COMMONWEALTH OF KENTUCKY

BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

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ADJUSTMENT OF RATES OF GENERAL) CASE NO. 9678 TELEPHONE COMPANY OF THE SOUTH)

ORDER

IT IS ORDERED that General Telephone Company of the South ("Gentel") shall file an original and 15 copies of the following information with the Commission, with a copy to all parties of Each copy of the data requested should be placed in a record. bound volume with each item tabbed. When a number of sheets are required for an item, each sheet should be appropriately indexed, for example, Item 1(a), Sheet 2 of 6. Include with each response the name of the witness who will be responsible for responding to questions relating to the information provided. Careful attention should be given to copied material to insure that it is legible. Where information requested herein has been provided along with the original application, in the format requested herein, reference may be made to the specific location of said information in responding to this information request. When applicable, the information requested herein should be provided for total company, total Kentucky and jurisdictional operations on an independent basis with each specifically identified. The information requested is due no later than October 10, 1986. If the information cannot be provided by this date, a motion for an extension of time must be submitted stating the reason for the delay and the date by which the information can be furnished. The Commission will give due consideration to such motions.

 Capital structure at the end of each of the periods as shown in Format 1, Schedules 1 and 2.

2. a. Provide a list of all outstanding issues of longterm debt as of the end of the latest calendar year and the end of the test period together with the related information as shown in Format 2a, Schedules 1, 2 and 3. A separate schedule is to be provided for each time period. Report in Column (k) of Format 2a, Schedule 2, the actual dollar amount of debt cost for the test period. Compute the actual and annualized composite debt cost rates and report them in Column (j) of Format 2a, Schedule 2.

b. Provide an analysis of end of period short-term debt and a calculation of the average and end-of-period cost rates as shown in Format 2b.

3. Provide a list of all outstanding issues of preferred stock as of the end of the latest calendar year and the end of the test period as shown in Format 3, Schedules 1 and 2. A separate schedule is to be provided for each time period. Report in Column (h) of Format 3, Schedule 2, the actual dollar amount of preferred stock cost accrued and/or paid during the test period. Compute the actual and annualized preferred stock cost rate and report the results in Column (h) of Format 3, Schedule 2.

4. a. Provide a listing of all issues of common stock in the primary market during the most recent 10-year period as shown in Format 4a.

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b. Provide the common stock information on a quarterly and yearly basis for the most recent 5 calendar years available, and through the latest available quarter as shown in Format 4b.

c. Provide monthly market price figures for common stock for each month during the most recent 5-year period and for the months through the date the application is filed as shown in Format 4c. Provide a listing of all stock splits by date and type.

5. Provide a computation of fixed charge coverage ratios for the 10 most recent calendar years and for the test period as shown in Format 5.

6. a. A schedule of the present and proposed rates, charges, terms and conditions, and service rates and regulations which the applicant seeks to change, shown in comparative form.

b. A detailed analysis of customers' bills, adjusted to actual usage and in such detail that the revenues from the present and proposed rates can be readily determined.

c. A schedule of test period revenues for each rate schedule per book rates, present rates annualized, and proposed rates annualized.

d. A schedule setting forth the effect upon average consumer bills.

e. A statement setting forth estimates of the effect that the new rate or rates will have upon the revenues of the utility, the total amount of money resulting from the increase or decrease and the percentage increase or decrease.

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f. A schedule showing by service category (i.e., exchange access, private line, toll, etc.) the amount and percent of any proposed increase or decrease in revenue distributed to each category. This schedule is to be accompanied by a statement which explains in detail the methodology or basis used to allocate the requested increase or decrease in revenue to each of the respective service categories.

g. A schedule showing how the increase or decrease in (f) above was further distributed to each rate charge (i.e., exchange access, private line, toll, etc.). This schedule is to be accompanied by a statement which explains, in detail, the methodology or basis used to allocate the increase or decrease.

h. A statement showing by cross-outs and italicized inserts all proposed changes in rates, charges, terms and conditions, and service rules and regulations for each rate or charge. Copy of current tariff may be used. Item 6 should be provided where not previously included in the record.

7. In comparative form, a total company, Kentucky and jurisdictional income statement, a statement of changes in financial position, and a balance sheet for the test period and the 12-month period immediately preceding the test period. (On the total company income statement, net income should be shown.)

8. A trial balance as of the last day of the test period (all income statement accounts should show activity for 12 months) showing account number, account title, and amount. Provide this information on a total company, Kentucky and jurisdictional basis.

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Show the balance in each control and all underlying subaccounts per company books.

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9. The balance in each current asset and each current liability account and subaccount included in the applicant's chart of accounts by months for the test period. Additionally show total current assets, total current liabilities and the net current position by months, annually, and the 13-month average for the test period. Provide a reconciliation of current assets, current liabilities and net current position provided in response to the above with the current assets and current liabilities as shown on the balance sheet for each month of the test period. If any amounts were allocated, provide a calculation of the factor used to allocate each amount.

10. List each general office account (asset, liability, revenue, and expense accounts) covering the 12 months of the test period applicable to more than one jurisdiction or utility operation. If any amounts were allocated show a calculation of the factor used to allocate each amount. Provide a schedule listing the factors by account on a monthly basis when applicable.

11. The following monthly account balances and a calculation of the average (13-month) account balances for the test period for the total company, Kentucky and jurisdictional operations:

a. Plant in service (Account 101.1).

b. Plant purchased or sold (Account 277).

c. Property held for future use (Account 100.3).

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d. Construction work in progress (Account 100.2). (Separate this balance into CWIP eligible for capitalized interest and other CWIP.)

e. Completed construction not classified.

f. Depreciation reserve (Account 171).

g. Plant acquisition adjustment (Account 100.4).

h. Amortization of utility plant acquisition adjustment (Account 172).

i. Materials and supplies (include all accounts and subaccounts (Account 122).

j. Balance in accounts payable applicable to each account in i. above. (If actual is indeterminable, give reason-able estimate.)

k. Unamortized investment credit - Pre-Revenue Act of
 1971.

