

Attachment 1.h. 2020S

SOUTHEAST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 2:00 pm, June 9, 2020 at the District Office, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on May 12, 2020. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the May 2020 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the financial and statistical report as presented. John Bell seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

06-0350-05	Matthew M Holloway	5334 Hwy 144	19.98
10-0120-10	Kaylee D Carter	1908 Keenland Pkwy	86.62
10-0230-15	Tony L Finley	2026 Keenland Pkwy	18.19
10-0340-10	Norberto & S. Adorno	2131 Keenland Pkwy	39.94
10-0896-16	Kylie E Hutyra	242 Keenland Pkwy	22.66
10-0922-08	Lisa L Stamper	5482 Red Mile Lp	59.90
17-2080-07	Mary J Leonard	418 Reid Rd – Lot 112	36.13
26-0300-06	Jennifer Head	6566 Harmony Dr	104.91
27-6452-01	Erin M Romero	2869 Silver Creek Lp	94.78

Manager Higdon reported on the water loss percentage for May 2020.

Keith Krampe reported on the Office Staff meetings and cross training.

Keith Krampe reported that the purchased water adjustment was approved by the Public Service Commission with the revised tariff sheets already received.

The Board reviewed a schedule from OMU for decommissioning the Elmer Smith power plant.

Manager Higdon reported on the betterment plan for the District to increase the size of line when the Transportation Department widens Highway 54. He reported an estimate of \$ 180,000.00 to upgrade the line from 12" to 16". He also reported that preliminary estimates to install a 16" connector line from

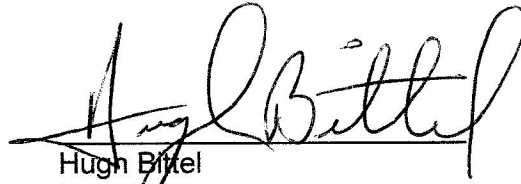
the Wing Avenue pump station, a distance of 8,000 linear feet with a bore under the bypass to the increased line on Highway 54 is approximately \$1.2 million.

The Board discussed various topics concerning a projected merger of the Southeast and West Districts. The Board discussed a general rate increase and reviewed the cost of service study proposing a rate increase of 15.5% in the average residential customer's bill. John Bell made a motion to adopt a resolution proposing an increase to the District's water rates and customer charges. Hugh Bittel seconded the motion and it passed unanimously.

John Bell made a motion to adjourn. Christina O'Bryan seconded the motion and it passed unanimously. The meeting adjourned at 3:45 pm.



Christina O'Bryan
Board Chairman



Hugh Bittel
Board Secretary

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SOUTHEAST DAVIESS COUNTY WATER DISTRICT PROPOSING ADJUSTMENTS TO ITS WATER RATES AND CHARGES AND AUTHORIZING ITS CHAIRMAN TO FILE AN APPLICATION WITH THE PSC SEEKING APPROVAL OF THE PROPOSED RATE ADJUSTMENT

WHEREAS, the Southeast Daviess County Water District (“District”) is a water district created and organized under the provisions of KRS Chapter 74. The District is subject to the jurisdiction of the Kentucky Public Service Commission (“PSC”);

WHEREAS, prudent financial management dictates that the District take appropriate action to adjust its water rates and charges; and

WHEREAS, KRS 278.180 and 807 KAR 5:076 provide the legal mechanism for the District to propose adjustments to its water rates and charges;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF SOUTHEAST DAVIESS COUNTY WATER DISTRICT AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

Section 2. The District proposes to adjust its monthly water rates and charges as set forth in **Appendix A**, which is attached hereto and is incorporated herein by reference as a part of this Resolution. The proposed rates and charges set forth in **Appendix A** are subject to any minor adjustments that may be made by the PSC. The proposed rate adjustment shall not become effective until PSC approval has been obtained.

Section 3. The Chairman is hereby authorized and directed to prepare, execute, and file with the PSC, by utilizing the Alternative Rate Adjustment Procedure for Small Utilities set forth in 807 KAR 5:076, an Alternative Rate Filing (“ARF”) Application, Tariff Sheets, and all other documents that may be required by the PSC.

