

MONDAY MORNING SAFETY MEETING

DATE: Monday, May 22, 2017

TIME: 7:35 AM

The meeting was held at Grayson Rural Electric Cooperative Corporation.

Those attending are on the attached sign-in sheet.

Meeting was opened by Kyle Clevenger.

The invocation was given by Mark Hutchinson.

Mike Martin, Assistant Manager of Operations, was in charge of the meeting. He read an article from The Incident Prevention magazine about Stepping up to Safety. He discussed Hazard Recognition, Three Way Communication/Peer Check and Effective Three-Way Communication.

Kyle Clevenger reminded everyone to have a good day and safe day.

The meeting was adjourned at 8:00 am.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nancy Lea Madden".

Nancy Lea Madden

Grayson RECC Safety Meeting Roster

Date 5-22-17

**OUTSIDE**

Willis Barker	Mechanic
Michael Blevins	Maintenance Leadman
Tony Brewer	4th Year Apprentice Lineman
Steven Burton	First Class Lineman
Steve Bush	Meterman First Class
Richard Easton	Maintenance Leadman
Cheyenne Holbrook	Maintenance Leadman
Mark Hutchinson	Maintenance Leadman
Roger Kitchen	Warehouseman
Donnie Martin	Groundman
Shane McDavid	First Class Lineman
Scott McGuire	Meterman Third Class
Chris Mosier	Maintenance Leadman
Mike Reynolds	Maintenance Leadman
Ryan Rice	First Class Lineman
Bryan Rogers	First Class Lineman
Joe Sargent	Engineering Party Chief
Scott Speaks	Asst. Engineering Party Chief
Justin Staniford	1st Year Apprentice Lineman
Herbie Steagall	Construction Leadman
Jamey Withrow	Construction Leadman

*Willis Barker*

*Tony Brewer*

*Steve Bush*

*Richard Easton*

*Cheyenne Holbrook*

*Mark Hutchinson*

*R. Kitchen*

*Donnie Martin*

*Shane McDavid*

*Scott McGuire*

*Chris Mosier*

*Mike Reynolds*

*Ryan Rice*

*Bryan Rogers*

*Joe Sargent*

*Scott Speaks*

*Justin Staniford*

*Herbie Steagall*

*Jamey Withrow*

**INSIDE**

Anita Bellew	Member Service Representative
Rebecca Bender	Member Service Representative
Robert Brown	Geographical Information System Technician
Sherry Buckler	Mgr of Accounting & Human Resources
Kim Bush	Mgr of Marketing & Member Services
Bradley Cherry	Mgr of Finance & Accounting
Kyle Clevenger	Manager of Operations
Sherry Conley	Member Service Representative
Carol Fraley	President & CEO
Caitlin Hutchinson	Division Secretary, Accounting & Finance
Julie Lewis	Member Service Secretary
Joan Litteral	Payroll/Bookkeeper
Nancy Madden	Division Assistant of Operations
Mike Martin	Asst. Manager of Operations
Andrea McCleese	Technical Services Supervisor
Brian Poling	Mgr of Technical Services
Tina Preece	Member Service Energy Advisor
Sue Roberts	Customer Representative/Cashier
Peggy Skaggs	Division Assistant Technical Services
Priscilla Sparks	Executive Assistant
Marsha Thacker	Plant Accountant
Peggy Wells	Member Service Representative
Janet Whitt	Member Service Representative

*Robert Brown*

*Sherry Buckler*

*Kim Bush*

*Bradley Cherry*

*Kyle Clevenger*

*Carol Fraley*

*Caitlin Hutchinson*

*Julie Lewis*

*Nancy Madden*

*Mike Martin*

*Andrea McCleese*

*Brian Poling*

*Tina Preece*

*Sue A. Roberts*

*Priscilla Sparks*

*Peggy Wells*

*Janet Whitt*

*Allic Skaggs*

*Thomas Barker*

*Ratha Hould*

*Christopher Bone*

*Nikki Miller*

*Reece Griffith*

15

22

# Stepping Up to Safety

by Trey McLaughlin, CSP

Every one of us has the ability to recognize hazards on our job sites. And in the moments when we notice those hazards, we must be our brothers' keepers. Hesitating to say something could cost someone his or her life. By speaking up when you see something potentially dangerous, you'll never live the nightmare of knowing you had the power to help change the outcome but failed to do so.

Of course, the notion of being your brother's keeper is nothing new. For many years we have heard safety professionals and management tell us to watch out for our brothers and sisters. In fact, it has been said so much that I sometimes think it has become a catchphrase with no real meaning behind it. So, how do we change this? How do we make this directive more effective?

I believe that everyone wants to look out for their brother or sister, but not everyone may know how to do so. While the phrase "be your brother's keeper" may seem self-explanatory to many, some workers may not completely understand what it means or how to speak up when they spot a potential problem. Do you know what the phrase means? Do you know who to speak up to? Do you know who to talk to if you do not get the answer to your question right away? Do you know how to recognize a hazard? These are questions we must ask ourselves before we can begin to expect our teams to speak up and understand what it means to be your brother's keeper.

It is also critical that the organization you work for promotes a culture that enables individuals to speak up without fear of ridicule or retribution, and all employees must be willing to accept everyone having a questioning attitude.

Following are some tools you can use with your crews to help them better understand what it means to be your brother's keeper.

