

# SOUTH LOGAN WATER ASSOCIATION, INC.

114 S. MAIN STREET ADAIRVILLE, KENTUCKY 42202 PHONE (270) 539-6730 FAX (270) 539-5730

May 17, 2011

# RECEIVED

MAY 31 2011

PUBLIC SERVICE COMMISSION

Public Service Commission 211 Sower Blvd. P. O. Box 615 Frankfort, KY 40602-0615

Re: Case No # 2011-00164

Dear Sirs:

Please find enclosed the following documentation in response to your request.

1. The merchant contract between South Logan Water and Humboldt Merchant Services (later purchased by Moneris Solutions)

2. According to our contract with Humboldt Merchant Services, we are not prohibited from collecting a convenience fee. We do not have a card reader. All transactions are done manually. The customer is informed of the charge prior to the transaction being completed.

3. In response to question # 3, we are not prohibited from charging this convenience fee.

4. We began accepting debit/credit card payments in November, 2008. We started with a flat convenience fee of \$1.50 per transaction. We only had 13 customers that agreed to this flat fee the entire billing cycle (which continued through Dec 2.) We had several customers that were very interested in the convenience of debit/credit card payments, but would not pay the flat fee. They felt it was excessive for the convenience of paying by phone for a minimum bill of \$21.49, and we agreed. After careful consideration, and listening to the customers opinions, we opted for 3% of the total bill. We felt this was the fairest option for all customers. Those paying a minimum bill were paying only slightly more than the cost of a postal stamp and did not mind this fee. For the December billing cycle (which continued through Jan 3) we had 40 transactions.

Another major reason we decided to use a flat 3% convenience fee was to avoid the possibility of benefiting financially from this service. Moneris Solutions charges a flat monthly fee of \$22.95 (originally \$19.95 in 2008). In addition, we are charged a minimum of 2.2% per total transaction (which would include water bill plus convenience fee charge), plus \$0.15 per transaction. These are the minimums we are charged. These are also other fees associated with the different types of cards used by our customers. We don't know exactly what these fees are until the statement comes from Moneris the following month, because we do not know which bank issued the customer's card.

In defense of the flat 3% fee, we have reviewed the statements to ensure we do not make a profit by using this fee. We have not made a profit. At best, we limit our cost to a reasonable amount for providing this payment option. For the first four months in 2011, our average loss (total cost of providing this service) is \$25.00 per month.

As stated, this has been the fairest method of offering debit/credit card services. Our customers like having the option to pay by phone if it is cost effective. Our current minimum bill is \$22.58. Those customers will pay \$0.68 to pay by phone, but do not want to pay \$1.50 or more. Higher paying customers always have the option of mailing their payment in a timely manner.

If we were to go to a flat fee of \$1.50 or more, we would most likely not have as many customers to use this payment option. The cost effectiveness for South Logan would be hard to determine, because we don't know the exact fees we are charged until the month end, and we would have no way of knowing ahead of time how much the average bill being paid is. We could either make a profit or lose much more than \$25.00 for the month.

Customers are charged a 3% utility tax. Customers who pay after the due date of the  $20^{th}$  pay a 10% late charge. As shown, we already use percentages to calculate or determine late charges and taxes. Therefore, a 3% convenience fee for those customers who <u>choose</u> to use this payment option seems extremely fair.

Our customers enjoy having payment options available to them.

5. As stated, we feel that a flat fee has too many variables for effectiveness. Setting the fee too high stop many customers from using this payment option and could allow us a profit. Not setting it high enough would ensure this payment option to be costly to us. If this happened, we would no longer offer this payment option.

6. (a). As stated in the above, we do accept debit/credit card payments.

6. (b). 1. We began accepting these payments in November of 2008. The following chart shows the number of customers for each month since we began taking payment in 2008 that used this service.

| <b>MONTHS</b> | <u>2008</u> | 2009 | <u>2010</u> | <u>2011</u> |
|---------------|-------------|------|-------------|-------------|
| JANUARY       |             | 20   | 88          | 119         |
| FEBRUARY      |             | 41   | 88          | 90          |
| MARCH         |             | 46   | 86          | 101         |
| APRIL         |             | 50   | 83          | 98          |
| MAY           |             | 44   | 88          |             |
| JUNE          |             | 41   | 80          |             |
| JULY          |             | 53   | 94          |             |
| AUGUST        |             | 55   | 84          |             |
| SEPTEMBER     |             | 49   | 84          |             |
| OCTOBER       |             | 77   | 91          |             |
| NOVEMBER      | 8           | 69   | 82          |             |
| DECEMBER      | 24          | 67   | 95          |             |
|               |             |      |             |             |

