

**DRAKESBORO WORK ORDER**

Work Order #: \_\_\_\_\_

DATE:

6/11/19

Time:

9:23

Gas

Water

WW

Acct #:

NAME:

Dawn Latham

Meter Number:

ADDRESS:

4919 Hwy 431 S Belton

20-543-1720

**WORK TO BE DONE:**

NEW METER # \_\_\_\_\_

NEW READING \_\_\_\_\_

TURN ON & READ \_\_\_\_\_

OLD READING \_\_\_\_\_

READ and LOCK \_\_\_\_\_

SET METER and LOCK \_\_\_\_\_

READING ONLY \_\_\_\_\_

LOCATE LINE \_\_\_\_\_

(SEE BELOW)

READ and LOCK (NON PAYMENT) \_\_\_\_\_

GET METER NUMBER \_\_\_\_\_

CHECK PRESSURE \_\_\_\_\_

FLUSH LINE \_\_\_\_\_

CHECK f. LEAK \_\_\_\_\_

UNLOCK ONLY and READ (DO NOT TURN ON) \_\_\_\_\_

**SPECIAL INSTRUCTIONS:**

Gas smell in garage

Says she thinks she has smelled this off & on for a couple of days but really smells it now

**WORK DONE:**

FLUSHED:  Yes  No

GPM: \_\_\_\_\_

How Long: \_\_\_\_\_

Water Loss: \_\_\_\_\_

WATER LEAK:  Yes  No

GPM: \_\_\_\_\_

How Long: \_\_\_\_\_

Water Loss: \_\_\_\_\_

**PARTS USED TO COMPLETE JOB:**

**COMMENTS:**

use lgi got a reading of 0%

WORK COMPLETED BY: J. Shon

DATE COMPLETED: 6-11-19

TIME STARTED: 9:27

TIME FINISHED: 9:40

**DRAKESBORO WORK ORDER**

Work Order #: \_\_\_\_\_

DATE: 6/7/19

Time: 10:34

Gas

Water

WW

Acct #:

10-04150-2

NAME: Donna Smith

Meter Number: \_\_\_\_\_

ADDRESS: 3517 US. Hwy 431 S. Beechmont

270-820-4151

**WORK TO BE DONE:**

NEW METER # \_\_\_\_\_ NEW READING \_\_\_\_\_

TURN ON & READ \_\_\_\_\_ OLD READING \_\_\_\_\_

READ and LOCK \_\_\_\_\_ SET METER and LOCK \_\_\_\_\_

READING ONLY \_\_\_\_\_ LOCATE LINE (SEE BELOW)

READ and LOCK (NON PAYMENT) 3669 GET METER NUMBER \_\_\_\_\_

CHECK PRESSURE \_\_\_\_\_ FLUSH LINE \_\_\_\_\_ CHECK f. LEAK \_\_\_\_\_

UNLOCK ONLY and READ (DO NOT TURN ON) \_\_\_\_\_

**SPECIAL INSTRUCTIONS:** Customer requested service to be terminated, has a \$2,756.94 bill, says she will try to pay 50.00 a month but has limited resources

**WORK DONE:**

FLUSHED:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

WATER LEAK:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

**PARTS USED TO COMPLETE JOB:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMMENTS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WORK COMPLETED BY: \_\_\_\_\_

DATE COMPLETED: \_\_\_\_\_

TIME STARTED: \_\_\_\_\_

TIME FINISHED: \_\_\_\_\_



# DRAKESBORO WORK ORDER

Work Order #: \_\_\_\_\_

DATE: 6-13-19 Time: \_\_\_\_\_ Gas  Water WW Acct #: \_\_\_\_\_

NAME: Norman Wood Meter Number: \_\_\_\_\_

ADDRESS: 811 2107, Drakesboro, Ky

### WORK TO BE DONE:

- NEW METER # \_\_\_\_\_ NEW READING \_\_\_\_\_
- TURN ON & READ \_\_\_\_\_ OLD READING \_\_\_\_\_
- READ and LOCK \_\_\_\_\_ SET METER and LOCK \_\_\_\_\_
- READING ONLY \_\_\_\_\_ LOCATE LINE (SEE BELOW) \_\_\_\_\_
- READ and LOCK (NON PAYMENT) \_\_\_\_\_ GET METER NUMBER \_\_\_\_\_
- CHECK PRESSURE \_\_\_\_\_ FLUSH LINE \_\_\_\_\_ CHECK f. LEAK \_\_\_\_\_
- UNLOCK ONLY and READ (DO NOT TURN ON) \_\_\_\_\_

