



*Commission Meeting  
April 16, 2020*

**An audio tele-conferenced meeting of the West Shelby Water District (WSWD) was held on April 16, 2020 and those that participated were:**

Ben Quinn Jr., Chairman  
Michael Riggs, Secretary  
Raymond Williams, Treasurer  
Melvin Phenix, Co-Manager

Hite Hays, Attorney  
Lisa Didier, Co-Manager  
Brendan Welch, Kenvirons

**Ben Quinn, Chairman, called the meeting to order at 8:40 a.m.**

**Reading of Minutes:**

The minutes from the March meeting were reviewed by the Commissioner's prior to the meeting. Ben made a motion to approve said minutes. Michael seconded the motion.

**Business:**

**Fairway Crossing** – Melvin said that the waterline was moved further from the easement, pressure tested, sampled for bacteria and put into service. The job is complete.

**Ardmore Crossing**- Brendan emailed the final pay requests, a change order, the warranty letter and affidavit signed by the contractor to be reviewed by the Commissioners prior to the meeting. Ben made a motion to pay the invoice from Twin States for \$57,707.00, Raymond seconded the motion. Ben also made a motion to pay Kenviron's invoice for \$9,380.00, Michael seconded the motion.

**Infrastructure Grant Money** – KIPDA contacted Melvin and Lisa regarding some grant money that is becoming available and wanted to see if West Shelby had any projects to submit. Lisa sent over information about replacing West Shelby's remaining A/C lines. The information provided to KIPDA was just to get the project submitted for consideration.

EXHIBIT H

**Melvin's Report:**

Melvin reported that the HWY 148 pumps are still in the process of getting repaired and is hopeful they will be complete in the next couple of weeks. He said the pumps are not critical to be in operation they are used as a backup and fire demand without them is not an issue. Melvin also stated that he sent the email to Tom Doyle regarding the territory swap on the Discovery Blvd property and he hasn't heard back from him yet.

**Lisa's Report:**

Lisa explained that Shannon has been off work since March 17<sup>th</sup>, because she has rheumatoid arthritis, which is an autoimmune disease, and she is afraid to come to work in fear of catching COVID-19. She was supposed to be out for 2 weeks but, changed her mind and wanted to take off an additional 14 days. After lengthy discussion regarding this situation, the Commission agreed to let her off the additional 14 days and told Lisa to let her know that she needed to come back to work on Monday April 20<sup>th</sup>.

Lisa also stated that West Shelby received notice from Louisville Water Company saying they have filed to increase wholesale rates by .05 per 1,000 gallons. She requested permission be given to proceed with a Purchased Water Adjustment (PWA) filing with Public service Commission to offset the increased cost of wholesale rates. Ben made a motion to proceed with the PWA filing, Raymond seconded the motion.

**Treasurer's Report:**

Prior to the meeting Raymond reviewed the April invoices and made a motion to pay said invoices. Michael seconded the motion.

**Meeting adjourned:**

Ben made a motion to adjourn at approximately 9:20 a.m. Raymond seconded the motion.

**All motions passed, unless otherwise stated.**

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Ben Quinn Jr., Chairman

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Michael Riggs, Secretary