## CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY - FEDERALLY FUNDED CONSTRUCTION PROJECTS

## Filing Requirements Checklist

(Applicable Authority: KRS 278.023, KRS 322.340, 807 KAR 5:001, Section 4, 7(1), 14 and 807 KAR 5:069)

Case No.	Applicant Name		Received Date	Form Circulation Date				
2								
Reviewed by follow		<u>Date</u>	Staff Member					
	Filings Financial Analysis							
	Legal							
Division Responsible				N	rement let	Waiver Requested	Appr Wai	ver?
	807 KAR 5:001:			Yes	No		Yes	No
Filings	Section 14(1)	Full name, mailing addre	ss, and e-mail address of applicant 278.023.					
Legal	Section 4(3)	Paper signed by submitti	ng party or attorney.					
Legal	Section 4(3)		ne number, fax number, and e-mail					

Legal	Section 4(10)	Has submitting party redacted –			
All filings with the Kentucky Public Service Commission which contain personal information must be redacted by the filer pursuant to 807 KAR 5:001 Sec. 4 (10). Filings which are not in compliance will be rejected.		- All social security numbers			
		- All birthdates			
		- All financial account numbers			
		- All other personal identification information			
Legal	Section 8(4)(b)	Has submitting party optimized pdf document –			
(Electronic Case Filing only)		- Making all text pages searchable or OCR'd			
· ·····g ·····j,		- Bookmarks added to distinguish sections of the paper			
Legal	Section 14(2)	If a corporation, the applicant shall identify in the application the state in which it is incorporated and the date of its incorporation, attest that it is currently in good standing in the state in which it is incorporated, and, if it is not a Kentucky corporation, state whether it is authorized to transact business in Kentucky.			
Legal	Section 14(3)	If a limited liability company, the applicant shall identify in the application the state in which it is organized and the date on which it was organized, attest that it is in good standing in the state in which it is organized, and, if it is not a Kentucky limited liability company, state whether it is authorized to transact business in Kentucky.			
Legal	Section 14(4)	If the applicant is a limited partnership, a certified copy of its limited partnership agreement and all amendments, if any, shall be annexed to the application, or a written statement attesting that its partnership agreement and all amendments have been filed with the commission in a prior proceeding and referencing the case number of the prior proceeding.			
	807 KAR 5:069:				
Financial	Section 2	(2) A copy of the documents from the federal lending agency			

Analysis	stating approval of the project and including all terms and conditions of the agreement, including all amendments  (3) A copy of the letter of concurrence in contract award.  (4) A copy of the preliminary and final engineering reports and			
Financial Analysis	(3) A copy of the letter of concurrence in contract award.			
Financial Analysis	(4) A copy of the preliminary and final engineering reports and bid tabulations			
Legal	(5) One (1) copy of each set of plans and specifications on electronic storage medium in portable document format.			
Legal	(6) Certified statement from an authorized utility official confirming:			
Legal	(a)(1) If the construction project involves facilities to treat or distribute water a statement that the proposed plans and specifications for the project have been designed to meet the minimum construction and operating requirements set out in 807 KAR 5:066, Section 4(3) and (4), Section 5(1), Sections 6 and 7, Section 8(1) through (3), Section 9(1) and Section 10			
	(a)(2) If the construction project involves facilities to collect or treat sewage a statement that the proposed plans and specifications for the project have been designed to meet the minimum construction and operating requirements set out in 807 KAR:071, Section 5 and Sections 7(1) through (3)			
Legal	(b) That all other state approvals or permits have been obtained;			
Financial Analysis	(c) That the proposed rates, if any. shall produce the total revenue requirements recommended in the engineering reports; and			
Financial Analysis	(d) Dates upon which construction will begin and end.			
Legal	(7) If applicable, a statement that notice meeting the requirements of Section 3 of this administrative regulation has been given, together with a copy of the notice;*			
Financial Analysis	(7) A copy of the notice shall be included in the application if a rate adjustment is requested.			

Legal

(8) If applicable, a motion requesting approval to deviate from a minimum construction standard or operating condition required by subsection (6)(a) of this section, together with supporting evidence to identify and explain the reasons that the minimum requirements cannot be met