

Attachment 1.h. _2019W

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 9:00 am, December 19, 2019 at the District Office, attended by Janet Murphy, Scott Kuegel, Suzanne White, William Higdon, and Keith Krampe.

Scott Kuegel made a motion to approve the minutes of the November 19, 2019 regular meeting. Suzanne White seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. Scott Kuegel made a motion to approve the financial statements as presented. Suzanne White seconded the motion and it carried unanimously. Scott Kuegel made a motion to approve the November 2019 expenditures. Suzanne White seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

51-1200-04	Helen Burden	2231 Calhoun Rd	13.67
56-9760-01	Rod A Butler Jr	315 Hwy 140 W	40.32
57-2740-05	Stephanie L Welch	693 Rand Rd	105.34
61-1792-14	John J Neal	1825-D Parrish Plaza Dr	71.92

The Board reviewed the water loss percentage for November.

The Board heard a progress report on the AMI project. The Utica Tank base station began experiencing intermittent frequency issues during November which dropped the successful reading accuracy to 94.63% in November. A new antenna is being quoted as a solution to the issue. District Staff continues to experiment with the drive-by antenna training.

The Board heard a request for a second leak adjustment for the James Cain Estate of 10047 Hwy 60 W. The Board approved the second adjustment of \$ 176.10 with the condition that a third adjustment would not be considered.

Manager Higdon reported on the numerous meter changes due within the next 10 years. He stated that Damon Talley is working on a deviation to submit to PSC which extends the mandatory 10 year regulation.

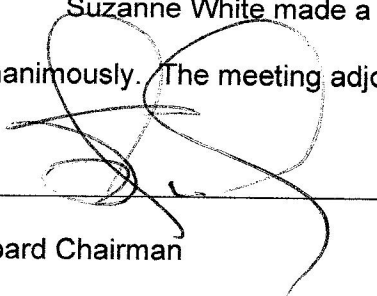
Manager Higdon reported that numerous hydrants within the District require maintenance to restore them to working condition. He estimates the cost at \$ 8,000.00 for the repairs.

The Board approved the 2020 Board meeting dates.

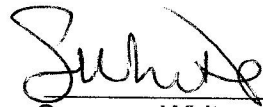
The Board reviewed the Combined Cost of Service Study prepared by Alan Vilines of KRWA.

The Board reviewed the proposed 2020 Budget. Scott Kuegel made a motion to accept the Budget as presented. Suzanne White seconded the motion and it carried unanimously.

Suzanne White made a motion to adjourn. Scott Kuegel seconded the motion and it carried unanimously. The meeting adjourned at 10:15 am.



Board Chairman



Suzanne White
Secretary

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 9:00 am, November 19, 2019 at the District Office, attended by Suzanne White, William Higdon, and Keith Krampe. Janet Murphy joined the meeting via teleconference.

Suzanne White made a motion to approve the minutes of the October 15, 2019 regular meeting. Janet Murphy seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. Keith Krampe reported that the District reinvested the matured October certificate of deposit for a term of 12 months at 2.05%. The November certificate of deposit will be reinvested for 12 months at 1.85%. Suzanne White made a motion to approve the financial statements as presented. Janet Murphy seconded the motion and it carried unanimously. Suzanne White made a motion to approve the October 2019 expenditures. Janet Murphy seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

53-3520-14	William E Parrish Jr	1316 Hwy 279 S	174.84
63-3825-15	Harvey Gilliam	6450 Hwy 500	143.19

The Board reviewed the water loss percentage for October.

The Board heard a progress report on the AMI project. The District continues to experience successful reading accuracy of 97.80% in October. The drive-by antenna procedure continues to receive training.

The Board heard an option for an alternate renewal of the District's health plan. Anthem B/C & B/S offers an association plan with a cost comparable to the District's current premium but with a lower out-of-pocket and co-pay expense. The only requirement is that the District will have to become a member of the Greater Owensboro Chamber of Commerce. Suzanne White made a motion to authorize Manager Higdon to sign all necessary documents pertaining to the establishment of the association plan and joining the Greater Owensboro Chamber of Commerce. Janet Murphy seconded the motion and it carried unanimously.