6. (b). 2. The following charts provide total revenues received through debit/credit card payments, as well as total fees paid to the service card provider.

| Year       | Total Revenue | Merchant fee<br>(Re-ocurring) | Merchant card<br>Processing chg | Convenience<br>fee |
|------------|---------------|-------------------------------|---------------------------------|--------------------|
| 2008 NOV   | 426.72        | 19.95                         | 25.61                           | 12.00              |
| 2008 DEC   | 1512.36       | 22.95                         | 49.77                           | 42.95              |
| 2009 JAN   | 920.04        | 22.95                         | 37.52                           | 26.81              |
| 2009 FEB   | 2116.98       | 22.95                         | 66.93                           | 61.65              |
| 2009 MARCH | 2612.20       | 22.95                         | 80.06                           | 75.69              |
| 2009 APRIL | 2745.03       | 22.95                         | 84.36                           | 79.97              |
| 2009 MAY   | 2006.80       | 22.95                         | 65.27                           | 58.42              |
| 2009 JUNE  | 1952.99       | 22.95                         | 64.23                           | 56.87              |
| 2009 JULY  | 3554.11       | 22.95                         | 107.96                          | 103.53             |
| 2009 AUG   | 3156.32       | 22.95                         | 97.12                           | 91.92              |
| 2009 SEPT  | 2654.01       | 22.95                         | 84.31                           | 77.29              |
| 2009 OCT   | 4587.08       | 22.95                         | 132.42                          | 146.81             |
| 2009 NOV   | 3082.78       | 22.95                         | 105.33                          | 82.82              |
| 2009 DEC   | 2830.29       | 22.95                         | 92.03                           | 86.95              |

| 2010 JAN                                 | ) JAN 4374.58 22.95  |        | 129.54      | 119.28   |  |  |  |  |
|--|----------------------|--------|-------------|----------|--|--|--|--|
| 2010 FEB                                 | 4213.90              | 22.95  | 126.39      | 135.10   |  |  |  |  |
| 2010 MARCH                               | 7282.92              | 22.95  | 194.37      | 217.61   |  |  |  |  |
| 2010 APRIL                               | 4181.35              | 22.95  | 2.95 125.62 |          |  |  |  |  |
| 2010 MAY                                 | 4482.42              | 22.95  | 139.85      | 134.42   |  |  |  |  |
| 2010 JUNE                                | 4425.34              | 22.95  | 136.03      | 130.36   |  |  |  |  |
| 2010 JULY                                | 5452.40              | 22.95  | 157.55      | 129.78   |  |  |  |  |
| 2010 AUG                                 | 5341.88              | 22.95  | 152.22      | 157.28   |  |  |  |  |
| 2010 SEPT                                | 5423.40              | 22.95  | 154.58      | 177.54   |  |  |  |  |
| 2010 OCT                                 | 5264.77              | 22.95  | 152.18      | 157.78   |  |  |  |  |
| 2010 NOV                                 | 4441.47              | 22.95  | 140.73      | 125.36   |  |  |  |  |
| 2010 DEC                                 | DEC 5094.95 22.9     |        | 151.37      | 152.10   |  |  |  |  |
| 2011 JAN                                 | JAN 5889.09          |        | 168.20      | 157.64   |  |  |  |  |
| 2011 FEB                                 | FEB 4577.13          |        | 138.07      | 152.93   |  |  |  |  |
| 2011 MARCH                               | 4911.22              | 22.95  | 146.51      | 160.64   |  |  |  |  |
| 2011 APRIL                               | 4530.08              | 22.95  | 137.91      | 121.71   |  |  |  |  |
|  |                      |        |             |          |  |  |  |  |
| TOTAL<br>REVENUES<br>FOR 2008            | 1939.08              | 42.90  | 75.38       | 54.95    |  |  |  |  |
| TOTAL<br>REVENUES<br>FOR 2009            | REVENUES 32,218.63 2 |        | 1,017.54    | 948.73   |  |  |  |  |
| TOTAL<br>REVENUES<br>FOR 2010            | 59,979.38            | 275.40 | 1,760.43    | 1,762.07 |  |  |  |  |
| TOTAL<br>REVENUES<br>(JAN-APRIL)<br>2011 | 19,907.52            | 91.80  | 590.69      | 592.92   |  |  |  |  |
| TOTAL<br>REVENUES                        |                      |        | 3,444.04    | 3,358.67 |  |  |  |  |

7. We at South Logan Water Association feel that by offering this payment option, we have decreased the average monthly penalties to customers, and have decreased the average monthly disconnects.