Section 4. The Chairman, Manager, and all other appropriate District Staff are hereby further authorized and directed to take any and all other actions and to execute and deliver any and all other documents as may be reasonably necessary to implement this Resolution.

Section 5. This Resolution shall take effect upon its adoption.

ADOPTED BY THE COMMISSION OF SOUTHEAST DAVIESS COUNTY WATER DISTRICT at a meeting held on June 9, 2020, signed by the Chairman, and attested by the Secretary.



CHAIRMAN

ATTEST:



SECRETARY

CERTIFICATION

I, Secretary of the Southeast Daviess County Water District (the “District”), do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the District at a meeting properly held on June 9, 2020, signed by the Chairman of the District, attested by me as Secretary, and now in full force and effect.

WITNESS my hand this 9th day of June, 2020.



SECRETARY

APPENDIX A

CURRENT AND PROPOSED RATES Southeast Daviess County Water District

RETAIL RATES

Monthly Rates for Water Usage in Addition to Customer Charge

<u>No. of Gallons per Month</u>	<u>Current</u>	<u>Proposed</u>	<u>Difference</u>
First 20,000 Gallons	\$ 4.39	\$ 5.07	\$ 0.68
Over 20,000 Gallons	3.54	\$ 4.09	0.55

Customer Charge for Each Size Meter

<u>Meter Size</u>	<u>Current</u>	<u>Proposed</u>	<u>Difference</u>
5/8 x 3/4 inch	\$ 2.53	\$ 2.92	\$ 0.39
1 inch	3.54	4.09	0.55
1-1/2 inch	4.55	5.26	0.71
2 inch	7.34	8.49	1.15
3 inch	27.83	32.17	4.34
4 inch	35.42	40.95	5.53
6 inch	53.13	61.42	8.29
8 inch	73.37	84.82	11.45

WHOLESALE RATE

	<u>Current</u>	<u>Proposed</u>	<u>Difference</u>
For all Water Purchased	\$ 2.80	\$ 3.24	\$ 0.44

Southeast & West Daviess County Water District

Joint Board Meeting

A joint meeting of the Southeast and West Boards of Commissioners commenced at Noon, June 9, 2020 at the District Office. Those in attendance were Christina O'Bryan, John Bell, Hugh Bittel, Scott Kuegel, Stan Conn, Phil Haire, William Higdon, and Keith Krampe. Alan Vilines of KRWA also attended the meeting.

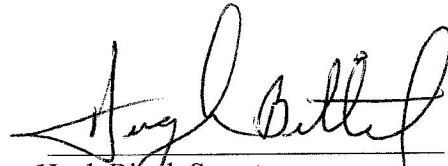
Alan Vilines presented the cost of service study for the Southeast Daviess County Water District. He then presented the cost of service study for the West Daviess County Water District. After general inquiry and discussion, Alan Vilines left the meeting.

The Boards discussed the status of the debit / credit card processor in which the District is receiving double payments from customers. The processor has worked to correct the issue, but the inconvenience remains. Keith Krampe has inquired with United Systems and they prefer to work with another processor; nextbillpay. The Board discussed and reviewed the options that nextbillpay could offer including an interface with the District's database for customers to access their account both online and through a toll-free number. Stan Conn made a motion to the West District to proceed with the purchase of the three modules of the interface for a total of \$ 2,685.00 with the condition that District Staff reviews the user-friendliness of the nextbillpay system and agrees upon its functionality. Phil Haire seconded the motion and it carried unanimously amongst the West Board of Commissioners. John Bell made a motion for the Southeast District to share in the cost of \$ 2,685.00 to purchase the three modules of the interface from United Systems dependent upon District Staff's approval of the new processing site. Hugh Bittel seconded the motion and it carried unanimously amongst the Southeast Board of Commissioners.

The Board discussed a salary increase consideration for the District employees. The Board reviewed the manager's proposed allocation of a 2.44% increase in gross salaries which would increase all hourly employees by 50 cents per hour. Stan Conn made a motion to approve the salary increases as discussed to become effective July 1, 2020. Phil Haire seconded the motion and it carried unanimously. At this point, William Higdon and Keith Krampe were excused from the meeting to allow the Board Commissioners to discuss their salary increases. John Bell made a motion to increase the gross salaries of William Higdon and Keith Krampe by \$ 43.33 each per pay period effective July 1, 2020. Scott Kuegel seconded the motion and it carried unanimously.

