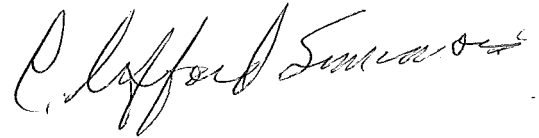


**West Carroll Water District Meeting Minutes
December 9, 1997**

Attendance: Vickie Edwards, Chairman
Clifford Simmons
David Pirtle
David Scott
Dan Risner

Guests present were: Ernestine Sanders
Darrell Lykins
Jim Smith, Carroll County Water District No. 1
Fred Marsh, Seico Engineering
Bobby Aulin
Larry Phelps

CALL TO ORDER



The meeting was called to order by Chairman Edwards.

APPROVAL OF PREVIOUS MONTH'S MINUTES

Upon a motion by Commission Risner and a second by Commissioner Simmons, the minutes of the November meeting was approved as written.

CUSTOMER COMPLAINTS OR PROBLEMS

Mr. Risner reported that Mr. Norman Richardson called about a broken outdoor faucet located on his rental property. The property is rented to Stoney O'Neal and the water bill is approximately \$400.00. Mr. Richardson requested assistance from the board if possible.

The bill is the result of a broken spicket and he was advised that the Board would expect payment from person who's name the meter is in. Ms. Sanders will calculate the bill for Mr. O'Neal and will advise the board what method of settlement was determined.

It was further explained that because the district purchases all water, we must recover the cost. A wholesale rate could be used to determine the bill for the excess water lost.

ENGINEER'S REPORT

Mr. Marsh reported that no soil test had been conducted at the tank site because there were over 100 Locust trees in the way and he did not have permission to cut. He stated that it would be OK to move the tank site to a lower elevation which would locate the site on Maiden's property.

After some discussion, Mr. Marsh stated that a tank on Mike Bates' property would not fill properly. Mr. Marsh was questioned as to how the flow had changed in the last 30 days and also why he now recommended the Maiden property after all this time. Mr. Bates' property has been inspected 3 - 4 times by Mr. Marsh for a possible tank site. The Board was confused as to why Mr. Maiden's property had not been mentioned until the November 1997 meeting.

Mr. Marsh now states that to run the line east over Vance Road, the booster station must remain in place and will not be eliminated. The November 1997 meeting was the first time the board has heard any discussion of not eliminating the booster station. The Board agreed unanimously that the objective of the Vance Road project was to eliminate the booster station, improve pressure and the overall service to the Vance Road/ Gilgal customers.

Mr. Marsh was questioned as to why there had been so many delays on this Vance Road Project. He was directed by the board to proceed as necessary to complete the proposed project without further delays.

Mr. Marsh stated he would have the information within 2 weeks but that we could not go below 850 feet of elevation.

The Board agreed at the November meeting to help Mr. Bates extend the line to the property he uses to house his migrant workers.

MAINTENANCE REPORT

Mr. Lykins gave the maintenance report. A total of 96 hours overtime hours were worked on the West Carroll side this month. Three new services were installed. Four leaks were fixed, 2 on the Carrollton section and 2 on the Henry Co. section. One leak was fixed on overtime but will be billed to the contractor who broke the line. New services have been caught up.

OLD BUSINESS

Refer to Engineer's Report.

NEW BUSINESS

Mr. Jim Smith advised the board that they have 1 month of billing cards left and needs a decision from the board as to how to proceed with the West Carroll customers. The cost of the cards is approximately \$25.00 per 1000. Minimum quantities are required.

The maintenance contract can be continued on a month to month basis.

Mr. Smith advised the board that Carroll County Water District is interested in continuing doing business and that he is fully aware of the responsibilities and liabilities of the water districts.

Commissioner Simmons asked Mr. Smith if he had ever discussed a merger with anyone. He admitted that he had spoke to several people about it. Members of the West Carroll Board have never been included in any of those discussions.

Mr. Smith was advised that the West Carroll felt a rebate was due the District because the meters have never been read twice a year as stipulated in the contract. Mr. Smith stated he did not agree because of the amount of work Carroll County does.

He advised that the new office building will be completed the end of December and that Carroll County No. 1 will continue to honor the contract until notified by West Carroll of their decision.

The West Carroll Water Board does not feel that it is fair to their customers to travel all the way to Ghent.

Mr. Bobby Aufin and Mr. Larry Phelps approached the board with the possibility have taking over the maintenance of West Carroll water lines and the office. They had several questions regarding the board's needs. They will try to present a proposal at the January board meeting.

FINANCIAL REPORT & INVOICE APPROVAL

Before giving the Treasurer's report, Mrs. Sanders submitted an inspection report from Public Service Commission. Four deficiencies were submitted and require a response in writing within 30 days but no later than January 6, 1998. Mrs. Sanders will respond to the report within the allotted time.