## Hazard Recognition

Do employees on your sites ignore hazards or unsafe behaviors? Is there a lack of knowledge about how to identify hazards? Do workers know how to take action once a hazard is identified?

We must give our employees the tools to succeed. They must be able to identify hazards. Some individuals may not know how to identify hazards, which leads us to this important question: Are we doing enough to train our employees on hazard recognition? We must train employees to identify hazards, and we must conduct thorough task hazard analyses and not just pencil-whip them.

## Three-Way Communication/Peer Check

It's likely that the majority of readers know how three-way communication is used during switching operations with utilities, but did you know that this same form of communication can be just as effective in the field when performing routine tasks?

Three-way communication can play a key role in being your brother's keeper. Discuss questions such as the following with crew members during the course of the workday:

- Did you test your gloves today?
- Are you clipped in?
- Are your grounds up?

These are examples of simple questions that, when discussed, could be the difference between whether or not someone goes home safely to his or her family.



## Effective Three-Way Communication

When you are involved in any situation that involves three-way communication, there are several things to keep in mind to make sure the interaction is effective.

### What not to do:

- If instructions are unclear, never do any of the following:
- Go with what you think the other person must mean or probably means.
  - Ignore the instructions. If the instruction is a warning, you can get someone seriously injured or killed.
  - Pretend you understand when you're not sure:

### For verbal instructions:

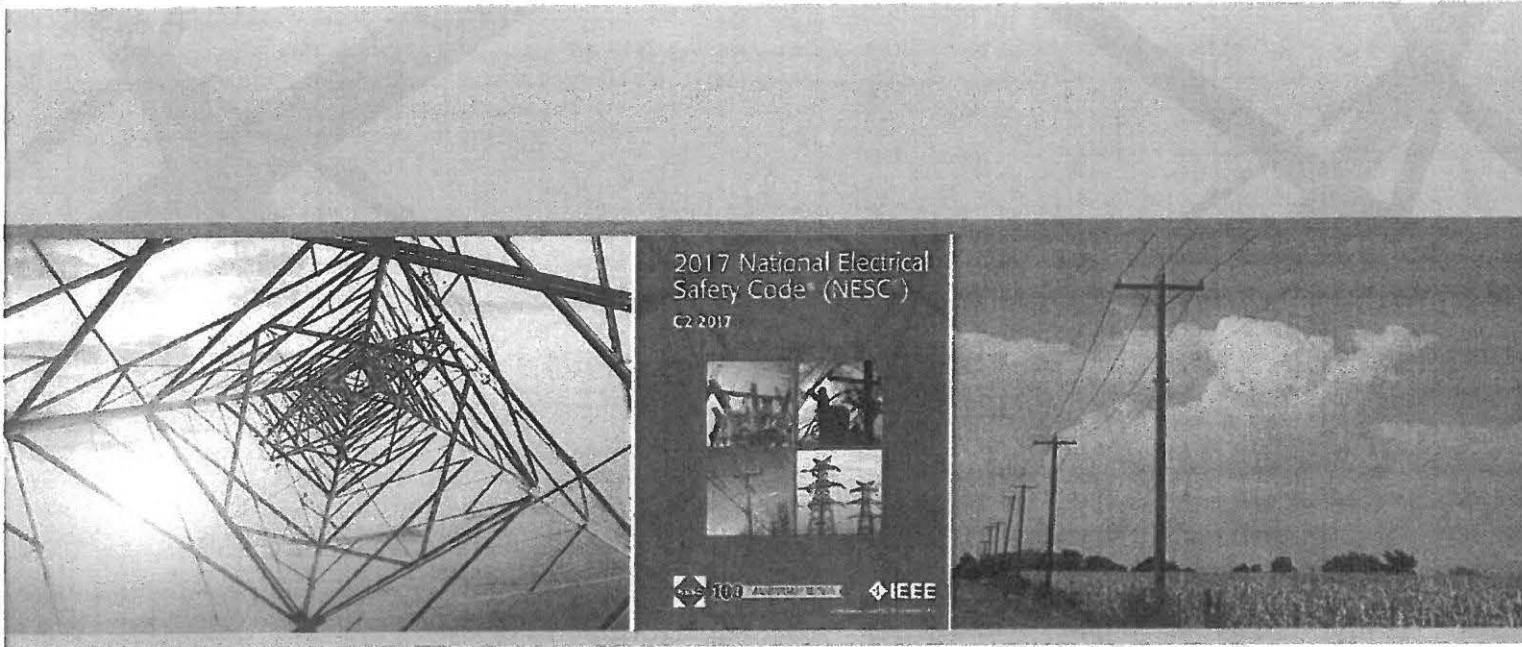
One problem with unclear instructions is you may actually think they were clear and that you heard correctly. Consider using the following practices anytime your safety or the safety of crew members is on the line:

- Avoid yelling across a distance. Not all words carry equally well.
- Listen carefully. It's human nature to anticipate what the other person will say. Sometimes we hear that instead of what he or she actually said.
- Repeat what you heard, then say it a different way. For example, "You said to close the breaker. You want me to energize the circuit so it's at 480 volts, right?"
- Confirm the response. For example, "OK, I'm going to close the breaker so the system will become hot. That's what you want me to do now, right?"
- Never assume the other person understood your instructions either.

