

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

JOHNNIE EAKINS	)	
	)	
_____	)	CASE NO.
	)	2022-00256
ALLEGED VIOLATION OF UNDERGROUND	)	
FACILITY DAMAGE PREVENTION ACT	)	

INITIATING ORDER FOR ALLEGED 811 VIOLATION OF THE KENTUCKY  
UNDERGROUND FACILITY DAMAGE PREVENTION ACT

Johnnie Eakins (Mr. Eakins) has been named as a party to an investigation before the Kentucky Public Service Commission (Commission) for allegedly violating the Kentucky Underground Facility Damage Prevention Act (Act).<sup>1</sup> A hearing in this case shall take place on September 30, 2022.

Pursuant to KRS 278.495(2), the Commission has jurisdiction to regulate the safety of natural gas facilities in Kentucky and to enforce minimum federal pipeline safety standards. Under the Act, the Commission has authority to investigate and assess civil penalties for any violation of the Act that results in excavation damage to an underground facility used to transport natural gas or hazardous liquid subject to federal pipeline safety laws, 49 U.S.C. § 60101, *et seq.* Any person who violates any provision of the Act is subject to assessment of a civil penalty in the amount of \$250 for the first offense, no more than \$1,000 for the second offense within one year, and no more than \$3,000 for the third and any subsequent offense. Additionally, any person whose violation of the Act

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<sup>1</sup> KRS 367.4901 through KRS 367.4917.

results in damage to an underground facility containing any flammable, toxic, corrosive, or hazardous material or results in the release of any flammable, toxic, corrosive, or hazardous material is subject to an additional penalty of up to \$1,000.

Following receipt of a report of excavation damage to its underground gas pipeline from an operator, Commission Staff (Staff) conducted an investigation and prepared an Incident Report, a copy of which is attached to this Order as Appendix A. In its Incident Report, Staff cites Mr. Eakins for violation of the following provision of the Act:

KRS 367.4911(1)(a) – Each excavator, or person responsible for an excavation, planning excavation or demolition work shall, not less than two (2) full working days nor more than ten (10) full working days prior to commencing work, notify each affected operator of the excavator's intended work and work schedule. Contacting the applicable protection notification centers shall satisfy this requirement. .

Based on its review of the Incident Report and being otherwise sufficiently advised, the Commission finds prima facie evidence that Mr. Eakins violated the Underground Facility Damage Prevention Act. The Commission further finds that a formal investigation into the excavation damage incident shall be conducted.

IT IS THEREFORE ORDERED that:

1. Mr. Eakins shall submit to the Commission, via email sent to [PSCED@ky.gov](mailto:PSCED@ky.gov) with the case number of this proceeding in the subject line of the message, a written response to the allegations contained in the Staff Incident Report within 20 days of receipt of this Order.

2. Mr. Eakins shall appear on September 30, 2022, at 9 a.m. Eastern Daylight Time, in the Richard Raff Hearing Room of the Commission's offices at 211 Sower Boulevard in Frankfort, Kentucky, for the purpose of presenting evidence concerning the alleged violation of the Underground Facility Damage Prevention Act.

3. The September 30, 2022 hearing shall be conducted via video conferencing.

4. Mr. Eakins shall attend the hearing by using the following link: <https://global.gotomeeting.com/join/308551245>; information and instructions are attached to this Order as Appendix B.

5. Mr. Eakins shall notify the Commission at least ten days prior to the hearing if Mr. Eakins is unable to appear by video conferencing and will therefore appear in person.

**6. Any partnership, corporation, or business entity (including a limited liability company) must be represented by an attorney licensed to practice law in Kentucky, and such representation includes the filing of papers with and appearances at hearings before the Commission.**

7. An individual may submit a response to the allegations contained in the Staff Incident Report without the representation of an attorney.

