### COMMONWEALTH OF KENTUCKY BEFORE THE PUBLIC SERVICE COMMISSION

# RECEIVED

In the Matter of:	MAY <b>1</b> 5 2007
KENTUCKY DAM VILLAGE STATE RESORT PARK, KENTUCKY DEPARTMENT OF PARKS, COMMERCE CABINET	) PUBLIC SERVICE COMMISSION )
COMPLAINANT V.	) ) CASE NO. 2006-00365 )
NORTH MARSHALL WATER DISTRICT	)
DEFENDANT	)

## KENTUCKY DAM VILLAGE STATE RESORT PARK'S RESPONSE TO COMMISSION STAFF'S SECOND INTERROGATORIES AND REQUESTS FOR PRODUCTION OF DOCUMENTS

Comes now Complainant, Kentucky Dam Village State Resort Park, by Counsel, and for its response to Commission Staff's Second Interrogatories and Requests for Production of Documents states as follows:

1. North Marshall Water District's ("North Marshall") tariff at II.C.4.b) provides on Sheet 11 that "Water service will be billed <u>bimonthly</u> with bills mailed on or about the 20<sup>th</sup> of each even numbered month." On what date does KDV ordinarily receive its bill from North Marshall?

ANSWER: KDV ordinarily receives the water bill on the 24<sup>th</sup> or 25<sup>th</sup> of each even numbered month. The bill has been received as early as the 21<sup>st</sup> and as late as the 28<sup>th</sup> of the even numbered month. Bonnie Johnson and Beth Yates, 270-362-4271, PO Box 69, Hwy 68, Gilbertsville, Kentucky 42044, may be contacted regarding this question. 2. Describe in detail the process used by KDV to obtain approval for an expenditure such as the payment of the utility bill to North Marshall. Include the amount of time ordinarily involved in each of the steps in the process; the dates of the month that each step is usually commenced and completed; and the individuals and entities involved in each of the steps.

ANSWER: Beth Yates creates a payment request (PRC) in e-mars (the electronic payment system used by Parks), within 24 hours of receipt of the bill. Assuming the bill arrived on the usual 24<sup>th</sup> of the month, the payment request is completed by the next business day or the 25<sup>th</sup>. The payment request document is then validated and submitted by Beth Yates into e-mars. The document then goes to the park manager for approval, and he approves the document by the next business day or 26<sup>th</sup>. The approved request and invoice are then mailed to Shirley Black, Parks Accounting in Frankfort on the day it is approved. Bonnie Johnson and Beth Yates, 270-362-4271, PO Box 69, Hwy 68, Gilbertsville, Kentucky 42044, may be contacted regarding this portion of this question.

When the approved request is received by Ms. Black, she or one of her employees, enters the e-mars system to put their final approval on the document. Utilities receive first priority and are completed the same business day as received, usually the 28<sup>th</sup> or 29<sup>th</sup>. Upon final approval, the request is sent by messenger mail to Kentucky State Treasury, who will issue a check overnight to be mailed the next business day, either the 30<sup>th</sup> or the 1st. At least one weekend will fall in the timeline, adding two more days at minimum, so the entire process can take 10-12 days. Shirley Black, 502-564-8110 x339, 500 Mero Street, CPT 11<sup>th</sup> Floor, Frankfort, Kentucky 40601, may be contacted regarding this portion of this question.

3. Describe the process used in sending payment for a utility bill. Include information on what agency originally drafts the check and whether the check is sent directly from that agency to the utility or whether it is sent to another location first, such as KDV or the Department of Parks

ANSWER: The Kentucky State Treasury will draft the check and mail it to the utility within one business day of receipt of the finally approved request. Shirley Black, 502-564-8110 x 339, 500 Mero Street, CPT 11<sup>th</sup> Floor, Frankfort, Kentucky 40601, may be contacted regarding this question.

4. On what dates were the check for payment to North Marshall approved and the check issued.

ANSWER: The check received final approval and was issued on May 9, 2006. It was mailed on May 10, 2006. Shirley Black, 502-564-8110 x 339, 500 Mero Street, CPT 11<sup>th</sup> Floor, Frankfort, Kentucky 40601, may be contacted regarding this question. See attached "screen shots", collectively tabbed "A".

5. Provide a copy of both sides of the check sent by KDV for payment to North Marshall.

ANSWER: The check has been ordered and will be supplied as soon as it is received.

6. If available, provide a copy of the envelope sent by North Marshall to KDV providing notice of KDV's alleged late payment. Include, to the extent available, a copy of any cover letter or document or other item accompanying any late notice.

ANSWER: See attached document, tabbed "B". No envelope is available as the notice came in the form of a card.

7. Identify all occasions that KDV has been assessed a late payment and paid the penalty pursuant to North Marshall's tariff.

ANSWER: Complainant only recalls one late fee being assessed for a 12/11/05 water bill. Bonnie Johnson and Beth Yates, 270-362-4271, PO Box 69, Hwy 68, Gilbertsville, Kentucky 42044, may be contacted regarding this portion of this question.

8. To the extent that KDV has paid a late payment penalty that was assessed according to the terms of the tariff, describe the reasons KDV did not previo8usly object to paying the late payment penalty according to the terms of the tariff.

ANSWER: The December 2005 water bill was accidentally underpaid. Complainant believes that by the time the error was discovered and full payment made, 30 days had elapsed. Bonnie Johnson and Beth Yates, 270-362-4271, PO Box 69, Hwy 68, Gilbertsville, Kentucky 42044, may be contacted regarding this portion of this question.

Prepared by:

COMMERCE CABINET Ellen F. Benzing, General Counsel

Catherine York

Catherine York Deputy General Counsel Commerce Cabinet 500 Mero Street CPT 24<sup>th</sup> Floor Frankfort, Kentucky 40601

#### **CERTIFICATION**

The undersigned hereby certifies that this response is true and accurate to the best of her knowledge, information and belief formed after reasonable inquiry.

herro Catherine York

## **CERTIFICATE OF SERVICE**

I hereby certify that a true and correct copy of the foregoing was mailed to

Hon. Jason F. Darnall Assistant County Attorney 80 Judicial Drive-Unit 130 Benton, Kentucky 42025

#### Original and 8 copies to:

Beth O'Donnell Executive Director Public Service Commission PO Box 615 Frankfort, KY 40602

this 15 day of May 2007.

Catherine York

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