Disconnects for non payment have averaged monthly as follows:

| 2007 | 15.25 |
|------|-------|
| 2008 | 16.50 |
| 2009 | 12.42 |
| 2010 | 12.42 |

While we did not go back and figure late penalties for each year, we did a random sample of two years. In 2006, penalties averaged \$1477.21 per month. In 2009, penalties averaged 1372.39 per month. That is a decrease of an average of \$105.00 a month even though we had a rate increase in 2007.

For those customers who are disconnected for nonpayment, having the debit/credit card option has been very convenient. The sooner we receive payment, the sooner we can reconnect their service. This has allowed us to reconnect more customers the same day they are disconnected, leaving fewer customers disconnected overnight.

In summery, South Logan Water Association started using debit/credit card payments after repeated requests from the customers.

Many customers do not have a checking account. They use prepaid cards purchased from convenience stores. They can phone in their payment and don't have to think about it any more. No buying money orders or postage, or driving to our office to pay in person. No worrying if the payment was lost in the mail. The customers who use this payment option feel these savings offset the 3% convenience fee we currently charge. We offer several different payment options. Customers are free to use the option best suited to them.

We hope this fully addresses your concerns. Please do not hesitate to contact us if you should require further information.

Respectfully submitted,

, jon

Denise Gunderson, Office Manager South Logan Water Association





South Logan Water Assoc 114 South Main St Adairville, KY 42202

Dear Merchant:

Congratulations! Your application for merchant bankcard services has been approved. You may install your **EPN keyed** and begin processing credit card transactions at any time. If you have any questions about the installation, please contact the Help Desk at (800) 971 0997. If you have not yet received your equipment or software package, contact your Sales Representative.

We have provided the enclosed booklet to guide you through card acceptance practices. The booklet also contains contact numbers and other important reference information you should keep close at hand. If you have any questions about the booklet or the terms of your Merchant Agreement as listed below, contact your Sales Representative or our Customer Service.

### Your Merchant Number is: 4194043000009211

Your qualified discount rate will be deducted **Daily**. At the beginning of each month, all remaining processing fees will be debited, in one sum, from your merchant bank account.

- Qualified Discount Rate of 2.2% with a per authorization/transaction fee of \$0.15.
- Signature Debit Qualified Discount Rate of 2.2%.
- Rewards Discount Rate of 2.45%.
- Mid-Qualified Discount Rate of 2.9%.
- Signature Debit Mid-Qualified Discount Rate of 2.9%.
- Non-Qualified Discount Rate of 3.99%.
- Signature Debit Non-Qualified Discount Rate of 3.99%.
- Minimum Monthly Fee of \$25.
- Monthly Maintenance Fee of \$10.

Please refer to your Merchant Agreement for a complete listing of terms & conditions and fees.

**Note:** Average Ticket amount of 60 and Maximum Monthly Volume of 15000 for Bankcard transactions have been set on your account so we can monitor for transaction activity that presents higher risk to you and to HMS. Please be advised that exceeding these amounts may result in a delay in depositing funds. Contact our Risk Management for more details.

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Thank you for allowing us to meet your transaction processing needs. We look forward to a successful relationship with your business.

