

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC INVESTIGATION INTO THE)	CASE NO.
FINANCIAL AND OPERATING CAPACITY OF)	2021-00340
RATTLESNAKE RIDGE WATER DISTRICT)	

COMMISSION STAFF'S POST-HEARING REQUEST FOR INFORMATION
TO RATTLESNAKE RIDGE WATER DISTRICT

Rattlesnake Ridge Water District (Rattlesnake Ridge District), pursuant to 807 KAR 5:001, shall file with the Commission an electronic version of the following information. The information requested is due no later than February 8, 2022. The Commission directs Rattlesnake Ridge District to the Commission's July 22, 2021 Order in Case No. 2020-00085¹ regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Rattlesnake Ridge District shall make timely amendment to any prior response if Rattlesnake Ridge District obtains information that indicates the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which Rattlesnake Ridge District fails or refuses to furnish all or part of the requested information, Rattlesnake Ridge District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Rattlesnake Ridge District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Provide the most recent calculation of the Rattlesnake Ridge District's cost of water production.
 - a. Provide all supporting documentation of this calculation in Excel spreadsheet format with all formulas, columns, and rows unprotected and fully accessible.
 - b. Provide a list of all persons, their positions and employers, who assisted in calculating the cost of water production.

c. Provide any written policies that indicate how often the utility will assess its cost of water production.

2. Provide the cost to the utility for all line breaks from January 2020 through the present.

a. Provide the number of line breaks that have been repaired from January 2020 until the present. For each line break provide:

- (1) the date it was discovered,
- (2) the length of time to repair,
- (3) the number of employees required to make the repair, and
- (4) the approximate amount of water lost during the break.

b. Provide a copy of the leak repair log.

c. Provide any new written procedures that the utility has implemented for line breaks, including,

(1) How the utility determines whether the responsible party should pay for the damages, and

(2) How the utility collects payment from the responsible parties.

3. Identify all written policies and procedures that have been approved by Rattlesnake Ridge District's board, from July 2019 through the present.

a. Provide a copy of all new policies or procedures created by Rattlesnake Ridge District that have not been previously filed into this record. Including by not limited to, policies or procedures regarding:

- (1) accounting,
- (2) employment descriptions,

- (3) monthly or annual budgets,
- (4) reporting compliance, and
- (5) tariff compliance.

b. If a policy or procedure has been previously filed into this record, identify the date of filing.

c. Provide a list of policies that Rattlesnake Ridge District plans to write.

4. Provide all documentation on how the board is ensuring Rattlesnake Ridge District meets its monthly expenditures.

5. a. Provide all written criteria the board and managers have considered for a zone meter project to be deemed completed.

b. Provide all written guidelines the board relies upon to make the determination that a project is necessary to best serve the utility's customers.

6. Provide the plan to test or replace meters installed going forward, including those planned as part of the Phase 12 project.

a. Provide documentation of a meter testing schedule.

b. Provide any policy or procedure to educate employees on compliance with meter testing requirements and reporting compliance.

c. Provide documentation of recording instruments and plans to phase or rotate the number of meters tested or replaced to ensure that approximately 4,000 meters will not be due to be tested or replaced at one time.

7. Provide a list of all the current board members.

a. Include each board members' term of service.

b. Include each board members' education and experience.

- c. Include each board members regular profession.
 - d. Indicate whether each board member is currently retired or working in a separate job.
8. Provide the education and experience of the manager taking over on February 1, 2022.
9. Provide the board meeting minutes for 2021 through the most recent board meeting held.



Linda C. Bridwell, PE
Executive Director
Public Service Commission
P.O. Box 615
Frankfort, KY 40602

DATED JAN 14 2022

cc: Parties of Record

*Hon. Derrick Willis
Attorney at Law
Willis Law Office
P.O. Box 1500
Grayson, KENTUCKY 41143

*Rattlesnake Ridge Water District
3563 State Highway 1661
P. O. Box 475
Grayson, KY 41143-0475

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