

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ADELSON PEREZ)	
)	
_____)	CASE NO.
)	2022-00178
ALLEGED VIOLATION OF UNDERGROUND)	
FACILITY DAMAGE PREVENTION ACT)	

INITIATING ORDER FOR ALLEGED 811 VIOLATION OF THE KENTUCKY
UNDERGROUND FACILITY DAMAGE PREVENTION ACT

Adelson Perez has been named as a party to an investigation before the Kentucky Public Service Commission (Commission) for allegedly violating the Kentucky Underground Facility Damage Prevention Act (Act).¹ A hearing in this case shall take place on July 29, 2022.

Pursuant to KRS 278.495(2), the Commission has jurisdiction to regulate the safety of natural gas facilities in Kentucky and to enforce minimum federal pipeline safety standards. Under the Act, the Commission has authority to investigate and assess civil penalties for any violation of the Act that results in excavation damage to an underground facility used to transport natural gas or hazardous liquid subject to federal pipeline safety laws, 49 U.S.C. § 60101, *et seq.* Any person who violates any provision of the Act is subject to assessment of a civil penalty in the amount of \$250 for the first offense, no more than \$1,000 for the second offense within one year, and no more than \$3,000 for the third and any subsequent offense. Additionally, any person whose violation of the Act

¹ KRS 367.4901 through KRS 367.4917.

results in damage to an underground facility containing any flammable, toxic, corrosive, or hazardous material or results in the release of any flammable, toxic, corrosive, or hazardous material is subject to an additional penalty of up to \$1,000.

Following receipt of a report of excavation damage to its underground gas pipeline from an operator, Commission Staff (Staff) conducted an investigation and prepared an Incident Report, a copy of which is attached to this Order as Appendix A. In its Incident Report, Staff cites Adelson Perez for violation of the following provision of the Act:

KRS 367.4911(1)(a) – Each excavator, or person responsible for an excavation, planning excavation or demolition work shall, not less than two (2) full working days nor more than ten (10) full working days prior to commencing work, notify each affected operator of the excavator's intended work and work schedule. Contacting the applicable protection notification centers shall satisfy this requirement.

Based on its review of the Incident Report and being otherwise sufficiently advised, the Commission finds prima facie evidence that Adelson Perez violated the Underground Facility Damage Prevention Act. The Commission further finds that a formal investigation into the excavation damage incident shall be conducted.

IT IS THEREFORE ORDERED that:

1. Adelson Perez shall submit to the Commission, via email sent to PSCED@ky.gov with the case number of this proceeding in the subject line of the message, a written response to the allegations contained in the Staff Incident Report within 20 days of receipt of this Order.

2. Adelson Perez shall appear on July 29, 2022, at 9 a.m. Eastern Daylight Time, in the Richard Raff Hearing Room of the Commission's offices at 211 Sower Boulevard in Frankfort, Kentucky, for the purpose of presenting evidence concerning the alleged violation of the Underground Facility Damage Prevention Act.

3. The July 29, 2022 hearing shall be conducted via video conferencing.
4. Adelson Perez shall attend the hearing by using the following link: <https://global.gotomeeting.com/join/308551245>; information and instructions are attached to this Order as Appendix B.
5. Adelson Perez shall notify the Commission at least ten days prior to the hearing if Adelson Perez is unable to appear by video conferencing and will therefore appear in person.
6. **Any partnership, corporation, or business entity (including a limited liability company) must be represented by an attorney licensed to practice law in Kentucky, and such representation includes the filing of papers with and appearances at hearings before the Commission.**
7. An individual may submit a response to the allegations contained in the Staff Incident Report without the representation of an attorney.
8. The Staff Incident Report 43473, attached to this Order as Appendix A, is made a part of the record in this case.
9. The July 29, 2022 hearing shall be recorded by video only.
10. **Please note that notice of a hearing to be held in this matter will be mailed to Adelson Perez once proof of service is received by the Commission. Parties who fail to appear after service will be subject to entry of a default judgment against them.**