Sincerely, Humboldt Merchant Services

## Merchant Bankcard Application and Agreement Please print and fill out completely.

# 🚓 The Neil Group

| Г      | Sales ID #   |  |  | Representative's Name  |   |                      | Representative's Phone       |           |                    |                              |                                     |                                 |                    |                                  |                      |                     |                    |                  |
|--------|--|--|--|--|---|----------------------|------------------------------|-----------|--------------------|------------------------------|-------------------------------------|---------------------------------|--------------------|----------------------------------|----------------------|---------------------|--------------------|------------------|
|        | 51   | 12111                                      |  | Robert I   |   |                      |                              |           |                    |                              | (615) 846-3000                      |                                 |                    |                                  |                      |                     |                    |                  |
| ſ      | Maximum Monthly Banl   | kcard Volume                               | Average Ban  |  |   |                      | cess recurring transactions? |           |                    |                              | Do you accept card numbers over the |                                 |                    |                                  | e interni            | et?                 |                    |                  |
|        | \$ 15,000.   |  | \$ 60.   | 00   | <u></u>   |                      |                              | Yes       |                    | No                           |                                     | ☐ Yes                           |                    |                                  |                      | _%                  |                    | ٩٥               |
|        | Visa/MasterCa  | Visa/MasterCard/Discover Sales Fee Summary |  |  |   | mary                 | (Refer                       | to Sec    | tion 25 of M       | erchan                       | t Agreen                            | nent for                        | r additic          | onal fee                         | s)                   |                     |                    |                  |
|        | Select One:  |  |  |  | Qualified Discount  |                      |                              |           |                    | Credit Ca                    | ard                                 |                                 |                    | Sig                              | nature               | Debit *             |                    |                  |
|        | Retail/Storefron   |  | ant  |  |   |                      |                              | Rate      |                    | 2.2                          |                                     | .%                              |                    |                                  | 2.2                  |                     | _%                 |                  |
|        | Service  | Lodging                                    |  |  | Auth/   | Batch F              | -                            |           |                    | 0.15                         |                                     |                                 |                    |                                  |                      | e                   |                    |                  |
| 5      | Mail Order/Teler   | ohone Order                                |  |  | Auth/Batch Fee<br>Device Monthly Fee<br>(Internet/Wireless) |                      |                              |           | \$                 | 0.10                         |                                     |                                 |                    | []] eMe                          | rcnant               | view                |                    |                  |
|        | Internet (shoppi   |  | )  |  |   |                      |                              |           | \$                 | N/A                          |                                     |                                 |                    | 🗌 Ligh                           | thouse               | Club                |                    |                  |
|        | Virtual Terminal   | (no shopping ca                            | art)   |  | •   | al Fee               | eless)                       |           |                    | 10                           |                                     | * If left blank, signature      |                    | ture det                         | uit rate             |                     |                    |                  |
| 5      | Swiped   | Non-Sv                                     | wiped  |  | Annu  | aree                 |                              |           | \$                 |                              |                                     |                                 |                    | and credit rate will be the same |                      |                     |                    |                  |
| 4      | 0 %  | 10   | 0 %  |  |   |                      |                              |           |                    |                              | ustme                               |                                 |                    |                                  |                      |                     |                    |                  |
|        | L  | lust Equal 100%                            |  |  | N N   | Ionthly              | Minim                        | num       |                    | MQR                          |                                     | N                               | IQR                |                                  | SD I                 | MQR/N               | QR                 |                  |
|        | Special Program/Event  |  | -<br>  |  | I   |                      |                              |           |                    |                              |                                     |                                 |                    |                                  |                      |                     |                    |                  |
| 2      | -  |  |  |  |   |                      |                              |           | ly D               | iscount                      |                                     |                                 |                    |                                  |                      |                     |                    |                  |
| 2      | Terminal Type  |  |  | Contac   | tless   | Printer              | Туре                         |           |                    |                              |                                     | Pin F                           | Pad Typ            | pe                               |                      |                     |                    |                  |
|        | Software Type/Version  |  | <u>_</u> _   | ] DSL/IP   |   | Gatew                | ay ,                         | -0        |                    |                              |                                     | HMS to                          | set up             | : 🗌 Au                           | thorize              | Net [               | USAe               | Pay              |
|        |  |  |  |  |   |                      | Ľ                            | ΞY        | М                  |                              |                                     |                                 |                    |                                  |                      |                     |                    |                  |
|        | Online PIN Debit (N  |  |  |  |   |                      |                              | Ele       | ctronic            | Benefits Tra                 | ansfer (l                           | EBT)                            |                    |                                  |                      |                     |                    |                  |
|        | PIN Debit Monthly A  | ccess Fee: \$                              |  |  |   |                      |                              | EB        | T Autho            | orization Fee                | <b>e</b> :                          | \$                              |                    |                                  | <u></u>              |                     |                    |                  |
|        | PIN Debit Sale Transaction Fee: \$   |  |  |  | FN  | S Num                | ber                          |           |                    |                              | 1                                   | 1                               |                    |                                  |                      |                     |                    |                  |
|        | PIN Debit Sale Percentage Fee:%  |  |  |  |   |                      |                              |           | l                  | l                            | I                                   | l                               |                    |                                  |                      |                     |                    |                  |