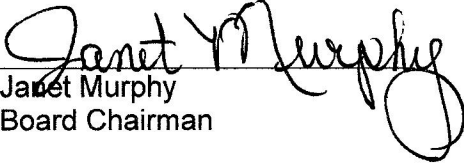
Manager Higdon reported that with the Southeast District installing their SCADA equipment, he proposed that the West District do the same. The approximate cost is \$ 15,000.00. Suzanne White made a motion to purchase the new equipment. Janet Murphy seconded the motion and it carried unanimously.

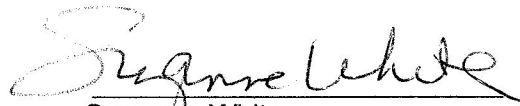
Manager Higdon reported on the OMU work session he attended in October concerning the decommissioning of the Elmer Smith power plant. He was informed that OMU's plan is that the three wells near the power plant that have been shuttered would eventually be restored to working condition once the decommissioning was completed.

Manager Higdon reported that the 4th quarter TTHM levels were normal.

Manager Higdon presented to the Board the letter sent back to the Public Service Commission concerning excessive water loss and the steps and procedures the District has taken to try to remedy the water loss situation.

Suzanne White made a motion to adjourn. Janet Murphy seconded the motion and it carried unanimously. The meeting adjourned at 9:30 am.


Janet Murphy
Board Chairman


Suzanne White
Secretary

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 9:00 am, October 15, 2019 at the District Office, attended by Janet Murphy, Scott Kuegel, William Higdon, and Keith Krampe.

Scott Kuegel made a motion to approve the minutes of the September 17, 2019 regular meeting. Janet Murphy seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. Scott Kuegel made a motion to approve the financial statements as presented. Janet Murphy seconded the motion and it carried unanimously. Scott Kuegel made a motion to approve the September 2019 expenditures. Janet Murphy seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

51-1580-02	Tony Fincher Jr	3030 Calhoun Rd	730.96
52-2675-03	Martha P Rudd	6816 Old Hwy 81	60.01
63-7850-02	David F Duke	11557 Smock Rd	74.29
69-2840-01	Kim Brumley	414 Newbury Ct	91.35

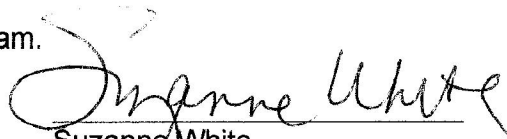
The Board reviewed the water loss percentage for September.

The Board heard a progress report on the AMI project. The successful reading accuracy of the District for September increased to 97.73% after continued improvement in the West Louisville area. The drive-by antenna has been received with training scheduled.

The District's property insurance renewal was discussed with proposed changes to the 2019 – 2020 policy year. Scott Kuegel made a motion to proceed with the District Staff's recommendations. Janet Murphy seconded the motion and it carried unanimously.

The Board reviewed the health insurance renewal effective December 1, 2019 with a 12% increase in premium coupled with an increase in the policy's deductible. The District's agent will explore other carriers and plans for comparison options.

Scott Kuegel made a motion to adjourn. Janet Murphy seconded the motion and it carried unanimously. The meeting adjourned at 10:00 am.


Suzanne White
Secretary

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 9:00 am, September 17, 2019 at the District Office, attended by Janet Murphy, Scott Kuegel, Suzanne White, William Higdon, and Keith Krampe.

Scott Kuegel made a motion to approve the minutes of the August 15, 2019 regular meeting. Suzanne White seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. Scott Kuegel made a motion to approve the financial statements as presented. Suzanne White seconded the motion and it carried unanimously. Scott Kuegel made a motion to approve the August 2019 expenditures. Suzanne White seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

58-2300-09	Rick Chappell	7921 Hwy 81	466.26
61-1366-12	Ronnie L Hayes	1712-C Thompson Dr	32.60


The Board reviewed the water loss percentage for August.

