

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF MORGAN)	CASE NO.
COUNTY WATER DISTRICT FOR A RATE)	2020-00386
ADJUSTMENT PURSUANT TO 807 KAR 5:076)	

COMMISSION STAFF'S FIRST REQUEST FOR INFORMATION
TO MORGAN COUNTY WATER DISTRICT

Morgan County Water District (Morgan District), pursuant to 807 KAR 5:001, is to file with the Commission an electronic version of the following information. The information requested herein is due on February 5, 2021. Pursuant to the Commission's Orders in Case No. 2020-00085,¹ issued March 16, 2020, and March 24, 2020, (Morgan District) SHALL NOT FILE the original paper copy of all requested information at this time, but rather shall file original paper copies within 30 days of the lifting of the current state of emergency. All responses in paper medium shall be appropriately bound, tabbed, and indexed. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC Mar. 16, 2020), Order at 5–6. Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC Mar. 24, 2020), Order at 1–3.

that the response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Morgan District shall make timely amendment to any prior response if Morgan District obtains information that indicates the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which Morgan District fails or refuses to furnish all or part of the requested information, Morgan District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Morgan District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Provide copies of each of the following, and when appropriate, provide in Excel spreadsheet format with all formulas intact and unprotected and all rows and columns fully accessible:

a. The general ledger and trial balance for the calendar years 2019 and 2020 to date.

b. The trial balance for the calendar years 2019 and 2020 to date.

c. General Liability Insurance policies for 2019 and the current period, if available.

d. Hours worked by each employee, separated by regular hours worked, overtime hours worked, and any other form of hourly wage for the calendar year 2019.

e. A document detailing the names, job titles, job description, and pay rates for each employee on December 31, 2017, December 31, 2018, December 31, 2019, and for those currently employed.

f. A description of all employee benefits, other than salaries and wages, paid to, or on behalf of, each employee for each of the previous five years.

g. Minutes from Morgan District commissioner meetings for the calendar years 2019 and the current period.

h. A document listing the name of all commissioners for each of the five previous years, and state, individually, the total amount of each benefit paid to, or on the behalf of, each commissioner during each year (i.e., wages, health insurance premiums, life insurance premiums, FICA taxes, etc.).

i. Fiscal Court minutes approving each commissioner's appointment and compensation.

2. Provide a copy of the Adjusted Trial Balance showing unaudited account balances, audit adjustments, and audited balances for the calendar year ended 2019 in Excel spreadsheet format with all formulas intact and unprotected and all rows and columns fully accessible.

3. Refer to the Application, Attachment 5. Provide the workpapers for the pro forma adjustments described in the References page of the Attachment in Excel spreadsheet format, with all formulas intact and unprotected and all rows and columns fully accessible.

4. Refer to Morgan District's application, Attachment 3, Current and Proposed Rates. Morgan District proposes to raise its monthly water service rates by an across-the-board percentage amount.

a. Provide an explanation of how the across-the-board percentage increase method to increase monthly water service rates was chosen.

b. Provide a list of alternative methods Morgan District considered and an explanation as to why each alternative was not chosen to increase its monthly water service rates.

5. State when the last time Morgan District performed a cost of service study (COSS) to review the appropriateness of its current rates and rate design.

a. Explain whether any material changes to Morgan District's system would cause a new COSS to be prepared since the last time it has completed one.

b. If there has been no material changes to the Morgan District's system, explain when Morgan District anticipates completing a new COSS.

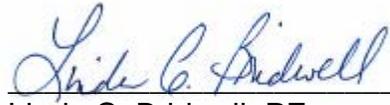
c. Provide in Excel spreadsheet format a copy of the most recent COSS that has been performed for Morgan District's system.

6. Complete the table below by providing the total miles of water main of each size in Morgan District's system as a whole and the miles of main of each size in Morgan District's system that are used to serve the city of Campton and the city of Frenchburg:

Water Main Size	Miles of Main (Total System)	Miles of Main (Used to Serve Wholesale Customers)
16"		
14"		
12"		
10"		
8"		
6"		
4"		
2"		

7. Complete the table below:

Morgan County Water District	Gallons for 12 Month Period Ending December 31, 2019
Plant Use	
Line Loss (Unaccounted for)	
Sales to Retail	
Sales to the City of Campton	
Sales to the City of Frenchburg	
Sales to Other Wholesale Customers	
Total Produced and Purchased	
Total Sold	



Linda C. Bridwell, PE
Executive Director
Public Service Commission
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DATED JAN 21 2021

cc: Parties of Record

Case No. 2020-00386

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