|        | JCB  |  |  |  |   |                      | T                            | T         |                    |                              |                                     |                                 |                    |                                  |                      |                     |                    |                  |
| 5      | American Express   |  | l  | I  |   | l                    |                              | I         |                    |                              |                                     | a a successive de la constituir |                    |                                  |                      |                     |                    |                  |
|        | Anonoun Exproso  |  |  |  |   |                      |                              |           |                    |                              | (Must                               | Sign Be                         | elow)              |                                  |                      |                     |                    |                  |
|        |  |  |  | •  |   |                      |                              |           |                    |                              | <br>D                               |                                 |                    | 7.0.0                            |                      |                     | [] 30 D            |                  |
|        | Discount Rate  |  |  |  |   |                      |                              |           |                    | ⊡ Monthly G                  |                                     | / Freque                        |                    |                                  |                      |                     |                    |                  |
|        | By signing below, I rep  | present that I have                        | ve read and ar   | n authori:   | zed to  | sign an              | d sub                        | mit this  | applica            | ation on beh                 | alf of th                           | ne entity                       | below              | and all                          | informa              | ation 11            | nave pro           | vided            |
|        | herein is true, complet<br>application and receive   | e, and accurate<br>e and exchange          | <ul> <li>I authorize A</li> <li>information a</li> </ul> | American<br>bout me  | Expre:<br>person  | ss Trav<br>ally, ind | el Rel<br>dudine             | ated Se   | ervices<br>questin | Company, I<br>g reports fro  | inc. ("Ai<br>om con                 | merican<br>sumer n              | Expre:<br>eporting | ss") to 1<br>g ageno             | verify th<br>cies. I | ne infor<br>authori | mation i<br>ze and | n this<br>direct |
| 5      | American Express to in<br>information will include   | form me directly                           | or through the   | entity ab  | ove. of   | reports              | s abou                       | it me tha | at Amei            | ican Expres                  | s has re                            | equester                        | d from a           | consum                           | er repo              | rting ag            | encies.            | Such             |
| 5      | accept the American El<br>Welcome Letter. By ac  | xoress Card, the                           | e terms and cor  | nditions fo  | or Ame  | rican Ex             | xpress                       | Stard     | Accep              | tance ("Tern                 | ns and (                            | Conditio                        | ns") wil           | ll be ser                        | nt to su             | ch entit            | y along v          | witha            |
| A<br>C | to be bound by the Ten   |  |  | Caluion  | ine pui   | chase c              | JI 900                       | us anun   | 01 501 11          | ces, or other                | I WISC III                          | uicating                        | no nac             |                                  |                      | 110, 110            | entry a            | grees<br>Sign    |
|        |  |  |  |  |   |                      |                              | Merch     | ant's Si           | gnature                      |                                     |                                 |                    |                                  | Date                 |                     |                    | ilere            |
|        | Member Bank (Acquiree  |  |  |  |   |                      |                              | MERCH     | iant Inf           | ORMATION                     | <u>,</u> ,                          | 1                               |                    |                                  |                      |                     | <u> </u>           |                  |
|        |  | First National B                           | ank of Nevada  |  |   |                      |                              |           |                    | A: Sol                       | ith                                 |                                 | Dep                | $\rho_{I}$                       | Ner                  | er.                 | 45                 | ŚĊ.              |
|        | Acquirer Address:  |  |  |  |   |                      |                              | 1         |                    | RCHANT RESP<br>OMPliance w   |                                     |                                 | uata se            | curity a                         | and stor             | ade rer             | uireme             | nts.             |
| 1      | Acquirer Phone:  | (866) 493-9253                             |  |  |   |                      |                              | 2. M      | aintain            | fraud and cl<br>and understa | hargeba                             | acks bel                        | ow thre            | sholds                           |                      | •                   | 120.000            |                  |
|        | MOODTANT MENDER RAM  |  |  |  |   |                      |                              | 4.C       | omply              | with Visa Op                 | erating                             | Regulat                         | tions.             |                                  |                      |                     |                    |                  |
| 3      | IMPORTANT MEMBER BANK (Acquirer) RESPONSIBILITIES<br>1. A Visa Member is the only entity approved to extend acceptance of Visa |  |  | The responsibilities listed for Member Bank and Merchant do not supersede terms of the Merchant Bankcard Agreement and are provided to ensure the Merchant |   |                      |                              |           |                    |                              |                                     |                                 |                    |                                  |                      |                     |                    |                  |
|        | products directly to a Merchant.<br>2. A Visa Member must be a principal (signer) to the Merchant Agreement.                   |  |  |  | under   | stands               | some impor<br>the ultimate   | rtant ob  | ligation           | s of ea                      | ch part                             | y and th                        | hat the            | Visa Me                          |                      |                     |                    |                  |
| ň      | 3. The Visa Member i   | s responsible fo                           | r educating Me   | erchants o   | on perti  |                      |                              | L J       |                    | The second second            |                                     |                                 |                    |                                  | 11-4                 | 1.00                | 7                  | Sign             |
|        | Operating Regulat<br>4. The Visa Member i  |  |  |  |   | funds to             | o the                        | Merch     | nant's S           | lignature                    | Z                                   |                                 | 1                  | $\sim$                           | Dat                  | le                  | <i>ų</i>           | Here             |
|        | Merchant.<br>5. The Visa Member i  | s responsible fo                           | r all funds held   | in reserv  | ve that   | are deri             | ived                         | 1         | Se.                | nisc                         | Gu                                  | indi                            | er (               | 20                               |                      | Ma                  | Maj                | 4                |
|        | from settlement.   |  |  |  |   |                      |                              | Merch     | ant's N            | lame and Tit                 | tle                                 |                                 |                    |                                  |                      | 1                   | 0                  | )                |