## Summary

I recently had an employee ask for critical thinking training. He said that we pay him for the head down, not the neck down. Do we give our people the tools to think for themselves or do we dictate and direct? We must ensure that we are giving our employees what they need so they can — and know when to — speak up. We must create a culture in which speaking up is encouraged rather than looked down upon. IP

**About the Author:** *Trey McLaughlin, CSP, currently serves Aldridge (www.aldridgegroup.com) as a dedicated group safety manager in the Utility Division. He has more than 15 years of experience in the construction industry, including roles as project safety manager, regional safety manager, and division safety manager and safety director.*



## CERTIFICATE OF ATTENDANCE

Presented to

*Scott Speaks*

for participation in

**2017 National Electrical Safety Code Updates with Clearances**

**March 8-9, 2017**

**Kentucky Association of Electric Cooperatives – Louisville, Kentucky**

10 Professional Development Hours

Instructor – Jason Settle, PE

*Rachael Harms*

Training Administrator - Rachael Harms



1826 Opelika Road • Auburn, AL 36830 • 334.887.3297  
1850 Parkway Place • Suite 800 • Marietta, GA 30067 • 770.426.0819

[www.hi-line-engineering.com](http://www.hi-line-engineering.com)

# Certificate of Completion

awarded to

*Shane McDavid*

Grayson RECC

**16 Hours**

Advanced Hot Line Skills Workshop

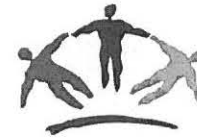


Kentucky Association of Electric Cooperatives

Held in

Bowling Green, Kentucky

April 26-28, 2017



Touchstone Energy

*Clarence Greene*

Clarence Greene

Director, Safety & Loss Prevention



MONDAY MORNING SAFETY MEETING

DATE: Tuesday, May 30, 2017

TIME: 7:35 AM

The meeting was held at Grayson Rural Electric Cooperative Corporation.

Those attending are on the attached sign-in sheet.

Meeting was opened by Kyle Clevenger.

The invocation was given by Robert Brown.

Andrea McCleese Technical Services Supervisor, was in charge of meeting. She discussed the new Billing Cycle changes and how they would be broken down by the North and South territories, this will be scheduled for November billings.

Carol Ann Fraley presented Ryan Rice a certificate for Advanced Hot Line Skills Workshop. Kyle Clevenger asked everyone to check their First Aid Kits and to keep spraying and checking for ticks.

Kyle Clevenger reminded everyone to have a safe day, be careful, and watch over each other.

The meeting was adjourned at 8:15 am.

Respectfully Submitted,



Nancy Lea Madden

# Certificate of Completion

awarded to

*Ryan Rice*

Grayson RECC

**16 Hours**

Advanced Hot Line Skills Workshop



Kentucky Association of Electric Cooperatives

Held in

Bowling Green, Kentucky

April 26-28, 2017



Touchstone Energy

*Clarence Greene*

Clarence Greene

Director, Safety & Loss Prevention

# Grayson RECC Safety Meeting Roster

Date 5-30-17

## OUTSIDE

Willis Barker	Mechanic
Michael Blevins	Maintenance Leadman
Tony Brewer	4th Year Apprentice Lineman
Steven Burton	First Class Lineman
Steve Bush	Meterman First Class
Richard Easton	Maintenance Leadman
Cheyenne Holbrook	Maintenance Leadman
Mark Hutchinson	Maintenance Leadman
Roger Kitchen	Warehouseman
Donnie Martin	Groundman
Shane McDavid	First Class Lineman
Scott McGuire	Meterman Third Class
Chris Mosier	Maintenance Leadman
Mike Reynolds	Maintenance Leadman
Ryan Rice	First Class Lineman
Bryan Rogers	First Class Lineman
Joe Sargent	Engineering Party Chief
Scott Speaks	Asst. Engineering Party Chief
Justin Staniford	1st Year Apprentice Lineman
Herbie Steagall	Construction Leadman
Jamey Withrow	Construction Leadman

*Willis Barker*  
*M.B.*  
*Tony Brewer*  
*Steve Bush*  
*Richard Easton*  
*Chris Mosier*  
*Mark Hutchinson*  
  
*S. McDavid*  
*C. McGuire*  
  
*R. Kitchen*  
  
*J. Sargent*  
*Scott Speaks*  
*Justin Staniford*  
*Herbie Steagall*  
*J. Withrow*

## INSIDE

Anita Bellew	Member Service Representative
Rebecca Bender	Member Service Representative
Robert Brown	Geographical Information System Technician
Sherry Buckler	Mgr of Accounting & Human Resources
Kim Bush	Mgr of Marketing & Member Services
Bradley Cherry	Mgr of Finance & Accounting
Kyle Clevenger	Manager of Operations
Sherry Conley	Member Service Representative
Carol Fraley	President & CEO
Caitlin Hutchinson	Division Secretary, Accounting & Finance
Julie Lewis	Member Service Secretary
Joan Litteral	Payroll/Bookkeeper
Nancy Madden	Division Assistant of Operations
Mike Martin	Asst. Manager of Operations
Andrea McCleese	Technical Services Supervisor
Brian Poling	Mgr of Technical Services
Tina Preece	Member Service Energy Advisor
Sue Roberts	Customer Representative/Cashier
Peggy Skaggs	Division Assistant Technical Services
Priscilla Sparks	Executive Assistant
Marsha Thacker	Plant Accountant
Peggy Wells	Member Service Representative
Janet Whitt	Member Service Representative

