

MONDAY MORNING SAFETY MEETING

DATE: May 20, 2019

TIME: 7:40 AM

The meeting was held at Grayson Rural Electric Cooperative Corporation.

Those attending are on the attached sign-in sheet.

Meeting was opened by Kyle Clevenger.

The invocation was given by Brian Poling.

Sherry Buckler, Manager of Accounting & Human Resources, was in charge of meeting. She read out of the safety manual on Housekeeping 110 and Smoking 111, pages 31-34.

Kyle Clevenger discussed the safety committee investigations for Bradley Cherry and Mike Blevins. The safety committee found no safety violations on either incident.

Carol Ann Fraley presented **Justin Staniford** a certificate of completion for Advanced Hot Line Skills Workshop. She also mentioned that everyone needed to drive slower and watch your surroundings.

Kyle Clevenger requested that everyone be careful.

The meeting was adjourned at 8:10 AM.

Respectfully Submitted,



Nancy Lea Madden

Grayson RECC Safety Meeting Roster

Date 5-20-19

OUTSIDE

Willis Barker	Mechanic
Michael Blevins	Maintenance Leadman
Tony Brewer	First Class Lineman
Steven Burton	First Class Lineman
Steve Bush	Meterman First Class
Richard Easton	Maintenance Leadman
Cheyenne Holbrook	Maintenance Leadman
Mark Hutchinson	Maintenance Leadman
Roger Kitchen	Warehouseman
Donnie Martin	Groundman
Shane McDavid	First Class Lineman
Scott McGuire	Meterman First Class
Chris Mosier	Maintenance Leadman
Mike Reynolds	Maintenance Leadman
Ryan Rice	First Class Lineman
Bryan Rogers	First Class Lineman
Joe Sargent	Engineering Party Chief
Scott Speaks	Engineering Party Chief
Justin Staniford	First Class Lineman
Herbie Steagall	Construction Leadman
Jamey Withrow	Construction Leadman

Willis Barker
MBS
Tony Brewer

Richard Easton
Chris Mosier
Mark Hutchinson
Roger Kitchen
Donnie Martin
Shane McDavid
Scott McGuire
Chris Mosier
Mike Reynolds
Ryan Rice
Bryan Rogers
Joe Sargent
Scott Speaks
Justin Staniford
Herbie Steagall
Jamey Withrow

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INSIDE

Anita Bellew	Billing Administrator
Rebecca Bender	Member Service Representative
Robert Brown	Geographical Information System Technician
Sherry Buckler	Mgr of Accounting & Human Resources
Kim Bush	Executive Assistant
Bradley Cherry	Mgr of Finance & Accounting
Kyle Clevenger	Manager of Operations
Sherry Conley	Member Services Supervisor
Carol Fraley	President & CEO
Joan Litteral	Payroll/Bookkeeper
Nancy Madden	Division Assistant of Operations
Mike Martin	Asst. Manager of Operations
Andrea McCleese	Technical Services Supervisor
Brian Poling	Mgr of Technical Services
Tina Preece	Member Services Advisor
Sue Roberts	Customer Representative/Cashier
Caitlin Sexton	Division Assistant, Accounting & Finance
Peggy Skaggs	AMI Administrator
Marsha Thacker	Plant Accountant
Amber Weddington	Member Service Representative
Janet Whitt	Member Service Representative

Rebecca Bender
Robert Brown
Sherry Buckler
Kim Bush
Kyle Clevenger
Carol Hill Fraley
Nancy Madden
Mike Martin
Andrea McCleese
Brian Poling
Tina Preece
Peggy Skaggs

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John Baker
Karin Brewer
Janet Whitt

Certificate of Completion

awarded to

Justin Staniford

Grayson RECC

16 Hours

Advanced Hot Line Skills Workshop

KENTUCKY ELECTRIC
COOPERATIVES

Kentucky Electric Cooperatives

Held in

Danville, Kentucky

April 24-26, 2019



Touchstone Energy

Clarence Greene

Clarence Greene

Director, Safety & Loss Prevention

MONDAY MORNING SAFETY MEETING

DATE: July 15, 2019

TIME: 7:40 AM

The meeting was held at Grayson Rural Electric Cooperative Corporation.

