### 2014 Key Contributor Award Program

#### <u>Purpose</u>

Grant restricted stock units (RSUs) to key employees to:

- 1. Recognize outstanding performance/reward the doers
- 2. Retain key contributors, and
- 3. Further align financial rewards for participants with the long-term interest of shareholders.

#### **Qualifications**

Nominees should have made <u>extraordinary</u> contributions or created extraordinary results over and above day-to-day expectations of a distinguished performer.

- Awards are provided to employees who generally do not participate in the Long Term Incentive Program (Salary Grade 27 and below)
- Nominations <u>should be</u> considered for individuals whose work resulted in significant, quantifiable cost savings for AEP; were key to an industry first; greatly improved or created a process that quantifiably added to AEP's performance.
- Nominations <u>should not</u> be considered for work that is part of the individual's job, for someone who was assigned to execute a plan, or for results that are not truly significant.
- For team nominations, <u>only key team players</u> rather than the entire team should be nominated.

#### **Nomination Process**

Use the template below to nominate employee(s) and/or team(s) who have made a key contribution during 2014. The nominations must be approved by the appropriate Executive Council member and received by Lisa McNeil, HR, senior compensation consultant, by close of business on Friday, December 19, 2014. A Review Committee of Business Unit leaders will make recommendations on which nominations should be moved forward for final approval by Nick Akins.

#### **Award Guidelines**

Since the standard for Key Contributor Awards is high, the minimum award guideline is generally 25% of the nominee's current salary. Therefore, as you determine the award recommendation, consider what the value of the contribution would be worth if you were to reward this contribution with ICP dollars. *Recommendations are considered based on the significance of the employee's contribution*.

#### How awards are made

Awards are made in restricted stock units (RSUs) valued using the closing price of AEP stock on the grant date. (Restricted stock units are equal in value to a share of AEP common stock.) Key Contributor awards vest annually in approximately equal thirds.

#### **Grant Communication**

In January 2015, approved recommendations (as well as recommendations that were not approved) will be communicated back to the recommending manager. Awardees should be publicly recognized at a special local event by senior management immediately. Additionally, all 2014 awardees will be collectively recognized for their extraordinary contribution and results by the CEO at the annual luncheon and in internal communications, such as AEP Now in early 2015.

KPSC Case No. 2014-00396 Attorney General's Second Set of Data Requests Dated February 24, 2015 Item No. 33 Attachment 1 Page 2 of 6

## 2014 Key Contributor Award Nomination Form Individual

Employee Name:	
Job Title:	
Business Unit:	
Manager's Name:	
Nominated By:	
Current Salary:	\$
% of Salary Recommended for Key Contributor Award:	
<ul> <li>Rationale for Award: Information supporting this nomination</li> <li>Value/impact to the company</li> <li>Other details</li> </ul>	
<b>Summary;</b> High-level summary of rationale for executive review committee	
EC Member Approval: Name and Date	R

KPSC Case No. 2014-00396 Attorney General's Second Set of Data Requests Dated February 24, 2015 Item No. 33 Attachment 1 Page 3 of 6

Team Name:	
Nominated By:	
Rationale for Award: Information supporting this nomination • Value/impact to the company • Other details	
<b>Summary;</b> High-level summary of rationale for executive review committee	
EC Member Approval: Name and Date	

	Team Member #1
Employee Name:	
Job Title:	
Business Unit:	
Manager's Name:	
Nominated By:	
Current Salary:	\$
% of Salary Recommended f	or Key
Contributor Award:	
Details of Individual Contribu	tions

# 2014 Key Contributor Award Nomination Form

Team

Team Member #2	
Employee Name:	
Job Title:	
Business Unit:	
Manager's Name:	
Nominated By:	
Current Salary:	\$
% of Salary Recommended for	
Key Contributor Award:	
Details of Individual	
Contributions	

Team Member #3	
Employee Name:	
Job Title:	
Business Unit:	
Manager's Name:	
Nominated By:	
Current Salary:	\$
% of Salary Recommended for	(R)
Key Contributor Award:	
Details of Individual	
Contributions	

2014 Key Contributor Award Nomination Form

Team

Team Member #4	
Employee Name:	
Job Title:	
Business Unit:	
Manager's Name:	
Nominated By:	
Current Salary:	\$
% of Salary Recommended for	
Key Contributor Award:	
Details of Individual	
Contributions	

Team Member #5		
Employee Name:		
Job Title:	/	
Business Unit:		
Manager's Name:		
Nominated By:		
Current Salary:		\$
% of Salary Recommended f	or	
Key Contributor Award:		
Details of Individual		
Contributions		

Page 6 of 6

Team

Team Member #6	
\$	

Team Member #7		
Employee Name:		
Job Title:		
Business Unit:		
Manager's Name:		
Nominated By:		
Current Salary:	\$	
% of Salary Recommended f <mark>or</mark>		
Key Contributor Award:		
Details of Individual		
Contributions		

Note: Please copy templates above if there are additional team member nominations.