Unamortized investment credit - Revenue Act of
 1971.

m. Accumulated deferred income taxes.

n. A summary of customer deposits as shown in Format lln to this request.

o. Balance in accounts payable applicable to amounts included in utility plant-in-service. (If actual is indetermin-able, give reasonable estimate.)

p. Balance in accounts payable applicable to amounts included in plant under construction. (If actual is indeterminable, give reasonable estimate.)

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12. The dollar amount of employee concession telephone service for the 12 months of the test period as shown in Format 12 attached.

13. Provide the following information for each item of property held for future use at the end of the test period:

a. Description of property.

b. Location.

c. Date purchased.

d. Cost.

e. Estimated date to be placed in service.

f. Brief description of intended use.

g. Current status of each project.

14. Schedules in comparative form showing by months for the test period and the 12 months preceding the test period, the total company, Kentucky and jurisdictional balance in each plant and reserve account or subaccount and included in the applicant's chart of accounts as shown in Format 14.

15. Provide the journal entries relating to the purchase or sale of utility plant acquired as an operating unit or system by purchase, merger, consolidation, liquidation, or otherwise since the inception of the Company. Also, a schedule showing the calculation of the acquisition adjustment at the date of purchase of each item of utility plant, the amortization period, and the unamortized balance at the end of the test period.

16. The detailed workpapers showing calculations supporting all accounting, end-of-period, pro forma and proposed rate adjustments in the rate application to revenue, expense, investment and

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reserve accounts for the test period and a complete detailed narrative explanation of each adjustment including the reason why each adjustment is required. Explain in detail all components used in each calculation including the methodology employed and all assumptions applied in the derivation of each adjustment. Index each calculation to the accounting, end-of-period, pro forma and proposed rate adjustment which it supports.

17. A schedule showing a comparison of the balance in the total company, Kentucky and jurisdictional revenue accounts for each month of the test period to the same month of the preceding 12 months for each revenue account or subaccount included in the applicant's chart of accounts. Include appropriate footnotes to show the month each rate increase was granted and the month the full increase was recorded in the accounts. See Format 14.

18. a. A schedule showing a comparison of the balance in the total company, Kentucky and jurisdictional operating expense accounts for each month of the test period to the same month of the preceding 12 months for each account or subaccount included in the applicant's chart of accounts. See Format 14.

b. A schedule in comparative form showing the total company, Kentucky and jurisdictional operating expense account balance for the test period and each of the 5 years preceding the test period for each account or subaccount included in the applicant's annual report. (FCC Form No. M, Schedule 35.) Show the percentage of increase of each year over the prior year.

c. A schedule of total company, Kentucky and jurisdictional salaries and wages for the test period and each of the 5

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calendar years preceding the test period in the format as shown in Format 18c to this request. If available, provide this information for union and non-union employees separately. Show for each time period the amount of overtime pay.

d. A schedule showing the percentage of increase in salaries and wages for both union and non-union employees for the test period and the 5 preceding calendar years. If the response to Item No. 18c and 18d are substantially different, provide an explanation of such difference. Provide the present and past union contracts when applicable.

19. a. Provide the amount of excess deferred federal income taxes resulting from the reduction in the corporate tax rate from 48 percent to 46 percent in 1979, as of the end of the test period.

b. Provide a schedule showing the impact of proposed changes to income taxes now before Congress with full documentation.

20. The following tax data for the test period for total company, Kentucky and jurisdictional operations:

a. Income taxes:

- Federal operating income taxes deferred accelerated tax depreciation.
- (2) Federal operating income taxes deferred -other (explain).
- (3) Federal income taxes operating.
- (4) Income Credits resulting from prior deferrals of Federal income taxes.

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- (5) Investment tax credit net.
 - (i) Investment credit realized.
 - (ii) Investment credit amortized Pre-Revenue Act of 1971.
 - (iii) Investment credit amortized Revenue Act of 1971.
- (6) Provide the information in 20a (1) through 20a(4) for state income taxes.
- (7) Reconciliation of book to taxable income as shown in format 20a (7), Schedules 1 and 2, and a calculation of the book Federal and State income tax expense for the test period using book taxable income as the starting point.
- (8) A copy of Federal and state income tax returns for the taxable year ended during the test period including supporting schedules.
- (9) Schedule of franchise fees paid to cities, towns or municipalities during the test period including the basis of these fees.

b. An analysis of Kentucky and jurisdictional other operating taxes in the format as shown in attached Format 20b.

21. A schedule of total company, Kentucky and jurisdictional net operating income per average access line (See Format 22, Schedule 2) per company books for the test period and the 5 calendar years preceding the test period. This data should be provided as shown in Format 21 attached. 22. The comparative operating statistics as shown in Format 22 attached, Schedules 1, 2, 3 and 4.

23. A schedule of total company, Kentucky and jurisdictional average plant-in-service per access line by account per company books for the test period and the 5 calendar years preceding the test period. This data should be provided as shown in Format 23 to this request.

24. A statement of plant-in-service per company books for the test period. This data should be presented as shown in Format 24 to this request.

25. Provide the following information. If any amounts were allocated, show a calculation of the factor used to allocate each amount.

a. A detailed analysis of all charges booked during the test period for advertising expenditures. This analysis should include a complete breakdown of Account 642 - Advertising as shown in Format 25a attached and further should show any other advertising expenditures included in any other expense accounts. The analysis should be specific as to the purpose of the expenditure and the expected benefit to be derived. Expenses allocated from either the parent company or from affiliated companies should so be identified.

b. An analysis of Account 675 - Other Expenses for the test period. This analysis should show a complete breakdown of this account as shown in attached Format 25b and further provide all detailed workpapers supporting this analysis. At minimum, the workpapers should show the date, vendor, reference (i.e., voucher no., etc.), dollar amount and brief description of each expenditure. Detailed analysis is not required for amounts of less than \$500 provided the items are grouped by classes as shown in Format 25b attached.

c. An analysis of Account 323 - Miscellaneous Income Charges for the test period. This analysis should show a complete breakdown of this account as shown in attached Format 25c, and further provide all detailed workpapers supporting this analysis. At minimum the workpapers should show the date, vendor, reference (i.e., voucher no., etc.), dollar amount and brief description of each expenditure. Detailed analysis is not required for amounts of less than \$500 provided the items are grouped by classes as shown in Format 25c attached.

