

# Attachment 1.h.\_2018S

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at 12:45, December 11, 2018 at the District Office, attended by John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on November 13, 2018. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. Hugh Bittel made a motion to accept the November 2018 list of expenditures. John Bell seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the financial and statistical report as presented. John Bell seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

02-7600-08	Paul W Jeffers	6459 Hwy 762	98.43
08-0720-03	Flora L Morgan	2724 Circle Dr	11.04
08-0950-02	Lori Bullington	2804 Blueberry Ln	22.50
10-0170	Anita Wells	1935 Keenland Pkwy	35.94
10-0315-26	Justin W Bolin	2117 Keenland Pkwy	117.14
10-0790-14	Andrea Blake	2021 Arlington Pk Blvd	55.17
10-1046-24	Alisabeth Douglas	5415 Ruidoso Lp	60.48
14-1240-10	Ashley A Martin	4315-C Eastgate Dr	32.83
15-1880-04	Brittany D Blair	1820 Fayette Dr	106.73
16-1416-26	Damon K Harmon	4419-B Countryside Dr	20.45
17-0600-09	Tina M Seaton	418 Reid Rd – Lot 59	50.07
17-1880-01	Jamie L Miles	418 Reid Rd – Lot 117	72.53
17-2080-06	Brittney L Lindsey	418 Reid Rd – Lot 112	48.88

Manager Higdon reported on the water loss percentage for November 2018.

Keith Krampe reported on the Office Staff meetings and cross training.

John Bell made a motion to adopt a Health and Wellness Program for District employees. Hugh Bittel seconded the motion and it carried unanimously.

Manager Higdon reported that he sent a video of the leaking sign at Kight Lumber to their attorney. No response has been received.

The District's maintenance employees will undergo additional training with the leak detection equipment in December.


Hugh Bittel made a motion to adopt the 2019 meeting dates as presented. John Bell seconded the motion and it carried unanimously.

The Board reviewed the response from OMU regarding the TTHM issue. The Kentucky Division of Water and KRWA will become involved in the investigation with OMU.

There have been approximately 5,300 radios for both Districts added for the AMI project. A reconfiguration program is currently being performed to correct the original configuration. Integration with the billing system is nearing initiation.

The Board reviewed the proposed 2019 budget. Hugh Bittel made a motion to adopt the budget as presented. John Bell seconded the motion and it carried unanimously.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 2:10 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at 11:30 am, November 13, 2018 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on October 18, 2018. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the October 2018 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously. Hugh Bittel made a motion to renew the South Central Bank certificate of deposit for 14 months at 2.75% APY. John Bell seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

01-4600-09	Steven C Woodward	5085 Newbolt Rd	197.35
10-0480-07	Laura L Johnson	5439 Balmoral Ct	24.69
10-0630	Marilee Mann Staples	5404 Hiahleah Ct	49.25
10-0740-35	Taylor S Cundiff	2033 Arlington Pk Blvd	27.70
10-0928-09	Christian M Basham	5475 Red Mile Lp	112.58
10-1014-18	James B Annin	5451 Ruidoso Lp	56.98
10-1042-20	Courtney M Phillips	5416 Ruidoso Lp	68.64
11-2173-05	The Local	3118 Alvey Pk Blvd E Ste 1	233.83
12-3400-02	Dorothy M Palmer	5725 Grady Ct	30.68
21-2980-14	Mary J Johnson	3474 Old Mill Ln	101.66
23-3950-05	Rachel D Cox	3955 Krystal Ln	24.54
27-8940-02	Joseph Herrera	4410 Springhurst Ln	252.77

Manager Higdon reported on the water loss percentage for October 2018.

Keith Krampe reported on the Office Staff meetings and cross training.

Manager Higdon reported the District office roof has experienced leaks in several areas during heavy rains. He has contacted roofing contractors to investigate what needs to be repaired or replaced.

The purchased water adjustment of \$ .21 per 1,000 gallons from OMU has been approved by the Public Service Commission and will be initiated with the January 2019 billing.

Manager Higdon reported on a conversation with Attorney Damon Talley regarding the proposed merger inquiry. He stated that Mr. Talley has compiled only a limited review into the merger process.

There has been no response from Kight Lumber regarding the rebuttal letter.

A training session on the District's new leak detection equipment has been scheduled for November 29<sup>th</sup>.

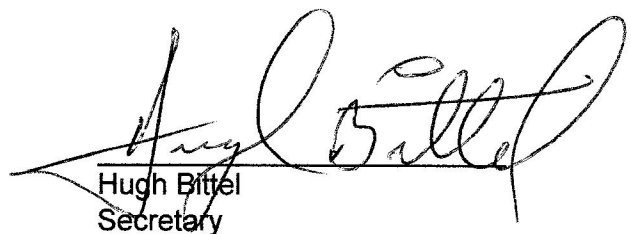
It was reported that the hospital representatives are moving forward with plans to construct a reserve water supply on their property.

