

Attachment 1.h.\_2019S

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, December 10, 2019 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe. Daviess County Attorney Claud Porter also attended the meeting.

Claud Porter gave the Board a status update of the Kight Lumber litigation. It was decided to issue another letter to Kight Lumber requesting payment giving a one month time frame before litigation would commence. At this point, Claude Porter left the meeting.

Hugh Bittel made a motion to approve the minutes of the regular meeting on November 19, 2019. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the November 2019 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

10-0205-19	Mikala L Ralph	2014 Keenland Pkwy	99.13
10-0370-15	Nathan W Lindsey	2144 Keenland Pkwy	13.06
10-0707-05	Donrua D Hulsey	5406 Belmont Ct	76.80
11-3680-04	William L Shartzter	3705 Ralph Ave	12.00
14-1100-18	Jessica N Windham	4306-A Eastgate Dr	109.63
14-1250-13	Mark T Coomes	4315-D Eastgate Dr	24.02
15-1660-06	Amanda L Gray	5109 Graham Ln	232.55
15-4600-10	Peter J Schwartz	5421 Graham Ln	10.75
17-2060-06	Cody N Brown	418 Reid Rd – Lot 137	20.41
28-4580-02	David W Smith Sr	6291 Valley Brook Tr	17.76

Manager Higdon reported on the water loss percentage for November 2019.

Keith Krampe reported on the Office Staff meetings and cross training.

The reading accuracy for November continued to stabilize at 99.31% for the District while the West District experienced issues with a base station.

Manager Higdon reported on progress toward developing an Asset Management Plan.

Manager Higdon reported that the District is scheduled to replace numerous meters due to the 10 year change out requirement from PSC in the next several years. He stated that the District could apply to the PSC for a deviation to the requirement which would extend the time frame to change out meters. The Board agreed.

Manager Higdon reported that the hospital is requesting an agreement from the District which ensures the water supply during an emergency. Damon Talley is currently working on the Water Provision for the District.

The Board reviewed the Combined Cost of Service Study provided by Alan Vilines of KRWA.

The Board reviewed the proposed 2020 budget. Hugh Bittel made a motion to approve the budget as submitted. John Bell seconded the motion and it carried unanimously.

The Board reviewed the list of proposed 2020 meeting dates. Hugh Bittel made a motion to approve the dates as submitted. John Bell seconded the motion and it carried unanimously.

Hugh Bittel made a motion to adjourn. John Bell seconded the motion and it passed unanimously. The meeting adjourned at 3:40 pm.

  
Christina O'Bryan  
Board Chairman

  
Hugh Bittel  
Board Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at 1:00 pm, November 19, 2019 at the District Office, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on October 8, 2019. Christina O'Bryan seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. He reported the District reinvested two matured certificates of deposits in October; one for 12 months at 2.25% for a one-year term and one later in the month for 2.05% for a one-year term. The Board approved to reinvest a current certificate of deposit for a one-year term at 1.85%. John Bell made a motion to accept the October 2019 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the financial and statistical report as presented. Christina O'Bryan seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

07-5412-01	Virgie Sharp	3261 Majestic Prince	13.69
10-0530-25	Aaron Alstadt	2224 Arlington Pk Blvd	11.19
10-0928-11	Steven C Burleigh	5475 Red Mile Lp	75.43
10-0984-02	Christopher L Crowe	5489 Ruidoso Lp	72.08
15-4130-11	Rebecca S Poehlein	2050 Graham Ln E	13.38
15-4850-06	Michelle E Dodson	5509 Graham Ln	100.30
19-0240-06	Tyler P Gill	5532 Hwy 144	29.51
26-1100-13	Stoy R Williams	6687 U S 231	85.81

Manager Higdon reported on the water loss percentage for October 2019.

Keith Krampe reported on the Office Staff meetings and cross training.

The reading accuracy for October continued to stabilize at 99.36% for the District. The drive-by system continues training procedures.

The Board heard an option for an alternate renewal of the District's health plan. Anthem B/C & B/S offers an association plan with a cost comparable to the District's current premium but with a lower out-of-pocket and co-pay expense. The only requirement is that the District will have to become a member of the Greater Owensboro Chamber of Commerce. John Bell made a motion to authorize Manager Higdon to sign all necessary documents pertaining to the establishment of the association plan and joining the Greater Owensboro Chamber of Commerce. Hugh Bittel seconded the motion and it carried unanimously.


It was reported that there has been no work performed on filing the litigation against Kight Lumber. A call to Claude Porter will be made.

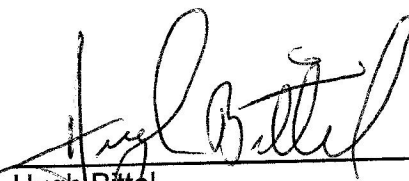
Manager Higdon reported that the labor cost for the installation for the new SCADA system which monitors the District's pump stations and tank levels was approximately \$ 7,000.00.

Manager Higdon reported on the OMU work session he attended in October concerning the decommissioning of the Elmer Smith power plant. He was informed that OMU's plan is that the three wells near the power plant that have been shuttered would eventually be restored to working condition once the decommissioning was completed.

