brandon McElwain suggested to the water district board to include repairs to property in the contractors bids. Mr. McElwain explained that the price of grass seed and maintenance's time to go back to repair customers property after contractors are finished, would be costly. The responsibility should be the contractors.

Office Staff, Tiffany Sallee reported to the water board on the status of the proposed rate increase. Travis Leach with the Kentucky Public Service Commission contacted North McLean County Water District office for the review of the district's files. The date for review is set for Monday, September 24, 2018. Mr. Leach then has until November 14, 2018 to submit the field report to the Kentucky Public Service Commission.

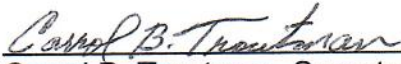
The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Wayne Bell seconded by Commissioner Carrol Troutman and passed without opposition, the meeting adjourned at 7:50 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH McLEAN COUNTY WATER DISTRICT HELD
OCTOBER 15, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352**

The regular meeting of the North McLean County Board of Water Commissioners was held October 15, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Gary Floyd
Dale Chandler
Wayne Bell

Commissioners Absent:

All Present

North McLean County Water Staff Present:

Beth Bobo, Secretary
Michael Latham, Maintenance Superintendent

Visitors Present:

None

The meeting was called to order by Chairman Keith Ayer.

The minutes of the regular meeting on September 17, 2018 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell. A vote was taken and the motion passed.

Chairman Keith Ayer informed the Commissioners that he will be attending Commissioner training provided by the Public Service Commission. The training will be held December 4 -5, 2018. The training is required for Commissioners who are reimbursed more than \$3,600 for their time on the Board. A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Dale Chandler for North McLean County Water District to reimburse mileage, room and food expenses for Chairman Keith Ayer while attending the required training. A vote was taken and the motion passed.

Chairman Keith Ayer informed the Commissioners that he was at GRADD earlier in the day to sign paperwork for another draw on the grant for the East Harmon's Ferry Road Project.

Approximately \$90,000 is left in the grant for the project. Provided project estimations are correct, a smaller amount funds may be needed outside of the grant, than originally planned. The Commissioners will continue to monitor project and will discuss later. They will determine if remaining funds needed to complete project could be taken out of the NMCWD construction account. If so, NMCWD may not have to borrow money for the project.

The pump for the East Harmon's Ferry Road project will be in November 1, 2018. Ernie Davis's crew plans to install concrete pad for the pump on Thursday, October 18th.

Chairman Keith Ayer may check with a couple of banks on different options available to NMCWD for the money that is currently held in CD's.

Maintenance Superintendent Michael Latham updated the Commissioners on meter testing of the McLean County High School's 3 inch meter. Regulations require that meters must test between 98.5% - 100% percent accuracy. The high school meter tested at 90%. The cost of a new 3 inch meter is approximately \$2,000. Maintenance Superintendent Michael Latham will order and replace the High School meter.

Maintenance Superintendent Michael Latham informed the Commissioners that an additional 10 ton of rip/rap is needed for the Chris Shocklee farm. NMCWD will purchase rock and Ernie Davis will spread the rock since it is a part of the East Harmon's Ferry Road project.

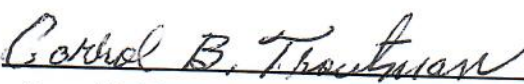
The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman and seconded by Commissioner Gary Floyd. Motion passed with a unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Dale Chandler and seconded by Wayne Bell and passed without opposition, the meeting adjourned at 7:30 p.m.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF
NORTH MCLEAN COUNTY WATER DISTRICT HELD
NOVEMBER 19, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held November 19, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Wayne Bell
Dale Chandler
Gary Floyd

Commissioners Absent:

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Brandon McElwain, Maintenance

Visitors Present:

Darrell Atherton, Ernie Davis & Sons Mechanical, Inc.

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on October 15, 2018 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell. A vote was taken and motion passed.

Darrell Atherton with Ernie Davis and Sons Mechanical, Inc. requested a four (4) week extension on the East Harmon's Ferry Road Project due to the delay of receiving the pump for the project. The original completion date was December 6, 2018. North McLean County Water District Board discussed the contract with Ernie Davis & Sons Mechanical, Inc. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman to extend the contract with Ernie Davis and Sons Mechanical, Inc for the East Harmon's Ferry Road Project until December 15, 2018 after that date liquidating damages will apply.

Chairman Keith Ayer informed the water board commissioners North McLean County Water District paid \$3,411.97 for electrical services for the new pump station on East Harmon's Ferry Road. The funds were drawn from the North McLean County Water District Construction Account. The Kenergy invoice was submitted via email to GRADD for reimbursement from KIA Funds.

Chairman Keith Ayer informed the board that West Daviess County Water District filed a purchased water rate adjustment to the Kentucky Public Service Commission due to Owensboro Municipal Utilities (OMU) increasing their purchased water rate. The new rate for North McLean County Water District, increased from \$2.41 per 1,000 gallons to \$3.10 per 1,000

gallons effective December 1, 2018. A motion was made by Commissioner Gary Floyd and seconded by Commissioner Wayne Bell for the North McLean County Water District Office staff to begin the process of a purchased water rate adjustment with the Kentucky Public Service Commission.

Maintenance employee Brandon McElwain, discussed a water service line issue with the board. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd that a new policy be in effect that no water service line should go across a water main.

Office Staff Tiffany Sallee informed the board of Chairman Keith Ayer's term ends December 31, 2018. A motion was made by Commissioner Gary Floyd and seconded by Commissioner Wayne Bell to reappoint Keith Ayer for a four (4) year term as North Mclean County Water District's Chairman.

North McLean County Water District Board discussed the employee's of the water district. A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Wayne Bell to increase employee's hourly pay and to include 2019 qualified health premiums limit of \$5,150.00 a year to office employee, Tiffany Sallee in the amount of \$429.16 a month and maintenance worker, Brandon McElwain in the amount of \$332.33 beginning January 1, 2019.


The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Wayne Bell seconded by Commissioner Dale Chandler and passed without opposition, the meeting adjourned at 8:07 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF
NORTH MCLEAN COUNTY WATER DISTRICT HELD
DECEMBER 17, 2018 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held December 17, 2018 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Dale Chandler
Gary Floyd

Commissioners Absent:

Wayne Bell

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Brandon McElwain, Maintenance

Visitors Present:

Tom Howard- Water Customer
Chuck Bridges- Sales Engineer, Endesol

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on November 19, 2018 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd. A vote was taken and motion passed.

Tom Howard, water customer located at 3583 Hwy 136 East asked the North McLean County Water District Board for a two inch water meter for seasonal use to spray his fields. Mr. Howard spoke with water superintendent, Michael Latham. Mr. Latham informed Mr. Howard of a 6 inch water line on the Southside of 136 East to the intersection of Hwy 1046. A two inch water meter on Hwy 1046 would supply Mr. Howard's needs. A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Dale Chandler that water customer, Tom Howard be allowed a two inch water meter on Hwy 1046 once a water deposit and meter hook on fees are paid in full.

Chuck Bridges, a Sales Engineer with Endesol, presented information on the faulty time frames for materials delivered for the East Harmon's Ferry Road Project. Mr. Bridges assured the water board the overdue project is not the engineers or the contractors fault, it's more of an economy issue. Chairman Keith Ayer informed Mr. Bridges North Mclean County Water District is under a contract with Ernie Davis & Sons Mechanical, Inc. and liquidated damages will be discussed at a later time.

