

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Friday, October 27, 2017 9:48 AM
To: Bryan V Siler
Subject: RE: Billing Report

EXTERNAL EMAIL - "Think before you click!"

Yes we have a few customers that live in Jackson Co.

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Friday, October 27, 2017 8:20 AM, Bryan V Siler <Bryan.Siler@amwater.com> wrote:
>

Ok, thanks.

Who gets charged the Rockcastle fee and the Jackson fee? Different parts of the system? Is there a small group of customers outside Rockcastle County?

Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
> M: 859.537.0749
> E: bryan.siler@amwater.com

From: Eastern Rockcastle Water Assoc. [mailto:erwa@windstream.net]
> **Sent:** Friday, October 27, 2017 9:09 AM

> **To:** Bryan V Siler <Bryan.Siler@amwater.com>
> **Subject:** Re: Billing Report

> **EXTERNAL EMAIL - "Think before you click!"**

>
>

On the bill they are charged for water and school tax. That is all. WCI is for Rockcastle Co/Utility and WAI is for Jackson Co/Utility. Those are for school taxes.

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

> On Friday, October 27, 2017 7:54 AM, Bryan V Siler <Bryan.Siler@amwater.com> wrote:
>>

What is WCI and WAI? Our tax department is looking for anything that has to show up on the bill. An example would be school tax, franchise fee, any special charges where there may be an ordinance in Livingston or Rockcastle County. That kind of stuff.

>>

Thanks.

>>

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From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
>> **Sent:** Friday, October 27, 2017 8:50:14 AM
>> **To:** Bryan V Siler
>> **Subject:** Re: Billing Report

>> **EXTERNAL EMAIL - "Think before you click!"**

>>
>>
>>

Bryan,

>>

I'm not sure if this is the billing report you wanted. If not let me know.

>>

Meter reading went about the same.

>>

Thanks,
Jess

>>

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
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>> On Thursday, October 26, 2017 1:18 PM, Bryan V Siler <Bryan.Siler@amwater.com> wrote:

>>>

Jessica,

You showed me a billing report where each column was a line item on the bill (I think). One for water charge, one for taxes, etc.

Can you send me a copy of that report?

Also, how did meter reading go yesterday?

Thanks.

Bryan Siler

>>> Business Performance Manager

>>> Kentucky American Water

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Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Friday, October 27, 2017 9:13 AM
To: Bryan V Siler
Subject: Re: Billing Report
Attachments: Jess Bill.pdf

EXTERNAL EMAIL - "Think before you click!"

That is my bill if that helps

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> **Subject:** Re: Billing Report

> **EXTERNAL EMAIL - "Think before you click!"**

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Also, how did meter reading go yesterday?

Thanks.

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Eastern Rockcastle Water Assoc
 PO Box 540
 MT VERNON KY 40456
 606-453-0019

FIRST CLASS MAIL
 U.S. POSTAGE PAID
 MT VERNON KY
 PERMIT NO. 9

ACCOUNT SERVICE AT DATES 102-02070-00 10/26/17
 [REDACTED] [REDACTED]
 09/25/17 THRU 10/25/17

Presorted First-Class

1020207000

SVC.	PREVIOUS	CURRENT	USAGE	CODE
WT	321500	324900	3400	
WATER			44.42	
SCHL TX			1.33	
PREVIOUS BALANCE			1.83-	

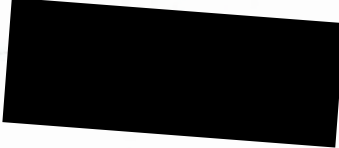
BILL DATE	10/26/17
NET BILL	43.92
GROSS BILL	48.18
DUE AFTER	11/15/17

ENTER METER READING ABOVE
 RETURN SERVICE REQUESTED

ERWA OFFICE WILL BE CLOSED
 NOVEMBER 10TH
 NOVEMBER 23RD & 24TH

102-02070-00

GROSS DUE AFTER	48.18	NET DUE NOW	43.92
	11/15/17		



RESIDENTIAL 606-453-0019

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From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Friday, October 27, 2017 8:50 AM
To: Bryan V Siler
Subject: Re: Billing Report
Attachments: Rate & Billing

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USVRTDTQ 2017/10/27 EASTERN ROCKCASTLE WATER ASSN FlexGen 4(C) Page: 1

BILLING SUMMARY REPORT
SERVICE BY RATE BY DATE

MONTH/YEAR BILLS CHARGES USAGE

SERVICE: SCHL TX

RATE: LTI SCHOOL TAX (I)

MONTH/YEAR	BILLS	CHARGES	USAGE
01/2017	602	814.46	0
02/2017	598	778.70	0
03/2017	600	709.72	0
04/2017	599	717.01	0
05/2017	602	758.65	0
06/2017	604	801.12	0
07/2017	605	760.67	0
08/2017	607	753.05	0
09/2017	607	779.51	0
10/2017	608	754.91	0

TOTALS 6032 7627.80 0

===== ===== =====
SERVICE TOTALS: 6032 7627.80 0

SERVICE: WATER

RATE: WAI JACKSON COUNTY (I)

MONTH/YEAR	BILLS	CHARGES	USAGE
01/2017	45	1861.81	1202
02/2017	45	2175.43	1484
03/2017	45	1925.19	1232
04/2017	45	1898.69	1209
05/2017	45	1857.17	1161
06/2017	46	1961.55	1285
07/2017	46	1916.61	1232
08/2017	46	2012.30	1311
09/2017	46	2339.76	1615
10/2017	46	2074.56	1367

TOTALS 455 20023.07 13098

RATE: WCI ROCKCASTLE COUNTY (I)

01/2017	557	25273.57	15987
---------	-----	----------	-------

02/2017	553	23764.17	14869
03/2017	555	21715.33	12676
04/2017	554	21982.26	13108
05/2017	557	23412.59	14492
06/2017	558	24721.86	15575
07/2017	559	23419.55	103883
08/2017	561	23074.89	13908
09/2017	561	23628.39	14702
10/2017	562	23072.08	14199

TOTALS	5577	234064.69	233399

USVRTDTQ 2017/10/27 EASTERN ROCKCASTLE WATER ASSN FlexGen 4(C) Page: 2

BILLING SUMMARY REPORT
SERVICE BY RATE BY DATE

MONTH/YEAR BILLS CHARGES USAGE

SERVICE: WATER

RATE: WCI ROCKCASTLE COUNTY (I)

=====

SERVICE TOTALS: 6032 254087.76 246497

=====

GRAND TOTALS: 12064 261715.56

=====

For Reporting Period: 01/2017 TO 10/2017

* End of Report: Eastern Rockcastle Co Water *

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Friday, October 6, 2017 8:47 AM
To: Bryan V Siler
Subject: Hi

EXTERNAL EMAIL - "Think before you click!"

Hope everything is going well. Let me know if you need anything. Have a great weekend!
Jess

Eastern Rockcastle Water Association

PO Box 540

Mt. Vernon, KY 40456

PHONE: (606) 453-0019

FAX: (606) 453-0020

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, September 28, 2017 12:04 PM
To: Bryan V Siler
Subject: RE: Meter Errors

EXTERNAL EMAIL - "Think before you click!"

Ok I will try to charge it before he gets back.

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
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On Thursday, September 28, 2017 10:52 AM, Bryan V Siler <Bryan.Siler@amwater.com> wrote:

>

Oh, ok. Just have him call me when he comes in to the office. I can walk him through it if it works. It may need to be charged with a USB cable if the screen does not come on when you press a button.

Thanks.

Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
> M: 859.537.0749
> E: bryan.siler@amwater.com

From: Eastern Rockcastle Water Assoc. [mailto:erwa@windstream.net]
> **Sent:** Thursday, September 28, 2017 11:48 AM
> **To:** Bryan V Siler <Bryan.Siler@amwater.com>
> **Subject:** Re: Meter Errors

> EXTERNAL EMAIL - "Think before you click!"

>
>

Hey Bryan! I just looked at the pic you sent. We have one that looks like that. I don't know if it works or if Rodney knows how to use it though.

Jess

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> On Thursday, September 28, 2017 10:09 AM, Bryan V Siler <Bryan.Siler@amwater.com> wrote:
>>

Jessica,

Please show this to Rodney – we talked about the new meters he installed with zero consumption this morning. I will send him a PitStop reading device that may help diagnose those issues.

Thanks.

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From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, September 28, 2017 11:54 AM
To: Bryan V Siler
Subject: Re: Meter Errors

EXTERNAL EMAIL - "Think before you click!"

We had 88 radio read meters to estimate and 14 of those meters were new. 8 meters estimated 0 usage. 39 meters said actual read 0 usage. Maybe around 12 of those no one lives there so those are probably correct.

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Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Wednesday, September 27, 2017 2:02 PM
To: Bryan V Siler
Subject: RE: CRM

EXTERNAL EMAIL - "Think before you click!"

No.

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Wednesday, September 27, 2017 12:44 PM, Bryan V Siler <Bryan.Siler@amwater.com> wrote:

> Are there any location notes for these meters in your system?

>

>

> _____

> Bryan Siler

> Business Performance Manager

> Kentucky American Water

> 2300 Richmond Road

> Lexington, Kentucky 40502

>

> O: 18592686350M: 18595370749E: bryan.siler@amwater.com

>

>

> -----Original Message-----

> From: Eastern Rockcastle Water Assoc. [erwa@windstream.net]

> Sent: Wednesday, September 27, 2017 8:32 AM

> To: Bryan V Siler <Bryan.Siler@amwater.com>

> Subject: CRM

>

>

> EXTERNAL EMAIL - "Think before you click!"

>

>

> Customer Read Meters - CMR *

>

>

> Let me know if you need anything else!

>

>
> Thanks,
> Jess
>
>
> Eastern Rockcastle Water Association
>
> PO Box 540
>
> Mt. Vernon, KY 40456
>
> PHONE: 16064530019
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Sent: Wednesday, September 27, 2017 12:17 PM
To: Bryan V Siler
Subject: RE: CRM

EXTERNAL EMAIL - "Think before you click!"

The CRM with the * is a customer read meter.
Yes some customers do have multiple meters.
The blank meter IDs Rodney has not installed meters yet. They are new customers.

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> Does the CRM field notate it is a telephone reading?
>
> Also, I assume some people have multiple meters?
>
> There are a couple blank meter IDs. Not a problem, are these just old?
>
>
> _____
> Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502
>
> O: 18592686350M: 18595370749E: bryan.siler@amwater.com
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> Subject: CRM

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> EXTERNAL EMAIL - "Think before you click!"
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> Customer Read Meters - CMR *
>
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> Let me know if you need anything else!
>
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> Thanks,
> Jess
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From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Wednesday, September 27, 2017 8:32 AM
To: Bryan V Siler
Subject: CRM
Attachments: CUSTOMER INFO.accdb

EXTERNAL EMAIL - "Think before you click!"

Customer Read Meters - CMR *

Let me know if you need anything else!

Thanks,
Jess

Eastern Rockcastle Water Association

PO Box 540

Mt. Vernon, KY 40456

PHONE: (606) 453-0019

FAX: (606) 453-0020

Bryan V Siler

From: Deron Byrne <dbyrne@monarchengineering.net>
Sent: Wednesday, September 27, 2017 8:03 AM
To: Bryan V Siler
Subject: RE: ERWA WL Map

EXTERNAL EMAIL - "Think before you click!"

Bryan,

I will be out of the office today but should be back in office all day tomorrow and Friday.

Deron S. Byrne, P.E.

Monarch Engineering, Inc.
556 Carlton Drive
Lawrenceburg, Kentucky 40342
PH: 502-839-1310 Fax:502-839-1373

From: Bryan V Siler [mailto:Bryan.Siler@amwater.com]
Sent: Tuesday, September 26, 2017 5:59 PM
To: Deron Byrne
Subject: Re: ERWA WL Map

Deron.

This is exactly what I was looking for. I would like to talk with you to discuss some of the features on the maps and any involvement you may have had with their design or installation. I will try to call you tomorrow but if you have a few minutes in the early morning or afternoon please feel free to call me.

Thank you very much.

Bryan
(859) 268-6350 Office
(859) 537-0749 Mobile

Get [Outlook for iOS](#)

From: Deron Byrne <dbyrne@monarchengineering.net>
Sent: Tuesday, September 26, 2017 5:05:51 PM
To: Bryan V Siler
Subject: ERWA WL Map

EXTERNAL EMAIL - "Think before you click!"

Bryan,

See links below for topo map (pdf) and pump station location map (pdf) of the Eastern Rockcastle Water Association:

<https://www.dropbox.com/s/83356ggpjilff0g/Eastern%20Rockcastle.pdf?dl=0>

<https://www.dropbox.com/s/mrv5zikw8d74jvk/CoMap.pdf?dl=0>

If we can be of any help on anything else, please let us know and we will be happy to assist.

Deron S. Byrne, P.E.

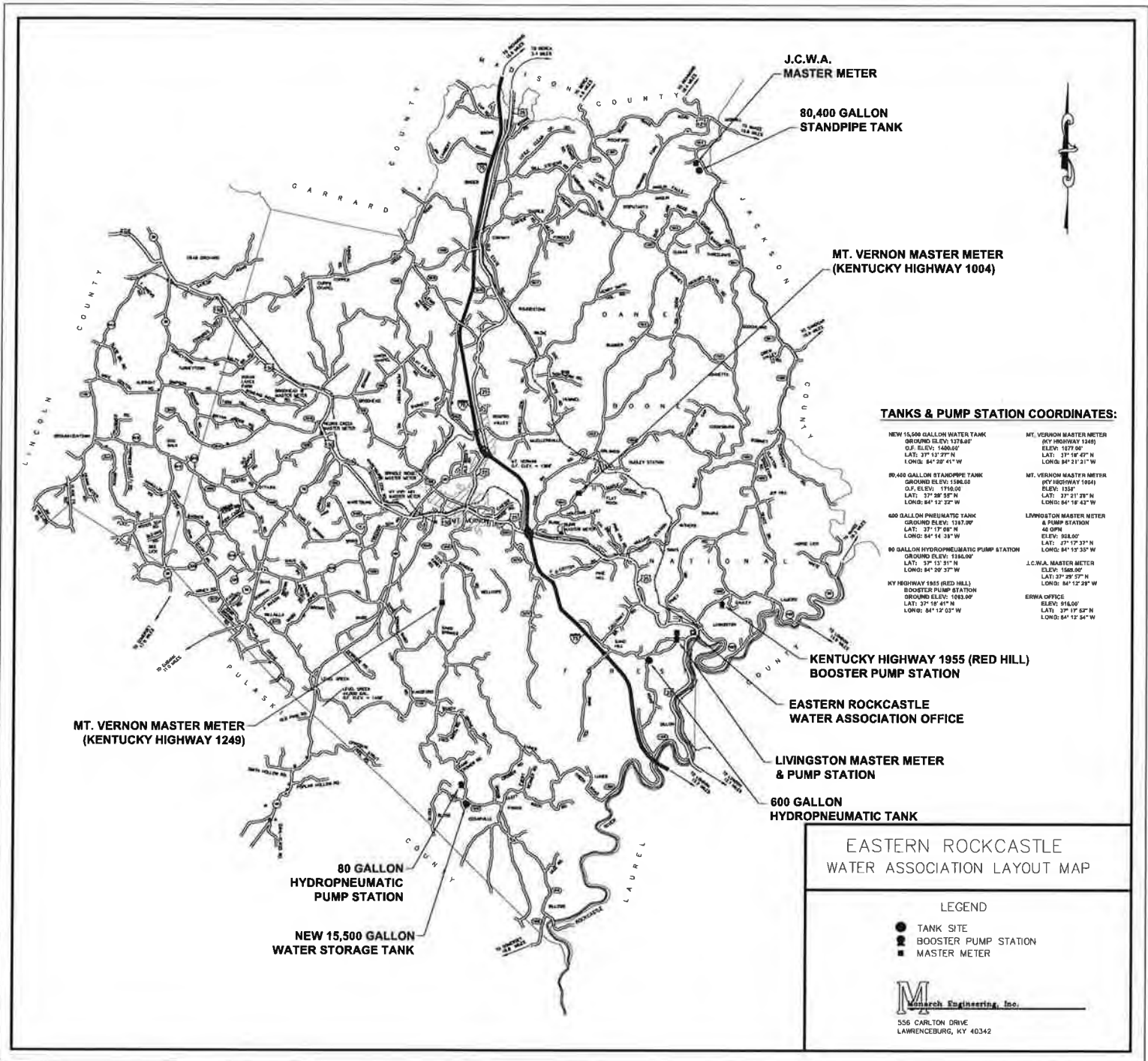
Monarch Engineering, Inc.

556 Carlton Drive

Lawrenceburg, Kentucky 40342

PH: 502-839-1310 Fax: 502-839-1373

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www.amwater.com



EASTERN ROCKCASTLE WATER ASSOCIATION LAYOUT MAP

LEGEND

- TANK SITE
- BOOSTER PUMP STATION
- MASTER METER

M
March Engineering, Inc.
 556 CARLTON DRIVE
 LAWRENCEBURG, KY 40342



LEGEND

- 3 INCH WATER LINE
- 4 INCH WATER LINE
- 6 INCH WATER LINE
- ▲ LEAK DETECTOR
- VALVE
- BLOWOFF
- PRESSURE REDUCING STA.

SCALE 1" = 2000'

EASTERN ROCKCASTLE WATER ASSOCIATION

M
 Monarch Engineering, Inc.
 358 CARLSON DRIVE
 LAWRENCEBURG, KY 40342

Bryan V Siler

From: Deron Byrne <dbyrne@monarchengineering.net>
Sent: Tuesday, September 26, 2017 5:06 PM
To: Bryan V Siler
Subject: ERWA WL Map

EXTERNAL EMAIL - "Think before you click!"

Bryan,

See links below for topo map (pdf) and pump station location map (pdf) of the Eastern Rockcastle Water Association:

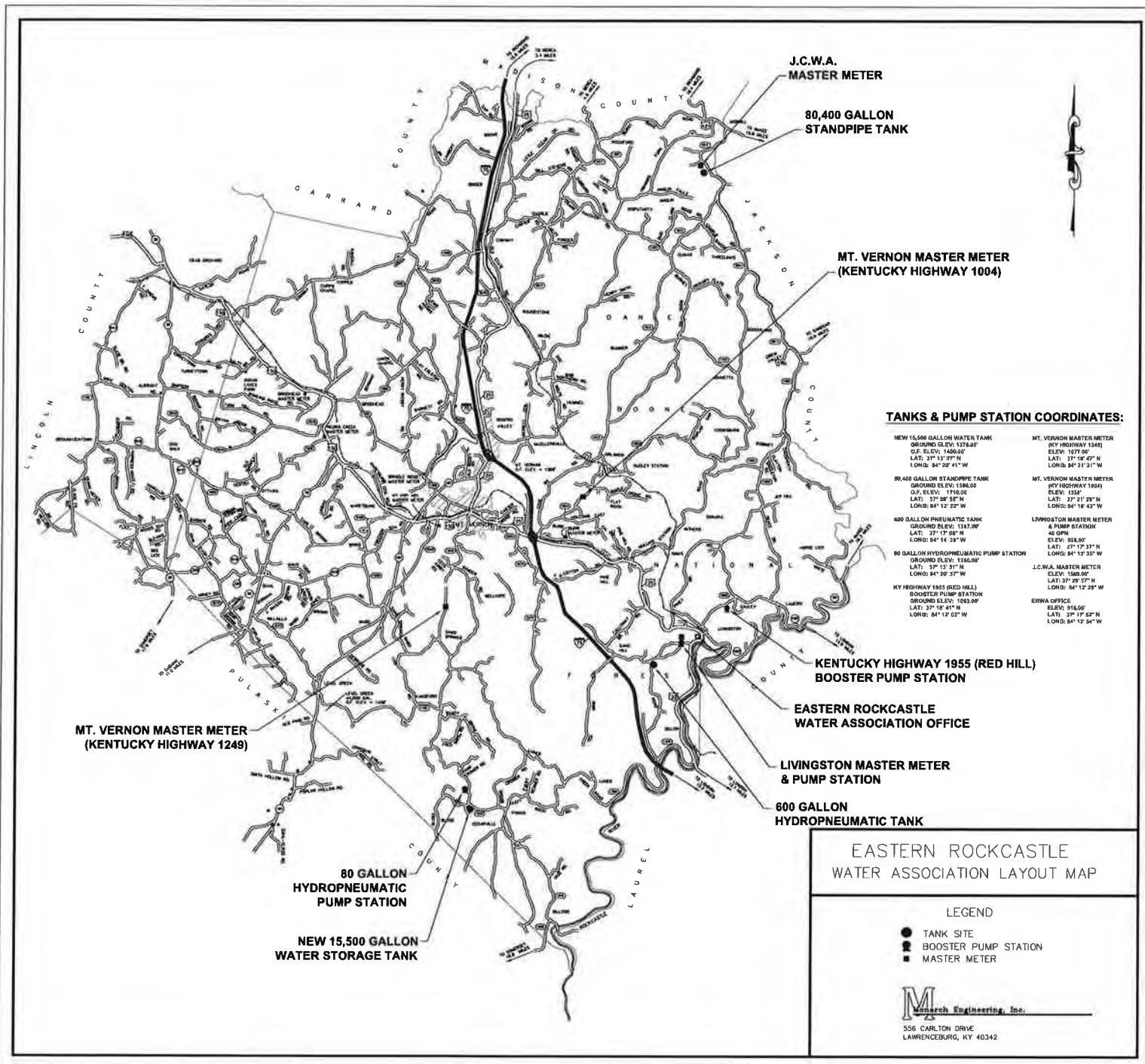
<https://www.dropbox.com/s/83356ggpjlf0q/Eastern%20Rockcastle.pdf?dl=0>

<https://www.dropbox.com/s/mrv5zikw8d74jvk/CoMap.pdf?dl=0>

If we can be of any help on anything else, please let us know and we will be happy to assist.