The Board heard a progress report on the AMI project. The successful reading accuracy of the District for August increased to 96.44% after Q Wireless moved their frequency away from the District's. The drive-by antenna has been ordered.

The District received a Schedule of Adjusted Operations from Alan Vilines of KRWA which details the current state of the financial condition of the West and Southeast Districts as well as a combination of both Districts. The Board reviewed.

Manager Higdon reported that the U S Highway 60 project is complete as of 9-4-19.

Scott Kuegel made a motion to adjourn. Suzanne White seconded the motion and it carried unanimously. The meeting adjourned at 9:50 am.


Suzanne White
Secretary

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 8:00 am, August 15, 2019 at the District Office, attended by Janet Murphy, Scott Kuegel, Suzanne White, William Higdon, and Keith Krampe.

Suzanne White made a motion to approve the minutes of the July 16, 2019 regular meeting. Scott Kuegel seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. Scott Kuegel made a motion to approve the financial statements as presented. Suzanne White seconded the motion and it carried unanimously. Scott Kuegel made a motion to approve the July 2019 expenditures. Suzanne White seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

52-4080-03	Nathan A Rice	7195 Joseph Ct	36.43
56-3100-01	Ryan A Stephenson	11661 S Jackson Rd	27.36
56-9760-01	Rod A Butler, Jr	315 Hwy 140 W	54.07
61-1716-04	Angelo Carlisle	1731-F Parrish Plaza Dr	12.81
64-2675	John Hudson	5675 Hwy 554	24.03
67-7750-05	Robert E Caldwell	5514 Goldenrod Ln	151.52

The Board reviewed the water loss percentage for July.

The Board heard a progress report on the AMI project. The successful reading accuracy of the District for July was 95.00%. Sensus employees found contention with Q Wireless at the West Louisville tank site. The District is working with Q Wireless to determine a mutual solution where both parties can remain operational. Scott Kuegel made a motion to approve a purchase of a drive by radio antenna and software for \$ 28,675.00 to be shared with the Southeast District. Suzanne White seconded the motion and it carried unanimously.

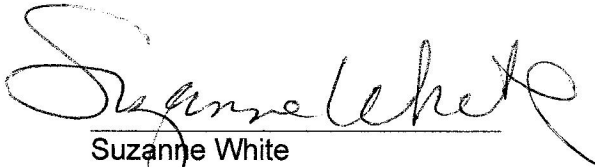
District Staff provided information for Alan Vilines of KRWA to begin working on the District's cost of service study.

Manager Higdon reported that the U S Highway 60 project is 85%-90% complete with tie ins expected within the next two weeks.

The Meet and Greet with OMU will commence on September 12, 2019 with a tour of the construction of the new treatment plant and meal following.

Manager Higdon reported that Damon Talley is preparing the letter to OMU regarding the District's stance on their remediation plan.

Suzanne White made a motion to adjourn. Scott Kuegel seconded the motion and it carried unanimously. The meeting adjourned at 8:40 am.



Suzanne White
Secretary

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 9:00 am, July 16, 2019 at the District Office, attended by Janet Murphy, Scott Kuegel, Suzanne White, William Higdon, and Keith Krampe.

Scott Kuegel made a motion to approve the minutes of the June 11, 2019 joint meeting, the June 20, 2019 joint meeting, and the June 20, 2019 regular meeting. Suzanne White seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. Scott Kuegel made a motion to approve the financial statements as presented. Suzanne White seconded the motion and it carried unanimously. Scott Kuegel made a motion to approve the June 2019 expenditures. Suzanne White seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

57-3300-03	Corey H Thomas	753 Rand Rd	18.77
61-1392-13	Scottie L Clemons	1686-B Thompson Dr	42.97
61-2040-22	Jackie A Poole	1810-B Parrish Plaza Dr	37.58

The Board reviewed the water loss percentage for June.