Stan Conn made a motion to adjourn. John Bell seconded the motion and it carried unanimously. The meeting adjourned at 2:00 pm.

Stan Conn, Secretary
West Daviess Co. Water District



Hugh Bittel, Secretary
Southeast Daviess Co. Water District

SOUTHEAST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at Noon, May 12, 2020 at the District Office, attended by Hugh Bittel, William Higdon, and Keith Krampe. Due to social distancing requirements, Christina O'Bryan, and John Bell attended by teleconference.

Hugh Bittel made a motion to approve the minutes of the regular meeting on April 14, 2020. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the April 2020 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

03-1300-01	Christopher Mcpherson	5840 Millers Mill Rd	69.41
05-3132-08	Joshua M Moore	4847 Cambridge Dr	38.04
10-0335-03	Savannah N Bray	2127 Keenland Pkwy	93.23
10-0435-26	E Kunce Iii	5443 Pimlico Ct	27.18
10-0475-29	Deborah J Howard	5435 Balmoral Ct	91.29
10-0916-02	Susan S Mccarthy	5486 Red Mile Lp	26.83
10-10-14-20	Elena J Epperson	5451 Ruidoso Lp	15.13
14-1240-11	Brooke E Arnold	4315-C Eastgate Dr	13.40
19-3480-04	Zachary A Weber	4954 Jones Rd	21.55
21-0080-04	Jeremy Clements	3218 Millstone Circle	25.78
28-2760-02	Kayla Clary	6359 Autumn Valley Tr	50.03

Manager Higdon reported on the water loss percentage for April 2020.

Keith Krampe reported on the Office Staff meetings and cross training.

Keith Krampe reported that the purchased water adjustment was submitted to the Public Service Commission on May 5, 2020.

Manager Higdon reported that Attorney Damon Talley submitted the sample meter test plan to the Public Service Commission on the District's behalf.

Keith Krampe reported that Alan Vilines of KRWA stated that he will have each District's cost of service study prepared for the joint Board meeting in June.

The Board discussed salary increases in preparation of the June joint Board meeting.

Manager Higdon reported the continued effort by the District Staff in dealing with the coronavirus pandemic.

John Bell made a motion to adjourn. Christina O'Bryan seconded the motion and it passed unanimously. The meeting adjourned at 1:15 pm.



Christina O'Bryan
Board Chairman



Hugh Bytel
Board Secretary

SOUTHEAST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

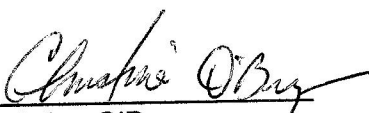
A special meeting was held at 10:00 am, April 28, 2020 at the District office, attended by Keith Krampe, and William Higdon. Due to the social distancing requirements, Christina O'Bryan, John Bell, Hugh Bittel, and Attorney Damon Talley joined via teleconference.

Damon Talley presented the explanation and requirements necessary for the District to apply to the Public Service Commission to conduct a sample meter testing plan thus excusing the District from PSC's 10 year meter test requirement. John Bell made a motion to adopt Resolution 2020-04-01 to enact the sample meter testing plan. Hugh Bittel seconded the motion and it carried unanimously. At this point, Damon Talley ended his teleconference call.

The Board heard the calculation for the purchased water adjustment of 51 cents per 1,000 gallons due to an increase from Owensboro Municipal Utilities and East Daviess County Water Association. Hugh Bittel made a motion to adopt Resolution 2020-04-28 to file the application with the Public Service Commission. John Bell seconded the motion and it carried unanimously.

The Board decided to take no action and discuss the application process further at the next regularly scheduled Board meeting.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 11:00 am.