Deron S. Byrne, P.E.

Monarch Engineering, Inc.
556 Carlton Drive
Lawrenceburg, Kentucky 40342
PH: 502-839-1310 Fax:502-839-1373



J.C.W.A.
MASTER METER

80,400 GALLON
STANDPIPE TANK

MT. VERNON MASTER METER
(KENTUCKY HIGHWAY 1004)

TANKS & PUMP STATION COORDINATES:

NEW 15,500 GALLON WATER TANK GROUND ELEV: 1278.65' O.F. ELEV: 1400.00' LAT: 37° 12' 27" N LONG: 84° 28' 41" W	MT. VERNON MASTER METER (KY HIGHWAY 1004) ELEV: 1279.50' LAT: 37° 16' 47" N LONG: 84° 21' 21" W
80,400 GALLON STANDPIPE TANK GROUND EL ELEV: 1582.65 O.F. ELEV: 1710.00 LAT: 37° 58' 58" N LONG: 84° 12' 22" W	MT. VERNON MASTER METER (KY HIGHWAY 1004) ELEV: 1358' LAT: 37° 21' 28" N LONG: 84° 18' 42" W
600 GALLON PNEUMATIC TANK GROUND ELEV: 1187.00' LAT: 37° 17' 02" N LONG: 84° 14' 28" W	LIVINGSTON MASTER METER & PUMP STATION 48 OPN ELEV: 928.00' LAT: 37° 17' 23" N LONG: 84° 12' 55" W
80 GALLON HYDROPNEUMATIC PUMP STATION GROUND ELEV: 1184.00' LAT: 37° 13' 31" N LONG: 84° 20' 37" W	J.C.W.A. MASTER METER ELEV: 1588.00' LAT: 37° 20' 57" N LONG: 84° 12' 28" W
KY HIGHWAY 1955 (RED HILL) BOOSTER PUMP STATION GROUND ELEV: 1093.00' LAT: 37° 18' 41" N LONG: 84° 12' 03" W	ERWA OFFICE ELEV: 916.00' LAT: 37° 17' 52" N LONG: 84° 12' 44" W

KENTUCKY HIGHWAY 1955 (RED HILL)
BOOSTER PUMP STATION

EASTERN ROCKCASTLE
WATER ASSOCIATION OFFICE

LIVINGSTON MASTER METER
& PUMP STATION

600 GALLON
HYDROPNEUMATIC TANK

MT. VERNON MASTER METER
(KENTUCKY HIGHWAY 1249)

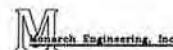
80 GALLON
HYDROPNEUMATIC
PUMP STATION

NEW 15,500 GALLON
WATER STORAGE TANK

**EASTERN ROCKCASTLE
WATER ASSOCIATION LAYOUT MAP**

LEGEND

- TANK SITE
- BOOSTER PUMP STATION
- MASTER METER



356 CARLTON DRIVE
LAWRENCEBURG, KY 40342



LEGEND

- 3 INCH WATER LINE
- 4 INCH WATER LINE
- 6 INCH WATER LINE
- ▲ LEAK DETECTOR
- ⊕ VALVE
- BLOWOFF
- PRESSURE REDUCING STA.

SCALE 1" = 2000'

**EASTERN ROCKCASTLE
WATER ASSOCIATION**

M
Moser Engineering, Inc.
358 CARLSON DRIVE
LAURENCEBURG, KY 40342

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Tuesday, September 26, 2017 3:38 PM
To: Bryan V Siler
Subject: Re: ERWA System Map(s)

EXTERNAL EMAIL - "Think before you click!"

Bryan,
I just sent Deron an email!

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Tuesday, September 26, 2017 1:33 PM, Bryan V Siler <Bryan.Siler@amwater.com> wrote:
>

Jessica,

I am trying to get a copy of the system map you have on the wall in the office. If you can, let Monarch Engineering know it is okay for them to send me an electronic copy of any maps they have of your system. Please send an e-mail to the address below:

dbyrne@monarchengineering.net

Thanks.

Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
> M: 859.537.0749
> E: bryan.siler@amwater.com

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www.amwater.com

Bryan V Siler

From: ERWA <erwa@windstream.net>
Sent: Wednesday, September 20, 2017 10:16 AM
To: Bryan V Siler
Subject: RE: Notary Public

EXTERNAL EMAIL - "Think before you click!"

There is a lady here in town we will try to get her to come by in the morning.

Sent from [Mail](#) for Windows 10

From: [Bryan V Siler](#)
Sent: Wednesday, September 20, 2017 9:28 AM
To: [Eastern Rockcastle Water Assoc.](#)
Subject: Notary Public

Jessica,

Are you a notary or is there one close by in Livingston? We plan to have a document for Russell to sign tomorrow morning and it needs to be notarized.

Thanks,

Bryan

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www.amwater.com

Bryan V Siler

From: ERWA <erwa@windstream.net>
Sent: Wednesday, September 20, 2017 10:15 AM
To: Bryan V Siler
Subject: RE: Notary Public

EXTERNAL EMAIL - "Think before you click!"

No I'm not. I will ask Russell he may know of one.

Sent from [Mail](#) for Windows 10

From: [Bryan V Siler](#)
Sent: Wednesday, September 20, 2017 9:28 AM
To: [Eastern Rockcastle Water Assoc.](#)
Subject: Notary Public

Jessica,

Are you a notary or is there one close by in Livingston? We plan to have a document for Russell to sign tomorrow morning and it needs to be notarized.

Thanks,

Bryan

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www.amwater.com

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Friday, September 1, 2017 9:06 AM
To: Bryan V Siler
Subject: Customer List
Attachments: CUSTOMER INFO.accdb

EXTERNAL EMAIL - "Think before you click!"

Have a great weekend!
Jess

Eastern Rockcastle Water Association

PO Box 540

Mt. Vernon, KY 40456

PHONE: (606) 453-0019

FAX: (606) 453-0020

WATER LINE	ACCOUNT	CRM	METER ID	METER READING	LAST NAME	FIRST NAME	C/O LINE	PHONE NUMBER	PHYSICAL ADDRESS	PHYSICAL CITY, STATE, ZIP	MAILING ADDRESS	MAILING CITY, STATE, ZIP
JACKSON	101-00930-00		13910781									
JACKSON	101-01300-00		10484253									
JACKSON	102-00600-00		10484331									
JACKSON	102-03160-00		10479481									
JACKSON	102-03200-00		10458062									
JACKSON/L-RED HILL	102-04000-00		10479499									
JACKSON	107-02470-00	*	52051800									
JACKSON/L-RED HILL	122-00350-00	*	49075860									
L-SANDHILL	125-00140-00		10458076									
MV SANDSPRINGS	130-00450-00		17121722									
MV SANDSPRINGS	130-01100-00		10479415									
MV SANDSPRINGS	130-01975-00		10479378									
MV SANDSPRINGS	130-02940-00		13710062									
MV SANDSPRINGS	131-00900-00		10484292									
MV SANDSPRINGS	131-01130-00		10484315									
MV SANDSPRINGS	131-01140-00		10484314									
L-SAND HILL	154-00750-00	*	70088039									
L-SAND HILL	154-00850-00	*	52101377									
MV SANDSPRINGS	131-01170-00		10484320									
MV SANDSPRINGS	131-01200-00		10484319									
MV SANDSPRINGS	131-01050-00		13900233									
MV SANDSPRINGS	131-01100-00		10484287									
JACKSON	105-00300-00											
JACKSON	105-00350-00											
JACKSON	143-00030-00		10479454									
MV SANDSPRINGS	130-00070-02		14416598									
JACKSON/L-RED HILL	121-00350-04	*	99771488									
JACKSON	102-02375-00		15193827									
JACKSON	102-02850-00		17147805									
JACKSON	110-11150-00	*	49075833									
JACKSON	110-11200-00	*	49075857									
JACKSON/L-RED HILL	120-01050-01	*	14295549									
JACKSON/L-RED HILL	123-00200-00	*	49075827									
JACKSON	110-10400-00	*	50277958									
JACKSON	110-10500-00	*	52051809									
L-SANDHILL	125-00340-00		10479383									
JACKSON	101-00130-00		10484261									
JACKSON	101-01320-01		13710056									
JACKSON	105-00250-01		10457998									
MV BIG CAVE	107-00560-00	*	00335092									
JACKSON	108-00275-00	*	19380391									
JACKSON	108-00550-00	*	48712096									
JACKSON	110-10750-00	*	99771455									
JACKSON	102-00030-00		17121728									
JACKSON	102-00050-00		10458086									
JACKSON	102-00100-01		14388271									
JACKSON	110-10450-00	*	19380392									
JACKSON	102-03400-01		10458063									
JACKSON	111-00025-00		13907595									
MV SANDSPRINGS	153-00050-00		10479444									
JACKSON	139-00170-06		13900232									
JACKSON/L-RED HILL	120-00050-05	*	16082562									
JACKSON/L-RED HILL	121-00370-01	*	99777737									
JACKSON/L-RED HILL	122-00250-03	*	16075453									
MV SANDSPRINGS	130-02190-01		10479494									
MV SANDSPRINGS	131-00950-00		10484389									
JACKSON/L-RED HILL	121-00570-00	*	17543527									
JACKSON/L-RED HILL	117-00300-01		10484391									
JACKSON/L-RED HILL	122-00100-00	*	16075454									
MV SANDSPRINGS	130-02550-01		10484305									
MV SANDSPRINGS	131-00500-00		17147779									
JACKSON	119-00070-00	*	17121855									
JACKSON	119-00100-00	*	99771396									
MV BIG CAVE	101-02200-00		10458085									
JACKSON	110-10175-00	*	17546500									
JACKSON	110-11250-00	*	69318384									
JACKSON	145-00100-00		10484361									
MV SANDSPRINGS	130-00700-01		17121858									
MV SANDSPRINGS	133-00850-00		10484323									
MV BIG CAVE	107-01200-00	*	99771575									
JACKSON	101-01150-03		10479387									
JACKSON	111-00070-01		14416569									
MV BIG CAVE	107-00190-00	*	50278012									
JACKSON	111-00080-00		10458020									
MV BIG CAVE	141-00050-00	*	14388270									
MV BIG CAVE	107-00300-07	*	49075867									

WATER LINE	ACCOUNT	CRM	METER ID	METER READING	LAST NAME	FIRST NAME	C/O LINE	PHONE NUMBER	PHYSICAL ADDRESS	PHYSICAL CITY, STATE, ZIP	MAILING ADDRESS	MAILING CITY, STATE, ZIP
JACKSON	102-03150-03	*	12793245									
JACKSON	107-02750-02	*	48712067									
JACKSON	110-10250-02	*	99771249									
JACKSON/L-RED HILL	117-00250-01		11535073									
MV SANDSPRINGS	130-00600-00		10479406									
MV SANDSPRINGS	130-01950-00		10479377									
MV SANDSPRINGS	130-03100-00		14179984									
MV SANDSPRINGS	133-00570-00		10484353									
MV SANDSPRINGS	133-00580-00		10484339									
MV SANDSPRINGS	137-00050-00		10479443									
MV SANDSPRINGS	144-00050-00		10479510									
MV SANDSPRINGS	144-00150-00		17147777									
MV SANDSPRINGS	144-00200-01		10479514									
MV SANDSPRINGS	144-00250-00		10479515									
MV SANDSPRINGS	152-00100-00		10479512									
JACKSON/L-RED HILL	120-01250-00	*	99771300									
JACKSON	111-00100-00		10458055									
L-SANDHILL	125-00260-01		10484400									
JACKSON	107-02450-00	*	12793229									
JACKSON	105-00200-01		15059445									
JACKSON	102-02100-00		10458023									
JACKSON	102-02250-01		10458031									
JACKSON	104-00050-01		10458069									
JACKSON	104-00300-01		10479459									
JACKSON	104-10000-00		10479455									
MV BIG CAVE	107-01580-00	*	10852782									
JACKSON	111-00200-02		13907589									
JACKSON	111-00250-00		10458054									
JACKSON	113-00150-00		10479532									
JACKSON/L-RED HILL	117-00200-00		10484402									
JACKSON	118-00050-00	*	99771459									
JACKSON/L-RED HILL	120-01600-00	*	69318379									
MV SANDSPRINGS	130-01120-00		10479416									
JACKSON/L-RED HILL	102-03650-01		10479533									
JACKSON	108-00700-00	*	16075456									
JACKSON	108-00750-00	*	48712211									
JACKSON	108-00830-00	*	99771576									
JACKSON/L-RED HILL	120-01275-00	*	99771333									
MV BIG CAVE	101-02150-00		14015734									
JACKSON	101-00200-00		17121729									
JACKSON	101-00900-01		17147781									
JACKSON	102-03050-04		10479536									
MV BIG CAVE	107-00850-00	*	40975856									
JACKSON	116-00150-00		10479505									
L-SANDHILL	124-00250-01		10458072									
MV SANDSPRINGS	130-00750-00		10479411									
JACKSON	143-00250-00		10479449									
L-SAND HILL	147-00200-06	*	49075836									
JACKSON	110-10300-02	*	12793240									
JACKSON/L-RED HILL	121-00470-02	*	99771249									
JACKSON/L-RED HILL	121-00730-00	*	15304605									
L-SANDHILL	125-00290-00		10484399									
MV SANDSPRINGS	130-01970-01		13485498									
JACKSON/L-RED HILL	121-00750-00	*	15304511									
JACKSON	146-00070-00		10479447									
JACKSON/L-RED HILL	120-01300-00	*	14388269									
JACKSON/L-RED HILL	120-01340-00	*	17543586									
L-SANDHILL	124-00200-00		10458073									
MV SANDSPRINGS	132-01200-00		10484352									
JACKSON	139-00210-00		10458081									
JACKSON	104-25000-01		13907588									
JACKSON	149-00100-00	*	69318303									
JACKSON	149-00150-01	*	10777512									
JACKSON	103-00150-01		10479433									
JACKSON	109-00210-00	*	99771449									
JACKSON	102-01470-00		10484343									
JACKSON	103-00060-00		10479439									
JACKSON	103-00070-00		13907592									
MV SANDSPRINGS	135-00400-02		10484293									
L-SAND HILL	147-00150-00	*	50277959									
JACKSON	102-00850-00		10479474									
JACKSON	102-00900-00		14179982									
MV SANDSPRINGS	130-00550-00		10479407									
MV SANDSPRINGS	132-01650-00		17147785									
MV SANDSPRINGS	133-00560-01		10479374									
MV SANDSPRINGS	137-00250-01		17147784									

WATER LINE	ACCOUNT	CRM	METER ID	METER READING	LAST NAME	FIRST NAME	C/O LINE	PHONE NUMBER	PHYSICAL ADDRESS	PHYSICAL CITY, STATE, ZIP	MAILING ADDRESS	MAILING CITY, STATE, ZIP
JACKSON	148-00050-00	*	49075830									
JACKSON	102-00700-00		17121725									
JACKSON	101-02050-00		10458083									
L-SAND HILL	125-00550-00		17121851									
L-SANDHILL	126-00350-00		13699810									
MV SANDSPRINGS	130-01300-01		17121720									
MV SANDSPRINGS	130-02150-02		10479393									
MV SANDSPRINGS	130-02200-01		17147782									
MV SANDSPRINGS	130-02250-00		10484280									
MV SANDSPRINGS	130-02300-00		17121719									
MV SANDSPRINGS	130-02370-00		10484275									
MV SANDSPRINGS	130-02410-00		10458012									
MV SANDSPRINGS	132-01700-00		17147786									
MV SANDSPRINGS	138-00250-00		10458016									
MV SANDSPRINGS	138-00300-00		10458014									
MV SANDSPRINGS	153-00100-00		10479446									
JACKSON/L-RED HILL	123-00250-02	*	17543498									
MV BIG CAVE	141-00030-00	*	14438640									
JACKSON/L-RED HILL	102-03930-00		10479501									
JACKSON/L-RED HILL	121-00510-00	*	99771268									
MV SANDSPRINGS	130-02000-00		10479493									
JACKSON	102-00550-00		10484329									
L-SANDHILL	125-00450-01		10458007									
MV SANDSPRINGS	132-01400-06		10484285									
JACKSON	102-00620-00		10559297									
MV SANDSPRINGS	131-00460-00		13407470									
MV BIG CAVE	142-00050-04	*	16075452									
JACKSON	102-02350-00		10458082									
MV BIG CAVE	107-00060-00	*	99771436									
MV SANDSPRINGS	137-00100-01		13907594									
JACKSON	101-00650-10		10479451									
JACKSON	112-00100-00	*	99771561									
JACKSON	112-00200-00	*	17543525									
JACKSON	112-00250-00	*	48712105									
JACKSON/L-RED HILL	123-00150-00	*	50277963									
JACKSON	102-01250-02		10479441									
JACKSON/L-RED HILL	102-03600-00		10479521									
JACKSON	110-11000-00	*	99771486									
L-SANDHILL	125-00210-02		10484396									
MV SANDSPRINGS	130-02050-00		10479376									
MV SANDSPRINGS	130-02120-00		10479491									
MV SANDSPRINGS	130-02400-00		10484276									
JACKSON/L-RED HILL	121-00270-00	*	16075457									
MV SANDSPRINGS	131-00150-01		12421183									
MV SANDSPRINGS	130-03350-03		10484309									
JACKSON	139-00300-00		10458044									
MV SANDSPRINGS	130-00520-00		50278015									
MV SANDSPRINGS	132-00150-04		10484318									
MV SANDSPRINGS	132-01100-00		10484351									
L-SANDHILL	124-00500-00		10484397									
MV SANDSPRINGS	131-00750-01		10479364									
MV SANDSPRINGS	131-00770-00		10479365									
MV SANDSPRINGS	131-01300-00		10484317									
JACKSON	102-01130-01		10479435									
JACKSON	102-00800-00		10479475									
JACKSON/L-RED HILL	122-00050-01	*	49075863									
JACKSON	155-00500-00		10484330									
JACKSON	101-00750-00		13710070									
MV BIG CAVE	107-01050-00	*	99153548									
MV SANDSPRINGS	131-00400-00		10484268									
MV SANDSPRINGS	131-00450-00		10484267									
JACKSON	139-00250-01		14015738									
JACKSON	139-00270-01		16238998									
JACKSON/L-RED HILL	121-00010-00	*	99153624									
JACKSON	101-00700-06		10484273									
MV SANDSPRINGS	130-02650-01		10484381									
JACKSON/L-RED HILL	102-04050-01		10479503									
JACKSON	102-01600-00		17147809									
L-SANDHILL	125-00100-02		10484250									
MV BIG CAVE	142-00150-00	*	99878852									
JACKSON	149-00025-00	*	17543524									
JACKSON	149-00050-01	*	12793913									
JACKSON	151-00050-00		14197957									
JACKSON	151-00100-05		14015771									
MV BIG CAVE	107-02140-00	*	99771351									
JACKSON	101-00350-02		14416610									