26. Provide a detailed analysis of expenses incurred during the test period for professional services, as shown in Format 26, and all workpapers supporting the analysis. At minimum, the workpapers should show the payee, dollar amount, reference (i.e., voucher no., etc.), account charged, hourly rates and time charged to the company according to each invoice, and a description of the service provided.

27. A detailed analysis of contributions for charitable and political purposes (in cash or services), if any, recorded in accounts other than Account 323. This analysis should indicate the amount of the expenditure, the recipient of the contribution and the specific account charged. If amounts are allocated show a calculation of the factor used to allocate each amount and its source.

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28. a. Provide a statement describing the applicant's lobbying activities and a schedule showing the name of the individual, his salary, the organizations or trade associations involved in and all company-paid or reimbursed expenses or allowances and the account charged for all personnel for whom a principal function is that of lobbying, on the local, state, or national level. If any amounts are allocated, show a calculation of the factor used to allocate each amount.

29. Provide the following information with regard to uncollectible accounts for the test period and 5 preceding calendar years (taxable year acceptable) for total company:

a. Reserve account balance at the beginning of the year.

b. Charges to reserve account (accounts charged off).

c. Credits to reserve account.

d. Current year provision.

e. Reserve account balance at the end of the year.

f. Percent of provision to total revenue.

30. Provide a detailed analysis of the retained earnings account for the test period and the 12-month period immediately preceding the test period.

31. a. A listing of non-utility property and property taxes and accounts where amounts are recorded.

b. A schedule for all non-utility property giving a description, the date purchased and the cost.

32. Rates of return in Format 32 attached.

33. Employee data in Format 33 attached.

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34. A calculation of the rate or rates used to capitalize interest during construction for the test period and the 3 preceding calendar years. Provide a narrative explanation of each component entering into the calculation of this rate.

35. The information as soon as it is known, which would have a material effect on net operating income, rate base, and cost of capital which occurred after the test period and was not incorporated in the filed testimony and exhibits.

36. A detailed monthly income statement for each month after the test period including the month in which the hearing ends, as they become available.

37. Provide the names and mailing addresses of each of the applicant's directors.

38. A schedule showing the test period and the 12-month period preceding the test period with each year shown separately the following information regarding the applicant's investments in subsidiaries and joint ventures:

a. Name of subsidiary or joint venture.

b. Date of initial investment.

c. Amount and type of investment made for each of the 2 years included in this report.

d. Balance sheet and income statement for the test period and the 12-month period preceding the test period. Where only internal statements are prepared, furnish copies of these.

e. Show on a separate schedule all dividends or income of any type received by applicant from its subsidiaries or joint ventures for each of the 2-year report periods and indicate how

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this income is reflected in the reports filed with the Commission and the stockholder reports.

f. Name of officers of each of the subsidiaries or joint ventures, officer's annual compensation, and portion of compensation charged to the subsidiary or joint venture. Also, indicate the position each officer holds with the applicant and the compensation received from the applicant.

39. Additional data relating to affiliated or parent company(ies).

a. Consolidated parent and subsidiaries balance sheet, income statement, and statement of changes in financial position for the test period and the last 2 calendar years.

b. Schedule showing balance sheet, income statement, and retained earnings adjusting entries for Kentucky subsidiary in its consolidation with the parent company and affiliated companies.

c. Schedule of company's home office and/or intercompany charges; monthly for the test period and yearly for the last 3 calendar years. List the type of goods or services provided in comparative form for these periods (i.e., supplies capitalized, data service, management services, etc.). The amount by type from each billing unit and the method used in billing (i.e., direct or allocated) and basis for allocating common charges.

d. Schedule of federal income tax reductions due to filing a consolidated parent tax return for the last 2 taxable years. Show source and type of reduction, and method and basis of allocating to companies and states.

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40. The most recently available Embedded Direct Analysis.

41. a. Explanation of the settlement contract or method used with South Central Bell and any other telephone companies to arrive at applicant's Kentucky intrastate test-period toll revenues. (Provide the traffic agreement presently in use for settlement purposes.)

b. Explanation with copies of appropriate supporting material, of the separation procedures used to arrive at the testperiod Kentucky intrastate portions of revenues, investment, expenses, taxes, reserves and any other items applicable to the case. Include discussions on cost studies which were used and periods for which studies were made.

c. A breakdown by dollar amounts of the Kentucky intrastate toll revenues for the test period into their major class of toll service-message toll including WATS, private line, foreign exchange, and any other items contributing to the intrastate toll revenues. Include all intrastate toll revenues whether received through settlements or otherwise.

42. a. The status of all intrastate toll settlements, by major class of toll service, with South Central Bell that were pending at the beginning and at the end of the test period that would affect the test-period intrastate toll revenues. Indicate the finality of these settlements with South Central Bell, and if they are not final, give the expected amounts and the expected dates they will be finalized. These amounts are to be reconciled with book entries including amounts accrued for future settlement adjustments.

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b. A statement of concurrence from South Central Bell that the test-period intrastate toll settlement revenue is correct giving dollar amounts for each major class of toll service settled. If concurrence cannot be obtained, provide a detailed statement of differences.

c. Written explanations of each change or adjustment in intrastate toll settlements which was booked during the test period, but was applicable to settlements outside of the test period and which was booked outside the test period, but was applicable to settlements covering portions of the test period.

d. Written explanation of all pro forma adjustments made to normalize the test-period intrastate toll revenues such as those caused by settlement contract changes and separation procedure changes that may affect such items as the intrastate toll rate of return used in computing toll settlements for actual cost and division of revenues companies.

e. Any other information the applicant deems necessary to explain the debits and credits to its toll revenues in order to normalize its intrastate toll revenues for the test period.

Done at Frankfort, Kentucky, this 26th day of September, 1986.

