



Andy Beshear  
Governor

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Energy and Environment Cabinet

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Kent A. Chandler  
Chairman

Mary Pat Regan  
Commissioner

October 14, 2022

## PARTIES OF RECORD

Re: Case No. 2022-00139

Notice is given to all parties that the attached memorandum has been filed into the record of this proceeding.

If you have any comments you would like to make regarding the contents of the memorandum, please do so within five days of receipt of this letter. If you have any questions, please contact Jennifer Fell, Staff Attorney, at [Jennifer.Fell@ky.gov](mailto:Jennifer.Fell@ky.gov).

Sincerely,

A handwritten signature in blue ink that reads "Linda C. Bridwell".

Linda C. Bridwell, PE  
Executive Director

Attachment: Memorandum



## INTRA-AGENCY MEMORANDUM

### KENTUCKY PUBLIC SERVICE COMMISSION

**TO:** Case File No. 2022-00139

**FROM:** Jennifer Fell, Staff Attorney III

**DATE:** September 29, 2022

**RE:** Informal Conference of September 28, 2022

Pursuant to a Staff Notice issued on September 23, 2022, an informal conference (IC) was conducted on September 28, 2022. Attached is a copy of the attendance roster.

The purpose of the IC was to discuss the city of Manchester's responses to Staff's First Request for Information and Staff's Second Request for Information. Staff asked Manchester to complete its responses by providing the following information in support of its proposed rates:

- Refer to Staff's Second Request for Information (Staff's Second Request) Item 3:
  - o Complete the first chart provided by Staff; and
  - o provide amount of water used in the second chart provided by Staff (treatment plant, wastewater plant, flushing, fire department use, other water used)
  
- Refer to the Statement of Revenues, Expenses, and Changes in Net Position – Proprietary Funds at page 13 of the 2020 Independent Auditor's Report. Following the format on this schedule, provide in separate columns the Audited Fiscal Year 2021 revenues and expenses for the water and sewer divisions.
  
- Refer to Note 6 – Long - Term Debt (Business-Type Activities) at page 23 of the 2020 Independent Auditor's Report. Identify the long-term debt listed on this schedule that was incurred for the water division. If there is an allocation made between the water and sewer divisions for a debt issuance provide the basis for the allocation. For each water division long-term debt, the city of Manchester identified, include an explanation as to why the debt was incurred.
  
- Refer to the schedule for future principal and interest payment at page 23 of the 2020 Independent Auditor's Report. Provide the principal and interest payment schedule for water division's long-term debt identified above for the fiscal years 2023 through 2027.

There being no further discussion, the IC was then adjourned.

cc: Parties of Record

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC TARIFF FILING OF THE CITY	)	
OF MANCHESTER REVISING ITS	)	CASE NO.
WHOLESALE WATER SERVICE RATES TO	)	2022-00139
NORTH MANCHESTER WATER	)	
ASSOCIATION	)	

September 28, 2022

Please sign in:

NAME	REPRESENTING
<u>Jennifer Fell</u>	<u>PSC – Office of General Counsel</u>
<u>Jason Green</u>	<u>PSC – Financial Analysis</u>
<u>Mark Frost</u>	<u>PSC – Financial Analysis</u>
<u>Mike Foley</u>	<u>PSC – Financial Analysis</u>
<u>Christian Everly</u>	<u>PSC – Financial Analysis</u>
<u>Jenna Corum</u>	<u>City of Manchester – Counsel</u>
<u>James Ed Garrison</u>	<u>City of Manchester – Mayor</u>
<u>Mike White</u>	<u>City of Manchester – Wastewater Superintendent</u>
<u>Sarah Wooliver</u>	<u>City of Manchester – City Clerk</u>

\*City of Manchester  
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Manchester, KY 40962

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\*Mike White  
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