8. The Staff Incident Report 53679, attached to this Order as Appendix A, is made a part of the record in this case.

9. The September 30, 2022 hearing shall be recorded by video only.

**10. Please note parties who fail to appear after service will be subject to entry of a default judgment against them.**

PUBLIC SERVICE COMMISSION

  
Chairman

\_\_\_\_\_  
Vice Chairman

  
Commissioner



ATTEST:

  
Executive Director

APPENDIX A

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE  
COMMISSION IN CASE NO. 2022-00256 DATED AUG 22 2022

TWENTY-EIGHT PAGES TO FOLLOW

# PIPELINE DAMAGE INVESTIGATION REPORT

## Investigation Information

**Investigator** Eric Tout **Incident ID** 53679 **Investigation** 8621  
**Incident Date** 5/15/2021 9:35:00 AM **Report Submitted** 6/10/2021

## Operator Information

**Operator** Louisville Gas and Electric Company (LG&E) **Reported By** Mike Jones  
**Phone** (502) 364-8281 **Email** Mike.Jones@lge-KU.com

**Incident Location** 9310 Ash Ave **Locate Ticket Number** NA  
Pewee Valley KY 40056

**County** Oldham

## Excavator Information

**Excavator** Johnnie Eakins **Organization ID**  
Johnnie Eakins  
**Phone** 502-593-9566 **Email**  
**Address** 2814 S 4th St **Locate Ticket Number** NA  
Louisville KY 40208

## Damage Report (DR) Summary

Excavation Within 18" (Tolerance Zone)	Gas Or Hazardous Liquids		Type Of Equipment Used	Cost of Damage	Amount Billed
	Contained	Released			
No call to 811	Yes	Yes	Not specified	\$639.00	\$0.00

The operator reports that the Excavator/Friend damaged a one-inch gas service while trenching for a street light at the driveway and failed to contact the KY Contact Center 811.

**The DR is included as Attachment 1.**

## INVESTIGATION

On 04/08/22 an attempt to contact the Excavator resulted in a message stating that the customer is unable to accept calls at this time.

On 08/11 & 12/22 an attempt to contact the Excavator resulted in a message stating leave a message wherein a voice message was left.

On 04/14/22 the Operator, LG&E's Mike Jones provided the following documents:

- Facts-Based Investigation & Incident Field Investigation Report: Which are outlined in the DR Summary and Attachment 1.
- Photographs -10: Depicting the incident location
- Invoice: Billing the Excavator \$639.49 for the damage repair. Mr. Jones, stated that the Excavator was bill twice and LG&E has receive no payment for the damage repair.

**LG&E's documents are included as Attachment 2.**

On 04/14/22 811, April Butler and/or Carly Dunsmore, conducted a search from 04/01/21 thru 05/22/21 finding no Loacte Tickets (LT) for the excavator at the incident location on the incident date 05/15/21.

## PIPELINE DAMAGE INVESTIGATION REPORT

Due to no return calls from the Excavator a Demand Letter imposing the penalty of \$250.00, first offence and requiring the attendance to the Damage Prevention Course will be sent.

### VIOLATIONS<sup>1</sup>

**KRS 367.4911(1)(a)** Each excavator, or person responsible for an excavation, planning excavation or demolition work shall, not less than two (2) full working days nor more than ten (10) full working days prior to commencing work, notify each affected operator of the excavator's intended work and work schedule. Contacting the applicable protection notification centers shall satisfy this requirement.

### # of Offences Within 365 Days

(Including this incident)

<b>Excavator</b>	<b>Last Offence Incident #</b>	<b>Last Offence Incident Date</b>	<b>Revert to 1<sup>st</sup> Offence Date</b> (Last Offence Date +366 Days)
1 <sup>st</sup>	N/A	N/A	N/A

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<sup>1</sup> A revision of the Underground Facility Damage Prevention Act took effect on January 1, 2022. All incidents of damage dated prior to January 1, 2022 will be reviewed under the former version of the Act

# Attachment 1

# Gas Excavation Damage Report

## Louisville Gas and Electric Company

Submitted 6/10/2021 Incident ID: 53679

[Set back to Edit](#)[Staff Edit](#)[Print \(PDFForm.aspx?Rpt=GasInvestigation&IG=53679\)](#)