PUBLIC SERVICE COMMISSION

ATTEST:

Executive Director

Format 1 Schedule 1 Page 1 of 5

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Comparative Capital Structures (Excluding JDITC)

For the Periods as Shown

"000 Omitted"

Line		10th Year	9th Year	8th Year
No.	Type of Capital	Amount Ratio	Amount Ratio	Amount Ratio

- 1. Long Term Debt
- 2. Short Term Debt
- 3. Preferred & Preference Stock
- 4. Common Equity
- 5. Other (Itemize by Type)
- 6. Total Capitalization

Format 1 Schedule 1 Page 2 of 5

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Comparative Capital Structures (Excluding JDITC)

For the Periods as Shown

"000 Omitted"

Line		7th Year	6th Year	5th Year
No.	Type of Capital	Amount Ratio	Amount Ratio	Amount Ratio

1. Long Term Debt

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- 2. Short Term Debt
- 3. Preferred & Preference Stock
- 4. Common Equity
- 5. Other (Itemize by Type)
- 6. Total Capitalization

Format 1 Schedule 1 Page 3 of 5

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Comparative Capital Structures (Excluding JDITC)

For the Periods as Shown

"000 Omitted"

Line No.	Type of Capital	4th Year Amount Ratio	3rd Year Amount Ratio	2nd Year Amount Ratio
1.	Long Term Debt			
2.	Short Term Debt			
3.	Preferred & Prefere Stock	ence		
4.	Common Equity			
5.	Other (Itemize by	Type)		

6. Total Capitalization

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Format 1 Schedule 1 Page 4 of 5

GENERAL TELEPHONE COMPANY OF THE SOUTH

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Case No. 9678

Comparative Capital Structures (Excluding JDITC)

For the Periods as Shown

"000 Omitted"

Line <u>No.</u>	Type of Capital	lst Year Amount Ratio	Test Year Amount Ratio	Average Test Year Amount Ratio
1.	Long Term Debt			
2.	Short Term Debt			
3.	Preferred & Prefere Stock	ence		
4.	Common Equity			
5.	Other (Itemize by	Туре)		
6.	Total Capitalizat	ion		

Format 1 Schedule 1 Page 5 of 5

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Comparative Capital Structures (Excluding JDITC)

For the Periods as Shown

"000 Omitted"

Line

No. Type of Capital

Latest Available Quarter Amount Ratio

- 1. Long Term Debt
- 2. Short Term Debt
- 3. Preferred & Preference Stock
- 4. Common Equity
- 5. Other (Itemize by Type)
- 6. Total Capitalization

Instructions:

- 1. Provide a calculation of the average test year data as shown in Format 1, Schedule 2.
- 2. If the applicant is a member of an affiliated group, the above data is to be provided for the parent company and the system consolidated.

Schedule 2 Pormat 1

CENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Calculation of Average Test Period Capital Structure **12 Months Ended**

000 Omitted

No.
Item (a)
Total Capital (b)
Long-Term Debt (c)
Short-Jerm Debt (d)
Preferred Stock (e)
Connon Stock (E)
Retained Earnings (g)
Total Common Equity (h)

Balance beginning of test year 1st Month 2nd Month 3th Month

- 4th Month
- $\neg \diamond \diamond \diamond \bullet \diamond \diamond \diamond \diamond \bullet$ 5th Month
- 6th
- **7**Eh Month
- 8th
- 10. 12. 13. 9th Month
 - 10th Month
- 11th Month 12th Month
- 14. Total (L1 through L13)
- 15. Average balance (L14 + 13)
- 16. Average capitalization ratios
- 17. End-of-period capitalization ratios

Instructions:

- **ب**م If applicable, provide an additional schedule in the above format exhuding common equity in subsidiaries from the total company capital structure. Show the amount of common equity excluded.
- Ņ Include premium on class of stock.

Pormat 2a Schedule 1

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GENERAL TELEPHONE COMPANY OF THE SOUTH

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Case No. 9678

Schedule of Outstanding Long-Term Dabt For the Calendar Year Ended December 31,____

Line No.
Type of Debt Issue (a)
Date of (b)
Date of Maturity (c)
Amount Outstanding (d)
Coupon Interest Rate (e)
Cost Rate At Issue (f)
Oost Rate to ₃ <u>Maturity</u> (g)
Bond Rating At Time 4 of Issue (h)
d thigation
Annualized Cost (d)xCol.(g) (j)

Total Long-Term Debt and Annualized Cost

Annualized Cost Rate [Total Col. (j) + Total Col.(d)]

Nominal Rate Nominal Rate Plus Educount or Premium Amortization Nominal Rate Plus Educount or Premium Amortization and Issuance Cost Standard and Poor's, Moody, etc.

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GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Schedule of Outstanding Long-Term Dabt For the Test Mar Ended

lized	
lbst	R
Year	Actual

1	Ş	Line	
(a)	Debt Issue	Type of	
(b)	Issue	of,	Date
(c)	Maturity	of	Date
(d)	Outstanding	Amount	
(e)	Rate	Interest	Coupon
1	ъ,	J	Oost
(D)	Haturity	Rate to	Cost
(h)	of Issue	At Time 4	Bond Rating Type
(1)	Obligation	-	Type
(j)	•(d)x001•(Oost	Annualized
(k)	(g) Wet	Interest ₅	Test Year

Total Long-Term Debt and Annualized Cost

Annualized Cost Rate [Total Col. (j) + Total Col. (d)]

Actual Long-Term Debt Cost Rate [Total Col. k + Total Reported in Col. (c) Line 15 of Format 1, Schedule 2]

Nominal Rate

J A W A P

Nominal Rate Plus Discount or Premium Amortization Nominal Rate Plus Discount or Premium Amortization and Issuance Cost Standard and Poor's, Moody, etc.

Sum of Accrued Interest Amortization of Discount or Premium and Issuance Cost

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Format 2a Schedule 3

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Long-Term Debt and Preferred Stock Cost Rates

Annualized	Cost 3	Rate
Long-Term Debt	Prefe	rred Stock

Parent Company:

Test Year

Latest Calendar year

System Consolidated:

Test Year

Latest Calendar year

Instruction:

- 1. This schedule is to be completed only by applicants that are members of an affiliated group.
- 2. Detailed workpapers showing calculation of the above cost rates are to be available on request.