Manager Higdon reported that the 4<sup>th</sup> quarter TTHM levels were normal.

Hugh Bittel made a motion to adjourn. John Bell seconded the motion and it passed unanimously. The meeting adjourned at 2:00 pm.

  
Christina O'Bryan  
Board Chairman

  
Hugh Bittel  
Board Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, October 8, 2019 at the Ole South Restaurant, attended by Christina O'Bryan, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on September 12, 2019. Christina O'Bryan seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. Hugh Bittel made a motion to accept the September 2019 list of expenditures. Christina O'Bryan seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the financial and statistical report as presented. Christina O'Bryan seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

04-2660-05	Estate Of Ambrose Settles	4161 Hayden Rd	23.80
06-1132-15	Shania C Basulto	6157 Richmond Ave	48.16
08-1400-05	Amy M Johnson	6354 Henning Ct	56.16
08-2044-01	Bruce W Mitchell	6556 U S Hwy 231 Lot 6	17.43
10-0235-25	Zachary J Sikes	2029 Keenland Pkwy	12.00
10-0385-09	Kristy L Richey	2207 Keenland Pkwy	84.71
10-0840-11	Melissa R Wilkins	2339 Keenland Pkwy	99.45
10-1040-20	Timmie & Nina Johnson	5424 Ruidoso Lp	15.18
10-1046-26	Shanelle M Hayden	5415 Ruidoso Lp	45.40
14-0930-11	Brennan Lexington	4324-A Eastgate Dr	12.51
19-5880	William Bartlett	3332 Reid Rd	32.42
22-0050-05	Steven Oost Jr	3653 Hayden Rd	99.36
28-0440-05	Jeremy & Whitney Stacy	2204 Meadowhill Ln	15.27
28-6390-02	Jessica M McDaniel	2646 Dellwood Valley Ln	14.39

Manager Higdon reported on the water loss percentage for September 2019.

Keith Krampe reported on the Office Staff meetings and cross training.

The District experienced continued success with the AMI reading system with a 99.23% reading accuracy in September. The drive by read equipment has been received with training scheduled.

Manager Higdon reported that the Masonville tank interior has been completely repaired and painted.

Renewal of the property insurance was discussed with changes made to the policy.

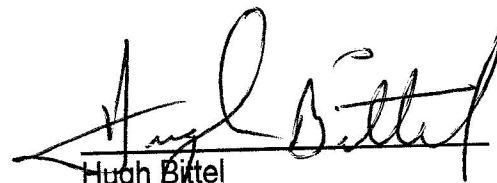
The Board reviewed the health insurance renewal for December 1, 2019 with a 12% increase in the premium. The District's agent will explore other carriers and plans for comparison options.

Manager Higdon reported that the Hospital Board opted to not build a water tank as an emergency reserve, but rather elected to have OMU install a meter vault on hospital property off of the new 36" line being installed from the new treatment plant as a second source of water. Hugh Bittel made a motion to accept the estimated \$ 15,000.00 installation cost for the water line from the new meter vault to the existing water line ring around the hospital. Christina O'Bryan seconded the motion and it carried unanimously.

The Board reviewed the Schedule of Adjusted Operations from Alan Vilines of KRWA.

Due to a conflict, the Board elected to move the November meeting to the 19<sup>th</sup>.

Hugh Bittel made a motion to adjourn. Christina O'Bryan seconded the motion and it passed unanimously. The meeting adjourned at 2:30 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at 1:15 pm, September 12, 2019 at the Water District office, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on August 13, 2019. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the August 2019 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the financial and statistical report as presented. John Bell seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

03-5050-01	Jeffrey Ritter	6660 Masonville Habit Rd	53.06
10-0320-27	Charles R Mattingly	2121 Keenland Pkwy	27.44
10-0435-25	Jessie L Cavazos Dyke	5443 Pimlico Ct	19.74
10-0470-13	Bonnie E Relinski	5431 Balmoral Ct	50.91
10-0615-30	Blue D Fentress	2130 Arlington Pk Blvd	224.60
10-0685-07	Kyla D White	2107 Arlington Pk Blvd	199.25
10-0775-12	Hayley M Vickers	5405 Aqueduct Ct	31.77
10-0840-10	Christian S Crabtree	2339 Keenland Pkwy	18.79
10-0940-13	Sandra M Pierce	5459 Red Mile Lp	36.11
15-0230-02	Russell W Lawson	2224 Amethyst Ct	25.37
17-0700-13	Bonnie M Goodnight	418 Reid Rd – Lot 57	237.40
25-5150-09	Cedric B Offut	3148 Harness Lp	12.39

Manager Higdon reported on the water loss percentage for August 2019.

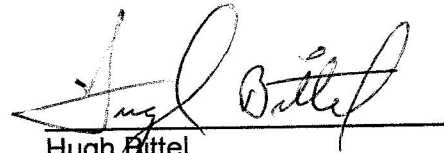
Keith Krampe reported on the Office Staff meetings and cross training.