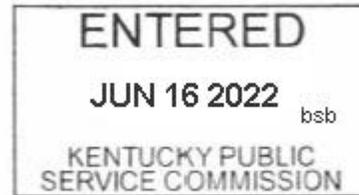
PUBLIC SERVICE COMMISSION



Chairman

Vice Chairman

Commissioner



ATTEST:



Executive Director

APPENDIX A

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE
COMMISSION IN CASE NO. 2022-00178 DATED JUN 16 2022

TWENTY-ONE PAGES TO FOLLOW

PIPELINE DAMAGE INVESTIGATION REPORT

Investigation Information

Investigator Eric Tout **Incident ID** 43473 **Investigation** 8425
Incident Date 3/7/2021 3:11:00 PM **Report Submitted** 3/30/2021

Operator Information

Operator Duke Energy Kentucky, Inc. **Reported By** Laura Mate
Phone (859) 206-4639 **Email** Laura.Mate@duke-energy.com

Incident Location 2819 Madison Ave **Locate Ticket Number** No ticket
Covington KY 41015
2810 Madison, Latonia - 459545
County Kenton

Excavator Information

Excavator Adelson Perez **Organization ID**
Phone 859-412-7496 **Email**
Address 2810 Madison Ave **Locate Ticket Number** No ticket
Covington KY 41015

Damage Report (DR) Summary

Excavation Within 18" (Tolerance Zone)	Gas Or Hazardous Liquids		Type Of Equipment Used	Cost of Damage	Amount Billed
	Contained	Released			
No call to 811	Yes	Yes	Mechanized/Backhoe	\$873.00	\$873.00

The Operator reports that the Excavator/Homeowner's contractor damaged a gas service with a backhoe installing a parking pad.

The DR is included as Attachment 1.

INVESTIGATION

On 02/21/22 the Excavator /Homeowner, Adelson Perez, stated he was unable to provide a Locate Ticket (LT) number for this incident. Mr. Perez was receptive to attending the Damage Prevention Course and paying the reduced penalty of \$100.00.

VIOLATIONS¹

KRS 367.4911(a) Each excavator, or person responsible for an excavation, planning excavation or demolition work shall, not less than two (2) full working days nor more than ten (10) full working days prior to commencing work, notify each affected operator of the excavator's intended work and work schedule. Contacting the applicable protection notification centers shall satisfy this requirement.

of Offences Within 365 Days

(Including this incident)

Excavator	Last Offence Incident #	Last Offence Incident Date	Revert to 1 st Offence Date (Last Offence Date +366 Days)
1 st	43473	3/7/2021	03/08/22

¹ A revision of the Underground Facility Damage Prevention Act took effect on January 1, 2022. All incidents of damage dated prior to January 1, 2022 will be reviewed under the former version of the Act

PIPELINE DAMAGE INVESTIGATION REPORT

Attachment 1

Gas Excavation Damage Report

Duke Energy Kentucky, Inc.

Submitted 3/30/2021 Incident ID: 43473

[Set back to Edit](#)[Staff Edit](#)[Print \(PDFForm.aspx?Rpt=GasInvestigation&IG=43473\)](#)

Reported By:

Name: Laura Mate
Phone: (859) 206-4639
Email: Laura.Mate@duke-energy.com

Gas Line Incident Occured:

Date: 3/7/2021
Time: 3:11 PM

Details:

Reported Date: 3/30/2021 8:23 AM

Incident Location Address:

Location: 2810 Madison, Latonia - 459545
Address: 2819 Madison Ave
City: Covington
State: KY
County: Kenton
Zip: 41015
Confirm Code: D

Number of Customers out: 1

Was gas or hazardous liquids contained in the underground facility?

Was gas or hazardous liquids released into the atmosphere? *

3/2020

Locate Request Ticket No.: No ticket

Excavator: Home Owner

Excavator Address:

First Name: Adelso
Last Name: Perez
Phone: 859-412-7496
Email:
Address: 2810 Madison Ave
City: Covington

State: KY
Zip: 41015
Confirm Code: Y
Excavation Damage: No notification made to the One Call Center

Description of Incident Home owner had hired person to excavate a parking pad in front of home. Underground gas service was struck by a backhoe.