1.	Instr						No.
In all instances where the Effective Interest Cost Rate is different from the calculation of the effective Interest Cost Rate in sufficient detail to show difference.	Instructions:	Test Year Interest Cost Rate [Actual Interest Average Short-Term Debt] [Report in Col. (f)	Average Short-Term Debt - Format 1, Schedule 2 Line 15 Col. (d) [Report in Col. (g) of this schedule]	Actual Interest Paid or Accured on Short Term Debt during the Test Year [Report in Col. (g	Annualized Cost Rate [Total Col. (g).+ Total Col.(d)]	Total Short-Term Debt	Type of Debt Instrument (a)
) Effective ive Interest		Cost Rate n Debt] [Rep	Debt - Fom [Report in (id or Accurv est Year [Re	te [Total Q	ebt	(b)
Interest Cos Cost Rate :		[Actual Inte port in Col.	nat 1, Sched Dl. (g) of	ad on Short sport in Col	ol• (g).+ To		GENERAL T Sche For the Te Date of Maturity (c)
st Rate is differ in sufficient det		<pre>best Year Interest Cost Rate [Actual Interest + Average Short-Term Debt] [Report in Col. (f) of this schedule]</pre>	ule 2 this schedule]	ctual Interest Paid or Accured on Short Term Debt during the Test Year [Report in Col. (g) of this schedule]	tal 001.(d)]		GENERAL TELEPHONE COMPANY OF THE SOUTH Case No. 9678 Case No. 9678 Schedule of Short-Term Dabt For the Test Year Ended Date Amount Interest Maturity Outstanding Rate (c) (d) (e)
<u> </u>		dule]		edule]			of THE SOUTH nn Dabt Nominal Interest Rate (e)
Nominal Intere he items of co							Effective Interest Cost Rate (f)
Nominal Interest Hate provide a the items of costs that cause the		·					Annualized Interest Cost Col.(d)xCol.(f) (g)

Format 2b

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Instruction: 1.				Line No.				
tion: 1. If the applicant has issued no preferred stock, this schedule may be	Annualized Cost Rate [Total Col.(g) + Total Col.(d)]	Total		Description of Issue				
s issued	btal d)]			Date of Issue	lor Sche			
no pref				Amount Sold (c)	dule of the Cal		GENERA	
erred stock,				Amount Outstanding (d)	Schedule of Outstanding Shares of Preferred Stock For the Calendar Year Ended	Case No. 9678	GENERAL TELEPHONE COMPANY OF THE SOUTH	
this sched				Dividend Rate (e)	hares of J ded	. 9678	OMPANY OF	
				Cost Rate at Issue (f)	Preferrad St		THE SOUTH	
omitted.				Annualized Cost Col.(f) x Col.(d) (g)	<u>&</u>			Format 3 Schedule 1
				Convertibility Features (h)				

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If the applicant has issued no preferred stock, this schedule may be omitted.

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Instruction: ۲

Format 3 Schedule 2

DATE OF Issue Announcement Registration					
Number of Shares Issued	For the 10 Mear Period Ended	Sched		CENERAL T	
Price Per Share to Public	r Period End	whe of Commo	Case No. 9678	elephone com	
Price Per Share (Net to Company)	æ.	Schedule of Connon Stock Issue	9678	CENERAL TELEPHONE COMPANY OF THE SOUTH	
Book Value Per Share At Date of Issue				WIH	
Selling Expe. As % of Gross Issue Amount					
Net Proceeds to Company					

Instructions:

If applicant is a member of an affiliate group, provide in a separate schedule the above data for the parent company.

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Rormat 4a

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GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Quarterly and Annual Common Stock Information For the Periods as Shown

Period	Average No. of Shares Outstanding (000)	Earnings Book per Value Share (\$) (\$)	Dividend Rate Per Share (\$)	Return on Average Common Equity (%)
5th Calendar Ye lst Quarter 2nd Quarter 3rd Quarter 4th Quarter Annual				
4th Calendar Ye lst Quarter 2nd Quarter 3rd Quarter 4th Quarter Annual				
3rd Calendar Ye lst Quarter 2nd Quarter 3rd Quarter 4th Quarter Annual				
2nd Calendar Ye lst Quarter 2nd Quarter 3rd Quarter 4th Quarter Annual				
lst Calendar Ye lst Quarter 2nd Quarter 3rd Quarter 4th Quarter Annual				
Latest Availab)	le Quarter			
Instructions:				
2. If applica	al returns only. nt is a member chedule the above	of an affiliat data for the par	e group, p ent company	rovide in a

Format 4c Page 1 of 2

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Common Stock - Market Price Information

Month

January February March April May June

<u>5th Year:</u> Monthly High Monthly Low Monthly Closing Price

4th Year: Monthly High Monthly Low Monthly Closing Price

3rd Year: Monthly High Monthly Low Monthly Closing Price

2nd Year: Monthly High

ITEM

Monthly Low Monthly Closing Price

Months to Date of Filings: Monthly High Monthly Low Monthly Closing Price

Instructions:

- 1. Indicate all stock splits by date and type.
- 2. If applicant is a member of an affiliate group, provide in a separate schedule the above data for the parent company.

Format 4c Page 2 of 2

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Common Stock - Market Price Information

Month

Julv A

July August September October November December

5th Year: Monthly High Monthly Low Monthly Closing Price 4th Year:

Item

- Monthly High Monthly Low Monthly Closing Price
- 3rd Year: Monthly High Monthly Low Monthly Closing Price

2nd Year: Monthly High Monthly Low Monthly Closing Price

Months to Date of Filings: Monthly High Monthly Low Monthly Closing Price

Instructions:

- 1. Indicate all stock splits by date and type.
- 2. If applicant is a member of an affiliate group, provide in a separate schedule the above data for the parent company.

