

Change Control Process Monthly Status Meeting Minutes

DATE: July 26, 2000

MEETING: Monthly Status Call

PURPOSE: Review Status of Pending/Approved Change Requests

ATTENDEES

Tyra Colbert, WorldCom Steve Murray, Rhythms		Valerie Cottingham, BST
Sandy Evans, Sprint	Brian Rutter, KMPG	James Hunter, KPMG
Annette Cook, e.spire	Steve Hancock, BST	Shamone Stapler, ITC-DeltaCom
Linda Tate – BST	Cheryl Storey, BST	Jill Williamson, AT&T
Carol Harrison, Impower	Carl Vincent, FL PSC	Kevin McAllorum, AT&T
Peggy Rehm, Nightfire	John Duffey, FL PSC	Mubeen Saifullah, Nightfire
Brenda Files, BST	Paul Winehart, e.spire	Phyllis Burt, Quintessent
Woody Roe, Albion	Yvette Brown, e.spire	Mickey Dossey, Quintessent
Connect		
Lorraine Watson -	Kim Gillette -	Donna Graham, Mantiss
WorldCom	Quintessent	
		Rick Woodhouse, KPMG

AGENDA

Agenda

Review status of pending/approved Change Requests (including defects), review current Release Management statuses and discuss Interim Change Control Process.

Opening

The BCCM opened the meeting and covered the items we were to accomplish on this conference call:

- Review of outstanding action items
- Review regulatory mandates
- Review status of pending/approved Change Requests
- Review status of pending defects
- Report of system outages
- Review current Release Management statuses
- Open Discussion Interim Change Control Process
- New Issues/Action Items

Release 7.0 Update

Linda Tate, Director of IT Solutions Development and Implementation, advised that due to coding problems, Release 7.0 would not be fully implemented on July 29, 2000. We currently do not have a new date for Release 7.0. The only functionality that will be provided on July 29, 2000 is the xDSL beta testing.

Additional information, including training, will be provided to the CLECs that will participate in the xDSL beta testing. xDSL business rules are currently being finalized. The target date for posting xDSL business rules is 8/14/00.

Non-Production Test Environment

Linda Tate advised that BellSouth is in the process of implementing a CLEC test environment that can be used to test code before rolling out into production. BellSouth is in the process of ordering hardware. The test environment is targeted for implementation 4Q00. BellSouth plans to work with the CLEC community on the requirements and implementation.

Regulatory Mandates

CR0059 – Change TN Reservation Period to 45 days (pre-ordering functionality)

FCC Docket # 99200 Order # FCC00-104

Posted 6-16-00

Order becomes effective July 17, 2000

Targeted for Release 7.0 – Implementation date TBD

Outstanding Action Items

Outstanding Action Items from 6/26/00 Monthly Status call:

1) Owner: BellSouth (CLOSED)

Worldcom requested that BellSouth include verbiage in the Interim CCP regarding maintaining two issues (versions) at all times.

Status: Verbiage included as Appendix D – to be reviewed during today's discussion.

2) Owner: BellSouth (OPEN)

Expedited Feature Process.

Status: Conference call held 7-17-00. CLECs requested impact levels and ranges of time to implement expedites. BST currently addressing CLEC requests. Another conference call will be scheduled within the next two weeks to continue discussions.

3) Owner: BellSouth (CLOSED)

CLECs are requesting that the communication of the test window for testing new releases be included in the Change Control Process.

Status: In the current environment, the test window begins when the release goes into production because BellSouth is conducting System and User Acceptance testing up to the release

implementation date. With the new planned non-production test environment, Change Control will be able to communicate the test windows to the CLEC community.

4) Owner: BellSouth (OPEN)

Change Control to coordinate conference call with BST and interested CLECs regarding ordering loops/EELS via the ASR21.

Status: The appropriate SME will be available in the August timeframe to discuss further. BellSouth has addressed this request internally. The BST Policy decision remains the same. BST Policy decision is that the LSR is the ordering form for UNE loops/EELS. The exception is for bulk conversion of existing access EELS to UNE EELS. There is a spreadsheet that can be obtained from your Account Team to be completed by the CLEC for the conversions. BellSouth is supporting the standards. BellSouth is trying to keep costs down for both CLECs and BST. An option is the BFR.