Summary Information

3/30/2021

Full details such as the cause Home owner had hired person to excavate a parking pad in front of home. Underground gas service was struck by a backhoe. 811 had not been called, so gas service was not marked.
Extent of the damage Gas service was severed and was blowing gas for 30 minutes before repair crew shut it off.
Cost of the damage \$873.00
Steps taken to prevent re-occurrence
Amount billed to excavator \$873.00

SUPPLEMENTAL PIPELINE DAMAGE INVESTIGATION REPORT

Investigation Information

Investigator Eric Tout **Incident ID** 43473 **Investigation** 8425
Incident Date 3/7/2021 3:11:00 PM **Report Submitted** 3/30/2021

Operator Information

Operator Duke Energy Kentucky, Inc. **Reported By** Laura Mate
Phone (859) 206-4639 **Email** Laura.Mate@duke-energy.com

Incident Location 2819 Madison Ave **Locate Ticket Number** No ticket
Covington KY 41015
2810 Madison, Latonia - 459545
County Kenton

Excavator Information

Excavator Adelso Perez **Organization ID**
Phone 859-412-7496 **Email**
Address 2810 Madison Ave **Locate Ticket Number** No ticket
Covington KY 41015

SUPPLEMENTAL INVESTIGATION

A Demand letter dated 03/01/22 was mailed to the Excavator with no response.

The Demand Letter is included as Attachment 2.

A Thirty Days Past Due & No Attendance Remedial Measure/Training Letter dated 04/05/22 was mailed to the Excavator and on 04/02/22 said letter was delivered certified mail with no response.

The Certified Past Due letter is included as Attachment 3.

On 04/20/22 the Operator, Duke's Tyler Shelton, provided the following documents:

- Damage Investigation Findings: Which are outlined in the DR Summary and Attachment 1.
- Invoice: Billing the Excavator \$1,091.87 for the damage repair. Mr. Shelton stated that no payment has been received for the repair.

Duke's documents are included as Attachment 4.

Attachment 2



Andy Beshear
Governor

Rebecca W. Goodman
Secretary
Energy and Environment Cabinet

Commonwealth of Kentucky
Public Service Commission
211 Sower Blvd.
P.O. Box 615
Frankfort, Kentucky 40602-0615
Telephone: (502) 564-3940
Fax: (502) 564-3460
psc.ky.gov

Kent A. Chandler
Chairman

Amy D. Cabbage
Vice Chairman

Marianne Butler
Commissioner

March 1, 2022

Adelso Perez
2810 Madison Ave.
Covington KY 41015

Re: Violation of Kentucky Underground Facility Damage Prevention Act
Incident Number: **43473**

DEMAND FOR PENALTY ASSESSMENT AND REMEDIAL MEASURES

Dear Mr. Perez:

The Kentucky Public Service Commission (Commission) received a report on March 30, 2021, regarding damage to a natural gas or hazardous liquid facility owned and/or operated by the Duke Energy Kentucky, Inc. Under the Kentucky Underground Facility Damage Prevention Act (Act), KRS 367.4901 through KRS 367.4917, the Commission has jurisdiction to investigate and assess civil penalties for any violation of the Act that results in excavation damage to underground facilities used to transport gas or hazardous liquid subject to federal pipeline safety laws, 49 U.S.C. secs. 60101 et seq. The Commission regulates the safety of jurisdictional natural gas pipelines in the Commonwealth pursuant to KRS 278.495 and 49 CFR Parts 190, 191, 192 and 195.

Following receipt of the damage notification, Commission Staff (Staff) performed an investigation of the incident and prepared the attached incident report. Based on its investigation of the incident, Staff has determined that Adelso Perez committed the following violation(s) of the Act:

KRS 367.4911(a) Each excavator, or person responsible for an excavation, planning excavation or demolition work shall, not less than two (2) full working days nor more than ten (10) full working days prior to commencing work, notify each affected operator of the excavator's intended work and work schedule. Contacting the applicable protection notification centers shall satisfy this requirement.