The District has only one more route left for radio addition. The successful reading percentage increased to 99.29%.



Chairman Christina O'Bryan announced that she had declared an emergency and issued a Certificate of Emergency, pursuant to KRS 424.260(4), on August 27, 2019 because of the urgent need to perform tank remediation of the interior of the Masonville water storage tank. Pursuant to this Certificate of Emergency, the District solicited proposals for performing the tank remediation and received three (3) proposals. Utility Service Company was chosen to perform the work for \$ 84,976.00. Hugh Bittel made a motion to approve. John Bell seconded the motion and it carried unanimously.

Hugh Bittel made a motion to adjourn. John Bell seconded the motion and it passed unanimously. The meeting adjourned at 2:20 pm.



Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, August 13, 2019 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

John Bell made a motion to approve the minutes of the regular meeting on July 9, 2019. Hugh Bittel seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the July 2019 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the financial and statistical report as presented. John Bell seconded the motion and it carried unanimously.

The Board approved to appoint William Higdon as voting delegate in the upcoming KRWA conference.

The following bills, more than 60 days overdue, were approved for write off:

10-0280-33	Charles E Worman	2103 Keenland Pkwy	45.76
10-0725-15	Jo-Style J Johnson	2040 Arlington Pk Blvd	79.02
10-0852-03	Harlie L Beavers	2360 Keenland Pkwy	14.96
10-0914-12	Christopher L Kopp	5492 Red Mile Lp	42.73
10-0970-07	Felisha A Roberts	5411 Red Mile Lp	52.28
10-1002-09	Jacob W Wilcox	5467 Ruidoso Lp	11.52
28-2680-06	Brookelyn Eames	6339 Autumn Valley Trace	34.09
28-4000-02	Nicole Messer	2260 Flowerette Ct	80.31

Manager Higdon reported on the water loss percentage for July 2019.

Keith Krampe reported on the Office Staff meetings and cross training.

Manager Higdon reported that Claude Porter will begin litigation against Kight Lumber for unpaid water line relocation costs as a result of damage to the existing water line.

The District has approximately 500 accounts left for radio addition, but are awaiting meter changes before radios can be added. The Board reviewed a quote for a drive by reading alternative to

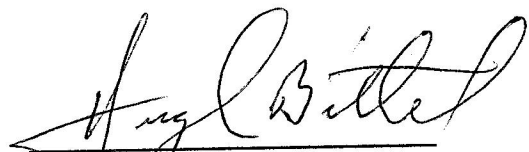
assist the District in picking up unsuccessful reads and will serve as a backup reading method. John Bell made a motion to approve the purchase of the equipment and software for \$ 28,675.00. Hugh Bittel seconded the motion and it carried unanimously.

Manager Higdon reported that painting of the exterior of the Masonville tank has been completed. However, a subsequent inspection and wash out of the interior of the tank discovered a failing paint coating.

Manager Higdon reported that the new SCADA monitoring equipment has been installed and will soon become operational.

The 3<sup>rd</sup> quarter tests for TTHM showed a slight increase in the results.

Hugh Bittel made a motion to adjourn. John Bell seconded the motion and it passed unanimously. The meeting adjourned at 2:20 pm.



Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, July 9, 2019 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the joint meeting on June 11, 2019. John Bell seconded the motion and it carried unanimously. John Bell made a motion to approve the minutes of the regular meeting on June 11, 2019. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to approve the minutes of the joint meeting on June 20, 2019. Hugh Bittel seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. Hugh Bittel made a motion to accept the June 2019 list of expenditures. John Bell seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

01-8490-04	Joseph R Lanham	2465 Fairview Spur	14.11
05-6000-06	Meichelle L Enix	4909 Grandview Dr	18.50
08-0130-07	Ashley N Allen	2639 Garden Dr	36.30
10-0850-22	Toby W Russell	2356 Keenland Pkwy	69.57
10-0896-14	Timothy S Shelton	2442 Keenland Pkwy	61.36
10-0908-14	Tambrarina A Miley	2468 Keenland Pkwy	23.76
10-0930-18	Thomas Watson	5471 Red Mile Lp	68.59
10-0984-01	Bruce D Curry	5489 Ruidoso Lp	124.77
10-1014-19	Ciara A Wester	5451 Ruidoso Lp	59.61
15-1880-05	Dylan M Mattingly	1820 Fayette Dr	289.16
15-4850-05	Gary D Adams	5509 Graham Ln	121.08
20-7970-05	William Dean Huff	4319 Hwy 142	116.50

Manager Higdon reported on the water loss percentage for June 2019.

Keith Krampe reported on the Office Staff meetings and cross training.

Manager Higdon reported that there has been no response from Kight Lumber regarding the outstanding bill for repairs.

The Board heard a report on the status of the AMI project. The District is exploring an alternative method to read and receive readings on a drive by basis as a backup system pending a malfunction in the AMI system. The District has approximately 1,000 radios left to be installed while maintaining a 99% reading accuracy in June.