**SPECIAL INSTRUCTIONS:** County water set meter for resident. Resident asked to Rent the Mini Excavator and the Operator to dig the ditch from new meter set to the hook up on his house.

### WORK DONE:

FLUSHED:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_  
WATER LEAK:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

### PARTS USED TO COMPLETE JOB:

Mini Excavator

### COMMENTS:

WORK COMPLETED BY: Dell S. S. DATE COMPLETED: 6-13-19  
TIME STARTED: \_\_\_\_\_ TIME FINISHED: \_\_\_\_\_

**DRAKESBORO WORK ORDER**

Work Order #: \_\_\_\_\_

DATE: 6-13-19 Time: \_\_\_\_\_ Gas Water WW Acct #: \_\_\_\_\_

NAME: Residential Fire Meter Number: \_\_\_\_\_

ADDRESS: 335 Buffalo Drive, Drakesboro, Ky

**WORK TO BE DONE:**

old ~~METER~~ METER # D251607 NEW READING \_\_\_\_\_

TURN ON & READ \_\_\_\_\_ OLD READING 3153

READ and LOCK \_\_\_\_\_ SET METER and LOCK \_\_\_\_\_

READING ONLY \_\_\_\_\_ LOCATE LINE (SEE BELOW)

READ and LOCK (NON PAYMENT) \_\_\_\_\_ GET METER NUMBER \_\_\_\_\_

CHECK PRESSURE \_\_\_\_\_ FLUSH LINE \_\_\_\_\_ CHECK f. LEAK \_\_\_\_\_

UNLOCK ONLY and READ (DO NOT TURN ON) \_\_\_\_\_

SPECIAL INSTRUCTIONS: Called at 8:21 pm. Departed at 8:25 pm.  
On scene at 8:25 pm.

**WORK DONE:**

FLUSHED:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

WATER LEAK:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

**PARTS USED TO COMPLETE JOB:**

COMMENTS: Upon arrival, found meter next to house.  
Meter was off. Put pulled the meter to be safe.  
Put Plugs in both side.

WORK COMPLETED BY: Du So DATE COMPLETED: 6-13-19

TIME STARTED: 8:23 pm TIME FINISHED: 9:00 pm



**DRAKESBORO WORK ORDER**

Work Order #: \_\_\_\_\_

DATE: 6/14/19 Time: 9:43 Gas Water WW Acct #: \_\_\_\_\_

NAME: Johnny Ashley Meter Number: \_\_\_\_\_

ADDRESS: 1569 US 431 S. Bradlee, Ky

270-476-2626  
270 543-3314

**WORK TO BE DONE:**

Old ~~METER~~ METER # 486387 NEW READING \_\_\_\_\_

TURN ON & READ \_\_\_\_\_ OLD READING 0996

READ and LOCK \_\_\_\_\_ SET METER and LOCK \_\_\_\_\_

READING ONLY \_\_\_\_\_ LOCATE LINE (SEE BELOW)

READ and LOCK (NON PAYMENT) \_\_\_\_\_ GET METER NUMBER \_\_\_\_\_

CHECK PRESSURE \_\_\_\_\_ FLUSH LINE \_\_\_\_\_ **CHECK f. LEAK**

UNLOCK ONLY and READ (DO NOT TURN ON) \_\_\_\_\_

**SPECIAL INSTRUCTIONS:**

close  
 Value is Shutoff - but meter is still leaking  
 Home tow heating & cooling - Gray house

**WORK DONE:**

FLUSHED:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

WATER LEAK:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

**PARTS USED TO COMPLETE JOB:**

**COMMENTS:** Customer is doing remodeling. Took live leak from stove and smelled gas. Found that shut off was leaking through. Pulled meter and plugged both riser and service lines.