CIVIL PENALTY

Based on its investigation of this matter, Staff has determined that Mr. Perez **should be assessed a penalty in the total amount of \$1,250.00, first offense, but that \$1,150.00 of the penalty should be suspended contingent upon Mr. Perez's completion of Damage Prevention training:**

REMEDIAL MEASURE/TRAINING

- A representative of Mr. Perez shall participate in a Damage Prevention training course. The Kentucky Public Service Commission will hold these classes online. Class dates have a limited capacity available on a first come-first served basis. To sign up for the class, go to **<https://psc.ky.gov/classSignUp>**. You will need your incident number: **43473** and assigned key: **8425** to sign-up for one of the available training dates. **Please understand that this training will be required as a contingency for the reduced penalty amount.**

Within **30 days** of the date of this letter Mr. Perez should mail or deliver a cashier's check or money order **made payable to** the:

"Kentucky State Treasurer"

The check should be in the amount of \$100.00 mailed to: 211 Sower Boulevard, Frankfort, Kentucky 40602

Please include the Incident Number 43473 on the cashier's check or money order submitted for payment. Checks made payable to any other payee besides the Kentucky State Treasurer or without the Incident Number cannot be processed and will be returned, thus delaying the resolution of this matter.

KRS 367.4917 provides that a person who commits a violation of the Act shall be subject to a civil penalty not to exceed \$250 for the first violation, \$1,000 for the second violation within one year, and \$3,000 for the third and any subsequent violation. If the violation results in damage to an underground pipeline used to transport gas or hazardous liquid, the violator is subject to an additional civil penalty not to exceed \$1,000 per violation.

Payment of the proposed civil penalty and completion of the remedial measure will satisfy and resolve any and all claims against Mr. Perez for any violation of the Act arising out of the March 7, 2021 incident. Mr. Perez's payment of the proposed civil penalty will not be considered an admission by Mr. Perez that he/she willfully violated any provision of the Act.

If Mr. Perez does not pay the proposed civil penalty within 30 days of the date of this letter, the Commission will institute an administrative proceeding against Mr. Perez and hold a formal hearing during which Mr. Perez will have an opportunity to present evidence.

If you have any questions regarding this demand for remedial measures and penalty assessment, please contact Ashley Rhodes, Division of Inspections at 502-782-2578.

Sincerely,

Nancy J. Vinsel

Nancy J. Vinsel
General Counsel

Attachment

Attachment 3



Andy Beshear
Governor

Kent A. Chandler
Chairman

Rebecca W. Goodman
Secretary
Energy and Environment Cabinet

Commonwealth of Kentucky
Public Service Commission
211 Sower Blvd.
P.O. Box 615
Frankfort, Kentucky 40602-0615
Telephone: (502) 564-3940
Fax: (502) 564-3460
psc.ky.gov

April 5, 2022

Adelso Perez
2810 Madison Ave.
Covington KY 41015

Re: Violation of Kentucky Underground Facility Damage Prevention Act
Incident Number: 43473

30 Days Past Due & No Attendance Remedial Measure/Training

Dear Mr. Perez:

Attached is the demand letter and investigation report for the above Incident. Our records indicate that a reduced penalty of \$100.00 **has not been paid** and **no representative** has attended the Remedial Measure/Training to receive this reduced penalty. Attendance is required for the penalty reduction to apply.

REMEDIAL MEASURE/TRAINING

A representative or Adelso Perez shall participate in a Damage Prevention training course. The Kentucky Public Service Commission will hold these classes online. Class dates have a limited capacity available on a first come-first served basis. To sign up for the class, go to <https://psc.ky.gov/classSignUp>. You will need your incident number, **43473** and this key **8425** to sign-up for one of the available training dates. **Please understand that this training will be required as a contingency for the reduced penalty amount.**

If we do not hear from you within 10 days from the date of this letter this matter will be referred to the Commission for an Administrative Hearing to be held at the Commission's offices.