Chairman, Keith Ayer attended the Kentucky Public Service Commission 2018 Water Training Seminar on December 4th and 5th, 2018. Mr. Ayer spoke to the board on how informative the meetings were and recommended the Commissioners to attend in the future.

North McLean County Water Board discussed the incoming 2019 board officers. A motion was made by Commissioner Gary Floyd and seconded by Commissioner Dale Chandler to continue the 2019 year with Keith Ayer as North McLean County Water District's Board Chairman and Carrol Troutman as North McLean County Water District's Board Secretary.

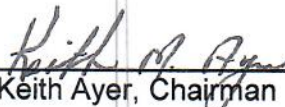
Chairman Keith Ayer informed the board North McLean County Water District should implement a Code Of Ethics policy. North McLean County Water Board was given a copy of the McLean County Code of Ethical Conduct to read and to discuss at the January 2019 board meeting.

North McLean County Water District Office Staff, Tiffany Sallee presented the Proposed Budget for the year of 2019. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman to approve the 2019 Budget. A copy of the 2019 is attached to the minutes.

North McLean County Water District Board discussed matching employees 5% IRA for the year. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd to match the employees 5% IRA for the 2018 year.


The bills payable were read, approved and ordered paid upon a motion made by Commissioner Gary Floyd and seconded by Commissioner Dale Chandler. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Commissioner Dale Chandler and passed without opposition, the meeting adjourned at 8:08 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF NORTH
MCLEAN COUNTY WATER DISTRICT HELD
JANUARY 21, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held January 21, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Dale Chandler
Gary Floyd
Wayne Bell

Commissioners Absent:

None

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Michael Latham, Maintenance Superintendent

Visitors Present:

None

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on December 17, 2018 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman. A vote was taken and motion passed.

Chairman Keith Ayer presented the financial standing of the East Harmon's Ferry Road project. All KIA funding have been expended. North McLean County Water District will be responsible for the outstanding balances due on the project. Discussion of withdrawing funds from the Independence Bank construction loan for the completion of project will continue next month.

North McLean County Water District Board discussed the McLean County Code of Ethical Conduct policy. A motion was made by Commissioner Gary Floyd and seconded by Commissioner Carrol Troutman for North McLean County Water District to adopt the McLean County Code of Ethical Conduct, provided approval from Kentucky Public Service Commission.

Office Staff Tiffany Sallee presented the list of bad debts for the year of 2018. Twenty-five customers with a combined debt of \$4,104.70 were included on the list. The list was reviewed

and discussion followed. A motion was made by Commissioner Gary Floyd and seconded by Commissioner Dale Chandler to write off the 2018 Bad Debts. Customers on the Bad Debt List must pay their past due bill plus a \$75.00 deposit should they request future water service. The 2018 Bad Debt List is attached to the minutes.

The bills payable were read, approved and ordered paid upon a motion made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Commissioner Carrol Troutman and passed without opposition, the meeting adjourned at 7:40 P.M.


Keith Ayer, Chairman

ATTEST:


Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF
NORTH MCLEAN COUNTY WATER DISTRICT HELD
FEBRUARY 18, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held February 18, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Wayne Bell

Commissioners Absent:

Dale Chandler
Gary Floyd

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Brandon McElwain, Maintenance

Visitors Present:

Heidi Pullin, Colonial Life Representative
Cory McIntosh, Colonial Life Representative
Darrell Atherton, Ernie Davis & Sons Mechanical

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on January 21, 2019 were read. A motion to approve the minutes was made by Commissioner Wayne Bell and seconded by Commissioner Carrol Troutman. A vote was taken and motion passed.

Heidi Pullin and Cory McIntosh, Colonial Life Sales Representatives, presented information on Colonial Life Insurance. Ms. Pullin explained Colonial Life insurance would not replace current health insurance the employees carry. Colonial Life offers dental, vision, accident and life insurance. Chairman Keith Ayer informed the representatives he would discuss Colonial Life with North McLean County Water District Board members and the employees individually. North Mclean County Water District would notify the company if there is an interest for further discussion.

Darrell Atherton with Ernie Davis and Sons Mechanical, Inc. updated North McLean County Water District Board on the East Harmon's Ferry Road Project Punchlist. The punchlist listed twenty-eight items due for completion. Mr. Atherton informed the board of the items left to complete. Items left on the punchlist includes number two, sixteen and nineteen. Due to weather and other issues, Mr. Atherton gave a completion date as of the end of March 2019 on the East Harmon's Ferry Road Project. Bell Engineering will sign off on Ernie Davis and Sons once the project is completed. North McLean County Water District Board will further discuss the daily

liquidating damages or possibility of extending the one year warranty to multiple years with service on the pumps included.

Chairman Keith Ayer contacted Bob Pickerill, Bell Engineer regarding the cost North McLean County Water District paid to Bell Engineering. Mr. Pickerill discovered an error on calculations totaling \$8,637.20. Miscalculations were due to Bell Engineering using the original estimated contract with Ernie Davis instead of the new contract as it was less in cost. Therefore, Bell Engineering fees were reduced in cost. North McLean County Water District was reimbursed \$8,637.20.

Maintenance employee, Brandon McElwain informed the board that the City of Calhoun has a water loss of forty percent or greater. City of Calhoun asked North McLean County Water District maintenance to turn off the master meters on February 26th, 2019 between the hours of 12:00 AM to 3:00 AM. During those hours the City of Calhoun will inspect for water leaks in their area.


The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Wayne Bell seconded by Commissioner Carrol Troutman and passed without opposition, the meeting adjourned at 8:15 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF
NORTH MCLEAN COUNTY WATER DISTRICT HELD
MARCH 18, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held March 18, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Wayne Bell
Gary Floyd
Dale Chandler

Commissioners Absent:

None

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Michael Latham, Maintenance Superintendent

Visitors Present:

Darrell Atherton, Ernie Davis & Sons Mechanical
Chuck Bridges, Sales Engineer, Endesol

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on February 18, 2019 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman. A vote was taken and motion passed.

Darrel Atherton, Ernie Davis & Sons Mechanical and Chuck Bridges, Endesol Sales Engineer agreed to the letter Bob Pickerell, Bell Engineer wrote regarding to waive the assessment of the liquidated damages under the three conditions discussed by North McLean County Water District Board. A contract will be drawn and discussed at the April 15, 2019 board meeting.

Chuck Bridges, Endesol Sales Engineer informed the board the protective screen is ready to be installed. Darrel Atherton, Ernie Davis & Sons spoke to the board about the installation of the protective screen in the suction line at the Booster Pump Station should be installed a day this week of March 18-22, 2019. Installation of the screen will take approximately three hours.

Chairman Keith Ayer asked the board to review the contract with Hoover and Morris, PLLC. The contract is preparation of the annual audit and the PSC report for the year of 2018. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman to accept the contract with Hoover and Morris, PLLC to prepare the audit and PSC report in the amount of \$6,130.00.

Commissioner Dale Chandler asked the board for a one inch water meter for Buck Creek Church. The current 5/8x3/4 meter does not supply adequate water for the church. Maintenance Superintendent, Michael Latham tested the PSI, the water meter test showed ninety two pounds of pressure and inside the building the test showed eighty-four pounds of pressure. Buck Creek Church will continue to use the smaller water meter for the metal building. The one inch water meter for the Church. A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Wayne Bell to approve Buck Creek Church, Calhoun, KY to purchase a one inch water meter.