There has been no response from OMU regarding the October 24<sup>th</sup> letter to the OMU Chairman concerning the TTHM issue.

The AMI project is progressing with approximately 4,200 radios added between the two districts and District Staff undergoing RNI training in early November. Testing of the computer integration with the system analytics is ongoing.

The Board reviewed a budget proposal for 2019 and subsequent years.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 2:00 pm.



Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, October 18, 2018 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on September 7, 2018. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the September 2018 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to renew the health insurance under the current plan. Christina O'Bryan seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

06-1275-04	Justin M Alexander	6178 Sutter Loop W	16.77
08-6400-09	Seth & Sarah Greer	2287 Wilson Ln	47.19
10-0560-11	Eric S Nunn	5401 Gulf Stream Ct	17.57
10-0585-07	Billy J Blake	2211 Arlington Pk Blvd	36.60
10-0815-12	Melissa A Oliver	2005 Arlington Pk Blvd	22.41
10-0840-09	Joel A Harker	2339 Keenland Pkwy	45.27
10-0960-13	Christopher S Williams	5420 Red Mile Lp	94.68
13-1250-14	Kelly A Brown	3817 Bordeaux Lp S	74.02
15-0095-06	Raymond B Maslen	2215 Emerald Ct	19.63
16-1384-21	Misty Harrison	4443-A Countryside Dr	86.47
19-6150-05	Wesley Horton	3372 Reid Rd	33.41

Manager Higdon reported on the water loss percentage for September 2018.

Keith Krampe reported on the Office Staff meetings and cross training.

The Board discussed the wholesale rate increase from OMU where the District will increase from \$ 1.665 to \$ 1.85 per 1,000 gallons. The proposed Public Service Commission application calculation increases the customer's water rate by \$ 0.21 per 1,000 gallons. John Bell made a motion to proceed with the submittal of the purchased water rate adjustment to the Public Service Commission. Christina O'Bryan seconded the motion and it carried unanimously.

The Board discussed the shared cost division for expenses combined with the West District. The Board asked District Staff to submit a secondary 2019 budget on a 59 / 41 basis in November comparable to the regular budget based on a 55 / 45 split.

The Board reviewed a reply letter from a Kight Lumber representative stating Kight's permit to install the sign had been approved by the planning commission. The Board then reviewed the October 15<sup>th</sup> rebuttal letter produced by Daviess County Attorney Claud Porter to Kight Lumber stating that the permit for the sign did not allow the installation in the District's easement and the fact that the sign was installed directly over the water line represented the cause of the water leak. The District awaits Kight Lumber's response.

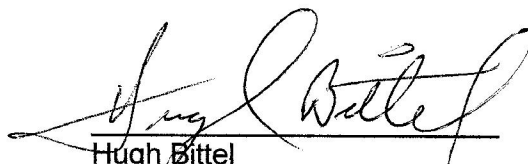
Manager Higdon reported that the leak detection equipment has been received with training scheduled and plans for implementation still being formulated.

Manager Higdon reported he contacted the hospital director of maintenance, Joe Taylor, to get a status update on the hospital's plan for a backup water supply. He stated Mr. Taylor said they are still gathering information on the decision.

The letter to OMU chairman and Board regarding the TTHM issue is still being formulated with revisions to the first draft.

The Board heard an update on the AMI project. The installer has completed 3,200 radio activations amongst the Southeast and West District. The District has been reading those routes via a drive by system until the system analytics software can be integrated with the billing system. Operational training has been scheduled for November.

Hugh Bittel made a motion to adjourn. John Bell seconded the motion and it passed unanimously. The meeting adjourned at 2:45 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, September 7, 2018 at the Ole South Restaurant, attended by John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

John Bell made a motion to approve the minutes of the regular meeting on August 14, 2018. Hugh Bittel seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the August 2018 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously. Hugh Bittel made a motion to invest \$ 195,000.00 from the medical reimbursement account into a 13 month certificate of deposit with South Central Bank. John Bell seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