5) Owner: BellSouth (CLOSED)

Change Control to provide information to the CLEC community regarding the conversion spreadsheet available to convert access EELS to UNE EELS.

Status: Conversion spreadsheet can be obtained from your Account Team.

6) Owner: BellSouth (CLOSED)

Change Control to provide information on how BST is going to handle LSR0623990001-Redirection of UNE LSRs in the LCSC.

Status: Updated CR provided to CLECs 6-30-00 with explanation. This will be an internal feature in the LNPGW for the LCSC to sort/route UNE LSRs. No process change for the CLECs.

7) Owner: BellSouth (CLOSED)

Change Control to check with Renae Stewart on CR0080 to see if this change has been implemented. *Status*: Change Implemented. System working properly.

8) Owner: BellSouth (CLOSED)

Change Control to check for a CR submitted by AT&T on 6-19-00 regarding DFDT on FOC. *Status*: Change Control did not receive CR, requested that AT&T submit again. AT&T did submit again on 6-26-00.

9) Owner: BellSouth (CLOSED)

Change Control to provide beta testing information for XDSL to CLEC community. *Status*: Carrier Notification Letter posted 6-29-00 for Release 7.0 indicates that CLECs must negotiate a CLEC Beta Testing Agreement. This should be coordinated through your Account Team.

Outstanding Action Items from 6/28/00 Change Review Meeting:

1) Owner: BellSouth (CLOSED)

Provide draft Letter of Intent to CLECs for input. Letter of Intent will include timeframes that indicate CLEC anticipated use of the interface.

Status: Draft LOI provided 7-21-00 for discussion during today's meeting.

2) Owner: BellSouth (CLOSED)

Determine if BellSouth will provide typewritten orders to CLECs for win backs. *Status*: The Regional Trapper Center will type all Local Service Requests (LSRs).

3) Owner: BellSouth (CLOSED)

Post a Master document on Web of what interfaces CLECs can vote on.

Status: Posted on CCP Web site under the "Processes/Documents/BST Mailing List"

4) Owner: BellSouth (OPEN)

CR0040-Order Tracking Request. Provide additional information on LNP limitations.

Status: Non-LNP tracking information will be real time. LNP information will be non-real time. Currently the LNP architecture is not designed to accommodate real time queries regarding the status of a service order and the location of an LSR with respect to the hand-off between systems. We are currently making architecture changes to the LNP system, which in time may allow a real time query to occur. AT&T (Jill) submitted additional questions on 7-24, which are currently being addressed by BST. Responses to these questions should provide clarification regarding the LNP issue.

5) Owner: BellSouth (CLOSED)

CR0002-Pre-order/Order Field Discrepancies-CLEC concerns on the handling of this request. *Status*: The Release Management Team was made aware of CLEC concerns with the field discrepancies and advised this effort is being reviewed for upcoming releases. The work effort around this feature is large due to the number of fields affected. Additional information should be available at our August Release Package Meeting.

6) Owner: BellSouth (CLOSED)

Check on status of Sprint's document addressing discrepancies in the BellSouth Business Rules-Local Ordering Guide.

Status: Response has been provided to Sprint addressing discrepancies.

7) Owner: BellSouth (OPEN)

Determine if BST could provide draft documentation to CLECs prior to release.

Status: CLECs were advised that BellSouth couldn't provide draft documentation prior to releases.

8) Owner: BellSouth (OPEN)

EDI0812990003 – CLECs requested better understanding of why 411 drops are occurring. *Status:* If a CLEC's end user listing is dropped from Directory Assistance, the CLEC should call the LCSC. If BellSouth is at fault, no additional LSR is required from the CLEC. The listing is corrected as soon as possible. If a CLEC error is the cause, an LSR is required.