*Robert Brown*  
  
*Kyle Clevenger*  
  
*Carol Fraley*  
*Caitlin Hutchinson*  
*Julie Lewis*  
  
*Nancy Madden*  
*Mike Martin*  
*Andrea McCleese*  
*Brian Poling*  
*Tina Preece*  
*Sue A. Roberts*  
  
*Priscilla Sparks*  
*Marsha Thacker*  
*Peggy Wells*  
  
*Janet Whitt*  
*Christina Bane*



MONDAY MORNING SAFETY MEETING

DATE: Monday, June 19, 2017

TIME: 7:35 AM

The meeting was held at Grayson Rural Electric Cooperative Corporation.

Those attending are on the attached sign-in sheet.

Meeting was opened by Kyle Clevenger.

The invocation was given by Mark Hutchinson.

Robert Brown, Geographical Information System Technician, was in charge of meeting. Julie Lewis showed video of the workers and participants of Camp Co-op that was held last week at our office.

Carol Ann Fraley presented **Steve Bush and Scott McGuire** certificates of training for Electric Metering School.

Kyle Clevenger asked everyone to keep clutter off of the dash of vehicles and place tools in proper places in the trucks and to be careful.

The meeting was adjourned at 8:00 am.

Respectfully Submitted,



Nancy Lea Madden

# Grayson RECC Safety Meeting Roster

Date 6-19-17

## OUTSIDE

Willis Barker	Mechanic
Michael Blevins	Maintenance Leadman
Tony Brewer	4th Year Apprentice Lineman
Steven Burton	First Class Lineman
Steve Bush	Meterman First Class
Richard Easton	Maintenance Leadman
Cheyenne Holbrook	Maintenance Leadman
Mark Hutchinson	Maintenance Leadman
Roger Kitchen	Warehouseman
Donnie Martin	Groundman
Shane McDavid	First Class Lineman
Scott McGuire	Meterman Third Class
Chris Mosier	Maintenance Leadman
Mike Reynolds	Maintenance Leadman
Ryan Rice	First Class Lineman
Bryan Rogers	First Class Lineman
Joe Sargent	Engineering Party Chief
Scott Speaks	Asst. Engineering Party Chief
Justin Staniford	1st Year Apprentice Lineman
Herbie Steagall	Construction Leadman
Jamey Withrow	Construction Leadman

*Willis Barker*  
*M Blevins*  
*Tony Brewer*  
*Steve Bush*  
*Richard Easton*  
*Cheyenne Holbrook*  
*Mark Hutchinson*  
*R Kitchen*  
*Donnie Martin*  
*S McDavid*  
*Scott McGuire*  
  
*Mike Reynolds*  
*Ryan Rice*  
*Bryan Rogers*  
*Joe Sargent*  
*Scott Speaks*  
*Justin Staniford*  
*Herbie Steagall*  
*Jamey Withrow*

## INSIDE

Anita Bellew	Member Service Representative
Rebecca Bender	Member Service Representative
Robert Brown	Geographical Information System Technician
Sherry Buckler	Mgr of Accounting & Human Resources
Kim Bush	Mgr of Marketing & Member Services
Bradley Cherry	Mgr of Finance & Accounting
Kyle Clevenger	Manager of Operations
Sherry Conley	Member Service Representative
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Julie Lewis	Member Service Secretary
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Nancy Madden	Division Assistant of Operations
Mike Martin	Asst. Manager of Operations
Andrea McCleese	Technical Services Supervisor
Brian Poling	Mgr of Technical Services
Tina Preece	Member Service Energy Advisor
Sue Roberts	Customer Representative/Cashier
Peggy Skaggs	Division Assistant Technical Services
Priscilla Sparks	Executive Assistant
Marsha Thacker	Plant Accountant
Peggy Wells	Member Service Representative
Janet Whitt	Member Service Representative

*Sherry Buckler*  
*B Cherry*  
*Kyle Clevenger*  
*Carol Ann Fraley*  
*Julie Lewis*  
*Joan Litteral*  
*Nancy Madden*  
  
