

### VIA OVERNIGHT UPS

Elizabeth O'Donnell Executive Director Public Service Commission of Kentucky 211 Sower Boulevard Frankfort, Kentucky 40602 RECEIVED

OCT **2 6** 2006

PUBLIC SERVICE COMMISSION

October 25, 2006

Re: Home Energy Assistance Annual Audit Reports – Louisville Gas and Electric Company and Kentucky Utilities Company

Dear Ms. O'Donnell:

Pursuant to the Commission's Orders of November 24, 2004 in Case Nos. 2004-00303 and 2004-00304, I am enclosing the annual audit reports for the Home Energy Assistance programs of Louisville Gas and Electric Company and Kentucky Utilities Company, as well as letters from some of the agencies who deal directly with HEA participants.

We apologize for the delay in filing the independent auditors' reports and the additional information set forth in the Commission's Orders. However, we will be expanding our interviews to include each person who works in the 14-county overlap area, as well as people who deal directly with potential HEA participants in KU's program, and will file the summaries of those interviews when they are complete. We are also working with RLW Analytics, Inc. to develop a comprehensive assessment of the two Home Energy Assistance programs that will be filed next year.

Should you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

allepark Stugen

Allyson K. Sturgeon

AKS/kmw Enclosures C: Jack Burch

Kip Bowmar Lisa Kilkelly Dennis Howard Louisville Gas and Electric Company Corporate Law Department 220 W. Main Street P.O. Box 32030 Louisville, Ky 40232 www.eon-us.com

Allyson K. Sturgeon Corporate Attorney T 502-627-2088 F 502-627-3367 Allyson.sturgeon@eon-us.com 

# Tri-County Community Action Agency, Inc.

Administration Offices 1015 Dispatcher's Way LaGrange, KY 40031 Phone (502) 222-1349 • FAX (502) 222-0968 info@tricountycaaky.org

October 18, 2006

Paula Ratliff Affordable Energy Corporation 10617 Taylorsville Road Louisville, KY 40299

**RE:** Letter of Support

To Whom It May Concern:

Tri-County Community Action Agency (TCCAA) is writing in support of Affordable Energy's utility assistance program. TCCAA considers Affordable Energy to be a community partner in addressing the needs of low-income families and the provision of utility assistance. In the past TCCAA and Affordable Energy have worked closely together in providing these services in the rural counties served by TCCAA.

We encourage continuation of the utility assistance program services provided by Affordable Energy as they enhance the quality of life for those families in need of financial assistance.

Sincerely,

Rusty Newton Executive Director





Multi-Purpose Community Action Agency, Inc.

213 Washington Street • P.O. Box 305 Shelbyville, KY 40066-0305 Phone (502) 633-7162 • Fax (502) 633-7254 www.mpcaa.org

October 18, 2006

Paula Ratliff Affordable Energy Corporation 10617 Taylorsville Road Louisville, KY 40299

**RE:** Letter of Support

To Whom It May Concern:

Multi-Purpose Community Action Agency (MPCAA) is writing in support of Affordable Energy's utility assistance program. MPCAA considers Affordable Energy to be a community partner in addressing the needs of low-income families and the provision of utility assistance. In the past MPCAA and Affordable Energy have worked closely together in providing these services in the rural counties served by MPCAA. An MPCAA staff member serves on the Advisory Board of Affordable Energy.

We encourage continuation of the utility assistance program services provided by Affordable Energy as they enhance the quality of life for those families in need of financial assistance.

Sincerely,

Rusty Newton Executive Director



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Area Code (502)• Family Service Centers: Bullitt County 543-4077 Shelby County 633-6371 • Spencer County 477-8296 Adult Day Care 633-6371 • Family Preservation 633-2591 • Family Support 633-7162 Lebanon Junction 833-2532 • Shepherdsville 543-3455





Helping People. Changing Lives.

community Tri-County Community Action Agency, Inc.

1015 Dispatcher's Way LaGrange, KY 40031 Phone (502) 222-1349 • FAX (502) 222-0968 info@tricountycaaky.org

0 8-18-2006

Dear andi Martin, Thank you for the wonderful service that LGEE (ASAP) provides to many low income families in Oldham County. also the KU (IRIS) program helps local families in Oldham County also. your availability and generous sharing of knowledge has always been appreciated. Sincerely yours, Speriel Leffel Oldham County Heating admins. allyon Stringtons 627-3367



Serving: Henry County (502) 845-7808 • Oldham County (502) 222-1349 • Trimble County (502) 255-7514

# Central Kentucky Community Action Council, Inc. 1-270-692-2136

August 17, 2006

Andi Martin LG&E

Dear Andi,

Just a note to give my opinion of the HEA and All Seasons programs.

The **All Seasons Program** is by far the easier of the two. I was able to e-mail Paula Ratliff the Access Database of LIHEAP Subsidy clients. From that information, she sent back copies of the letters that had been sent to the selected clients with the amount of the benefit listed. Our agency must keep track of the expected savings of the program, so these letters were critical in the calculation.

Staff members from our Agency assisted Paula with the Meeting with clients to explain the program to them.

Clients are re-certified when they apply for LIHEAP. We are now using the Castinet Program. Programmers are presently working on data transfer features.

The **KU HEA** Program has many more steps. The client must make the initial application in our offices. Once approved, the client must sign a recertification form each year.

Clients are removed from the program if the electric service is disconnected. The constant "bumping off" of clients makes it confusing for staff to keep slots filled. Now, there are recerts due throughout the year, not just with LIHEAP. We also try to maintain a waiting list so that clients can be moved up as needed. So staff must continually monitor the participants, not just during LIHEAP.

All client information must be entered into the IRIS database through Community Action of Lexington. This is a web-based site and the data entry is time consuming. Even though we are paid \$25.00 for each new application and \$15.00 for each recert, this barely covers the cost of administering the program.

In closing, both programs are very beneficial to our families of low-income, providing approximately \$60,000 in electric and natural gas assistance. We want to continue to be a part of the programs in any way we can be of assistance.

Please contact me with any questions or concerns.

Sincerely, Lynne Robey

Community Services/LIHEAP Director

# FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT

# AFFORDABLE ENERGY CORPORATION

DECEMBER 31, 2005



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 abiw@abiw-cpas.net

Providing timely, accurate, useful information to decision makers

# INDEPENDENT AUDITORS' REPORT

To the Board of Directors Affordable Energy Corporation 1113 South Fourth Street Louisville, Kentucky 40203

We have audited the accompanying statement of assets, liabilities and net assets - cash basis of Affordable Energy Corporation (a nonprofit corporation) as of December 31, 2005 and the related statements of revenues, expenses, and other changes in net assets - cash basis for the fifteen months then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, these financial statements were prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities and net assets of Affordable Energy Corporation as of December 31, 2005 and its revenue and expenses and changes in net assets for the fifteen months then ended, on the basis of accounting described in Note 1.

Andream, Buyant, Lachy + Wintow , P.s.c.

Louisville, Kentucky April 21, 2006

# STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - CASH BASIS AFFORDABLE ENERGY CORPORATION DECEMBER 31, 2005

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NOTE:

ASSETS Cash	<u>\$37,372</u>
Total assets	<u>\$37,372</u>
LIABILITIES AND NET ASSETS NET ASSETS	
Unrestricted	<u>\$37.372</u>
Total liabilities and net assets	<u>\$37,372</u>

The accompanying notes are an integral part of these financial statements.

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# STATEMENT OF REVENUES, EXPENSES AND OTHER CHANGES IN NET ASSETS - CASH BASIS AFFORDABLE ENERGY CORPORATION FOR THE FIFTEEN MONTHS ENDED DECEMBER 31, 2005

CHANGES IN UNRESTRICTED NET ASSETS Revenue and support	
Administrative fee	\$94,740
Interest income	29
Total unrestricted revenue and support	94,769
Expenses	
Salaries	30,769
Payroll taxes and benefits	5,917
Computer assistance	9,671
Contract services	1,373
Insurance	1,976
Intake training	1,250
Office supplies and expense	3,861
Postage	3,100
Printing	1,379
Professional fees	165
Rent	2,821
Advertising	1,191
Telephone	940
Membership dues	219
Travel	161
Total expenses	64,793
Increase (decrease) in unrestricted net assets	29,976
Net assets, beginning of year	7.396
Net assets, end of year	<u>\$37,372</u>

The accompanying notes are an integral part of these financial statements.