WATER LINE	ACCOUNT	CRM	METER ID	METER READING	LAST NAME	FIRST NAME	C/O LINE	PHONE NUMBER	PHYSICAL ADDRESS	PHYSICAL CITY, STATE, ZIP	MAILING ADDRESS	MAILING CITY, STATE, ZIP
JACKSON	107-02730-00	*	17543499									
L-SANDHILL	124-00350-01		14197974									
JACKSON/L-RED HILL	120-01000-00	*	52051816									
JACKSON/L-RED HILL	121-00020-00	*	99771452									
JACKSON/L-RED HILL	121-00850-00	*	15304513									
JACKSON	102-01870-01		10458019									
JACKSON	105-00400-00		15059444									
MV SANDSPRINGS	130-00350-00		17121857									
MV SANDSPRINGS	130-00400-00		10484371									
MV SANDSPRINGS	153-00150-00		10479487									
MV BIG CAVE	141-00100-00	*	49075813									
JACKSON	116-00025-00		14388274									
MV SANDSPRINGS	130-02590-00		10484289									
MV SANDSPRINGS	130-02610-00		10484308									
JACKSON	103-00100-02		13493670									
JACKSON	101-01200-00		14140950									
L-SANDHILL	125-00180-02		10484395									
L-SAND HILL	154-01000-00	*										
L-SANDHILL	124-00850-00		17121781									
JACKSON	102-02800-02		10479535									
MV SANDSPRINGS	133-00750-00		10484354									
MV SANDSPRINGS	133-00770-00		10479492									
MV SANDSPRINGS	130-01000-00		10479414									
JACKSON/L-RED HILL	102-03750-02		17147800									
JACKSON	105-00050-00		10458001									
JACKSON	101-00220-00		10484367									
L-SANDHILL	127-00070-00		10484247									
JACKSON	102-02120-04		10458035									
MV BIG CAVE	107-01100-02	*	18174464									
MV BIG CAVE	107-01150-00	*	48712073									
MV BIG CAVE	107-01430-00	*	48712072									
MV BIG CAVE	107-01850-00	*	99865112									
MV BIG CAVE	107-01860-00	*	19288406									
JACKSON	110-10350-00	*	99771574									
JACKSON	115-00200-00		10479509									
L-SANDHILL	124-00050-00		10458075									
JACKSON/L-RED HILL	120-01350-00	*	99771378									
JACKSON	102-01770-00		13493669									
JACKSON	110-10080-00		10458043									
JACKSON	102-03550-00		10479522									
JACKSON	139-00200-01		14388302									
JACKSON	102-03570-00		10479524									
MV SANDSPRINGS	130-00300-00		10484376									
L-SAND HILL	154-00500-00	*	70088034									
JACKSON	110-10900-00	*	49075814									
JACKSON/L-RED HILL	102-03850-00		10479518									
JACKSON/L-RED HILL	121-00300-00	*	99771281									
L-SANDHILL	124-00340-00		10479391									
JACKSON	146-00100-00		10479490									
JACKSON	146-00150-00		10479489									
L-SANDHILL	125-00500-01		12421184									
MV BIG CAVE	142-00130-01	*	48712098									
JACKSON/L-RED HILL	121-00150-00	*	52101352									
JACKSON/L-RED HILL	121-00690-00	*	12793879									
JACKSON	110-10700-00	*	18174462									
JACKSON	110-10100-03	*	99771276									
MV SANDSPRINGS	135-00050-00		10484295									
JACKSON	101-00450-00		17121730									
JACKSON	101-00180-04		10484260									
JACKSON	102-00390-01		10479465									
JACKSON	102-00450-01		17121724									
JACKSON	102-00470-00		10479467									
JACKSON/L-RED HILL	123-00050-05	*	99771562									
MV SANDSPRINGS	132-01300-00		10484313									
JACKSON	101-00210-00		10484365									
JACKSON	103-00040-03		10458079									
JACKSON	103-00350-01		10479476									
L-SANDHILL	124-00330-02		13907591									
L-SANDHILL	124-10001-00	*	48712213									
JACKSON	143-00020-00		10479452									
JACKSON	145-00050-01		10479381									
MV BIG CAVE	107-00270-01	*	49075843									
MV SANDSPRINGS	130-01150-00		14037200									
JACKSON	102-03250-01		10458061									
JACKSON/L-RED HILL	117-00150-01		10484404									
JACKSON	118-00070-01	*	69318301									

WATER LINE	ACCOUNT	CRM	METER ID	METER READING	LAST NAME	FIRST NAME	C/O LINE	PHONE NUMBER	PHYSICAL ADDRESS	PHYSICAL CITY, STATE, ZIP	MAILING ADDRESS	MAILING CITY, STATE, ZIP
JACKSON	118-0080-00	*	17121853									
L-SANDHILL	124-00700-00		10479389									
L-SANDHILL	126-00100-00		10458008									
L-SANDHILL	126-00150-00		10479432									
L-SANDHILL	128-00050-01		13907590									
JACKSON	150-00025-00	*	17543523									
MV SANDSPRINGS	131-00800-00		10479367									
MV SANDSPRINGS	130-02800-00		10484386									
MV BIG CAVE	142-00200-00	*	99771267									
JACKSON	101-00850-03		10458084									
JACKSON	102-00150-01		10458049									
JACKSON	119-00150-01	*	49075829									
MV SANDSPRINGS	131-00730-02		10484290									
JACKSON	104-10060-00		10458003									
JACKSON	112-00050-00	*	49075835									
MV SANDSPRINGS	131-01120-01		10484288									
JACKSON	143-00350-02		10479453									
JACKSON	114-00200-03		10479395									
L-SANDHILL	126-00250-00		10479384									
MV SANDSPRINGS	153-00250-01		10479486									
MV SANDSPRINGS	134-00100-02		10484338									
L-SANDHILL	126-00200-03		11510945									
MV SANDSPRINGS	131-01110-00		10484316									
L-SANDHILL	124-00750-02		10484258									
MV SANDSPRINGS	130-01980-00		14292241									
MV SANDSPRINGS	132-01150-00		10484312									
MV SANDSPRINGS	133-00900-01		14565061									
MV SANDSPRINGS	133-00950-00		14037196									
JACKSON	102-01050-00		10479436									
JACKSON	102-01150-01		10479440									
JACKSON	102-01300-00		17121727									
JACKSON	102-01950-00		17147806									
JACKSON	111-00050-01		10458022									
JACKSON	113-00110-00		10479529									
JACKSON	145-00030-01		10479458									
JACKSON	113-00210-00		14292238									
MV BIG CAVE	107-00500-00	*	12793911									
MV BIG CAVE	107-00550-00	*	16082560									
L-SANDHILL	126-00300-00		10479385									
L-SANDHILL	129-00030-01	*	49075845									
L-SANDHILL	129-00050-00	*	99884580									
L-SANDHILL	129-00070-01	*	99771512									
MV SANDSPRINGS	131-00600-00		10484362									
JACKSON	102-02050-00		14388273									
JACKSON	102-02070-00		10458029									
JACKSON	102-00260-01		10458048									
JACKSON	104-10180-01		10479362									
JACKSON	113-00160-01		10479525									
MV SANDSPRINGS	130-00800-00		10479394									
MV SANDSPRINGS	130-01600-00		10479428									
MV SANDSPRINGS	130-01700-00		10479424									
MV SANDSPRINGS	132-01350-00		17121723									
MV SANDSPRINGS	134-00500-00		10484357									
MV SANDSPRINGS	132-01775-00		14037199									
MV SANDSPRINGS	132-01800-00		17147787									
JACKSON	104-00150-03		17122034									
MV BIG CAVE	107-01950-00	*	99771579									
JACKSON	110-10075-02		10458042									
MV SANDSPRINGS	130-01050-00		10479418									
MV BIG CAVE	107-00950-03	*	15304516									
MV BIG CAVE	107-01490-00	*	48712054									
MV BIG CAVE	107-01560-00	*	99771295									
MV BIG CAVE	107-01630-01	*	11826209									
MV BIG CAVE	107-01670-00	*	17543522									
MV BIG CAVE	107-01740-00	*	96638487									
MV BIG CAVE	107-01745-00	*	52101372									
MV BIG CAVE	107-01750-01	*	69318381									
MV BIG CAVE	107-01800-00	*	99771474									
MV BIG CAVE	107-02150-01	*	99771370									
MV BIG CAVE	107-02210-00	*	17121784									
MV BIG CAVE	107-02230-00	*	49075848									
MV BIG CAVE	107-02250-00	*	16082561									
MV BIG CAVE	107-02300-00	*	49075811									
MV BIG CAVE	107-02400-00	*	99771313									
MV SANDSPRINGS	130-01550-00		10479429									
MV SANDSPRINGS	134-00350-00		10484358									

WATER LINE	ACCOUNT	CRM	METER ID	METER READING	LAST NAME	FIRST NAME	C/O LINE	PHONE NUMBER	PHYSICAL ADDRESS	PHYSICAL CITY, STATE, ZIP	MAILING ADDRESS	MAILING CITY, STATE, ZIP
JACKSON/L-RED HILL	121-01050-00	*	69318305									
MV SANDSPRINGS	133-00650-00		17147788									
JACKSON	143-00600-05		10479462									
JACKSON	102-01970-00		13407469									
JACKSON	102-02500-00		10479483									
JACKSON	104-00060-02		17121854									
JACKSON	110-10550-00	*	15304533									
JACKSON	110-10600-00	*	15034530									
JACKSON	110-10650-00	*	16557680									
JACKSON	110-10800-00	*	99771451									
JACKSON	113-00310-00		10479526									
MV SANDSPRINGS	130-00500-00		10479410									
MV SANDSPRINGS	132-01550-00		10484284									
MV SANDSPRINGS	133-00150-00		10484304									
MV SANDSPRINGS	133-00250-00		10479366									
MV SANDSPRINGS	134-00400-02		10484356									
MV SANDSPRINGS	137-00150-00		10479485									
JACKSON	102-02750-01		17147803									
L-SANDHILL	125-00400-00		10479382									
MV SANDSPRINGS	130-01250-00		10479413									
MV SANDSPRINGS	135-00100-03		17147789									
MV SANDSPRINGS	135-00150-00		10484294									
MV SANDSPRINGS	135-00250-00		10484298									
MV SANDSPRINGS	135-00350-00		10484347									
JACKSON/L-RED HILL	121-00200-00	*	99771278									
MV SANDSPRINGS	130-01375-00		17122038									
MV SANDSPRINGS	130-01400-00		17147780									
MV SANDSPRINGS	130-01985-01		14341398									
MV SANDSPRINGS	130-03160-00		17147776									
MV SANDSPRINGS	131-00100-00		10484277									
MV SANDSPRINGS	153-00300-01		10479488									
MV SANDSPRINGS	133-00450-02		10484340									
MV BIG CAVE	107-00860-00	*	99771483									
JACKSON	140-00050-16		10458025									
JACKSON	101-00500-00		10479400									
JACKSON	101-00800-00		17121856									
JACKSON	101-01250-01		10484255									
JACKSON	101-01350-00		10479386									
JACKSON/L-RED HILL	102-03910-00		17121749									
MV SANDSPRINGS	132-01600-00		10484283									
JACKSON	102-03450-02		10479527									
MV SANDSPRINGS	130-02180-01		10479495									
MV SANDSPRINGS	131-00070-00		10484382									
MV BIG CAVE	107-00200-10	*	99771336									
JACKSON	115-00100-01		10479508									
JACKSON/L-RED HILL	121-00250-01	*	99771302									
JACKSON	102-00750-00		17121726									
MV BIG CAVE	107-00830-04	*	99771314									
MV BIG CAVE	107-01520-00	*	99771253									
MV SANDSPRINGS	132-01850-01		10484301									
MV SANDSPRINGS	153-00110-00		10458045									
JACKSON	103-00200-02		10479431									
JACKSON	103-00300-00		10479461									
JACKSON	108-00170-00	*	48712095									
JACKSON	103-00250-00		10479438									
MV SANDSPRINGS	130-02700-00		17147778									
JACKSON	108-00600-03	*	52051822									
JACKSON	108-00780-00	*	16557679									
JACKSON	155-00400-00		10479375									
MV SANDSPRINGS	130-00850-03		10479396									
MV SANDSPRINGS	135-00300-00		10484297									
JACKSON	102-02075-00		14416599									
JACKSON	102-02080-01		14565076									
JACKSON	102-01400-00		10484341									
JACKSON	102-02700-00		10479497									
MV SANDSPRINGS	131-00650-00		10484390									
MV SANDSPRINGS	131-00670-00		10484364									
MV SANDSPRINGS	131-00700-01		10484291									
JACKSON	101-02000-00		13710059									
JACKSON	102-00640-00		10484344									
JACKSON	102-00650-00		10484328									
JACKSON	102-00660-00		14341396									
JACKSON	102-01800-01		10458057									
JACKSON	102-01820-00		13900229									
JACKSON	110-11300-00	*	17292513									
MV SANDSPRINGS	132-01500-00		17121721									

WATER LINE	ACCOUNT	CRM	METER ID	METER READING	LAST NAME	FIRST NAME	C/O LINE	PHONE NUMBER	PHYSICAL ADDRESS	PHYSICAL CITY, STATE, ZIP	MAILING ADDRESS	MAILING CITY, STATE, ZIP
JACKSON	104-00310-02		10479456									
JACKSON/L-RED HILL	102-04100-02		10479498									
JACKSON/L-RED HILL	102-04150-03		17121748									
JACKSON/L-RED HILL	117-00050-00		10484398									
JACKSON/L-RED HILL	120-01650-02	*	48712074									
JACKSON	101-01000-00		17121731									
JACKSON	102-02950-06		10479538									
JACKSON/L-RED HILL	102-03900-00		17147801									
MV BIG CAVE	107-01270-00	*	12793912									
JACKSON	107-02700-00	*	99771529									
L-SANDHILL	124-00800-01		10479388									
JACKSON	140-00100-00		10458024									
JACKSON/L-RED HILL	120-01625-01	*	15304534									
MV BIG CAVE	101-02350-00		10479471									
MV BIG CAVE	101-02450-00		10479469									
JACKSON	101-00075-00		16238784									
MV BIG CAVE	107-00900-00	*	99771402									
L-SAND HILL	154-00950-00	*	70088296									
MV SANDSPRINGS	130-02990-01		13900228									
MV SANDSPRINGS	130-02450-02		12421182									
MV SANDSPRINGS	130-03050-00		14565084									
MV SANDSPRINGS	130-03300-00		10484378									
MV SANDSPRINGS	130-03325-00		13407472									
MV SANDSPRINGS	131-00250-01		10479371									
MV SANDSPRINGS	131-00270-00		10479368									
MV SANDSPRINGS	132-01250-00		10484311									
MV SANDSPRINGS	133-00375-00		10484345									
MV SANDSPRINGS	133-00350-00		17147791									
JACKSON/L-RED HILL	102-03950-02		10479502									
JACKSON	101-00110-00		10484263									
JACKSON	102-00200-00	*	12793233									
JACKSON	102-00215-00		16238785									
JACKSON	102-00250-00		10458052									
JACKSON	103-00325-01		10484388									
JACKSON	104-00030-00		10458065									
MV SANDSPRINGS	136-00050-01		10457997									
MV SANDSPRINGS	136-00150-00		10484348									
JACKSON	105-00150-00		10479457									
JACKSON	102-02900-02		17147802									
JACKSON	113-00230-01		14388308									
MV SANDSPRINGS	136-00200-00		10484296									
JACKSON	102-00320-02		16152082									
JACKSON	101-00050-00		10484262									
JACKSON	101-00300-00		10484368									
JACKSON	104-00020-01		10458066									
JACKSON	104-00250-01		10458000									
JACKSON	104-00320-02		14388303									
JACKSON	106-00100-04	*	17545819									
MV BIG CAVE	107-00470-01	*	99865127									
MV BIG CAVE	107-01330-00	*	48712102									
MV BIG CAVE	107-02070-00	*	12793243									
JACKSON/L-RED HILL	120-01400-00	*	99771397									
JACKSON/L-RED HILL	120-01570-00	*	48712069									
MV SANDSPRINGS	130-01350-00		10479430									
JACKSON	104-00200-00		10458070									
MV BIG CAVE	101-02400-01		10479470									
JACKSON	105-00450-00											
JACKSON	115-00150-00		10479507									
MV SANDSPRINGS	138-00050-00		10458013									
MV SANDSPRINGS	138-00150-01		17121783									
MV SANDSPRINGS	130-01500-01		10479426									
JACKSON	102-02020-00		10458028									
JACKSON	103-00375-00		17122031									
JACKSON	139-00050-00		10458078									
JACKSON	110-11100-00	*	16075457									
JACKSON	102-01550-00		10479450									
JACKSON	106-00050-00	*	52051664									
JACKSON/L-RED HILL	102-03700-00		14292239									
JACKSON	102-01700-01		10484359									
JACKSON	105-00070-00		10479460									
JACKSON	105-00100-01		10457999									
MV BIG CAVE	101-02250-01		10479472									
MV BIG CAVE	101-02230-01		10479473									
JACKSON	116-00050-00		10479504									
JACKSON	116-00100-02		10484370									
MV SANDSPRINGS	130-02830-00		10484264									

WATER LINE	ACCOUNT	CRM	METER ID	METER READING	LAST NAME	FIRST NAME	C/O LINE	PHONE NUMBER	PHYSICAL ADDRESS	PHYSICAL CITY, STATE, ZIP	MAILING ADDRESS	MAILING CITY, STATE, ZIP
MV SANDSPRINGS	133-00400-02		14037201									
JACKSON	119-00030-01	*	99771494									
JACKSON	119-00040-00	*	16082559									
JACKSON	119-00050-00	*	99771273									
JACKSON	119-00055-00	*	17121782									
MV BIG CAVE	142-00100-02	*	16557676									
JACKSON/L-RED HILL	122-00150-04	*	14341449									
JACKSON	114-00130-00		10458046									
JACKSON	116-00200-00		10479506									
JACKSON/L-RED HILL	120-01230-00	*	00335093									
JACKSON/L-RED HILL	117-00400-01		12421187									
JACKSON	102-02400-08		10479496									
JACKSON	102-02450-00		10479482									
JACKSON	102-03330-01		10458059									
MV BIG CAVE	107-01300-03	*	48712071									
MV SANDSPRINGS	130-00950-01		17147783									
MV SANDSPRINGS	130-01785-02		14388275									
MV SANDSPRINGS	130-01800-00		17121717									
MV SANDSPRINGS	130-01820-01		17121716									
MV SANDSPRINGS	130-01840-00		17121718									
MV SANDSPRINGS	130-01850-00		10479380									
MV SANDSPRINGS	130-01830-00		10479419									
MV SANDSPRINGS	138-00200-03		10458015									
L-SANDHILL	127-00200-02		10484249									
JACKSON/L-RED HILL	122-01100-01	*	14388278									
L-SAND HILL	147-00170-01	*	15304529									
MV BIG CAVE	107-00050-00	*	99771286									
MV BIG CAVE	107-00700-01	*	99771591									
MV BIG CAVE	107-01390-00	*	48712052									
JACKSON	101-00120-00		13505429									
JACKSON	102-01350-00		10479434									
JACKSON	102-01900-00		10458017									
JACKSON	102-02300-00		10458032									
JACKSON	102-02310-00		14197958									
JACKSON	112-00030-00	*	99771567									
MV SANDSPRINGS	133-00100-01		10484337									
MV SANDSPRINGS	133-00110-00		10484302									
MV BIG CAVE	142-00170-01	*	99771548									
JACKSON	102-03350-02		10458064									
L-SANDHILL	124-00600-00		10479390									
MV SANDSPRINGS	130-01750-00		10479423									
MV SANDSPRINGS	130-01770-01		14037204									
JACKSON	119-00060-00	*	17543503									
JACKSON/L-RED HILL	117-00350-01		14388272									
JACKSON	101-00550-06		13514415									
JACKSON	101-01310-00		10458005									
JACKSON	101-01400-01		10458006									
MV BIG CAVE	107-02000-00	*	99771549									
JACKSON	108-00400-00	*	99771446									
JACKSON	155-00100-00		10479480									
JACKSON	155-00300-00		10484248									
MV BIG CAVE	107-00800-00	*	10852778									
JACKSON/L-RED HILL	121-01100-00	*	50278016									
JACKSON	101-00170-02		10484259									
L-SAND HILL	154-00200-00	*	69318306									
L-SAND HILL	154-00350-00	*	69318382									
MV SANDSPRINGS	133-00700-01		10484325									
MV SANDSPRINGS	133-00800-01		10484355									
JACKSON	101-00400-00		14565083									
JACKSON	112-00300-00	*	99771267									
JACKSON	104-10120-02		10458002									
JACKSON	102-00290-00		10458050									
JACKSON	102-00300-00		10458051									
JACKSON	102-00340-00		10458067									
JACKSON	102-02190-00		10458033									
JACKSON/L-RED HILL	120-01200-02	*	16075451									
JACKSON/L-RED HILL	120-01550-00	*	99771246									
MV SANDSPRINGS	144-00100-01		15059447									
L-SAND HILL	154-00050-01	*	52051223									
JACKSON	109-00300-00	*	49075808									
MV BIG CAVE	107-02100-00	*	48712063									
MV SANDSPRINGS	130-02130-01		10479540									
JACKSON/L-RED HILL	121-00540-00	*	11826188									
JACKSON/L-RED HILL	121-00650-00	*	99771373									
JACKSON	104-10130-01		10479363									
JACKSON	114-00050-00		10484385									

WATER LINE	ACCOUNT	CRM	METER ID	METER READING	LAST NAME	FIRST NAME	C/O LINE	PHONE NUMBER	PHYSICAL ADDRESS	PHYSICAL CITY, STATE, ZIP	MAILING ADDRESS	MAILING CITY, STATE, ZIP
JACKSON	114-00250-00		13900230									
MV BIG CAVE	101-02215-01		10458004									
MV SANDSPRINGS	130-01200-00		13907587									
JACKSON	101-00600-00		10479405									

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Tuesday, August 15, 2017 1:54 PM
To: Bryan V Siler
Subject: Re: Reading & Billing

EXTERNAL EMAIL - "Think before you click!"