### Reported By:

**Name:** Mike Jones  
**Phone:** (502) 364-8281  
**Email:** Mike.Jones@lge-KU.com

### Gas Line Incident Occured:

**Date:** 5/15/2021  
**Time:** 9:35 AM

### Details:

**Reported Date:** 6/10/2021 11:22 AM

### Incident Location Address:

#### Location:

**Address:** 9310 Ash Ave  
**City:** Pewee Valley  
**State:** KY  
**County:** Oldham  
**Zip:** 40056  
**Confirm Code:** Y

**Number of Customers out:** 1

**Was gas or hazardous liquids contained in the underground facility?**

**Was gas or hazardous liquids released into the atmosphere?**  \*

3/2020

**Locate Request Ticket No.:** NA

**Excavator:** Contractor

### Excavator Address:

**First Name:** Johnnie  
**Last Name:** Eakins  
**Organization ID:**  
**Company:** Johnnie Eakins  
**Phone:** 502-593-9566  
**Email:**

**Address:** 2814 S 4th St  
**City:** Louisville  
**State:** KY  
**Zip:** 40208  
**Confirm Code:** Y  
**Excavation Damage:** One Call notification practices not sufficient

**Description of Incident** ?Excavator/"friend" trenching for street light.

Summary Information

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6/10/2021

**Full details such as the cause** Excavator "helping a friend" trench for electric street light at rear of driveway, damaged unmarked 1 inch plastic gas service. No locate request.  
**Extent of the damage** Broken 1" plastic service  
**Cost of the damage** \$639.00  
**Steps taken to prevent re-occurrence** I explained The Dig Law to both, Johnnie and Dan. I gave them a Safe Digging Brochure.  
**Amount billed to excavator** \$0.00

# Attachment 2

**Tout, Eric V (PSC)**

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**From:** Jones, Mike (Auburndale) <Mike.Jones@lge-ku.com>  
**Sent:** Thursday, April 14, 2022 10:17 AM  
**To:** Tout, Eric V (PSC)  
**Subject:** RE: 53679, 5/15/2021, 9310 Ash Ave, Pewee Valley, Johnnie Eakins  
**Attachments:** 2021052008-01.pdf; digitix\_attachments\_1649945659.zip; DigTix\_Incident\_Report (1).pdf; Yellow Report 9310 Ash Ave.pdf

**\*\*CAUTION\*\* PDF attachments may contain links to malicious sites. Please contact the COT Service Desk [ServiceCorrespondence@ky.gov](mailto:ServiceCorrespondence@ky.gov) for any assistance.**

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This has been billed twice but we have not received any payments.

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**From:** Tout, Eric V (PSC) <ericv.tout@ky.gov>  
**Sent:** Friday, April 08, 2022 10:12 AM  
**To:** Jones, Mike (Auburndale) <Mike.Jones@lge-ku.com>  
**Subject:** 53679, 5/15/2021, 9310 Ash Ave, Pewee Valley, Johnnie Eakins

**EXTERNAL email. STOP and THINK before responding, clicking on links, or opening attachments.**

Hello Mike,

Please send repots, photos, invoices and payment info (copy of check) if paid.

Thanks,  
Eric V. Tout  
Kentucky Public Services Commission  
Division of Inspections / Damage Prevention  
211 Sower Blvd., Frankfort, KY 40601  
Office: 502-782-2622  
Fax: 502-564-1582

----- The information contained in this transmission is intended only for the person or entity to which it is directly addressed or copied. It may contain material of confidential and/or private nature. Any review, retransmission, dissemination or other use of, or

taking of any action in reliance upon, this information by persons or entities other than the intended recipient is not allowed. If you received this message and the information contained therein by error, please contact the sender and delete the material from your/any storage medium.