*Tina Preece*  
  
*Priscilla Sparks*  
*Peggy J Wells*  
  
*Andrea McCleese*  
*Sue Roberts*  
*Thomas Barker*

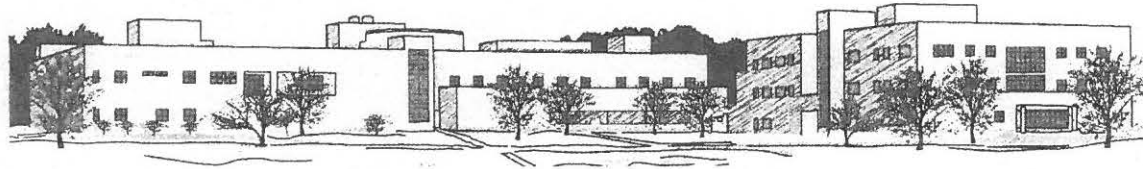
*Kendra Adkins*  
*Allie Skaggs*

*1st class summer help*  
*Jordyn Wiles*

110 Copy 8



PELLISSIPPI STATE  
COMMUNITY COLLEGE



Knoxville, Tennessee

Business and Community Services  
Certificate of Training

*Steve Bush*

HAS SUCCESSFULLY COMPLETED 25 HOURS OF TRAINING IN THE

67th Annual Mid-South Electric Metering School

May 1-5, 2017

*Ronald L. Book*

President, MSEMA

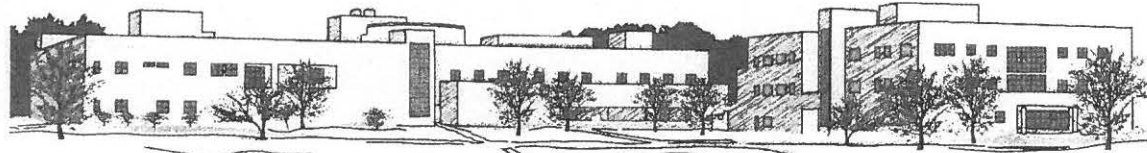
*Tim Wilson*

Director of Sales

PELLISSIPPI STATE COMMUNITY COLLEGE



PELLISSIPPI STATE  
COMMUNITY COLLEGE



Knoxville, Tennessee

Business and Community Services  
Certificate of Training

*Scott McGuire*

HAS SUCCESSFULLY COMPLETED 25 HOURS OF TRAINING IN THE

67th Annual Mid-South Electric Metering School

May 1-5, 2017

*Ronald L. Zook*

President, MSEMA

*Tim Wilson*

Director of Sales

PELLISSIPPI STATE COMMUNITY COLLEGE

MONDAY MORNING SAFETY MEETING

DATE: September 18, 2017

TIME: 7:42 AM

The meeting was held at Grayson Rural Electric Cooperative Corporation.

Those attending are on the attached sign-in sheet.

Meeting was opened by Kyle Clevenger.

The invocation was given by Chris Mosier.

Bradley, Cherry, Manager of Finance and Accounting, was in charge of meeting.

Tina Preece presented a power point on Net Metering, Member's responsibility, Grayson's responsibility, and the Cooperative Solar project.

Certificates were given to Justin Staniford for Basic Skills Workshop and Roger Kitchen and Joe Sargent for Haz-Mat Refresher.

Kyle Clevenger reminded everyone to be careful this week.

The meeting was adjourned at 8:40 am.

Respectfully Submitted,



Nancy Lea Madden



# Grayson RECC Safety Meeting Roster

Date 9-18-17

## OUTSIDE

Willis Barker	Mechanic
Michael Blevins	Maintenance Leadman
Tony Brewer	4th Year Apprentice Lineman
Steven Burton	First Class Lineman
Steve Bush	Meterman First Class
Richard Easton	Maintenance Leadman
Cheyenne Holbrook	Maintenance Leadman
Mark Hutchinson	Maintenance Leadman
Roger Kitchen	Warehouseman
Donnie Martin	Groundman
Shane McDavid	First Class Lineman
Scott McGuire	Meterman 2nd Class
Chris Mosier	Maintenance Leadman
Mike Reynolds	Maintenance Leadman
Ryan Rice	First Class Lineman
Bryan Rogers	First Class Lineman
Joe Sargent	Engineering Party Chief
Scott Speaks	Asst. Engineering Party Chief
Justin Staniford	<sup>3rd</sup> 1st Year Apprentice Lineman
Herbie Steagall	Construction Leadman
Jamey Withrow	Construction Leadman

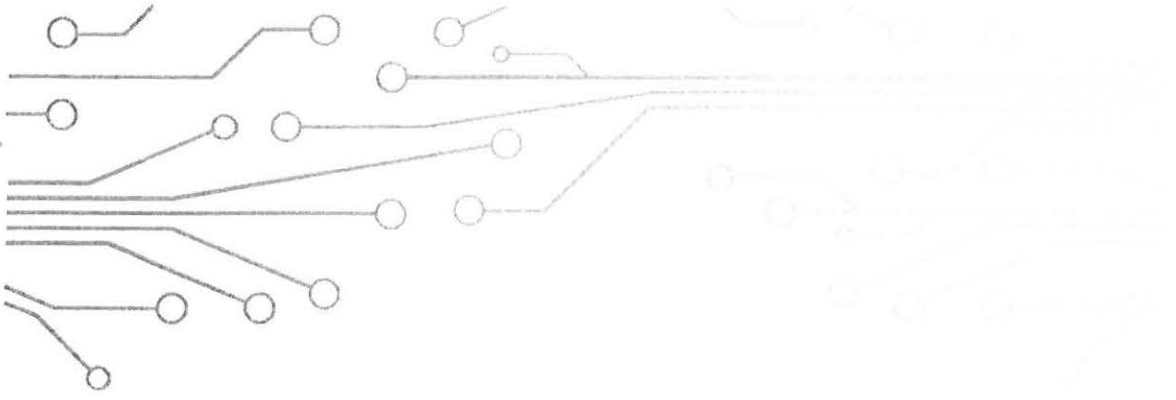
*Willis Barker*  
*M.B.*  
*Tony Brewer*  
*Steve Burton*  
*Steve Bush*  
*Richard Easton*  
*Cheyenne Holbrook*  
*Mark Hutchinson*  
*R. Kitchen*  
*Donnie Martin*  
*S. McDavid*  
*Scott McGuire*  
*Chris Mosier*  
*Mike Reynolds*  
*Ryan Rice*  
*Bryan Rogers*  
*Joe S*  
*Scott Speaks*  
*Justin Staniford*  
*Herbie Steagall*  
*Jamey Withrow*