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Computation of Fixed Charge Coverage Ratios For the Periods as Shown

10th Calendar Year	9th Cal	endar Year	8th Cal	endar Year
Bond or		Bond or		Bond or
Mortg.		Mortg.		Mortg.
Indenture		Indenture		Indenture
SEC Require-	SEC	Require-	SEC	Require-
Method ment	Method	ment	Method	ment

No. Item

•

Net Income Additions Itemize

Total Additions Deductions: Itemize

Total Deductions

Income Available for Fixed Charge Coverage

Fixed Charges

Fixed Charge Coverage Ratio

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GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Computation of Fixed Charge Coverage Ratios For the Periods as Shown

7th Cal	endar Year	6th Cal	endar Year	5th Cal	endar Year
	Bond or		Bond or		Bond or
	Mortg.		Mortg.		Mortg.
	Indenture		Indenture		Indenture
SEC Method	Require- ment	SEC Method	Require- ment	SEC Method	Require- ment

No. Item

•

4

Net Income Additions Itemize

Total Additions Deductions: Itemize

Total Deductions

Income Available for Fixed Charge Coverage

Fixed Charges

Fixed Charge Coverage Ratio

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

Computation of Fixed Charge Coverage Ratios For the Periods as Shown

4th Calendar	Year 3th Cal	endar Year	2nd Cal	endar Year
Bond	or	Bond or		Bond or
Mort	g.	Mortg.		Mortg.
Inden	ture	Indenture		Indenture
SEC Requi	re- SEC	Require-	SEC	Require-
Method ment	Method	ment	Method	ment

No. Item

- Net Income Additions Itemize
- Total Additions Deductions: Itemize

Total Deductions

Income Available for Fixed Charge Coverage

Fixed Charges

Fixed Charge Coverage Ratio
Case No. 9678

Computation of Fixed Charge Coverage Ratios For the Periods as Shown

lst Cal	endar Year	Test	Year
	Bond or		Bond or
	Mortg.		Mortg.
	Indenture		Indenture
SEC	Reguire-	SEC	Require-
Method	ment	Method	ment

No. Item

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Net Income Additions Itemize

Total Additions Deductions: Itemize

Total Deductions

Income Available for Fixed Charge Coverage

Fixed Charges

Fixed Charge Coverage Ratio

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Case No. 9678

SUMMARY OF CUSTOMER DEPOSITS

Test Year

Line <u>No.</u>	Month (a)	Receipts (b)	Refunds (c)	Balance (d)
1.	Balance beginning of t	est year		
2.	lst Month			
3.	2nd Month			
4.	3rd Month			
5.	4th Month			
6.	5th Month			
7.	6th Month			
8.	7th Month			
9.	8th Month			
10.	9th Month			
11.	10th Month			
12.	llth Month			
13.	12th Month			
14.	Total (Ll through)	L13)		
15.	Average Balance (L14	+ 13)		
16.	Amount of deposits real	ceived during	test period	
17.	Amount of deposits re-	funded during	test period	
18.	Number of deposits on	hand end of	test year	
19.	Average amount of dep	osit (L15, Co	lumn (d) • L	18)
20.	Interest paid during	test period		

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GENERAL TELEPHONE COMPANY OF THE SOUTH

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Case No. 9678

EMPLOYEE CONCESSION TELEPHONE SERVICE TEST YEAR ENDING

No. of People	
Main Stations	
Other Services	

Intrastate	lot
Interstate	•

General Office Personnel (By percentage allowance)

Kentucky Revenue Loss

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Kentucky Operations (By percentage allowance)

Allowance Provided Employees Served by Other Telephone Companies

Retired and Disabled Employees (By percentage allowance)

Other

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GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

COMPARISON OF TEST YEAR ACCOUNT BALANCES WITH THOSE OF THE PRECEDING YEAR

Account Title and Account Number
lst Honth
2nd Month
3rd Month
4th Month
5th Month
6th Month
7th Month
8th Month
9th Month
10th Month
11th Month
12th Month
Total

Test Year Prior Year Increase (Decrease)

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GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

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ANALYSIS OF SALARIES AND WAGES CHARGED TO EXPENSE TEST YEAR ENDING

					hs Ended		
Line			r Years	Prior	to test	Year	Test
No.	Item (a)	5th (b)	$\frac{4\text{th}}{(c)}$	$\frac{3rd}{d}$	<u>2nd</u> (e)	$\frac{1st}{(f)}$	Year (g)
	(a)	(0)	(0)	(0)	(6)	(1)	(9)
1.	Maintenance	\$	\$	\$	\$	\$	\$
2.	Traffic						
3.	Commercial						
4.	Revenue Accounting						
5.	General Office and						
	Adminstrative Salar	ies:					
6.	(a) Executive Depa	rtment					
7.	(b) Accounting Dep	artment ¹					
8.	(c) Treasury Depar	tment					
9.	(d) Law Department						
10.	(e) Other General Salaries	Office					
11.	(f) General Office Administrati Salaries all to Kentucky	ve					
12.	Total General Offic Administrative Sa (Line 6 thru 11)						
13.	Total Salaries and Charged Expense (Lines 1 thru 4		2)				
14.	Construction						
15.	Total Salaries and	Wages					
1/	Excluding Revenue A	ccountin	g Salar	ies and	Wages.		

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GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

RECONCILIATION OF BOOK NET INCOME AND FEDERAL TAXABLE INCOME 12 Months Ended

No.	
Item (a)	
Ibtal Company (b)	
Total Company Non-operating (c)	
Combined (d)	Ĩ
Intrastate (e)	
Jurisdiction (f)	
	Intal Intal Kentucky (perations) Item Company Company Company (a) (b) (c) (d) (e)

NOTE: 17. 16. 13. 12.10 ဖ္စ 20 ភ្ 15. a ω n μ Taxable income per return Differences between book taxable income Book taxable income Flow through items: 8 Ģ. 7 ? and taxable income per tax return: Deduct (itemize) Add (itemize) μĎ 22 Add (itemize) State income taxes charged to State income taxes Federal income taxes charged Federal income tax deferred-Federal income tax deterred-Deduct (itemize) Investment tax credit adjustment other income and deductions tax and accelerated tax depreciation. Provide a schedule setting forth the basis of allocation of each item of revenue or cost allocated Provide a calculation of the amount shown on Lines 3 through 7 above. Provide work papers supporting each calculation including the depreciation schedules for straight-line to other income and deductions other Depreciation Total

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above.