Mrs. Sanders presented the Order of the Treasure, cash receipts and disbursements. All checks were approved as written.

The board went into Executive session. Christmas gifts were discussed and approved. Checks were written.

With no further business, Commission Simmons motioned to adjourn, seconded by Commission Pirtle.

West Carroll Water District Meeting Minutes
January 13, 1998

Attendance: Vickie Edwards, Chairman
Clifford Simmons
David Pirtle
David Scott
Dan Reisner

Guests present were: Ernestine Sanders
Darrell Lykins
Gerald Ballinger
Bobby Allphin
Larry Phelps

CALL TO ORDER

The meeting was called to order by Chairman Edwards.

APPROVAL OF PREVIOUS MONTH'S MINUTES

Upon a motion by Commission Pirtle and a second by Commissioner Scott, the minutes of the December meeting was approved as written.

CUSTOMER COMPLAINTS OR PROBLEMS

Mr. Stoney O'Neal requested assistance from the water district with his water bill which is in excess of \$400.00 due to a leak. The board agreed to adjust Mr. O'Neal's water bill using wholesale rates and to arrange a payment plan that is within Mr. O'Neal's budget until the bill is paid in full. Mr. O'Neal will work with Ms. Sanders on the arrangement of a payment plan.

It was explained to Mr. O'Neal that because the district purchases all water, we must recover the cost and that our practice in cases such as this it has been the policy of the water district to use the wholesale rate to determine the bill for the excess water usage.

Mr. O'Neal fully understood that he is to pay his regular monthly bill and a payment on the adjusted bill.

ENGINEER'S REPORT

None given.


1

Mr. Pirtle spoke with Mr. Heilman of the Henry County Water District regarding enough water supply to keep our tank full.

Mrs. Sanders will contact Mr. Marsh for a status report.

MAINTENANCE REPORT

Mr. Lykins gave the maintenance report. A total of 130 hours overtime hours were worked on the West Carroll for the month of December. Five leaks were fixed ,2 in Prestonville and 2 on Mount Hill. One leak was fixed on Locust.

OLD BUSINESS

Mr. Clifford Simmons made the motion to authorize Mrs. Sanders to reimburse the Old Depreciation Account in the sum of ~~\$8600.00~~ ^{8200.00}. Funds are to be transferred from the Operating Account. Mr. Pirtle seconded the motion. *O.K.S.*

NEW BUSINESS

The board accepted proposals from Mr. Bobby Allphin and Mr. Larry Phelps , also from Carrollton Utilities regarding a new maintenance agreement.

Based on the proposals submitted by both parties, it was determined that it is more economically feasible to award the maintenance contract to Carrollton Utilities. A copy of the proposals are on file.

Full cooperation is expected from Carroll County # 1 during the transition period.

FINANCIAL REPORT & INVOICE APPROVAL

Mrs. Sanders presented the Order of the Treasure, cash receipts and disbursements. All checks were approved as written.

OTHER - Election of Officers for 1998

David Pirtle nominated Vickie Edwards as Chairman, motion was seconded by David Scott. Motion carried.

David Scott nominated Clifford Simmons as Secretary/Treasure of the Board. The motion was seconded by Dan Reisner. Motion carried.

With no further business, Commission Simmons motioned to adjourn, seconded by Commission Pirtle.

MINUTES
WEST CARROLL WATER BOARD MEETING
DECEMBER 17, 1998

Present:

WEST CARROLL BOARD

VICKIE EDWARDS, CHAIRMAN

DAN REISNER

DAVID PIRTLE

DAVID SCOTT

CLIFFORD SIMMONS

CARROLLTON UTILITIES

PAUL ALEXANDER

RITA WESTRICK

CRYSTAL STARK

LARRY PHELPS

RICHARD GARRIOTT

MATT SMITH

CHAS ROBBINS

BILL OSBORNE

SANDY RAY

CALL TO ORDER

The meeting was called to order by Ms. Edwards at 7:35 p.m.

MINUTES

THE MOTION WAS MADE BY MR. SIMMONS AND SECONDED BY MR. REISNER TO APPROVE THE MINUTES FROM THE MEETING OF NOVEMBER 19, 1998.

VOTE: 5 AYES 0 NAYS

GENERAL DISCUSSION

Rita Westrick discussed the December water bill of Glauber, Inc and his request to have the bill reduced due to a leak. The leak was very large (approx. 2000 units) and was confirmed by Carrollton Utilities personnel.

THE MOTION WAS MADE BY DAVID PIRTLE AND SECONDED BY DAVID SCOTT TO APPROVE A THIRTY PERCENT DISCOUNT FOR GLAUBER, INC FOR DECEMBER DUE TO THE LEAK.

VOTE: 5 AYES

0 NAYES

Rita Westrick discussed the request made by Thomas Powell to have his December bill reduced. The high use was not due to a service line break according to Mr. Powell. The Board recommended arranging a payment plan for Mr. Powell.