21

## INSIDE

Anita Bellew	Member Service Representative
Rebecca Bender	Member Service Representative
Robert Brown	Geographical Information System Technician
Sherry Buckler	Mgr of Accounting & Human Resources
Kim Bush	Mgr of Marketing & Member Services
Bradley Cherry	Mgr of Finance & Accounting
Kyle Clevenger	Manager of Operations
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Janet Whitt	Member Service Representative

*Becca Bender*  
*Robert Brown*  
*Sherry Conley*  
*Kyle Clevenger*  
*Carol Fraley*  
*Julie Lewis*  
*Nancy Madden*  
*Mike Martin*  
*Andrea McCleese*  
*Brian Poling*  
*Tina Preece*  
*Sue A. Roberts*  
*Priscilla Sparks*  
*Janet Whitt*



## NET METERING



- 5 LOCATIONS

- SAM THOMPSON


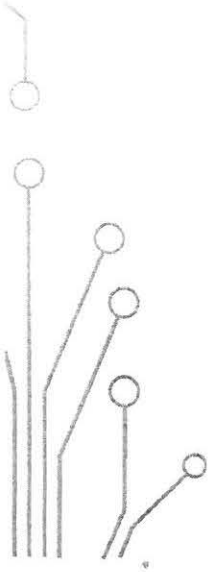

- SCOTT MENIX

- PAUL J STEVENS

- CHRIS ABSHIRE

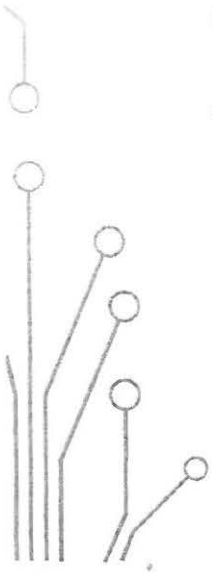
- AMBER BROWN



- 
- 
- 
- Net Metering is available to eligible member-generators in Grayson Rural Electric's service territory, upon request, and on a first come, first served basis up to a cumulative capacity of one percent of Grayson Rural Electric's single peak load during the previous year.

# GENERATES ELECTRICITY USING

- Solar Energy
- Wind Energy
- Biomass or Biogas Energy
- Hydro Energy





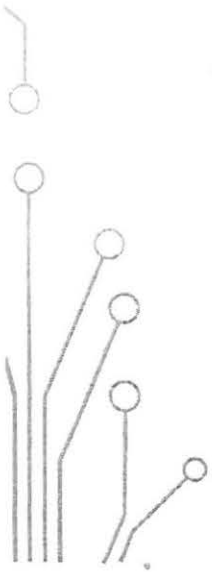
# SYSTEMS

- Has a rated capacity of not greater than 30 kilowatts
- Is located on the members property
- Is owned and operated by member
- Is connected in parallel with Grayson's distribution system
- Has the primary purpose of supplying all or part of the member's own electricity requirements

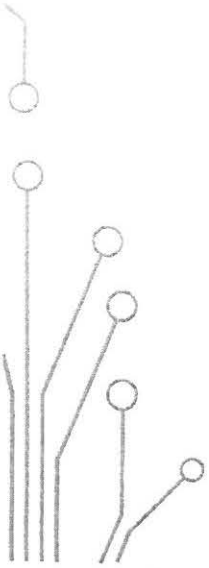


## METERING

- Grayson shall provide net Metering services, without any cost to the Member for metering equipment through a standard kilowatt hour metering system capable of measuring the flow of electricity in 2 directions.
- This **does not relieve** the member of his or her responsibility to pay payments for any applicable **member charge** or other applicable charges. (taxes, fuel charge, environmental surcharge)

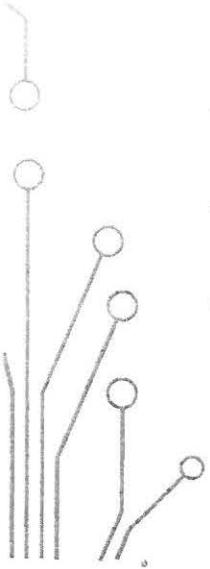


- Net Metering service is connected to only one metering point.
- The energy credits is non-transferable to any other metering point.



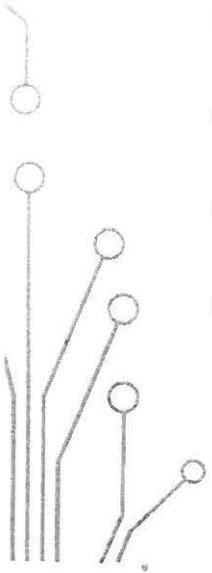
# MEMBERS RESPONSIBILITY

- Maintain furnish and install system
- Submit application and all required forms before service can be metered
- Protect and insure generating facility
- Cannot provide disturbance for Grayson's electrical system
- Can Not upgrade or change without written notification and permission
- If member sells metering point, new member is applicable for Net Metering