Yes on the 25th

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Tuesday, August 15, 2017 10:53 AM, Bryan V Siler <Bryan.Siler@amwater.com> wrote:
>

Jessica,

When do you typically read meters? Close to the same day every month?

Thanks.

Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
> M: 859.537.0749
> E: bryan.siler@amwater.com

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www.amwater.com

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, July 20, 2017 12:41 PM
To: Bryan V Siler
Subject: Revised Letter
Attachments: Letter to customers KAW.docx

EXTERNAL EMAIL - "Think before you click!"

Thank you,
Jess

Eastern Rockcastle Water Association

PO Box 540

Mt. Vernon, KY 40456

PHONE: (606) 453-0019

FAX: (606) 453-0020

EASTERN ROCKCASTLE WATER ASSOCIATION**P.O. Box 540****Mt. Vernon, KY 40456****Phone: 606-453-0019****Fax: 606-453-0020**

JULY 2017

TO: ALL ERWA CUSTOMERS

This letter is being sent to all Eastern Rockcastle Water Association customers to inform them of a proposal by ERWA.

The Board of Directors of Eastern Rockcastle Water Association has had many meetings looking for a solution to better serve our customers and after meeting with Kentucky American Water, we feel that they are an excellent company that is better equipped to serve the needs of ERWA.

Kentucky American Water is a large corporation that serves a large portion of Kentucky. They have the resources to provide better services than have been provided in the past by Eastern Rockcastle Water Association.

If ownership stays with Eastern Rockcastle Water Association there will have to be a substantial rate increase to remain in business. Kentucky American Water is proposing to keep the water rates as they are for now.

Therefore, Eastern Rockcastle Water Association is asking its members to vote for their preference: to remain with Eastern Rockcastle Water Association or to choose to be under new ownership and management of Kentucky American Water.

Please read these instructions carefully.

- Each active account is entitled to one ballot.
- Your ballot is included with this letter, along with a self-addressed envelope for its return.
- As stated on the ballot, you may select up to 1 water provider for this election. If more than 1 water provider is selected; your vote will be discarded.
- Please make your selection and return the ballot in the provided envelope to the ERWA office, by mail or in person, on or before 6:00 p.m., Monday, August 21st, 2017.

DO NOT INCLUDE PAYMENT WITH YOUR BALLOT!!!

**THESE ENVELOPES WILL REMAIN SEALED AND BE PLACED IN A SEALED
BALLOT BOX UNTIL THE TIME OF THE ELECTION.**

If you have any questions please call the ERWA office at 606-453-0019.

Eastern Rockcastle Water Association is an equal opportunity provider and employer.

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Wednesday, July 19, 2017 8:27 AM
To: Bryan V Siler
Subject: Letter to customers
Attachments: Letter to customers KAW.docx

EXTERNAL EMAIL - "Think before you click!"

Good morning Bryan

I wanted you all to look over the letter we are sending to our customers along with their ballot. Please let me know if you all would like us to change something or add something to this letter.

Thanks!
Jess

Eastern Rockcastle Water Association

PO Box 540

Mt. Vernon, KY 40456

PHONE: (606) 453-0019

FAX: (606) 453-0020

EASTERN ROCKCASTLE WATER ASSOCIATION**P.O. Box 540****Mt. Vernon, KY 40456****Phone: 606-453-0019****Fax: 606-453-0020**

JULY 2017

TO: ALL ERWA CUSTOMERS

This letter is being sent to all Eastern Rockcastle Water Association customers to inform them of a proposal by ERWA.

The Board of Directors of Eastern Rockcastle Water Association has had many meetings looking for a solution to better serve our customers and after meeting with Kentucky American Water, we feel that they are an excellent company who can better serve our customers.

Kentucky American Water is a large corporation that serves a large portion of Kentucky. They have the funds to assume the debts and service repairs now owned by Eastern Rockcastle Water Association.

If ownership stays with Eastern Rockcastle Water Association there will have to be a substantial rate increase to remain in business. Kentucky American Water is proposing to keep the water rates as they are now with the possibility of lower the rate in 2019.

Therefore, Eastern Rockcastle Water Association is asking its members to vote for their preference: to remain with Eastern Rockcastle Water Association or to choose to be under new ownership and management of Kentucky American Water.

Please read these instructions carefully.

- Each active account is entitled to one ballot.
- Your ballot is included with this letter, along with a self-address envelope for its return.
- As stated on the ballot, you may select up to 1 water provider for this election. If more than 1 water provider is selected; your vote will be discarded.
- Please make your selection and return the ballot in the provided envelope to the ERWA office, by mail or in person, on or before 6:00 p.m., Monday, August 21st, 2017.

DO NOT INCLUDE PAYMENT WITH YOUR BALLOT!!!**THESE ENVELOPES WILL REMAIN SEALED AND BE PLACED IN A SEALED
BALLOT BOX UNTIL THE TIME OF THE ELECTION.**

Eastern Rockcastle Water Association is an equal opportunity provider and employer.

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Monday, July 17, 2017 2:44 PM
To: Bryan V Siler
Subject: ERWA Water User Agreement
Attachments: WATER USER AGREEMENT.docx; Older Water User Agreement.pdf

EXTERNAL EMAIL - "Think before you click!"

Eastern Rockcastle Water Association

PO Box 540

Mt. Vernon, KY 40456

PHONE: (606) 453-0019

FAX: (606) 453-0020

WATER USER AGREEMENT

This Agreement entered into between _____,
whose address is _____,
hereinafter called "USER," and the _____,
hereinafter called "SUPPLIER."
(Address)

WHEREAS, the USER desires to purchase water from the SUPPLIER, the USER hereby enters into this water user's agreement as required by the Bylaws of the SUPPLIER, as applicable.

NOW THEREFORE, in consideration of the mutual covenants, promises and agreements herein contained, it is hereby understood and agreed by the parties hereto as follows:

The SUPPLIER shall furnish, subject to the limitations set out in its Bylaws, Rules and Regulations now in force or as hereafter amended, such quantity of water as the USER may desire in connection with the property to be served by this agreement. The property to be served is a HOUSE
(Residence, Mobile Home, etc.)
located on GLEFT ROCK RD
(Street, Road, etc.)

The USER shall install and maintain, at his own expense, a service line which shall begin at the meter and extend to the dwelling or place of use. The location of the water meter on the property will be determined by the SUPPLIER. The SUPPLIER shall purchase and install a cutoff valve and a water meter. The SUPPLIER shall have exclusive right to use such cutoff valve and water meter.

The USER shall connect his service line to the water distribution system and shall commence to use water from the system on the date the water is available to him. WATER CHARGES TO THE USER WILL COMMENCE ON THE DATE SERVICE IS MADE AVAILABLE BY THE SUPPLIER, REGARDLESS OF WHETHER THE USER IS CONNECTED TO THE SYSTEM.

The USER agrees to pay a connection fee of \$ _____ to the SUPPLIER. If the water system is constructed, but the property covered by this agreement is not reached by the SUPPLIER's water line, the connection fee will be fully refunded to the USER. An advance deposit of \$ _____ is required at the time this agreement is signed and the balance of \$ _____ will be paid to the SUPPLIER on demand. Construction of water lines to serve the property covered under this agreement depends upon feasibility, availability of funds for construction and approval of all local, state and federal agencies having jurisdiction over this type of facility. THE SUPPLIER DOES NOT GUARANTEE WATER SERVICE WILL BE MADE AVAILABLE TO THE USER.

-2-

The USER agrees to comply with and be bound by the Articles, Bylaws, Rules and Regulations of the SUPPLIER, now in force or as hereafter duly and legally supplemented, amended or changed. The USER agrees to pay for water at such rates, time and place as shall be determined by the SUPPLIER, and agrees to the imposition of such penalties for noncompliance as are now set out in the SUPPLIER's Bylaws, Rules and Regulations, or which have been or hereafter be adopted and imposed by the SUPPLIER.

In the event the USER shall breach this agreement by refusing or failing, without just cause, to connect his service line to SUPPLIER's distribution system as set forth above, the USER agrees to pay the SUPPLIER a lump sum of THREE HUNDRED DOLLARS (\$300.00) as liquidated damage. It is expressly understood and agreed by the parties hereto that the said amount is agreed upon as liquidated damages in that a breach by the USER in either of the respects set forth above would cause serious and substantial damages to the SUPPLIER, and it would be difficult, if not impossible, to prove the amount of such damages. The parties hereto have computed, estimated, and agreed upon said sum in an attempt to make a reasonable forecast of probable actual loss because of the difficulty of estimating with exactness the resulting damages.

The SUPPLIER shall determine the allocation of water to the USER in the event of a water shortage, and may shut off water to the USER if he allows a connection or extension to be made of his service line for the purpose of supplying water to another party. In the event the total water supply shall be insufficient to meet all of the needs of the users, or in the event there is a shortage of water, the SUPPLIER may prorate the water available among the various users on such basis as is deemed equitable by the GOVERNING BODY, and if at any time the total water supply shall be insufficient to meet all the needs of all the users, the SUPPLIER must first satisfy all of the needs of all of the users for domestic purposes before supplying any water for livestock purposes and must satisfy all the needs of all users for both domestic and livestock purposes before supplying any water for garden purposes.

The USER agrees that no present or future source of water will be connected to any water lines served by the SUPPLIER's water lines and will disconnect from his present water supply prior to connecting to and switching to the SUPPLIER's system and shall eliminate present or future cross-connections in his system.

The failure of the USER to pay water charges duly imposed shall result in the automatic imposition of the following penalties:

1. Nonpayment within ten days from the due date will be subject to a penalty of _____ percent of the delinquent account.
2. Nonpayment within thirty days from the due date will result in the water being shut off from the USER's property.
3. In the event it becomes necessary for the SUPPLIER to shut off the water from the USER's property, a fee of \$ _____ will be charged for a reconnection of the service.

It is understood and agreed that the SUPPLIER reserves the right to determine the size of service connection to be used to supply water to the USER. A 5/8-inch by 3/4-inch meter will be used unless the USER contracts for a larger meter. A separate meter must be installed for each residence. A separate contract will be used by mobile home parks when mobile homes are not supplied by individual meters.

The USER agrees to grant to the SUPPLIER, its successors and assigns, a perpetual easement in, over, under and upon land owned by the USER, with the right to erect, construct, install and lay, and thereafter use, inspect, repair, maintain, replace, and remove water pipelines and appurtenant facilities, together with the right to utilize adjoining lands belonging to the USER for the purpose of ingress to and egress from the said lands.

If the SUPPLIER has not received a commitment of sufficient loan and/or grant funds to construct this project by _____, the connection fee (Date) or the advance deposit, as the case may be, will be refunded to the USER upon request. If the SUPPLIER has incurred any obligations for engineering, legal assistance or feasibility, up to \$ _____ of the connection fee or the advance deposit may be retained by the SUPPLIER to pay towards these obligations, with balance refunded in full to USER.

IN WITNESS WHEREOF, we have executed this agreement this _____ day of _____, 19_____.

WITNESS:

(Water User)

(Water User's Spouse) Partner

ATTEST:

(Supplier)

By _____

(Title)

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Friday, July 14, 2017 12:10 PM
To: Bryan V Siler
Subject: Articles of Incorporation and By-Laws
Attachments: Articles of Incorporation.pdf; BY-LAWS.docx

EXTERNAL EMAIL - "Think before you click!"

Eastern Rockcastle Water Association

PO Box 540

Mt. Vernon, KY 40456

PHONE: (606) 453-0019

FAX: (606) 453-0020

John F. Rowlin III
Secretary of State
Received and Filed
02/19/2003 11:56 AM
Fee Receipt: \$8.00



ROCKCASTLE WATER ASSOCIATION
P.O. Box 540
Mt. Vernon, Ky. 40456
(606) 256-5480

**Articles of Amendment
Of
Rockcastle Water Association, Inc.**

The above corporation existing pursuant to the Kentucky Corporation Laws, desiring to give notice to corporate action effectuating amendment of certain provisions of its Article of Incorporation, sets forth the following amendments:

The name of the corporation is **Rockcastle Water Association, Inc.**

The exact text of Article 1 of the Articles of Incorporation is amended to read as follows:

Eastern Rockcastle Water Association, Inc.

The amendment was adopted on **February 14, 2003**, with the Board of Directors casting A vote of unanimous.

Dell F. Ponder

Dell F. Ponder
President
Rockcastle Water Association

IN WITNESS WHEREOF, I have hereunto subscribed my
name, this 29th day of March, 1990.



STATE OF KENTUCKY

COUNTY OF ROCKCASTLE

Personally appeared before me, a Notary Public in
and for the aforesaid County and State, Roland Mullins, who
signed and acknowledged the foregoing Articles of
Incorporation to be his own free act and deed.

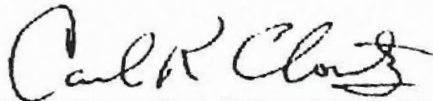
Witness my hand and seal of office, this the 29th
day of March, 1990.


Notary Public, State of Ky. at Large

My commission expires 12-5-90

This instrument prepared by:

CLONTZ & COX
Attorneys at Law
P. O. Box 1350
Mt. Vernon, Kentucky 40456



ARTICLE V.

The number of directors constituting the initial board of directors shall be seventeen and the names and mailing addresses of the persons who are to serve as the initial directors are as follows: *1990 Board*

Name	ADDRESS
Ruth Bullock	Rt. 1, Mt. Vernon, KY 40456
Hilda Hampton	Rt. 1, Brodhead, KY 40409
Walter Baldwin	Rt. 3, Crab Orchard, KY 40419
Money Ed Cummins	Rt. 1, Brodhead, KY 40409
Joe Hartin	Rt. 4, Mt. Vernon, KY 40456
Louie Northern	Rt. 2, Mt. Vernon, KY 40456
Harold Ballinger	507 Three Links Road, McKee, KY 40447
Joe Clark	Rt. 2, Livingston, KY 40445
Henry Lee Abney	Rt. 2, Livingston, KY 40445
Murphy Martin, Jr.	Rt. 2, Box 309, Livingston, KY 40445
Willard Whitaker	Rt. 5, Livingston, KY 40445
Gilbert Shepherd	Rt. 2, Livingston, KY 40445
Edgar Morris	Rt. 2, Livingston, KY 40445
Ray Kirby	Rt. 5, Box 406, Livingston, KY 40445
Olen McGuire	Orlando, KY 40460
John F. Harding	Rt. 3, Mt. Vernon, KY 40456
Geraldine Mize	Rt. 1, Box 362, Mt. Vernon, KY 40456

ARTICLE VI.

This corporation is organized as a nonprofit corporation under the provisions of KRS Chapter 273.

ARTICLE VII.

The name and mailing address of the incorporator is ~~Roland Mullins, Route 1, Box 230, Mt. Vernon, Kentucky 40456.~~

10-1-92
copy request

BREMER CHALER
SECRETARY OF STATE
COMMONWEALTH OF KENTUCKY
753

ARTICLES OF INCORPORATION

OF

ROCKCASTLE WATER ASSOCIATION, INC.

The undersigned hereby forms a corporation under the laws of the Commonwealth of Kentucky, and under the following Articles of Incorporation.

ARTICLE I.

Eastern
✓

The name of this corporation shall be Rockcastle Water Association, Inc.

ARTICLE II.

The purpose of this corporation shall be to establish, operate and maintain a water distribution system and to do all things necessary and incidental thereto.

ARTICLE III.

The corporation's initial registered office shall be the Courthouse, Main Street, Mt. Vernon, Kentucky 40456 and the name of its initial registered agent at that is Carl R. Clontz.

ARTICLE IV.

The mailing address of the corporation's principal office is Route 1, Box 230, Mt. Vernon, Kentucky 40456.

P.O. Box 540

EASTERN ROCKCASTLE WATER ASSOCIATION

PO BOX 540

MT VERNON, KY 40456

BY-LAWS

RESTATED AND AMENDED

NOVEMBER 2016

**RESTATED AND AMENDED BY-LAWS
OF
EASTERN ROCKCASTLE WATER ASSOCIATION, INC.**

ARTICLE I

OFFICE

The registered office of the Association is 9246 Main Street, Livingston, Kentucky 40445. The mailing address is Post Office Box 540, Mt. Vernon, Kentucky 40456. The registered agent for service of process shall be Jessica Maupin, ERWA clerk, and may be changed from time to time by the Board of Directors. The principle office of the Association shall be as designated by the Board of Directors.

ARTICLE II

MEMBERS

SECTION 1. ANNUAL MEETING. The annual meeting of members shall be held on the first Wednesday of September in each year, beginning with the year 2009, at a time and place to be fixed by the Board of Directors. Directors shall be elected at the annual meeting and the members shall conduct other business as is necessary. Cumulative voting *shall not* be used in the election of the directors.

SECTION 2. SPECIAL MEETINGS. Special meetings of the members may be called by the Board of Directors, by the president or on petition of twenty percent of the members.

SECTION 3. NOTICE OF MEETING. Written notice stating the place, day and hour of the meeting, and the purpose or purposes for which the meeting is called shall be delivered not less than ten nor more than thirty days before the date of the meeting, either personally or by mail, by or at the direction of the president, secretary, or the persons calling the meeting. The meeting shall be

conducted in Rockcastle County at a reasonable place selected by the person or persons calling the meeting.