The cost for KRWA to perform a cost of service study is \$ 6,300.00 for a basic service study and \$ 9,300.00 for a study involving the wholesale customer rates. The Board approved to move forward on the type of study in which Damon Talley recommends.


Manager Higdon stated that the paint contractor is to begin work on the Masonville tank on July 17,2019.

Manager Higdon reported that a new lease agreement has been prepared for the District office and land for the maintenance area. He stated that the current lease will expire in February 2022 and both parties have agreed to wait until then to discuss the new arrangement.

Manager Higdon reported that discrepancies were found upon further investigation of the deeded plat of the Settles Road tank site and the actual site location. He reported that Marty Walker, who owns property around the tank site, has agreed to disregard the discrepancies and plat the tank lot as it lies for future reference.

Manager Higdon reported that the new SCADA equipment has been installed and will become operational around the end of July 2019.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 2:05 pm.

  
Hugh Bittel  
Secretary

# Southeast & West Daviess County Water District

## Joint Board Meeting

A joint meeting of the Southeast and West Boards of Commissioners commenced at 9:00 am on June 20, 2019 at the District Office. Those in attendance were Christina O'Bryan, John Bell, Hugh Bittel, Janet Murphy, Suzanne White, William Higdon, and Keith Krampe.

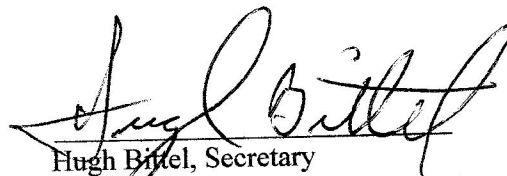
The Boards discussed the need to purchase new computer equipment for the District office. John Bell made a motion for District Staff to purchase eight computers and a printer. Total cost is projected to be approximately \$ 13,000.00 for the equipment and \$ 7,000.00 for United Systems to install. Suzanne White seconded the motion and it carried unanimously.

The Board discussed a salary increase consideration for the District employees. The Board reviewed a proposal to allocate a 2% increase of gross salaries which would increase all hourly employees by 39 cents per hour. Additional merit increases were discussed. Hugh Bittel made a motion to approve the salary increases as discussed to become effective July 1, 2019. Suzanne White seconded the motion and it carried unanimously. At this point, William Higdon and Keith Krampe were excused from the meeting to allow the Board Commissioners to discuss their salary increases. Hugh Bittel made a motion to increase the gross salaries of William Higdon by 1.60% and Keith Krampe by 2.80% effective July 1, 2019. Suzanne White seconded the motion and it carried unanimously.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it carried unanimously. The meeting adjourned at 10:30 am.

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Suzanne White, Secretary  
West Daviess Co. Water District

  
Hugh Bittel, Secretary  
Southeast Daviess Co. Water District

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at 11:30 am, June 11, 2019 at the District Office, attended by Christina O'Bryan, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on May 14, 2019. Christina O'Bryan seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. Hugh Bittel made a motion to accept the May 2019 list of expenditures. Christina O'Bryan seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the financial and statistical report as presented. Christina O'Bryan seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

08-2056-01	Dariean A Lanham	6556 Hwy 231 Lot 23	124.34
08-2116-03	Angela M Hamilton	6556 Hwy 231 Lot 34	384.80
09-6258-05	Suzanne N Mayfield	7080 Hwy 144	461.54
10-0095-28	Robin A Agan	1918 San Anita Circle	17.01
10-0160-22	Jason D Myatt	1936 Keenland Pkwy	400.83
10-0635-27	Anna M Miller	5400 Hiahleah Ct	27.85
10-0914-11	Kelby D Drake	5492 Red Mile Lp	63.52
23-6500-07	Jesse Curl	3822 Thruston Dermont Rd	137.97
26-0300-03	Jeremy T Green	6566 Harmony Dr	10.76

Manager Higdon reported on the water loss percentage for May 2019.

Keith Krampe reported on the Office Staff meetings and cross training.

Manager Higdon reported that Claude Porter was to make one more contact with Kight Lumber regarding the outstanding bill for repairs. The District has heard no reply and will pursue filing a claim.

The Board heard a report on the status of the AMI project. The District has approximately 1,800 radios to be completely installed. Reading accuracy for Southeast in May was 98.79%.

The District received approval of the purchased water adjustment from the Public Service Commission. The new rates will go into effect with the July billing.

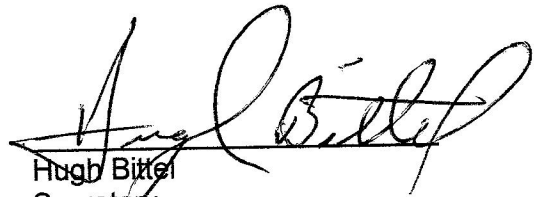
Manager Higdon reported that the Masonville tank painting will commence in June.

It was reported that the West District accepted Southeast's proposal to move to a 59% / 41% division of shared expenses effective July 1, 2019.

Manager Higdon reported that Marty Walker has disputed the property lines of the Settles Road tank site in which he owns the surrounding property. The District is currently working with Mr. Walker's engineers to determine the accurate boundary lines.