Jill (AT&T) questioned if a list could be submitted to the LCSC in lieu of calling. Change Control will address internally and provide response. Jill advised she would like to leave this request in "Pending" status. Change Control will continue discussion with Jill regarding this issue.

9) Owner: BellSouth (OPEN)

Determine how high priority CRs that have not been scheduled will be handled.

Status: It was suggested that high priority CRs that have not been scheduled be ranked two (2) times before trying to get implemented.

New Change Requests (Types 2-5)

ORD030200_001 - UNE via ASR21

Status: See Action Items. Jill (AT&T) and Tyra (WorldCom) will advise Change Control how they would like to pursue with this request.

ORD032700_001 – Post-FOC Clarification

Status: Conference call to be scheduled in August to discuss further.

CR0012 - TAFI Functionality via ECTA Interface

Status: AT&T advised to leave this request open to continue discussions with BellSouth.

CR0018 – USOC Segmentation

Status: AT&T reviewing feedback from BST.

CR0028 – Document LSOG 2 & 4 Differences

Status: Provided BST response to originator 6-8-00 for review and feedback. Shamone (ITC Deltacom) advised this request could be cancelled.

CR0033 – EDI Multiple ReqTyp Enhancement

Status: Pending Clarification for examples of what is submitted manually today.

CR0044 - LENS Calculate Due Date Enhancement

Status: Cancelled by BST.

CR0046 – EDI Reject Process Modification

Status: Completed 2^{nd} level escalation. Waiting to hear from originator if request can be cancelled or if 3^{rd} level escalation would be pursued.

CR0051 – LENS 6.3 – Expand Service Details field for Floating FIDS

Status: Submitted as a potential defect. Reclassified as a feature. Being reviewed for acceptance.

CR0052 – WSOP Field Requirements

Status – Provided BST response to originator 6-9-00 for review and feedback. Waiting to hear from originator if request can be cancelled or if additional information is needed.

CR0053 - CLEC Ordering Guide - LSOG 4

Status: Pending Clarification for recommendations on improvements to the BellSouth Business Rules-Local Ordering guide.

CR0065 – Add LENS 6.3 Tutorial

Status: Originator advised this CR could be placed on "HOLD" until future updates to LENS are completed. BST provided additional information for consideration to originator on 7-19-00. LENS is developing a new Web-based course. CLECs should be able to register for this course in the September timeframe.

CR0087 - "C" Order Process for UNE-P

Status: CR originally submitted as a potential defect. A defect was corrected with Release 6.4 on June 17, 2000 with the "D" and "N" orders. CR is currently being reviewed for acceptance regarding changing the internal process for the migration of Retail or Resale to UNE-P.

CR0091 – Add DFDT to the FOC

Status: Being reviewed for acceptance.

CR0093 – Electronic Change Notifications

Status: Being reviewed for acceptance.

CR0095 – ECTA – Attribute Validation

Status: Recent 3rd party audits of EC-TA interface suggests that BellSouth should consider implementing attribute validation on every attribute sent by the Manager (CLEC). CLECs requested additional time to review this request internally and will provide Change Control feedback.

CR0096 – LENS Enhancement- Add New Listings

Status: Being reviewed for acceptance

CR0101 – EDI Pre-ordering Functionality **Status**: Being reviewed for acceptance.

CR0104 – LENS Large Account Inquiry **Status**: Being reviewed for acceptance.

CR0105 – Drop the RES ID to Requirement for xDSL Order

Status: Being reviewed for acceptance

CR0106 - Delay Sunset of LSOG2xDSL Ordering via Fax

Status: Being reviewed for acceptance

Pending Change Requests

The following change requests were prioritized at the June 28, 2000 Change Review Meeting and are in "Candidate Request (RC)" status.

