

**TASK ORDER #(COUPA #26720)**  
**TO MASTER SERVICES AGREEMENT #22155**  
**Between**  
**Kentucky-American Water Company (“Owner”) And**  
**CJ Hughes Construction Co., Inc . (“Contractor”)**

WBS:  R12-02B2.20-P-0012

The Work shall consist of pipeline relocation & replacement installation and related services and reports in accordance with the Statement of Work of the above reference Master Services Agreement (MSA). Contractor shall provide a letter of completion and a set of as-builts to the Owner prior to submitting final invoice for payment.

The Project generally consists of replacing approximately 3,400 LF of 2”, 4”, and 6” cast iron main with 8” ductile iron pipe; replace hydrants; reconnect services and associated appurtenances. Contractor will provide concrete, pavement, or vegetation restoration for any areas disturbed by construction.

Contractor shall keep Owner informed of the progress of work completed and shall not exceed the task order price with prior written pre-authorization.

Contractor’s Project Manager for this project is  Tom Colley  (phone: [REDACTED]) / e-mail [REDACTED]).

Owner’s Project Manager for this project is  Krista Citron  (phone: 859-268-6352 / e-mail: [Krista.citron@amwater.com](mailto:Krista.citron@amwater.com)).

The Work performed within this Task Order shall commence by  November 11th, 2020 , and is planned for substantial completion on or before  April 30th, 2021  and final completions on or before  June 30th, 2021 .

Liquidated Damages: Contractor and Owner recognize that time is of the essence of this Task Order and that Owner will suffer financial loss if the Work is not completed within the times specified above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner **\$500.00** for each day that expires after the time specified above for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner **\$500.00** for each day that expires after the time specified above for completion and readiness for final payment until the Work is completed and ready for final payment.

TOTAL NOT TO EXCEED PRICE: [REDACTED]

Current specs have been supplied to contractor at the time of contract execution

Payment procedures shall be made in accordance with the above referenced Master Services Agreement. All invoices shall be submitted  within 60 days of completion of work  to:

Detailed invoicing requirements can be found at <http://supplierinfo.taulia.com/americanwater>  
Supplier shall be required to register within American Water’s supplier portal once invited to effectuate invoicing and payment by American Water.

Until registration and enrollment is completed, invoices should be mailed to the address listed below:  
American Water Svc Co  
AP Dept. 1012  
1 Water Street  
Camden, NJ 08102-1658

Agreed to by:

**C.J. Hughes Construction Co., Inc.**

By: Tom Colley  
875A723FE4CD4DD...  
Name: Tom Colley  
Title: PROJECT MANAGER  
Date: 2/22/2021

**Kentucky-American Water Company**

By: kurt Stafford  
0EDAE079C8A4C0...  
Name: kurt Stafford  
Title: Dir Engineering (Large2)  
Date: 2/22/2021

CJ Hughes Construction						Project Estimate Sheet	
Project Name						BID DATE: 9-29-20	
STATE STREET PHASE 1							
ITEM ID	Description	Width	Depth	Length	Quantity	Unit Price	Subtotal
C011	Saw cut, Asphalt surface 8-12" thick	N/A	8" - 12"	> 1001'	19932		
C009	Pavement Removal and Disposal	N/A	Less than 8"	N/A	2301		
C350	Concrete, Curb and Gutter	N/A	N/A	N/A	450		
P069	Base Paving, Concrete, Unfinished	N/A	Up to 6"	1 - 2000 SY	2301		
P055	PermPaving, Asphalt Wearing Surface	N/A	Up to 2"	1 - 2000 SY	2301		
C054	Trench Excavation, Common 2 sub-surface	19" - 24"	Up to 5'	> 501'	3588		
C102	Main Install, via Trench, DI	8"	N/A	> 500'	3588		
C197	Thrust Restraint & Reaction Blocking	N/A	N/A	N/A	25		
C306	Gate Valve Installation	8"	N/A	N/A	11		
c299	Hydrant Install, Compl in Place, New	N/A	N/A	N/A	1		
C300	Hydrant Install, Compl in Place, Replaced	N/A	N/A	N/A	1		
C301	Hydrant Installation, Lateral Only	N/A	N/A	N/A	3		
c329	Line Cap Installation	Up to 6"	N/A	N/A	4		
c330	Line Cap Installation	8"	N/A	N/A	4		
C313	TS&Valve Installation, 6" x 6"	N/A	N/A	N/A	1		
C316	TS & Valve Installation, 8" x 8"	N/A	N/A	N/A	1		
C319	TS & Valve Installation, 12" x 8"	N/A	N/A	N/A	1		
c323	TS & Valve Installation, 16" x 8"	N/A	N/A	N/A	1		
C079	BF, Non-Native Soil, AASHTO #8	N/A	N/A	N/A	1477		
C401	Pipe Cutting/ Trimming by approved method, Ca	8"	N/A	N/A	20		
C289	Service Tie-Over, Copper	Up to 2.5'	N/A	N/A	158		
C217	Srvc Inst via Trench, Copper, Com 1&2	Up to 1"	N/A	Up to 10'	110		
C218	Srvc Inst via Trench, Copper, Com 1&2	Up to 1"	N/A	10' to 25'	48		
C219	Srvc Inst, Trench, Copper, Com1&2, L Add	Up to 1"	N/A	> 25'	800		
c338-1	Meter Box installation w/ setter	Up to 1"	N/A	N/A	158		
C375	Pre-Construction Pictures / Video	N/A	N/A	N/A	3588		
P001	Temporary Paving, Cold Patch	N/A	N/A	N/A	3000		
P137	Municipal 2	N/A	N/A	N/A	90		
C371	Restoration, Seed, greater than 500 SF	N/A	N/A	N/A	25000		