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# NOTES TO FINANCIAL STATEMENTS AFFORDABLE ENERGY CORPORATION DECEMBER 31, 2005

# NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Affordable Energy Corporation (the Organization) was organized in 1992 to provide financial and other forms of assistance to low-income households in order to ensure that their basic energy needs are met, that the crisis of disconnection is avoided and that energy is conserved whenever possible. Affordable Energy Corporation works to gather and create the resources to accomplish these goals and works cooperatively with government, utility and social service agencies where appropriate. The Organization serves customers in the Louisville Gas & Electric service area that includes Louisville, KY and the surrounding counties.

The Organization is paid an administrative fee by Louisville Gas & Electric to administer the program through December 31, 2007. The financial statements of the Organization report only the administrative expenses of the program – the utility assistance payments are made directly by Louisville Gas & Electric.

#### **Basis of Accounting**

The financial statements of the Organization have been prepared on the cash basis of accounting. Under this basis, revenue is recorded when collected rather than when earned and expenditures are recorded when paid rather than when incurred. Consequently, these financial statements are not intended to present financial position or the results of operations in conformity with accounting principles generally accepted in the United States of America.

#### **Basis of Presentation**

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED

### Income Tax Status

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. The Organization qualified for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2).

### NOTE 2. LEASE

The Organization leases its office space from Metro Human Needs Alliance for \$256 per month, expiring December 31, 2007. The rent expense for the fifteen months ended December 31, 2005 was \$2,821. Future minimum lease payments under noncancelable operating leases at December 31, 2005 are as follows:

2006	\$3,072
2007	<u>3,072</u>
Total	<u>\$6,144</u>

### NOTE 3. FUNCTIONAL CLASSIFICATION OF EXPENSES

Expenses are allocated to program and management and general on the basis of time spent. Expenses by function were as follows:

Program services	\$58,314
Management and general	6.479
	<u>\$64,793</u>

Q. ABLW Clients\Affordable Energy\FinancialStatements2005 doc

# KENTUCKY ASSOCIATION FOR COMMUNITY ACTION, INC. COMPREHENSIVE AUDIT REPORT

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June 30, 2005

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#### INDEPENDENT AUDITOR'S REPORT COMBINED FINANCIAL STATEMENTS Statement of Financial Position Statement of Activity Statement of Functional Expenses Statement of Cash Flows Notes to the Financial Statements SUPPLEMENTAL INFORMATION Individual Programs Statement of Activity LIHEAP - #M-04237132 RCAP Grant Program RCAP Grant Program COPE (CSBG) Grant Program – Contract #M-04237132 REACH Unemployment Trust Program State Association Initiative – Contract #90EQ0043/05 OCS – Contracts #90ET0256/01, 90ET0256/01, 90ET0259/01 OCS – Contracts #90ET0305/01, 90ED0258/01, 90ET0259/01 OCS – Contracts #90ET0305/01, 90EQ0090/01 KU Energy Assistance Weatherization OMB A-133 DISCLOSURES Independent Auditor's Reports on Compliance and Internal Controls Schedule of Expenditures of Federal Awards Schedule of Findings and Questioned Costs



940 Louisville Road Suite A P. O. Box 4130 Frankfort, KY 40604 Telephone (502) 352-2800 Fax (502) 352-2802

#### INDEPENDENT AUDITOR'S REPORT

Kentucky Association for Community Action, Inc. Frankfort, Kentucky

We have audited the accompanying combined statement of financial position of the Kentucky Association for Community Action, Inc. as of June 30, 2005 and the related combined statements of activity, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in the notes to the financial statements, Kentucky Association for Community Action, Inc. reports expenditures for equipment according to prescribed procedures of grant contract terms. These procedures differ from generally accepted accounting principles as the equipment expenditures are not depreciated. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations on conformity with accounting principles generally accepted in the United States of America.

We did not audit the subgrantee financial statements of the LIHEAP Program Grant for the year ended June 30, 2005. Those sub-grantee statements were audited by other auditors whose reports have been furnished to us, and our opinion insofar as it is related to the amounts included for the subgrantee LIHEAP Grant, is based solely on the report of the other auditors. However, we have examined the LIHEAP records of Kentucky Association for Community Action, Inc. and reconciled those records to the audit reports furnished to us.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Kentucky Association for Community Action, Inc. as of June 30, 2005 and the results of its activities and cash flows for the year then ended in conformity with the basis of accounting described above.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated December 15, 2005 on our consideration of Kentucky Association for Community Action, Inc.'s internal control over financial reporting and our tests of its compliance with laws, regulations, contracts and grants. These reports are an integral part of an audit performed in accordance with <u>Government Auditing Standards</u>, and in considering the results of the audit, should be read along with the auditor's report on the financial statements.

This audit has been performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards and supplemental schedules on pages 12 through 34 are presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

& Thilliamo, CPA

December 15, 2005

#### ASSETS

CURRENT ASSETS		
Cash in Bank	\$ 324,553	
Receivables	20 626	
Subrecipients	30,625	
Funding Sources	728,798	
Housing Loans	49,218	
Notes Receivable	62,248	
Prepaid Expenses	4,465	
Total Current Assets		\$ 1,199,907
OTHER ASSETS		
Investments	558,385	
Notes Receivable – Non Current	439,539	
Total Other Assets		997,924
PLANT, PROPERTY AND EQUIPMENT		
Property and Equipment	923,027	
Accumulated Depreciation	(93,787)	
Net Property, Plant and Equipment		829,240
		¢ 2 027 071
TOTAL ASSETS		\$ 3,027,071
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts Payable	\$ 162,718	
Accrued Salaries	19,400	
Accrued Annual Leave	77,452	
Notes Payable	48,505	
Due to Subrecipients	643,345	
Due to Funding Sources	3,156	
Total Current Liabilities		954,576
OTHER LIABILITIES		
Notes Payable – Non Current	280,143	
Anthem Stock Distributable		
Total Other Liabilities		280,143
NET ASSETS		
Unrestricted	1,700,512	
Temporarily Restricted	91,840	
Total Net Assets		1,792,352
		Φ 2 007 071
TOTAL LIABILITIES AND NET ASSETS		\$ 3,027,071

#### KENTUCKY ASSOCIATION FOR COMMUNITY ACTION, INC. COMBINED STATEMENT OF ACTIVITY For the Year Ended June 30, 2005

	UNRI	ESTRICTED		MPORARILY STRICTED		TOTAL
SUPPORT AND REVENUE			<u></u>			
Support						
Federal/State Funds	\$	270,742	\$	35,177,646	_\$	35,448,388
Total Support		270,742		35,177,646		35,448,388
Revenue						
Rental Income		10,260		-		10,260
Interest Income Client		3,304		-		3,304
Interest Income – Investment		8,384		-		8,384
Dues		18,300		-		18,300
BC/BS Insurance Program		155,183		-		155,183
Other Income		264,029		32,400		296,429
Unrecognized Gain on Investments		30,432		-		30,432
Net Assets Released from Restrictions						
Satisfaction of Purpose Restrictions	•••••••••••••••••	35,167,880		(35,167,880)		-
Total Revenue		35,657,772	<del></del>	(35,135,480)		522,292
TOTAL SUPPORT AND REVENUE		35,928,514		42,166		35,970,680
EXPENDITURES						
Program Services		992,575				992,575
Management & General		379,403				379,403
Payments to Subrecipients	********	34,469,203			<del></del>	34,469,203
TOTAL EXPENDITURES	<b></b>	35,841,181		_		35,841,181
Change in Net Assets		87,333		42,166		129,499
Transfer of Funds		(22,375)		22,375		-
Net Assets, Beginning of Year		1,635,554		27,299		1,662,853
NET ASSETS, END OF YEAR	\$	1,700,512	\$	91,840	\$	1,792,352

#### KENTUCKY ASSOCIATION FOR COMMUNITY ACTION, INC. COMBINED STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended June 30, 2005