- EDI0812990003 411 Drops
- EDI0812990004 One LSR to change the main account number on "J" REQTYP
- EDI0812990005 Handling of Remaining Lines when main account is migrating
- TAG0812990001- Provide CFA and NC/NCI via TAG Pre-Order
- EDI081290007 Lift LEAN/LEATN restrictions
- TAG0812990003- Parsed CSR
- EDI121599001 TN vs. RSAG validation
- EDI02090001 Electronically Order Routing to OS/DA
- EDI030300_001 BST Test Environment
- CR0002 Pre-Order/Order Business Rule Discrepancies
- CR0003 RPON Business Rules and Error Messages
- CR0014- LENS Screen Change on Change Orders
- CR0015 LENS ACT of C Change Basic Class of Service
- CR0016 Service Inquiry Enhancement for SL1, SL2, DS0, DS1 and ISDN loops
- CR0020 View Multiple CSRs Simultaneously
- CR0029 Partial Migration of UNE Loops (ReqTyp A)
- CR0030 UNE to UNE Migrations
- CR0031 Change Listing Account in LENS
- CR0038 TOS Field on LSR ReqTyp J (TCIF 9)
- CR0042 Open IWBAN Field on EU Form
- CR0045 LENS 6.3 Conversion As Is Not Stripping Non-Resellable USOCs
- CR0047 Display Enhanced MemoryCall Access Number in LENS
- CR0062 Open ReqTyp P/2nd TOS of E to identify Centrex Services (manual)
- CR0078 Extended Loops via EDI
- CR0085 Web-based LSR

The following change requests are in "Pending" status:

• CR0068 – Pipe-cross USOC

Status: CR originally submitted as a defect. The LNPGW is responding to the LSR based on what is populated on the CSR. LNPGW to implement feature to modify requirements. Target imp date TBD.

• CR0088 – Unbundled Terminating Wire (UNTW) Service Requests via EDI *Status*: CR to be prioritized at the next Change Review Meeting (tentatively scheduled for September timeframe).

The following Change Requests are scheduled for upcoming releases: Scheduled EDI0812990001 Electronic ordering for unbundled XDSL loops – Beta testing 7/29/00 TAG0812990002 DSL Capability – Beta testing 7/29/00 TAG0812990002 DSL Capability – Beta testing 7/29/00 OSS011300_001 LNA of G for LENS – Rel 7.0 (date TBD) CR0059 – Change TN Reservation period to 45 days – Rel 7.0 (date TBD) CR0066 – Invalid USOC for Basic Class of Svc Format (sch to be corrected in tagent Database) CR0071 ECCKT data on FOC/CN with CLS or CLF – Rel 7.0 (date TBD) CR0075 LESOG is clarifying for 1MBFE in error – Rel 7.0 (date TBD) CR0076-LESOG is failing to generate port side of order when adding line – Rel (date TBD) CR0077 Subscription Version Cancellations – Targeted for 8/27/00 LSR0623990001 Redirection of UNE LSRs in the LCSC – Targeted for 8/27/00 CR0092 – DFDT & CHC Defect Request – Targeted for 8/27/00	in the
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CR0022 – Issue 9 Flow Through Matrix – Implemented 6/30/00 **Implemented** CR0067 - Call Return invalid with class of service USOC UEPRX Change CR0089 – Reserving Telephone Numbers Requests CR0090 - EDI/TAG LSR Auto-Clarify – Implemented 7/9/00. The following change requests were canceled between June 26 – July 26: Canceled Change EDI030200 001 – Modify Line Activities to Align with Industry Guidelines Requests CR0027 – Display listing infor on FOC for Regtyp CB (manual orders) CR0042 - Open IWBAN field on the EU form CR0043 – Conversion As-Is error – Invalid USOC CR0057 – Port/Loop Combo Conversion CR0058 – Fraud Management Process CR0063 – Memory Call Forwarding Number CR0069 – Reserving Telephone Numbers CR0083 - Customer Service Record Error Message CR0086 -EELs via ASR CR0094 - TAG6015VAL REFNUM= CFA FORMAT INVALID CR0103 – Disconnect of Port Loop Combo going into RECYCLE in Issue 9.13 **New Defect** The following defect change requests statuses are provided: Change **Requests** CR0070 – Call Forwarding USOC Defect (AT&T) **(Type 6)** Status: Open - BellSouth determined this not to be a defect. The USOC populated is not valid with the FID provided. The USOC GCE is call forwarding busy line, the CFND FID with RCYC is for call forwarding don't answer. Waiting on CLEC to inform when request can be closed. CR0072 – LEO SHOULD PULL THE BAN1 FROM THE SERVICE ORDER AND SEND BACK ON THE FOC/CN (BellSouth) Status: Verified - This has been determined as a defect and has been targeted for a future release. • CR0079 - TAG IS REQUIRING "INIT" (BellSouth) Status: Open – BellSouth determine that this request is not a defect. The system works per requirements. Originator has appealed the validation response. CR0080 - LESOG is failing to issue Port Loop Combo accurately (BellSouth) Status: Verified - Electronic System Support (ESS) has determined that this is a defect and will be corrected in a future release. CR0081 - LESOG is populating an incorrect due date interval on SL1; ACT of A; (ISSUE 9) (BellSouth) Status: Open – BellSouth is has determined that this is a defect. LSOG is not establishing the Standard Due date intervals as five business days per requirements. The fix is targeted for a future implementation date. CR0082 – LEO IS FAILING TO EDIT FOR LOCQTY (BellSouth) Status: Open – BellSouth requested further clarification from originator.