05-2615-20	Tara N Cramer	1913 Reid Rd	24.49
08-2038-02	Amanda S Bowles	6556 U S Hwy 231 Lot 4	10.72
10-0115-20	Miranda K Lewis	1904 Keenland Pkwy	15.33
10-0495-16	Sara R Collins	5448 Balmoral Ct	24.34
10-0685-06	Steven W Plunkett	2107 Arlington Pk Blvd	11.46
14-0920-15	Robert R Pentecost	4328-C Eastgate Dr	18.69
15-1840-10	Joshua M Moore	1830 Fayette Dr	15.45
16-0738-07	Keisha L Torrence	4740 Shell Dr	57.02
16-1396-04	Cari C Smith	4434-A Countryside Dr	19.38
16-1410-32	Jennifer C Head	4425-A Countryside Dr	11.12
16-1412-14	Christopher Vasquez	4422-A Countryside Dr	61.74
17-0360-07	Sarah C Holcomb	418 Reid Rd – Lot 32	54.72
17-0680-10	David M Nesmith	418 Reid Rd – Lot 49	47.39
22-5500-03	Christina M Tolson	2835 Hillside Dr	21.90

Manager Higdon reported on the water loss percentage for August 2018.



Keith Kampe reported on the Office Staff meetings and cross training.

Manager Higdon reported that Marcus Lane was hired effective September 10, 2018.

The Board tabled the discussion on the shared cost division.

Manager Higdon reported that there has been no response from Kight Lumber Company regarding the pending invoice for the water line relocation.

Manager Higdon reported that all tank sites have been inspected with favorable results.


Manager Higdon reported that Owensboro Health representatives will report to their Board this month concerning their plans for a backup water source for the hospital.

The AMI project has progressed to the point of installation of several routes of adding radios. Training on operating the monitoring system and integration of the billing system has been delayed according to Sensus timelines. The District will read the radio-added routes via a walk-by method until the system is fully operational. Manager Higdon has ordered a replacement antenna for \$ 2,000.00 in case of failure at one of the tank sites.

Manager Higdon has met with Dell Harris of Kentucky Rural Water Association regarding training in leak detection. John Bell made a motion to purchase a listening device and an ultrasound meter including the warranty and training for \$ 10,676.00 to assist in the leak detection program. Hugh Bittel seconded the motion and it carried unanimously.

Manager Higdon stated that he spoke with Attorney Damon Talley regarding the provisions necessary for the Southeast and West Districts to merge with one another. Mr. Talley stated he will research the subject and report back to the Boards.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 1:10 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, August 14, 2018 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on July 10, 2018. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the July 2018 list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to reclassify all restricted funds from the medical reimbursement fund currently held in certificates of deposits to unrestricted status. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

10-0200-10	Sarah L Laughary	2013 Keenland Pkwy	85.03
10-0280-31	David S Baker	2103 Keenland Pkwy	40.22
10-0320-26	April S Bivens	2121 Keenland Pkwy	87.00
10-0725-13	Melissa F Estes	2040 Arlington Pk Blvd	61.03
10-1046-23	Jennifer K Lester	5415 Ruidoso Lp	14.98
11-1190-12	Katelynn M Evans	2633 Wimsatt Ct	11.90
17-0280-08	Paul A Faille	418 Reid Rd Lot 34	42.60
17-2100-08	James M Basham	418 Reid Rd Lot 138	42.96
17-2500-03	Roy Lee Blair	418 Reid Rd Lot 129	16.23
21-1750-03	Mandy N Hawkins	4738 Burstone Ct W	30.39

Manager Higdon reported on the water loss percentage for July 2018.

John Bell made a motion to engage Manager Higdon to advertise for an employment hire for the maintenance department. Hugh Bittel seconded and the motion carried unanimously.

Keith Kampe reported on the Office Staff meetings and cross training.

Manager Higdon read an email he received from OMU engineer Russ Evans regarding the current status of the two wells that have the high bromide levels. The Board asked Manager Higdon to inquire further as to the sustainability of the wells and their necessity during a peak day.

The Board reviewed statistics on the shared cost division between the two Districts. The Board will review the data in more detail and discuss further at the September Board meeting.


Manager Higdon reported that the District delivered the \$ 17,551.73 water line relocation bill to Kight Lumber in July. Correspondence received is that they are having their legal department review it.

Manager Higdon reported on the progress of the AMI transition. He stated that all six base stations have been installed, but are waiting to be commissioned.

Manager Higdon reported on a meeting with the hospital representatives concerning a backup plan for water emergencies. The hospital is interested in using an onsite well or considering constructing a tank as a reserve source.