Christina O'Bryan
Board Chairman

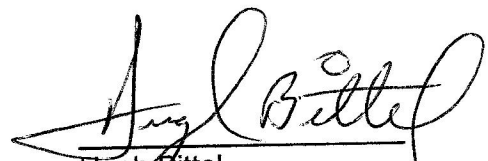

Hugh Bittel
Secretary

Exhibit E

RESOLUTION NO. 2020-04-28

RESOLUTION OF THE SOUTHEAST DAVIESS COUNTY WATER DISTRICT APPROVING THE SUBMITTAL OF A PURCHASED WATER RATE ADJUSTMENT TO THE PUBLIC SERVICE COMMISSION

WHEREAS, Southeast Daviess County Water District (“District”) purchases water from Owensboro Municipal Utilities (“OMU”) and from the East Daviess County Water Association (“East”)

WHEREAS, OMU has informed the District by letter dated March 16, 2020 of its intent to increase the District’s wholesale water rate from \$ 1.89 to \$ 2.35 per 1,000 gallons effective June 1, 2020. East has informed the District by letter dated March 17, 2020 of its intent to increase the District’s wholesale water rate from \$ 2.21 to \$ 2.59 per 1,000 gallons effective June 1, 2020.

WHEREAS, the District may submit a purchased water rate adjustment to the Public Service Commission to recover the increased cost of water from OMU and East.

WHEREAS, the District’s calculation of the purchased water rate adjustment results in an increase of \$.51 per 1,000 gallons to the District’s water rate uniformly for all customers.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST DAVIESS COUNTY WATER DISTRICT AS FOLLOWS:

Section 1. Approve the submittal of a purchased water adjustment to the Public Service Commission in the amount of \$.51 per 1,000 gallons for all customers of the Southeast Daviess County Water District to become effective June 1, 2020.

Section 2. Authorize the Chairperson to sign all necessary documents of the purchased water adjustment and tariff sheets to fully execute the purchased water adjustment submittal.

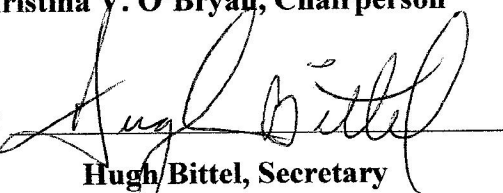
Section 3. This resolution shall take effect upon its adoption.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST DAVIESS COUNTY WATER DISTRICT AT A MEETING HELD ON APRIL 28, 2020, SIGNED BY THE CHAIRPERSON, AND ATTESTED BY THE SECRETARY.

SOUTHEAST DAVIESS COUNTY WATER DISTRICT

BY: 

Christina Y. O’Bryan, Chairperson

ATTEST: 
Hugh Bittel, Secretary

SOUTHEAST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at Noon, April 14, 2020 at the District Office, attended by William Higdon and Keith Krampe. Due to social distancing requirements, Christina O'Bryan, Hugh Bittel, and John Bell attended by teleconference.

John Bell made a motion to approve the minutes of the regular meeting on March 19, 2020. Hugh Bittel seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the March 2020 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the financial and statistical report as presented. John Bell seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

05-4400-03	Mark W McDaniel	5107 Sturbridge Pl	40.77
10-0914-13	Jordan L Ferguson	5492 Red Mile Lp	278.00
10-1034-14	Samantha J Seibert	5427 Red Mile Lp	22.59
18-1350-01	Jason D West	2413 Georgia Ln	24.78

Manager Higdon reported on the water loss percentage for March 2020.

Keith Krampe reported on the Office Staff meetings and cross training.

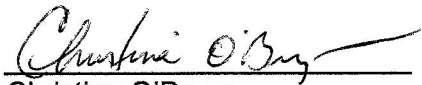
The Board reviewed the proposed calculations for the purchased water adjustment. The District is waiting for the East Daviess County Water Association to provide their increase in wholesale rate before a final calculation can be made.

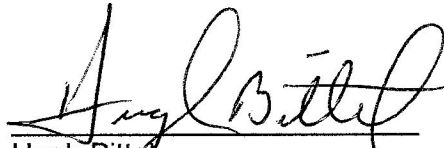
The Board reviewed the audit of the financial statements for 2019. Keith Krampe reported that the District reported a significant gain in capital assets due to the capitalization of the AMI system which totaled \$ 1.1 million.