## Facts-Based Investigation

Internal Claim ID: INC-20210515-001 Customer Claim ID: \_\_\_\_\_  
Site Investigator: Tracy Reesor Notified At: 05/15/21 10:03:00  
Notified By: Gas Operations Dispatch 5025891444  
Damage Location: 9310 Ash Ave Pewee Valley KY 40056  
Incident Time: 05/15/21 10:30:00

Original Locate Request: None found Assigned Locator: \_\_\_\_\_  
Locate Request Due: \_\_\_\_\_ Locate Request Completed: \_\_\_\_\_  
Photos Taken Before Damage? N  
Photos Taken of Damage Site? Y

Type and Size of Damaged Utility: Natural Gas Service/Drop 1  
Depth: 18" to < 36" (0.5 to < 1m)  
Description and Extent of Damage: Contractor "helping a friend" trenching for electric street light at rear of driveway, damaged unmarked 1 inch pl gas service. No BUD.

Equipment Used: Trencher  
Excavation Company Name: Johnnie Eakins  
Company Address: 2814 S 4th St, Louisville, KY 40208  
Phone: 5025939566 Contact Name: Johnnie Eakins  
Working For: \_\_\_\_\_  
Repair Company: LG&E  
Personal Injury: N 3rd Party Property Damage: N Evacuations: N Other: N  
Impact Comments: \_\_\_\_\_

Was Locate requested?: N Locate Request Completed?: N  
Locate Accurate (Within Tolerance Zone): N If No, Distance Markings Off: No marks  
Marks Visible at Time of Damage: N Damage Within Scope of Ticket: N



## Facts-Based Investigation

Repair Contact Name: Dustin Hartlage Phone: \_\_\_\_\_

Repair Comments: Crew to make repairs

Witness: \_\_\_\_\_ Phone: \_\_\_\_\_

Comments: \_\_\_\_\_

Witness: \_\_\_\_\_ Phone: \_\_\_\_\_

Comments: \_\_\_\_\_

Root Cause Explanation: \_\_\_\_\_

Responsible Party: Johnnie Eakins

Responsible Party Comments: Johnnie Eakins  
502-5939566  
2814 S 4th st  
40208

Dan Corbin stepped in and said to bill him for damage, not Johnnie.  
502-224-6640  
5059 Terry Rd  
40216

Date of Investigation: 05/15/21 Investigation Time (Hours): \_\_\_\_\_

Site Investigator's Name: Tracy Reesor Phone: 5022694079

Site Investigator's Signature: Tracy Reesor Date: 05/17/2021

Damage Status: One Call Notification Issue

Cause Code: No notification made to One-Call Center / 811

Damage Claims Manager: \_\_\_\_\_





# Incident Field Investigation Report — Gas

0639.49



Damage report # 2021052008  
Is this related to a capital project?  Yes  No  
G# 071321571

Project/task OTPD-419 / MAINT  
Resp. ctr. AOC

**Damage to company facilities**

Date of incident 5-15-2021 Time 10:12  a.m.  p.m. Police report # \_\_\_\_\_  
Address/location of damage 9310 Ash Ave ZIP code 40056  
Subdivision name \_\_\_\_\_  
Time dispatched 9:35  a.m.  p.m. Time of completion 1:30  a.m.  p.m.  
Who caused damage? Johnnie Eakins  
Address of party causing damage 2814 S 4th St (Street) Louisville (City) KY (State) 40208 (ZIP)  
Phone number of party causing damage ( 502 ) 593-9566 (Area code) (Number)  
Was party causing damage still on the job?  Yes  No If yes, who was in charge? Johnnie Eakins  
If no, how did you obtain name of party causing damage? \_\_\_\_\_  
What was damaged?  Company main  Customer service  Company service  Other \_\_\_\_\_  
What type of work was being performed? trenching for drainage  
Party's explanation for damage "helping a friend"  
What repairs were made? Repaired 1" GAS plastic service  
Any additional work to be performed?  Yes  No If yes, by whom? \_\_\_\_\_ Number of customers out 1