With the OMU contract amendment signed, the Board reviewed the projected impact on District customers. Using OMU's projections for a \$ 48.6 million dollar bond issuance for the Cavin Water Treatment Plant Expansion, the District's rate for 5,000 gallons is projected to increase approximately 30%, or \$ 6.14, per month in a two-fold step increase expected in December 2018 and June 2019. The Board reviewed the treatment plant design detailing the construction of the 36" transmission line exiting the plant.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 2:45 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, July 10, 2018 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

John Bell made a motion to approve the minutes of the regular meeting on June 8, 2018. Hugh Bittel seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the June list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

03-6700-02	Eric R Hill	7146 Masonville Habit Rd	21.30
08-4700	Betty K Melander	2617 Burton Rd	173.80
10-0984	Mike Edge	5489 Ruidoso Lp	46.67
13-1242-02	Charles E Carman	3654 Forward Pass	13.48
14-0140-15	Christopher Beaty	4301-B Gateway Dr	86.99
15-1980-04	Hyon Chae Yoo	1805 Fayette Dr	31.29
16-0494-05	David R Shelton	3510 Becker Dr	19.76
17-1360-05	Harlan L Ross	418 Reid Rd – Lot 108	292.92

Manager Higdon reported on the water loss percentage for June. Manager Higdon suggested shifting Adam Mills' job duties to mainly leak detection and hiring another person for maintenance. The Board took no action.

Keith Krampe reported on the Office Staff meetings and cross training.

John Bell made a motion to approve the purchase of a Hustler 60" mower for \$ 7,500.00 from O'Bryan Implement Sales. Christina O'Bryan seconded the motion and it carried unanimously.

Manager Higdon reported on discussions with various OMU personnel during the leak crisis concerning the two wells thought to be the source of the high bromide level. He suggested asking OMU engineer Russ Evans to disclose OMU's plan to remediate the issue going forward.

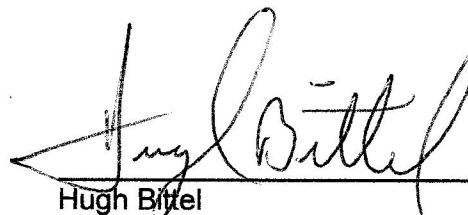
Manager Higdon reported that he is waiting on one more invoice before he submits the repair bill for the Highway 54 / Kight Lumber water line relocation.

Manager Higdon reported on the current status of the AMI implementation. He stated that District Staff has been holding meetings to plan the radio addition process. The antenna installation began in July but has been delayed due to equipment orders. Once antennas are installed, base station commissioning ensues followed by radio additions.

Amendment No. 3 for the Expanded Treatment Facility was signed in June. The District will bear a minimum of 15.61% of the cost of the facility for a period of at least 10 years upon which time discussion with OMU as to whether to increase the District's allocation percentage commences.

Manager Higdon reported on the OMU leak of a 24" and 20" transmission line occurring on July 9, 2018 and the effects resulting thereof. He stated that the District saw minimal effects with few customers without water from the city outage due to OMU providing the District water from the Cavin Plant. Once OMU repaired the damaged lines, Plant A was restarted, and city lines were flushed, the District resumed pumping water from OMU again. The District took water samples to ensure the quality of water. Manager Higdon also stated that, although the hospital was provided ample water to maintain operation, Hospital Staff would like to explore safeguards in preparation for possible future emergency outages.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 1:25 pm.



Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, June 8, 2018 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

John Bell made a motion to approve the minutes of the regular meeting on May 15, 2018. Christina O'Bryan seconded the motion and it carried unanimously. Christina O'Bryan made a motion to accept the minutes from the special joint meeting of May 31, 2018. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the May list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

01-1800-05	Stephen Boone	4951 Millers Mill Rd	28.49
09-5570-01	Stephen & A O'Bryan	2501 Old Hwy 144	54.39
10-0155-20	Curtis L Martinson	1930 Keenland Pkwy	170.80
10-0235-23	Jesse Snodgrass	2029 Keenland Pkwy	87.85
10-0635-26	Anna Miller	5400 Hiahleah Ct	143.87
10-0908-12	Patricia J Curtis	2468 Keenland Pkwy	68.56
14-0115-17	Tracie M Skaggs	4301-H Gateway Dr	21.73
14-0930-10	Justin R Akin	4324-A Eastgate Dr	13.09
21-3560-03	Melissa D Reynolds	3330 Grist Ct	66.80
26-0750	Frank Ramsey	6533 Harmony Dr	58.41
27-1222-01	Trent Thomas	4574 Lake Forest Dr	116.26

Manager Higdon reported on the water loss percentage for May. Due to the continued increased water loss percentage, Manager Higdon suggested the Board consider hiring an employee whose main duty would be leak detection. The Board suggested Manager Higdon to contact the Kentucky Rural Water Association regarding recommendations on moving forward.

Keith Krampe reported on the Office Staff meetings and cross training.


Keith Krampe reported that the Public Service Commission has approved the \$ .14 per 1,000 gallon purchased water rate adjustment. The only pending item is to receive the stamped tariff sheets before the rate goes into effect with the July billing.