		PROGRAM SERVICES		SERVICES & GENERAL		TOTAL	
Salaries	\$	525,064	\$	25,813	\$	550,877	
Fringe Benefits		170,177		9,079		179,256	
Professional Services		9,360		802		10,162	
Consultants		23,925		265,038		288,963	
Education		7,600		4,320		11,920	
Travel		53,150		17,677		70,827	
Meeting Expense		20,453		20,633		41,086	
Telephone		16,041		1,064		17,105	
Postage		5,744		576		6,320	
Rent		2,750		-		2,750	
Supplies		17,719		18,967		36,686	
Publications and Subscriptions		1,304		2,053		3,357	
Dues/Fees		435		1,164		1,599	
Insurance		83,719		808		84,527	
Printing		7,697		1,840		9,537	
Advertising		582		500		1,082	
Utilities		3,077		190		3,267	
Repairs & Maintenance		17,110		1,055		18,165	
Depreciation		17,711		6,373		24,084	
Marketing		-		1,234		1,234	
Interest Expense		3,064		-		3,064	
Bad Debt Expense – Housing Loans		5,893		-		5,893	
Other Expenditures				217	<b></b>	217	
Total Expenditures	\$	992,575	\$	379,403	\$	1,371,978	

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#### KENTUCKY ASSOCIATION FOR COMMUNITY ACTION, INC. COMBINED STATEMENT OF CASH FLOWS For the Year Ended June 30, 2005

CASH FLOW USED BY OPERATING ACTIVITIES			
Change in Net Assets	\$ 129,499		
Depreciation	24,084		
Adjustments to reconcile change in net assets			
to net cash used for operating activities:			
(Increase)Decrease in Receivables	(192,868)		
(Increase)Decrease in Prepaid Expenses	(3,104)		
Increase(Decrease) in Accounts Payable	169,581		
Increase(Decrease) in Accrued Salaries	1,371		
Increase(Decrease) in Accrued Vacation Pay	13,510		
Increase(Decrease) in Due to Subrecipients	2,274		
Increase(Decrease) in Due to Funding Sources	(27,917)		
Increase(Decrease) in Notes Payable	 10,967		
Net Cash Used by Operating Activities		\$	127,397
CASH FLOWS USED BY INVESTING ACTIVITIES			
Net (Purchases)/Disposals of Capital Assets	(9,932)		
Net (Purchases)/Disposals of Investments	 (125,412)		
Net Cash Used by Investing Activities			(135,344)
NET INCREASE IN CASH AND CASH EQUIVALENTS			(7,947)
Cash and Cash Equivalents – June 30, 2004		<u></u>	332,500
Cash and Cash Equivalents – June 30, 2005		\$	324,553

\*The Association considers highly liquid investments (including restricted assets) with an original maturity of three months or less when purchased to be cash equivalents.

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#### KENTUCKY ASSOCIATION FOR COMMUNITY ACTION, INC. NOTES TO THE FINANCIAL STATEMENTS June 30, 2005

#### NOTE 1 - HISTORY OF ASSOCIATION

The Kentucky Association for Community Action, Inc. is a multi-funded association for the twenty-three (23) Community Action Agencies in Kentucky. The Association was formed in 1968 to provide a link between the Community Action Agencies to better accomplish mutual goals and objectives. The responsibilities of the Association include the development and administration of grants and contracts providing services in areas such as housing, water/waste water management, crisis intervention, and low-income home improvements.

#### NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES

The Kentucky Association for Community Action, Inc. maintains their records using the modified cash basis of accounting. Disbursements for materials and equipment are shown as expenditures at the time of purchase. These procedures are applied accordingly to grant contract terms, but do differ from generally accepted accounting principles in some instances.

#### NOTE 3 – PROGRAM DESCRIPTIONS

#### 1. LOW INCOME HOME ENERGY ASSISTANCE - Benefit Component

The LIHEAP Grant is provided by the Kentucky Cabinet for Health and Family Services, Department of Social Insurance for the following services:

- A. Fuel
- B. Heaters
- C. Blankets
- D. and/or Sleeping Bags
- E. Vouchers to purchase these items or the repair of the heating system as necessary to alleviate the crisis are provided to eligible low-income households.

Kentucky Association for Community Action, Inc. has delegate agreements to administer the LIHEAP Grant through twentythree (23) affiliated Community Action Agencies subcontracted to implement the Crisis Component.

#### 2. LOW INCOME HOME ENERGY ASSISTANCE PROGRAM -- Administration Grant

The LIHEAP Administration Grant is provided by the Kentucky Cabinet for Health and Family Services, Department of Social Insurance to perform administrative tasks necessary for the development of the Benefits Component.

#### 3. DEMAND SIDE MANAGEMENT PROGRAM

The DSM Grant is provided by the Cabinet for Health and Family Services to engage in leveraging activities known as DSM. The grant is part of the LIHEAP contract, but the services provided are different. Kentucky Association for Community Action, Inc. provides technical assistance to ongoing utility funded partnerships with Weatherization agencies and works toward the creation of other new programs. Kentucky Association for Community Action, Inc. also holds quarterly meetings to allow those involved in DSM to come together and exchange information and ideas. Kentucky Association for Community Action, Inc. also tracks federal and state legislation that affect utility industry restructuring and how that would affect DSM programs in Kentucky.

#### 4. WATER AND WASTEWATER PROGRAM (RCAP)

The RCAP Grant is funded by an award from the U.S. Department of Health and Human Services, Office of Community Services. The W.S.O.S. Community Action Commission, Inc., sponsor for the Great Lakes Rural Network, Inc., has contracted with Kentucky Association for Community Action, Inc. to assist low-income families, small communities, and local officials to deal with water and wastewater problems affecting the poor. The water and wastewater program has activities in Illinois, Indiana, Kentucky, Michigan, Ohio, West Virginia, and Wisconsin.

#### 5. COMMUNITY SERVICES BLOCK GRANT PROGRAM (OPE)

The OPE Grant is provided by the Office for Performance Enhancement to help with the implementation of outcome based measures and to provide technical assistance on this subject to local Community Action Agencies. Kentucky Association for Community Action, Inc. helps coordinate training, develop forms, and helps agencies as they transition to outcome based measures with their CSBG programs.

#### 6. HEAD START GRANTEES UNEMPLOYMENT INSURANCE TRUST

Kentucky Association for Community Action, Inc. provides staff support to the Kentucky Head Start Grantees Unemployment Insurance Trust for a fee of \$250 a month. The Trust is composed of nine Head Start Grantees, eight of which are Community Action Agencies. Trust members pay a percentage of their payroll into an individual account under the Trust umbrella, which is responsible for paying unemployment claims. Kentucky Association for Community Action, Inc. plans Trust meetings (usually 4 to 6 a year), takes minutes, sends out meeting announcements, works with the Trust's legal counsel and investment portfolio manager, and handles other administrative tasks for the Trust. Kentucky Association for Community Action, Inc. began providing the service in 1996-1997.

#### NOTE 3 – PROGRAM DESCRIPTIONS (Continued)

#### 7. HOUSING PROGRAM

The Housing Program is funded by a loan from the Kentucky Housing Corporation to make and disburse mortgage loans to eligible persons and families of lower income, for single-family dwellings to provide safe, decent and sanitary family dwellings in the Commonwealth of Kentucky.

#### NOTE 4 - CASH IN BANK

At June 30, 2005 cash in bank totaled \$332,500 consisting of the following accounts:

Cash in Farmers Bank – Checking Cash in Hilliard & Lyons – Money Market Accounts	\$ 189,240 
Total	<u>\$ 324,553</u>
NOTE 5 – ACCOUNTS RECEIVABLE AND ACCOUNTS PAYABLE – SUBRECIPIENTS AND FUNDING	SOURCES
Agencies owe KACA	<u>\$ 30,625</u>
A/R Subrecipients	<u>\$ 30,625</u>
CHFS owes KACA (M-04237132) CHFS owes KACA (M-04237132) WSOS owes KACA Kentucky River Foothills Development Council owes KACA UI Trust owes KACA	\$ 23,817 22,159 41,921 61,268 850
A/R Funding Sources	<u>\$ 728,798</u>
KACA owes Agencies	<u>\$ 641,071</u>
Due to Subrecipients	<u>\$ 641,071</u>
KACA owes CHFS (M-04237132 Liheap 03-04)	<u>\$ 3,156</u>
A/P Funding Sources	<u>\$ 3,156</u>

#### NOTE 6 – HOUSING LOANS

Several loans in the housing program are either slow or non-paying. All loans in the program are protected and secured by liens on the mortgaged property. These liens are enforceable but may not guarantee full reimbursement of the debt. On an annual basis, management reviews and systematically writes off those loans when all collection procedures are exhausted.