Those attending are on the attached sign-in sheet.

Meeting was opened by Kyle Clevenger.

The invocation was given by Chris Mosier.

Robert Brown, Geographical Information System Technician, was in charge of meeting. He went over Slips, Trips, and Falls. He discussed injury statistics, How do falls happen? Why is prevention important? Common Causes, and what can you do to avoid falling at work?

Carol Ann Fraley presented **Justin Staniford a certificate** for Kentucky Registered Apprenticeship program as a Line Maintainer.

Kyle Clevenger reminded everyone to use tick spray and it is going to be hot. Watch over each other, have a safe day and week.

The meeting adjourned at 8:20 AM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nancy Lea Madden".

Nancy Lea Madden

Grayson RECC Safety Meeting Roster

Date 7-15-19

OUTSIDE

Willis Barker	Mechanic
Michael Blevins	Maintenance Leadman
Steven Burton	First Class Lineman
Steve Bush	Meterman First Class
Richard Easton	Maintenance Leadman
Jared Fannin	2nd yr Apprentice
Cheyenne Holbrook	Maintenance Leadman
Mark Hutchinson	Maintenance Leadman
Roger Kitchen	Warehouseman
Donnie Martin	Groundman
Shane McDavid	First Class Lineman
Scott McGuire	Meterman First Class
Chris Mosier	Maintenance Leadman
Jason Porter	First Class Lineman
Mike Reynolds	Maintenance Leadman
Ryan Rice	First Class Lineman
Joe Sargent	Engineering Party Chief
Scott Speaks	Engineering Party Chief
Justin Staniford	First Class Lineman
Jerry Williams	First Class Lineman
Jamey Withrow	Construction Leadman

Willis Barker
~~*M Blevins*~~
~~*S Burton*~~
~~*Steve Bush*~~
~~*Richard Easton*~~
~~*J Fannin*~~
~~*C Holbrook*~~
~~*M Hutchinson*~~
~~*R Kitchen*~~
~~*Donnie Martin*~~
~~*S McDavid*~~

~~*C Mosier*~~
~~*J Porter*~~

~~*M Reynolds*~~
~~*R Rice*~~
~~*J Sargent*~~
~~*Scott Speaks*~~
~~*Justin Staniford*~~
~~*Jerry Williams*~~
~~*Jamey Withrow*~~

19

INSIDE

Anita Bellew	Billing Administrator
Rebecca Bender	Member Service Representative
Robert Brown	Geographical Information System Technician
Sherry Buckler	Mgr of Accounting & Human Resources
Kim Bush	Executive Assistant
Bradley Cherry	Mgr of Finance & Accounting
Kyle Clevenger	Manager of Operations
Sherry Conley	Member Services Supervisor
Carol Fraley	President & CEO
Joan Litteral	Payroll/Bookkeeper
Nancy Madden	Division Assistant of Operations
Mike Martin	Asst. Manager of Operations
Andrea McCleese	Technical Services Supervisor
Brian Poling	Mgr of Technical Services
Tina Preece	Member Services Advisor
Sue Roberts	Customer Representative/Cashier
Caitlin Sexton	Division Assistant, Accounting & Finance
Peggy Skaggs	AMI Administrator
Marsha Thacker	Plant Accountant
Amber Weddington	Member Service Representative
Janet Whitt	Member Service Representative

Robert Brown
~~*Sherry Buckler*~~
~~*Kim Bush*~~
~~*Bradley Cherry*~~
~~*Kyle Clevenger*~~
~~*Sherry Conley*~~
~~*Carol Fraley*~~
~~*Nancy Madden*~~
~~*MIKE MARTIN*~~
~~*Andrea McCleese*~~
~~*Brian Poling*~~
~~*Tina Preece*~~
~~*Sue Roberts*~~
~~*Caitlin Sexton*~~

~~*Amber Weddington*~~

~~*Janet Whitt*~~

Kentucky Registered Apprenticeship Program

A State Apprenticeship Agency



and in concurrence with the
United States Department of Labor Employment and Training Administration
certifies

Justin Staniford

as a journeyworker who has mastered skills, competencies and abilities in the occupation of

Line Maintainer

Under the sponsorship of

Grayson Rural Electric Cooperative

in accordance with the Code of Federal Regulations 29CFR29 and Kentucky Revised Statutes Chapter 343. This credential certifies occupational proficiency and portability throughout the United States of America.