The Board heard a progress report on the AMI project. The successful reading accuracy of the District for June was 94.42%. The Board discussed an alternative reading process for unsuccessful meter reads or an addition of a repeater in the problem area of West Louisville.


Scott Kuegel made a motion to have KRWA perform a cost of service study only for residential rates at a cost of \$ 6,300.00. Suzanne White seconded the motion and it carried unanimously.

Manager Higdon reported that a new lease agreement has been prepared for the District office and land for the maintenance area. He stated that the current lease will expire in February 2022 and both parties have agreed to wait until then to discuss the new arrangement.

Manager Higdon reported that the Highway 60 waterline relocation is expected to begin work soon.

Planning for the semi-annual Meet & Greet with OMU is being formulated with dates being sought.

Scott Kuegel made a motion to adjourn. Suzanne White seconded the motion and it carried unanimously. The meeting adjourned at 10:00 am.


Suzanne White
Secretary

Southeast & West Daviess County Water District

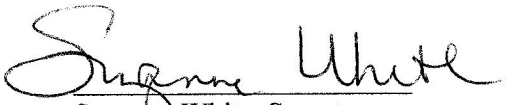
Joint Board Meeting

A joint meeting of the Southeast and West Boards of Commissioners commenced at 9:00 am on June 20, 2019 at the District Office. Those in attendance were Christina O'Bryan, John Bell, Hugh Bittel, Janet Murphy, Suzanne White, William Higdon, and Keith Krampe.

The Boards discussed the need to purchase new computer equipment for the District office. John Bell made a motion for District Staff to purchase eight computers and a printer. Total cost is projected to be approximately \$ 13,000.00 for the equipment and \$ 7,000.00 for United Systems to install. Suzanne White seconded the motion and it carried unanimously.

The Board discussed a salary increase consideration for the District employees. The Board reviewed a proposal to allocate a 2% increase of gross salaries which would increase all hourly employees by 39 cents per hour. Additional merit increases were discussed. Hugh Bittel made a motion to approve the salary increases as discussed to become effective July 1, 2019. Suzanne White seconded the motion and it carried unanimously. At this point, William Higdon and Keith Krampe were excused from the meeting to allow the Board Commissioners to discuss their salary increases. Hugh Bittel made a motion to increase the gross salaries of William Higdon by 1.60% and Keith Krampe by 2.80% effective July 1, 2019. Suzanne White seconded the motion and it carried unanimously.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it carried unanimously. The meeting adjourned at 10:30 am.


Suzanne White, Secretary
West Daviess Co. Water District

Hugh Bittel, Secretary
Southeast Daviess Co. Water District

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 10:30 am, June 20, 2019 at the District Office, attended by Janet Murphy, Suzanne White, William Higdon, and Keith Krampe.

Suzanne White made a motion to approve the minutes of the May 21, 2019 regular meeting. Janet Murphy seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. Suzanne White made a motion to approve the financial statements as presented. Janet Murphy seconded the motion and it carried unanimously. Suzanne White made a motion to approve the May 2019 expenditures. Janet Murphy seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:


52-3940-03	Shasta Coiles	7213 Julia Ave	46.98
61-2062-13	Darrel McCormick	1750-C Parrish Plaza Dr	17.08
65-0030-07	Suzanne G McKinney	1451 Hwy 1554	117.62

The Board reviewed the water loss percentage for May.

The Board heard a progress report on the AMI project. The reading process is going well with the District gaining a better reading accuracy in the Utica area of the District, but experiencing decreased accuracy in the West Louisville area. Discussion ensued on an alternative reading process for the unsuccessful meter reads which would also act as a reading backup should one part of the AMI system fail.

Manager Higdon informed the Board that the Southeast District is updating the antiquated SCADA equipment out of necessity to preserve the functionality of their SCADA operations. The Board discussed but took no action to purchase new equipment at this time.