| Legal Business Name (As registered with IRS)  |  | Doing Business As (Appears on Cardholder stat  | (ements)  |
|---|--|--|---|
| South Locan wat   | er Hadoc   | City   | ate Zip   |
| 114 South Main S  | tot  |  | Ky 42205  |
| Billing Address   | 1 2579   | City Ste   |   |
| 114 South Main S  | Street   | Arcirville   | Ky 42202  |
| Contact Name(s)   | in the law and a second second and a second sec | Federal Tax ID#  | 77897   |
| Denise Gunde  | 5500   | 6110   | 513812  |
| Denisc Gunde<br>Business Phone<br>270-539-6730<br>E-mail<br>S Luia Color Control<br>Years in Business<br>Type of Owne<br>38 YFS. Sole Pro<br>Do you currently process Bankcards?<br>Yes (Provide 3 most recent statements)<br>Describe Products/Services Sold | Customer Service F   |  | 539-1720  |
| 270-539-6730  | 270-53   |  | 539-5730  |
| E-mail  |  | URL (Use additional sheets if needed to list all UR  | LS)   |
| Years in Business Type of Owne  | $e_{e_{\pm}}$  |  | State of Incorporation  |
|   | oprietor DPartnership DCc  |  | ernment KU  |
| Do you currently process Bankcards?   | Has this merchant or any   |  |   |
|   | No had a merchant relationsh   |  | ł   |
| Describe Products/Services Sold   | Do yo  | u use a Fulfillment House? Yes   | No  |
| Water Utility   | -  | name of service: Phone Number  | r   |
| Product/Service is received (select one) af   | ter card is processed  | Publicly traded  |   |
| Immediately 🗍 1-10 Days 📋 11-3  | 30 Days 🗍 31-90 Days 🗍 9   | 1-180 Days >180 Days (NASDAQ/NYS   | E/AMEX) 📓 No  |
| Refund Policy (select one)  |  |  |   |
| No Refunds 🔲 Refund Within 30   |  | ive Merchandise Only [] Restocking Fee Ch  | arged Store Credit Only   |
| Return Authorization Required (RM/R   | (MA) Other   |  |   |
| Marketing Methods   |  | Direct Mail Internet Other   |   |
| Newspaper/Magazine Television   |  |  |   |
| Do you store account data electronically?   |  | indicate what you store (select all that apply):   |   |
| Card Numbers Expiration Date  |  | dholder Name Cardholder Zip Code C   |   |
| Are you currently PCI DSS compliant?  | Yes Have you b   | een subject to any ongoing or previous compron   | nise investigations? 🔲 Yes  |
| Do you utilize a shopping cart service?   |  | Do you utilize a hosting provider?   |   |
|   | No   |  |   |
| Principal 1 Name  |  | Principal 2 Name   |   |
| Denise Gund   | rson   |  |   |
| Position/Title  | % Ownership  | Position/Title   | % Ownership   |
| Manager   | 0  | Social Security #  | Date of Birth   |
| Social Security # 000-00-0000   | Date of Birth  | Social Security #  |   |
| Driver's License #  |  | Driver's License #   | State   |
|   | 1 K4   |  |   |
| Home Address  |  | nt Home Address  | Own Rent  |
| NA  |  |  |   |
| City  | State Zip  | City   | State Zip   |
| NA  | NA NA  |  |   |
| Home Phone  | 0000   | Home Phone   |   |
| (000) 000<br>Relative Not Living With You   | Phone  | Relative Not Living With You   | Phone   |
|   | (000) 000-0000   |  |   |
| Bank Name   |  | Phone  |   |
| Citizene lini-  | Rent   | 270 539-   | 65.51   |
| Transit & Routing/ABA#  |  | Account #/DDA  |   |
| (Include Voided Check)  |  |  |   |
|   |  | Shopping Center  | Residence 🔲 Retail Storefront 🗌 Other   |
|   |  |  |   |
| Business Premises:  | Permanent Signage:   | Is inventory consistent with business?   | Business appears legitimate?  |
| Ø Own □ Rent □ Lease  | Yes No   | Yes No   |   |
|   | cted the business premises of the  | e merchant identified in this Application AND I has a polication AND I has a polication AND I have conducted my review o | ave personally confirmed the identity of<br>f this merchant to the best of my ability |
| each person listed in the Business Informa<br>and that, to the best of my knowledge and   | belief, the information set forth in   | this Application is true and accurate.   |   |
| -   |  |  |   |
|   |  |  |   |
| Signature   | To Be Con  | npleted by Sales Representative  | Date  |
|   | To Be Con  | npleted by Sales Representative  | Date<br>Page 2 of 3   |

