

P.S.C. KY. NO. 2

CANCELING P.S.C. KY. NO. 1

BULLOCK PEN WATER DISTRICT

OF

PO BOX 188

CRITTENDEN, KENTUCKY, 41030

RATES & CHARGES

AND

RULES & REGULATIONS

FOR FURNISHING

WATER SERVICE

AT

GRANT, BOONE, KENTON AND PENDLETON COUNTIES

FILED WITH THE

PUBLIC SERVICE COMMISSION

OF

KENTUCKY

DATE OF ISSUE 12/14/09  
Month / Date / Year

DATE EFFECTIVE January 1, 2010  
Month / Date / Year

ISSUED BY Bobby Burgess  
Bobby Burgess (Signature of Officer)

TITLE Chairman

FOR Crittenden, Kentucky  
Community, Town or City

P.S.C. KY. NO. 1

Original SHEET NO. \_\_\_\_\_

CANCELING P.S.C. KY. NO. \_\_\_\_\_

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Bullock Pen Water District  
(Name of Utility)

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RULES AND REGULATIONS

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I. RATES AND CHARGES

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- B. Deposits
- C. Meter Connection/Tap-on Charges
- D. Special Non-recurring Charges

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- J. Customer Request for Termination of Service
- K. Customer Relations
- L. Refusal or Termination of Service

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IN CASE NO. 2008-00170 DATED December 10, 2009

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RULES AND REGULATIONS

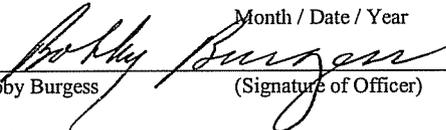
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- M. Meter Testing
- N. Meter Test Records
- O. Customer Requested Meter Tests
- P. Access to Property
- Q. System Inspections
- R. Reporting of Accidents, Property Damage, or Loss of Service
- S. Continuity of Service
- T. Pressures
- U. Service Lines and Connections
- V. Leak Adjustments
- W. Ownership of Mains, Services, and Appurtenances
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- AA. Extension Policy for Developers
- BB. Mobile Home Parks
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- CC. Apartments

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A. MONTHLY RATES:

5/8" x 3/4" Meter

First	2,000	Gallons	\$26.59 Minimum Bill
Next	3,000	Gallons	8.80 Per 1,000 Gallons
Next	5,000	Gallons	7.96 Per 1,000 Gallons
Next	10,000	Gallons	7.11 Per 1,000 Gallons
Over	20,000	Gallons	6.26 Per 1,000 Gallons

1 Inch Meter

First	5,000	Gallons	\$52.99 Minimum Bill
Next	5,000	Gallons	7.96 Per 1,000 Gallons
Next	10,000	Gallons	7.11 Per 1,000 Gallons
Over	20,000	Gallons	6.26 Per 1,000 Gallons

1 1/2 Inch Meter

First	10,000	Gallons	\$92.79 Minimum Bill
Next	10,000	Gallons	7.11 Per 1,000 Gallons
Over	20,000	Gallons	6.26 Per 1,000 Gallons

2 Inch Meter

First	20,000	Gallons	\$163.89 Minimum Bill
Over	20,000	Gallons	6.26 Per 1,000 Gallons

Bulk Loading Station

\$6.98 Per 1,000 Gallons

Phase 6	Surcharge	\$ 15.00
Phase 8	Surcharge	11.46
Phase 5	Surcharge	10.00
Phase 7	Surcharge	12.52
Phase 10	Surcharge	10.72

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**B. DEPOSITS**

The utility may require a minimum cash deposit or other guarantee to secure payment. Service may be refused or discontinued if payment of requested deposit is not made. Deposits will be returned after one year if the customer's bill is paid by the due date each month.

An equal deposit amount for each class of customers will be established based on the average annual bill of customers in that class. Deposit amounts will not exceed two twelfths (2/12) of the average annual bills of customers in each class where bills are rendered monthly. Deposits will be adjusted each time the utility receives a rate increase approved by the Public Service Commission.

Deposit may be waived for a customer showing satisfactory credit or payment history. In determining whether a deposit will be required or waived, the following criteria will be considered; a) Previous history with the utility. If the customer has no previous history with the utility, statements from other utilities, banks, etc., may be presented by the customer as evidence of good credit; b) Whether the customer has an established income or line of credit; c) length of time the customer has resided or been located in the area; d) Whether the customer owns the property to be served; e) whether another customer with a good payment history is willing to sign as a guarantor for an amount equal to the required deposit.

Interest will accrue on all deposits at the rate prescribed by law beginning on the date of the deposit. Interest accrued will be refunded or credited to the customer's bill on an annual basis. In situations where a customer leaves the system with less than one years service, since beginning service or since the customer's last interest payment date, interest will be refunded or credited to the customer on a prorated basis.