February 16, 2019

Date Completed

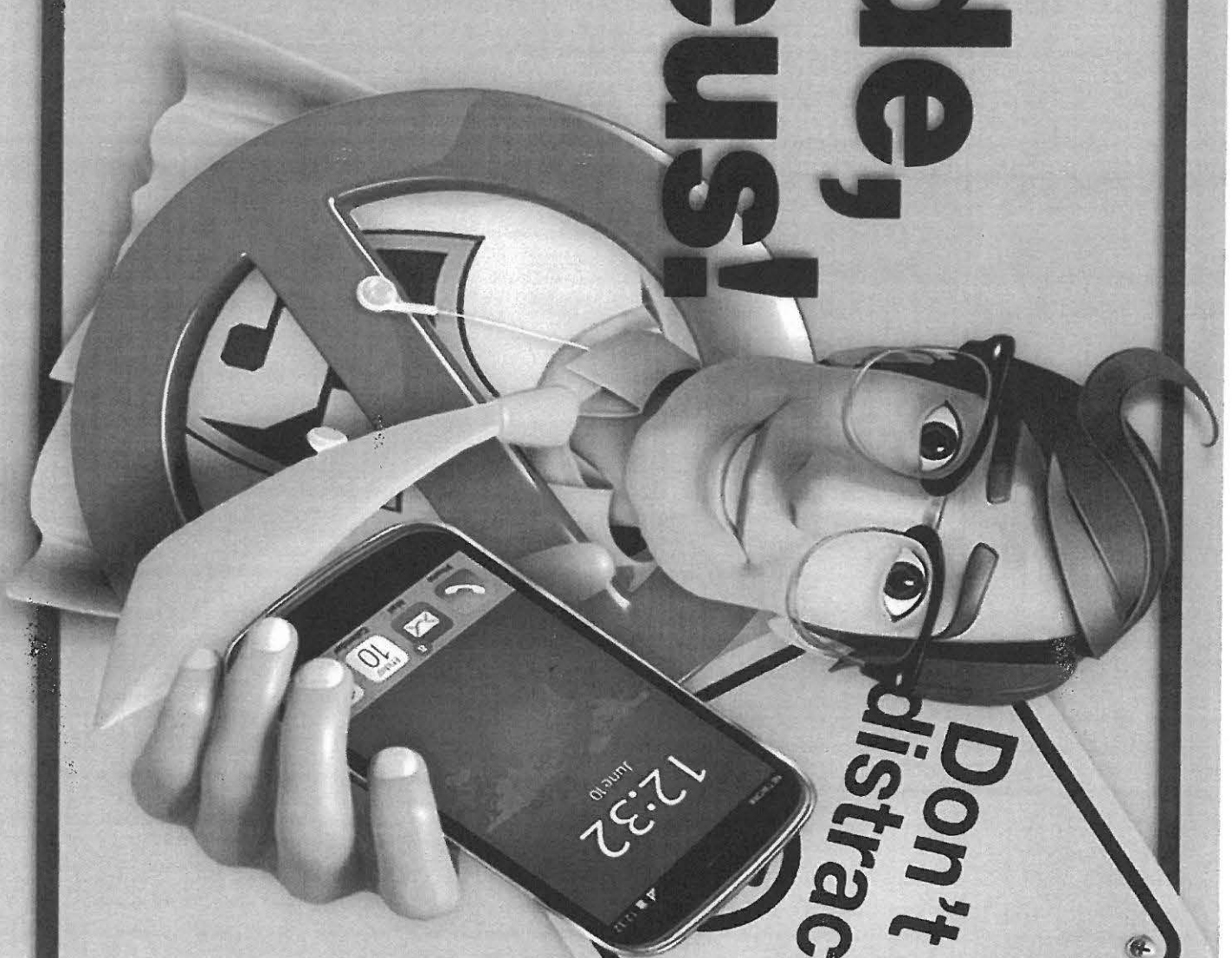
JAC Chairman or Program Sponsor



Denise K. Ramsey
Secretary of Education and Workforce
Development Cabinet

Alan Dimas
Supervisor of Apprenticeship

Dude, focus!



Don't be
distracted

How to prevent falls due to slips and trips?



- Good Housekeeping
- Quality of walking surfaces (flooring)
- Selection of proper footwear
- Appropriate pace of walking

Critical for preventing slips, trips, and falls



WHAT CAN I DO TO PREVENT SLIPS, TRIPS, AND FALLS?

WORK AREA



- Wear appropriate slip-resistant shoes.
- Slow down to negotiate turns, corners, obstacles, and areas of limited visibility.
- Keep workspace and walkways clean, clear, and well lit for you and your visitors.

WET FLOORS



- Clean up wet areas and spills immediately.
- Make sure signs warn others of the danger of wet surfaces when mopping.
- Use caution in areas where wet floors are likely: entrances, rest rooms, and mopped floors.

PARKING LOT AND GROUNDS



- Stay alert for uneven surfaces.
- Watch for curbs and potholes when moving between vehicles.
- Assume there is ice if the temperature is close to freezing; slow down and take short strides.

STAIRS



- Take only one step at a time.
- Keep one hand free to grasp the handrail.
- Limit your load and make sure your vision is not obstructed.

CORDS



- Do not allow electrical cords or other objects to extend across a walkway.
- Tie up any cords that might pose a trip hazard.