Manager Higdon reported that the SCADA equipment to monitor and operate the District's tanks and pumpstations have become antiquated to the point replacement of similar brand equipment is not available. A proposal to purchase new equipment for \$ 7,802.00 was presented. Christina O'Bryan made a motion to purchase the equipment. Hugh Bittel seconded the motion and it carried unanimously.

Hugh Bittel made a motion to adjourn. Christina O'Bryan seconded the motion and it passed unanimously. The meeting adjourned at 12:15 pm.



Hugh Bittel  
Secretary



# Southeast & West Daviess County Water District

## Joint Board Meeting

A joint meeting of the Southeast and West Boards of Commissioners commenced at 9:00 am on June 11, 2019 at the District Office. Those in attendance were Christina O'Bryan, John Bell, Hugh Bittel, Janet Murphy, Suzanne White, William Higdon, and Keith Krampe. Attorney Damon Talley also attended the meeting.

Damon Talley presented to the Board an overview of the consolidation process of the two Districts.

At this point, Suzanne White left the meeting.


The Boards discussed the OMU remediation plan for the power plant site. The Boards agreed that costs incurred by OMU for corrective action resulting from the TTHM issue should not be passed along to the District. The Boards also agreed that any additional expenses for replacement of wells as a result of OMU's contamination of existing wells should not be passed along to the Districts.

Due to timing constraints, the Boards decided to not address the remaining items on the agenda and to reconvene on June 20, 2019 at 9:00 am.

John Bell made a motion to adjourn. Janet Murphy seconded the motion and it carried unanimously. The meeting adjourned at 11:30 am.

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Suzanne White, Secretary  
West Daviess Co. Water District



Hugh Bittel, Secretary  
Southeast Daviess Co. Water District

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, May 14, 2019 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on April 11, 2019. Christina O'Bryan seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. The District reinvested the matured SCB certificate of deposit for a term of 12 months at 2.45% APY. John Bell made a motion to accept the April 2019 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the financial and statistical report as presented. John Bell seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

02-7400-03	David L Boyce	6381 Hwy 762	20.93
08-2350-06	Celisia J Boyd	6523 U S 231	67.12
10-0235-24	Amber F Conover	2029 Keenland Pkwy	66.16
10-0545-11	Terry R Baughn Jr	2219 Arlington Pk Blvd	93.31
10-0580-23	Jay W Estes	2136 Arlington Pk Blvd	62.45
10-0815-13	Selina J Roberts	2005 Arlington Pk Blvd	88.65
10-0868-10	Shavona Mcbride	2373 Keenland Pkwy	123.85
10-0928-10	Alaina M Collins	5475 Red Mile Lp	148.20
16-1372-21	Brandon G Clark	4452-A Countryside Dr	21.75
16-1412-15	Alice A Abell	4422-A Countryside Dr	13.28
17-0260-07	John Kevin Falin	418 Reid Rd – Lot 35	10.21
17-1460-07	Jennifer L Hawkins	418 Reid Rd – Lot 90	35.58

Manager Higdon reported on the water loss percentage for April 2019.

Keith Krampe reported on the Office Staff meetings and cross training.

Manager Higdon reported that since there has been no correspondence with Kight Lumber regarding the outstanding bill for repairs, the District will proceed with filing a claim.

The Board heard a report on the status of the AMI project. The second month of reading went well with about 2,500 radios left to be installed. District Staff is attempting to establish connection on the radios not transmitting.

The Public Service Commission sent notice that the purchased water adjustment met the minimum filing requirements. A decision is expected in May 2019.

Manager Higdon reported on the progress of the Highway 54 widening which is still in the planning phase.

Manager Higdon reported on the bid opening for the Masonville Tank exterior painting. John Bell made a motion to accept the low bid from Sam Estes Painting for \$ 68,350.00. Christina O'Bryan seconded the motion and it carried unanimously.

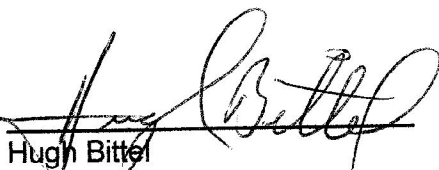
Manager Higdon reported that the TTHM results for the second quarter of 2019 have returned to customary levels.

The Board discussed the shared cost division of expenses with the West Daviess County Water District. Based on the current number of meters represented in each district, John Bell made a motion to move to a 59% (Southeast) / 41% (West) division of shared expenses effective July 1, 2019 contingent upon the West District accepting the new cost sharing arrangement. Christina O'Bryan seconded the motion and it carried unanimously.

The Board discussed salary increase considerations in preparation of the joint Board meeting in June 2019. The Board asked District Management to develop a salary allocation with a 2% increase in salaries.