# GRAYSON RESPONSIBILITY

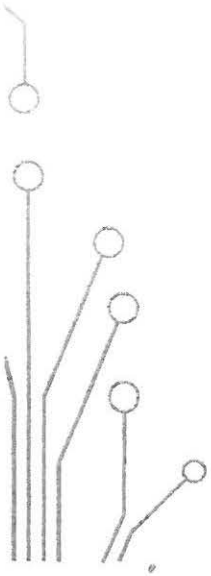
- Offer Net Metering
- Provide Meter
- Identify where disconnect is located
- Require copy of documentation of installed equipment
- Require inspection by state inspector
- Require Home Owners proof of insurance





# COOPERATIVE SOLAR

- One Time Payment \$460
- Get credit on bill for next 25 years
- No Maintenance
- Not located on Members property



# Certificate of Completion

awarded to

*Justin Staniford*

Grayson RECC

16 HOURS

Basic Skills Workshop

K

Kentucky Association of Electric Cooperatives

Held in

Owenton, Kentucky

September 6-8, 2017



Touchstone Energy

*Clarence Greene*

Clarence Greene

Director, Safety & Loss Prevention

70861

# Certificate of Completion

awarded to

***ROGER KITCHEN***

GRAYSON RECC

**8 HOURS**

Haz-Mat Refresher



Kentucky Association of Electric Cooperatives

Held in

LONDON, KENTUCKY

August 2017



Touchstone Energy

*Clarence Greene*

Clarence Greene

Director, Safety & Loss Prevention

# Certificate of Completion

awarded to

***JOE SARGENT***

GRAYSON RECC

8 HOURS

Haz-Mat Refresher



Kentucky Association of Electric Cooperatives

Held in

LONDON, KENTUCKY

August 2017



Touchstone Energy

*Clarence Greene*

Clarence Greene

Director, Safety & Loss Prevention



MONDAY MORNING SAFETY MEETING

DATE: November 09, 2017

TIME: 7:40 AM

The meeting was held at Grayson Rural Electric Cooperative Corporation.

Those attending are on the attached sign-in sheet.

Meeting was opened by Mike Martin.

The invocation was given by Brian Poling.

Robert Brown, Geographical Information System Technician, was in charge of the meeting. Cheyenne Holbrook led the employees in the Pledge of Allegiance

Julie Lewis presented a video of the Honor Flight and a breakfast was served to honor our Veterans.

Kendall Bush with KAEC was our guest speaker and he discussed Being your Brother's Keeper, Safety is not about you It's about everybody, Reach, Extend Reach, and add two feet. Kendall let everyone know how he felt about our Coop and that he enjoyed always coming to Grayson, he will be retiring January 2018.

Bradley Cherry went over our insurance and the annual enrollment.

Certificates were presented to **Brian Poling and Scott Speaks** for attendance at the EKPC/Member System Engineering, Operations & Reliability Conference. **Also Becca Bender and Sherry Conley** has successfully completed the Service Excellence Part 4 Course.

Carol Ann Fraley requested everyone to wear their safety gear and to be careful. She does not want to meet your family with bad news.

The meeting was adjourned at 9:15 am.

Respectfully Submitted,

  
Nancy Lea Madden

# CERTIFICATE OF COMPLETION

## THIS CERTIFIES THAT

**Brian Poling**

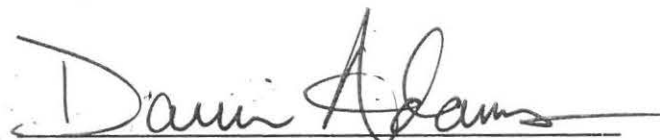
ATTENDED THE  
EKPC/MEMBER SYSTEM ENGINEERING, OPERATIONS & RELIABILITY CONFERENCE  
HELD AT EAST KENTUCKY POWER COOPERATIVE'S  
HEADQUARTERS BUILDING  
4775 LEXINGTON ROAD, WINCHESTER, KY

DATE: November 8, 2017

Qualifies for 4.0 Professional Development  
Hours for Kentucky Continuing Professional  
Development for Engineers

TOPICS: Solar Project Update with Tour  
SAIDI/CAIDI Update  
Aging Infrastructure  
Switch Numbering in Distribution Substations  
Construction Uptick Trends  
Planning Criteria Changes  
Substation Billing Exception Process  
Etc.

Signed:



Darrin Adams, P.E.

Director of Power Delivery Planning, Design and Construction  
East Kentucky Power Cooperative, Inc.

**CERTIFICATE OF COMPLETION**  
**THIS CERTIFIES THAT**

**Scott Speaks**

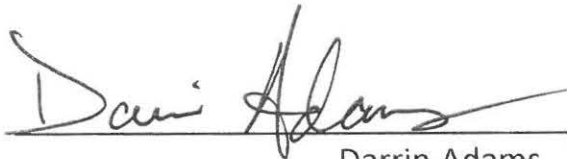
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Signed: \_\_\_\_\_



Darrin Adams, P.E.

Director of Power Delivery Planning, Design and Construction  
East Kentucky Power Cooperative, Inc.