MAINTENANCE REPORT

New Services	3	
Leak Repairs	3	
Meter Changes	2	
Turn ons	5	
Turn offs	5	
Read Outs	4	
Line Locates	2	
Re-reads	11	
Non Pay Turn offs	4 (paid and back on)	
Routine Maintenance :		
English Christian Church		Raised meter, put on metal riser
Michael Spurr		New Vault and lid
Sharon Richmond		Checked for leak due to high bill
Barbara Garriott		installed new vault
Merle Smith, Jr.		Just discovered meter not being billed.

Highway 36 Bridge Crossing

Bill Osborne discussed the progress of repairing the 6 inch line at the west end of the Highway 36 Little Kentucky River crossing. Engineers from the Kentucky Highway Department met with Paul Alexander and Bill Osborne regarding the proposed plans. They have granted verbal approval of the plans subject to submitting some revisions. One bid has been received on the project and another bid is being sought. The estimated time of completion is approximately 30 to 40 days.

The Board requested that Carrollton Utilities investigate obtaining financial assistance for the cost of repairing the main.

Green's Bottom Extension

Paul Alexander discussed the request for a 1600 feet extension in Green's Bottom. One bid had been obtained on construction of the project. Mr. Alexander explained that construction could start as soon as the plans are submitted and approved by the Division of Water. The Board directed Carrollton Utilities to design the line and include the cost of design in the total cost to the developer.

THE MOTION WAS MADE BY MR. SIMMONS AND SECONDED BY MR. PIRTLE TO PROCEED WITH DESIGN AND CONSTRUCTION OF THE LINE AS LONG AS THERE ARE NO PRESSURE PROBLEMS ANTICIPATED AS A RESULT OF THE EXTENSION.

VOTE: 5 AYES 0 NAYS

Waterloss

Paul Alexander stated that all of the flush hydrants in the Carroll and Henry county systems had been checked and tagged. Mr. Alexander also explained that he had found someone with the help of Kentucky Rural Water that could test and repair meters for the system. Of the 50 meters that have been tested, 19 could not be repaired. Bill Osborne discussed a budgetary cost estimate to have a consultant do an in-depth leak investigation of the entire system. The cost of the investigation is estimated at \$14,000. Carrollton Utilities recommended that a number of the meters be pulled and tested before considering the leak investigation.

Paul Alexander explained that there are currently many different brands of meters in the system and that Carrollton Utilities has found that the Neptune meters work best in the Carrollton Utilities system. Upon request, the Board authorized Carrollton Utilities to purchase a new 2" meter for the system so the existing 2" meters can be pulled and tested.

THE MOTION WAS MADE BY MR. PIRTLE AND SECONDED BY MR. REISNER TO MOVE TOWARD STANDARDIZING THE METERS USED IN THE SYSTEM BY PURCHASING NEW NEPTUNE METERS TO REPLACE OLD METERS THAT COULD NOT BE REPAIRED.

VOTE: 5 AYES 0 NAYS

ACCOUNTING REPORT

Kentucky Rural Water Association Membership Dues

THE MOTION WAS MADE BY MR. SCOTT AND SECONDED BY MR. PIRTLE TO APPROVE THE FEES/MEMBERSHIP DUES OF THE KENTUCKY RURAL WATER ASSOCIATION.

VOTE: 5 AYES 0 NAYS

Bids for Annual Audit

The bids for the West Carroll Annual Audit were opened and read aloud. Two bids were received: Scott, Callicotte, and McKay \$2,300
 Raisor, Zapp and Woods - NTE \$2,085

THE MOTION WAS MADE BY MR. SIMMONS AND SECONDED BY MR. PIRTLE TO AWARD THE AUDIT TO RAISOR, ZAPP AND WOODS.

VOTE: 5 AYES 0 NAYS

THE MOTION WAS MADE BY MR. SCOTT AND SECONDED BY MR. PIRTLE TO

APPROVE THE ACCOUNTS PAYABLE AS PRESENTED.

VOTE: 5 AYES 0 NAYS

ELECTION OF OFFICERS

Chairman

THE MOTION WAS MADE BY MR. SIMMONS AND SECONDED BY MR. PIRTLE TO ELECT VICKIE EDWARDS AS CHAIRMAN OF THE BOARD.

VOTE: 5 AYES 0 NAYS

Secretary


THE MOTION WAS MADE BY MR. SCOTT AND SECONDED BY MS. EDWARDS TO ELECT CLIFFORD SIMMONS AS SECRETARY OF THE BOARD.


VOTE: 5 AYES 0 NAYS

ADJOURNMENT

THE MOTION WAS MADE BY MR. PIRTLE AND SECONDED BY MR. REISNER TO ADJOURN AT 8:58 P.M.

VOTE: 5 AYES 0 NAYS


VICKIE EDWARDS
CHAIR


CLIFFORD SIMMONS
SECRETARY