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C. METER CONNECTION/TAP-ON CHARGES:

5/8 Inch X 3/4 Inch	\$1,000
1 Inch Connection	1,400
All Larger Meters	Actual Cost

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D. SPECIAL NON-RECURRING CHARGES:

Meter Test	50.00
Late Payment Penalty	10%
Meter Relocation Charge	Actual Cost
Re-connection Charge	50.00
Returned Check Charge	20.00
Service Call/Investigation	35.00
Meter Reread	35.00

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The following are the rules and regulations of the Bullock Pen Water District. The schedule of rates prescribed herein will be uniformly charged to all customers of the utility. No one will receive or be entitled to free service by the utility. No employee or individual commissioner of the utility is permitted to make an exception to these rates, rules, or regulations. These rules and regulations are subject to change by the utility at any time, subject to the approval of the Public Service Commission.

Any customer applying for residential or commercial water service with the District agrees to comply with all rules and regulations of the District. The customer agrees to notify the District of any leaks when the same are observed, insure no one else taps into the water supply line or meter servicing such customer. The customer also agrees to comply with all rules and regulation of the District. Any customer who does not abide by said conditions for service shall be subject to having their service terminated.

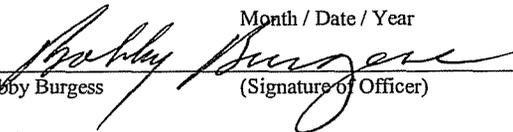
A. Service Information.

1. Upon request the utility will give its customers or prospective customers such information as is reasonably possible in order that they may secure safe, efficient, and continuous service. The utility will inform its customers of any change made or proposed in the character of its service that might affect the efficiency, safety, or continuity of operation.
2. The utility will obtain the approval of the Public Service Commission prior to making any substantial change in the character of the service furnished that would affect the efficiency, adjustment, speed, or operation of the equipment or appliances of any customer. The application will show the nature of the change to be made, the number of customers affected, and the manner in which they will be affected.

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B. Special Rules or Requirements.

1. The utility cannot establish any special rule or requirement without first obtaining the approval of the Public Service Commission.
2. A customer that has complied with Public Service Commission rules and regulations cannot be denied service for failure to comply with the utility's rules that have not been approved by the Public Service Commission.
3. No customer is allowed to resell water except under the terms of a special contract executed by the utility and approved by the Public Service Commission.

C. Billing.

1. Bill format. A copy of the utility's billing form is included in the utility's tariff.
2. Frequency of meter reading. Unless prevented by reasons beyond the utility's control, meter readings will be taken every month. Records will be kept by the utility to insure that this information is available to Public Service Commission staff and any customer requesting this information. If, due to reasons beyond its control, the utility is unable to read a meter in accordance with this subsection, the utility will record the date and time the attempt was made, if applicable, and the reason the utility was unable to read the meter.
3. Related Information.
  - a) Bills and notices related to the utility's business will be mailed to the customer at the address listed at the time of connection unless a change of address has been filed with the utility in writing. The utility will not otherwise be responsible for delivery of any bill or notice nor will the customer be excused from the payment of any bill or any performance required in the notice.

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- b) Water service will be billed monthly.
- c) A late payment penalty will be assessed on the delinquent amount of the bill, less taxes and any prior penalty amounts. Pursuant to 807 KAR 5:006 Section 8 (3)(h), a penalty may be assessed only once on any bill for rendered services.

When a bill has been delinquent for more than 20 days, the District will serve a customer a written final notice of said delinquency, and of the intent to discontinue service ten (10) days after the date of such notice unless such bill is paid prior to the expiration of such ten (10) days.

If a delinquent bill is not paid within ten (10) days after the date of such final notice (thirty days after the past due date), the water supply to the customer may be disconnected without further notice.

- d) With the exception of existing connections, the existence of a special contract, or unusual circumstances requiring approval of the utility, a single meter can serve no more than one residential or commercial unit.

D. Special Non-recurring Charges.

1. The utility will collect for special nonrecurring charges to recover customer-specific costs incurred which would otherwise result in monetary loss to the utility or increased rates to other customers to whom no benefits accrue from the service provided or action taken. The utility may establish or change any special nonrecurring charge by applying for Public Service Commission approval of such charge in accordance with the provisions of 807 KAR 5:011, Section 10.
2. Special nonrecurring charges will be applied uniformly throughout the area served by the utility. Such charges will relate directly to the service performed or action taken and only yield enough revenue to pay the expenses incurred in rendering the service.

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3. The utility may assess a charge for the following non-recurring services:

- a) Service Call/Investigation Charge: Will be assessed when a customer requests the onsite presence of utility personnel to investigate a service problem and the problem is a result of the customer's own plumbing facilities, beyond the utility's delivery point, or not caused by failure of utility facilities. Any maintenance and repair of facilities beyond the utility's delivery point is the responsibility of the customer.
- b) Late Payment Penalty: Will be assessed on the delinquent amount of the bill, less taxes. The late payment penalty is 10 percent.
- c) Meter Relocation Charge: Will be assessed when a customer or other authorized person requests that a meter be relocated, changed, or modified. Those requesting a change must reimburse the utility for the actual costs incurred, including but not limited to appropriate legal, administrative, engineering, overhead, or other related costs.
- d) Reconnection Charge: Will be assessed to reconnect service that has been terminated for non-payment of service or for violation of Utility or Public Service Commission rules and regulations, and will include the cost of the service trip for both the disconnection and the reconnection.
- e) Returned Check Charge: Will be assessed when a customer's check is returned, either due to insufficient funds or other reason due to customer fault.
- f) Meter Reread: A charge will be made if the customer requests a meter to be reread, and the original reading was correct.