#### NOTE 7 - LONG TERM INVESTMENTS

The long-term investments consist of cash and money market funds, stocks, mutual funds, and taxable fixed income. The investments are held by Hilliard & Lyons. The investments are as follows:

Stocks Mutual Funds	Cost <u>Basis</u> \$ 67,002 <u>458,006</u>	Market <u>Value</u> \$ 68,551 <u>489,834</u>
Total	<u>\$ 525,008</u>	<u>\$ 558,385</u>

#### NOTE 8 – NET ASSETS

Net assets exist as a result of an excess of receipts over expenses since inception of the organization, plus or minus certain adjustments. The net assets consist of a temporarily restricted segment (predominately housing projects) and an unrestricted portion (available for general treasury use). Assuming all assets are worth their book value, upon liquidation of the organization, there would be an amount left over corresponding to the net assets.

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#### NOTE 9 – INCOME TAXES

Kentucky Association for Community Action, Inc. is a nonprofit corporation exempt from income taxes under the Internal Revenue Code, Section 501(c)(3).

#### NOTE 10 – ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to makes estimates and assumptions that affect reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 11 - EMPLOYEE PENSION PLAN

Entry into the Commonwealth of Kentucky's County Employees' Retirement System was authorized by the board beginning October 1, 1987. All of its full-time employees are covered under the non-hazardous plan. The System is a cost sharing, multi-employer public employee retirement system.

A member may elect to retire upon: 1) attaining age 65 for non-hazardous positions or attaining age 55 for hazardous positions, and 2) having contributed to the System. Upon completion of 30 years of service credit, or completion of 20 years of service credit for hazardous positions, a member may elect to retire with an unreduced benefit. A member may elect to retire before the normal retirement date at any time after: 1) for non-hazardous positions, attainment of age 55 and completion of 60 months of service credit or at any age after 25 years of service, or 2) for hazardous positions, attainment of age 50 and completion of 15 years of service credit. A member is vested after 5 years of service. If a member withdraws his own money, he is not entitled to the employer-financed monetary credits. A monthly benefit equal to 2.00% of the member's final compensation multiplied by his service. For hazardous positions, a monthly benefit equal to 2.5% of the member's final compensation multiplied by his service. For hazardous positions, a monthly benefit equal to 2.5% of the member, with less than 48 months for non-hazardous and with less than 60 months for hazardous, who retires or after the normal retirement date is entitled to a retirement allowance which pays the actuarial equivalent of twice the member's accumulated contributions for life. A member who elects early retirement is entitled to a monthly benefit reduced for each month. There are also provisions for disability and death benefits and medical insurance.

Members contribute 5.00% of gross compensation. The Association pays 8.48%. On each June 30, interest is credited at the rate determined by the Board on the accumulated contribution the member had in his account on the previous June 30. Upon termination a member may withdraw the contributions with interest, but will be entitled to no benefit payments.

The payroll for employees covered under CERS was \$534,999. The contribution for the year ended June 30, 2005 was \$45,453. The contributions for the year consisted of \$37,360 from the Association and \$26,800 from the employees.

#### NOTE 12 - NOTES PAYABLE

Notes payable consisted of the following as of June 30, 2005:

Note payable to the Kentucky Housing Corporation (NHPL 97/98), Interest at 1%, annual payments of \$3,132 through July, 2017	\$ 10,488
Note payable to the Kentucky Housing Corporation (NHPL 98/99), Interest at 1%, annual payments of \$2,500 through July, 2018	10,000
Note payable to the Kentucky Housing Corporation (NHPL 99/00), Interest at 1%, annual payments of \$5,744 through July 2019	28,720
Note payable to the Kentucky Housing Corporation (NHRL 99/00), Interest at 1%, annual payments of \$4,804 through July, 2019	21,137
Note payable to the Kentucky Housing Corporation (NHPRL 00/01), Interest at 1%, annual payments of \$750 through July, 2020	4,500
Note payable to the Kentucky Housing Corporation (NHPRL 01/02), Interest at 1%, annual payments of \$5,175 through July, 2021	33,954
Note payable to the Kentucky Housing Corporation (NHPRL 02/03), Interest at 1%, annual payments of \$ 15,225 through July, 2022	119,274
Note payable to the Kentucky Housing Corporation (NHPRL 03/04), Interest at 1%, annual payments of \$ 5,925 through July, 2023	53,325
Note payable to the Kentucky Housing Corporation (NHPRL 04/05), Interest at 1%, annual payments of \$ 5,250 through July, 2024	47,250

NOTE 12 – NOTES PAYABLE (Continued)	
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NOTE IZ - NOTES FATABLE (Continued)	
Total Less: Current Maturities	\$ 328,648 (48,505)
Long-term Notes Payable	<u>\$ 280,143</u>
Aggregate annual principal requirements are as follows:	
Year Ending June 30, 2006 2007 2008 2009 2010 Thereafter	\$ 48,505 48,505 48,505 46,464 39,991 <u>96,678</u>
Total	<u>\$ 328,648</u>
NOTE 13 – NOTES RECEIVABLE	
Notes receivable consisted of the following as of June 30, 2005:	
Note receivable from Daniel Boone, Harlan, LKLP (NHPL 97/98), Interest at 1%, annual payments of \$3,132 through June, 2017	\$ 7,415
Note receivable from Daniel Boone, Harlan (NHPL 98/99), Interest at 1%, annual payments of \$2,500 through June, 2018	8,056
Note receivable from KCEOC, LKLP (NHPL 99/00), Interest at 1%, annual payments of \$5,744 through June 2019	25,027
Note receivable from Daniel Boone, Harlan, Ky. River, LKLP, Lexington, Southern (NHRL 99/00), Interest at 1%, annual payments of \$4,804 through June, 2019	17,229
Note receivable from Lexington (NHPR 00/01) Interest at 1%, annual payments of \$750 through July, 2020	3,750
Note receivable from Daniel Boone, Harlan, KCEOC, LKLP, Lexington, Southern (NHPR 01/02) Interest at 1%, annual payments of \$5,175 through June 2021	29,462
Note receivable from Daniel Boone, LKLP, Lexington (NHPR 02/03) Interest at 1%, annual payments of \$15,225 through June 2022	104,365
Note receivable from KCEOC, LKLP, Lexington (NHPR 03/04) Interest at 1%, annual payments of \$ 5,925 through June 2023	47,580
Note receivable from KCEOC, LKLP, Lexington (NHPR 04/05) Interest at 1%, annual payments of \$ 5,925 through June 2024	44,940
Notes Receivable from Daniel Boone, Gateway, KCEOC, Southern KY, and Tri-County for Castinet Software System Interest at 0%, annual payments of \$ 20,653 through June 2007	41,305
Notes Receivable from Big Sandy, Blue Grass, Central KY, Harlan, KY River Foothills, LKLP, Lake Cumberland, Louisville, Middle KY Middle KY, Northeast KY, Northern KY, Pennyrile, and Western KY for Castinet Software System	
Interest at 0%, annual payments of \$ 34,532 through June 2010	<u>    172,658</u>
Total Less: Current Maturities	501,787 (62,248)
Long-term Notes Receivable	<u>\$ 439,539</u>

#### NOTE 13 - NOTES RECEIVABLE (Continued)

Aggregate annual principal requirements are as follows:

Year Ending	
<u>June 30,</u> 2006 2007 2008 2009 2010 Thereafter	\$ 103,826 102,698 79,407 76,188 68,176 71,492
Total	<u>\$ 501,787</u>

#### NOTE 14 - PROPERTY AND EQUIPMENT

Individual components of the property and equipment heading are as follows:

invitual components of the property and equipment heading are as follows.	Cost	Accumulated Depreciation
Office Equipment Building Land	\$ 75,008 742,732 105,287	\$ 56,180 37,607
Total	<u>\$ 923,027</u>	<u>\$ 93,787</u>

#### NOTE 15 – ACCRUED LEAVE

Same and

It is the policy of the agency that annual leave time is accrued and payable on termination of employment and sick leave is not accrued since it is not paid upon termination of employment. As of June 30, 2005 the agency had unpaid annual leave of \$ 77,452 and unpaid sick leave of \$ 84,310.