NOTE:	14. 15. 16. 17.	9. 11. 13.	°°, °°, °°, °°,	Line No.	
 (1) Provide a calculation of the amount shown on Lines 8 through 9 above. (2) Provide work papers supporting each calculation including the depreciation schedules for straight-line tax and accelerated tax depreciation. (3) Provide a schedule setting forth the basis of allocation of each item of revenue or cost allocated 	<pre>Book taxable income Differences between book taxable income and taxable income per tax return: Add (itemize) Deduct (itemize) Taxable income per return</pre>	G. State income taxes charged to other income and deductions Total Flow through items: Add (itemize) Deduct (itemize)	 A. Federal income tax-Ourrent B. Federal income tax deferred- Depreciation C. Federal income tax deferred- Other D. Investment tax credit adjustment E. Federal income taxes charged to other income taxes F. State income taxes 	Net	RECONCILIATION OF
ant shown or ach calculat iation. the basis c				Total Company (b)	BOOK NET 1 12 Mon
n Lines 8 through 9 Lion including the of allocation of ea				Total Company Non-operating (c)	RECONCILIATION OF BOOK NET INCOME AND STATE TAXABLE INCOME 12 Months Ended
9 above. depreciation ach item of r				Ke Combined (d)	VXABLE INCOME
ation schedules for straight- of revenue or cost allocated				Kentucky Operations Intrastate Ju (e)	
r straight-line t allocated				ions Other Jurisdiction (f)	

Format **20**a(7) Schedule 2

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Case No. 9678

above.

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	' N	سپ •	No.	
Instructions:	 (e) Other Taxes 2. Total Kentucky F 2. [L1(a) through 3. Other Jurisdict 3. Total Fer Box 	Kentucky Retail: (a) State Income (b) Gross Receip (c) Ad Valorem (d) Payroll (En	Itam	
ctions: *Actual payments for test year should be shown under the amount paid column.	(e) Other Taxes Total Kentucky Retail [L1(a) through L1(d)] Other Jurisdictions Total Per Books (L2 + L3)	cky Retail: State Income Gross Receipts* Ad Valorem (Property) Ad Valorem (Property) Payroll (Employer's Portion)	charged Expens	CEN
r should be shown under (c)•			Analysis of other operating Taxes "000 Omitted" Onarged to Onarged to Onstruction <u>e</u> <u>Oonstruction</u> <u>other A</u>	GENERAL TELEPHONE COMPANY OF THE SOUTH Case No. 9678
the amount paid colu			d d Changed to Other Accounts Other (c)	
(L EU).			Anount Accrued	Format 20b
			(e)	

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1. Explain items

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Case No. 9678

NUMBER OF EMPLOYEES TEST YEAR ENDING

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Pe	riod	Total (a)	Maintenance (b)	<u>Traffic</u> (c)	Commercial (d)	General Office (e)
Mont Test	h prior to Year					
	Month of Year					
2nd	Month					
3rđ	Month					
4th	Month					
5th	Month					
6th	Month					
7th	Month					
8th	Month					
9th	Month					
10th	Month					
11th	Month					
12th	Month					
for C	Month Avera Calendar Yea to Test Ye	rs				
4th 3rd	Year Year Year Year Year Year					

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Case No. 9678

STATION DATA TEST YEAR ENDING

Pe	eriod	Main (a)	Centrex Trunks (b)	PBX Trunks (c)	Other Equiva- Lents (d)	Total Primary Phones (e)
	th prior to t Year					
	Month of Year					
2nd	Month					
3rd	Month					
4th	Month					
5th	Month					
6th	Month					
7th	Month					
8th	Month					
9th	Month					
10th	Month					
llth	Month					
12th	Month					
for (-Month Avera Calendar Yea r to Test Ye	rs				
4th 3rd 2nd 1st	Year Year Year Year Year					
1680	Year					

Format 22 Schedule 3

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

GENERAL STATISTICAL DATA TEST YEAR ENDING

Period	Number of Employees Per Access Line (a)	Number of Station Connections Per Installer- Repairman (b)
	(4)	(2)

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12 Months Ended December 31:

Calendar Years Before Test Year

5th Year

4th Year

3rd Year

2nd Year

lst Year

Test Year

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GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

GENERAL STATISTICAL DATA TEST YEAR ENDING

Average	Increase	Construction	Increase
Net Plant	Over	Budget	Over
In Service	Prior Year	Amount	Prior Year
(a)	(b)	(c)	(ð)

COMBINED

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Calendar Years Before Test Year

5th Year 4th Year 3rd Year 2nd Year 1st Year Test Year

INTRASTATE

Calendar Years Before Test Year

> 5th Year 4th Year 3rd Year 2nd Year 1st Year Test Year

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GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

KENTUCKY COMBINED NET OPERATING INCOME PER AVERAGE ACCESS LINE TEST YEAR ENDING

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<u></u>	Ê		N JE		
(d)	ä		S S S S S S S S		
(e)	ğ		Vears Prior to Test Year		•
(f	lst	1	B	2 Hon	
_	Ĩ		est Y	Honth Ended	
			ear	ded	
(ĝ)	Year	Test			

No.

(a)

16. 17. 19. 20.	15.	7. 8. 9. 10. 11. 12. 13.	6, 5, 4 , y, y, y
Operating Taxes Federal income taxes State income taxes Other operating taxes Total operating taxes	Net operating revenue	Operation and Maintenance Expenses Maintenance expenses Depreciation and amortization Traffic expenses Commercial expenses General office salaries and expenses Other operating expenses Total operation and maintenance expenses	Operating Revenues Local service revenues Toll service revenues Miscellaneous revenues Uncollectibles - debit Total operating revenues

Total average primary phone (13-month average)

22.

21.

Net operating income

Format 23 Sheet 1 of 2

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GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

KENTUCKY COMBINED OPERATIONS TELEPHONE PLANT IN SERVICE BY CLASS AT YEAR BUD PER AVERACE ACCESS LINES TEST YEAR ENDING

234	232	231	221	212	211	203	202	201	Account Number	
large private branch exchanges	Station connections	Station apparatus	Central office equipment	Buildings	Land	Fatent rights	Franchises	Organization	Account (a)	
									5th 4th 3rd 2nd 1st Year (b) (c) (d) (e) (f) (g)	12 Month Ended Calendar Years Prior to Test Year Test

242.2 Underground cable 241

Pole lines

242.1

Aerial cable

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GENERAL TELEPHONE COMPANY OF THE SOUTH