Maintenance Superintendent, Michael Latham informed the board a three inch water line will be replaced on East Harmons Ferry Road, east of Mahan Road. It will be a directional bore. Cost to replace the water line will be approximately \$4,000.

Chairman Keith Ayer discussed the maintenance employee's trucks. The 2018 Ford F250 and 2012 Ford F150 has obtained damages from hitting a deer. Mr. Ayer asked Maintenance Superintendent, Michael Latham to acquire on estimates for repairs. Discussion to be continued.


The bills payable were read, approved and ordered paid upon a motion made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Commissioner Wayne Bell and passed without opposition, the meeting adjourned at 7:45 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF
NORTH MCLEAN COUNTY WATER DISTRICT HELD
APRIL 15, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held April 15, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Wayne Bell
Dale Chandler

Commissioners Absent:

Gary Floyd

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Michael Latham, Maintenance Superintendent

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on March 18, 2019 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell. A vote was taken and motion passed.

Chairman Keith Ayer informed the North McLean County Water Board the protective screen in the suction line was installed at the East Harmon's Ferry Road Booster Pump Station.

North McLean County Water District received a cover letter and a letter of extended warranty and service contract for the East Harmon's Ferry Road Booster Pump from Endesol. The cover letter was missing the signature from the Vice President of Endesol. Chairman Keith Ayer will contact Bob Pickerill, Bell Engineer to read over the contract as well. Further discussion about the contract will be addressed.

Chairman Keith Ayer informed the board that West Daviess County Water District filed a purchased water rate adjustment to the Kentucky Public Service Commission due to Owensboro Municipal Utilities (OMU) increasing their purchased water rate. The new rate for North McLean County Water District, increased from \$3.10 per 1,000 gallons to \$3.19 per 1,000 gallons effective June 1, 2019. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell for the North McLean County Water District Office Staff to begin the process of a purchased water rate adjustment with the Kentucky Public Service Commission.

Commissioner Dale Chandler asked Maintenance Superintendent, Michael Latham for the need of seasonal part-time mowing assistance for the water district. Mr. Latham informed the water board commissioners there is a need to help with mowing. Further discussion continued. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell to hire a seasonal part-time employee for North McLean County Water District at a hourly rate of \$12.00 an hour.

Chairman Keith Ayer informed the board North McLean County Water District received KACo insurance checks for repairs on the company trucks. The 2012 Ford F250 received \$2,135.00 for repairs. The 2018 Ford F250 received \$1,198.75 for repairs. Both trucks have a \$500.00 deductible. Mayfield and Hodges Collision Repair located in Owensboro, Kentucky will repair the damages.

Chairman Keith Ayer discussed with board North McLean County Water District's Vehicle Fund and Construction Fund bank accounts. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman to deposit \$500 a month in the Vehicle Account and to deposit \$500 a month in the Construction Account until a change in financial funds.


The bills payable were read, approved and ordered paid upon a motion made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Dale Chandler seconded by Commissioner Wayne Bell and passed without opposition, the meeting adjourned at 7:41 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS OF
NORTH MCLEAN COUNTY WATER DISTRICT HELD
MAY 20, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held May 20, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Wayne Bell
Dale Chandler
Gary Floyd

Commissioners Absent:

NONE

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Michael Latham, Maintenance Superintendent
Brandon McElwain, Maintenance

Visitors Present:

Melissa Morris, Hoover & Morris, PLLC

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on April 15, 2019 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell. A vote was taken and motion passed.

Melissa Morris with Hoover & Morris, PLLC, and the auditor for North McLean County Water District presented the 2018 audit. The audit reflected a clean opinion.

North McLean County Water District's tariff is in need of updates. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman to approve North McLean County Water District nonrecurring charges as listed provided approval from the Kentucky Public Service Commission:

- 1.) Cut Lock fee of \$50.00
- 2.) Service Call/ Investigation normal hours \$100.00
- 3.) Service Call/ Investigation after hours \$180.00
- 4.) Damage to lid or Meter Equipment: Actual Cost

5.) Unmetered Water Fee \$100.00

6.) Meter Reconnection \$75.00

7.) Any customer that cuts a lock from a water meter, theft of water from jumping a water meter or a hydrant will be required to attend a monthly board meeting or speak to the boards chairman for continued water services once paid in full charges due, this will be on a case by case basis.

North McLean County Water District has customers with outstanding water leak balances. A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Dale Chandler to include in North McLean County Water District's tariff a partial payment agreement, the customer is required to pay regular water bill balance plus twenty-five (25) percent of the water leak balance agreed on a set day of the month with Kentucky Public Services approval.

Chairman Keith Ayer presented the Ernie Davis & Sons Mechanical, INC contract between North McLean County Water District. The contract from Ernie Davis states Ernie Davis will assist Endesol and HFE Process to provide labor in the five year warranty and annual inspection with the booster station that is installed on East Harmon's Ferry Road. A motion was made by Commissioner Gary Floyd and seconded by Commissioner Carrol Troutman to accept the contract from Ernie Davis & Sons Mechanical, INC. The contract is attached to minutes.

Chairman Keith Ayer presented transmittal documents from Bell Engineering for the East Harmon's Ferry Project. Ernie Davis & Sons Mechanical, Inc had a change order number two (2) from balances of unit price items installed during course of construction in the amount of \$506.92 to close out account. The other transmittal detailed the remaining items left to complete on East Harmon's Ferry Road Project Punchlist inspection report including all finished except for fill/regrade and reseed areas.

Office employee, Tiffany Sallee contacted Kentucky Public Service regarding the West Daviess County Water District rate increase from 3.10 per 1,000 gallons to 3.19 per 1,000 gallons. Ms. Sallee informed the board the increase calculates a purchased water adjustment factor of less than \$0.01. The Kentucky Public Service recommended waiting until West Daviess Water District or another supplier increases whole sale rate capturing both increases in one PSC filing.

The current term of Commissioner Dale Chandler expires June 4, 2019. After further discussion, a motion was made by Commissioner Gary Floyd and seconded by Commissioner Carrol Troutman, recommending beginning June 4, 2019 and ending June 4, 2023 Commissioner Dale Chandler to serve another four (4) year term with North McLean County Water District. A vote was taken and motion passed with Commissioner Dale Chandler abstaining.

Chairman Keith Ayer informed the board Kenny Blackford was hired for seasonal mowing help on April 22nd, 2019 at \$12.00 an hour, two days a week.

The bills payable were read, approved and ordered paid upon a motion made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Dale Chandler seconded by Commissioner Wayne Bell and passed without opposition, the meeting adjourned at 8:55 P.M.

Keith Ayer
Keith Ayer, Chairman

ATTEST:

Carrol B. Troutman
Carrol B. Troutman, Secretary-Treasurer

Ernie Davis & Sons Mechanical, Inc.

1518 EAST ELEVENTH STREET • OWENSBORO, KENTUCKY 42303
(270) 926-1350 • FAX (270) 686-8117

May 17, 2019

North McLean County District
217 Hill Street
Livermore, KY 42352

Attn: Keith Ayer

Re: East Harmons Ferry Rd.

Keith,

We at Ernie Davis & Sons Mechanical, Inc. will assist Endesol and HFE Process to provide labor in the five (5) year warranty and annual inspection with the booster station that is installed on East Harmon's Ferry Road.

If you have any questions please let me know.

Thank you,

ERNIE DAVIS & SONS MECHANICAL, INC.