# SUPPLEMENTAL INFORMATION

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#### KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. STATEMENT OF ACTIVITY INDIVIDUAL GRANT PROGRAMS For the Year Ended June 30, 2005

	UI Trust	Housing Program	OCS 04-05	OCS 03-04	CCF 04-05	SAI 03-04	KU Energy 04-05	Treasury	Total
]	\$ 3,100	\$ 17,725	\$ 50,000	\$ 100,419	\$ 435,038	\$ 32,000	\$-	\$ -	\$ 35,448,388
	-		-	-	-		-	10,260	10,260
	-	3,304	-	-	-	-	-	-	3,304
]	-	-	-	-	-	-	-	8,384	8,384
}	-	-	-	-	-	-	-	18,300	18,300
	-	-	-	-	-	-	-	155,183	155,183
1	-	-	-	-	-	-	32,400	264,029	296,429
] .			-	-			-	30,432	30,432
].	3,100	21,029	50,000	100,419	435,038	32,000	32,400	486,588	35,970,680
)	2 250	1 670	10.408	17 407	27.268	8 600	008	25 812	660 877
}	2,259 735	1,579 514	19,428	17,487	37,268	8,523	998 225	25,813	550,877
	20	18	6,721 298	5,824 213	11,586 763	2,116 131	325 9	9,079 802	179,256 10,162
,	20	10	3,320	-	703	-	9	265,038	288,963
	-	-	300	- 495	-	2,975	-	4,320	11,920
	48	51	6,206	2,799	1,932	1,204	_	17,677	70,827
,	171	4	9,047	42	374	(96)	2	20,633	41,086
}	43	37	755	447	1,603	275	19	1,064	17,105
	11	9	201	112	400	68	5	576	6,320
)	-	-		-	-		-	-	2,750
1	34	30	1,912	402	1,479	295	15	18,967	36,686
	-	-	-	-	-	660	-	2,053	3,357
}	-	-	3	1	6	1	-	1,164	1,599
,	4	5	76	202	317	34	2	808	84,527
	1	2	691	19	381	11	1	1,840	9,537
	-	-	-	-	-	-	-	500	1,082
	8	7	122	87	311	53	4	190	3,267
]	46	40	676	483	1,732	297	20	1,055	18,165
)	48	42	700	500	1,792	307	21	6,373	24,084
	-		-	-	-	-	-	1,234	1,234
}	-	3,064	-	-	-	-	-	-	3,064
]	-	5,893	-	-	-	-	-	-	5,893
	-	-	-	-	-	-	-	217	217
	-	17,725	en.	55,174	376,138	-	38,370	-	34,469,203
J	3,428	29,020	50,456	84,287	436,082	16,854	39,791	379,403	35,841,181
	(328)	(7,991)	(456)	16,132	(1,044)	15,146	(7,391)	107,185	129,499
ł	(328)	(7,991)				15,146		107,185	71,201
] .		<b></b>	(456)	16,132	(1,044)		(7,391)	<u></u>	58,298
)	\$ (328)	\$ (7,991)	\$ (456)	\$ 16,132	\$ (1,044)	\$ 15,146	\$ (7,391)	\$ 107,185	\$ 129,499

LIHEAP SUPPLEMENTAL SCHEDULES

KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC.
LIHEAP GRANT
CONTRACT #M-04237132
STATEMENT OF PROGRAM EXPENSE
For the Period July 1, 2004 Through June 30, 2005

Agency Subsidy benefits (KACA records) Agency Crisis benefits (KACA records) Agency Leveraging (KACA records) Agency Prior Year Adjustments (KACA records) Agency Administration (KACA records)	\$	11,184,364 12,422,581 30,122 (3,156) 2,101,874
TOTAL PAYMENTS TO SUBRECIPIENTS	\$	25,735,785
KACA ADMINISTRATION:		
Salaries Fringe Benefits Professional Services Travel Meeting Expense Telephone Postage Supplies Dues/Fees Insurance Printing Advertising Utilities Repairs & Maintenance Depreciation		
Total KACA Administration		222,588
DSM Expenses		24,221
TOTAL EXPENDITURES		25,982,594
QUESTIONED COSTS (See Schedule)		-
ALLOWABLE COST		25,982,594
AMOUNT RECEIVED FROM CHFS - HEAP		(25,961,933)
ACCOUNTS RECEIVABLE FROM FUNDING SOURCES		(23,817)
ACCOUNTS PAYABLE TO FUNDING SOURCES		3,156
EXCESS RECEIPTS OVER EXPENDITURES	\$	-

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#### KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. LIHEAP GRANT CONTRACT #M-04237132 SCHEDULE OF BUDGET AND ACTUAL EXPENSES For the Period July 1, 2004 Through June 30, 2005

Cost Category	Budget	Actual	(Over) / Under <u>Budget</u>
Administrative Cost	\$ 2,382,058	\$ 2,324,462	\$ 57,596
Benefits Cost Subsidy	11,184,215	11,184,364	(149)
Crisis	12,948,488	12,422,581	525,907
Summer Cooling		12,722,501	-
Leveraging	30,122	30,122	
Total Benefits Cost	26,544,883	25,961,529	583,354
Other Benefits			
Prior Year Adjustments	-	(3,156)	3,156
DSM	30,000	24,221	5,779
Total Other Payments	30,000	21,065	8,935
TOTAL CONTRACT	\$ 26,574,883	\$ 25,982,594	\$ 592,289

#### KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. LIHEAP GRANT CONTRACT #M-04237132 SCHEDULE OF QUESTIONED COSTS For the Period July 1, 2004 Through June 30, 2005

	QESTIONED				
	ACTUAL	COST	BALANCE		
Agency Subsidy Benefits (1)	11,184,364	-	11,184,364		
Agency Crisis Benefits (1)	12,422,581	-	12,422,581		
Agency Leveraging (1)	30,122	-	30,122		
Agency Administration (1)	2,101,874	-	2,101,874		
Agency Prior Year Adjustments (1)	(3,156)	-	(3,156)		
KACA Administration (1)	222,588	-	222,588		
DSM Expenditures (1)	24,221		24,221		
TOTAL EXPENSES	25,982,594	_	25,982,594		

(1) Taken from KACA payment records

ALC: NOTICE

#### KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. LIHEAP- COMPARISON OF KACA PAYMENTS TO PAYMENTS PER AGENCY AUDITS FOR CONTRACT #M-04237132 SCHEDULE OF QUESTIONED COSTS For the Period July 1, 2004 Through June 30, 2005

	Payments Per KACA Records Through 6/30/05	Allowable Costs Per Agency Audits	Questioned Cost	Accounts Receivable From Agencies	Accounts Payable To Agencies
Audubon *	\$ 722,063		\$-	\$	\$-
Bell Whitley	991,399	991,399		-	-
Big Sandy *	2,627,375			-	-
Bluegrass	813,205	813,205	-	-	-
Central KY	1,196,298	1,196,298	-	•	-
Daniel Boone *	1,789,732		-	-	•
Gateway	796,306	795,239	-	1,067	-
Harlan Co. *	532,498	,	-	-	-
KCEOC *	556,036		-	-	-
KY River Foothills *	783,228		-	6,205	-
LKLP *	1,873,758		-	-	-
Lake Cumberland *	2,320,109		-	-	-
Lex-Fayette *	648,414		-	-	-
Licking Valley	407,471	407,471	-	-	-
Louisville *	2,157,914		-	-	-
Middle KY River	961,364	961,364	-	-	-
Multi-Purpose	216,508	216,507	-	-	-
Northeast KY *	1,857,866		-	-	-
Northern KY *	1,048,004		-	-	-
Pennyrile	1,086,860	1,086,860	-	-	-
Southern KY *	1,095,141		-	-	-
Tri-County	126,694	126,694	-	-	-
West KY Allied	1,124,158	1,124,770	-	-	612
Louisville Metro *	10,044	-	_	_	
SUBTOTALS	\$ 25,742,445	\$ 7,719,807	<u> </u>	\$ 7,272	\$ 612
Add Accounts Payable	612				
Deduct Accounts					
Receivable	(7,272)				
TOTALS	\$ 25,735,785				

\*These subcontractee agencies have yet to issue KACA a final independent audit. However, we have performed other procedures to verify the figures provided by KACA.