Once a referral to the Commission is made, any partnership, corporation, or business entity (including a limited liability company) must be represented by an attorney licensed to practice law in Kentucky. Thank you for your prompt attention to this matter.

If you have any questions regarding this notice or if you find that these requirements have been met, please contact Ashley Rhodes, Division of Inspections at 502-782-2578.

Sincerely,

Nancy J. Vinsel
General Counsel



Mailer: Kentucky Public Service Commission

Date Produced: 04/04/2022

ConnectSuite Inc.:

The following is the delivery information for Certified Mail™/RRE item number 9214 8901 9403 8371 2519 11. Our records indicate that this item was delivered on 04/02/2022 at 09:58 a.m. in LATONIA, KY 41015. The scanned image of the recipient information is provided below.

Signature of Recipient :

Address of Recipient :

Thank you for selecting the Postal Service for your mailing needs. If you require additional assistance, please contact your local post office or Postal Service representative.

Sincerely,
United States Postal Service

The customer reference number shown below is not validated or endorsed by the United States Postal Service. It is solely for customer use.

This USPS proof of delivery is linked to the customers mail piece information on file as shown below:

ADELSON PEREZ
2810 MADISON AVE
COVINGTON KY 41015-1131

Customer Reference Number: C3326719.19420071
Return Reference Number Incident 43473 30 PD



Return address:

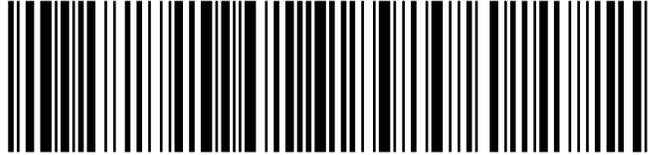
KENTUCKY PUBLIC SERVICE COMMISSION
211 SOWER BLVD
FRANKFORT KY 40602

Recipient address:

ADELSON PEREZ
2810 MADISON AVE
COVINGTON KY 41015-1131

MAILING DATE: 03/30/2022
DELIVERY DATE: 04/02/2022

USPS CERTIFIED MAIL



9214 8901 9403 8371 2519 11

USPS Tracking Label Number: 9214 8901 9403 8371 2519 11

USPS Tracking History	Location	Date / Time
PRE-SHIPMENT INFO SENT USPS AWAITS ITEM	FRANKFORT,KY 40602	03/30/2022 12:27
ORIGIN ACCEPTANCE	FRANKFORT,KY 40602	03/31/2022 20:38
PROCESSED THROUGH USPS FACILITY	LEXINGTON KY DISTRIBUTION CENTE 40511	03/31/2022 21:53
PROCESSED THROUGH USPS FACILITY	CINCINNATI OH DISTRIBUTION CENT 45234	04/01/2022 09:57
DEPARTED USPS REGIONAL FACILITY	CINCINNATI OH DISTRIBUTION CENT 45234	04/01/2022 21:22
PROCESSED THROUGH USPS FACILITY	CINCINNATI OH DISTRIBUTION CENT 45234	04/02/2022 00:57
DELIVERED LEFT WITH INDIVIDUAL	LATONIA,KY 41015	04/02/2022 09:58

CUSTOM 1:

Attachment 4

Tout, Eric V (PSC)

From: Shelton, Tyler <Tyler.Shelton@duke-energy.com>
Sent: Wednesday, April 20, 2022 11:30 AM
To: Tout, Eric V (PSC)
Cc: Collins, Jim
Subject: RE: [EXTERNAL] 43473, 3/7/2021, 2819 Madison Ave., Covington, Adelson Perez
Attachments: 459545 - Claim Support Package.pdf

****CAUTION** PDF attachments may contain links to malicious sites. Please contact the COT Service Desk ServiceCorrespondence@ky.gov for any assistance.**

Hello Eric,

Sorry for the delay in getting this one back to you. I couldn't find this specific damage for 2819 because we had it in our system as 2810. Not sure if this was a typo by the person that reported this to KPSC, but the correct address appears to be 2810. The only way I ended up finding it was search for the damaging parties name.

