

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

APPLICATION OF SEDALIA WATER DISTRICT)
FOR A DEVIATION FROM ADMINISTRATIVE) CASE NO. 2004-00083
REGULATION 807 KAR 5:006, SECTION 13(1))

COMMISSION STAFF'S INTERROGATORIES AND REQUEST
FOR PRODUCTION OF DOCUMENTS TO SEDALIA WATER DISTRICT

Pursuant to 807 KAR 5:001, Commission Staff requests that Sedalia Water District ("Sedalia District") file the original and 5 copies of the following information with the Commission within 20 days of the date of this request, with a copy to all parties of record. Each copy of the information requested shall be placed in a bound volume with each item tabbed. When a number of sheets are required for an item, each sheet should be appropriately indexed, for example, Item 1(a), Sheet 2 of 6. Include with each response the name of the witness who will be responsible for responding to questions relating to the information provided. Careful attention shall be given to copied material to ensure its legibility.

1. State the total number of persons that Sedalia District employs.
2. State the number of Sedalia District employees who are full-time employees.
3. State who maintains and is responsible for Sedalia District's business records.
4. State where Sedalia District's business records are housed.

5. a. In its application, Sedalia District states that it maintains a telephone number that customers may call. Identify the person or persons who are responsible for answering customers' telephone calls.

b. State whether that person is directly and immediately accessible through the listed telephone number.

6. a. State the number of commissioners on Sedalia District's Board of Commissioners.

b. State how many, if any, of the positions on Sedalia District's Board of Commissioners are vacant.

c. For each vacant position, list the date when the position became vacant.

7. a. Describe how Sedalia District's customers may contact Sedalia District employees to report service or billing problems or discuss other customer service issues.

b. If reports are not made directly to Sedalia District employees (e.g., through electronic mail or answering machine), describe how often Sedalia District checks its reporting services.

8. a. State the number of customer complaints, if any, that Sedalia District has received in the last calendar year about its lack of an office.

b. Describe each complaint and how Sedalia District responded.

9. a. State the estimated cost for Sedalia District to maintain an office in accordance with 807 KAR 5:006, Section 13(1).

- b. Describe how this estimate was derived.

ATTEST:


Executive Director

DATED: April 1, 2004

cc: Parties of Record