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SUPPLEMENTAL SCHEDULES

KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. WSOS COMMUNITY ACTION COMMISSION, INC. RCAP GRANT CONTRACTS #1, 08-03, 10-03, 14-03, 22-03 (FOR CONTRACTS ENDING SEPTEMBER 30, 2004) STATEMENT OF PROGRAM EXPENSES For the Period July 1, 2004 Through June 30, 2005

Technitrain			\$ 123,780
SDWA			42,500
HHS			124,120
RCDI			91,232
EPAW			 21,250
CONTRACT AWARD			\$ 402,882
EXPENDITURES			
	Actual	Actual	
	6/30/04	6/30/05	<u>Total</u>
Salaries	\$ 164,261	\$ 103,013	\$ 267,274
Fringe Benefits	49,553	34,004	83,557
Professional Services	2,367	615	2,982
Education	835	1,684	2,519
Travel	26,535	9,662	36,197
Meeting Expense	1,130	121	1,251
Telephone	6,113	1,292	7,405
Postage	1,362	1,359	2,721
Rent	3,000	2,750	5,750
Supplies	5,965	1,596	7,561
Publications and Subscriptions	117	522	639
Dues/Fees	305	230	535
Insurance	628	305	933
Printing	426	64	490
Advertising	316	-	316
Data Processing	536	-	536
Utilities	919	251	1,170
Repairs & Maintenance	3,840	1,396	5,236
Depreciation	7,336	1,445	8,781
Other Expenditures	584	-	 584
Total Expenditures	\$ 276,128	\$ 160,309	\$ 436,437
QUESTIONED COSTS			 
ADJUSTED COST	276,128	160,309	436,437
CONTRACT PAYMENTS RECEIVED	277,484	117,498	 394,982
EXCESS AVAILABLE FOR TRANSFER TO TREASURY FUND	\$ 1,356	\$ (42,811)	\$ (41,455)
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KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. WSOS COMMUNITY ACTION COMMISSION, INC. RCAP GRANT CONTRACTS #1, 08-03, 10-03, 14-03, 22-03 (FOR CONTRACTS ENDING SEPTEMBER 30, 2004) SCHEDULE OF QUESTIONED COSTS For the Period July 1, 2004 Through June 30, 2005

		UNADJUSTED <u>COST</u>		QUESTIONED <u>COST</u>		ADJUSTED <u>COST</u>	
Salaries	\$	103,013	\$	-	\$	103,013	
Fringe Benefits		34,004		-		34,004	
Professional Services		615		-		615	
Education		1,684		-		1,684	
Travel		9,662		-		9,662	
Meeting Expense		121		-		121	
Telephone		1,292		-		1,292	
Postage		1,359		-		1,359	
Rent		2,750		-		2,750	
Supplies		1,596		-		1,596	
Publications and Subscriptions		522		-		522	
Dues/Fees		230		-		230	
Insurance		305		-		305	
Printing		64		-		64	
Utilities		251		-		251	
Repairs & Maintenance		1,396		-		1,396	
Depreciation	**********	1,445		-		1,445	
TOTAL	\$	160,309	\$			160,309	

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#### KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. WSOS COMMUNITY ACTION COMMISSION, INC. RCAP GRANT CONTRACTS # PY 04-05 (FOR CONTRACTS ENDING SEPTEMBER 30, 2005) STATEMENT OF PROGRAM EXPENSES For the Period July 1, 2004 Through June 30, 2005

## RECEIPTS

Technitrain SDWA HHS EPAW CONTRACT AWARD	\$ 89,907 25,172 93,196 14,016 \$ 222,291
EXPENDITURES	
Salaries Fringe Benefits Professional Services Education Travel Meeting Expense Telephone Postage Supplies Publications and Subscriptions Dues/Fees Insurance Printing Utilities Repairs & Maintenance Depreciation	
Total Expenditures	\$ 171,234
QUESTIONED COSTS	
ADJUSTED COST	171,234
CONTRACT PAYMENTS RECEIVED	180,370
ACCOUNTS RECEIVABLE FROM FUNDING SOURCES	41,921
EXCESS RECEIPTS OVER EXPENDITURES *	\$ 51,057

\* These funds are temporarily restricted until the contract ends September 30, 2005.

## KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. WSOS COMMUNITY ACTION COMMISSION, INC. RCAP GRANT CONTRACTS # PY 04-05 (FOR CONTRACTS ENDING SEPTEMBER 30, 2005) SCHEDULE OF QUESTIONED COSTS For the Period July 1, 2004 Through June 30, 2005

	UNADJUSTED <u>COST</u>		QUESTIONED <u>COST</u>		DJUSTED COST
Salaries	\$ 102,971	\$	-	\$	102,971
Fringe Benefits	33,001		-		33,001
Professional Services	1,787		-		1,787
Education	526		-		526
Travel	14,502		-		14,502
Meeting Expense	352		-		352
Telephone	3,756		-		3,756
Postage	966		•*		966
Supplies	3,546		-		3,546
Publications and Subscriptions	85		-		85
Dues/Fees	15		-		15
Insurance	579		-		579
Printing	162		-		162
Utilities	730		-		730
Repairs & Maintenance	4,057		-		4,057
Depreciation	 4,199		_	<u></u>	4,199
TOTAL	\$ 171,234	\$			171,234

# OTHER SUPPLEMENTAL SCHEDULES

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EXPENDITURES	
Salaries	\$ 63,311
Fringe Benefits	21,571
Professional Services	499
Education	945
Travel	10,610
Meeting Expense	122
Telephone	1,095
Postage	434
Rent	-
Supplies	1,088
Publications and Subscriptions	24
Dues/Fees	4
Insurance	203
Printing	2,586
Advertising	-
Data Processing	-
Utilities	204
Repairs & Maintenance	1,132
Depreciation	1,172
Other Expense	
Total Expenditures	105,000
QUESTIONED COSTS	
ADJUSTED COST	105,000
CONTRACT PAYMENTS RECEIVED	105,000
ACCOUNTS RECEIVABLE FROM FUNDING SOURCES	-
EXCESS RECEIPTS OVER EXPENDITURES	<u>\$                                    </u>

## KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. KENTUCKY DEPARTMENT OF EDUCATION REACH CONTRACT # M-04237132 STATEMENT OF PROGRAM EXPENSES

For the Period July 1, 2004 Through June 30, 2005

PAYMENTS to SUBRECIPIENTS		
Lexington		9,274
Louisville	30	98,409
Total Payments to Subrecipients		\$ 447,683
KACA ADMINISTRATION:	¢	2 850
Salaries Fringe Benefits		3,850 1,252
Professional Services		49
Consultants	1	.5,477
Travel		134
Meeting Expense		10
Telephone		104
Postage		26
Supplies		84
Insurance		550
Printing		3
Utilities		20 112
Repairs & Maintenance Depreciation		112
Depreciation		
Total KACA Administration		21,787
TOTAL EXPENDITURES		469,470
QUESTIONED COSTS		
ADJUSTED COST		469,470
CONTRACT PAYMENTS RECEIVED		(447,311)
ACCOUNTS RECEIVABLE FROM FUNDING SOURCES		(22,159)
ACCOUNTS PAYABLE TO FUNDING SOURCES		
EXCESS RECEIPTS OVER EXPENDITURES		

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RECEIPTS	
Contract Payments Received	\$ 2,250
Accounts Receivable from Funding Sources	 850
Total Receipts	\$ 3,100
EXPENDITURES	
Salaries	\$ 2,259
Fringe Benefits	735
Professional Services	20
Travel	48
Meeting Expense	171
Telephone	43
Postage	11
Supplies	34
Insurance	4
Printing	1
Utilities	8
Repairs & Maintenance	46
Depreciation	 48
Total Expenditures	 3,428
EXCESS RECEIPTS OVER EXPENDITURES	\$ (328)

RECEIPTS	
Grant Revenue - KHC (NHPR)	\$ 17,725
Client Interest Income	3,304
Total Receipts	21,029
EXPENDITURES	
Salaries	1,579
Fringe Benefits	514
Professional Services	18
Travel	51
Meeting Expense	4
Telephone	37
Postage	9
Supplies	30
Insurance	5
Printing	2
Utilities	7
Repairs & Maintenance	40
Depreciation	42
Interest Expense	3,064
Bad Debt Expense Housing Loans	5,893
Payments to Subrecipients	17,725
Total Expenditures	29,020
EXCESS RECEIPTS OVER EXPENDITURES	\$ (7,991)

## KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. STATE ASSOCIATION INITIATIVE-OCS CONTRACT #90EQ0043/05 (FOR CONTRACTS ENDING AUGUST 31, 2004) For the Period July 1, 2004 Through June 30, 2005