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Case No. 9678

KENTUCKY COMBINED OPERATIONS TELEPHONE PLANT IN SERVICE BY CLASS AT YEAR END PER AVERAGE ACCESS LINES TEST YEAR ENDING

Account (a)	
5th 4th 3rd 2nd 1st Year (b) (c) (d) (e) (f) (g)	12 Month Ended Calendar Years Prior to Test Year Tast

242.3 Buried cable

Account Number

- 242.4 Submarine cable
- 243 Aerial cable
- 244 Underground conduit
- 261 Furniture and office equipment
- 264 Vehicles and other work equipment
- 100.1 Total telephone plant in service

Total average access line ((13 month average)

Format 24

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

KENTUCKY COMBINED OPERATIONS STATEMENT OF TELEPHONE PLANT IN SERVICE TEST YEAR ENDING

	Account Number
Thenhong Direct in Country	Account (a)
	Balance Beginning Of Year (b)
	Additions (c)
	Retirements (d)
	Balance End Of Year (e)
	Intrastate Percent (F)
	Intrastate Portion (g)

Telephone Plant in Service:

Franchises Organization

Patent rights

Land

Buildings

Central office equipment

Station connections Station apparatus

Large private branch exchanges

Pole lines

201 202 203 211 212 221 221 231 231 231 231 232 234 242.1 242.1 242.2 242.3 242.4 243 244 243 244

Aerial Cable

Underground cable

Buried cable

Submarine cable

Aerial wire

Underground conduit

Furniture and office equipment

100.1 Total telephone plant in service Vehicles and other work equipment

Format 25a

GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

KENTUCKY COMBINED OPERATIONS ACCOUNT 642 - ADVERTISING FOR THE TEST YEAR ENDING

Line <u>No</u>		Sales Advertising (b)	Institutional Advertising (c)	Rate Case (d)	Total (e)
1.	Newspapers and periodicals				
2.	Booklets and pamphlets				
3.	Bill inserts				
4.	Displays, exhibits, posters, and placards	5			
5.	Motion pictures				
6.	Radio				
7.	Television				
8.	Salaries and wages				
9.	Other advertising				
10.	Other expenses				

11. Total

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Case No. 9678

KENTUCKY COMBINED OPERATIONSSUMMARY OF ACCOUNT NO. 675 - OTHER EXPENSESFOR THE TEST YEAR ENDING

Line No.	Description Amount (b)
1.	Valuations, inventories, and appraisals
2.	Business Information System (BIS) expense
3.	Purchase of employees service emblems
4.	Membership fees and dues
5.	Directors' fees and expenses
6.	Printing Annual Report
7.	FCC Filing and Grant Fees
8.	Company apportioned amounts for various items
9.	Other items (itemize)
10.	-
11.	-
12.	Total

. .

Case No. 9678

<u>ACCOUNT NO. 323 - MISCELLANEOUS INCOME CHARGES</u> INCLUDED IN OPERATING EXPENSES

Line		
No.	Item (a)	Amount (b)

- 1. Contributions (a)
- 2. Membership fees and dues (a)
- 3. Abandoned construction projects
- 4. Other (itemize)
- 5. Total

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(a) Detail attached

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Case No. 9678

Professional Service Expenses

For the Twelve Months Ended

Line No.	Item	Rate Case	Annual Audit	<u>Other</u>	Total
1.	Legal				
2.	Engineerin	g			
3.	Accounting				
4.	Other				
5.	Total				

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Case No. 9678

AVERAGE RATES OF RETURN

For the Calendar Years Through and the 12 Months Ended

Line <u>No.</u>	Calendar Years Prior to Test Year (a)	Total Company (b)	Ky. Jurisdiction (c)	Other Jurisdictions (d)
1.	Original Cost Net Inv	vestment:		
2.	5th Year			
3.	4th Year			
4.	3rd Year			
5.	2nd Year			
6.	lst Year			
7.	Test Year			
8.	Original Cost Common	Equity:		
9.	5th Year			
10.	4th Year			
11.	3rd Year			
12.	2nd Year			
13.	lst Year			
14.	Test Year			

NOTE: Provide work papers in support of the above calculations.

Page 1	Format
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GENERAL TELEPHONE COMPANY OF THE SOUTH

Case No. 9678

SCHEDULE OF NUMBER OF EMPLOYEES, HOURS PER EMPLOYEE, AND AVERAGE WAGES PER EMPLOYEE

t Change	Test Year	8 Change	lst Year	& Change	2nd Year	& Change	3rd Year	& Change	4th Year	8 Change	5th Year	Calendar Years Prior to Test Year (a)
												Officials & Managerial Assistants No. Hrs. Wages (b) (c) (d)
												Professional and Semi- Professional No. Hrs. Wages (e) (f) (g)
												Business Office and Sales No. Hrs. Wages (h) (1) (j)
												Sales No. Hrs. Wages (k) (1) (m)

- Note: 9 Where an amployee's wages are charged to more than one function include employee in function receiving largest portion of total wages. Show percentage increase (decrease) of each year over the prior year on lines designated above "& Change." Employees, weekly hour per employee, and weekly wages per employee for the week including December 31 of each year and the last day of the test year.
 - (2)
 - (Ξ

8 Change	2nd Year	& Change	3rd Year	& Change	4th Year	& Change	5th Year	Calendar Years Prior to Test Year (a)	SCHEDULE (
								Telephone Operators No. <u>Hrs. Wag</u> es (n) (o) (p)	of NUMBER of Employees		GENERAL	
								Construction Installation & Maintenance No. Hrs. Wages (q) (r) (s)	SCHEDULE OF NUMBER OF EMPLOYEES, HOURS PER EMPLOYEE, AND AVERAGE WAGES PER	Case No. 9678	CENERAL TELEPHONE COMPANY OF THE SOUTH	
								All Other No. Hrs. Wages (t) (u) (v)			E SOUTH	For Pag
								Total No. Hrs. Wages (w) (x) (y)	BADIOXEE			Format 33 Page 2 of 2

5 4 V

8 Change

8 Change

lst Year

Test Year

Note: (1) Where an employee's wages are charged to more than one function include employee in function receiving largest portion of total wages.
(2) Show percentage increase (decrease) of each year over the prior year on lines designated above "% Change."
(3) Employees, weekly hour per employee, and weekly wages per employee for the week including December 31 of each year and the last day of the test year.

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