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E. COLLECTION OF DELINQUENT ACCOUNTS.

All customers are and shall be required to pay the amount of their respective water bills in full and without discount on the day following the rendering of the bill for water service. If payment on the account is not received in a timely manner, then the District shall issue a notice regarding the delinquent account along with a notice of intent to discontinue services for nonpayment. The water service shall not be restored until the account is paid in full, plus a service charge for discontinuing service and restoring service plus any deposit required.

F. Credit/Debit Cards. Customers may pay their bill by credit or debit card, once the utility has access to this payment method. This method of payment may be made in person at the utility office or by telephone.

If on the bill due date, an attempt to pay the credit or debit card is made and the card is declined for any reason, payment is still due in full on that date and will be considered late after the due date. All late charges and penalties will be applied. If a customer is paying on the disconnect day and the card is denied, the same rules as set out above will apply, in addition to service being disconnected.

If a customer makes a payment by credit card, the utility will assess a fee equal to that charged to the utility by credit or debit card processing company to process the transaction. Prior to processing the transaction, the customer will be informed of the fee amount. The fee will be \$2.00 per transaction which will recover the expense paid to the processing company.

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G. Customer Complaints to the Utility. Upon complaint to the utility by a customer at the utility's office, by telephone, or in writing, the utility will make a prompt and complete investigation and advise the complainant of its findings. The utility's operator/manager will make a decision within ten (10) days, which the complainant will then have ten (10) days to appeal to the utility's board of commissioners. The customer will receive a final decision from the utility no later than thirty (30) days following the date that the complaint was made. If the complainant is not satisfied with the utility's decision, the utility will provide written notice to the complainant of his/her right to appeal the utility's decision by filing a complaint with the Public Service Commission. The utility will also provide the customer with the address and telephone number of the Public Service Commission. The utility will keep a record of all written complaints. This record will show the name and address of the complainant, the date and nature of the complaint, and the adjustment or disposition of the complaint. Records will be maintained for two (2) years from the date of resolution of the complaint.

H. Bill Adjustments:

1. Fast or slow reading meters:

- a) If upon periodic test, requested test, or complaint test, a meter in service is found to be more than two (2) percent fast, additional tests will be made to determine the average error of the meter. The tests will be made in accordance with Public Service Commission rules and regulations applicable to the type of meter involved.
- b) If test results on a customer's meter show an average error greater than two (2) percent fast or slow, or if a customer has been incorrectly billed for any other reason, except in an instance where a utility has filed a verified complaint with the appropriate law enforcement agency alleging fraud or theft by a customer,

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the utility will immediately determine the period during which the error has existed, and will recompute and adjust the customer's bill to either provide a refund to the customer or collect an additional amount of revenue from the underbilled customer. Any adjustment to the customer's account will be in accordance with the rules and regulations of the Public Service Commission pursuant to 807 KAR 5:066 Section 9(c).

- c) The utility will readjust the account based upon the period during which the error is known to have existed. If the period during which the error existed cannot be determined with reasonable precision, the time period will be estimated using such data as elapsed time since the last meter test, if applicable, and historical usage data for the customer. If that data is not available, the average usage of similar customer loads will be used for comparison purposes in calculating the time period. If the customer and the utility are unable to agree on an estimate of the time period during which the error existed, the Public Service Commission will determine the issue. In all instances of customer overbilling, the customer's account will be credited or the overbilled amount refunded at the discretion of the customer within thirty (30) days after final meter test results. A utility will not require customer repayment of any underbilling to be made over a period shorter than a period coextensive with the underbilling.

2. Meter read failure. When a meter has ceased to register, or a meter reading cannot be obtained, the quantity of water to be billed will be based upon an average of twelve-months' consumption. If said meter readings are not available for an entire twelve-month period, the water bill will be estimated by the utility, subject to an upward or downward adjustment once a twelve-month average of actual meter readings can be calculated.

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3. Monitoring usage. The utility will monitor a customer's usage at least annually in such a way to draw the utility's attention to unusual deviations in a customer's usage. If a customer's usage is unduly high (25% above average) and the deviation is not otherwise explained, the utility will test the customer's meter to determine whether the meter shows an average error greater than two (2) percent fast or slow.
4. Usage investigation. If the utility's procedure for monitoring usage indicates that an investigation of a customer's usage is necessary, the utility will notify the customer in writing either during or immediately after the investigation of the reasons for the investigation, and of the findings of the investigation. If knowledge of a serious situation requires more expeditious notice, the utility will notify the customer by the most expedient means available.
5. Customer notification. If a meter is tested and it is found necessary to make a refund or back bill a customer, the customer will be notified in substantially the following form:

On \_\_\_\_\_, 20\_\_\_\_, the meter bearing identification No. \_\_\_\_ installed in your building located at \_\_\_\_\_ (Street and Number) in \_\_\_\_\_ (city) was tested at \_\_\_\_\_ (on premises or elsewhere) and found to register \_\_\_\_\_ (percent fast or slow). The meter was tested on \_\_\_\_\_ (Periodic, Request, Complaint) test.