Alan Vilines with Kentucky Rural Water Association has been collecting the District's information in order to conduct a cost of service study.

Manager Higdon reported on the status of the District and employees as the District copes with the coronavirus pandemic.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 1:50 pm.


Christina O'Bryan
Board Chairman


Hugh Bittel
Board Secretary

RESOLUTION NO. 2020-04-01

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
SOUTHEAST DAVIESS COUNTY WATER DISTRICT
AUTHORIZING A SAMPLE METER TESTING PLAN AND
APPLICATION TO THE KENTUCKY PUBLIC SERVICE
COMMISSION FOR APPROVAL OF THE SAMPLE METER
TESTING PLAN**

WHEREAS, the regulations of the Public Service Commission (the “Commission”) require the testing of all 5/8- x 3/4-inch water meters every ten years;

WHEREAS, the Commission approved the use of a statistical process to sample test a water utility’s 5/8- x 3/4-inch water meters as set forth in a Sample Meter Testing Plan in Case No. 2016-00432;

WHEREAS, the Sensus 5/8- x 3/4-inch water meters are warrantied to remain accurate for at least 15 years;

WHEREAS, to extend the lives of its 5/8- x 3/4-inch water meters and reduce costs, Southeast Daviess County Water District proposes to develop a Sample Meter Testing Plan and request approval for the Sample Meter Testing Plan from the Commission;

WHEREAS, Southeast Daviess County Water District has engaged the services of Stoll Keenon Ogden PLLC to develop the Sample Meter Testing Plan and to prepare the Application for approval of the Sample Meter Testing Plan; and

WHEREAS, Stoll Keenon Ogden PLLC has developed a proposed Sample Meter Testing Plan for consideration by the Board of Commissioners;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF SOUTHEAST DAVIESS COUNTY WATER DISTRICT AS FOLLOWS:


Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

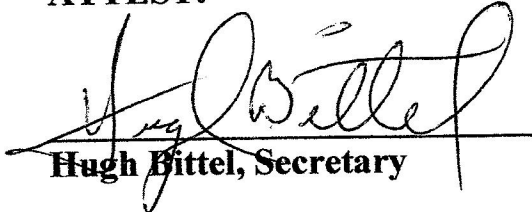
Section 2. The Board of Commissioners hereby accepts the Sample Meter Testing Plan developed by Stoll Keenon Ogden PLLC, subject to approval of the Plan by the Commission.

Section 3. The Chairman and General Manager are authorized and directed to take any and all actions necessary to execute and submit an Application to the Commission seeking approval of the Sample Meter Testing Plan so it can be implemented.

Section 4. This Resolution shall take effect upon its adoption.

Adopted by the Board of Commissioners of Southeast Daviess County Water District at a meeting held on April 28, 2020, signed by the Chairman, and attested by the Secretary.

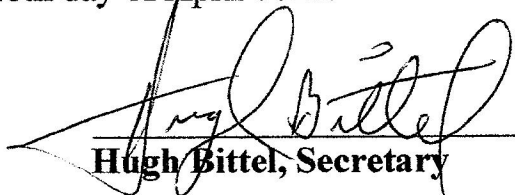

Christina V. O'Bryan, Chairman

ATTEST:

Hugh Bittel, Secretary

CERTIFICATION

The undersigned Secretary of Southeast Daviess County Water District (the "District") does hereby certify that the foregoing is a true copy of a Resolution duly adopted by the District's Board of Commissioners at a meeting properly held on April 28, 2020, signed by the Chairman of the Board of Commissioners, attested by the Secretary of the Board of Commissioners, and is now in full force and effect.

WITNESS my hand this 28th day of April 2020.



Hugh Bittel, Secretary

SOUTHEAST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at 10:00 am, March 19, 2020 at the District Office, attended by Christina O'Bryan, Hugh Bittel, William Higdon, and Keith Krampe. John Bell attended by teleconference.