Suzanne White made a motion to adjourn. Janet Murphy seconded the motion and it carried unanimously. The meeting adjourned at 10:50 am.


Suzanne White
Secretary

Southeast & West Daviess County Water District

Joint Board Meeting

A joint meeting of the Southeast and West Boards of Commissioners commenced at 9:00 am on June 11, 2019 at the District Office. Those in attendance were Christina O'Bryan, John Bell, Hugh Bittel, Janet Murphy, Suzanne White, William Higdon, and Keith Krampe. Attorney Damon Talley also attended the meeting.


Damon Talley presented to the Board an overview of the consolidation process of the two Districts.

At this point, Suzanne White left the meeting.

The Boards discussed the OMU remediation plan for the power plant site. The Boards agreed that costs incurred by OMU for corrective action resulting from the TTHM issue should not be passed along to the District. The Boards also agreed that any additional expenses for replacement of wells as a result of OMU's contamination of existing wells should not be passed along to the Districts.

Due to timing constraints, the Boards decided to not address the remaining items on the agenda and to reconvene on June 20, 2019 at 9:00 am.

John Bell made a motion to adjourn. Janet Murphy seconded the motion and it carried unanimously. The meeting adjourned at 11:30 am.



Suzanne White, Secretary
West Daviess Co. Water District

Hugh Bittel, Secretary
Southeast Daviess Co. Water District

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 9:00 am, May 21, 2019 at the District Office, attended by Scott Kuegel, Suzanne White, William Higdon, and Keith Krampe.

Scott Kuegel made a motion to approve the minutes of the April 18, 2019 regular meeting. Suzanne White seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. The District reinvested a matured certificate of deposit with South Central Bank for a 12 month term at 2.45% APY. Scott Kuegel made a motion to approve the financial statements as presented. Suzanne White seconded the motion and it carried unanimously. Scott Kuegel made a motion to approve the April 2019 expenditures. Suzanne White seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

55-2290-04	Samuel Bickett	7150 Hwy 815	145.04
61-2028-10	Shaniyah D Pettigrew	1820-B Parrish Plaza Dr	26.84
63-0550-01	Joseph R Newton	9312 Jewell Rd	505.90
65-2000-05	Kristin J Rogers	285 Hwy 1554	24.39

The Board reviewed the water loss percentage for April

The Board heard a progress report on the AMI project. The final West route was installed with radios with the reading process going well. District Staff is working to improve the reading accuracy on the unsuccessful read accounts.

The purchased water adjustment was approved by the Public Service Commission and will go into effect with the June billing.


Manager Higdon reported that the second quarter TTHM tests reveal the results have returned to customary levels.

Manager Higdon reported that District Staff performed leak detection for the first time with the new equipment. He stated that the Panther zone was tested with no leaks found as the Staff becomes familiar with the equipment. More testing to follow.

It was reported that the Southeast Daviess County Water District proposed to change the current shared cost percentage from a 55% / 45% division to a 59% / 41% division effective July 1, 2019. Scott Kuegel made a motion to accept Southeast's proposal. Suzanne White seconded the motion and it carried unanimously.

The Board discussed salary consideration in preparation of the upcoming joint Board meeting. The Board asked District Staff to prepare scenarios for 2%, 2.4%, and a 2.8% salary increase.

Scott Kuegel made a motion to adjourn. Suzanne White seconded the motion and it carried unanimously. The meeting adjourned at 10:15 am.


Suzanne White
Secretary

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 8:00 am, April 18, 2019 at the District Office, attended by Janet Murphy, Scott Kuegel, Suzanne White, William Higdon, and Keith Krampe.