Manager Higdon reported that the Hwy 54 site has been cleaned up with grass sowed and asphalt laid. He is in the process of collecting all bills for the repair to be submitted to Kight Lumber due to their sign being located in the District's easement.

Manager Higdon reported on the progress of the AMI project. He reported on the public notification measures taken by the District with a wholesale information letter mail out and a newspaper article on the project. He said the District Staff has received training in the possible questions received from customers. The District is still awaiting the antenna installation and United Systems has performed the necessary programming and stated they have the software ready for the radio additions.

The Board discussed the current status of the OMU negotiations. It was reported that OMU has rejected the proposal to accept the additional 1.40% of the Plant A allocation. The Board discussed and decided to remain firm on their position.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 2:00 pm.

  
Hugh Bittel  
Secretary

# Southeast & West Daviess County Water District

## Joint Board Meeting

A joint meeting of the Southeast and West Boards of Commissioners commenced at 9:00 am on May 31, 2018 at the District Office. Those in attendance were Christina O'Bryan, John Bell, Hugh Bittel, Janet Murphy, Paula Crabtree, Scott Kuegel, Keith Krampe, and William Higdon. Attorney Damon Talley also attended the meeting.

The Boards discussed the current status of the OMU contract negotiations in light of OMU's rejection of each of the District's individual proposals. The Boards and Damon Talley discussed the process of adjudication with PSC. The Boards then discussed the risk / reward possibilities of the various outcomes of a PSC hearing with consideration of the additional costs in regard to attorney preparation fees coupled with District Staff and Board Commissioner involvement. Christina O'Bryan made a motion for the Southeast District to go into closed session to discuss the pending litigation according to KRS statute 61.810. Hugh Bittel seconded the motion and it carried unanimously. Likewise, Janet Murphy made a motion to go into closed session to further discuss the pending litigation. Paula Crabtree seconded the motion and it carried unanimously. Each respective Board dismissed and went into closed session. Upon returning from closed sessions, the Southeast District set their next meeting date as June 8, 2018.

The joint session continued with consideration of salary and wage increases for the District employees.


The Boards reviewed a proposal from management to increase all hourly employee wages by 39 cents per hour with additional merit increases for 3 specific employees. The proposed wage increases calculated to an overall 2.90% increase in the wage base. John Bell made a motion to accept the overall wage increase of 2.90% to be allocated according to the previous considerations stated to be effective July 1, 2018. Paula Crabtree seconded the motion. The motion carried with 5 in favor and one abstention. At this point, William Higdon and Keith Krampe were excused from the meeting to allow the Board Commissioners to discuss their salary increases. Scott Kuegel made a motion to increase the gross salaries of management staff by 2% effective July 1, 2018. Hugh Bittel seconded the motion and it carried unanimously.

Hugh Bittel made a motion to adjourn. Scott Kuegel seconded the motion and it carried unanimously.

The meeting adjourned at 11:15 am.

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Paula Crabtree, Secretary  
West Daviess Co. Water District



Hugh Bittel, Secretary  
Southeast Daviess Co. Water District



# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, May 15, 2018 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

John Bell made a motion to approve the minutes of the regular meeting on April 10, 2018. Hugh Bittel seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the minutes from the special meeting of May 1, 2018. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the April list of expenditures. Christina O'Bryan seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept a Collateral Services Agreement with South Central Bank and to assign William Higdon and Keith Krampe as authorized signors on the agreement. Christina O'Bryan seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

01-0150-08	Edward N Wedding	4817 Millers Mill Rd	56.61
10-0500-08	Melinda Byrd	5444 Balmoral Ct	63.31
10-0580-22	Heather A Wilson	2136 Arlington Pk Blvd	15.83
10-0825-12	Carol C Hendricks	5411 Arlington Pk Blvd	26.34
10-0976-22	Judy A Honican	5400 Red Mile Lp	15.45
10-1014-17	Kristen L Rone	5451 Ruidoso Lp	73.32
15-4055-30	Jessica L Hack	1910 Graham Ln E	10.21
16-1412-12	Kelsi Higdon	4422-A Countryside Dr	22.67
17-0640-10	Timothy W Anderson	418 Reid Rd – Lot 48	38.15
27-6400-03	Amanda R Kelley	2817 Silver Creek Lp	30.78

Manager Higdon reported on the water loss percentage for April.

Keith Krampe reported on the Office Staff meetings and cross training.