John Bell made a motion to approve the minutes of the regular meeting on February 11, 2020. Hugh Bittel seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. Hugh Bittel made a motion to accept the February 2020 list of expenditures. Christina O'Bryan seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the financial and statistical report as presented. John Bell seconded the motion and it carried unanimously. The Board was informed that OMU will increase the wholesale rate by 46 cents per 1,000 gallons effective June 1, 2020.

The following bills, more than 60 days overdue, were approved for write off:

06-2125-01	Kelly Nesmith	6288 Waterfield Dr	18.65
07-5902-26	Anthony J Beard	3532 Roundtable Lp	33.10
10-0180-14	Kymberlie R Sosh	2003 Keenland Pkwy	28.21
10-0630-02	Keri D Hunt	5404 Hiahleah Ct	92.89
10-0866-06	Tracy L Rogers	2369 Keenland Pkwy	37.60
10-1028-18	Tiffany Scalf	5436 Ruidoso Lp	62.07
15-4055-31	Jorden P Walker	1910 Graham Ln E	33.20
16-1360-18	Joni L Hill	4507 Countryside Dr	32.29
17-1180-08	Christopher S Forbes	418 Reid Rd - Lot 83	60.23
19-0990-04	Angela G Messmer	5835 Hwy 144	18.92
23-2002-04	Brianna N Rhodes	3741 Marseille Dr	44.06

Manager Higdon reported on the water loss percentage for February 2020.

Keith Krampe reported on the Office Staff meetings and cross training.

Manager Higdon reported that Engineer Jim Riney has performed the necessary surveying to prepare the easement release for Kight Lumber. The documents are currently in Attorney Claud Porter's possession for him to prepare the necessary documents.

The Board signed the Amendment to the Administrative Code to include Martin Luther King, Jr Day as an official holiday for the Water District.

Keith Krampe reported on the annual Medical Reimbursement Plan report of operation.

Manager Higdon reported that under a recent Division of Water inspection there were no deficiencies nor violations noted.

Manager Higdon reported on an Asset Management Plan he has prepared which details future expenditures for interior and exterior painting of tanks, washouts and inspections of tanks, meter purchase and replacement, and truck replacement projected for the next 10 years.

Manager Higdon reported that the West District is engaged in a trial zone test to detect the flow and calculate water loss in a particular area. This experiment is being used to determine whether the Sensus Analytics program can be used for leak detection in addition to meter reading.

Keith Krampe presented the 2019 Statistical Report. He stated the District sold an additional 20 million gallons more in 2019 than 2018. Water loss for the year was favorably decreased in 2019 from 2018 as well.

The Board discussed the current financial status of the District. John Bell made a motion to engage Alan Vilines with KRWA to prepare a cost of service study for a general rate increase application to the Public Service Commission. Christina O'Bryan seconded the motion. Upon vote on the motion, Chistina O'Bryan and John Bell voted in favor of the motion while Hugh Bittel objected. The motion carried by a 2 to 1 vote.

The Board discussed District operations and measures taken in the wake of the coronavirus outbreak. Hugh Bittel made a motion to comply with the Public Service Commission's order to suspend late charges and disconnections until further notice. Christina O'Bryan seconded the motion and it carried unanimously.

Hugh Bittel made a motion to adjourn. John Bell seconded the motion and it passed unanimously. The meeting adjourned at 1:30 pm.

Christina O'Bryan
Board Chairman



Hugh Bittel
Board Secretary

SOUTHEAST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at Noon, February 11, 2020 at the Ole South Restaurant, attended by John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on January 14, 2020. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. Hugh Bittel made a motion to accept the January 2020 list of expenditures. John Bell seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

10-0240-19	William T Siddon	2033 Keenland Pkwy	13.87
10-0385-10	Jared T Denson	2207 Keenland Pkwy	100.23
10-0740-37	Susan R Riley	2033 Arlington Pk Blvd	13.00
15-1820-07	Kyle & Brittany Johnson	5309 Graham Ln	36.25
15-4116-13	Russell A Wilkerson	2045 Graham Ln E	27.04

Manager Higdon reported on the water loss percentage for January 2020.

Keith Krampe reported on the Office Staff meetings and cross training.