C346	Concrete, Sidewalk	N/A	N/A	N/A	800		
c347	Concrete, Driveway	N/A	N/A	N/A	1000		
p113	Welded Wire Fabric	N/A	N/A	N/A	1800		
p112	Rebar, in place	N/A	N/A	N/A	0.25		
<b>Total:</b>							



**AMERICAN WATER SUPPLIER DIVERSITY SUBCONTRACTING PLAN**

Required for submission with all responses to Requests for Proposals, quarterly reports and with final payment application (with actuals). Tier 1 prime suppliers are required to submit quarterly Tier 2 diversity spend reporting is required through the Supplier Diversity Portal found at <https://amwater.diversitycompliance.com>.

**COMPANY OVERVIEW**

Prime Supplier Business Name:	C. J. Hughes Construction Co., Inc.
Corporate Address:	P. O. Box 7305
City, State, Zip:	Huntington, WV 25776
Prime Supplier Contact Person's Name:	David Combs
Email Address:	[REDACTED]
Phone Number <input checked="" type="checkbox"/> Office <input type="checkbox"/> Mobile:	[REDACTED]

Supplier Diversity Business Classifications: "Certified" means currently certified by an authorized certifying body. "Owned" means at least 51% minority-owned operated and controlled. The company must be a profit enterprise and physically located in the U.S. or its trust territories.

Is your business a certified diverse supplier? If yes, please provide copy of certification(s) with your bid response.  Yes  No

<input type="checkbox"/> Minority Business Enterprise (MBE)	<input type="checkbox"/> Other Disadvantaged Business
<input type="checkbox"/> MBE-AF - Minority Owned Business African American	<input type="checkbox"/> DBE - Disable Owned Business
<input type="checkbox"/> MBE-AP - Minority Owned Business Asian Pacific	<input type="checkbox"/> HUB - Historically Underutilized Business
<input type="checkbox"/> MBE-H - Minority Owned Business Hispanic	<input type="checkbox"/> LGBTQ - Lesbian, Gay, Bisexual, Transgender
<input type="checkbox"/> MBE-NA - Minority Owned Business Native American	<input type="checkbox"/> Women Business Enterprise (WBE)
<input type="checkbox"/> Veteran Business Enterprise (VBE)	
<input type="checkbox"/> SDVBE - Service-disabled Veteran Owned Business	

**BID / PROJECT SUBMISSION**

Please describe the goods and or services being provided by your company:

Total Contract Value (\$)	[REDACTED]	Total Subcontracted (\$):	[REDACTED]
American Water Regulated State Operations:		Projected spend with the following diversity classes:	
		Minority Business Enterprise (MBEs) \$	[REDACTED]
		Veteran Business Enterprise (VBEs) \$	
		Woman Business Enterprise (WBEs) \$	
		Other Disadvantaged Business (DBE) \$	

**DETAILED SUBCONTRACTING PLAN**

Detailed plan for use of M/W/VBEs and other disadvantage businesses as subcontractors, distributors, value added resellers are counted towards your contractual supplier diversity goal. Small business spend is tracked but not counted towards the diversity spend goal. For every product and service, you intend to use, provide the following information (attach additional sheets if necessary)

Company Name	Classification (MBE/WBE/VBE/LGBT/ SMB)	Principal Owner Gender (M/F)	Certification Agency	Certification Expiration	Products or Services to be provided	Estimated Amount of Spend (\$):
<i>ABC Example Co</i>	<i>MBE</i>	<i>M</i>	<i>NMSDC</i>	<i>05/2025</i>	<i>Excavation</i>	<i>\$150,000</i>
GECO Enterprises, Inc.	MBE/DBE	F	NMSDC	8/21	Aggregates	[REDACTED]



NATIONAL SUPPLIER DIVERSITY

OUR PRIME SUPPLIER DIVERSITY PROGRAM

Firms interested in doing business with American Water should register on the [Supplier Registration & Supplier Diversity Reporting Portal](#) to use the database to search for diverse suppliers and to report diverse spend quarterly once a project is awarded.