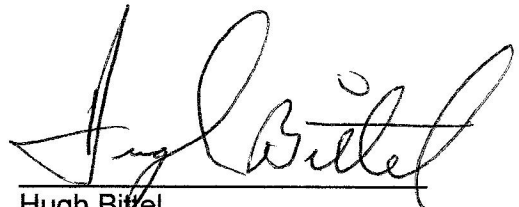
The Board discussed the current status of the AMI project. United Systems is still working on the interface between its billing system and Sensus. A program is being developed to replace the old transponder number with the new transponder number after the radio installation takes place. The Board reviewed the timeline for the West District which will begin the pilot program of approximately 260 meters. A letter to the customer explaining the AMI project is being drafted and will be sent out in June. The Messenger Inquirer will print an article on the District's transition to the AMI reading method. The District will order an initial 2,500 radios for installation if opportunity arises during a downtime in West's reading cycle.

The Board changed the regular and joint meeting date to June 7, 2018.

The Board discussed a proposal for a 2% increase in salaries to the District employees.

It was reported that Owensboro Municipal Utilities (OMU) will hold their regular meeting on May 17, 2018 in which the District will hear whether OMU has accepted the Southeast District's offer pertaining to the contract amendment. The Board discussed the letters mailed on April 3, 2018 and May 3, 2018 from OMU citing that they would seek an adjudication if an agreement could not be reached between the parties.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 2:30 pm.



Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A special meeting was held at 11:00 am, May 1, 2018 at the District office, attended by Christina O'Bryan, John Bell, Hugh Bittel, Keith Krampe, and William Higdon. Resident Tom Mischel also attended the meeting.

The Board discussed the current status of the OMU contract negotiations and the proposed Amendment No. 3. John Bell made a motion to propose to OMU that the words "and the District agrees" be eliminated in paragraph 6 on page 1 of Amendment No. 3. Hugh Bittel seconded the motion and it carried unanimously.

John Bell made a motion to propose to OMU to eliminate the words "at least" in Section 9.2 Plant Expansion, first paragraph, first sentence of Amendment No. 3 and to engage the attorneys to include language in the same Section 9.2 Plant Expansion of Amendment No. 3 to include criteria that OMU shall use the same formula (Alternative Calculation of combined 5 day, 5 year average) that the cost allocations of the Expanded Treatment Facility were derived from in future discussions. Hugh Bittel seconded the motion and it carried unanimously.

John Bell made a motion that the District accept Amendment No. 3 with the District accepting an increase of .70% to the Plant A allocation of the OMU rate calculation. The motion died due to a lack of a second of the motion.

Hugh Bittel made a motion that the District adopt resolution No. 2018-05-01 which approves Amendment No. 3 and authorizes the chairperson to execute the amendment. John Bell seconded the motion. Hugh Bittel and Christina O'Bryan voted in favor of the motion with John Bell opposed. The motion carried.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 12:10 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, April 10, 2018 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe. After the meal, the attendees proceeded to the Water District Office for the business portion of the meeting.

John Bell made a motion to approve the minutes of the regular meeting on March 15, 2018. Hugh Bittel seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the March list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

05-3400-07	Keith Gibson	4920 Cambridge Dr	49.19
08-0425	Michael Carter	6510 Lilac Ln	37.25
08-2128-01	Kenneth T Braden	6556 U S 231 Lot 32	116.42
10-0080-12	David L Simonds	1940 San Anita Circle	181.47
10-0320-25	James A Waltrip	2121 Keenland Pkwy	84.98
10-0775-10	Stephen S Evans	5405 Aqueduct Ct	51.98
10-0890-01	John M Crowe	2430 Keenland Pkwy	43.54
18-0285-02	John G Ferguson	4948 Old Hartford Rd	70.84
28-3560-02	Miranda N Ash	6451 Autumn Valley Tr	11.90

Manager Higdon reported on the water loss percentage for March.

Keith Krampe reported on the Office Staff meetings and cross training.

Keith Krampe reported that the computer firewall will be installed on April 23, 2018.

The Board reviewed the audited financial statements of 2017. The District saw a \$ 17,000.00 increase in water sales from 2016. Significant changes in expenses include increases in water costs and employee benefits while materials were less than 2016.

The Board reviewed the status of the AMI project. Hugh Bittel made a motion to accept the quote from United Systems for \$ 5,095.00 for programming cost associated with the file needed for the radio installations conditional upon the West District approving the same. John Bell seconded the motion and it carried unanimously. Hugh Bittel made a motion to accept the quote from United Systems for \$ 9,995.00 for programming cost associated with the file needed to synchronize the United System database with the Sensus AMI software conditional upon the West District approving the same. John Bell seconded the motion and it carried unanimously. John Bell made a motion to issue a Notice of Award to The C. I. Thornburg Co. for Phase 1 of the AMI project to supply materials necessary for the AMI project based on the bid of December 6, 2017. Christina O'Bryan seconded the motion and it carried unanimously. John Bell made a motion to issue a Notice of Award to Vanguard Mapping Solutions, LLC for Phase 2 of the AMI project to attach radios to the District's meters for the AMI project based on the bid of December 6, 2017. Christina O'Bryan seconded the motion and it carried unanimously.