**Possible damage to others**

Date of incident \_\_\_\_\_ Time \_\_\_\_\_  a.m.  p.m.  
What was damaged? \_\_\_\_\_  
What was LG&E doing at this location? \_\_\_\_\_  
Description of damage \_\_\_\_\_  
Owner of property \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_ (Area code) (Number)  
Owner's address \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (ZIP)  
To whom was damage reported? \_\_\_\_\_  
Was an LG&E contractor notified?  Yes  No If yes, name of contractor \_\_\_\_\_  
Is the LG&E contractor responsible for the damage?  Yes  No  
Were photos taken?  Yes  No If yes, from whom can the photos be obtained? \_\_\_\_\_  
Were there any injuries?  Yes  No If yes, name of injured party \_\_\_\_\_  
Were there any witnesses to the incident?  Yes  No

Name	Address	Phone

**BUD/KY 811/VA 811 information**

BUD number and requesting party's name NO BUD  
Were facilities marked?  Yes  No Did excavator agree?  Yes  No  
If yes, were facilities properly marked?  Yes  No Did excavator agree?  Yes  No  
If no, how were they mismarked? (be specific) \_\_\_\_\_  
Was line locating contractor on the job?  Yes  No

5-15-21  
(Date of report)

[Signature]  
(Signature of employee)  
Approved [Signature]

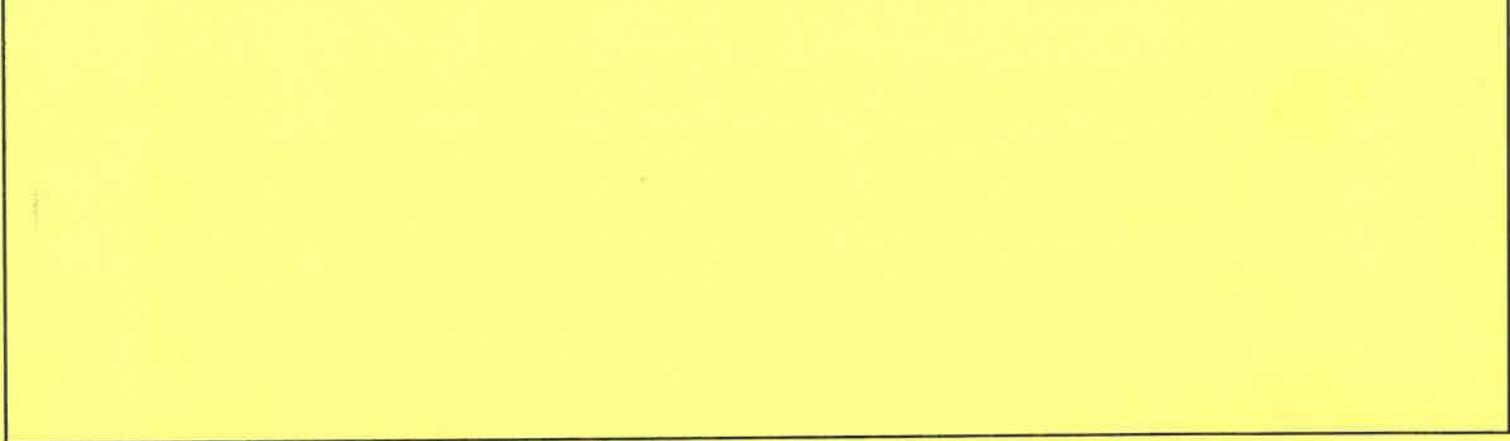
6028316  
(Employee number)  
Date 5-18-21

Put any additional comments on back

Comments: Repaired 1" cts customer service - Replaced 2' of pipe & used 2 - 1" permaserts as tie ins.