Manager Higdon reported that Kight Lumber has contacted Attorney Claud Porter to inform him that they will reimburse the District \$ 15,471.48 for the relocation of the water line in lieu of the District granting an easement impingement for their sign.

Manager Higdon reported that he and Marty Walker have formally signed and recorded documents to swap land at the Settles Road tank site.

Manager Higdon reported that the TTHM levels for the first quarter of 2020 have decreased.

John Bell made a motion to add Martin Luther King, Jr Day as one of the District's work holidays. Hugh Bittel seconded the motion and it carried unanimously.

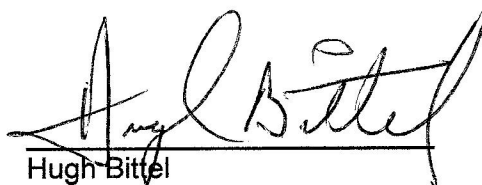
The Board tabled the Statistical Report of 2019 until the March meeting.

The Board was presented a list of proposed timeline of events for merger of the two Districts prepared by Attorney Damon Talley.

Hugh Bittel made a motion to adjourn. John Bell seconded the motion and it passed unanimously. The meeting adjourned at 1:15 pm.



Christina O'Bryan
Board Chairman



Hugh Bittel
Board Secretary

SOUTHEAST DAVIESS COUNTY WATER DISTRICT

MINUTES OF MEETING

A regular meeting was held at Noon, January 14, 2020 at the District Office, attended by Christina O'Bryan, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on December 10, 2019. Christina O'Bryan seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. Hugh Bittel made a motion to accept the December 2019 list of expenditures. Christina O'Bryan seconded the motion and it carried unanimously. The Board agreed to reinvest the matured certificate of deposit with South Central Bank for a term of 18 months at 1.70% APY. Hugh Bittel made a motion to accept the financial and statistical report as presented. Christina O'Bryan seconded the motion and it carried unanimously. Christina O'Bryan made a motion to cease transferring funds into the medical reimbursement account. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

04-0250-01	Erin B Osborn	2644 Hayden Rd	82.09
06-1430-03	Billy D Harrison	6162 Sutter Lp E	22.15
10-0725-16	Manuel Cuahua	2040 Arlington Pk Blvd	48.14
10-0820-15	Iva J Sapp	5409 Arlington Pk Blvd	30.15
10-0825-14	Cecilia L Millay	5411 Arlington Pk Blvd	238.83
10-0868-11	Tara Goodman	2373 Keenland Pkwy	85.55
14-1150-05	Jacqueline D Burk	4300-D Eastgate Dr	96.27
15-0105-05	Robert W Clouse Jr	2229 Emerald Ct	43.31
17-1300-08	Terry J Epley	418 Reid Rd – Lot 86	10.42
21-0540-26	Heather Boaz	3306 Old Mill Ln	11.63
21-2560-07	Trevor A Helm	3417 Old Mill Ln	48.58
24-3215-02	Jamie L Stanley	2571 Hillbrooke Pkwy	20.83

Manager Higdon reported on the water loss percentage for December 2019.

Keith Krampe reported on the Office Staff meetings and cross training.

The reading accuracy for December continued to stabilize at 99.41% for the District while the West District continues to experience issues with a base station.

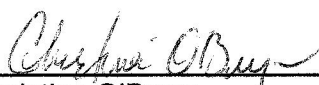
Manager Higdon reported that the letter to Kight Lumber has not been drafted.

Manager Higdon reported that in discussion with Attorney Damon Talley, it appears that the PSC will not systematically change the mandatory meter change regulation within the next year. As a result, Mr. Talley suggest the District move forward with their own deviation application to PSC. The Board agreed.

Manager Higdon reported that Attorney Damon Talley continues to work on the Emergency Water Provision agreement the hospital requested.

Manager Higdon reported on discussion with Damon Talley regarding the timeline and procedures required through PSC if the District decides to merge with the West District. A formal timeline from Mr. Talley is forthcoming.

Hugh Bittel made a motion to adjourn. Christina O'Bryan seconded the motion and it passed unanimously. The meeting adjourned at 1:20 pm.


Christina O'Bryan
Board Chairman


Hugh Bittel
Board Secretary