The Board discussed the upcoming items on the joint meeting agenda. The list includes: salary consideration, District merger, OMU remediation discussion, and a proposal for a computer upgrade.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 1:55 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, April 11, 2019 at the District Office, attended by Christina O'Bryan, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on March 12, 2019. Christina O'Bryan seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. Hugh Bittel made a motion to accept the March 2019 list of expenditures. Christina O'Bryan seconded the motion and it carried unanimously. Christina O'Bryan made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

05-3132-07	Megan Hart	4847 Cambridge Dr	29.31
05-7100-13	Efrain Perez	5025 Grandview Dr	25.79
06-1170-04	Brandi R Bates	6179 Richmond Dr	18.68
07-5662-18	Robert A Glenn	3531 Aristides Dr	10.21
10-0120-08	Cagan R Adams	1908 Keenland Pkwy	15.60
10-0135-12	Nikki N Wallace	1913 Keenland Pkwy	14.11
10-0615-29	Robert Brooks & Marjorie McStoots	2130 Arlington Pk Blvd	243.89
15-1660-05	Bobby D Seaton	5109 Graham Ln	45.60

Manager Higdon reported on the water loss percentage for March 2019.

Keith Krampe reported on the Office Staff meetings and cross training.

The flooring for the office has been installed.

Hugh Bittel made a motion to approve a second leak adjustment for Mrs. Kenneth Westerfield of 5939 Hwy 1389 for \$ 163.10 with the stipulation that a third request would not be considered. Christina O'Bryan seconded the motion and it carried unanimously.

Manager Higdon reported there has been no reply from Kight Lumber representatives after the District's counter offer. Manager Higdon stated that the District will pursue legal means to collect the invoice due.

The Board heard a report on the AMI project. Approximately 9,000 radios have been installed within the two Districts. Reading of the meters via antenna commenced in March 2019 and the process is working well with the Southeast District successfully reading approximately 99.50% of all available meters. The data sync file is working properly updating from the previous day's database and the District is receiving two reports to monitor continuous usage and unauthorized usage on a daily basis.

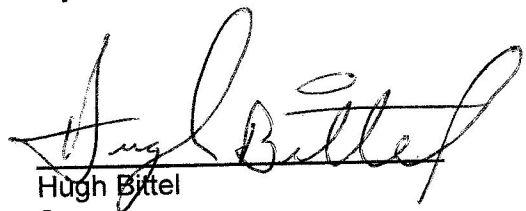
The purchased water adjustment application was received by the Public Service Commission on March 29, 2019. A decision is expected in May 2019.

Manager Higdon reported that he and Engineer Jim Riney have been preparing plans for rerouting the water line on Highway 54 that has been put back on the Transportation Department's schedule.

The Board tabled discussion on the shared cost division until May 2019.

The Board reviewed the audit of the financial statements for 2018. With the investment in the AMI project, the District's cash reserves decreased as expected. Experiencing similar sales to 2017 but with different blend amongst account classes, the District saw sales increase to \$ 2.132 million due to the mid-year purchased water adjustment. On the expense side, the District saw increases in water, material, and salary expenses. The District realized an Income from Operations total of \$ 36,278.00.

Hugh Bittel made a motion to adjourn. Christina O'Bryan seconded the motion and it passed unanimously. The meeting adjourned at 2:00 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at 12:30 pm, March 12, 2019 at the District Office, attended by John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on February 12, 2019. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. The Board elected to invest \$ 200,000.00 from the operations account into a South Central Bank certificate of deposit for a term of 25 months at 2.85% APY. John Bell made a motion to accept the February 2019 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

10-0315-27	Jacob A Temple	2117 Keenland Pkwy	12.47
10-0550-21	Dana L Luck	2212 Arlington Pk Blvd	91.86
10-0660-05	Tanya J Osborne	2118 Arlington Pk Blvd	49.29
10-0858-12	John Gulley	2365 Keenland Pkwy	67.82
10-0888-16	Earl W Allen	2431 Keenland Pkwy	73.13
10-0890-01	John M Crowe	2430 Keenland Pkwy	124.89
14-0170-14	Kelsey Everly	4301-E Gateway Dr	25.97
14-0980-11	Madison L Taylor	4320-C Eastgate Dr	29.66
14-1000-09	Andreya S Williams	4320-D Eastgate Dr	15.38
15-0105-04	Kristopher Trogden	2229 Emerald Ct	18.04
16-1378-27	Jessica N Luchenburg	4449-A Countryside Dr	27.60
17-0700-12	Alicia McIntyre	418 Reid Rd – Lot 57	99.21
17-1480-10	Erie L Anderson	418 Reid Rd – Lot 105	77.85
19-0180-01	Brandi S Clouse	5524 Hwy 144	153.33
30-0930-01	Allied Physicians Group	2710-B Heartland Crossing	34.72

Manager Higdon reported on the water loss percentage for February 2019.

Keith Krampe reported on the Office Staff meetings and cross training.

Manager Higdon reported that representatives from Kight Lumber Company made an offer to reimburse the District 50% of the outstanding repair bill. John Bell made a motion for the District to reject Kight's offer and to counter offer with a repair bill exclusive of the District's labor cost incurred. Hugh Bittel seconded the motion and it carried unanimously.

The Board heard an update on the progress of the AMI project. Approximately 60% of the two districts' meters have had radios added. IT personnel from Sensus and United Systems were able to coordinate their efforts for test runs in late February and the District began reading the radio-installed routes the beginning of March without any issues.