SECTION 4. QUORUM. A majority of the members presented, in person, shall constitute a quorum at a meeting of members. Once a quorum is present, the members may continue to transact business until adjournment.

SECTION 5. VOTING METHOD. The plurality method of voting will be used for elections.

1. Public Notice to be made to the customers.
 - a. An ad is to be placed in the community section of the Mt Vernon Signal reflecting the following information for the three weeks prior to the board meeting scheduled for May:
 - i. The date, time and location of the meeting where nominations will be accepted.
 - ii. Candidates wishing to be added to the ballot will have make that request in person at the predetermined meeting.
 - iii. The date, time and location of the annual election meeting.
 - b. Notification to be sent to the all active customers reflecting the following information at least two weeks prior to the board meeting scheduled for May:
 - i. The date, time and location of the meeting where nominations will be accepted.
 - ii. Request must be made in person.
 - c. Notice to be posted in a conspicuous place in the office reflecting the following information:
 - i. The date, time and location of the meeting where nominations will be accepted.
 - ii. Candidates wishing to be added to the ballot will have make that request in person at the predetermined meeting.
 - iii. The date, time and location of the annual election meeting.
2. Ballots and instructions letters to reflect the following:
 - a. The customer will cast their vote by marking a selection box to the left of the candidates name.
 - b. The candidates will be placed on the ballot by utilizing a random lottery drawing.
 - c. The return envelope for the customer to use when return their ballot would have the word "BALLOT" pre-stamped on the face to alleviate any confusion as to the contents of the envelope.
 - d. The instruction letter and ballot will be mailed to the customer 60 days before the election.

- e. Ballots to be placed in a locked and sealed ballot box until the scheduled start time of the annual meeting.
3. Tabulating the votes will be done by a neutral third party.
 - a. Votes to be tabulating using a spreadsheet that will assure one ballot per active account.
 - b. Any ballot with more candidates selected than instructed on the face of the ballot will be disallowed.
 4. Declaring winners will be done using a plurality voting system.
 - a. The candidate with the most votes will win the available seat.
 - b. It is not necessary for the candidate to have a majority vote.
 - c. Ties will be decided by a manner best satisfying both candidates. EX. coin flip, Board decision, or the electoral vote allotted to the President of the Association.

SECTION 6. ANTI-NEPOTISM. No one can be on the Board of Directors or employed by ERWA if a family member already holds a position with ERWA. "Family member" is defined as the following: father, mother, brother, sister, husband, wife, son, daughter, aunt, uncle, niece, nephew, grandfather, grandmother, grandson, granddaughter, less than fourth generation cousin, or any in-laws of those previously mentioned.

ARTICLE III

DIRECTORS

SECTION 1. GENERAL POWERS. The business and affairs of the corporation shall be managed by its Board of Directors.

SECTION 2. NUMBER, TENURE AND QUALIFICATIONS. The Board of Directors shall consist of no more than seventeen (17) and no less than five (5) members. The Board of Directors shall have the power to change the number of directors. The term of each director shall be three (3) years and each shall serve until his successor is elected. Effective March 18, 2013, the number of directors shall consist of five (5).

Members of the Board of Directors shall:

- a. Have a functional ERWA water meter in his or her name;

- b. Must be a customer in good standing, and a resident in the area served by ERWA;
- c. Have no delinquent debts to the ERWA;
- d. Not violate the Article II, Section 6. Anti-nepotism policy of ERWA;
- e. Not have a final judgment entered against him or her involving civil fraud, an ethical violation, discrimination and/or acts of harassment while a Director or prior to becoming a Director;
- f. Not have entered a plea of guilty to, or no contest to, or been convicted of a felony;
- g. Must be a high school graduate or have passed the General Educational Development (GED) test;
- h. Not use his or her position on the Board for personal or political gain;
- i. Not violate confidences or engage in illegal activity under the color of authority as a Director; and
- j. Consent to a background check upon election to the Board, or nomination to be on the ballot for election to the Board, at the discretion of the Board of Directors.

Effective February 22, 2016, election of the directors shall be changed from the 1-1-3 year model to the 2-2-1 year, model to better maintain continuity and stability of the organization. The current directors and their terms are as follows:

Name	Term Expires
Russell Barron	2017
Louie Northern	2019
Carolyn Hinton	2017
Bentley Cromer	2018
Dwight Mink	2019

SECTION 3. REGULAR MEETINGS. Regular meetings of the Board of Directors shall be held monthly or at such frequency as the Board deems advisable and at a place chosen by the Board.

SECTION 4. SPECIAL MEETINGS. Special meetings of the Board of Directors may be called by or at the request of the president or a majority of directors. The person or persons authorized to call special meetings of the Board of Directors may fix the time and place.

SECTION 5. NOTICE. Notice of any special meeting shall be given to the directors at least two days prior to the proposed meeting by written notice. The notice must state the purpose of the meeting.

SECTION 6. QUORUM. A majority of the Board of Directors fixed in accordance with Section 2 of this Article shall constitute a quorum for the transaction of business.

SECTION 7. VACANCIES. Any vacancy occurring in the Board of Directors may be filled by the affirmative vote of majority of the remaining directors though less than a quorum of the Board of Directors. A director appointed to fill a vacancy shall serve until the next annual meeting and his successor shall serve until the expiration of the term of the member whose vacancy is being filled.

SECTION 8. COMPENSATION. Directors may be paid for their services as directors, or shall be reimbursed for their out of pocket expenses.

ARTICLE IV

OFFICERS

SECTION 1. NUMBER. The officers of the Association shall be a president, a vice-president, a secretary and a treasurer, who shall be appointed by the Board of Directors.

SECTION 2. ELECTION AND TERM OF OFFICE. The officers of the Association shall be appointed annually by the Board of Directors at the first meeting of the Board of Directors held after each annual meeting of the members.

SECTION 3. REMOVAL. Any officer or agent may be removed by the Board of Directors at its discretion.

SECTION 4. VACANCIES. A vacancy in any office shall be filled by the Board of Directors.

SECTION 5. PRESIDENT. The president shall be the principal executive officer of the Association and subject to the control of the Board of directors, shall in general supervise and control all of the business and affairs of the Association. He shall, when present, preside at all meetings of the members and of the Board of Directors. He may sign, with the secretary or any other proper officer of the Association thereunto authorized by the Board of Directors, deeds, mortgages, bonds, contracts, checks, or other instruments which the Board of Directors has authorized to be executed, and in general shall perform all duties incident to the

office of president and such other duties as may be prescribed by the Board of Directors from time to time.

SECTION 6. VICE-PRESIDENT. In the absence of the president or in the event of his death, inability or refusal to act, the vice-president shall perform the duties of the president, and when so acting, shall have all the powers of and be subject to all the restrictions upon the president.

SECTION 7. SECRETARY The secretary shall: (a) keep the minutes of the proceedings of the members and of the Board of Directors in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these By-Laws or as required by law; (c) be custodian of the Association records and of the seal of the corporation; (d) keep a list of the members and their addresses; (e) sign with the president, or a vice-president, documents authorized by the Board of Directors; (f) in general perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to him by the president or by the Board of Directors;

SECTION 8. TREASURER. The secretary/treasurer shall: (a) have charge and custody of and be responsible for all funds and securities of the Association; (b) receive and give receipts for moneys due and payable to the Association from any source whatsoever, and deposit all such moneys in the name of the Association in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article V of the By-Laws; (c) sign with the president, or a vice-president, documents authorized by the Board of Directors (d) in general, perform all duties incident to the office of treasurer and such other duties as from time to time may be assigned to him by the president or by the Board of Directors.

SECTION 9. SALARIES. The salaries of the officers shall be fixed from time to time by the Board of Directors and no officer shall be prevented from receiving such salary by reason of the fact that he is also a director of the Association.

ARTICLE V

CONTRACTS, LOANS, CHECKS AND DEPOSITS

SECTION 1. CONTRACTS. The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and

deliver any instrument in the name of and on behalf of the Association, and such authority may be general or confined to specific instances.

SECTION 2. LOANS. No loans shall be contracted on behalf of the Association and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.

SECTION 3. CHECKS, DRAFTS, ETC. All checks, drafts, or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Association shall be signed by two of the three officers (President, Vice President, or Secretary) of the Association.

SECTION 4. DEPOSITS. All funds of the Association not otherwise employed shall be deposited from time to time to the credit of the corporations in such banks, trust companies, or other depositories as the Board of Directors may select.

ARTICLE VI

FISCAL YEAR

The fiscal year of the Association shall begin on the first day of January and end on the last day of December in each year.

ARTICLE VII

WAIVER OF NOTICE

Whenever any notice is required to be given to any member or director of the Association under the provisions of these By-Laws, or under the provisions of the Articles of Incorporation, or under the provisions of the Kentucky Business Corporation Act, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE VIII
AMENDMENTS

These by-laws may be altered or amended by the Board of Directors at its discretion.

Dated this 19th day of December , 2016 .

PRESIDENT

VICE-PRESIDENT

SECRETARY

TREASURER

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Wednesday, June 21, 2017 2:43 PM
To: Bryan V. Siler
Subject: RE: Meeting
Attachments: CUSTOMER INFO.accdb

EXTERNAL EMAIL - "Think before you click!"

I typed this up for you. See if you can use this with the customers info. I know you said the other didn't work that I sent you.

I will enter the meter reading on our last billing cycle for Eastern. The customers that don't have a meter ID are new. As soon as Rodney installs those meters I will enter the meter ID.

I am taking a couple vacation days. I will be back on Monday if you need anything else.

Hope you have a great weekend!

Jess

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Wednesday, June 21, 2017 10:39 AM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
>

I was confused. I thought they were signing it Monday but I think they are going to do that next week.

Thanks.

Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
> M: 859.537.0749
> E: bryan.siler@amwater.com

From: Eastern Rockcastle Water Assoc. [mailto:erwa@windstream.net]
> **Sent:** Wednesday, June 21, 2017 9:34 AM
> **To:** Bryan V. Siler <Bryan.Siler@amwater.com>
> **Subject:** Re: Meeting

> **EXTERNAL EMAIL - "Think before you click!"**
>
>

Sry meeting was on Monday 19th not 20th

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

> On Tuesday, June 20, 2017 3:00 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
> >

Jess,

Disregard my earlier e-mail. I thought the meeting was last night but I guess I was a week early.

Can you send me the following:

A sample customer's bill – you can just print and scan one to me

Accounts Receivable – what is the balance, # of accounts owing money.

Year, Make and Model of Rodney's truck

Name of bank you use now – we will need to set up an account at some point

Thanks...

Bryan Siler

>> Business Performance Manager
>> Kentucky American Water
>> 2300 Richmond Road
>> Lexington, Kentucky 40502

>> O: 859.268.6350
>> M: 859.537.0749
>> E: bryan.siler@amwater.com

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Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Wednesday, June 21, 2017 9:28 AM
To: Bryan V. Siler
Subject: Re: Meeting
Attachments: Customer Bill.pdf

EXTERNAL EMAIL - "Think before you click!"

Bryan,

We did have the monthly board meeting on the 20th. Is that the meeting you are talking about? Were they supposed to sign an agreement?

Accounts Receivable \$3951.14

2014 Ford F150

Community Trust Bank - General Fund & Operation & Maintenance
Citizens Bank - Payroll and CD

Jess
Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Tuesday, June 20, 2017 3:00 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
>

Jess,

Disregard my earlier e-mail. I thought the meeting was last night but I guess I was a week early.

Can you send me the following:

A sample customer's bill – you can just print and scan one to me

Accounts Receivable – what is the balance, # of accounts owing money.

Year, Make and Model of Rodney's truck

Name of bank you use now – we will need to set up an account at some point

Thanks...

Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
> M: 859.537.0749
> E: bryan.siler@amwater.com

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Eastern Rockcastle Water Assoc
PO Box 540
MT VERNON KY 40456
606-453-0019

FIRST CLASS PERMIT NO. 49
MT VERNON KY

102-02070-00 10/01/15

ACCOUNT SERVICE AT DATES

08/25/15 THRU 09/30/15

Presorted First-Class

1020207000

SVC.	PREVIOUS	CURRENT	USAGE	CODE
WT	241400	245900	4500	
WATER			57.11	
SCHL TX			1.71	

BILL DATE	10/01/15
NET BILL	58.82
GROSS BILL	64.53
DUE AFTER	10/19/15

ENTER METER READING ABOVE

RETURN SERVICE REQUESTED

ERWA HAS EXTENDED THE DUE DATE FOR THIS BILL TILL 10/19/2015

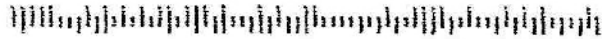
102-02070-00

Front

GROSS DUE AFTER	64.53	10/19/15	NET DUE NOW	58.82
-----------------	-------	----------	-------------	-------

UTP

RESIDENTIAL 606-453-0019



ENCLOSE THIS STUB WHEN PAYING BY MAIL FOR PROPER CREDIT

Back

CODES: WT = WATER
SWR = SEWER
GS = GAS

UC (USAGE CODES):
E = ESTIMATED
M = METER CHANGE

NOT RESPONSIBLE FOR MAIL DELIVERY

APPROVED BY STATE BOARD OF ACCOUNTS

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Friday, June 16, 2017 1:29 PM
To: Bryan V. Siler
Subject: RE: Contractors
Attachments: Mr. Fred.pdf

EXTERNAL EMAIL - "Think before you click!"

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Wednesday, June 14, 2017 2:01 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
>

Jess,

Can you send me any info you have for Fred? (Contract for service, insurance certificate, etc.)

Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
> M: 859.537.0749
> E: bryan.siler@amwater.com

From: Eastern Rockcastle Water Assoc. [mailto:erwa@windstream.net]
> **Sent:** Wednesday, June 14, 2017 11:41 AM
> **To:** Bryan V. Siler <Bryan.Siler@amwater.com>
> **Subject:** Re: Contractors

> **EXTERNAL EMAIL - "Think before you click!"**

>

>

Fred Sparkman

Sparkman Backhoe Service LLC



Eastern Rockcastle Water Association

PO Box 540

Mt. Vernon, KY 40456

PHONE: (606) 453-0019

FAX: (606) 453-0020

> On Tuesday, June 13, 2017 3:14 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:

>>

Jess,

Please also send the name and contact info for the person ERWA uses to fix main breaks, etc.

Thanks.

Bryan Siler

>> Business Performance Manager

>> Kentucky American Water

>> 2300 Richmond Road

>> Lexington, Kentucky 40502

>> O: 859.268.6350

>> M: 859.537.0749

>> E: bryan.siler@amwater.com

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CERTIFICATE OF INSURANCE

DATE 6/15/2017

PRODUCER Patton Chesnut Binder Inc P.O. Box 708 London KY 407430708 606-864-5171		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
POLICYHOLDER Sparkman Backhoe Service Llc 265 Ready Mix Rd London, KY 40741		INSURER AFFORDING COVERAGE Kentucky Employers Mutual Insurance Lexington Financial Center 250 West Main Street, Suite 900 Lexington, KY 40507 (859) 425-7800 Fax (859) 425-7822			
COVERAGE					
THIS IS TO CERTIFY THAT THE POLICY OF INSURANCE LISTED BELOW HAS BEEN ISSUED TO THE POLICYHOLDER NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENTS, TERMS OR CONDITIONS OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICY LISTED BELOW IS SUBJECT TO ALL OF THE TERMS, EXCLUSIONS AND CONDITIONS OF THE POLICY. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	342483	11/12/2016	11/12/2017	WC STATUTORY LIMITS	
				EL EACH ACCIDENT	\$100,000
				EL DISEASE-POLICY LIMIT	\$500,000
				EL DISEASE-EA EMPLOYEE	\$100,000
CERTIFICATE HOLDER		CANCELLATION			
Eastern Rockcastle Water Association P O Box 540 Mt Vernon, KY 40456 606-453-0019		SHOULD THE ABOVE DESCRIBED POLICY BE CANCELLED BEFORE THE EXPIRATION DATE KEMI WILL NOT PROVIDE WRITTEN NOTICE TO THE CERTIFICATE HOLDER. THIS CERTIFICATE SHALL NOT IMPOSE ANY OBLIGATION OR LIABILITY OF ANY KIND UPON KEMI OR ITS REPRESENTATIVES.			

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Friday, June 16, 2017 1:23 PM
To: Bryan V. Siler
Subject: Re: Data Request

EXTERNAL EMAIL - "Think before you click!"

FEDERAL ID # 61-1202692
TAX EXEMPT # C0102003

Customer read meter brands
Sensus meters, ABB meters, and Hershey meters.

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Thursday, June 15, 2017 2:05 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
>

Jess,

Does ERWA have a Tax ID Number?

Also, what brand are the customer read meters?

Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
> M: 859.537.0749
> E: bryan.siler@amwater.com

From: Eastern Rockcastle Water Assoc. [mailto:erwa@windstream.net]
> **Sent:** Wednesday, June 14, 2017 12:19 PM
> **To:** Bryan V. Siler <Bryan.Siler@amwater.com>
> **Subject:** Re: Employee Data Request

> **EXTERNAL EMAIL - "Think before you click!"**
>
>

Bryan,

What is FLSA Status?

Thanks

Jess

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

> On Tuesday, June 13, 2017 3:03 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
> >

Jess,

Just send this info for both you and Rodney along with the other stuff we discussed.

Thanks.

Name

Job Title

Rate of Pay

FLSA Status

Hire Date

Years of Service

Gender

Ethnicity

Date of Birth

Bryan Siler
>> Business Performance Manager
>> Kentucky American Water
>> 2300 Richmond Road
>> Lexington, Kentucky 40502

>> O: 859.268.6350
>> M: 859.537.0749
>> E: bryan.siler@amwater.com

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Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Wednesday, June 14, 2017 12:19 PM
To: Bryan V. Siler
Subject: Re: Employee Data Request
Attachments: Empolyee Information.docx; Employee_Handbook.docx; Worker's Comp.pdf

EXTERNAL EMAIL - "Think before you click!"

Bryan,
What is FLSA Status?
Thanks
Jess

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Tuesday, June 13, 2017 3:03 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
>

Jess,

Just send this info for both you and Rodney along with the other stuff we discussed.

Thanks.

Name

Job Title

Rate of Pay

FLSA Status

Hire Date

Years of Service

Gender

Ethnicity

Date of Birth

Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
> M: 859.537.0749
> E: bryan.siler@amwater.com

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Name: [REDACTED]

Job Title: Office Manager/ Clerk

Rate of Pay: \$11.00 hour

FLSA Status:

Hire Date: 04/20/2015

Years of Service: 2

Gender: Female

Ethnicity: White

Date of Birth: [REDACTED]

Name: [REDACTED]

Job Title: Water Operator

Rate of Pay: \$16.00 hour

FLSA Status:

Hire Date: 05/30/2014

Years of Service: 3

Gender: Male

Ethnicity: White

Date of Birth: [REDACTED]



PRODUCER: Z0183
PATTON-CHESTNUT-BINDER INSURANCE INC
P.O. BOX 708

LONDON, KY 40743

Workers Compensation Renewal EASTERN ROCKCASTLE WATER ASSN INC
Expiration Date: 08/26/2016
Expiring Policy Number P0014-MP150759816W

Please review this quotation carefully. If there are any corrections or changes to be made please fax or e-mail the information to Kelly Feger
kjfeger@miains.com
Fax 502-426-7067 Phone 502-429-9990

* *The renewal has been produced using the payrolls of the last audit.*
And with Employers Liability Limits of

\$100,000	Each Accident
\$500,000	Disease-Policy Limits
\$100,000	Disease-Each Employee

* The Workers' Compensation Renewal Questionnaire must be completed, signed as indicated and returned to this office with the insured's payment by the renewal date. Coverage will cancel at 12:01 a.m. on the expiration date shown above.

* For the convenience of the agent, there is an invoice attached.