Merchant agrees to pay FNBN and HMS all fees, discount rates, and other charges set forth herein or in any other document issued contemporaneously herewith, and any other charges as may be shown on the monthly statement or that arise out of this Agreement, as amended from time to time. Merchant agrees that all charges are considered accurate and final unless Merchant disputes them within sixty (60) calendar days of receipt of documentation showing the charges. No charges will be prorated for partial months including the month in which the Merchant's account is closed, and all charges commence on the date that the Merchant Bankcard Application is approved by FNBN and HMS. The following charges are applicable to this Agreement as of the effective date hereof (Merchant acknowledges that such charges may be changed and that other fees and/or charges may be added by FNBN and HMS pursuant to this Agreement): Early Cancellation Fee: \$159.00 if Merchant cancels this See Processing Information on Application for Qualified FEES Discount Rate for sales and credits. Online PIN Debit Fees. Agreement prior to its one year term. Electronic Benefits Transfer Fees, Auth/Batch Fee, and Voice Auth Fee: \$1.00 each. Device Monthly Fee. Address Verification Service (AVS): \$0.10 each. SECTION 25 -Rewards Discount Rate for sales and credits: An additional ISA Rate: 0.40% of Visa International Sales Volume. 0.25% over the credit Qualified Discount Rate. Maintenance Fee: \$10.00/month per account. Mid-Qualified Discount Rate (MQR) for sales and credits: An eMerchant View: \$5.00/month per account. additional 0.70% over the credit Qualified Discount Rate or as Lighthouse Club: \$14.95/month per terminal. otherwise noted in the Adjustments section on Application. Retrieval Fee: \$7.00 each. Non-Qualified Discount Rate (NQR) for sales and credits: An Chargeback Fee: \$25.00 each. additional 1.79% over the credit Qualified Discount Rate or as Overlimit Fee: \$35.00 per occurrence. otherwise noted in the Adjustments section on Application. ACH Reject Fee: \$25.00 per occurrence. Monthly Minimum: \$25.00/month or as otherwise noted in the Settlement Account Change Fee: \$15.00 per occurrence. Adjustments section on Application. Merchant DBA Name Change Fee: \$15.00 per occurrence. Annual Fee: See Processing Information on Application; to be charged annually on Anniversary Date. Documentation Research Fee: \$20.00 per hour. Requests for refunds of fees or statements or questions relating to fees must be addressed in writing to HMS within sixty (60) days of receipt of statement, but in no event more than ninety (90) days following imposition of the fee in question. FNBN's and HMS' liability with respect to any fee is limited to ninety (90) days from date statement issued. This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to conflicts of laws principles. Any action or dispute arising from, or related to, this Agreement shall not be deemed proper unless brought in a court of competent jurisdiction located in Humboldt County, California. IN WITNESS WHEREOF, the Merchant, HMS, and FNBN have caused their names to be signed hereto by their respective officers thereunto duly authorized as of the ..... \_\_\_ day of \_\_\_\_ 20\_\_\_\_\_ have read and hereby agree to all terms and conditions of the Merchant Bankcard Agreement (OA-006) available for viewing and/or downloading at: https://www.merchantapply.com/agreement006. MERCHANT: Denise Gunderson 11-3-08 Principal or Corporate Officer Signature Principal or Corporate Officer Signature Date AGREEM Date ai Print Name Print Name ACCEPTED BY: 1st National Bank of Nevada Date Humboldt Merchant Services, P.O. Box 1479, Eureka, CA Date PERSONAL GUARANTEE: As a primary inducement to FNBN and HMS to enter into this Merchant Bankcard Processing Agreement with Merchant, and in consideration of FNBN's and HMS' acceptance of this Merchant Bankcard Application and Agreement, the undersigned Guarantor, jointly and severally if more than one, by signing this Agreement unconditionally and irrevocably guarantees the full and faithful performance by Merchant of each of its obligations to FNBN and HMS pursuant to this Agreement, as it now exists or as it may be amended from time to time, whether before or after termination or expiration and whether or not Guarantor has received any notice of any amendment and, in the event of any breach by Merchant, hereby waives Notice of Default and agrees to indemnify FNBN and HMS for any and all funds due from Merchant and perform any other obligation of Merchant pursuant to the terms of the Agreement. FNBN and HMS may proceed directly against Guarantor without first exhausting its remedies against any other person or entity responsible to, or any security held by, FNBN and HMS. Guarantor waives any and all rights of subrogation, reimbursement, or indemnity derived from Merchant and all other rights and defenses available to Guarantor under California Civil Code Section 2787 to 2856, inclusive, (or any similar suretyship laws), and further waives any and all rights or defenses arising by reason of GUARANT any modification or change in the terms of the Agreement whatsoever, including, without limitation, the renewal, extension, acceleration, or other change in the time any payment or other performance thereunder is due, and/or any change in any interest, discount rate, or fee thereunder. Guarantor confirms that Guarantor, collectively or individually, is a party to the Agreement, and unconditionally and specifically authorizes FNBN and HMS, or its authorized agent, to debit any overdue fees, costs, chargebacks, fines, penalties, expenses, or obligations under the Agreement and/or any other contractual relationship between FNBN/HMS and Merchant from any personal checking account or other account owned or