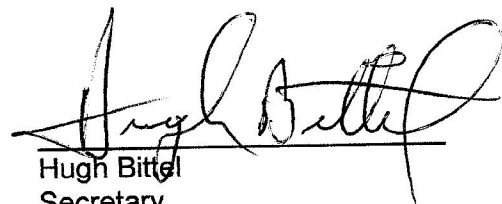
It was reported that Marcus Lane has attained his six month probationary period. John Bell made a motion to increase his wage by \$ .50 per hour. Hugh Bittel seconded the motion and it carried unanimously.

John Bell made a motion to proceed with new flooring for the District by making a motion to proceed with the bids from Kentucky Tile and Kizer Construction for \$ 18,418.36. Hugh Bittel seconded the motion and it carried unanimously.

It was reported that OMU will be increasing the District's wholesale rate effective June 1, 2019. John Bell made a motion to adopt resolution # 2019-03-12 which authorizes the District to submit a purchased water adjustment to the Public Service Commission for a \$ .05 per 1,000 gallon increase to all District customers. Hugh Bittel seconded the motion and it carried unanimously.

At this point, Christina O'Bryan joined the meeting via telephone conference call. The Board reviewed the 2018 Statistical Report. The District had similar sales from 2017 but still managed to increase enough to record an all-time high of 597 million gallons in 2018. The residential and commercial classifications decreased 5 million gallons and 3 million gallons, respectively, from 2017 while the wholesale classification increased 8.8 million gallons from 2017. The District gained 117 meters and financial water loss ended 2018 at 12.68%.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 1:50 pm.

  
Hugh Bittel  
Secretary

**RESOLUTION NO. 2019-03-12**

**RESOLUTION OF THE SOUTHEAST DAVIESS COUNTY WATER DISTRICT APPROVING THE SUBMITTAL OF A PURCHASED WATER RATE ADJUSTMENT TO THE PUBLIC SERVICE COMMISSION**

**WHEREAS**, Southeast Daviess County Water District (“District”) purchases water from Owensboro Municipal Utilities (“OMU”)

**WHEREAS**, OMU has informed the District by letter dated March 8, 2019 of its intent to increase the District’s wholesale water rate from \$ 1.85 to \$ 1.89 per 1,000 gallons effective June 1, 2019.

**WHEREAS**, the District may submit a purchased water rate adjustment to the Public Service Commission to recover the increased cost of water from OMU.

**WHEREAS**, the District’s calculation of the purchased water rate adjustment yields an increase of \$ .05 per 1,000 gallons to the District’s water rate uniformly for all customers.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST DAVIESS COUNTY WATER DISTRICT AS FOLLOWS:**


**Section 1.** Approve the submittal of a purchased water adjustment to the Public Service Commission in the amount of \$ .05 per 1,000 gallons for all customers of the Southeast Daviess County Water District to become effective June 1, 2019.

**Section 2.** Authorize the Chairperson to sign all necessary documents of the purchased water adjustment and tariff sheets to fully execute the purchased water adjustment submittal.

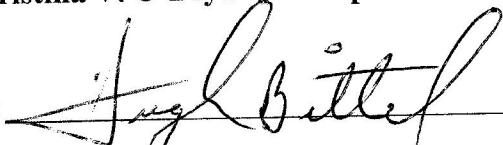
**Section 3.** This resolution shall take effect upon its adoption.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE SOUTHEAST DAVIESS COUNTY WATER DISTRICT AT A MEETING HELD ON MARCH 12, 2019, SIGNED BY THE CHAIRPERSON, AND ATTESTED BY THE SECRETARY.**

**SOUTHEAST DAVIESS COUNTY WATER DISTRICT**

BY: 

**Christina V. O'Bryan, Chairperson**

ATTEST:   
**Hugh Bittel, Secretary**



# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, February 12, 2019 at the Ole South Restaurant, attended by Christina O'Bryan, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on January 15, 2019. Christina O'Bryan seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. The Board elected to reinvest the matured certificate of deposit for a term of 24 month at 2.5% APY. Christina O'Bryan made a motion to accept the January 2019 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. Christina O'Bryan made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

06-1170-04	Brandi R Bates	6179 Richmond Ave	18.68
07-5882-17	Shawn & Cherilyn Taylor	3525 Roundtable Lp	85.37
10-0135-11	Jeffrey N Allen	1913 Keenland Pkwy	64.04
10-0305-12	Roger E Fuqua	2110 Keenland Pkwy	116.89
10-0385-08	Sierra F English	2207 Keenland Pkwy	33.36
10-0705-24	Gilbert Sims	2106 Arlington Pk Blvd	155.25
10-0886-08	Crystal C Mundy	5495 Ruidoso Lp	77.95
10-0908-13	Jeanette Johnson	2468 Keenland Pkwy	92.16
10-0930-17	Jessica A Manes	5471 Red Mile Lp	37.84
11-3894-01	The Glass Factory	3811 Hwy 54 Ste 102	123.21
11-3896-03	The Glass Factory	3811 Hwy 54 Ste 103	32.04
15-0885-02	Brenda J Blackburn	5000 Diamond Dr	47.33
15-1080-04	Starr L Sands	4835 Graham Ln	20.50
16-0494-06	Sarah M Shelton	3510 Becker Dr	41.95
16-1382-14	Evan S Skinner	4446-A Countryside Dr	22.37
19-0990-03	Titan Pipeline Inc	5835 Hwy 144	17.96
19-5260-01	Joseph Revlett	5458 Lane Rd	96.91
21-3200-03	Regina G Williams	3453 Old Mill Ln	11.04
25-6770-03	Ashley M Rice	2903 Turfway Dr	88.56