* **THIS IS THE ONLY INVOICE - NO COPY OF THIS IS MAILED TO THE INSURED FROM MIDWESTERN INSURANCE.**

This is the only notice sent regarding the renewal.
No copy of the quotation or invoice will be sent to your client.

Eastern Rockcastle Water Association

Employee Handbook

Eastern Rockcastle
Water Association

EMPLOYEE HANDBOOK

Revised on the 17 day of April 2017 .

Approved by:

Eastern Rockcastle Water Association Board of Directors President

Eastern Rockcastle Water Association Board of Directors Vice -President

Eastern Rockcastle Water Association Board of Directors Secretary

Eastern Rockcastle Water Association Board of Directors Treasurer

Eastern Rockcastle
Water Association
EMPLOYEE HANDBOOK

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I. MISSION

Eastern Rockcastle Water Association is a non-profit organization committed to the establishment, operation, and maintenance of a water distribution system providing water service to the citizens of Eastern and Southern Rockcastle County Kentucky. ERWA is committed to providing quality water and maintaining a high standard of customer service, with a goal of expanding water service as financial resources permit, and a commitment to do so in a manner that is economically feasible.

II. OVERVIEW

The Eastern Rockcastle Water Association Employee Handbook (the "Handbook") has been developed to provide general guidelines about Eastern Rockcastle Water Association policies and procedures for employees. It is a guide to assist you in becoming familiar with some of the privileges and obligations of your employment, including Eastern Rockcastle Water Association's policy of voluntary at-will employment. None of the policies or guidelines in the Handbook is intended to give rise to contractual rights or obligations, or to be construed as a guarantee of employment for any specific period of time, or any specific type of work. Additionally, with the exception of the voluntary at-will employment policy, these guidelines are subject to modification, amendment or revocation by Eastern Rockcastle Water Association at any time, without advance notice.

The personnel policies of Eastern Rockcastle Water Association are established by the Board of Directors, which has delegated authority and responsibility for their administration to the Executive Director. The Executive Director may, in turn, delegate authority for administering specific policies. Employees are encouraged to consult the Executive Director for additional information regarding the policies, procedures, and privileges described in this Handbook.

Questions about personnel matters also may be reviewed with the Executive Director.

Eastern Rockcastle Water Association will provide each individual a copy of this Handbook upon employment. All employees are expected to abide by it. The highest standards of personal and professional ethics and behavior are expected of all Eastern Rockcastle Water Association employees. Further, Eastern Rockcastle Water Association expects each employee to display good judgment, diplomacy and courtesy in their professional relationships with members of Eastern Rockcastle Water Association's Board of Directors, customers, staff, and the general public.

III. VOLUNTARY AT-WILL EMPLOYMENT

Unless an employee has a written employment agreement with Eastern Rockcastle Water Association, which provides differently, all employment at Eastern Rockcastle Water Association is "at-will." That means that employees may be terminated from employment with Eastern Rockcastle Water Association with or without cause, and employees are free to leave the employment of Eastern Rockcastle Water Association with or without cause. Any

representation by any Eastern Rockcastle Water Association officer or employee contrary to this policy is not binding upon Eastern Rockcastle Water Association unless it is in writing and is signed by the Executive Director with the approval of the Board of Directors.

IV. EQUAL EMPLOYMENT OPPORTUNITY

Eastern Rockcastle Water Association shall follow the spirit and intent of all federal, state and local employment law and is committed to equal employment opportunity. To that end, the Board of Directors and Executive Director of Eastern Rockcastle Water Association will not discriminate against any employee or applicant in a manner that violates the law. Eastern Rockcastle Water Association is committed to providing equal opportunity for all employees and applicants without regard to race, color, religion, national origin, sex, age, marital status, sexual orientation, disability, political affiliation, personal appearance, family responsibilities, matriculation or any other characteristic protected under federal, state or local law. Each person is evaluated on the basis of personal skill and merit. Eastern Rockcastle Water Association's policy regarding equal employment opportunity applies to all aspects of employment, including recruitment, hiring, job assignments, promotions, working conditions, scheduling, benefits, wage and salary administration, disciplinary action, termination, and social, educational and recreational programs. The Executive Director shall act as the responsible agent in the full implementation of the Equal Employment Opportunity policy.

Eastern Rockcastle Water Association will not tolerate any form of unlawful discrimination. All employees are expected to cooperate fully in implementing this policy. In particular, any employee who believes that any other employee of Eastern Rockcastle Water Association may have violated the Equal Employment Opportunity Policy should report the possible violation to the Executive Director.

If Eastern Rockcastle Water Association determines that a violation of this policy has occurred, it will take appropriate disciplinary action against the offending party, which can include counseling, warnings, suspensions, and termination. Employees who report, in good faith, violations of this policy and employees who cooperate with investigations into alleged violations of this policy will not be subject to retaliation. Upon completion of the investigation, Eastern Rockcastle Water Association will inform the employee who made the complaint of the results of the investigation.

Eastern Rockcastle Water Association is also committed to complying fully with applicable disability discrimination laws, and ensuring that equal opportunity in employment exists at Eastern Rockcastle Water Association for qualified persons with disabilities. All employment practices and activities are conducted on a non-discriminatory basis. Reasonable accommodations will be available to all qualified disabled employees, upon request, so long as the potential accommodation does not create an undue hardship on Eastern Rockcastle Water Association. Employees who believe that they may require an accommodation should discuss these needs with the Executive Director.

If you have any questions regarding this policy, please contact the Executive Director.

V. POLICY AGAINST WORKPLACE HARASSMENT

Eastern Rockcastle Water Association is committed to providing a work environment for all employees that is free from sexual harassment and other types of discriminatory harassment. Employees are expected to conduct themselves in a professional manner and to show respect for their co-workers.

Eastern Rockcastle Water Association's commitment begins with the recognition and acknowledgment that sexual harassment and other types of discriminatory harassment are, of course, unlawful. To reinforce this commitment, Eastern Rockcastle Water Association has developed a policy against harassment and a reporting procedure for employees who have been subjected to or witnessed harassment. This policy applies to all work-related settings and activities, whether inside or outside the workplace, and includes business trips and business-related social events. Eastern Rockcastle Water Association's property (e.g. telephones, copy machines, facsimile machines, computers, and computer applications such as e-mail and Internet access) may not be used to engage in conduct that violates this policy. Eastern Rockcastle Water Association's policy against harassment covers employees and other individuals who have a relationship with Eastern Rockcastle Water Association which enables Eastern Rockcastle Water Association to exercise some control over the individual's conduct in places and activities that relate to Eastern Rockcastle Water Association's work (e.g. directors, officers, contractors, vendors, volunteers, etc.).

Prohibition of Sexual Harassment: Eastern Rockcastle Water Association's policy against sexual harassment prohibits sexual advances or requests for sexual favors or other physical or verbal conduct of a sexual nature, when: (1) submission to such conduct is made an express or implicit condition of employment; (2) submission to or rejection of such conduct is used as a basis for employment decisions affecting the individual who submits to or rejects such conduct; or (3) such conduct has the purpose or effect of unreasonably interfering with an employee's work performance or creating an intimidating, hostile, humiliating, or offensive working environment.

While it is not possible to list all of the circumstances which would constitute sexual harassment, the following are some examples: (1) unwelcome sexual advances -- whether they involve physical touching or not; (2) requests for sexual favors in exchange for actual or promised job benefits such as favorable reviews, salary increases, promotions, increased benefits, or continued employment; or (3) coerced sexual acts.

Depending on the circumstances, the following conduct may also constitute sexual harassment: (1) use of sexual epithets, jokes, written or oral references to sexual conduct, gossip regarding one's sex life; (2) sexually oriented comment on an individual's body, comment about an individual's sexual activity, deficiencies, or prowess; (3) displaying sexually suggestive objects, pictures, cartoons; (4) unwelcome leering, whistling, deliberate brushing against the body in a suggestive manner; (5) sexual gestures or sexually suggestive comments; (6) inquiries into one's sexual experiences; or (7) discussion of one's sexual

activities.

While such behavior, depending on the circumstances, may not be severe or pervasive enough to create a sexually hostile work environment, it can nonetheless make co-workers uncomfortable. Accordingly, such behavior is inappropriate and may result in disciplinary action regardless of whether it is unlawful.

It is also unlawful and expressly against Eastern Rockcastle Water Association policy to retaliate against an employee for filing a complaint of sexual harassment or for cooperating with an investigation of a complaint of sexual harassment.

Prohibition of Other Types of Discriminatory Harassment: It is also against Eastern Rockcastle Water Association's policy to engage in verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of his or her race, color, gender, religion, sexual orientation, age, national origin, disability, or other protected category (or that of the individual's relatives, friends, or associates) that: (1) has the purpose or effect of creating an intimidating, hostile, humiliating, or offensive working environment; (2) has the purpose or effect of unreasonably interfering with an individual's work performance; or (3) otherwise adversely affects an individual's employment opportunities.

Depending on the circumstances, the following conduct may constitute discriminatory harassment: (1) epithets, slurs, negative stereotyping, jokes, or threatening, intimidating, or hostile acts that relate to race, color, gender, religion, sexual orientation, age, national origin, or disability; and (2) written or graphic material that denigrates or shows hostility toward an individual or group because of race, color, gender, religion, sexual orientation, age, national origin, or disability and that is circulated in the workplace, or placed anywhere in Eastern Rockcastle Water Association's premises such as on an employee's desk or workspace or on Eastern Rockcastle Water Association's equipment or bulletin boards. Other conduct may also constitute discriminatory harassment if it falls within the definition of discriminatory harassment set forth above.

It is also against Eastern Rockcastle Water Association's policy to retaliate against an employee for filing a complaint of discriminatory harassment or for cooperating in an investigation of a complaint of discriminatory harassment.

Reporting of Harassment - If you believe that you have experienced or witnessed sexual harassment or other discriminatory harassment by any employee of Eastern Rockcastle Water Association, you should report the incident immediately to the Executive Director. Possible harassment by others with whom Eastern Rockcastle Water Association has a business relationship, including customers and vendors, should also be reported as soon as possible so that appropriate action can be taken.

Eastern Rockcastle Water Association will promptly and thoroughly investigate all reports of harassment as discreetly and confidentially as practicable. The investigation

would generally include a private interview with the person making a report of harassment. It would also generally be necessary to discuss allegations of harassment with the accused individual and others who may have information relevant to the investigation. Eastern Rockcastle Water Association's goal is to conduct a thorough investigation, to determine whether harassment occurred, and to determine what action to take if it is determined that improper behavior occurred.

If Eastern Rockcastle Water Association determines that a violation of this policy has occurred, it will take appropriate disciplinary action against the offending party, which can include counseling, warnings, suspensions, and termination. Employees who report violations of this policy and employees who cooperate with investigations into alleged violations of this policy will not be subject to retaliation. Upon completion of the investigation, Eastern Rockcastle Water Association will inform the employee who made the complaint of the results of the investigation.

Compliance with this policy is a condition of each employee's employment. Employees are encouraged to raise any questions or concerns about this policy or about possible discriminatory harassment with the Executive Director. In the case where the allegation of harassment is against the Executive Director, please notify another member of the Board of Directors.

VI. SOLICITATION

Employees are prohibited from soliciting (personally or via electronic mail) for membership, pledges, subscriptions, the collection of money or for any other unauthorized purpose anywhere on Eastern Rockcastle Water Association property during work time, especially those of a partisan or political nature. "Work time" includes time spent in actual performance of job duties but does not include lunch periods or breaks. Non-working employees may not solicit or distribute to working employees. Persons who are not employed by Eastern Rockcastle Water Association may not solicit or distribute literature on Eastern Rockcastle Water Association's premises at any time for any reason.

Employees are prohibited from distributing, circulating or posting (on bulletin boards, refrigerators, walls, etc.) literature, petitions or other materials at any time for any purpose without the prior approval of the Executive Director or his/her designee.

VII. HOURS OF WORK, ATTENDANCE AND PUNCTUALITY

A. Hours of Work

The normal work week for Eastern Rockcastle Water Association shall consist of five (5), eight (8) hour days. Ordinarily, work hours are from 9:00 a.m. - 5:00 p.m., Monday thru Friday.

B. Attendance and Punctuality

Attendance is a key factor in your job performance. Punctuality and regular

attendance are expected of all employees. Excessive absences (whether excused or unexcused), tardiness or leaving early is unacceptable. If you are absent for any reason or plan to arrive late or leave early, you must notify the Board of Directors as far in advance as possible and no later than one hour before the start of your scheduled work day. In the event of an emergency, you must notify the Board of Directors as soon as possible.

When reporting an absence, you should indicate the nature of the problem causing your absence and your expected return-to- work date. A physician's statement may be required as proof of the need for any illness-related absence regardless of the length of the absence.

Except as provided in other policies, an employee who is absent from work for three consecutive days without notification to the Executive Director will be considered to have voluntarily terminated his or her employment. The employee's final paycheck will be mailed to the last mailing address on file with Eastern Rockcastle Water Association.

Excessive absences, tardiness or leaving early will be grounds for discipline up to and including termination. Depending on the circumstances, including the employee's length of employment, Eastern Rockcastle Water Association may counsel employees prior to termination for excessive absences, tardiness or leaving early.

C. Overtime

Overtime pay, which is applicable only to Non-Exempt Employees, is for any time worked in excess of 40 hours in a work week. Only the Executive Director or his or her designee, upon the request of an employee's supervisor, may authorize overtime. Overtime rate is one and one-half time (1½) the employee's straight time rate. Payment of overtime will be provided in the pay period following the period in which it is earned.

VIII. EMPLOYMENT POLICIES AND PRACTICES

A. Definition of Terms

1. Employer. The Eastern Rockcastle Water Association is the employer of all full-time, part-time and temporary employees. An employee is hired, provided compensation and applicable benefits, and has his or her work directed and evaluated by Eastern Rockcastle Water Association.
2. Full-Time Employee. A Full Time Employee regularly works at least 35 hours per week
3. Part-Time Employee. A Part Time Employee regularly works less than 35 hours per week but no less than 17 ½ hours per week.
4. Exempt Employee. An Exempt Employee is an employee who is paid on a salary basis and meets the qualifications for exemption from the overtime requirements of the Fair Labor Standards Act ("FLSA").

5. **Non-Exempt Employee.** A Non-Exempt Employee is an employee who is paid an hourly rate and does not meet the qualifications for exemption from the overtime requirements of the Fair Labor Standards Act ("FLSA"). For Non- Exempt Employees, an accurate record of hours worked must be maintained.
Eastern Rockcastle Water Association will compensate non-exempt employees in accordance with applicable federal and state law and regulations.
6. **Temporary Employee.** An individual employed, either on a full-time or part-time basis, for a specific period of time less than six months. Temporary employees are entitled only to those benefits required by statute or as otherwise stated in the *Eastern Rockcastle Water Association Employee Handbook*.

All employees are classified as Exempt or Non-Exempt in accordance with federal and state law and regulations. Each employee is notified at the time of hire of his or her specific compensation category and exempt or non-exempt status.

IX. POSITION DESCRIPTION AND SALARY ADMINISTRATION

Each position shall have a written job description. In general, the description will include the: purpose of the position, areas of responsibilities. The Executive Director shall have discretion to modify the job description to meet the needs of Eastern Rockcastle Water Association.

Paychecks are distributed on Thursday of each week, except when that day falls on a holiday, in which case paychecks will be distributed on the preceding workday. All salary deductions are itemized and presented to employees with their paycheck. Approved salary deductions may include: federal and state income taxes; social security, Medicare; voluntary medical and group hospitalization insurance premiums (if in force and if paid by employee) and other benefits (e.g., life insurance, retirement).

X. WORK REVIEW

The work of each employee is reviewed on an ongoing basis with the Board of Directors to provide a systematic means of evaluating performance.

The annual performance review is a formal opportunity for the Board of Directors and employee to exchange ideas that will strengthen their working relationship, review the past year, and anticipate Eastern Rockcastle Water Association's needs in the coming year. The purpose of the review is to encourage the exchange of ideas in order to create positive change within Eastern Rockcastle Water Association. To that end, it is incumbent upon

both parties to have an open and honest discussion concerning the employee's performance. It is further incumbent upon the Board of Directors to clearly communicate the needs of Eastern Rockcastle Water Association and what is expected of the employee in contributing to the success of Eastern Rockcastle Water Association for the coming year.

Both the Board of Directors and employee should attempt to arrive at an understanding regarding the objectives for the coming year. This having been done, both parties should sign the performance review form, which will be kept as part of the employee's personnel record and used as a guide during the course of the year to monitor employee progress relative to the agreed upon objectives.

XI. ECONOMIC BENEFITS AND INSURANCE

Eastern Rockcastle Water Association shall provide a competitive package of benefits to all eligible full-time and part-time employees. The following outline of available benefits is provided with the understanding that benefit plans may change from time to time, and the plan brochures (known as Summary Plan Descriptions) or contracts are to be considered the final word on the terms and conditions of the employee benefits provided by Eastern Rockcastle Water Association. For eligibility requirements, refer to the Plan document for each benefit program. Continuation of any benefits after termination of employment will be solely at the employee's expense and only if permitted by policies and statutes. The Executive Director will determine levels of deductibility and co-payments for all insurance related benefits annually.

A. Health/Life Insurance

Eastern Rockcastle Water Association currently provides individual health, vision, life, and dental insurance benefits for eligible full-time and part-time employees except those who are insured through their spouse, retired military, or other plans, beginning after the three full months of employment. Eligible employees may elect to participate in available health plan(s) offered by Eastern Rockcastle Water Association. Eastern Rockcastle Water Association presently pays the individual insurance premium for all eligible employees. Eastern Rockcastle Water Association may require employees to pay a portion of insurance premium in the future. Information about Eastern Rockcastle Water Association's health plan(s) will be provided to the employee at the time of employment.

B. Social Security/Medicare/Medicaid

Eastern Rockcastle Water Association participates in the provisions of the Social Security, Medicare and Medicaid programs. Employees' contributions are deducted from each paycheck and Eastern Rockcastle Water Association contributes at the applicable wage base as established by federal law.

C. Workers' Compensation and Unemployment Insurance

Employees are covered for benefits under the Workers' Compensation Law. Absences for which worker compensation benefits are provided are not charged against the eligible employee's vacation time. To assure proper protection for employees and Eastern Rockcastle Water Association, any accident that occurs on the job must be reported, even if there are no injuries apparent at the time. Forms for this purpose are available from Eastern Rockcastle Water Association.

XII. LEAVE BENEFITS AND OTHER WORK POLICIES

A. Holidays

Full-Time Employees are eligible for these holidays per year as follows:

New Year's Day
 Martin Luther King Day
 Presidents' Day
 Good Friday (1/2 day)
 Memorial Day
 Independence Day
 Labor Day
 Columbus Day
 Veterans' Day
 Thanksgiving Day (2 days)
 Christmas Eve
 Christmas Day

Full-time employees (employees who regularly work at least 35 hours per week) receive one (1) paid day off for each full day of holiday time. Holiday benefits for part-time employees will be pro-rated in accordance with the hours regularly worked by the employee. Employees wishing to take religious holidays may substitute a religious holiday for one of those listed above, with advance approval from the Executive Director. Temporary employees are ineligible for holiday leave benefits. In those years when Independence Day, Christmas Eve and Christmas Day, and New Year's Day fall on Saturday or Sunday, the Executive Director will designate the work day that will replace the weekend holiday.

B. Vacation

During the first year of employment, a full-time employee will earn one week (5 days) of paid Vacation. Full-time employees will earn two weeks (10 days) of Vacation during the second year of employment and each year thereafter. Temporary employees are ineligible for Vacation benefits. Vacation benefits are prorated accordingly for part-time employees. Use of Vacation is subject to approval by the Executive Director.

C. Military Leave

Employees who are inducted into or enlist in the Armed Forces of the United States or are called to duty as a member of a reserve unit may take an unpaid leave in accordance with applicable law. The employee must provide advance notice of his or her need for a military leave and Eastern Rockcastle Water Association will request a copy of the employee's orders, which will be kept on record by Eastern Rockcastle Water Association.