Claim support package is attached and this one seems fairly straight forward. The damaging party was invoiced in this instance, but they have not paid for the invoice as of yet.

Let me know if you need anything else on this.

Thanks,

Tyler

From: Tout, Eric V (PSC) <ericv.tout@ky.gov>
Sent: Thursday, April 14, 2022 6:15 AM
To: Shelton, Tyler <Tyler.Shelton@duke-energy.com>
Cc: Collins, Jim <Jim.Collins@duke-energy.com>
Subject: [EXTERNAL] 43473, 3/7/2021, 2819 Madison Ave., Covington, Adelson Perez

***** CAUTION! EXTERNAL SENDER *** STOP. ASSESS. VERIFY!!** Were you expecting this email? Are grammar and spelling correct? Does the content make sense? Can you verify the sender? If suspicious report it, then do not click links, open attachments or enter your ID or password.

Hello Tyler,

Please send all repots, all photos, invoices and payment info (copy of check) if paid. Provide any explanation in advance regarding conflicting information.

*Thanks,
Eric V. Tout
Kentucky Public Services Commission
Division of Inspections / Damage Prevention
211 Sower Blvd., Frankfort, KY 40601
Office: 502-782-2622
Fax: 502-564-1582*

Damage Investigation Findings

PRG CLAIM:	DK-459545	
DATE OF OUTAGE:	03/07/2021	03:10 PM
NOTIFICATION:	03/07/2021	03:12 PM
ARRIVAL:	03/07/2021	05:47 PM
LOCATION:	2810 Madison Avenue, Covington, KY 41011	
LOCATE TICKET:	(NONE)	
INVESTIGATOR:	Christopher Hogle	

SUMMARY

On Sunday, March 7, 2021, I was notified by Duke Energy about damage at 2810 Madison Avenue, Covington, KY 41011. Duke Energy's Underground Facilities were damaged at the above stated location by a Backhoe.



STATEMENTS

On 03/07/2021 PRG responded to an underground gas utility service that was encountered near the above stated location. It was found that Adelson Perez contracted a personal acquaintance to perform an excavation service and failed to obtain a locate ticket.

USIC / Damage Investigation Report# 22320210307001 - "Cause Factor: No ticket/Locate request."

DETERMINATION

It has been determined that on March 7th, 2021, Adelson Perez hired friends to perform excavation in attempt to install a parking lot pad. During the excavation process an underground natural gas facility owned by Duke Energy was encountered and thus damaged with a backhoe scoop. Adelson Perez as well as hired help failed to request or obtain a locate ticket via 811 one call center prior to commencing excavation.

Law(s): **KRS 367.4911**

Excavator or person responsible for excavation to notify operator of work schedule -- Responsibilities of excavator. (1) (a) Each excavator, or person responsible for an excavation, planning excavation or demolition work shall, not less than two (2) full working days nor more than ten (10) full working days prior to commencing work, notify each affected operator of the excavator's intended work and work schedule. Contacting the applicable protection notification centers shall satisfy this requirement. Excavator or person responsible for excavation to notify operator of work schedule -- Responsibilities of excavator.



ROOT CAUSE

Failure to notify the One Call Center



459545 - Investigator1.jpeg



459545 - Investigator2.jpeg



459545 - Investigator3.jpeg



459545 - Investigator4.jpeg



459545 - Investigator5.jpeg



459545 - Investigator6.jpeg



459545 - Investigator7.jpeg



459545 - Investigator8.jpeg



459545 - Investigator9.jpeg



459545 - Investigator10.jpeg



459545 - Locate Damage1.JPG



INVOICE



Please Make Check Payable to: Project Resources Group

Remit to: Project Resources Group, Inc. Attn. Damage Claims 5690 DTC Blvd, Suite 650 E Greenwood Village, CO 80111 EIN: 84-1576547	Invoice # DK-459545 Date: April 5, 2021 Terms: Due Upon Receipt Conf. Code # YNVJS
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Responsible for Damages: Adeldo Perez 2810 Madison Avenue Covington, KY 41015

Date & Address Where Damage Occurred: 3/7/2021 2810 Madison Avenue Covington, KY 41011