Based upon this we herewith \_\_\_\_\_ (charge or credit) with the sum of \$\_\_\_\_, which amount has been noted on your regular bill. If you desire a cash refund, rather than a credit to your account, of any amount overbilled, you must notify this office in writing within seven (7) days of the date of this notice

- I. Status of Customer Accounts during Billing Disputes. With respect to any billing dispute, customer accounts shall be considered to be current while the dispute is pending as long as the customer continues to make undisputed payments and stays current on subsequent bills.

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J. Customer's Request for Termination of Service.

1. Any customer desiring service terminated or changed from one address to another shall give the utility three (3) working days' notice in person, in writing, or by telephone, provided such notice does not violate contractual obligations. The customer will not be responsible for charges for service beyond the three (3) day notice period if the customer provides proper notification and reasonable access to the meter during the notice period. If the customer notifies the utility of his/her request for termination by telephone, the burden of proof is on the customer to prove that service termination was requested if a dispute arises.
2. Upon request that service be reconnected at any premises subsequent to the initial installation or connection to its service lines, the utility will charge the customer a reconnect fee as set out in this tariff and approved by the Public Service Commission.

K. Customer Relations.

1. Display of customer rights. The utility will prominently display in the office in which payment is received a copy of Customer's Rights. If a customer indicates to any utility personnel that he is experiencing difficulty in paying a current utility bill, that employee will refer the customer to the designated representative for explanation of the customer's rights.
2. Partial payment plans. The utility shall negotiate and accept reasonable partial payment plans at the request of residential customers who have received a termination notice for failure to pay, except that a utility is not required to negotiate a partial payment plan with a customer who is delinquent under a previous partial payment plan. Partial payment plans must be mutually agreed upon. Plans which extend for a period longer than thirty (30) days will be in writing and will advise customers that service may be terminated without additional notice if the customer fails to meet the obligations of the plan.

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3. Utility inspections of service conditions prior to providing service. The utility will inspect the condition of the meter and service connections before providing service to a new customer so that prior or fraudulent use of the facilities will not be attributed to the new customer. The new customer will be afforded the opportunity to be present at such inspections. The utility will not be required to render service to any customer until any defects in the customer-owned portion of the service facilities have been corrected.
4. Advance termination notice. When advance termination notice is required, the termination notice will be mailed or otherwise delivered to the last known address of the customer. The termination notice will be in writing, distinguishable and separate from any bill. The termination notice will plainly state the reason for termination, that the termination date will not be affected by receipt of any subsequent bill, and that the customer has the right to dispute the reasons for termination.

L. Refusal or Termination of Service.

1. The utility may refuse service to a customer under the following conditions:
  - a) For noncompliance with utility or Public Service Commission rules and regulations. The utility cannot refuse service to any customer for noncompliance without first having made a reasonable effort to obtain customer compliance. After such effort by the utility, service may be refused only after the customer has been given a written notice of refusal stating the reasons for refusal of service.
  - b) For dangerous conditions. If a dangerous condition exists which could subject any person to imminent harm or result in substantial damage to the property of the utility or others is found to exist on the customer's premises, then service will be refused. The utility will notify the customer in writing and, if possible, orally for the reasons

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IN CASE NO. 2008-00170 DATED December 10, 2009

FOR Crittenden, Kentucky  
Community, Town or City

P.S.C. KY. NO. 1

Original SHEET NO. \_\_\_\_\_

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for refusal of service. Such notice will be recorded by the utility and will include the corrective action to be taken by the customer before service can be provided.

- c) For refusal of access. When a customer refuses or neglects to provide reasonable access to the premises for installation, operation, meter reading, maintenance or removal of utility property, the utility may refuse service. The utility will notify the customer in writing and, if possible, orally for the reasons for refusal of service. Such notice will be recorded by the utility and will include the corrective action to be taken by the customer before service can be provided.
- d) For outstanding indebtedness. The utility will not furnish new service to any customer who is indebted to the utility until that customer has repaid the indebtedness.
- e) For noncompliance with state, local, or other codes. The utility may refuse service to a customer if the customer does not comply with state, municipal or other codes, rules, and/or administrative regulations applying to such service. The utility will notify the customer in writing and, if possible, orally for the reasons for refusal of service. Such notice will be recorded by the utility and will include the corrective action to be taken by the customer before service can be provided.

2. Utility Initiated Termination of Service.

- a) The termination notice requirements stated herein will not apply if termination notice requirements to a particular customer or customers are otherwise dictated by the terms of a special contract between the utility and customer which has been approved by the Public Service Commission.
- b) When advance termination notice is required, the termination notice shall be mailed or otherwise delivered to the last known address of the customer. The termination notice shall be in writing, distinguishable and separate from any bill. The termination notice shall plainly state the reason for termination, that the termination date will not

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be affected by receipt of any subsequent bill, and that the customer has the right to dispute the reasons for termination.