The time an employee spends on military leave will be counted as continuous service for the purpose of determining eligibility and accrual for various benefit plans and policies.

For military leaves extending 30 days or less, Eastern Rockcastle Water Association will continue to pay the portion of the premium on health insurance, if any, that it was paying before military leave began. In order to continue such health insurance, the employee must continue to pay his or her portion of premiums during this period. For military leaves extending beyond 30 days, the employee will have the option to continue his or her insurance coverage at the employee's cost.

Upon return from military leave, employees will be reinstated as required by law and benefits will be reinstated with no waiting period.

D. Jury Duty

Eastern Rockcastle Water Association believes in the civic responsibility of its employees and encourages this by allowing employees time off to serve jury duty when required. For time served on jury duty, Eastern Rockcastle Water Association will pay employees the difference between his or her salary and any amount paid by the government, unless prohibited by law, up to a maximum of ten days. If an employee is required to serve more than ten days of jury duty, Eastern Rockcastle Water Association will provide the employee with unpaid leave. Employees must provide Eastern Rockcastle Water Association a copy of proof of service received by court in which they serve.

E. Meetings and Conferences

Staff may be given limited time off by the Executive Director with pay to participate in educational opportunities related to the staff member's current or anticipated work with Eastern Rockcastle Water Association. An employee serving as an official representative of Eastern Rockcastle Water Association at a conference or meeting is considered on official business and not on leave.

XIII. REIMBURSEMENT OF EXPENSES

Reimbursement is authorized for reasonable and necessary expenses incurred in carrying out job responsibilities. Mileage or transportation, parking fees, and meal costs

when required to attend a luncheon or banquet, are all illustrative of reasonable and necessary expenses.

Employees serving in an official capacity for Eastern Rockcastle Water Association at conferences and meetings are reimbursed for actual and necessary expenses incurred, such as travel expenses, meal costs, lodging, tips and registration fees. When attending meetings that have been approved by the Executive Director, employees are reimbursed for travel expenses, course fees, and costs of meals and lodging at the current rates. Employees may also request a travel advance to cover anticipated expenses approved travel. Employees also may be granted leave to attend a conference or professional meeting related to their professional development, and/or Eastern Rockcastle Water Association's current and anticipated work. Expenses for these purposes can be paid by Eastern Rockcastle Water Association, if funds are available, and the employee obtains prior written approval of such expenses.

Employees are responsible for transportation costs between the office and home during normal work hours. Transportation costs are paid by Eastern Rockcastle Water Association for work outside normal work hours if the employee is on official business for Eastern Rockcastle Water Association. Employees authorized to use their personal cars for Eastern Rockcastle Water Association business are reimbursed at the Kentucky Revenue Service approved rate.

Forms are provided to request reimbursement for actual expenses and advance payment for travel. Receipts must be provided for all expenditures made in order to claim reimbursement.

XIV. SEPARATION

Either Eastern Rockcastle Water Association or the employee may initiate separation. Eastern Rockcastle Water Association encourages employees to provide at least two weeks (10 days) written notice prior to intended separation. After receiving such notice, an exit interview will be scheduled by the Executive Director or his or her designee. The Executive Director has authority to employ or separate all other employees.

Circumstances under which separation may occur include:

1. Resignation. Employees are encouraged to give at least 10 business days of written notice. Since a longer period is desired, the intention to resign should be made known as far in advance as possible. Employees who resign are entitled to receive accrued, unused Vacation benefits.
2. Termination or Lay-off. Under certain circumstances, the termination or lay-off of an employee may be necessary. Employees who are terminated or laid off are entitled to receive accrued, unused Vacation benefits.

The Executive Director has authority to discharge an employee from the employ of Eastern Rockcastle Water Association. As stated above, all employment at Eastern Rockcastle Water Association is "at-will." That means that employees may be terminated from employment with Eastern Rockcastle Water Association with or without cause, and employees are free to leave the employment of Eastern Rockcastle Water Association with or without cause. Reasons for discharge may include, but are not limited to:

- Falsifying or withholding information on your employment application that did or would have affected Eastern Rockcastle Water Association's decision to hire you (this conduct will result in your immediate termination);
- Falsifying or withholding information in other personnel records including personnel questionnaires, performance evaluations or any other records;
- Performance at work below a level acceptable to Eastern Rockcastle Water Association or the failure to perform assigned duties;
- Failure to complete required time records or falsification of such time records;
- Insubordination;
- Refusing to work reasonable overtime;
- Negligence in the performance of duties likely to cause or actually causing personal injury or property damage;
- Fighting, arguing or attempting to injure another;
- Destroying or willfully damaging the personal property of another, including Eastern Rockcastle Water Association's property;
- Breach of confidentiality;
- Using or appearing to use for personal gain any information obtained on the job, which is not readily available to the general public or disclosing such information that damages the interests of Eastern Rockcastle Water Association or its customers or vendors;
- Placing oneself in a position in which personal interests and those of Eastern Rockcastle Water Association is or appears to be in conflict or might interfere with the ability of the employee to perform the job as well as possible;

- Using Eastern Rockcastle Water Association property or services for personal gain or taking, removing or disposing of Eastern Rockcastle Water Association material, supplies or equipment without proper authority;
- Gambling in any form on Eastern Rockcastle Water Association property;
- Dishonesty;
- Theft;
- The possession, use, sale or being under the influence of drugs or other controlled substances or alcoholic beverages during working hours or on the Eastern Rockcastle Water Association premises at any time in violation of Eastern Rockcastle Water Association's policies.
- Carrying or possessing firearms or weapons on Eastern Rockcastle Water Association property;
- Excessive tardiness or absenteeism whether excused or unexcused;
- Unauthorized absence from work without proper notice; and
- Engaging in discriminatory or abusive behavior, including sexual harassment.

At the sole discretion of the Executive Director, the employee may be asked to leave immediately or be given a period of notice.

XV. RETURN OF PROPERTY

Employees are responsible for Eastern Rockcastle Water Association equipment, property and work products that may be issued to them and/or are in their possession or control, including but not limited to:

- Telephone,
- Credit cards,
- Identification badges,
- Office/building keys,
- Office/building security passes,
- Computers, computerized memory cards, electronic/voice mail codes, and
- Intellectual property (e.g., written materials, work products).

In the event of separation from employment, or immediately upon request by the Executive Director or his or her designee, Employees must return all Eastern Rockcastle

Water Association property that is in their possession or control. Where permitted by applicable law(s), Eastern Rockcastle Water Association may withhold from the employee's final paycheck the cost of any property, including intellectual property, which is not returned when required. Eastern Rockcastle Water Association also may take any action deemed appropriate to recover or protect its property.

XVI. REVIEW OF PERSONNEL ACTION

Employees may request a review of a personnel action or an unsatisfactory performance review. Employees may discuss the situation with the Board of Directors. The decision of the Executive Director is final.

XVII. PERSONNEL RECORDS

Personnel records are the property of Eastern Rockcastle Water Association, and access to the information they contain is restricted and confidential. A personnel file shall be kept for each employee and should include the employee's job application, copy of the letter of employment and position description, performance reviews, disciplinary records, records of salary increases and any other relevant personnel information. It is the responsibility of each employee to promptly notify his/ or her supervisor in writing of any changes in personnel data, including personal mailing addresses, telephone numbers, names of dependents, and individuals to be contacted in the event of an emergency.

All employees must complete, within two days of the end of each pay period, their time and attendance record. Accurately recording time worked is the responsibility of every employee. Tampering, altering, or falsifying time records or recording time on another employee's time record may result in disciplinary action, including separation from employment with Eastern Rockcastle Water Association.

XVIII. OUTSIDE EMPLOYMENT

Individuals employed by Eastern Rockcastle Water Association may hold outside jobs as long as they meet the performance standards of their job with Eastern Rockcastle Water Association. Employees should consider the impact that outside employment may have on their ability to perform their duties at Eastern Rockcastle Water Association. All employees will be evaluated by the same performance standards and will be subject to Eastern Rockcastle Water Association scheduling demands, regardless of any outside work requirements.

If Eastern Rockcastle Water Association determines that an employee's outside work interferes with their job performance or their ability to meet the requirements of Eastern Rockcastle Water Association, as they are modified from time to time, the employee may be asked to terminate the outside employment if he or she wishes to remain employed with Eastern Rockcastle Water Association.

Outside employment that constitutes a conflict of interest is prohibited. Employees may not receive any income or material gain from individuals or organizations for materials produced or services rendered while performing their jobs with Eastern Rockcastle Water Association.

XIX. NON-DISCLOSURE OF CONFIDENTIAL INFORMATION

Any information that an employee learns about Eastern Rockcastle Water Association, or its members or donors, as a result of working for Eastern Rockcastle Water Association that is not otherwise publicly available constitutes confidential information. Employees may not disclose confidential information to anyone who is not employed by Eastern Rockcastle Water Association or to other persons employed by Eastern Rockcastle Water Association who do not need to know such information to assist in rendering services.

The protection of privileged and confidential information, including trade secrets, is vital to the interests and the success of Eastern Rockcastle Water Association. The disclosure, distribution, electronic transmission or copying of Eastern Rockcastle Water Association's confidential information is prohibited. Such information includes, but is not limited to the following examples:

- Compensation data.
- Program and financial information, including information related to funding, and pending projects and proposals.

Employees are required to sign a non-disclosure agreement as a condition of employment. Any employee who discloses confidential Eastern Rockcastle Water Association information will be subject to disciplinary action (including possible separation), even if he or she does not actually benefit from the disclosure of such information.

Discussions involving sensitive information should always be held in confidential settings to safeguard the confidentiality of the information. Conversations regarding confidential information generally should not be conducted on cellular phones, or in elevators, restrooms, restaurants, or other places where conversations might be overheard.

XX. COMPUTER AND INFORMATION SECURITY

This section sets forth some important rules relating to the use of Eastern Rockcastle Water Association's computer and communications systems. These systems include individual PCs provided to employees, centralized computer equipment, all associated software, and Eastern Rockcastle Water Association's telephone, voice mail and electronic mail systems.

Eastern Rockcastle Water Association has provided these systems to support its

mission. Although limited personal use of Eastern Rockcastle Water Association's systems is allowed, subject to the restrictions outlined below, no use of these systems should ever conflict with the primary purpose for which they have been provided, Eastern Rockcastle Water Association's ethical responsibilities or with applicable laws and regulations. Each user is personally responsible to ensure that these guidelines are followed.

All data in Eastern Rockcastle Water Association's computer and communication systems (including documents, other electronic files, e-mail and recorded voice mail messages) are the property of Eastern Rockcastle Water Association. Eastern Rockcastle Water Association may inspect and monitor such data at any time. No individual should have any expectation of privacy for messages or other data recorded in Eastern Rockcastle Water Association's systems. This includes documents or messages marked "private," which may be inaccessible to most users but remain available to Eastern Rockcastle Water Association. Likewise, the deletion of a document or message may not prevent access to the item or completely eliminate the item from the system.

Eastern Rockcastle Water Association's systems must not be used to create or transmit material that is derogatory, defamatory, obscene or offensive, such as slurs, epithets or anything that might be construed as harassment or disparagement based on race, color, national origin, sex, sexual orientation, age, physical or mental disability, medical condition, marital status, or religious or political beliefs. Similarly, Eastern Rockcastle Water Association's systems must not be used to solicit or proselytize others for commercial purposes, causes, outside organizations, or other non-job-related purposes.

The following activities, which present security risks, should be avoided.

- Attempts should not be made to bypass, or render ineffective, security facilities provided by the company.
- If written down, password should be kept in locked drawers or other places not easily accessible.
- Individual users should never make changes or modifications to the hardware configuration of computer equipment. Requests for such changes should be directed to the Executive Director.
- Individual users should never load personal software to company computers. This practice risks the introduction of a computer virus into the system. Requests for loading such software should be directed to the Executive Director.
- Eastern Rockcastle Water Association's computer facilities should not be used to attempt unauthorized access to or use of other organizations' computer systems and data.

- Unlicensed software should not be loaded or executed on Eastern Rockcastle Water Association's PCs.
- Company software (whether developed internally or licensed) should not be copied other than for the purpose of backing up your hard drive. Software documentation for programs developed and/or licensed by the company should not be removed from the company's offices.
- Individual users should not change the location or installation of computer equipment in offices and work areas. Requests for such changes should be directed to management.

There are a number of practices that individual users should adopt that will foster a higher level of security. Among them are the following:

- Turn off your personal computer when you are leaving your work area or office for an extended period of time.
- Exercise judgment in assigning an appropriate level of security to documents stored on the company's networks, based on a realistic appraisal of the need for confidentiality or privacy.
- Back up any information stored locally on your personal computer (other than network based software and documents) on a frequent and regular basis.

Should you have any questions about any of the above policy guidelines, please contact the Executive Director.

XXI. INTERNET ACCEPTABLE USE POLICY

At this time, desktop access to the Internet is provided to employees when there is a necessity and the access has been specifically approved. Eastern Rockcastle Water Association has provided access to the Internet for authorized users to support its mission. No use of the Internet should conflict with the primary purpose of Eastern Rockcastle Water Association, its ethical responsibilities or with applicable laws and regulations. Each user is personally responsible to ensure that these guidelines are followed. Serious repercussions, including termination, may result if the guidelines are not followed.

Eastern Rockcastle Water Association may monitor usage of the Internet by employees, including reviewing a list of sites accessed by an individual. No individual should have any expectation of privacy in terms of his or her usage of the Internet. In addition, Eastern Rockcastle Water Association may restrict access to certain sites that it deems are not necessary for business purposes.

Eastern Rockcastle Water Association's connection to the Internet may not be used for any of the following activities:

- The Internet must not be used to access, create, transmit, print or download material that is derogatory, defamatory, obscene, or offensive, such as slurs, epithets, or anything that may be construed as harassment or disparagement based on race, color, national origin, sex, sexual orientation, age, disability, medical condition, marital status, or religious or political beliefs.
- The Internet must not be used to access, send, receive or solicit sexually-oriented messages or images.
- Downloading or disseminating of copyrighted material that is available on the Internet is an infringement of copyright law. Permission to copy the material must be obtained from the publisher. For assistance with copyrighted material, contact the Executive Director.
- Without prior approval of the Executive Director, software should not be downloaded from the Internet as the download could introduce a computer virus onto Eastern Rockcastle Water Association's computer equipment. In addition, copyright laws may cover the software so the downloading could be an infringement of copyright law.
- Employees should safeguard against using the Internet to transmit personal comments or statements through e-mail or to post information to news groups that may be mistaken as the position of Eastern Rockcastle Water Association.
- Employees should guard against the disclosure of confidential information through the use of Internet e-mail or news groups.
- Employees should not download Instant Messaging software to Eastern Rockcastle Water Association computers.
- The Internet should not be used to solicit or proselytize others for commercial purposes, causes, outside organizations, or other non-job related purposes.
- The Internet should not be used to endorse political candidates or campaigns.

The Internet provides access to many sites that charge a subscription or usage fee to access and use the information on the site. Requests for approval must be submitted to the Board of Directors.

If you have any questions regarding any of the policy guidelines listed above, please contact the Executive Director.

EMPLOYEE RECEIPT AND ACCEPTANCE

I hereby acknowledge receipt of the Eastern Rockcastle Water Association Employee Handbook. I understand that it is my continuing responsibility to read and know its contents. I also understand and agree that the Employee Handbook is not an employment contract for any specific period of employment or for continuing or long-term employment. Therefore, I acknowledge and understand that unless I have a written employment agreement with Eastern Rockcastle Water Association that provides otherwise, I have the right to resign from my employment with Eastern Rockcastle Water Association at any time with or without notice and with or without cause, and that Eastern Rockcastle Water Association has the right to terminate my employment at any time with or without notice and with or without cause.

I have read, understand and agree to all of the above. I have also read and understand the Eastern Rockcastle Water Association Employee Handbook. I agree to return the Employee Handbook upon termination of my employment.

Signature _____

Print Name _____

Date _____

CONFIDENTIALITY POLICY AND PLEDGE

Any information that an employee learns about Eastern Rockcastle Water Association, or its members or donors, as a result of working for Eastern Rockcastle Water Association that is not otherwise publicly available constitutes confidential information. Employees may not disclose confidential information to anyone who is not employed by Eastern Rockcastle Water Association or to other persons employed by Eastern Rockcastle Water Association who do not need to know such information to assist in rendering services.

The disclosure, distribution, electronic transmission or copying of Eastern Rockcastle Water Association's confidential information is prohibited. Any employee who discloses confidential Eastern Rockcastle Water Association information will be subject to disciplinary action (including possible separation), even if he or she does not actually benefit from the disclosure of such information.

I understand the above policy and pledge not to disclose confidential information.

Signature: _____


Print Name: _____

Date: _____

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Wednesday, June 14, 2017 11:45 AM
To: Bryan V. Siler
Subject: Re: Please send Rodney's phone number. Thanks.

EXTERNAL EMAIL - "Think before you click!"

Rodney 

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Wednesday, June 14, 2017 9:42 AM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:

>

Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
> M: 859.537.0749
> E: bryan.siler@amwater.com

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www.amwater.com

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Wednesday, June 14, 2017 11:44 AM
To: Bryan V. Siler
Subject: Re: Hydrants

EXTERNAL EMAIL - "Think before you click!"

No we do not bill anybody for fire hydrants.
The two fire departments are volunteer.
No we do not serve any of those.

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Wednesday, June 14, 2017 9:37 AM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
>

Jess,

Do you bill anybody for fire hydrants?

Is the fire department volunteer only or is it staffed?

Do you serve a hospital, doctor office, dialysis clinic, school, day care, long-term care facility, restaurants, etc.?

Thanks.

Bryan Siler
> Business Performance Manager

> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502


> O: 859.268.6350
> M: 859.537.0749
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www.amwater.com

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Wednesday, June 14, 2017 11:41 AM
To: Bryan V. Siler
Subject: Re: Contractors

EXTERNAL EMAIL - "Think before you click!"

Fred Sparkman
Sparkman Backhoe Service LLC


Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Tuesday, June 13, 2017 3:14 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
>

Jess,

Please also send the name and contact info for the person ERWA uses to fix main breaks, etc.

Thanks.

Bryan Siler
> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
> M: 859.537.0749
> E: bryan.siler@amwater.com

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Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Tuesday, June 13, 2017 12:17 PM
To: Bryan V. Siler
Subject: Re: Address

EXTERNAL EMAIL - "Think before you click!"

Bryan,

No I'm not sure where that address came from.

Physical Address
9246 Main St
Livingston, KY 40445

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Tuesday, June 13, 2017 9:52 AM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
>

Jess,

What is the official address for where you sit?

Also, I saw this on your facebook page:

Eastern Rockcastle Water Association
75 Sigmon St, Mt Vernon, KY 40456, USA

Is it valid?

Bryan Siler

> Business Performance Manager
> Kentucky American Water
> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
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www.amwater.com

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, June 8, 2017 9:28 AM
To: Bryan V. Siler
Subject: Re: Maps

EXTERNAL EMAIL - "Think before you click!"

The bill with the [REDACTED] 6/7/2017 \$15,098.06
They said if we stop the lawsuit they would take the penalties off that amount.

Any questions about these emails please call me.
Thanks, Jess

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Wednesday, June 7, 2017 9:41 AM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:

>

Jess,

I saw some maps in the back corner. Are those system maps showing mains, valves, tanks, etc.?

Would it be okay if we picked those up and scanned them into our system?

Thanks.

Bryan Siler
> Business Performance Manager
> Kentucky American Water

> 2300 Richmond Road
> Lexington, Kentucky 40502

> O: 859.268.6350
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www.amwater.com

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, June 8, 2017 9:24 AM
To: Bryan V. Siler
Subject: Re: Maps

EXTERNAL EMAIL - "Think before you click!"

I also called Citizens Bank and talk to loan office Jeremy Neeley
To pay off both loans 6/7/17 , which CD stands good for, \$71,522.58.
As of 6/7/17 we have \$79,533.36 in CD.