WORK COMPLETED BY: [Signature] DATE COMPLETED: 6-14-19

TIME STARTED: \_\_\_\_\_ TIME FINISHED: \_\_\_\_\_

**DRAKESBORO WORK ORDER**

Work Order #: \_\_\_\_\_

DATE: 6/6/19 Time: \_\_\_\_\_ Gas Water WW Acct #: \_\_\_\_\_

NAME: Vincent Clay Snodgrass Meter Number: \_\_\_\_\_

ADDRESS: 3795 U.S. Hwy 431 S.

Beechmont  
270-543-2561

**WORK TO BE DONE:**

NEW METER # \_\_\_\_\_ NEW READING 8666

TURN ON & READ 8666 OLD READING \_\_\_\_\_

READ and LOCK \_\_\_\_\_ SET METER and LOCK \_\_\_\_\_

READING ONLY \_\_\_\_\_ LOCATE LINE (SEE BELOW)

READ and LOCK (NON PAYMENT) \_\_\_\_\_ GET METER NUMBER \_\_\_\_\_

CHECK PRESSURE \_\_\_\_\_ FLUSH LINE \_\_\_\_\_ CHECK f. LEAK \_\_\_\_\_

UNLOCK ONLY and READ (DO NOT TURN ON) \_\_\_\_\_

**SPECIAL INSTRUCTIONS:**

Need a reading

**WORK DONE:**

FLUSHED:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

WATER LEAK:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

**PARTS USED TO COMPLETE JOB:**

**COMMENTS:** GAS WAS ALL READY TURN ON

WORK COMPLETED BY: Mani Chohan DATE COMPLETED: 6-6-19

TIME STARTED: 1:45 TIME FINISHED: 1:48



**DRAKESBORO WORK ORDER**

Work Order #: \_\_\_\_\_

DATE: 6/6/19

Time: \_\_\_\_\_

Gas Water WW

Acct #: 20-18450-1

NAME: Ark of Safety

Meter Number: \_\_\_\_\_

ADDRESS: 90 Miners Hall Rd. Beech Creek

**WORK TO BE DONE:**

NEW METER # \_\_\_\_\_ NEW READING \_\_\_\_\_

TURN ON & READ \_\_\_\_\_ OLD READING \_\_\_\_\_

READ and LOCK 4453 SET METER and LOCK \_\_\_\_\_

READING ONLY \_\_\_\_\_ LOCATE LINE (SEE BELOW) \_\_\_\_\_

READ and LOCK (NON PAYMENT) \_\_\_\_\_ GET METER NUMBER \_\_\_\_\_

CHECK PRESSURE \_\_\_\_\_ FLUSH LINE \_\_\_\_\_ CHECK f. LEAK \_\_\_\_\_

UNLOCK ONLY and READ (DO NOT TURN ON) \_\_\_\_\_

**SPECIAL INSTRUCTIONS:**

Wants service disconnected-

**WORK DONE:**

FLUSHED:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

WATER LEAK:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

**PARTS USED TO COMPLETE JOB:**

**COMMENTS:**

WORK COMPLETED BY: mu 85

DATE COMPLETED: 6-6-19

TIME STARTED: \_\_\_\_\_

TIME FINISHED: \_\_\_\_\_

**DRAKESBORO WORK ORDER**

Work Order #: \_\_\_\_\_

DATE: 6/6/19

Time: \_\_\_\_\_

Gas

Water

WW. Acct #: \_\_\_\_\_

NAME: Devonia Jernigan

Meter Number: \_\_\_\_\_

ADDRESS: 59 Howard Bowers Rd D'borā

**WORK TO BE DONE:**

Dead end Road  
House - braun siding

NEW METER # \_\_\_\_\_ NEW READING \_\_\_\_\_

TURN ON & READ \_\_\_\_\_ OLD READING \_\_\_\_\_

READ and LOCK \_\_\_\_\_ SET METER and LOCK \_\_\_\_\_

READING ONLY \_\_\_\_\_ LOCATE LINE (SEE BELOW)