Crew Personnel	Employee #	ST Hours	OT Hours	DT Hours	Unit #	Equipment
Dustin Hufflye	E028315	2.5			8372	<input type="checkbox"/> Backhoe <input type="checkbox"/> Kubota
Barth Redford	E028316	3			4870	<input checked="" type="checkbox"/> Backhoe <input type="checkbox"/> Kubota
Sackson power	E029682	3				<input type="checkbox"/> Backhoe <input type="checkbox"/> Kubota
						<input type="checkbox"/> Backhoe <input type="checkbox"/> Kubota
						<input type="checkbox"/> Backhoe <input type="checkbox"/> Kubota
						<input type="checkbox"/> Backhoe <input type="checkbox"/> Kubota
						<input type="checkbox"/> Backhoe <input type="checkbox"/> Kubota
						<input type="checkbox"/> Backhoe <input type="checkbox"/> Kubota
						<input type="checkbox"/> Backhoe <input type="checkbox"/> Kubota
						<input type="checkbox"/> Backhoe <input type="checkbox"/> Kubota
						<input type="checkbox"/> Backhoe <input type="checkbox"/> Kubota
						<input type="checkbox"/> Backhoe <input type="checkbox"/> Kubota

Please provide a sketch of the damage location, including any locate markings.



Material Used		
Qty.	Material	IIN#
	ft. Pipe PE 2406: 1/2" IPS	1170051
2	ft. Pipe PE 2406: 1" CTS	1170078
	ft. Pipe PE 2406: 1-1/4" IPS	0434843
	ft. Pipe PE 2406: 2" IPS	0459060
	ft. Pipe PE 2406: 4" IPS	0395160
	ea. 1/2" IPS Permasert coupling	0394943
2	ea. 1" CTS Permasert coupling	0394935
	ea. 2" IPS Electrofusion CPL	0394894
	ea. 4" IPS Electrofusion CPL	0394901
	ea. 1" Prefab Meterloop w/reg.	0532951
	ea. Flex Riser 1" male by 1/2" IPS	0530927
	ea. Flex Riser 1" male by 1" CTS	0530935
	ea. Farm tap (w/o regulator)	ARM WR 5695012
	ea. Farm tap regulator (Fischer 627 with 1/8" diameter orifice)	





2021-05-15 10:30:21  
38.2877015,-85.4735719









2021-05-15 10:38:54  
36,2880007,-85,4733657





-85-15 10:40:25  
981406,-85,4739356





2021-05-15 10:56:54  
38.2877612,-85.4732632



**Invoice**  
**Louisville Gas and Electric Company**  
 820 West Broadway  
 Louisville, KY 40202  
 Attn: Remittance and Collection  
 800-928-1340

INVOICE DATE: 08/25/2021

REFERENCE: OTPD419  
 NO.:  
 DTS INVOICE: 2021052008-01  
 NO.:

AMOUNT DUE: **\$639.49**  
 DUE DATE: **09/24/2021**

EAKINS, JOHNNIE  
 2814 SOUTH 4TH STREET  
 LOUISVILLE KY 40208

**PLEASE RETURN TOP PORTION WITH YOUR PAYMENT**  
**PLEASE INCLUDE INVOICE NUMBER ON ALL REMITTANCES**

COST TO REPAIR: Damaged Customer Gas Service  
 DAMAGE DATE: 05/15/2021  
 DAMAGE LOCATION: 9310 Ash Ave  
 Peewee Valley, KY 40056

LABOR HOURS: 8.50

LABOR COST: \$560.96

MATERIAL COST: \$20.92

TRANSPORTATION/EQUIPMENT COST: \$57.61

CONTRACTOR COST: \$0.00

OTHER DAMAGE COSTS: \$0.00

**TOTAL DUE: \$639.49**

# Attachment 3

## Tout, Eric V (PSC)

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**From:** Member Services <memberservices@usa811.org>  
**Sent:** Thursday, April 14, 2022 11:15 AM  
**To:** Tout, Eric V (PSC)  
**Cc:** PSCrequest@kentucky811.org  
**Subject:** Re: 53679

Hello,

We searched for tickets from April 1st through May 22nd, 2021 but were unable to find any tickets submitted on 9310 Ash Ave in Pewee Valley, Oldham County, and Jefferson County (property shows in both) for the excavator Johnnie Eakins. If you have any more information, we would be happy to assist you further.