Eastern Rockcastle Water Association
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Mt. Vernon, KY 40456
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www.amwater.com

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, June 8, 2017 9:20 AM
To: Bryan V. Siler
Subject: Re: Maps

EXTERNAL EMAIL - "Think before you click!"

Rural Development Loans Tom Partin 606-864-2172 ext 127

1. Original Loan \$254,600.00 6/30/2017 Principal & Interest \$162,671.86

2. Original Loan \$500,000.00 6/30/2017 Principal & Interest \$375,282.50

3. Original Loan \$204,000.00 6/30/2017 Principal & Interest \$153,136.11

Total 3 loans payoff 6/30/2017 \$691,090.47

Eastern Rockcastle Water Association

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Mt. Vernon, KY 40456

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Would it be okay if we picked those up and scanned them into our system?

Thanks.

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> Business Performance Manager
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www.amwater.com

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, June 8, 2017 8:27 AM
To: Bryan V. Siler
Subject: Re: Maps

EXTERNAL EMAIL - "Think before you click!"

Are you going to be the one to pick the maps up? There are somethings I wanted to talk to you about. If not I can call you.

Thanks,
Jess

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Wednesday, June 7, 2017 9:41 AM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:

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Jess,

I saw some maps in the back corner. Are those system maps showing mains, valves, tanks, etc.?

Would it be okay if we picked those up and scanned them into our system?

Thanks.

Bryan Siler
> Business Performance Manager
> Kentucky American Water

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Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, June 8, 2017 8:20 AM
To: Bryan V. Siler
Subject: Re: Maps

EXTERNAL EMAIL - "Think before you click!"

Yes that would be fine. And we can get you a copy if you would like.

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
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On Wednesday, June 7, 2017 9:41 AM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
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I saw some maps in the back corner. Are those system maps showing mains, valves, tanks, etc.?

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www.amwater.com

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, June 1, 2017 10:24 AM
To: Bryan V. Siler
Subject: RE: Quick Question
Attachments: Livingston.pdf

EXTERNAL EMAIL - "Think before you click!"

Livingston Water purchase Contract Amendment NO. 3

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Thursday, June 1, 2017 9:02 AM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
>

Ok, thanks.

From: Eastern Rockcastle Water Assoc. [mailto:erwa@windstream.net]
> **Sent:** Thursday, June 1, 2017 9:00 AM
> **To:** Bryan V. Siler <Bryan.Siler@amwater.com>
> **Subject:** RE: Quick Question

> **EXTERNAL EMAIL - "Think before you click!"**
>
>

Bryan,

If there is a Z between the account number and the name the customer is inactive. We do have some customers with more than 1 meter so they will have more than 1 account. When they changed the customer read meters to radio read meters it looks like they gave those customers new account numbers. That is probably the duplicates.

Jess

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

> On Wednesday, May 31, 2017 2:58 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
> >

Jess,

I had fun today. It was nice to discuss this and move it further along. I believe the meeting is set for Tuesday.

This file shows over 1,300 customers. I did not see any Zs that would indicate active/inactive customers. Some of these are duplicates, right?

Just let me know. Thanks for the pizza...

Bryan

From: Eastern Rockcastle Water Assoc. [<mailto:erwa@windstream.net>]

>> **Sent:** Wednesday, May 31, 2017 12:05 PM

>> **To:** Bryan V. Siler <Bryan.Siler@amwater.com>

>> **Subject:** Re: Quick Question

>> EXTERNAL EMAIL - "Think before you click!"

>>

>>

Eastern Rockcastle Water Association

PO Box 540

Mt. Vernon, KY 40456

PHONE: (606) 453-0019

FAX: (606) 453-0020

>> On Tuesday, May 30, 2017 2:55 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:

>>>

Great. I will be down tomorrow morning.

>>>

Thanks.

>>>

Bryan

>>> From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>

>>> Sent: Tuesday, May 30, 2017 9:46 AM

>>> Subject: Re: Quick Question

>>> To: Bryan V. Siler <bryan.siler@amwater.com>

>>>

>>>

>>>

>>>

>>> EXTERNAL EMAIL - "Think before you click!"

>>>

>>>

>>>

Bryan,

>>>

Hope you had a great holiday weekend!

>>>

Come anytime to get copies of the deeds. Anytime that is good for you is good for me. We also have the water contracts with the City of Mt. Vernon, Jackson Co., and Livingston.

>>>

Accounts Receivable \$673.95

Account Payable \$47,370.01

>>>

If you need anything else please let me know.

Hope to see you soon!

Jess

>>>

>>>

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

>>> On Wednesday, May 24, 2017 11:35 AM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
>>>>

Hi Jess,

I hope you are having a great week. We hope to be able to meet very soon.

Would you be able to tell me how much is in Accounts Receivable and Accounts Payable? If not, that is okay, I was just trying to true up some numbers.

Thanks.

Bryan Siler
>>>> Business Performance Manager
>>>> Kentucky American Water
>>>> 2300 Richmond Road
>>>> Lexington, Kentucky 40502

>>>> O: 859.268.6350
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>>>
>>>
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AMENDMENT NO. 3

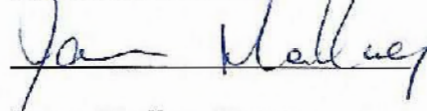
To the

WATER PURCHASE CONTRACT

The WATER PURCHASE CONTRACT between the CITY OF LIVINGSTON hereinafter referred to as the 'SELLER' and EASTERN ROCKCASTLE WATER ASSOCIATION hereinafter referred to as the PURCHASER', DATED July 22 1997, shall be amended as follows:

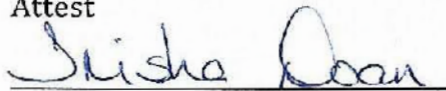
Section B. 1.a. \$3.69 per 1000 gallons or portion thereof rounded to the nearest cent.

Seller: CITY OF LIVINGSTON



Jason Medley, Mayor

Attest



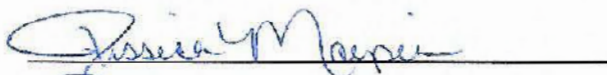
Trisha Doan, City Clerk

Purchaser: EASTERN ROCKCASTLE WATER ASSOCIATION



Russell Barron, President ERWA

ATTEST



Jessica Maupin, Clerk

This Amendment No 3. Is approved this 20th Day of FEBRUARY 2017.

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, June 1, 2017 9:03 AM
To: Bryan V. Siler
Subject: RE: Quick Question

EXTERNAL EMAIL - "Think before you click!"

Would you happen to know the time of the meeting on Tuesday? Russell said he thinks the judge told him 10:00 Tuesday 6th at the court house. I would like to know the time for sure before I call all the board members to be there.

Thanks,
Jess

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Wednesday, May 31, 2017 2:58 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
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Jess,

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Just let me know. Thanks for the pizza...

Bryan

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> **Subject:** Re: Quick Question

> **EXTERNAL EMAIL - "Think before you click!"**

>
>

Eastern Rockcastle Water Association
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FAX: (606) 453-0020

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> >

Great. I will be down tomorrow morning.

> >

Thanks.

> >

Bryan

> > From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
> > Sent: Tuesday, May 30, 2017 9:46 AM
> > Subject: Re: Quick Question
> > To: Bryan V. Siler <bryan.siler@amwater.com>
> >
> >
> >
> > **EXTERNAL EMAIL - "Think before you click!"**
> >

>>
>>

Bryan,

>>

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Come anytime to get copies of the deeds. Anytime that is good for you is good for me. We also have the water contracts with the City of Mt. Vernon, Jackson Co., and Livingston.

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Accounts Receivable \$673.95

Account Payable \$47,370.01

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If you need anything else please let me know.

Hope to see you soon!

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>>
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Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, June 1, 2017 9:00 AM
To: Bryan V. Siler
Subject: RE: Quick Question

EXTERNAL EMAIL - "Think before you click!"

Bryan,

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> **EXTERNAL EMAIL - "Think before you click!"**
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>> Sent: Tuesday, May 30, 2017 9:46 AM
>> Subject: Re: Quick Question
>> To: Bryan V. Siler <bryan.siler@amwater.com>
>>
>>
>>

>> EXTERNAL EMAIL - "Think before you click!"

>>
>>
>>

Bryan,

>>

Hope you had a great holiday weekend!

>>

Come anytime to get copies of the deeds. Anytime that is good for you is good for me. We also have the water contracts with the City of Mt. Vernon, Jackson Co., and Livingston.

>>

Accounts Receivable \$673.95

Account Payable \$47,370.01

>>

If you need anything else please let me know.

Hope to see you soon!

Jess

>>

>>

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

>> On Wednesday, May 24, 2017 11:35 AM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:

>>>

Hi Jess,

I hope you are having a great week. We hope to be able to meet very soon.

Would you be able to tell me how much is in Accounts Receivable and Accounts Payable? If not, that is okay, I was just trying to true up some numbers.

Thanks.

Bryan Siler

>>> Business Performance Manager
>>> Kentucky American Water
>>> 2300 Richmond Road
>>> Lexington, Kentucky 40502

>>> O: 859.268.6350
>>> M: 859.537.0749
>>> E: bryan.siler@amwater.com

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Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Wednesday, May 31, 2017 12:05 PM
To: Bryan V. Siler
Subject: Re: Quick Question
Attachments: CUSTOMER NAME ADDRESS PHONE #

EXTERNAL EMAIL - "Think before you click!"

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Tuesday, May 30, 2017 2:55 PM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:
>
Great. I will be down tomorrow morning.

>
Thanks.

>
Bryan

> From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
> Sent: Tuesday, May 30, 2017 9:46 AM
> Subject: Re: Quick Question
> To: Bryan V. Siler <bryan.siler@amwater.com>

>
>
>
>
> **EXTERNAL EMAIL - "Think before you click!"**

>
>
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Bryan Siler

>> Business Performance Manager

>> Kentucky American Water

>> 2300 Richmond Road

>> Lexington, Kentucky 40502

>> O: 859.268.6350

>> M: 859.537.0749

>> E: bryan.siler@amwater.com

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Sent: Tuesday, May 30, 2017 9:46 AM
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Subject: Re: Quick Question

EXTERNAL EMAIL - "Think before you click!"

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Bryan Siler
> Business Performance Manager
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> 2300 Richmond Road
> Lexington, Kentucky 40502

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www.amwater.com

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Friday, March 31, 2017 3:30 PM
To: Bryan V. Siler
Subject: Fwd: RE: Grant Information

EXTERNAL EMAIL - "Think before you click!"

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

> From: "Zach Creech" <zcreech@cvadd.org>
> To: "'Eastern Rockcastle Water Assoc.'" <erwa@windstream.net>
> Subject: RE: Grant Information
> Date: Friday, March 31, 2017 12:54 PM
>
>

You are very welcome...I just noticed a mistake though. The \$13,600 should be \$136,300, sorry.

I hope you have a great weekend too,

Zach

From: Eastern Rockcastle Water Assoc. [mailto:erwa@windstream.net]
> **Sent:** Friday, March 31, 2017 1:03 PM
> **To:** Zach Creech <zcreech@cvadd.org>
> **Subject:** Re: Grant Information

Thank you Zach.

Have a great weekend!

Jess

Eastern Rockcastle Water Association
 PO Box 540
 Mt. Vernon, KY 40456
 PHONE: (606) 453-0019
 FAX: (606) 453-0020

> On Friday, March 31, 2017 10:31 AM, Zach Creech <zcreech@cvadd.org> wrote:

> >

Jessica,

Here is what I have found so far, however it doesn't total the \$663,697. I'll keep looking through your old files though.

WRIS Project #	Grant ID#	Allocated Amount	Year
WX21203514	HB 269- Tobacco Development Fund Grant	\$475,000	2003
WX21203517	HB 608 - 141C-2008	\$13,600	2008
WX21203553	169C-2007	\$120,000	2007
WX21203553	142C-2008	\$200,000	2008

Zach Creech

Water/Wastewater Coordinator

Cumberland Valley Area Development District

P.O. Box 1740

London, KY 40743

Phone: 606-864-7391 Fax: 606-878-7361

Email: zcreech@cvadd.org

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Friday, March 31, 2017 12:15 PM
To: Bryan V. Siler
Subject: Fwd: Grant Information

EXTERNAL EMAIL - "Think before you click!"

Eastern Rockcastle Water Association
 PO Box 540
 Mt. Vernon, KY 40456
 PHONE: (606) 453-0019
 FAX: (606) 453-0020

> From: "Zach Creech" <zcreech@cvadd.org>
 > To: "Rodney Trowbridge" <erwa@windstream.net>
 > Subject: Grant Information
 > Date: Friday, March 31, 2017 10:31 AM
 >
 >

Jessica,

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Zach Creech

Water/Wastewater Coordinator

Cumberland Valley Area Development District

P.O. Box 1740

London, KY 40743

Phone: 606-864-7391 Fax: 606-878-7361

Email: zcreech@cvadd.org

Bryan V Siler

From: Eastern Rockcastle Water Assoc. <erwa@windstream.net>
Sent: Thursday, March 30, 2017 8:33 AM
To: Bryan V. Siler
Subject: RE: Grants

EXTERNAL EMAIL - "Think before you click!"

Bryan,

It was great meeting you also. I spoke with Zack Creech at CVADD this morning. They also help with our grants. He said they would help in anyway they can and he would try to find out some information today. As soon as I hear something I will let you know.

Have a great day!
Jess

Eastern Rockcastle Water Association
PO Box 540
Mt. Vernon, KY 40456
PHONE: (606) 453-0019
FAX: (606) 453-0020

On Wednesday, March 29, 2017 9:51 AM, Bryan V. Siler <Bryan.Siler@amwater.com> wrote:

> Jessica,
>
> It was great meeting you yesterday. I look forward to working
> together on this as it progresses. Thank you for helping get this
> information - it is very helpful.
>
> What Tom sent accounts for the loans and \$1,830,000 of the \$2,493,697
> in grants that are listed on the annual report. That leaves
> approximately \$663,697 that may have come from a different source.
> Can you check to see if we can identify this source and obtain the
> same info as Tom provided? I will do some checking on my end as well.
>
> Thank you very much.
>
>
> _____
> Bryan Siler
> Business Performance Manager
> Kentucky American Water

> 2300 Richmond Road
 > Lexington, Kentucky 40502
 >
 > O: 18592686350M: 18595370749E: bryan.siler@amwater.com

>
 >
 >
 >
 >
 >
 > -----Original Message-----

> From: Eastern Rockcastle Water Assoc. [erwa@windstream.net]
 > Sent: Wednesday, March 29, 2017 10:04 AM
 > To: Bryan V. Siler <Bryan.Siler@amwater.com>
 > Subject: Grants

>
 >
 > EXTERNAL EMAIL - "Think before you click!"

>
 >
 > Good Morning Jess
 > I have the information Bryan wants below on the Associations Loans and
 > Grants

	Obligation Date	Loan Amount	Grant Amount
> Grant Only ARC	9/30/1992		\$200,000
> Grant Only ARC	7/21/1999		\$250,000
> Grant Only ARC	3/14/1996		\$600,000
> Water Loan RD	9/30/1992	\$254,600	
> Water Loan & Grant RD	12/20/1995	\$500,000	\$536,000
> Water Loan & Grant RD	12/01/1998	\$204,000	\$250,000

>
 > These are all of the Water Loans and Grants we show for the
 > Association. The ARC Grants are not RD Funds but were administered
 > for ARC by RD. I hope this helps.

>
 > Thomas E. Partin
 > Area Specialist
 > USDA /Rural Development
 > 100 Fortress Properties Street, Suite 3 London, KY 40741 16068642172.
 > 127 Phone 18554544516
 >
 > Website: www.rd.usda.gov

>
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> www.amwater.com

>

Bryan V Siler

From: Joseph Clontz <jclontzcpa@windstream.net>
Sent: Wednesday, March 29, 2017 3:04 PM
To: Bryan V. Siler
Subject: EASTERN ROCKCASTLE WATER DEPRECIATION SCHEDULE
Attachments: doc03881020170329150902.pdf

EXTERNAL EMAIL - "Think before you click!"

Joseph B. Clontz, CPA
Rockcastle County Treasurer

Form 4562

Depreciation and Amortization Report

Tax Year 2016

► Keep for your records

EASTERN ROCKCASTLE WATER ASSOCIATION

Sch C - WATER

611-20-2692

Asset Description	*Code	Date In Service	Cost (Net of Land)	Land	Bus Use %	Section 179	Special Depreciation Allowance	Depreciable Basis	Life	Method/Convention	Prior Depreciation	Current Depreciation
DEPRECIATION												
WATER LINES & METERS		07/01/95	312,584		100.00			312,584	50.0	SL/NA	128,152	6,252
'96 ADDITIONS		07/01/96	51,184		100.00			51,184	50.0	SL/NA	19,968	1,024
'97 ADDITIONS		11/24/97	12,387		100.00			12,387	50.0	SL/NA	4,485	248
TANK SITES		07/01/98	0	1,900	100.00						0	
99 LINE EXTENSION		07/01/99	1,820,542		100.00			1,820,542	50.0	ALT/HY	600,781	36,411
99 NEW SERVICES		10/15/99	1,174		100.00			1,174	15.0	150DB/HY	1,174	0
2000 LINE EXTENSION		07/01/00	553,577		100.00			553,577	39.0	SL/MM	219,416	14,194
NEW SERVICES		07/01/00	6,653		100.00			6,653	39.0	SL/MM	2,639	171
COMPUTER, PROGRAM AND ETC		07/05/00	9,265		100.00			9,265	10.0	SL/HY	9,265	0
PUMP		07/01/01	1,498		100.00			1,498	7.0	200DB/HY	1,498	0
NEW LINES & SERVICES		07/01/01	7,500		100.00			7,500	25.0	SL/HY	4,350	300
02 NEW SERVICES		07/01/02	15,918		100.00			15,918	25.0	SL/HY	8,598	637
'03 NEW SERVICES		07/01/03	15,378		100.00			15,378	25.0	SL/HY	7,688	615
'04 ADDITIONS		07/01/04	56,211		100.00			56,211	25.0	SL/HY	25,856	2,249
05 WATER IMPROVEMENTS		07/01/05	410,857		100.00			410,857	25.0	SL/HY	172,557	16,434
BLACKTOPPING DRIVE		07/01/05	3,875		100.00			3,875	15.0	150DB/HY	2,846	229
TRUCK		12/15/05	20,367		100.00			20,367	7.0	200DB/HY	20,367	0
LEAK & WATER LINE DETECTOR		06/27/06	3,674		100.00			3,674	7.0	200DB/HY	3,674	0
HWY 1152 LINE RELOCATION		11/06/07	37,580		100.00			37,580	25.0	SL/MQ	12,212	1,503
TANK SITES		09/30/08	0	3,550	100.00							
09 LINE EXTENSION		03/15/09	113,575		100.00			113,575	25.0	SL/HY	29,530	4,543
WATER TREATMENT		07/01/09	1,498		100.00			1,498	7.0	200DB/HY	1,431	67
EQUIPMENT		07/01/09	836		100.00			836	7.0	200DB/HY	799	37
2011 SERVICES		07/01/11	6,204		100.00			6,204	15.0	SL/HY	1,862	414
NEW SERVICES - 2012		07/01/12	4,136		100.00			4,136	15.0	SL/HY	966	276
EQUIPMENT		07/01/13	2,000		100.00			2,000	7.0	200DB/HY	1,126	250
2013 NEW SERVICES		07/01/13	7,000		100.00			7,000	15.0	SL/HY	1,167	467
OFFICE EQUIPMENT		07/01/14	678		100.00			678	7.0	200DB/HY	263	119
2015 FORD F150		07/15/15	27,200		100.00			27,200	5.0	200DB/HY	5,440	8,704
SUBTOTAL PRIOR YEAR			3,503,351	5,450		0	0	3,503,351			1,288,110	95,144
TOTALS			3,503,351	5,450		0	0	3,503,351			1,288,110	95,144

* Code: S = Sold, A = Auto, L = Listed, H = Home Office

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USDA /Rural Development

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Website: www.rd.usda.gov