- c) The utility may terminate service to a customer under the following conditions with an advance termination notice:
- 1) For noncompliance with utility or Public Service Commission rules and regulations. The utility cannot terminate service to any customer for noncompliance without first having made a reasonable effort to obtain customer compliance. After such effort by the utility, service may be terminated only after the customer has been given at least ten (10) days written termination notice.
  - 2) For refusal of access. When a customer refuses or neglects to provide reasonable access to the premises for installation, operation, meter reading, maintenance, or removal of utility property, the utility may terminate service. Such action will be taken only when corrective action negotiated between the utility and customer has failed to resolve the situation and after the customer has been given at least ten (10) days' written notice of termination.
  - 3) For noncompliance with state, local, or other codes. The utility may terminate service to a customer that does not comply with state, municipal, and/or other codes, rules, and regulations that apply to such service. A utility may terminate service only after ten (10) days' written notice of termination is provided unless ordered to terminate immediately by a governmental official.
  - 4) For nonpayment of bills. The utility may terminate service for nonpayment of charges incurred for utility services. The utility may terminate service only after five (5) days' written notice of termination is provided, and after twenty (20) days have elapsed since the mailing date of the original unpaid bill.

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- d) The utility may terminate service to a customer if the following conditions exist without an advance termination notice. Within twenty-four (24) hours after such termination, the utility shall send written notification to the customer of the reason(s) for termination upon which the utility relies, and of the customer's right to challenge the termination by filing a formal complaint with the Public Service Commission. The utility will not restore service until the customer agrees to comply with all rules and regulations of the utility and Public Service Commission.
- 1) For illegal use or theft of service. The utility may terminate service to a customer without advance notice if it has evidence that a customer has obtained unauthorized service by illegal use or theft. This right of termination is separate from and in addition to any other legal remedies that the utility may pursue for illegal use or theft of service.
  - 2) For dangerous conditions. If a dangerous condition relating to the utility's service which could subject any person to imminent harm or result in substantial damage to the property of the utility or others is found to exist on the customer's premises, then service will be terminated immediately. Upon termination the utility will leave notification at the customer's dwelling and, if possible, orally contact the customer to inform him/her of the reasons for the termination. Such notice will be recorded by the utility and will include the corrective action to be taken by the customer or utility before service can be restored.
  - 3) Unapproved Extensions and/or Additions. Any extension or additions to an existing service connection that have not been approved by the utility will be considered theft of service, and will constitute grounds for termination of service. This right of termination is separate from and in addition to any other legal remedies that the utility may pursue for illegal use or theft of service.

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- 4) Misrepresentation. Any misrepresentation in the application or contract as to the property or fixtures to be supplied or additional use to be made of water will constitute grounds for termination of service, and the customer shall be liable for any damage to any of the utility's facilities or equipment.
  - 5) Failure to Report Changes. Failure to notify the utility of additions to the property or fixtures to be supplied or additional use to be made of water will constitute grounds for termination of service.
  - 6) Resale of Water. Under no circumstances will a customer be allowed to resell or give away water except under the terms of a special contract executed by the utility and approved by the Public Service Commission. Failure to comply with this rule will constitute grounds for termination of service.
  - 7) Waste or Misuse. Waste or misuse of water due to improper or imperfect service pipes and/or failure to keep said pipes in suitable state of repair will constitute grounds for termination of service.
  - 8) Tampering with meter, meter seal, service, valves, or other system facilities, or permitting such tampering by others will constitute grounds for termination of service.
  - 9) Connections, cross-connections, or permitting the same, of any separate water supply to premises that receive water from the utility will constitute grounds for termination of service.
- e) The utility will not terminate service to a customer if the following conditions exist:
- 1) If payment for services is made. Service will not be terminated to a customer that was sent a termination notice if the customer delivers full payment to the utility prior to the actual termination of service.

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- 2) If a partial payment agreement is in effect. Service will not be terminated for nonpayment if the customer and the utility have entered into a partial payment plan and the customer is meeting the requirements of the plan.
- 3) If a medical certificate is presented. Service will not be terminated for thirty (30) days beyond the termination date if a physician, registered nurse or public health officer certifies in writing that termination of service will aggravate a debilitating illness or infirmity on the affected premises. The utility may refuse to grant consecutive extensions for medical certificates past the original thirty (30) days unless the certificate is accompanied by an agreed partial payment plan. The utility will not require a new deposit from a customer to avoid termination of service for a thirty (30) day period who presents to the utility a medical certificate certified in writing by a physician, registered nurse or public health officer.

M. Meter Testing.

1. Water meters will be tested before being installed for use by any customer. The water meter will be in good working order and adjusted as close to the optimum operating tolerance as possible, in accordance with 807 KAR 5:022, Section 8(3)(a), 807 KAR 5:041, Section 17(1)(a)-(c) and 807 KAR 5:066, Section 15(2)(a)-(b).
2. The utility may have all or part of its meter testing performed by another utility or agency approved by the Public Service Commission. The utility will notify the Public Service Commission of the make, type, and serial number of standards used for testing.
3. The utility cannot place in service any basic measurement standard unless the Public Service Commission has approved the calibration. The Public Service Commission will be notified promptly of the adoption or deletion of any basic standards requiring approval of the calibration.