OCS			\$ 50,000
CONTRACT AWARD			\$ 50,000
	ACTUAL	ACTUAL	
	6/30/04	6/30/05	TOTAL
EXPENDITURES	<b>* * * * * *</b>	<b>*</b> • • • • • • •	¢ 01.000
Salaries	\$ 13,367	\$ 8,523	\$ 21,890
Fringe Benefits	4,106	2,116	6,222
Professional Services	180	131	311
Education	2,568	2,975	5,543
Travel	6,737	1,204	7,941
Meeting Expense	1,479	(96)	1,383 760
Telephone	485	275	158
Postage	90	68	635
Supplies	340	295	
Publications and Subscriptions	2,702	660	3,362
Dues/Fees	6	1	7
Insurance	37	34	71
Printing	40	11	51
Advertising	2	-	2
Data Processing	41	-	41
Utilities	70	53	123
Repairs & Maintenance	292	297	589
Depreciation	559	307	866
Other Expenditures	45	-	45
Total Expenditures	\$ 33,146	\$ 16,854	\$ 50,000
QUESTIONED COSTS			<b></b>
ADJUSTED COST	33,146	16,854	50,000
CONTRACT PAYMENTS RECEIVED	18,000	32,000	50,000
EXCESS AVAILABLE FOR TRANSFER TO TREASURY FUND	\$ (15,146)	\$ 15,146	<u> </u>

KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. OCS CONTRACTS #90ET0276/01, 90ET0258/01, 90ET0256/01, 90ET0259/01 STATEMENT OF PROGRAM EXPENSES (FOR CONTRACTS ENDING SEPTEMBER 29, 2004) For the Period July 1, 2004 Through June 30, 2005

Board Development Child Care Housing Transportation Compassion Capitol CONTRACT AWARD					\$ 20,000 5,000 5,000 323,953 \$ 358,953	
		CTUAL		CTUAL		
	<u>_</u>	5/30/04	_6	/30/05	TOTAL	
PAYMENTS to SUBRECIPIENTS						
Big Sandy CAP	\$	74,768	\$	5,770	\$ 80,538	
Gateway CSO	Φ	60,889	φ	21,671	\$ 80,558 82,560	
LKLP CAA		64,550		27,733	92,283	
		04,000	6	21,133		-
Total Payments to Subrecipients		200,207		55,174	255,381.00	1
EXPENDITURES Salaries	¢	40.000	¢	17 407	¢ 60.706	
Salaries Fringe Benefits	\$	42,239	\$	17,487	\$ 59,726	
Professional Services		12,976 850		5,824 213	18,800 1,063	
Education		634		495	1,003	
Travel		4,525		2,799	7,324	
Meeting Expense		533		42	575	
Telephone		2,244		447	2,691	
Postage		2,244 469		112	2,091	
Supplies		3,626		402	4,028	
Publications and Subscriptions		3,020		-	4,028	
Dues/Fees		29		- 1	30	
Insurance		314		202	516	
Printing		213		19	232	
Advertising		726		-	726	
Data Processing		193		-	193	
Utilities		330		- 87	417	
Repairs & Maintenance		1,379		483	1,862	
Depreciation		2,635		500	3,135	
Other Expenditures		2,055		-	210	
		210				
Total KACA Administration	-	74,485		29,113	103,598	;
Total Expenditures		274,692		84,287	358,979	)
QUESTIONED COSTS				,	,	
		-	<del></del>			
ADJUSTED COST		274,692		84,287	358,979	)
CONTRACT PAYMENTS RECEIVED		(258,534)	<del></del>	(100,419)	(358,953	;)
EXCESS AVAILABLE FOR TRANSFER TO TREASURY FUND		(16,158)		16,132	\$ (26	<u>;)</u>

Capacity Building SAI- CSBG		\$ 25,000 25,000
CONTRACT AWARD		\$ 50,000
EXPENDITURES Salaries Salaries Fringe Benefits Professional Services Consultants Education Travel Meeting Expense Telephone Postage Supplies Dues/Fees Insurance Printing Utilities Repairs & Maintenance	\$ 19,428 6,721 298 3,320 300 6,206 9,047 755 201 1,912 3 76 691 122 676	
Depreciation	 700	
Total Expenditures		50,456
QUESTIONED COSTS		 -
ADJUSTED COST		50,456
CONTRACT PAYMENTS RECEIVED		(50,000)
ACCOUNTS RECEIVABLE FROM FUNDING SOURCES		 
EXCESS RECEIPTS OVER EXPENDITURES *		\$ (456)

\* These funds are temporarily restricted until the contract ends September 29, 2005.

## KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. COMPASSION CAPITOL FUND STATEMENT OF PROGRAM EXPENSES (FOR CONTRACTS ENDING SEPTEMBER 30, 2005) For the Period July 1, 2004 Through June 30, 2005

RECEIPTS
----------

Compassion Capitol Agencies		\$    58,900 376,138
CONTRACT AWARD		\$ 435,038
PAYMENTS to SUBRECIPIENTS Big Sandy CAP Daniel Boone Devlopment Council Gateway CAA LKLP CAA Middle KY River CAA Total Payments to Subrecipients	\$ 77,273 60,625 118,595 83,472 36,173	376,138
EXPENDITURES Salaries Salaries Fringe Benefits Professional Services Travel Meeting Expense Telephone Postage Supplies Dues/Fees Insurance Printing Utilities Repairs & Maintenance Depreciation	\$ 37,268 11,586 763 1,932 374 1,603 400 1,479 6 317 381 311 1,732 1,792	
Total KACA Administration		59,944
Total Expenditures		436,082
QUESTIONED COSTS		<b>16</b>
ADJUSTED COST		436,082
CONTRACT PAYMENTS RECEIVED		(373,770)
ACCOUNTS RECEIVABLE FROM FUNDING SOURCES		(61,268)
EXCESS RECEIPTS OVER EXPENDITURES *		\$ (1,044)

\* These funds are temporarily restricted until the contract ends September 30, 2005.

## KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. KENTUCKY UTILITIES ENERGY ASSISTANCE STATEMENT OF RECEIPTS AND EXPENDITURES (FOR CONTRACT ENDING NOVEMBER 30, 2005) For the Period July 1, 2004 Through June 30, 2005

RECEIPTS Kentucky Utilities		\$ 32,400
PAYMENTS to SUBRECIPIENTS		
CAC - Lexington/Fayette	\$ 38,370	
Total Payments to Subrecipients		38,370
EXPENDITURES		
Salaries	\$ 998	
Fringe Benefits	325	
Professional Services	9	
Meeting Expense	2	
Telephone	19	
Postage	5	
Supplies	15	
Insurance	2	
Advertising	1	
Utilities	4	
Repairs & Maintenance	20	
Depreciation	21	
Total KACA Administration		1,421
Total Expenditures		39,791
QUESTIONED COSTS		
ADJUSTED COST		39,791
CONTRACT PAYMENTS RECEIVED		(32,400)
EXCESS RECEIPTS OVER EXPENDITURES *		\$ (7,391)

\* These funds are temporarily restricted until the contract ends November 30, 2005.

PAYMENTS to SUBRECIPIENTS	C STATEMENT O	IMUNITY ACTION, INC. ATHERIZATION GRANT CONTRACT #M-04237132 F PROGRAM EXPENSES 004 Through June 30, 2005
	\$ 4,270,964	
Department of Energy		
Liheap	3,527,364	
Total Payments to Subrecipients		\$ 7,798,328
KACA ADMINISTRATION:		
Salaries	\$ 32,125	
Fringe Benefits	10,450	
Professional Services	431	
Travel	901	
Meeting Expense	3,948	
Telephone	908	
Postage	234	
Supplies	1,607	
Dues/Fees	3	
Insurance	61,540	
Printing	314	
Advertising	291	
Utilities	176	
Repairs & Maintenance	981	
Depreciation	1,016	
Total KACA Administration		114,925
TOTAL EXPENDITURES		7,913,253
QUESTIONED COSTS (See Schedule)		
ALLOWABLE COST		7,913,253
AMOUNT RECEIVED FROM CHFS - HEAP		(7,334,470)
ACCOUNTS RECEIVABLE FROM FUNDING SOURCES		(578,783)
ACCOUNTS PAYABLE TO FUNDING SOURCES		
EXCESS RECEIPTS OVER EXPENDITURES		<u>\$</u>

A Sector Sector

## KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. WEATHERIZATION GRANT CONTRACT #M-04237132 SCHEDULE OF BUDGET AND ACTUAL EXPENSES For the Period July 1, 2004 Through June 30, 2005

