

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF NORTHEAST	)	
WOODFORD COUNTY WATER DISTRICT FOR A	)	CASE NO.
RATE ADJUSTMENT PURSUANT TO 807 KAR	)	2022-00221
5:076	)	

COMMISSION STAFF'S SECOND REQUEST FOR INFORMATION  
TO NORTHEAST WOODFORD COUNTY WATER DISTRICT

Northeast Woodford County Water District (Northeast Woodford District), pursuant to 807 KAR 5:001, is to file with the Commission an electronic version of the following information. The information requested is due on October 14, 2022. The Commission directs Northeast Woodford District to the Commission's July 22, 2021 Order in Case No. 2020-00085<sup>1</sup> regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

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<sup>1</sup> Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Northeast Woodford District shall make timely amendment to any prior response if Northeast Woodford District obtains information that indicates the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which Northeast Woodford District fails or refuses to furnish all or part of the requested information, Northeast Woodford District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Northeast Woodford District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Refer to Northeast Woodford District's response to Commission Staff's First Request for Information (Staff's First Request), Item 1a\_2021\_General\_Ledger.xlsx, the information provided is not what was requested by Commission Staff. Provide a complete chronological General Ledger, with each transaction for the test year recorded.

2. Refer to Northeast Woodford District's response to Staff's First Request, Item 1d. Provide documentation showing all commissioners have completed the required

six instructional hours of water district management training to receive the \$6,000 annual salary.

3. Refer to Northeast Woodford District's response to Staff's First Request, Item 1e. Northeast Woodford District did not provide the fiscal court minutes authorizing Commissioner's compensation. Provide the fiscal court minutes approving each Commissioner's compensation.

4. Refer to Northeast Woodford District's response to Staff's First Request, Item 1a, 1a\_2021\_Trial\_Balance.xlsx; and Item 2. The 2021 Trial Balance account #4011 Late Fees balance is \$10,925. According to Northeast Woodford District's response to Staff's First Request, Item 2, the annual dollar amounts of late fees assessed for 2021 is \$11,203. Reconcile the difference.

5. Refer to the Application, Attachment 4, Schedule of Adjusted Operations; and Northeast Woodford District's response to Staff's First Request, Item 8, 8\_Monthly\_Water\_Purchases.xlsx.

a. In the application, the Purchased Water Expense is \$419,713; however, the response to Staff's First Request indicates the total for Purchased Water Expense is \$408,428.<sup>2</sup> Reconcile the difference.

b. Provide the gallons of water purchased by Northeast Woodford District from Versailles Municipal Utilities during 2021 after January 1<sup>st</sup> and before January 11<sup>th</sup> and 12<sup>th</sup>; and after December 13<sup>th</sup>, until December 31<sup>st</sup>.

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<sup>2</sup> Versailles Municipal Utilities \$299,529 + \$4,490 + Frankfort Water Plant Board of \$104,409 = \$408,428.

c. Provide the gallons of water purchased by Northeast Woodford District from Frankfort Water Plant Board during 2021 after January 1<sup>st</sup> and before January 11<sup>th</sup>; and after November 29<sup>th</sup>, until December 31<sup>st</sup>.

6. Refer to the Application, Attachment 4, Schedule of Adjusted Operations; and Northeast Woodford District's response to Staff's First Request, Item 8, 8\_Monthly\_Water\_Purchases.xlsx, and Northeast Woodford District's Annual Report to the Public Service Commission for the Calendar Year Ended December 31, 2021 (2021 Annual Report) at 57. The total number of Gallons Purchased reported in the 2021 Annual Report is 165,154,000; the total Gallons purchased in Northeast Woodford District's response to Staff's First Request is 1,704,373.<sup>3</sup> Reconcile the difference.

7. Refer to the Application, Attachment 4, Schedule of Adjusted Operations; and Northeast Woodford District's response to Staff's First Request, Item 9, 9\_Water\_Suppliers\_and\_Rates.pdf. Provide the price Northeast Woodford District paid during test year for the water purchased from Frankfort Water Plant Board.

8. Confirm the most recent purchased water adjustment Northeast Woodford District filed is Case No. 2018-00265.<sup>4</sup>

9. Refer to the Application, Attachment 7, Depreciation Schedule. Confirm Northeast Woodford District's meters are all radio read meters.

10. Refer to Northeast Woodford District's response to Staff's First Request, Item 4, Return Check Fee Cost Justification. Explain whether Northeast Woodford

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<sup>3</sup> Versailles Municipal Utilities 1,226,156 + 17,415 + Frankfort Water Plant Board 460,802 = 1,704,373.

<sup>4</sup> Case No. 2018-00265, *Purchased Water Adjustment Filing of Northeast Woodford County Water District* (Ky. PSC Sept. 6, 2018).

District's bank charges a fee for deposited checks that are rejected for insufficient funds. If a charge is assessed, provide this charge and documentation supporting this charge.

11. Refer to Northeast Woodford District's response to Staff's First Request, Item 4, Reconnection Fee Cost Justification. Provide the mileage amount and service distance driven to calculate the Transportation Expense of \$15.

12. Refer to Northeast Woodford District's response to Staff's First Request, Item 18d, and the Application, Attachment 5. The 2021 billing information provided is dated January 6, 2021, through November 3, 2021. The December billing information is identical to the July 2, 2021 information.

a. Provide the billing data for January 1, 2021, through December 31, 2021.

b. Provide the billing data used to create the Current Billing Analysis provided in the application as Attachment 5.

c. Reconcile any differences between the billing data used to create the Current Billing Analysis and the billing data from the calendar year 2021.



Linda C. Bridwell, PE  
Executive Director  
Public Service Commission  
P.O. Box 615  
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DATED SEP 20 2022

cc: Parties of Record

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