Scott Kuegel made a motion to approve the minutes of the March 19, 2019 regular meeting. Suzanne White seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. Scott Kuegel made a motion to approve the financial statements as presented. Suzanne White seconded the motion and it carried unanimously. Scott Kuegel made a motion to approve the March 2019 expenditures. Suzanne White seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

59-4050-03	Benjamin T Mackey	10088 U S 431	18.68
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The Board reviewed the water loss percentage for March

The Board heard a report on the AMI project. Approximately 9,000 radios have been installed within the two Districts. Reading of the meters via antenna commenced in March 2019 and the process is working well with the West District successfully reading approximately 95.73% of all available meters. Three routes within the District make up the majority of the unread meters. The data sync file is working properly updating from the previous day's database and the District is receiving two reports to monitor continuous usage and unauthorized usage on a daily basis.

The flooring for the District office has been installed.

The purchased water adjustment application was received by the Public Service Commission on March 29, 2019. A decision is expected in May 2019.

Manager Higdon reported that the A T & T antenna leased on the West Louisville tank has undergone construction and nearing completion.

Manager Higdon reported that the Highway 60 water line rerouting due to the highway elevation is scheduled to begin in May 2019.

Manager Higdon reported on the installation of meter pits to allow the District to install the ultrasonic flow meter used in the leak detection program.

The Board reviewed the audit of the financial statements for 2018. With the investment in the AMI project, the District's cash reserves decreased as expected. Experiencing a decrease of 6 million gallons in sales from 2017 but with different blend amongst account classes, the District saw a minimal increase in sales to \$ 1.6 million. On the expense side, the District realized increases in water, material, and salary expenses. The District realized an Income from Operations total of \$ 21,568.00.

Suzanne White made a motion to adjourn. Scott Kuegel seconded the motion and it carried unanimously. The meeting adjourned at 9:15 am.



Suzanne White
Secretary

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 9:00 am, March 19, 2019 at the District Office, attended by Janet Murphy, Scott Kuegel, Suzanne White, William Higdon, and Keith Krampe.

Scott Kuegel made a motion to approve the minutes of the February 19, 2019 regular meeting. Suzanne White seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. Suzanne White made a motion to approve the financial statements as presented. Scott Kuegel seconded the motion and it carried unanimously. Scott Kuegel made a motion to approve the February 2019 expenditures. Suzanne White seconded the motion and it carried unanimously. The Board signed all documents to add Suzanne White as a signor to the South Central Bank checking accounts. Scott Kuegel made a motion to transfer \$ 200,000.00 from the operations account to a certificate of deposit with South Central Bank for a term of 25 months at 2.85% APY. Suzanne White seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

52-4425-07	Ram & Family Lic	7169 Hwy 81	120.46
57-0100	William Anderson	5136 W 5 th St Rd	16.02
57-2400-03	Jay L Clark	722 Ashland Ave	16.03
57-4130	Debbie G Alvey	5309 Ashland Ave	53.46
62-4420-02	Diana Sullivan	1422 Oakwood Ct	61.52
66-7065-01	James Morris	4049 Creekside Ct	12.81

The Board reviewed the water loss percentage for February.

The Board heard an update on the progress of the AMI project. Approximately 60% of the two districts' meters have had radios added. IT personnel from Sensus and United Systems were able to coordinate their efforts for test runs in late February and the District began reading the radio-installed routes the beginning of March without any issues.

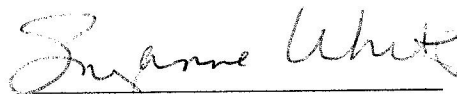
It was reported that Marcus Lane has attained his six month probationary period. Scott Kuegel made a motion to increase his wage by \$.50 per hour. Suzanne White seconded the motion and it carried unanimously.

It was reported that OMU will be increasing the District's wholesale rate effective June 1, 2019. Scott Kuegel made a motion to adopt resolution # 2019-03-12 which authorizes the District to submit a purchased water adjustment to the Public Service Commission for a \$.09 per 1,000 gallon increase to all District customers. Suzanne White seconded the motion and it carried unanimously.

The Board reviewed the 2018 Statistical Report. The District had 5.6 million gallons less sales from 2017. This was due to the commercial and wholesale classifications decreasing 10 million gallons and 4.2 million gallons, respectively, from 2017. However, the residential and farmstead classification increased 6.4 million gallons and 2.6 million gallons, respectively, from 2017. The District gained 88 meters and financial water loss ended 2018 at 19.15%.