Darrell Atherton

Darrell Atherton

Cc: file

DA/so

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
JUNE 17, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held June 17, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Dale Chandler
Gary Floyd
Wayne Bell

Commissioners Absent:

NONE

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Michael Latham, Maintenance Superintendent

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on May 20, 2019 were read. A motion to approve the minutes was made by Commissioner Wayne Bell and seconded by Commissioner Dale Chandler. A vote was taken and motion passed.

Chairman Keith Ayer informed the North McLean County Water District Board, the final payment on the East Harmon's Ferry Project to Ernie Davis and Sons Mechanical, INC included the retainage fees and change order in the amount of \$27,744.27. The payment will be paid from North McLean County Water Construction Account.

Office Secretary, Tiffany Sallee submitted a rough draft of the new tariff rates discussed at the May 20, 2019 water board monthly meeting. A Kentucky Public Service employee will revise the draft before submitting a final copy electronically. North McLean County water bills mailed on June 28, 2019 will have the legal notice printed on the back to inform North McLean County Water District customers.

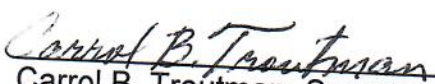
The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman and seconded by Commissioner Gary Floyd. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Dale Chandler seconded by Commissioner Wayne Bell and passed without opposition, the meeting adjourned at 7:45 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
JULY 15, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held July 15, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Dale Chandler
Gary Floyd
Wayne Bell

Commissioners Absent:

NONE

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Brandon McElwain, Maintenance

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on June 17, 2019 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell. A vote was taken and motion passed.

Chairman Keith Ayer informed the North McLean County Water Board that Melissa Morris with Hoover & Morris, PLLC will no longer be auditing business'. North McLean County Water District will have to find a replacement to perform the yearly Public Service Commission Report and the yearly audit report. Chairman Keith Ayer will call accountants that water districts in the area hire. Further discussion will continue.

North McLean County Water Maintenance worker, Brandon McElwain, received a price quote from Fortiline in the amount of \$ \$1,630.65. The quote listed materials for 800 feet of 3 inch water line to replace and install at water customer, Jimmy Moore's, 260 West Harmons Ferry Road. As discussed in the North McLean Board meeting of June 18,

2018 Mr. Moore is responsible for paying for the waterline. Chairman Keith Ayer will contact Mr. Moore to discuss further details.

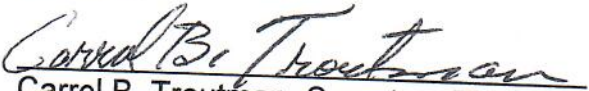
The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Dale Chandler seconded by Commissioner Gary Floyd and passed without opposition, the meeting adjourned at 7:35 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
AUGUST 19, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held August 19, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Dale Chandler
Gary Floyd
Wayne Bell

Commissioners Absent:

NONE

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Brandon McElwain, Maintenance

Visitors Present:

Joseph B. Keller, Alexander & Company CPA

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on July 15, 2019 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman. A vote was taken and motion passed.

Joseph B. Keller, CPA with Alexander and Company presented an audit proposal to the North McLean County Water District Board. Alexander and Company fees for the audit of the financial statements for the district cost \$6,950. The PSC Report is an additional \$850.00. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd to accept Mr. Keller's audit proposal to prepare North McLean County Water District's annual audit and the Kentucky Public Service Report. Melissa Morris with Hoover & Morris, PLLC will continue to prepare the district's payroll forms and 1099's.

North McLean County Water District received a letter from the City of Calhoun regarding sewer customers. The board discussed to discontinue collecting the sewer payments for the City of Calhoun. A motion was made by Commissioner Gary Floyd and seconded

by Commissioner Carrol Troutman to discontinue the contract with the City of Calhoun sewer collections and to have McLean County Attorney, Donna Dant to prepare a thirty day notice letter to the City of Calhoun.

The current term of Commissioner Gary Floyd expires September 13, 2019. After further discussion, a motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman, recommending beginning September 13, 2019 and ending September 13, 2023 Commissioner Gary Floyd to serve another four (4) year term with North McLean County Water District. A vote was taken and motion passed with Commissioner Gary Floyd abstaining.

The bills payable were read, approved and ordered paid upon a motion made by Commissioner Wayne Bell and seconded by Commissioner Dale Chandler. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Carrol Troutman seconded by Commissioner Gary Floyd and passed without opposition, the meeting adjourned at 7:53 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
SEPTEMBER 16, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held September 16, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Dale Chandler
Gary Floyd
Wayne Bell

Commissioners Absent:

Carrol Troutman

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Michael Latham, Maintenance Superintendent

Visitors Present:

Ronald Coleman, Mayor of Calhoun

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on August 19, 2019 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell. A vote was taken and motion passed.

The City of Calhoun Mayor Ronald Coleman faxed a letter to the North McLean County Water District, August 15, 2019, advising that North McLean County Water District would not be determining any sewer adjustments. All sewer adjustments would be determined by the City of Calhoun.

Chairman Keith Ayer met with North McLean County Water District staff and discussed the sewer adjustment process. After the discussion, Chairman Keith Ayer instructed Donna Dant, County Attorney to send a letter to the City of Calhoun terminating the Sewer Collection Agreement with the City of Calhoun thirty days after the letter dated August 30, 2019. The letter advised that North McLean Water District will no longer collect or bill sewer accounts. North McLean County Water District will collect sewer for the billing cycle of August 10, 2019 to September 10, 2019. Beginning October 1, 2019, if no other agreement has been reached, North McLean County Water District will no

longer bill for sewer charges for the City of Calhoun. Both letters are attached to the minutes.

Mayor of Calhoun, Ronald Coleman, attended the North McLean County Water District Board of Commissioners meeting on September 16, 2019. He spoke in-depth about the reasons why the City of Calhoun did not want North McLean County Water District to make any sewer billing adjustments. After much discussion, a motion was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd for North McLean County Water District to cease with the sewer collection and billing and to return those duties to the City of Calhoun. A vote was taken and motion passed. North McLean County Water District will work with the City of Calhoun staff to make transition as smooth as possible.

North McLean County Water District Commissioners voted to increase Chairman Keith Ayer's monthly pay. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd to increase Chairman's Keith Ayer monthly pay. A vote was taken and motion with Chairman Keith Ayer abstaining.


The bills payable were read, approved and ordered paid upon a motion made by Commissioner Gary Floyd and seconded by Commissioner Dale Chandler. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Dale Chandler seconded by Commissioner Wayne Bell and passed without opposition, the meeting adjourned at 7:50 P.M.



Keith Ayer, Chairman

ATTEST:



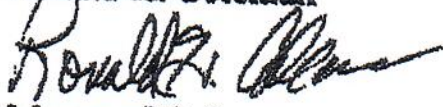
Carrol B. Troutman, Secretary-Treasurer

August 15, 2019

NOTICE TO NORTH McLEAN COUNTY WATER DISTRICT

Effective immediately, North McLean County Water District, will not adjust any sewer bill without authorization from the City of Calhoun.