OVERVIEW OF HOW IT WORKS

American Water is focused on opportunities for minority suppliers who provide a wide array of utility products and services. In fact, there multiple categories where vendors and specifically diversity certified suppliers may be used to provide the goods and services needed to run the company. In our efforts to ensure we are consistent in what we define as diverse businesses enterprises, the determination is that small business is not defined as a diverse business category. American Water continues to support and engage small business in all that we do in addition to creating opportunity for both social and economically disadvantaged business (Diverse). The business units within American Water are aware of the importance of supplier diversity when making their decisions.

BID/AWARD PROCESS

Qualified firms invited to bid on specific contracts are sent a Request for Proposal (RFP). Some RFPs require the bidder to attend pre-bid meetings to review procedures and specifications. Bidders are strongly encouraged, and sometimes required, to attend these meetings and submit proposals by the due date in order to be considered for a contract. On occasion, purchase orders are used to test and evaluate the product and services of new and promising firms and can often lead to larger bidding opportunities. Bids and proposals that meet specified requirements are thoroughly evaluated, and awards are made to the firms offering the best value to American Water.

2ND TIER PROGRAM

Due to the nature of the utility business, many procurement opportunities may limit participation by small businesses. American Water's 2nd Tier Spend Program increases the opportunities available to diversity certified suppliers in our business and ensures a diversity certified supplier pool across the supply chain. We believe these efforts will stimulate the local economy by creating jobs. 2nd Tier spend consists of payments made from a prime supplier to a diversity certified supplier for the purchase of products or services used directly in support of a contract with American Water.

NATIONAL SUPPLIER DIVERSITY

For more information on our program, visit <https://amwater.com/corp/partners-suppliers/supplier-diversity>. Contact Us: For more information about American Water's National Supplier Diversity Strategy, please use the contact our team through email at or work with your state procurement buyer or national category lead.

Lawrence Wooten, Senior Manager | [Lawrence.Wooten@amwater.com](mailto:Lawrence.Wooten@amwater.com)  
Sharon Manker, M.Ed., Supplier Diversity Coordinator | [Sharon.Manker@amwater.com](mailto:Sharon.Manker@amwater.com)

DISCLAIMER AND SIGNATURE

Prime Supplier agrees that it will maintain all necessary documents and records to support its efforts to achieve its MBE/WBE/VBE/DBE participation goal(s). Prime Supplier also acknowledges the fact that it is responsible for identifying, soliciting and qualifying MBE/WBE/VBE/DBE subcontractors, distributors and value-added resellers.

The following individual, acting in the capacity of MBE/WBE/VBE/DBE coordinator for Prime Supplier will administer the MBE/WBE/VBE participation plan, submit summary reports quarterly through the [Supplier Registration & Supplier Diversity Reporting Portal](#), and cooperate in any studies or surveys as may be required in order to determine the extent of compliance by the Prime Supplier with the participation plan.

Name:	David Combs
Title:	Vice President
Authorized Signature:	<i>Dave Combs</i>
Date Submitted:	10/13/20



## AMERICAN WATER

**R12-02B2.20-P-0012 #26720| BY AND  
BETWEEN Kentucky American Water Company  
and CJ Hughes Construction Company, Inc**

In light of the global health pandemic related to the outbreak of COVID-19 (and any related strains of the novel coronavirus as may be detected), American Water Works Service Company, Inc. and its Affiliates ("American Water," "AW") is taking emergency safety precautions to protect its employees, customers and vendors. Effective March 16<sup>th</sup>, 2020 and until further notice, AW is asking all vendors who perform services for AW to participate in a pre-screening with the American Water representative(s) serving as CJ Hughes Construction Company Inc's point of contact **prior** to performing the work outlined in this R12-02B2.20-P-0012. For information on AW health and safety standards for vendors, please refer to the American Water Contractor & Consultant Travel Guide (the "Guide") previously provided to CJ Hughes Construction Company Inc and attached here as reference. American Water reserves the right to amend the Guide without prior notice to CJ Hughes Construction Company Inc. For any additional questions, please contact the AW representative listed as the point of contact in the Agreement.

In addition, in the event one of your employees, subcontractors or agents (collectively, the "Vendor Agent") either tests or is presumed positive for COVID-19 ("COVID-19 Diagnosis") and the Vendor Agent worked in an American Water facility, on an American Water project or has had contact with any other Vendor Agent that has worked in an American Water facility or on an America Water project during the 14 day period immediately prior to the COVID-19 Diagnosis, then immediately notify American Water of this diagnosis by sending an email to [coronavirus@amwater.com](mailto:coronavirus@amwater.com) and calling the American Water Security Hotline at 1-866-801-1123 and providing all pertinent information so that American Water may assess the risk to its employees and facilities.

Information should include:

- (1) on site job duties
- (2) the COVID-19 confirmation date,
- (3) which American Water facility or jobsite they were at, including
- (4) specific dates, and
- (5) whom they met with onsite.

For American Water's Response to COVID-19, visit <https://amwater.com/>. Information for Suppliers will be posted in the Additional Coronavirus Information section.

Please sign below to indicate acknowledgement of this request and receipt of the Guide.



---

CJ Hughes Construction Company Inc Signature



---

Date