The Board discussed the status of the shared cost division with the Southeast District. Scott Kuegel made a motion to present the statistics relating to the shared cost division at the next Southeast Board meeting in April 2019 for their discussion. Suzanne White seconded the motion and it carried unanimously.

Suzanne White made a motion to adjourn. Scott Kuegel seconded the motion and it carried unanimously. The meeting adjourned at 10:30 am.


Suzanne White
Secretary

RESOLUTION NO. 2019-03-12

RESOLUTION OF THE WEST DAVIESS COUNTY WATER DISTRICT APPROVING THE SUBMITTAL OF A PURCHASED WATER RATE ADJUSTMENT TO THE PUBLIC SERVICE COMMISSION

WHEREAS, West Daviess County Water District (“District”) purchases water from Owensboro Municipal Utilities (“OMU”)

WHEREAS, OMU has informed the District by letter dated March 8, 2019 of its intent to increase the District’s wholesale water rate from \$ 2.20 to \$ 2.27 per 1,000 gallons effective June 1, 2019.

WHEREAS, the District may submit a purchased water rate adjustment to the Public Service Commission to recover the increased cost of water from OMU.

WHEREAS, the District’s calculation of the purchased water rate adjustment yields an increase of \$.09 per 1,000 gallons to the District’s water rate uniformly for all customers.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE WEST DAVIESS COUNTY WATER DISTRICT AS FOLLOWS:

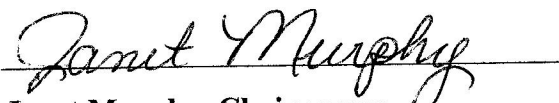
Section 1. Approve the submittal of a purchased water adjustment to the Public Service Commission in the amount of \$.09 per 1,000 gallons for all customers of the West Daviess County Water District to become effective June 1, 2019.

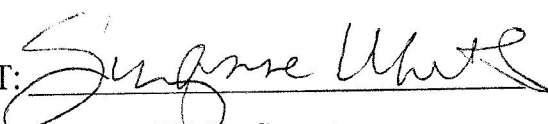
Section 2. Authorize the Chairperson to sign all necessary documents of the purchased water adjustment and tariff sheets to fully execute the purchased water adjustment submittal.

Section 3. This resolution shall take effect upon its adoption.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE WEST DAVIESS COUNTY WATER DISTRICT AT A MEETING HELD ON MARCH 19, 2019, SIGNED BY THE CHAIRPERSON, AND ATTESTED BY THE SECRETARY.

WEST DAVIESS COUNTY WATER DISTRICT

BY: 
Janet Murphy, Chairperson

ATTEST: 
Suzanne White, Secretary

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 9:00 am, February 19, 2019 at the District Office, attended by Scott Kuegel, Suzanne White, William Higdon, and Keith Krampe.

The Board welcomed new Board Commissioner Suzanne White to the meeting. Scott Kuegel made a motion to nominate Suzanne White as Secretary for the West Daviess County Water District. Suzanne White seconded the motion and it carried unanimously.

Scott Kuegel made a motion to approve the minutes of the January 15, 2019 regular meeting. Suzanne White seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. The District reinvested the matured certificate of deposit for a term of 24 months at 2.50% APY. Suzanne White made a motion to approve the financial statements as presented. Scott Kuegel seconded the motion and it carried unanimously. Scott Kuegel made a motion to approve the January 2019 expenditures. Suzanne White seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

51-1800-05	Lisa P Sparks	3371 Calhoun Rd	102.16
52-3640-11	Connie D Mehlbauer	7276 Donald Ave	23.62
57-4960-07	Roxanna Campbell	758 Sargent Dr	10.58
61-1016-07	Shayla M Menzies	1637-B Thompson Dr	10.58
64-7600-03	Joshua A Brust	8565 Hwy 81	2,699.80
69-3705-05	Melody A Smith-Clark	4831 Bernheim Dr	27.07

The Board reviewed the water loss percentage for January.