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4. Meter testers must be certified by the Public Service Commission. Certified meter testers will perform tests as necessary to determine the accuracy of the utility's meters and to adjust the utility's meters to the degree of accuracy required by the rules and regulations of the Public Service Commission.

N. Meter Test Records.

1. A complete record of all meter tests and adjustments and data sufficient to allow checking of test calculations will be recorded by the meter tester. Such record will include: information to identify the unit and its location; date of tests; reason for such tests; readings before and after test; statement of "as found" and "as left" accuracy sufficiently complete to permit checking of calculations employed; notations showing that all required checks have been made; statement of repairs made, if any; identifying number of the meter; type and capacity of the meter; and the meter constant. The complete record of tests of each meter will be continuous for at least two (2) periodic test periods and will in no case be less than two (2) years.
2. The utility will keep numerically arranged and properly classified records for each meter owned, used and inventoried by the utility. The identification number, date of purchase, name of manufacturer, serial number, type, rating, and name and address of each customer on whose premises the meter has been in service with date of installation and removal will be included in the records. These records will also contain condensed information concerning all tests and adjustments including dates and general results of such adjustments. The records will reflect the date of the last test and indicate the proper date for the next periodic test required by the applicable Public Service Commission rule and/or regulation.
3. Upon completion of adjustment and test of any meter pursuant to Public Service Commission rules and regulations, the utility will affix to the meter a suitable seal in such a manner that adjustments or registration of the meter cannot be altered without breaking the seal.

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O. Customer Requested Meter Tests.

1. The utility will make a test of any meter upon written request of any customer if the request is not made more frequently than once every twelve- (12) months. The customer shall be given the opportunity to be present at the requested test. If the test shows that the meter was not more than two (2) percent fast, the utility will make a reasonable charge for the test, the amount being approved by the Public Service Commission and set out in the utility's tariff.
2. After having first obtained a test from the utility, any customer of the utility may request a meter test by the Public Service Commission upon written application. Such request shall not be made more frequently on one (1) meter than once every twelve- (12) months.

P. Access to Property.

1. The utility shall at all reasonable hours have access to meters, service connections, and other property owned by it and located on customer's premises for purposes of installation, maintenance, meter reading, operation, replacement or removal of its property at the time service is terminated. Any employee of the utility whose duties require him/her to enter the customer's premises will wear a distinguishing uniform or other insignia identifying him/her as an employee of the utility, or show a badge or other identification which will identify him/her as an employee.
2. Obtaining easements and right-of-ways necessary to extend service will be the responsibility of the utility.
3. All customers must grant, convey, or cause to be granted or conveyed to the utility a perpetual easement and right-of-way across any property owned or controlled by the customer wherever necessary for the utility's facilities in order to provide service.

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4. The utility cannot require a prospective customer to obtain easements or rights-of-way on property not owned by the prospective customer as a condition for providing service. However, the cost of obtaining easements or rights-of-way will be included in the total per foot cost of an extension, and will be apportioned among the utility and customer in accordance with the applicable extension administrative regulation.

Q. System Inspections.

1. The utility will adopt inspection procedures to assure safe and adequate operation of its facilities and compliance with Public Service Commission rules and regulations. These procedures will be filed with the Public Service Commission for review.
2. Upon receipt of a report of a potentially hazardous condition at any utility facility made by a qualified employee, public official, or customer, the utility will inspect all portions of the system which are the subjects of the report.
3. Appropriate records will be kept by the utility to identify the inspection made, deficiencies found and action taken to correct the deficiencies.
4. Inspections. The utility will make systematic inspections of its system in the manner set out below to insure that the Public Service Commission's safety requirements are being met. These inspections will be made as often as necessary but not less frequently than is set forth below for various classes of facilities and types of inspection.
  - a) The utility will annually inspect all structures pertaining to source of supply for their safety and physical and structural integrity, including dams, intakes, and traveling screens. The utility will semiannually inspect supply wells, their motors and structures, including electric power wiring and controls for proper and safe operation.

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- b) The utility will annually inspect all structures pertaining to purification for their safety, physical and structural integrity and for leaks, including sedimentation basins, filters, and clear wells; chemical feed equipment; pumping equipment and water storage facilities, including electric power wiring and controls; hydrants, mains, and valves.
- c) The utility will monthly inspect construction equipment and vehicles for defects, wear, operational hazards, lubrication, and safety features.

R. Reporting of Accidents, Property Damage, or Loss of Service.

- 1. Within two (2) hours following discovery the utility will notify the Public Service Commission by telephone or electronic mail of any utility related accident which results in:
  - a) Death; or shock or burn requiring medical treatment at a hospital or similar medical facility, or any accident requiring inpatient overnight hospitalization;
  - b) Actual or potential property damage of \$25,000 or more; or
  - c) Loss of service for four (4) or more hours to ten (10) percent or 500 or more of the utility's customers, whichever is less.
- 2. A summary written report will be submitted by the utility to the Public Service Commission within seven (7) calendar days of the utility related accident.