- Tape down or secure cords temporarily located in traffic areas.

LADDERS



- Stand on a ladder instead of a chair, table, bucket, or box.
- Use the correct ladder for the job.
- Never step on the top platform of any ladder, including a stepladder.

What can you do to avoid falling at work?



- Employers responsibility to provide safe environment.
- Employees can improve own safety:
 - Taking your time and paying attention
 - Walking with feet pointed slightly outward
 - Making wide turns at corners
 - Having sufficient lighting for tasks
 - Ensuring that things you are carrying/pushing do not prevent you from seeing obstructions and spills



A LITTLE PREVENTION CAN SAVE A LIFETIME OF PAIN

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Common Causes...



■ For Slips:

- Wet or Oily surfaces
- Occasional spills
- Weather hazards
- Loose, unanchored rugs or mats
- Flooring or other walking surfaces that do not have same degree of traction in all areas



■ For Trips:

- Obstructed view
- Poor lighting
- Clutter in your way
- Wrinkled carpeting
- Uncovered cables
- Bottom drawers not being closed
- Uneven walking surfaces



Why is prevention of slips, trips, and falls important?



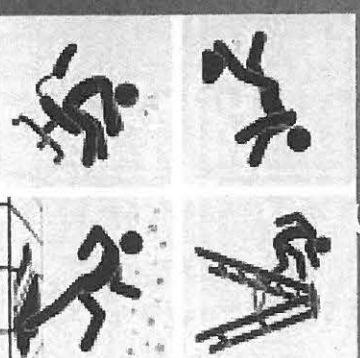
- Constitutes many of the accidents in industries
- Causes great economical loss
- Amounts to a lot of pain and suffering
- All which would be avoided if we:
 - understand how fall accidents happen
 - identify trouble areas
 - eliminate or minimize hazards of falling