The Board reviewed the 2017 and estimated 2018 OMU rate calculation. John Bell made a motion to apply for a purchased water rate adjustment due to an increase of 12.5 cents per 1,000 gallons in the District's wholesale rate from OMU. Hugh Bittel seconded the motion and it carried unanimously.

The Board discussed a letter dated April 3, 2018 from OMU expressing the rejection of the West District's proposal to reduce its Plant A cost allocation. The Board also reviewed a proposal to accept more of the current Plant A allocation, but the Board took no action.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 6:00 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, March 15, 2018 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

John Bell made a motion to approve the minutes of the regular meeting on February 13, 2018. Hugh Bittel seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the February list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

06-0350-03	Shirley L Powers	5334 Hwy 144	23.41
08-6220-04	Michele Reynolds	2333 Wilson Ln	196.70
10-0185-33	Carlana M Polland	2006 Keenland Pkwy	30.74
10-0495-15	Eric M Clouse	5448 Balmoral Ct	41.03
10-0896-13	Cayla M McGee	2442 Keenland Pkwy	40.96
15-0105-03	Laura A Gillihan	2229 Emerald Ct	34.67
16-2700-02	Margaret E Knight	4403 Hunters Trace	93.58
17-2160-06	April M White	418 Reid Rd – Lot 110	48.44

Manager Higdon reported on the water loss percentage for February.

Keith Krampe reported on the Office Staff meetings and cross training.

The Board discussed the purchase of a computer firewall for the District computer system. John Bell made a motion to accept the bid from United Systems for \$ 3,765.00 for materials and installation. Hugh Bittel seconded the motion and it carried unanimously.

It was reported that a second bid for a new transaction drawer for the drive through window was received from Diebold Nixdorf for \$ 5,520.00. Since it was less than the other offer, District Staff signed the quote for the purchase from Diebold Nixdorf.


Keith Krampe reported on the annual Medical Reimbursement Account report in which the District retained 70.09% of deposited funds for plan year 2017-2018.

The Board discussed the February Legislative Breakfast in Frankfort. One topic possibly affecting the District is House Bill 117 which has been passed by the Senate and awaiting vote by the House of Representatives. House Bill 117 mandates that all utilities become a member of locating service BUD 811 and therefore all locate calls received by the District will be paid on a per ticket basis.

The Board discussed the status of the AMI implementation. William Higdon stated that the District has received approval from the Public Service Commission on February 27, 2018. Subsequently, Manager Higdon placed the order for the antenna installation, computer installation, and a minimum number of radios to begin the pilot program.

The Board reviewed the draft amendment for the Expanded Treatment Plant with OMU. The Board made a conference call to Attorney Damon Talley to ask questions regarding the amendment content and language. Citing minimal time to review the amendment, the Board decided to table any decision on the amendment until further evaluation.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 3:15 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, February 13, 2018 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

Hugh Bittel made a motion to approve the minutes of the regular meeting on January 9, 2018. John Bell seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. He proposed to reinvest the two February matured certificate of deposits for six months at 1.5%. The Board concurred. John Bell made a motion to accept the January list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

07-5902-25	Jordan E Boling	3532 Roundtable Lp	44.65
09-1650	Melanie Belcher	5968 Hwy 1389	95.33
10-0115-18	Stacy Roberts	1904 Keenland Pkwy	135.84
10-0315-25	Antonio Cuahua Colohua	2117 Keenland Pkwy	28.84
11-7980-02	Big O Bike Shop	4399-C Springhill Dr	17.20
14-1270-16	Derrick K Smith	4321-C Eastgate Dr	87.77
15-0030-04	David S Evans	4931 Diamond Dr	75.33
15-4061-28	Kandy R Taylor	1905 Graham Ln E	54.75
16-1382-13	Lahonda S Walker	4446-A Countryside Dr	24.49
17-2000-03	Mary Kathryn Harris	418 Reid Rd – Lot 114	98.62
23-7150-04	Paul W Hayes Jr	3190 Pleasant Valley Rd	100.78

Manager Higdon reported on the water loss percentage for January which was high but due to extra purchase days in December.

Keith Krampe reported on the Office Staff meetings and cross training.



The Board tabled the decision to purchase a computer firewall until further information is gathered.

John Bell made a motion to purchase a transaction drawer replacement for the drive through window for an amount up to \$ 6,180.00 due to another expected quote yet to be received. The District will choose the lesser of the two quotes. Hugh Bittel seconded the motion and it passed unanimously.