S. Continuity of Service.

- 1. Emergency interruptions. The utility will make all reasonable efforts to prevent interruptions of service and when such interruptions occur will endeavor to reestablish service with the shortest possible delay consistent with the safety of its consumers and the general public. If

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an emergency interruption of service affects service to any public fire protection device, the utility will immediately notify the fire chief or other public official responsible for fire protection.

2. Scheduled interruptions. If the utility finds it necessary to schedule an interruption of its service, it will notify all customers to be affected by the interruption, stating the time and anticipated duration of the interruption. Whenever possible, scheduled interruptions will be made at hours of least inconvenience to customers. If public fire protection is provided by mains affected by the interruptions, the utility will notify the fire chief or other officials responsible for fire protection of the interruption, stating the time and anticipated duration. The fire chief or other official responsible for fire protection will be notified immediately upon restoration of service.
3. Record of interruptions. The utility will keep a complete record of all interruptions on its entire system. This record will show the cause of interruption, date, time, duration, remedy and steps taken to prevent recurrence.

T. Pressures.

1. Standard pressure. The utility will maintain a standard pressure in its distribution system at locations to be designated as the point or points of "standard pressure." The selection of such points will be confined to locations fairly representative of average conditions. In selecting points for fixed standard pressure, the utility may divide its distribution system into Districts if division is necessary due to differences of elevation or loss of pressure because of friction, or both, and may either adopt a standard pressure for each division or establish a single standard pressure for its distribution system as a whole. The utility may, in extenuating circumstances, furnish service that does not comply with the foregoing specifications if the customer is fully advised of the conditions under which average service may be expected.

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The Public Service Commission, upon investigation, may require improvements when it appears right and proper that such upgrades should be made. In no event, however, will the pressure at the customer's service pipe under normal conditions fall below thirty- (30) psig nor will the static pressure exceed 150 psig.

2. Pressure surveys. At least once a year the utility will make a survey of pressures in its distribution system of sufficient magnitude to indicate the quality of service being rendered at representative points in its system. Pressure charts for these surveys will show the date and time of beginning and end of the test and the location at which the test was made. Records of these pressure surveys will be maintained at the utility's office and will be made available to the Public Service Commission upon request.

U. Service Lines & Connections.

1. The utility will furnish and install at its own expense for the purpose of connecting its distribution system to the customer's premises that portion of the service connection from its main to and including the meter and meter box. The utility will recoup this expense from the customer in accordance with KRS 278.0152.
2. In areas where the distribution system follows well-defined streets and roads, the customer's point of service will be located at that point on or near the street right-of-way or property line most accessible to the utility from its distribution system. In areas where the distribution system does not follow streets and roads, the point of service will be located as near the customer's property line as practicable. Prior to installation of the meter the utility will consult with the customer as to the most practical location.
3. Depth of service line. All service lines must be laid at a sufficient depth to prevent freezing during the coldest weather normally experienced except where services are not intended for use during freezing weather and are actually drained during such periods.

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4. A plumbing permit from the appropriate regulatory agency is required before the utility can set the meter.
5. The applicant/customer must furnish and lay the necessary pipe to make the connection from the point of service to the point of usage and be financially responsible for all costs associated with the installation and maintenance of his/her service line plumbing, including a shut-off valve and one-way check valve, installed on his/her property beginning at the outlet side of the water meter. The service line must be kept in good repair and in accordance with utility and Public Service Commission rules and regulations.
6. The installation and maintenance of the water service line must be in accordance with the rules and regulations of the Kentucky Department of Health.
7. A cross-connection of the utility's system with any other source is strictly prohibited.
8. A well that has or is being used on the premises must be inspected by utility personnel to verify disconnection and separation.
9. Absolutely no galvanized pipe or fittings can be used in the installation.
10. If the applicant/customer's point of usage is at a higher elevation than the meter, the customer should consult with a reputable engineering firm to properly size the service line from the meter to the point of usage.
11. Should an applicant/customer desire a higher pressure due to location or other need, provisions must be made by the applicant for an individual pressure booster system. The manner of connection, location cross-connection protection and type is subject to approval by the utility. The utility reserves the right to require discontinuance and disconnection should the private booster system have a detrimental effect on the utility's system.

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12. Piping on the premises of the applicant/customer must be installed so that connections are conveniently located with respect to the utility's lines and mains. A place must be provided for metering that is unobstructed and accessible at all times.
13. The utility may require the applicant/customer may, at his/her own expense, to install a back-flow preventor and/or pressure regulator.
14. All meters will be installed, renewed, and maintained at the expense of the utility, and the utility reserves the right to approve the size and type of meter used.
15. All taps and connections to the mains of the utility must be made by and/or under the direction and supervision of utility personnel and will incur a meter connection/tap-on charge, an amount that has been approved by the Public Service Commission for such service. Payment of this fee is for the privilege of connecting to the water system and the payment of the fee does not constitute the purchase of a water meter.
16. The installer shall verify that payment has been made for the meter, that all easements have been obtained, and in addition, said installer shall note the serial number of the meter being installed. If a meter is removed from a particular residence for a temporary period of time for testing or other purposes, it shall be labeled as to which property location it belongs and shall be reinstalled if at all possible. The installer shall also verify the obtaining of a health department permit for said meter.
17. No connections to the water lines of the system shall be made except by or under the supervision of a duly authorized officer, agent or employee of the District, an only after approval of the application submitted with the required tap on or connection fee for the particular meter.
18. Any customer having boilers and/or pressure vessels that receive water from the utility must have a check valve on the water supply line and a vacuum valve on the steam line in order to prevent a collapse were the water supply from the utility be interrupted or discontinued.