• CR0092 - DFDT/CHC Defect Request – (AT&T)

Status: Open – BellSouth has determined that this is not a defect as the LNP systems are working according to the baseline requirements, however CR 20089 is targeted for implementation on 8/27/2000. Until that time, it will be necessary for the CHC and DFDT to be populated on LSRs for SL2 loops when the NPT = D. Beginning July 17, all SL2 orders for Company Code 7125 will be updated to add the time specific billing. The DFDT from the LSR will be used on the service order as the desired cut time.

• CR0097 – LENS Defect – (AT&T)

Status: Open – BellSouth has determined that this is not a defect. BellSouth has proactively initiated a request to verify all AT&T LENS users have 0292 as an option on their LENS Main Menu for LENS 6.4. This should be complete by Tuesday, July 11th, 2000.

• CR0098 – Re-Calculate Due Date Intervals – (BellSouth)

Status: Open – BellSouth has determined that this is not a defect, however additional testing is being performed.

- CR0099 ORDER MA'D AND SERVICE ORDER INFO DELETED (BellSouth) *Status:* Open BellSouth has determined that this is not a defect, however the decision is being made as to whether this will become a feature.
- CR0102 NUM = TELNO = ACCT is FINAL Reject (Access One)

 Status: BellSouth has determined that this is a defect and is being targeted for a future release TBD.
 - CR0107 Documentation Defect CIC (AT&T)

Status: Open – Still under investigation.

Report of System Outages	The following Type 1 System outages have occurred since the last Status Meeting: LENS - 4 TAG - 1 Details of each outage are posted on the Change Control Website at www.interconnection.bellsouth.com.
Release Management Status	 Functionality to be implemented 7/29/00: EDI0812990001 – order xDSL unbundled electronically (beta testing) TAG0812990002 – mechanize the SI process for xDSL loops (beta testing) Targeted for Release 7.0 (date TBD): OSS011300_001 - LNA of G for LENS CR0059 – TN Reservation Changed to 45 days CR0071 - LEO Sending ECCKT data on FOC/CN in absence of CLS or CLF CR0075 – LESOG is clarifying for 1MBFE in error CR0076 – LESOG is failing to generate port side of order when adding line The target date for LNP Release 5.1 is 8/27/00: LSR0623990001 – Redirection of UNE LSRs in the LCSC CR0077 – Subscription Version Cancellation CR0092 – DFDT & CHC
Upcoming Meetings	Target date for completing Step 7 – Internal Change Management Process is August 11, 2000. The next step is for BellSouth to present the proposed release package for Release 8.0 to the CLEC community for input. CLECs requested that the Release Package Meeting be held the week of August 14 (prefer August 14 or 15). Change Control will provide meeting logistics. A meeting to discuss the expedite process will be scheduled in August. Next prioritization meeting is tentatively scheduled for September. Release 9.0 is targeted for January, 2001. Change Control will provide additional details. The next Monthly Status call is scheduled for August 23, 2000. Conference bridge telephone number is 205/970-3743, access code 4736. Conference call is from 10:30 – 12:30 AM Eastern.
Issues – Interim Change Control Process	1) Review CLEC e-mail re: CCP issues. BellSouth is committed to providing SME support as needed. However, CLECs should provide Change Control two-week advance notice if they wish for SME participation on a particular CR in the upcoming Monthly Status meeting. 2) Review of Interim CCP document changes. The recommended changes (Version 1.6, dated July 20, 2000) of the Interim CCP were reviewed with the CLEC community. Summary of additional changes to the recommendations include: - Add testing phase to the verbiage regarding submittal and voting of CRs - Change Control to address the inclusion of other documentation that impacts placing an order (i.e., EDI Specifications) to the 30 day or more advance notice - Include verbiage regarding CLEC involvement when discussing alternatives/options for a change