Touchstone Energy<sup>®</sup>  
Cooperatives

Certifies that

**Becca Richardson**

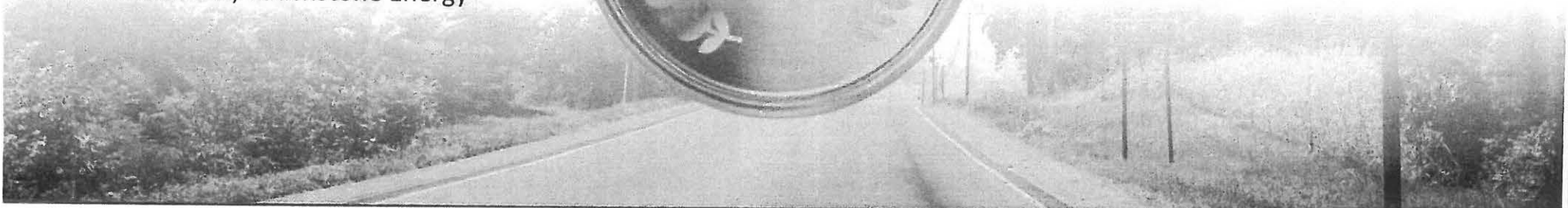
Has successfully completed the  
Service Excellence Part 4 Course

2017

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Lynn Moore

Executive Director, Touchstone Energy







Touchstone Energy®  
Cooperatives

Certifies that

**Sherry Conley**

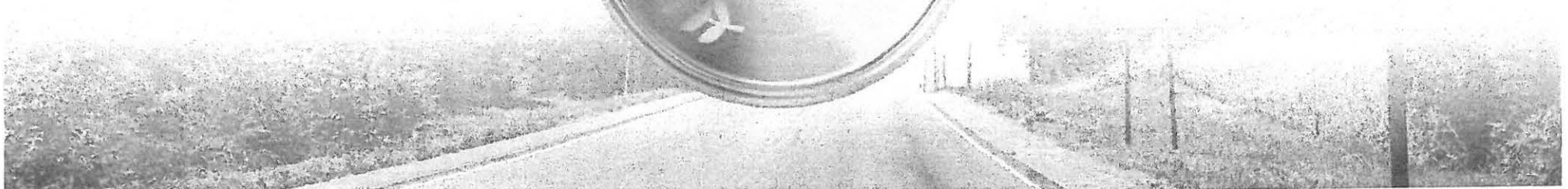
Has successfully completed the  
Service Excellence Part 4 Course

2017

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Lynn Moore

Executive Director, Touchstone Energy



**Grayson RECC Safety Meeting Roster**

Date 11-9-17

**OUTSIDE**

Willis Barker Mechanic  
 Michael Blevins Maintenance Leadman  
 Tony Brewer 4th Year Apprentice Lineman  
 Steven Burton First Class Lineman  
 Steve Bush Meterman First Class  
 Richard Easton Maintenance Leadman  
 Cheyenne Holbrook Maintenance Leadman  
 Mark Hutchinson Maintenance Leadman  
 Roger Kitchen Warehouseman  
 Donnie Martin Groundman  
 Shane McDavid First Class Lineman  
 Scott McGuire Meterman 2nd Class  
 Chris Mosier Maintenance Leadman  
 Mike Reynolds Maintenance Leadman  
 Ryan Rice First Class Lineman  
 Bryan Rogers First Class Lineman  
 Joe Sargent Engineering Party Chief  
 Scott Speaks Engineering Party Chief  
 Justin Staniford 3rd Year Apprentice Lineman  
 Herbie Steagall Construction Leadman  
 Jamey Withrow Construction Leadman

*Willis Barker*  
*Michael Blevins*  
*Tony Brewer*  
*Steve Bush*  
*Richard Easton*  
*Cheyenne Holbrook*  
*Mark Hutchinson*  
*R. Kitchen*  
  
*Shane McDavid*  
*Scott McGuire*  
*Chris Mosier*  
*Mike Reynolds*  
  
 20  
*Joe Sargent*  
*Scott Speaks*  
*Justin Staniford*  
*Herbie Steagall*  
*Jamey Withrow*

**INSIDE**

Anita Bellew Member Service Representative  
 Rebecca Bender Member Service Representative  
 Robert Brown Geographical Information System Technician  
 Sherry Buckler Mgr of Accounting & Human Resources  
 Kim Bush Mgr of Marketing & Member Services  
 Bradley Cherry Mgr of Finance & Accounting  
 Kyle Clevenger Manager of Operations  
 Sherry Conley Member Service Representative  
 Carol Fraley President & CEO  
 Caitlin Hutchinson Division Secretary, Accounting & Finance  
 Julie Lewis Member Service Secretary  
 Joan Litteral Payroll/Bookkeeper  
 Nancy Madden Division Assistant of Operations  
 Mike Martin Asst. Manager of Operations  
 Andrea McCleese Technical Services Supervisor  
 Brian Poling Mgr of Technical Services  
 Tina Preece Member Service Energy Advisor  
 Sue Roberts Customer Representative/Cashier  
 Peggy Skaggs Division Assistant Technical Services  
 Priscilla Sparks Executive Assistant  
 Marsha Thacker Plant Accountant  
 Peggy Wells Member Service Representative  
 Janet Whitt Member Service Representative

*Robert Brown*  
*Sherry Buckler*  
  
 11  
*Carol Fraley*  
*Julie Lewis*  
*Joan Litteral*  
*Nancy Madden*  
*Mike Martin*  
*Andrea McCleese*  
*Brian Poling*  
*Tina Preece*  
  
*Priscilla Sparks*  
*Peggy Wells*