agrees to pay all costs and expenses of whatever nature, including attorney's fees and other legal expenses, incurred by or on behalf of FNBN and HMS in connection with the enforcement of this Guarantee.

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controlled by Guarantor, and further, to report any default hereunder or inquiries hereof on Guarantor's personal Credit Bureau Report. Guarantor

#### **ACH Payment Form**

#### Please fill in, sign and return by FAX to: 1-866-257-7991. Thank you.

Re: One-time application and underwriting \$100 One-time License purchase \$ <u>275</u>, <u>60</u> Monthly Recurring Service \$ <u>19, 75</u> One-time Equipment purchase \$ Equipment shipping and handling (please circle one below) \$30 - Ground \$40 - 3-day air \$50 - 2-day air \$65 - Next-day air

In consideration of the goods, products and/or services provided to me by The Neil Group, LLC, as listed above, I hereby authorize The Neil Group, LLC or its assigns to initiate a debit entry to my checking account indicated below at the financial institution named below and to debit the same to such account for the amount listed below, with amount subject to increase as service costs increase as determined by The Neil Group, LLC or its assigns. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law and that I will pay a \$25 fee for each rejected debit to my account.

This authorization is to remain in full force and effect for this transaction only, or until such time that my indebtedness to The Neil Group, LLC or its assigns for the amount listed below is fully satisfied. I may only revoke this authorization with 30 days' notice to the address or fax number listed below.

| Enter your Financial Institution Name    | Citizens Union Bank (CUB)   |
|--|---|
| Enter your 9-digit Routing Number        |   |
| Enter your Checking Account Number       |   |
| Effective Date (today's date)            | 11-3-08   |
| Amount to be Debited                     | $375^{\circ\circ}$ One time debit, plus shipping, if applicable<br>19.95 Recurring monthly debit                |
| Please print your name                   | Denise Gunderson  |
| Please sign here to authorize this debit | * Nene Hundenary  |
| •  | y checking this box, I certify that my company is a non-<br>xable entity for Tennessee state sales tax purposes |

\*\* Please fill in, sign and return to FAX: 1-866-257-7991. Thank you.

The Neil Group, LLC - 9005 Overlook Blvd. #309 - Brentwood, Tennessee 37027 Phone: (615) 846-3000 - Fax: (866) 257-7991

| HUMBOLDT<br>MERCHANT SERVICES<br>An affiliate of 1st National Bank of Nevada, Reno. NV   |
|--|
| STATE OF: Kentucky }<br>COUNTY OF: Logan }   |
| On November 3, 2008 before me, Rebecca A. Tinch,<br>personally appeared Denise Gundosson   |
| (Dens) ucleun, personally known to   |
| me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose $f(x) = \frac{1}{2} \int \frac{1}{2} dx$  |
| name(s) is/are subscribed to the within instrument and acknowledged to me that<br>he/she/they executed the same in his/her/their authorized capacity(ies), and that by |
| his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of  |
| which the person(s) acted, executed the instrument.  |

Reperento-Time Notary Public My Commission expires 5/24/10

,

(This area for official notarial seal)

 Title of Document \_\_\_\_\_\_Merchant Bankcard Application and Agreement \_\_\_\_\_\_

 Date of Document \_\_\_\_\_\_\_No. of Pages \_\_\_\_\_\_

 Other signatures not acknowledged \_\_\_\_\_\_\_

 (10/2005)

 Humboldt Merchant Services, LP