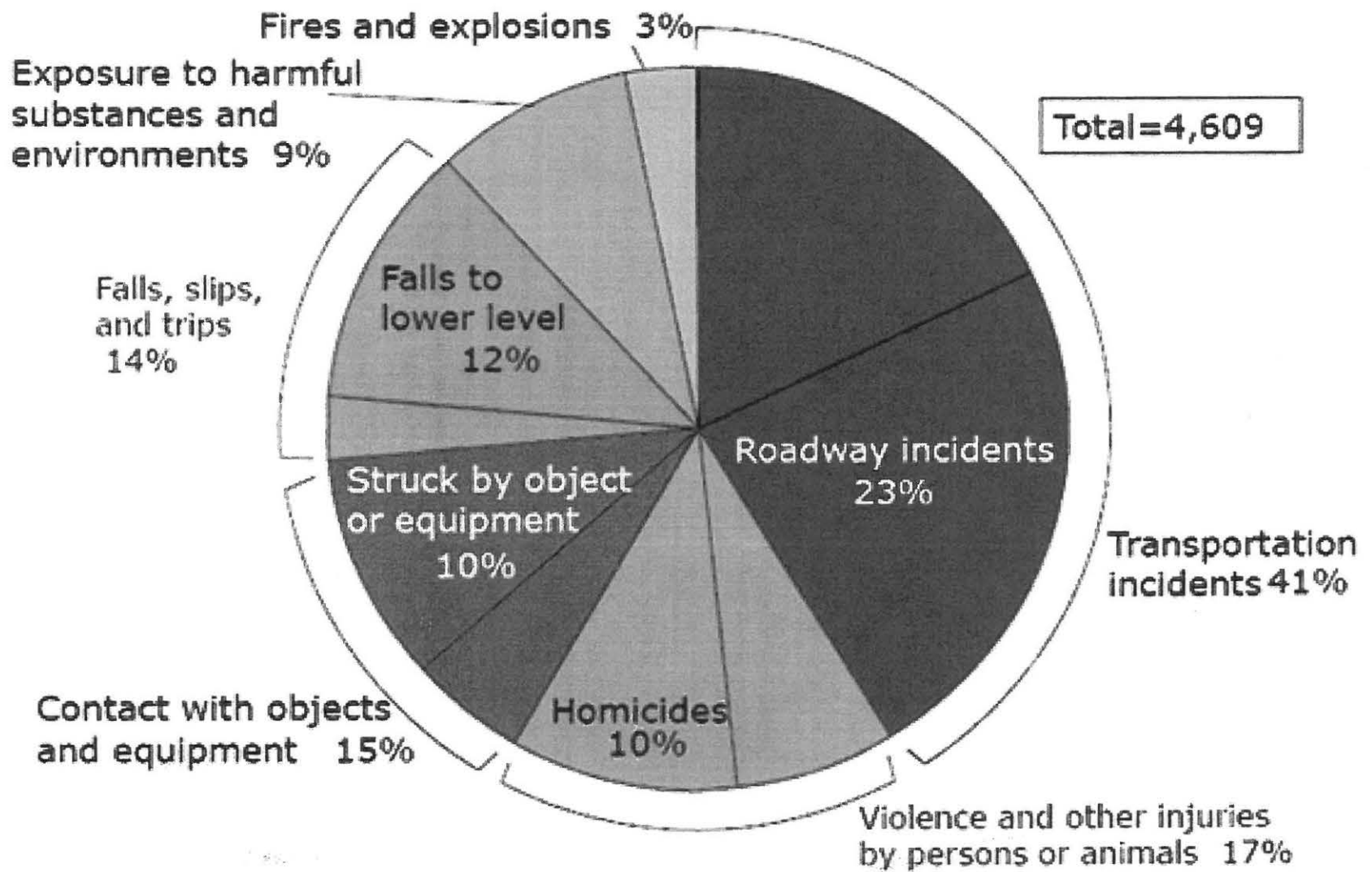


How do falls happen?



- 60% of falls happen on the same level resulting from slips and trips
- Slips → too little friction or traction between the footwear and walking surface
- Trips → when foot collides with an object causing you to lose balance and fall





Injury Statistics

There are over 265,000 non fatal injuries from slips, trips, falls per year.

Slips, trips, falls result in 17 % of all non fatal workplace injuries per year.

More than 750 workers die each year in workplace falls.



Slips, Trips, and Falls!