The Board reviewed a summary of the January 16, 2019 meeting between the Division of Water and OMU regarding OMU's current TTHM issue.

The Board heard an update on the progress of the AMI project. Approximately 54% of the two districts' meters have had radios added. IT personnel from Sensus and United Systems continue to work to get the Sensus Analytics working in order for the District to begin reading via antenna.

The Board was apprised of the upcoming events:

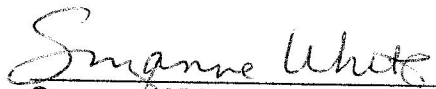
- KRWA Management Conference – February 20-21, Bowling Green
- OMU Meet & Greet – Friday, February 22nd, 11:30 AM, Old Hickory Restaurant
- Kentucky Legislative Breakfast, Wednesday, February 27th, Frankfort

Manager Higdon reported that they are compiling estimates for the cost of building flow meter vaults at various locations for the leak detection program. Also, Adam Mills has been testing valves to ensure properly working order for zone separation.

Manager Higdon reported that he has received quotes to replace the flooring for the District Office for approximately \$ 18,000.00. Scott Kuegel made a motion to proceed. Suzanne White seconded the motion and it carried unanimously.

The Board reviewed the status and proficiency of the medical reimbursement program. The plan retained 74.05% of all invested funds during the 2018-2019 plan year.

Suzanne White made a motion to adjourn. Scott Kuegel seconded the motion and it carried unanimously. The meeting adjourned at 10:00 am.


Suzanne White
Secretary

WEST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 8:30 am, January 15, 2019 at the District Office, attended by Janet Murphy, Paula Crabtree, Scott Kuegel, William Higdon and Keith Krampe.

Paula Crabtree made a motion to approve the minutes of the December 18, 2018 regular meeting. Scott Kuegel seconded the motion and it carried unanimously.

The financial and statistical reports were reviewed. Scott Kuegel made a motion to approve the financial statements as presented. Paula Crabtree seconded the motion and it carried unanimously. Scott Kuegel made a motion to approve the December 2018 expenditures. Paula Crabtree seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

52-4010	Tonya R Frantz	5442 Diane Ave	10.12
59-9880-04	Suzan J Sheean	5452 Frederica St	107.51
60-2790-04	Dustin S Colburn	9365 Stanley Birk City Rd	44.83
61-1445-13	Evan Casebolt	1622-A Thompson Dr	11.03
61-1790-15	Martin S Kelly	1825-C Parrish Plaza Dr	46.21

The Board reviewed the water loss percentage for December.

The Board signed an amendment to the Administrative Code to include the Health and Wellness Program for District employees.

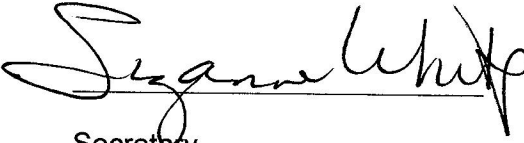
Manager Higdon reported that the Kentucky Division of Water will meet with OMU representatives to discuss their TTHM levels on January 17, 2019.

The Board has received a resolution from the Daviess County Fiscal Court clarifying the salaries to be paid to Water District Commissioners.

Scott Kuegel made a motion to increase meter setting contractor Ed Peters' fee for a meter installation by \$ 10.00 per set. Paula Crabtree seconded the motion and it carried unanimously. His fee will now be \$ 250.00 for a same-side meter set and \$ 330.00 for a meter set requiring a road bore.

The Board heard an update on the progress of the AMI project. Approximately 50% of the two districts' meters have had radios added, but the project has been stalled due to an issue with the read resolution of the readings as they are downloaded into the billing system.

Scott Kuegel made a motion to adjourn. Paula Crabtree seconded the motion and it carried unanimously. The meeting adjourned at 9:30 am.


Secretary