Ronald H. Coleman



Mayor of Calhoun

DONNA M. DANT

ATTORNEY AT LAW

P.O. Box 125

150 MAIN STREET

CALHOUN, KENTUCKY 42327

August 30, 2019

City of Calhoun
P.O. Box 294
Calhoun, KY 42327

TELEPHONE (270) 273-5288
FAX (270) 273-5837

Dear Sirs/Madams:

Please be advised I have been directed by the North McLean County Water District Board to notify you of their intent to terminate its long standing agreement with you to administer the collection and billing of your sewer accounts. The North McLean County Water District Board has voted to terminate that agreement. As of thirty (30) days from the date of this correspondence, the North McLean County Water District will no longer bill or collect on your sewer accounts. Please govern yourself accordingly.

Very truly yours,



Donna M. Dant

cc North McLean County Water District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
OCTOBER 21, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held October 21, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Dale Chandler
Gary Floyd

Commissioners Absent:

Wayne Bell

North McLean County Water Staff Present:

Tiffany Sallee, Secretary
Brandon McElwain, Maintenance

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on September 16, 2019 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman. A vote was taken and motion passed.

North McLean County Water District's tariff is in need of an update, due to water customer(s) requesting a meter test on their water meter. North McLean Water incurs a cost each time a meter is tested. A motion was made by Commissioner Gary Floyd and seconded by Commissioner Carrol Troutman to approve North McLean County Water District nonrecurring charge for water meter testing at actual cost to the customer provided approval from the Kentucky Public Service Commission.

Chairman Keith Ayer met with City of Calhoun employees regarding sewer and water customers. Water customers that are also sewer customers will need a stamped

approval document from the City of Calhoun before receiving water from North McLean County Water District.

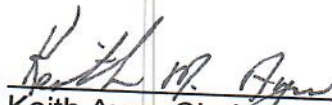
Commissioner Dale Chandler received a customer complaint, from Dustin Worman, water customer who resides at 525 West Harmon's Ferry Road, Utica, KY. He made a complaint about water meter possibly not being read. Mr. Worman's water bills usage fluctuates from month to month. Brandon McElwain, maintenance worker informed the board he did over read Mr. Worman's water meter due to weather conditions. Mr. McElwain did also mention he has to dig to get water meter reading. Mr. McElwain will manually pump water from Mr. Worman's water meter, if needed.

North McLean County Water District maintenance worker, Brandon McElwain informed the board the water tanks are due for inspection from the Kentucky Division of Water. Mr. McElwain added the HWY 431 Tank is in need of repairs. Maintenance Superintendent, Michael Latham will request a quote from Pittsburgh Tank and Tower for the water tank repairs.

Maintenance worker, Brandon McElwain met with water customer, Nate Underwood, 4237 HWY 431, Calhoun, KY to discuss PH levels at Mr. Underwood's chicken houses. Mr. McElwain took water samples from three sources: water main, chicken house and the fire hydrant across from the chicken houses. McCoy & McCoy tested the water samples, the PH results were in compliance.

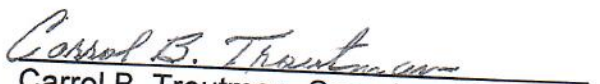
The bills payable were read, approved and ordered paid upon a motion made by Commissioner Gary Floyd and seconded by Commissioner Carrol Troutman. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Dale Chandler seconded by Commissioner Gary Floyd and passed without opposition, the meeting adjourned at 7:22 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
NOVEMBER 19, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held November 19, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Dale Chandler
Gary Floyd
Wayne Bell

Commissioners Absent

NONE

North McLean County Water Staff Present:

Tiffany Sallee, Secretary

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on October 21, 2019 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell. A vote was taken and motion passed.

North McLean County Water District was inspected by the Kentucky Public Service Commission September 25, 2019 for a periodic water inspection. Public Service Staff, Roy Gray performed the inspection. Based on observations no deficiencies were identified.

North McLean County Water District Office Staff, Tiffany Sallee presented to the board the Anthem Health Insurance renewal rate for 2020. In 2019, Ms. Sallee's renewal rate was \$644.01. The 2020 renewal rate is \$761.31, the difference of 117.30 a month from last year. A motion was made by Commissioner Gary Floyd and seconded by Commissioner Dale Chandler to increase Office Staff, Tiffany Sallee's hourly pay by

0.68 cents to compensate the difference of Ms. Sallee's Anthem Health Insurance from \$644.01 a month in 2019 and \$761.31 a month in 2020 difference of \$117.30. North McLean County Water District contributes to Ms. Sallee's payroll the qualified small employer health reimbursement each year (QSEHRA).

North McLean County Water District Maintenance, Brandon McElwain's Anthem Health Insurance increased \$41.36 a month. Renewal rate for 2019 was \$332.33 and 2020 renewal rate of \$373.69. Mr. McElwain's monthly insurance premium is covered through the 2020 qualified small employer health reimbursement arrangement (QSEHRA). The 2020 QSEHRA limit of \$5,250 a year, maximum monthly limit for employees of \$437.50.

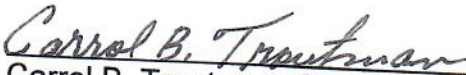
The bills payable were read, approved and ordered paid upon a motion made by Commissioner Gary Floyd and seconded by Commissioner Carrol Troutman. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Dale Chandler seconded by Commissioner Carrol Troutman and passed without opposition, the meeting adjourned at 7:28 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
DECEMBER 19, 2019 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held December 16, 2019 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Gary Floyd
Wayne Bell

Commissioners Absent

Dale Chandler

North McLean County Water Staff Present:

Tiffany Sallee, Secretary

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on November 19, 2019 were read. A motion to approve the minutes was made by Commissioner Wayne Bell and seconded by Commissioner Carrol Troutman. A vote was taken and motion passed.

North McLean County Water District board meetings are held at the district's office, 217 Hill Street, Livermore, Kentucky. The date of the meetings are the third Monday each month at 7:00 p.m. A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Wayne Bell to continue holding North McLean County Water District monthly board meetings at the water office, 217 Hill Street, Livermore, KY the third Monday each month at 7:00 P.M.

Chairman Keith Ayer attended a GRADD meeting that discussed a new Terragraphics tool of mapping all meters, fire hydrants and etc. within a system. This new tool transfers information to and from the maintenance employees and office staff. Mr. Ayer

will contact the representative to attend a board meeting to continue the discussion of Terragraphics.

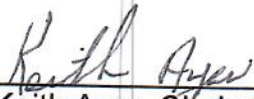
North McLean County Water District board discussed the incoming 2020 board officers. A motion was made by Commissioner Gary Floyd and seconded by Commissioner Wayne Bell to continue the 2020 year with Keith Ayer as North McLean County Water District's Board Chairman and Carrol Troutman as North McLean County Water District's Board Secretary-Treasurer.

North McLean County Water District Office Secretary, Tiffany Sallee presented the Proposed Budget for the year of 2020. A motion was made by Commissioner Carrol Troutman and seconded by Commissioner Wayne Bell to approve the 2020 Budget. A copy of the 2020 Budget is attached to the minutes.

North McLean County Water District Board discussed matching employees 5% IRA for the 2019 year and to increase employees hourly pay. A motion was made by Commissioner Wayne Bell and seconded by Commissioner Gary Floyd to match the employees 5% IRA for the 2019 year and to increase each employees hourly pay by 3% for the 2020 year.

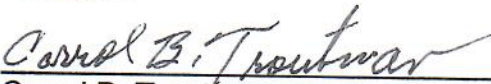
The bills payable were read, approved and ordered paid upon a motion made by Commissioner Gary Floyd and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Wayne Bell seconded by Commissioner Carrol Troutman and passed without opposition, the meeting adjourned at 7:55 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
JANUARY 20, 2020 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held January 20, 2020 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Dale Chandler

Commissioners Absent

Wayne Bell
Gary Floyd

North McLean County Water Staff Present:

Brandon McElwain, Maintenance
Beth Bobo, Secretary

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on December 16, 2019 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman. A vote was taken and motion passed.

