

**PILOT SCHOOL TARIFF**  
**IMPLEMENTATION PROCESS**  
**PSC Case No. 2016 - 00371**

In Case No. 2017-00371 the Commission approved Pilot School Tariffs effective July 1, 2017 for public and private P – 12 schools. The Order directed that within 30 days of the date of this Order (July 22, 2017), “KSBA should file with the Commission the process by which KSBA will notify and select those schools both public and private that would be eligible to participate in the pilot tariffs.”

The Kentucky School Boards Association (KSBA) is a nonprofit corporation of school boards from each public school district in Kentucky. The association, founded in 1936, now has over 75 years of serving school board members and school districts in such areas as governmental relations, board member and team development, risk management, facility planning, energy management, legal services, policy services, publications and community relations. It is governed by a 27-member board of directors made up of representatives elected as regional chairpersons or as directors-at-large.

The Kentucky Non-Public Schools Commission, Inc. (KyNPSC) is a diverse group drawing membership from religiously-affiliated schools, private independent schools, and home schools. The group was incorporated in 1993 through a joint effort with the Kentucky Board of Education (KBE), the Kentucky Department of Education (KDE), and the leadership of the state’s non-public schools to address the common concerns of those privately-operated schools that desired to be in voluntary compliance with state standards, and thus become “certified” non-public schools.

As mandated by Kentucky law, the Kentucky Board of Education develops and adopts the regulations that govern Kentucky's 173 public school districts and the actions of the Kentucky Department of Education.

The Kentucky Department of Education (KDE) is a service agency of the Commonwealth of Kentucky, and part of the Education and Workforce Development Cabinet. The department provides resources and guidance to Kentucky's public schools and districts as they implement the state's P-12 education requirements. The department also serves as the state liaison for federal education requirements and funding opportunities.

The Kentucky Schools Directory is published annually and provides staffing, contact information and student enrollment for all 173 Kentucky school districts, certified KyNPSC non-public schools and the Kentucky Schools for the Blind (KSB) and Deaf (KSD).

KSBA collaborated with the KyNPSC, KSB and KSD in development of the following steps to notify and select pilot school rate participants:

1. Notify KyNPSC, KSB and KSD of the opportunity for private (non-public) to participate in the pilot school tariffs. **Completed June 28.**
2. Verify service provider – LGE or KU.
  - a. Public – **Completed June 29.**
  - b. Private – **Completed June 29.**
3. Assemble enrollment data for eligible school accounts from Kentucky Schools Directory by company and group. **Completed June 29.**
4. Using enrollment data develop ratios for apportioning \$750,000 to public and private P – 12 schools. Public - \$607,000. Private - \$143,000. **Completed June 29.**
5. Collect recent utility bills for eligible participants to verify current Rate and assemble account information.
  - a. Public – **Completed July 5.**
  - b. Private – **Completed July 7.**
6. Select participant school accounts.
  - a. Public – KSBA - **Completed July 22**
    - i. One eligible school account from each district.
    - ii. Remaining school accounts on relative enrollment data.
  - b. Private – KyNPSC- **Completed July 22**
    - I. Geographic representation of KU and LGE schools across regions of Kentucky.
    - II. Types of non-public schools (Christian, Independent, Catholic) represented.
    - III. Random selection by number pull to put Catholic schools in priority order.
7. KSBA provide LGE list of eligible accounts.
  - a. Public
    - i. Primary estimated to utilize apportioned amount.
    - ii. Supplemental in the event apportioned amount is not achieved through primary list and/or non-public does not achieved apportioned amount.
  - b. Private

- i. Primary estimated to utilize apportioned amount.
  - ii. Supplemental in the event apportioned amount is not achieved through primary list and/or non-public does not achieved apportioned amount.
- 8. LGE verifies accounts, performs bill analysis and switches accounts to designated pilot tariff.