Cost Category	Budget	Actual	(Over) / Under <u>Budget</u>
Administrative Cost	\$ 841,132	\$ 736,059	\$ 105,073
Department of Energy			
Materials	602,171	602,296	(125)
Program Support	650,474	647,920	2,554
Labor	1,221,160	1,252,083	(30,923)
Health & Safety	773,794	779,805	(6,011)
Vehicles & Equipment	321,398	303,607	17,791
Liability Insurance	65,711	60,622	5,089
Audit	26,162	26,212	(50)
Training	178,701	147,649	31,052
Total DOE Benefits	4,680,703	4,556,253	124,450
LIHEAP			
Materials	661,197	568,588	92,609
Program Support	632,963	582,199	50,764
Labor	1,052,793	1,066,098	(13,305)
Health & Safety	1,121,230	1,006,813	114,417
Liability Insurance	36,645	88,578	(51,933)
Audit	10,797	10,516	281
Vehicles & Equipment	35,000	34,208	792
Total Liheap Benefits	3,550,625	3,357,000	193,625
TOTAL CONTRACT	\$ 8,231,328	\$ 7,913,253	\$ 318,075

## KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. WEATHERIZATION GRANT CONTRACT #M-04237132 SCHEDULE OF QUESTIONED COSTS For the Period July 1, 2004 Through June 30, 2005

	ACTUAL	QUESTIONED <u>COST</u>	BALANCE	
Agency DOE Benefits (1)	\$ 4,270,964	\$-	\$ 4,270,964	
Agency Liheap Benefits (1)	3,527,364	-	3,527,364	
KACA Administration (1)	114,925		114,925	
TOTAL EXPENSES	\$ 7,913,253	\$	\$ 7,913,253	

(1) Taken from KACA payment records

#### KENTUCKYASSOCIATION FOR COMMUNITY ACTION, INC. WEATHERIZATION-COMPARISON OF KACA PAYMENTS TO PAYMENTS PER AGENCY AUDITS FOR CONTRACT #M-04237132 SCHEDULE OF QUESTIONED COSTS For the Period July 1, 2004 Through June 30, 2005

	KA	yments Per CA Records Through 6/30/05	Allowable Costs Per Agency Audits	Questioned Cost		Accounts Receivable d From Agencies		Accounts Payable To Agencies	
Audubon *	\$	299,500		\$	-	\$	_	\$	5,855
Bell Whitley		224,132	232,093		_	•	540		8,501
Big Sandy *		482,873	,		-		-		-
Bluegrass		304,112	317,190		•		-		13,078
Central KY		362,430	379,365		-		-		16,935
Daniel Boone *		282,745	-		-		-		50,734
Gateway		303,868	316,453		-		-		12,585
Harlan Co. *		181,241	,		-		-		15,146
KCEOC *		155,099			-		-		21,042
KY River Foothills *		307,854			-		-		12,447
LKLP *		353,578			_		-		69,665
Lake Cumberland *		406,772			-		-		61,870
Lex-Fayette *		251,610			-		-		60,829
Licking Valley		276,709	298,069		-		-		21,360
Middle KY River		164,275	169,700		-		-		5,425
Multi-Purpose		158,619	185,881		-		-		27,262
Northeast KY *		375,615			-		-		-
Northern KY *		462,499			-		-		2,499
Pennyrile		436,520	436,520		-		-		-
Southern KY *		461,153			-		-		14,577
Tri-County		158,468	167,783		-		-		9,315
West KY Allied		344,775	344,775		-		-		-
Louisville Metro *		468,070			<del></del>			•	147,226
SUBTOTALS	\$	7,222,517	\$ 2,847,829			_\$	540		576,351
Add Accounts Payable		576,351							
Deduct Accounts Receivable		(540)							
	÷								
TOTALS	\$	7,798,328							

\*These subcontractee agencies have yet to issue KACA a final independent audit. However, we have performed other procedures to verify the figures provided by KACA.

OMB A-133 DISCLOSURES

Barbarr.



P. O. Box 4130 Frankfort, KY 40604 Telephone (502) 352-2800 Fax (502) 352-2802

#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND INTERNAL CONTROLS OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <u>GOVERNMENT AUDITING STANDARDS</u>

To the Board of Directors Kentucky Association for Community Action, Inc. Frankfort, Kentucky

We have audited the financial statements of Kentucky Association for Community Actions, Inc. as of and for the year ended June 30, 2005 and have issued our report thereon dated December 15, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Kentucky Association for Community Action, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Kentucky Association for Community Action, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of management and federal award agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

& TWilliamo, CPA

December 15, 2005



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#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Directors Kentucky Association for Community Action, Inc. Frankfort, Kentucky

#### Compliance

We have audited the compliance of Kentucky Association for Community Action, Inc. with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2005. Kentucky Association for Community Action, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Kentucky Association for Community Action, Inc.'s management. Our responsibility is to express an opinion on Kentucky Association for Community Action, Inc.'s compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Kentucky Association for Community Action, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Kentucky Association for Community Action, Inc.'s compliance with those requirements.

In our opinion, Kentucky Association for Community Action, Inc. complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2005.

#### Internal Control Over Compliance

The management of Kentucky Association for Community Action, Inc. is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Kentucky Association for Community Action, Inc.'s internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of management and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

& T Williamo, C.P.A

December 15, 2005

KENTUCKY ASSOCIATION FOR COMMUNITY ACTION, INC.   SCHEDULE OF FEDERAL AWARDS   For the Year Ended June 30, 2005   mber Grant   Award   Ending as of 6/30/05	312 6/30/05 \$ 105,000	312 6/30/05 25,982,594	312 6/30/05 7,334,470	01 9/30/04 50,678 08-03 9/30/04 4,680 10-03 9/30/04 9,360 14-03 9/30/04 28,080 22-03 9/30/04 24,700	-05 9/30/05 14,016   -05 9/30/05 25,172   -05 9/30/05 89,907   -05 9/30/05 93,196	/01 9/29/05 25,000 /01 9/29/05 25,000 /05 8/31/04 32,000	9/29/04 77,419 9/29/05 435,038	312 6/30/05 469,470	\$ 34,825,780	
UCKY ASSOCI	Pass Through <u>Grant Number</u>	M-04237312	M-04237312	M-04237312	08 110 22	PY 04-05 PY 04-05 PY 04-05 PY 04-05	90ET0305/01 90EQ0090/01 90EQ0043/05		M-04237312	
KENTI	Federal CFDA <u>Number</u>	93.569	93.568	81.042	10.446 66.606 66.607 10.761 93.570	66.606 66.607 10.761 93.570	93.570 93.002 93.002	93.647 93.647	93.568	
	Pass-Through Grantor	Office for Performance Enhancement			W.S.O.S. Community Action Comm.	W.S.O.S. Community Action Comm.	Office of Community Services	Kentucky River Foothills Development Council	Cabinet for Health and Family Services	
	<u>Grant</u> U.S. Department of Health and Human Services	Community Services Block Grant	Home Energy Assistance Program	Weatherization	Rural Community Assistance Program RCDI EPAW SDWA Technitrain OCS	Rural Community Assistance Program EPAW SDWA Technitrain OCS	Capacity Building Training and Technical Assistance Training and Technical Assistance	Compassion Capital Compassion Capital	Reach	TOTALS

No. of Concession, Name

See accompanying Notes to the Financial Statements for Significant accounting policies. 35

# SECTION I -- SUMMARY OF AUDITOR'S RESULTS

Financial Statements		
Type of auditor's report issued		Unqualified
Internal control over financial reporting		
Material weaknesses identified?	Yes	<u>X</u> No
Reportable conditions identified not considered to be material weaknesses	Yes	<u>X</u> None Reported
Noncompliance material to financial statements noted?	Yes	<u>X</u> No
Federal Awards		
Internal control over major programs		
Material weaknesses identified?	Yes	<u>X</u> No
Reportable conditions identified not considered to be material weaknesses?	Yes	X None Reported
Type of auditor's report issued on compliance for major programs?		Unqualified
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section 510(a)?	Yes	<u>X</u> No
Identification of major programs		
CFDA # 93.568Name of Federal Program or Cluster Heating and Energy Assistance Program Weatherization		
Dollar threshold used to distinguish between Type A and Type B programs		<u>\$300,000</u>
Auditee qualified as low-risk auditee?	<u>X</u> Yes	No

#### SECTION II - FINANCIAL STATEMENT FINDINGS

No matters were reported.

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# SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.