Keith Krampe reported on the Statistical Report for 2017. He stated the District saw an increase in residential sales in 2017 compared to 2016 while commercial fell off during the same time frame. The District sold an all-time high of nearly 597 million gallons in 2017.

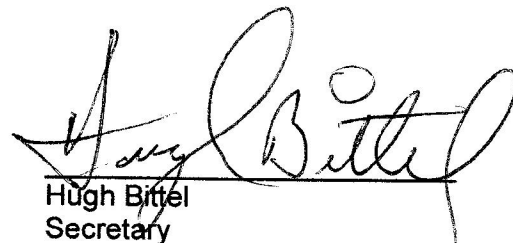
Manager Higdon reported on the scheduled Meet & Greet with OMU and the other Daviess County distributors on Monday, March 12<sup>th</sup>, at 11:30 am at the Briarpatch Restaurant.

Manager Higdon reported on the first quarter's test for trihalomethane resulted in lower outcomes further confirming no violation of the contaminant level.

Manager Higdon reported that he participated in a conference call in January with the Public Service Commission and Damon Talley to discuss the AMI project, particularly the future cost savings the District will garner with the implementation of the AMI system. The PSC's determination is expected in March with, if approved, the District installing the antenna infrastructure first followed by a pilot program starting in the West District to test the system's reliability. He stated that he would like the West District completed before starting the Southeast.

The District is waiting for OMU to present a term sheet which includes the provisions of the agreed upon conditions of the contract revision.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 2:00 pm.

  
Hugh Bittel  
Secretary

# SOUTHEAST DAVIESS COUNTY WATER DISTRICT

## MINUTES OF MEETING

A regular meeting was held at Noon, January 9, 2018 at the Ole South Restaurant, attended by Christina O'Bryan, John Bell, Hugh Bittel, William Higdon, and Keith Krampe.

John Bell made a motion to approve the minutes of the regular meeting on December 12, 2017. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to approve the minutes of the joint meeting on December 19, 2017. Hugh Bittel seconded the motion and it carried unanimously.

Keith Krampe reported on the financial and statistical condition of the District. John Bell made a motion to accept the December list of expenditures. Hugh Bittel seconded the motion and it carried unanimously. John Bell made a motion to accept the financial and statistical report as presented. Hugh Bittel seconded the motion and it carried unanimously.

The following bills, more than 60 days overdue, were approved for write off:

01-4600-08	Derek Baldwin	5085 Newbolt Rd	32.68
10-0405-06	Patricia A Petramale	2215 Keenland Pkwy	17.80
10-0470-12	Marika S Barbee	5431 Balmoral Ct	57.50
10-0475-28	Stacy A Greathouse	5435 Balmoral Ct	52.00
10-0540-04	Sonya A Stewart	2221 Arlington Pk Blvd	112.68
10-0585-05	Kristen G Bussart	2211 Arlington Pk Blvd	13.09
10-0894-09	Tonya Cartwright	2438 Keenland Pkwy	139.76
10-0944-15	Larry L Patterson	5451 Red Mile Lp	40.38
14-0200-12	Larry B Owen Jr	4301-Q Gateway Dr	27.18
14-0280-14	Robert A Conder Jr	4301-S Gateway Dr	31.94
16-1396-03	Teffeney Jewell	4434-A Countryside Dr	34.73
16-1436-10	Gina Early	4401-B Countryside Dr	98.01
17-1300-08	Terry J Epley	418 Reid Rd – Lot 86	28.41
17-1540-03	Ashley D Melton	418 Reid Rd – Lot 92	17.80
25-6770-02	Dalton L Burden	2903 Turfway Dr	67.07

Manager Higdon reported on the water loss percentage for December.

Keith Krampe reported on the Office Staff meetings and cross training.


Manager Higdon reported that preliminary test show a decreased trihalomethane level as a result of increased flushing in the South Hampton Road sample site. Test for the first quarter of 2018 will be taken the third week of January.

Manager Higdon reported on the progress of the AMI submittal. He stated that Damon Talley filed the application for the Certificate of Necessity and Convenience to the Public Service Commission on December 28, 2017. The District has received a statement from the PSC that the application has been received by PSC and meets their minimum filing requirements.

The Board discussed the response from OMU regarding the District's proposal including trigger levels and entitlements pertaining to the floor level of 15.61% that the District offered to share of Cavin 2 & 3 costs. A meeting with OMU has been scheduled for January 19<sup>th</sup>.

Manager Higdon reported on the effects the extended cold weather had on the area. He stated District employees made numerous trips to check and unfreeze lines but most lines affected were customer's service lines.

John Bell made a motion to adjourn. Hugh Bittel seconded the motion and it passed unanimously. The meeting adjourned at 2:30 pm.

  
Hugh Bittel  
Secretary