Labor and Materials Costs:		<u>Units</u>	<u>Unit Rate</u>	<u>Amount</u>
<i>Internal Labor Costs</i>				
	Service Mechanic B	1.50	91.53	\$137.30
	Mechanic Iii - C&M (12049)	2.00	35.79	\$71.58
	Mechanic Operator I	2.00	73.70	\$147.40
	Supervisor	0.80	94.34	\$75.47
	Emergency Call Out	1.00	250.00	\$250.00
	Drw 10-15K Utility, Stake, Flat, Dump 4X2	1.50	37.53	\$56.29
	Utilitytruck / Tandem Axle	2.00	54.30	\$108.60
	Damage Investigation/Quality Control	1.00		\$219.00
	Sub-Total			\$1,065.64
<i>Material Costs</i>				
	Cap;Pipe; 1" Cts; Electro Fusion; 125 Lb; Pe	1.00	12.02	\$12.02
	Sub-Total			\$12.02
<i>Loss of Gas</i>				
	Sub-Total			\$14.21
			Invoice Total	\$1,091.87

Please Make Check Payable to: Project Resources Group

For questions regarding this invoice, please contact: Adetunji Joda, (720) 500-9656 or via email ajoda@prgconsulting.net

APPENDIX B

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE
COMMISSION IN CASE NO. 2022-00178 DATED JUN 16 2022

TWO PAGES TO FOLLOW

Information and Instructions for Hearing

You are required to attend a formal hearing with the Kentucky Public Service Commission. Please note the hearing is scheduled in the **Eastern Time Zone**, and the hearing date and time are on the Order that accompanied these instructions.

You are **strongly encouraged** to download the GoToMeeting app now and be ready for your hearing. If you cannot appear via video using this app, at least ten days prior to your scheduled hearing you must call the Commission's offices at the number provided below. You will receive instructions on appearing in person in the Richard Raff Hearing Room of the Commission's offices at 211 Sower Boulevard in Frankfort, Kentucky at the time and date of your scheduled hearing.

Please direct any questions to Ashley Rhodes, Commission Division of Inspections. AshleyB.Rhodes@ky.gov or 502-782-2578.

To download the GoToMeeting app go to:

<https://global.gotomeeting.com/install/258846301>

On the day of your hearing using your computer, tablet, or video enabled smartphone. **Access the proceeding at:**

<https://global.gotomeeting.com/join/308551245>

More information about using GoToMeeting can be found at:

GoToMeeting - Attendee Quick Start

<https://www.youtube.com/embed/8VaHHVP0FCU?autoplay=1&showinfo=0&controls=0&rel=0>

GoToMeeting - How to Join a Meeting

https://www.youtube.com/embed/Ojl1q_sPrP0?autoplay=1&showinfo=0&controls=0&rel=0

Technical Requirements for Using GoToMeeting

Operating System:

Windows 7 – Windows 10

Mac OS X 10.9 (Mavericks) – mac OS Big Sur (11)

Linux/Ubuntu (Web App only)

Google Chrome OS (Web App only)

iOS 11 – iOS 13

Android OS 5 (Lollipop) – Android 10

Web Browser: (Applies to Web App only)

Google Chrome v72 or newer

Microsoft Edge v77 or newer

Internet Connection:

Computer: 1 Mbps or better (broadband recommended)

Mobile device and Chromebook: 3G or better (WiFi recommended for VoIP)

Software:

GoToMeeting desktop app (JavaScript enabled)

GoToMeeting app from the Apple Store, Google Play Store, or Windows Store

Hardware:

2GB of RAM (minimum), 4GB or more of RAM (recommended)

Webcam device*

Microphone and speakers** (USB headset recommended)

Mobile Device:

iPhone 5 or newer

iPad 3rd gen or newer

Note: * You MUST have a camera on your device or connected to your device to appear at the hearing.

** Most devices have built-in speakers, but you will get better audio quality while connected via VoIP if you use a headset

Adelso Perez
2810 Madison Ave.
Covington, KENTUCKY 41015