Chairman Keith Ayer presented the 2019 Bad Debt report to the Commissioners. The bad debts decreased approximately \$2,000 from the previous year. Commissioner Dale Chandler asked how many of the bad debts included sewer. North McLean County Water District incurring the debt of sewer for Calhoun sewer customers was discussed. After much discussion, the commissioners recommended a letter be sent to the City of Calhoun requesting refund of payment for sewer from delinquent customers. A motion was made by Dale Chandler and seconded by Carrol Troutman to accept the 2019 Bad Debt report, motion carried.

Chairman Keith Ayer reminded the Commissioners the need to update the computers and software in the office. Prior to the meeting commissioners were contacted about the immediate need to update the office computers due to security concerns. The update is required due to Microsoft discontinuing security for Windows 7. After checking with two companies, it was determined it would be in the best interest of North McLean County Water District to purchase two (2) new computers that will both include Windows 10. Computers will be purchased from Fastek. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman, purchase the new computers and software, motion carried.

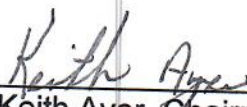
Chairman Keith Ayer brought up the concern from water customer Matthew Murray about high Ph levels in the water. Mr. Murray grows chickens for Tyson. A sample was gathered at the meter of Mr. Murray's chicken houses. Results showed that the Ph levels were good. Discussion followed and North McLean County Water District will take another sample at three locations: Mr. Murray's chicken houses, chicken houses near Dale Chandler's, and at the main. The results will be reviewed to determine if North McLean needs to talk to McLean County Regional Water who supplies the water. Commissioners also discussed purchasing a Ph level recorder for North McLean County Water District.

Brandon McElwain, Maintenance, mentioned that the heater in the Pump House on East Harmon's Ferry Road had to be replaced a second time. Discussion followed, about different types of heaters that may be more beneficial. Maintenance will try a baseboard heater.

Commissioner Dale Chandler presented a concern from water customer Dustin Worman on the spikes in his water bill. Mr. Worman was concerned that his meter was not being read or something was not right with the meter. Mr. Worman has a long service line and a one inch meter. It was discussed that the meter could be tested or a smaller meter could be tried if problem continues. Mr. Worman also stated that he called the office and was told that if maintenance staff was sent out to re-read meter and the reading was correct, he would be charged \$20.00. Beth Bobo, secretary explained that it was in North McLean's tariff that a customer could be charged a \$20.00 fee if the reading in question was correct. Brandon McElwain assured the Commissioners he was reading the meter. A history of Mr. Worman's account was reviewed. Commissioner Dale Chandler will talk with Mr. Worman.

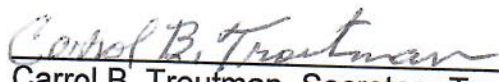
The bills payable were read, approved and ordered paid upon a motion made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Dale Chandler seconded by Commissioner Carrol Troutman and passed without opposition, the meeting adjourned at 8:00 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
FEBRUARY 17, 2020 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held February 17, 2020 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Dale Chandler
Wayne Bell
Gary Floyd

Commissioners Absent

NONE

North McLean County Water Staff Present:

Michael Latham, Maintenance Superintendent
Tiffany Sallee, Secretary

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on January 20, 2020 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd. A vote was taken and motion passed.

Chairman Keith Ayer met with Lance Wilson, McLean County Regional Plant Manager concerning the PH levels at Matthew Murray's chicken houses. Tyson requires a PH level of 6. Mr. Murray will install a chemical device to lower levels of PH.

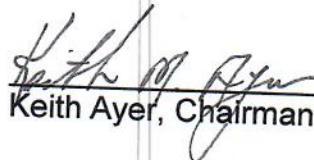
Chairman Keith Ayer informed the North McLean County Water District Board that the 2018 USDA Refinance Loan with Independence Bank is due for renewal. The current balance of the loan is \$41,967.00 with an interest rate of 2.6%. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd to renew the 2018 USDA Refinance Loan with Independence Bank for another two years.

Chairman Keith Ayer informed the North McLean County Water District Board regarding the open Construction Loan of \$175,000 with Independence Bank, matures in April 2020. A motion made by Commissioner Dale Chandler and seconded by Commissioner Gary Floyd to keep the Construction Loan of \$175,000 line of credit open with Independence Bank.


Maintenance Superintendent, Michael Latham discussed with board concerning the North McLean County Water tank's inspected by Pittsburgh Tank & Tower. Mr. Latham is waiting for the results of the water tanks as suspected repairs will need to be made in the near future.

The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Commissioner Dale Chandler and passed without opposition, the meeting adjourned at 7:26 P.M.


Keith Ayer, Chairman

ATTEST:


Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
MARCH 16, 2020 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held March 16, 2020 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Wayne Bell
Gary Floyd

Commissioners Absent

Carrol Troutman
Dale Chandler

North McLean County Water Staff Present:

Michael Latham, Maintenance Superintendent
Tiffany Sallee, Secretary

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on February 17, 2020 were read. A motion to approve the minutes was made by Commissioner Wayne Bell and seconded by Commissioner Gary Floyd. A vote was taken and motion passed.

Chairman Keith Ayer informed North McLean County Water District board the 2019 Audit with Jared Lindsey, Alexander & Company began February 24, 2020. North McLean is awaiting for a completed response. Mr. Lindsey will attend a board meeting to discuss findings in the near future.

Chairman Keith Ayer discussed with water district board as a safe guard for the COVID-2019, North McLean County Water District will be implementing a few cautionary changes to daily operations. Enabling these changes will help protect the customer and the employees. A motion was made by Commissioner Wayne Bell and seconded by Commissioner Gary Floyd to accept the following precautionary changes: Limited interaction with the public, office will be closed to public until further notice. There is a

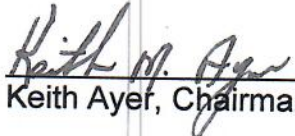
drop box located at side of the office building for water bill payments. Payments can also be made at Livermore Independence Bank drive thru only. The office will post the information regarding the changes on North McLean County Water District's social media webpage and post a note on the office door. The letter is attached to the minutes.

Chairman Keith Ayer suggested North McLean County Water District waives the monthly service disconnects for non-payment of customers due to the ongoing concerns resulting from the COVID-19. A motion was made by Commissioner Wayne Bell and seconded by Commissioner Gary Floyd to temporarily cease service disconnections on a month to month basis until further notice.

Chairman Keith Ayer met with McLean County Judge Executive, Curtis Dame, relating to the McLean County Dispatch 911 services four dollar water meter fee for each meter a customer has installed. Further discussion will continue.


The bills payable were read, approved and ordered paid upon a motion made by Commissioner Gary Floyd and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Wayne Bell seconded by Commissioner Gary Floyd and passed without opposition, the meeting adjourned at 7:20 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

North McLean County Water District
PO Box 68, 217 Hill Street
Livermore, KY 42352
270-278-2800
nmcleanwater@bellsouth.net

EFFECTIVE: Tuesday, March 17, 2020

As a safe guard for the COVID-19 North McLean County Water District (NMCWD) will be implementing a few precautionary changes to our daily operations. Enabling these changes will help protect the customer and the employees here at NMCWD.