Thank you,  
April Butler & Carly Dunsmore, *Member Services*

Office [833-538-0923](tel:833-538-0923) | Fax [317-386-7820](tel:317-386-7820)

**Know what's below. 811 before you dig.**

[Indiana811](#) | [Facebook](#) | [Twitter](#) | [YouTube](#)

[Kentucky811](#) | [Facebook](#) | [Twitter](#) | [YouTube](#)

On Thu, Apr 14, 2022 at 11:01 AM Tout, Eric V (PSC) <[ericv.tout@ky.gov](mailto:ericv.tout@ky.gov)> wrote:

Please provide locate ticket(s) for:

Incident Date: 5/15/2021 (Provided the date range for the search)

Operator: Louisville Gas and Electric

Incident Location: 9310 Ash Ave., Pewee Valley

County: Oldham

Excavator: Johnnie Eakins

*Thanks,*

*Eric V. Tout*

*Kentucky Public Services Commission*

*Division of Inspections / Damage Prevention*

*211 Sower Blvd., Frankfort, KY 40601*

*Office: 502-782-2622*

*Fax: 502-564-1582*

APPENDIX B

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE  
COMMISSION IN CASE NO. 2022-00256 DATED AUG 22 2022

TWO PAGES TO FOLLOW

## Information and Instructions for Hearing

You are required to attend a formal hearing with the Kentucky Public Service Commission. Please note the hearing is scheduled in the **Eastern Time Zone**, and the hearing date and time are on the Order that accompanied these instructions.

You are **strongly encouraged** to download the GoToMeeting app now and be ready for your hearing. If you cannot appear via video using this app, at least ten days prior to your scheduled hearing you must call the Commission's offices at the number provided below. You will receive instructions on appearing in person in the Richard Raff Hearing Room of the Commission's offices at 211 Sower Boulevard in Frankfort, Kentucky at the time and date of your scheduled hearing.

Please direct any questions to Ashley Rhodes, Commission Division of Inspections. [AshleyB.Rhodes@ky.gov](mailto:AshleyB.Rhodes@ky.gov) or 502-782-2578.

**To download the GoToMeeting app go to:**

<https://global.gotomeeting.com/install/258846301>

On the day of your hearing using your computer, tablet, or video enabled smartphone. **Access the proceeding at:**

<https://global.gotomeeting.com/join/308551245>

More information about using GoToMeeting can be found at:

GoToMeeting - Attendee Quick Start

<https://www.youtube.com/embed/8VaHHVP0FCU?autoplay=1&showinfo=0&controls=0&rel=0>

GoToMeeting - How to Join a Meeting

[https://www.youtube.com/embed/Ojl1q\\_sPrP0?autoplay=1&showinfo=0&controls=0&rel=0](https://www.youtube.com/embed/Ojl1q_sPrP0?autoplay=1&showinfo=0&controls=0&rel=0)

# Technical Requirements for Using GoToMeeting

## Operating System:

Windows 7 – Windows 10

Mac OS X 10.9 (Mavericks) – mac OS Big Sur (11)

Linux/Ubuntu (Web App only)

Google Chrome OS (Web App only)

iOS 11 – iOS 13

Android OS 5 (Lollipop) – Android 10

## Web Browser: (Applies to Web App only)

Google Chrome v72 or newer

Microsoft Edge v77 or newer

## Internet Connection:

Computer: 1 Mbps or better (broadband recommended)

Mobile device and Chromebook: 3G or better (WiFi recommended for VoIP)

## Software:

GoToMeeting desktop app (JavaScript enabled)

GoToMeeting app from the Apple Store, Google Play Store, or Windows Store

## Hardware:

2GB of RAM (minimum), 4GB or more of RAM (recommended)

Webcam device\*

Microphone and speakers\*\* (USB headset recommended)

## Mobile Device:

iPhone 5 or newer

iPad 3<sup>rd</sup> gen or newer

Note: \* You MUST have a camera on your device or connected to your device to appear at the hearing.

\*\* Most devices have built-in speakers, but you will get better audio quality while connected via VoIP if you use a headset

Johnnie Eakins  
931 Dresden Ave  
Louisville, KENTUCKY 40215