READ and LOCK (NON PAYMENT) \_\_\_\_\_ GET METER NUMBER \_\_\_\_\_

CHECK PRESSURE \_\_\_\_\_ FLUSH LINE \_\_\_\_\_ CHECK f. LEAK \_\_\_\_\_

UNLOCK ONLY and READ (DO NOT TURN ON) \_\_\_\_\_

SPECIAL INSTRUCTIONS: Check to see if gas meter is  
the city's and see if it has usage

**WORK DONE:**

FLUSHED:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

WATER LEAK:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

**PARTS USED TO COMPLETE JOB:**

3292

Meter is on

**COMMENTS:**

WORK COMPLETED BY: [Signature]

DATE COMPLETED: 6-6-19

TIME STARTED: \_\_\_\_\_

TIME FINISHED: \_\_\_\_\_



**DRAKESBORO WORK ORDER**

Work Order #: \_\_\_\_\_

DATE: 6/6/19 Time: \_\_\_\_\_ Gas Water WW Acct #: 20-31610-5

NAME: Glendal Hardison Meter Number: \_\_\_\_\_

ADDRESS: 618 Masonic Dr. Beechmont, KY

**WORK TO BE DONE:**

NEW METER # \_\_\_\_\_ NEW READING \_\_\_\_\_

TURN ON & READ \_\_\_\_\_ OLD READING \_\_\_\_\_

READ and LOCK 6403 SET METER and LOCK

READING ONLY \_\_\_\_\_ LOCATE LINE (SEE BELOW)

READ and LOCK (NON PAYMENT) \_\_\_\_\_ GET METER NUMBER \_\_\_\_\_

CHECK PRESSURE \_\_\_\_\_ FLUSH LINE \_\_\_\_\_ CHECK f. LEAK \_\_\_\_\_

UNLOCK ONLY and READ (DO NOT TURN ON) \_\_\_\_\_

**SPECIAL INSTRUCTIONS:**

Requesting service be disconnected

**WORK DONE:**

FLUSHED:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

WATER LEAK:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

**PARTS USED TO COMPLETE JOB:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMMENTS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WORK COMPLETED BY: Wufo DATE COMPLETED: 6-7-19

TIME STARTED: \_\_\_\_\_ TIME FINISHED: \_\_\_\_\_

**DRAKESBORO WORK ORDER**

Work Order #: \_\_\_\_\_

DATE: 02/13/19

Time: \_\_\_\_\_

Gas

Water

WW

Acct #: \_\_\_\_\_

Shut-off

NAME: Lori Dockery

Meter Number: \_\_\_\_\_

ADDRESS: 1119 Beech Creek Branch Road

Beech Creek

**WORK TO BE DONE:**

NEW METER # \_\_\_\_\_ NEW READING \_\_\_\_\_

TURN ON & READ \_\_\_\_\_ OLD READING \_\_\_\_\_

READ and LOCK \_\_\_\_\_ SET METER and LOCK \_\_\_\_\_

READING ONLY \_\_\_\_\_ LOCATE LINE (SEE BELOW)

READ and LOCK (NON-PAYMENT) 0773 moving GET METER NUMBER \_\_\_\_\_

CHECK PRESSURE \_\_\_\_\_ FLUSH LINE \_\_\_\_\_ CHECK f. LEAK \_\_\_\_\_

UNLOCK ONLY and READ (DO NOT TURN ON) \_\_\_\_\_

**SPECIAL INSTRUCTIONS:**

Turn gas off - has moved  
will forward bill to new address

**WORK DONE:**

FLUSHED:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

WATER LEAK:  Yes  No GPM: \_\_\_\_\_ How Long: \_\_\_\_\_ Water Loss: \_\_\_\_\_

**PARTS USED TO COMPLETE JOB:**

**COMMENTS:**

WORK COMPLETED BY: Will So

DATE COMPLETED: 02-19

TIME STARTED: \_\_\_\_\_

TIME FINISHED: \_\_\_\_\_