They are as listed:

- 1.) Limited interaction with the public: lobby closed- DROP BOX ONLY and can pay at LIVERMORE INDEPENDENCE BANK (drive thru only or depository after hours).
- 2.) Customers can pay by phone with a debit/credit card (2.25 fee)
- 3.) Customers can have an ACH form mailed. Free of charge. Payments are withdrawn from checking/savings account on the 10th of each month.

As of right now, we do NOT know how long these actions will be implemented.

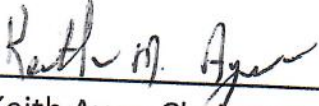
Payments can still be made on our website www.commericalpayments.com the link can be found on North McLean's facebook page. As always you can call us at the office and we will process payment by phone.

By mail: PO BOX 68 Livermore, KY 42352

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT WAS NOT HELD
APRIL 20, 2020 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352


The regular meeting of the North McLean County Board of Water Commissioners was not held April 20, 2020 at 7:00 P.M., at the District Office in Livermore, Kentucky.

North McLean County Water District Board of Water Commissioners cancelled the monthly meeting for Monday, April 20, 2020 due to COVID-19.



Keith Ayer, Chairman

ATTEST:



Carrol Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
May 18, 2020 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held May 18, 2020 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Carrol Troutman
Dale Chandler

Commissioners Absent:

Wayne Bell
Gary Floyd

North McLean County Water Staff Present:

Michael Latham, Maintenance Superintendent
Tiffany Sallee, Secretary

Visitors Present via Zoom:

Rusty Anderson, TerraGraphics, LLC

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on March 16, 2020 and canceled meeting due to COVID-19 minutes April 20, 2020 were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman. A vote was taken and motion passed.

Rusty Anderson, TerraGraphics met with North McLean County Water District board via Zoom. Mr. Anderson provides GPS fieldwork and online consulting for water clients. Mr. Anderson demonstrated different tools for office staff and

maintenance staff to work closer together as a team. All meters read, customer disconnects, water loss and etc will be mapped by GPS on an IPAD for maintenance to communicate with office staff from the field. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman to accept North McLean Water District to setup with TerraGraphics GPS system.

Chairman Keith Ayer informed the North McLean County Water District board that West Daviess County Water District filed a purchased water rate adjustment to the Kentucky Public Service Commission due to Owensboro Municipal Utilities (OMU) increasing their purchased water rate. The new rate for North McLean County Water District, increased from \$3.19 per 1,000 to \$3.85 per 1,000 gallons effective June 1, 2020. Last year, June 1, 2019 the rate went from \$3.10 per 1,000 gallons to \$3.19 per 1,000 gallons. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman for the North McLean County Water District Office Staff to begin the process of a purchased water rate increase to include both new water rates with the Kentucky Public Service Commission.

Chairman Keith Ayer informed the board that it has been since December 2018 since North McLean County Water District filed a general water rate increase with the Kentucky Public Service Commission. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman to approve the process of North McLean Water to apply with the Kentucky Public Service Commission a general water rate increase.

North McLean County Water District Maintenance Superintendent, Michael Latham conducted his regular water tank inspection with Pittsburgh Tank and Tower. Mr. Latham informed the board the tanks will require additional maintenance. Mr. Latham will prepare price quotes for the tank repairs and present findings at the June 2020 board meeting.

Office Secretary, Tiffany Sallee informed the board of receiving customer complaints due to Aqualine not repairing water leaks or returning calls in a timely manner. North McLean Water did not receive a monthly compensation check for collecting fees since March 2020. Ms. Sallee spoke with Teri Roll, Aqualine Representative; she assured Ms. Sallee funds will be released soon. Further discussion will continue.

Office Secretary, Tiffany Sallee informed the board that Commissioner Carrol Troutman's term ends June 4, 2020. After further discussion, a motion was made by Commissioner Dale Chandler and seconded by Chairman Keith Ayer recommending beginning June June 4, 2020 and ending June 4, 2024 Commissioner Carrol Troutman to serve another four (4) year term with North McLean County Water District. A vote was taken and motion passed with Commissioner Carrol Troutman abstaining.

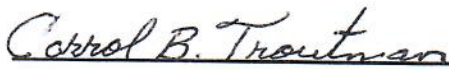
The bills from March 2020 and April 2020 payable were read, approved and ordered paid upon a motion made by Commissioner Dale Chandler and seconded by Commissioner Carrol Troutman. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Dale ^{Chandler} Troutman seconded by Commissioner Carrol Troutman and passed without opposition, the meeting adjourned at 8:35 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

Carrol B. Troutman
2489 KY 798
Calhoun, KY 42327

May 18, 2020

Curtis Dame
McLean County Judge Executive
P.O. Box 127
Calhoun, KY 42327

RE: North McLean County Water District

Dear Judge Executive Dame:

My current term as a Commissioner of the North Mclean County Water District is scheduled to expire on June 4, 2020. I would be pleased and willing to serve another term as Commissioner, if you so desire. I look forward to the opportunity to continue to serve as a member of the Board of Commissioners of the North McLean County Water District for an additional four (4) year term beginning June 4, 2020 and ending June 4, 2024.

Thank you for your consideration in this matter.

Respectfully,

Carrol B. Troutman

Carrol B. Troutman

**NORTH MCLEAN COUNTY
WATER DISTRICT**
217 Hill Street, P.O. Box 68
Livermore, KY 42352
Phone #: 1-270-278-2800
Fax #: 270-278-2792
nmcleanwater@bellsouth.net

May 19, 2020

Hon. Curtis Dame
McLean County Judge Executive
P.O. Box 127
Calhoun, KY 42327

RE: North McLean County Water District

Dear Judge Dame:

The current term of Carrol Troutman as a Commissioner on the Board of Commissioners for North McLean County Water District expires June 4, 2020. Our regular monthly meeting was held on May 18, 2020. The Board voted unanimously to recommend for your review, Carrol's reappointment for a new four (4) year term, beginning effective June 4, 2020 and expiring June 4, 2024.

Thank you in advance for your consideration of this matter. If any additional information is required, please do not hesitate to contact me.

Respectfully,



Keith Ayer
Chairman

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH MCLEAN COUNTY WATER DISTRICT HELD
JUNE 15, 2020 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held June 15, 2020 at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Dale Chandler
Wayne Bell
Gary Floyd

Commissioners Absent:

Carrol Troutman

North McLean County Water Staff Present:

Brandon McElwain, Maintenance Worker
Tiffany Sallee, Secretary

Visitors Present:

NONE

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on May 18, 2020 minutes were read. A motion to approve the minutes was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell. A vote was taken and motion passed.

Commissioner Dale Chandler spoke with water customer Brandon Shocklee, 251 Briarfield Schoolhouse Road, Livermore, KY 42352. Mr. Shocklee asked for a one-inch water meter to replace his current $\frac{3}{4}$ x $\frac{5}{8}$ water meter to provide water to chicken houses. Mr. Shocklee does have access to water from a lake as well. A motion was made by Commissioner Dale Chandler and seconded by Commissioner Wayne Bell to allow water customer Brandon Shocklee to replace his current $\frac{3}{4}$ x $\frac{5}{8}$ water meter and purchase a one-inch water meter to supply his chicken houses.

Chairman Keith Ayer informed the board the Kentucky Public Service Commission approved the West Daviess County Water District pass thru rate for North McLean County Water District.