- request (Step 3 Types 2-5)
- Add 4-30 day resolution interval to Defect Type 6 process flow
- Add Type 6 escalation turnaround time 3 days
- Remove "Release Schedule Status Log Template" Attachment C-6. CLECs advised the enhanced CR log that we now use includes the necessary information.
- 3) BellSouth asked the CLECs if a separate log for defects is needed?

 The CLECs advised that the current Change Request Log is adequate, however BellSouth should assure that workarounds are communicated and included in the notes section.
- 4) Suggestions on bringing closure to CRs that have been in "NEW" status for a period of time and Change Control has not heard from the originator. CLECs agreed that if we follow up with the originator two times and indicate that we need to hear from them within a specified timeframe and don't, the CR could be closed/canceled.
- 5) CLEC Input on CLEC Notification Letters. If LNP is implementing a release on the same weekend as the other Electronic Interfaces, but the functionality is independent of each other, would the CLECs like one Notification Letter or two letters (one for LNP, one for the other Electronic Interfaces). The CLECs advised two letters was fine. Our current process is one consolidated letter for when the functionality is related. Two separate letters for when the functionality is not related.
- 6) CLECs suggested that we archive "Canceled" and "Implemented" change requests once they have completed one cycle of the status meeting. Change Control agreed.
- 7) CLECs suggested that we shade the areas of the CR Log that will be discussed during the Monthly Status calls. Change Control agreed.
- 8) CLECs suggested that CCP e-mail and web post CRs when the BST response is provided to the originator for review. Currently, CCP emails the CLEC community & web posts a CR when the status of the CR changes. Change Control agreed.
- 9) BellSouth is committed to submitting documentation defects through the process.

Action Items	1. Owner: BellSouth (OPEN)
	Finalize Expedited Feature Process
	2. Owner: AT&T & WorldCom (OPEN)
	Advise Change Control on how they would like to pursue UNE via ASR21 change request.
	3. Owner: BellSouth (OPEN) CR0040 – Order Tracking Request – provide additional clarification on LNP limitations.
	4. Owner: BellSouth (OPEN) Update Release Schedule on CCP Web site and information on the standardization of the releases.
	5. Owner: BellSouth (OPEN) Provide requirements to CLECs for CR0092 – DFDT & CHC Defect Request
	6. Owner: BellSouth (OPEN) Investigate if CLECs can submit a list to the LCSC re: 411 drops.
	7. Owner: BellSouth (OPEN) Address the inclusion of other BST ordering documentation in the 30-day or more advance notice (i.e., EDI Specifications).
	8. Owner: BellSouth (OPEN) Retirement of Interfaces. CLECs requests that Change Control provide the notification to give them the opportunity to provide input.
	9. Owner: BellSouth (OPEN) Create a "Canceled" category on the CCP web site to archive cancelled requests.
	10. Owner: BellSouth (OPEN) Investigate search/sort capability for CCP web site.
	11. Owner: CLEC Community (OPEN) Review CR0095 – ECTA Attribute Validation and provide feedback to Change Control.