Manager Higdon reported on the water loss percentage for January 2019.

Keith Krampe reported on the Office Staff meetings and cross training.

Manager Higdon reported that he will authorize Claud Porter to begin litigation against Kight Lumber Company for failure to reimburse the District for the repair bill for work performed to reroute the District's water line due to their sign being located atop the line.

The Board reviewed a summary of the January 16, 2019 meeting between the Division of Water and OMU regarding OMU's current TTHM issue.

The Board heard an update on the progress of the AMI project. Approximately 52% of the two districts' meters have had radios added. IT personnel from Sensus and United Systems continue to work to get the Sensus Analytics working in order for the District to begin reading via antenna.

The Board was apprised of the upcoming events:

- KRWA Management Conference – February 20-21, Bowling Green
- OMU Meet & Greet – Friday, February 22<sup>nd</sup>, 11:30 AM, Old Hickory Restaurant
- Kentucky Legislative Breakfast, Wednesday, February 27<sup>th</sup>, Frankfort

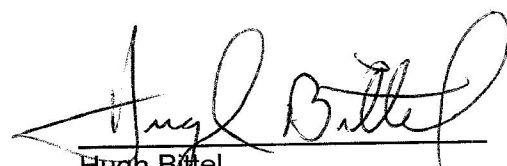
Manager Higdon reported that they are compiling estimates for the cost of building flow meter vaults at various locations for the leak detection program. Also, Adam Mills has been testing valves to ensure properly working order for zone separation.

The Board gave Manager Higdon approval to procure cost estimates to install new flooring for the District office. Once received, he will report back to the Board with results.

The Board reviewed the status and proficiency of the medical reimbursement program. The plan retained 74.05% of all invested funds during the 2018-2019 plan year.

The Board tabled the 2018 Statistical Report until March 2019.

Hugh Bittel made a motion to adjourn. Christina O'Bryan seconded the motion and it passed unanimously. The meeting adjourned at 1:30 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, January 15, 2019 at the Ole South Restaurant, attended by John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on December 11, 2018. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the December 2018 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

08-2128-02	Betty M Dosch	6556 Hwy 231 Lot 32	12.03
10-0140-34	Brandi K Carnes	1919 Keenland Pkwy	39.12
10-0290-16	Traveno M Parm	2104 Keenland Pkwy	19.03
10-0765-10	Nathaniel S Helm	5400 Aqueduct Ct	69.10
10-0960-14	Jennifer Clark	5420 Red Mile Lp	81.32
10-0970-06	Cassie M Greathouse	5411 Red Mile Lp	93.96
11-4440-02	Angelia M Judd	3725 Wood Trace	51.43
14-1100-17	Justin E Kunce	4306-A Eastgate Dr	46.09
15-1340	Wanda Sweeney	4925 Graham Ln	114.39
16-1428-09	Lexie M Barr	3854-B Countryside Dr	72.23
20-7500-05	Chealsey N Simmons	4415 Hwy 142	83.33
26-1500-12	Tracy A Bebout	6751 U S 231	147.10
26-7800-07	Kathryn Oborski	7220 Old Masonville Rd	19.57
28-3380-12	Shelly Al Hawkins	6490 Autumn Valley Tr	64.94

Manager Higdon reported on the water loss percentage for December 2018.

Keith Krampe reported on the Office Staff meetings and cross training.

The Board signed the amendment to the Administrative Code to include the Health and Wellness Program for District employees.

Manager Higdon reported that he has not received a response from Kight Lumber representatives. He stated he will ask Claud Porter to contact them to attain a status update.

Manager Higdon reported that the Kentucky Division of Water will meet with OMU representatives to discuss their TTHM levels on January 17, 2019.

The Board has received a resolution from the Daviess County Fiscal Court clarifying the salaries to be paid to Water District Commissioners.

Hugh Bittel made a motion to increase meter setting contractor Ed Peters' fee for a meter installation by \$ 10.00 per set. John Bell seconded the motion and it carried unanimously. His fee will now be \$ 250.00 for a same-side meter set and \$ 330.00 for a meter set requiring a road bore.

The Board heard an update on the progress of the AMI project. Approximately 50% of the two districts' meters have had radios added, but the project has been stalled due to an issue with the read resolution of the readings as they are downloaded into the billing system.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 1:10 pm.



Hugh Bittel  
Secretary