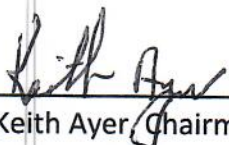
North McLean County Water District new minimum water bill will increase from \$18.36 to \$18.44 starting July 2020 billing cycle.

Chairman Keith Ayer discussed the cost of water meters, road bores and meter relocations with board. Cost of materials to install and labor operations have increased. North McLean County Water District's office staff and maintenance employees will gather price quotes on items to discuss further.

North McLean County Water District began the process of the GPS mapping system. Rusty Anderson, TerraGraphics will begin mapping the water meters during the July 2020 meter reads with the maintenance workers. The meter readings will be entered manually by the office staff each month.

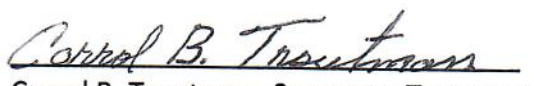
The bills payable were read, approved and ordered paid upon a motion made by Commissioner Gary Floyd and seconded by Commissioner Wayne Bell. Motion passed with an unanimous vote.

There being no further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Commissioner Dale Chandler and passed without opposition, the meeting adjourned at 7:50 P.M.



Keith Ayer, Chairman

ATTEST:



Carrol B. Troutman, Secretary-Treasurer

MINUTES OF THE REGULAR MEETING OF THE BOARD OF WATER
COMMISSIONERS OF NORTH McLEAN COUNTY WATER DISTRICT HELD
JULY 20, 2020 AT 7:00 P.M.
AT THE DISTRICT OFFICE
217 HILL STREET
LIVERMORE, KY 42352

The regular meeting of the North McLean County Board of Water Commissioners was held July 20, 2020, at 7:00 P.M., at the District Office in Livermore, Kentucky.

Commissioners Present:

Keith Ayer, Chairman
Wayne Bell
Gary Floyd
Carrol Troutman

Commissioners Absent:

Dale Chandler

North McLean County Water Staff Present:

Michael Latham, Maintenance Superintendent
Beth Bobo, Secretary

Visitors Present:

Patrick Dever, Electrician
James Butler, Customer

The meeting was called to order by Chairman Keith Ayer, who presided over the meeting.

The minutes of the regular meeting on June 15, 2020 were read. A motion to approve the minutes was made by Commissioner Wayne Bell and seconded by Commissioner Gary Floyd. A vote was taken and the motion passed.

Jim Butler, North McLean County Water District (NMCWD) customer spoke about his experience with Aqualine (insurance on service lines). Mr. Butler had a major service line leak in January 2020. He called Aqualine and they sent their plumber to Mr. Butler's residence. Aqualine's plumber could not determine if it was a leak and said he would come back. After three days of not hearing from the plumber; Mr. Butler had to personally telephone the plumber. The plumber stated he was not being reimbursed for work he completed for Aqualine and refused to fix leak. Mr. Butler contacted Aqualine about plumber refusing work. Aqualine agreed to pay for Hagerman Plumbing to come out and fix Mr. Butler's leak. Hagerman Plumbing repaired leak for \$3,240.00. Since February, Mr. Butler has received \$1,490 from Aqualine, and is still owed \$1,750.00 from Aqualine. Keith Ayer, Chairman spoke with Terri Roll, Aqualine concerning Mr. Butler's claim. Ms. Roll assured Mr. Ayer that she would pay Mr. Butler by sending him a check. Mr. Butler never received a check. Ms. Roll's son hand delivered a \$500.00 check July 19th. After much discussion, the Board decided to send a letter to Aqualine stating North McLean would not reimburse Aqualine until Mr. Butler receives his \$1,750.00. Once Mr. Butler is paid in full,

funds would return to Aqualine. A motion was made by Commissioner Gary Floyd to hold funds for Aqualine until Mr. Butler is reimbursed \$1,750. Once Mr. Butler is paid in full, funds will be released back to Aqualine. A second was made by Commissioner Wayne Bell. A vote was taken and the motion passed.

Patrick Dever, a local electrician is working with a company called White Cloud Communications. They provide high-speed wireless service currently in Sacramento and Bremen. Mr. Dever requested the Board to consider placement of at least eight (8) antenna's for wireless service on the Hwy 431 tank. The company is still completing a market analysis to see if it would be feasible. Mr. Dever said if the Board agreed to placement of antennas on the water tank, the company would maintain proper insurance and would lease/contract with NMCWD for the placement of antennas. Mr. Dever assured the Board the equipment requires minimal maintenance. The Board agreed to let Mr. Dever meet with Michael Latham, Water Superintendent to look at the tank. The Board will continue discussion once more information is obtained about project.

The Board discussed the implications of not being able to charge late fees or cut off customer's water service for non-payment. There has been no word from the Public Service Commission on when utilities can resume charging late fees and disconnecting customers who are not paying their bills. It was suggested that maintenance staff post payment reminders on customers doors who owe \$100 or more. Chairman Keith Ayer will contact Public Service to see if he can find out when utilities can resume collecting late fees and disconnections.

The Board discussed the mapping of meters with Terra-Graphics. An interface needs to be developed between Terra-Graphics and NMCWD's billing program thru United Systems. The interface would allow office staff to download meter readings directly from the I-pads instead of manually entering the readings. A motion was made by Gary Floyd and seconded by Wayne Bell to allow Terra-Graphics to work with United Systems to develop the interface system. A vote was taken and the motion passed.

North McLean County Water District was informed that West Daviess has requested an increase in wholesale water rates. Current charge is \$3.85 per 1,000 gallons. West Daviess is requesting to increase it to \$4.30 per 1,000 gallons. Keith Ayer, Chairman requested NMCWD staff to start work on a pass-thru purchased water rate increase. A motion was made by Carrol Troutman and seconded by Gary Floyd to allow staff to begin work on a pass-thru purchased water rate increase and submit it to the Public Service Commission. A vote was taken and the motion passed.

Keith Ayer, Chairman informed the Board about staff requesting a counter with glass for the office. Staff stated it is needed to help shield staff and customers during the Corona-virus pandemic and also for general safety of staff. The Board reviewed the estimate from Cabinotch. A motion was made by Carrol Troutman and seconded by Wayne Bell to purchase the cabinets including delivery and installation for \$3,000. A vote was taken and the motion passed. Once cabinets are installed staff will call Owensboro Mirror Plate and Glass to get an estimate on installing the glass or plexi-glass on top of cabinets.

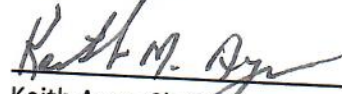
Carrol Troutman

Michael Latham, Maintenance Superintendent, presented the estimate on tank repairs for both tanks as recommended by the Division of Water. Keith and Michael are going to meet and go over the estimate in depth and will report back to Board.


Keith Ayer, Chairman met with Guy Cobb concerning a new water service on Haynes Scott Road. Michael will get with Jennings & Little to get an estimate on 3-inch pipe for Mr. Cobb.

The bills payable were read, approved and ordered paid upon a motion made by Commissioner Carrol Troutman, seconded by Commissioner Gary Floyd. A vote was taken and the motion passed.

There being to further discussion, upon motion duly made by Commissioner Gary Floyd seconded by Wayne Bell and passed without opposition, the meeting adjourned at 8:30 P.M.


Keith Ayer, Chairman

ATTEST:


Carrol B. Troutman, Secretary-Treasurer