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V. Underground Leak Adjustments. A customer may make a request for a bill adjustment in the event of a leak under the following conditions:

1. The customer must request a leak adjustment in writing to the utility.
2. One adjustment in a twelve-(12) month period shall be allowed upon proof of unintentional cause of the leak and correction of said problem. Proof that the repair has been made such as meter reader verification, plumbing receipt or materials for customer repair will be required. The customer's bill will be based on two components. The first step will be to calculate the customer's average monthly usage over a twelve-month period. (A lesser consumption history may be used if a twelve-month period is not available). The second step will be to deduct the customers average monthly usage (as calculated in the above) from the total amount of water that passed through the meter. The usage calculated in step one will be billed at the utility's regular rates, while the remaining usage will be billed at the District's wholesale rate.
3. If meter readings are not available for an entire twelve-month period, the water bill will be estimated by the utility, subject to an upward or downward adjustment once a twelve-month average of actual meter readings can be calculated.
4. If the amount of the adjusted bill shall be in excess of one hundred dollars (100), the customer shall have ninety (90) days to pay the entire bill. If the bill is under the (100) the customer must pay same in sixty (60) days from the date of the calculation.

W. Ownership of Mains, Services, and Appurtenances:

1. All mains, fire hydrants, valves, crossings, and other appurtenances are and shall remain the property of the utility, whether installed by the utility or the customer.

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Bobby Burgess (Signature of Officer)

TITLE Chairman

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IN CASE NO. 2008-00170 DATED December 10, 2009

FOR Crittenden, Kentucky  
Community, Town or City

P.S.C. KY. NO. 1

Original SHEET NO. \_\_\_\_\_

CANCELING P.S.C. KY. NO. \_\_\_\_\_

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2. All service lines from the main to the meter with appurtenances are and shall remain the property of the utility, whether installed by the utility or the customer.
3. The customer shall install, own, and maintain his/her service line from the meter (or point of delivery) to the point of usage.
4. The District may at the customer's request relocate or change location of existing District owned equipment. The customer shall reimburse the District for charges at cost, including appropriate overhead for such relocating and any new meter connections requested to be made. A commercial meter should not be installed without the prior approval of the water Commission.
5. Notification of system problems will be made by the customer immediately should the service be unsatisfactory for any reason, or should there be any defects, problems, trouble, or accidents affecting the water system.

X. Legal Disclaimers.

1. The utility shall in no event be held responsible for any claims made against it for reasons of system failure or interruption of service. No persons shall be entitled to damages nor for any portion of a payment refunded for any system failure or interruption of service which in the opinion of the utility is deemed necessary.
2. No person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure appurtenance or equipment which is a part of the utility's water system. Any person violating this provision will be subject to immediate arrest and/or discontinuance of water service and shall pay the cost of repairing or replacing the utility's facilities.

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3. If any loss or damage to the property of the utility or any accident or other injury to persons or property is caused by or results from the negligence or wrongful action of a customer, members of his/her household, his/her agent or employee, the cost of necessary repairs or replacements shall be paid by the customer of the utility and any liability otherwise resulting shall be that of the customer.
4. For purposes of fire protection, including any customer's fire protection system, the utility cannot guarantee a water supply at any particular flow rate or pressure. The fire flow may vary depending upon other water demands on the system, various water facility limitations, or other circumstances. The customer will indemnify and hold harmless the utility and its employees from and against all claims, damages, losses, and expenses incurred as a result of insufficient water supply or deficient system facilities.

Y. Fire Departments. Any city, county, urban county, charter county, fire protection district, or volunteer fire protection district ("User") may withdraw water from the utility's water distribution system for the purpose of fighting fires or training firefighters at no charge on the condition that it maintains estimates of the water used for fire protection and training during the calendar month and reports the amount of this water usage to the utility no later than the 15<sup>th</sup> day of the following calendar month.

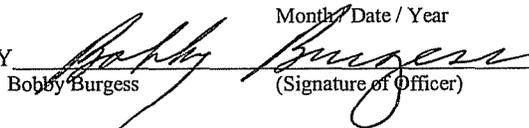
Any city, county, urban count, charter county, fire protection district, or volunteer fire protection district that withdraws water from the utility's water distribution system for fire protection or training purposes and fails to submit the required report on water usage in a timely manner shall be assessed the cost of this water.

A non-reporting user's usage shall be presumed to 0.3 of the utility's total water sales of the calendar month. A non-reporting user may present evidence of its actual usage to rebut the presumed usage. The utility shall consider this evidence and may adjust the presumed usage amount accordingly.

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The non-reporting user shall be billed for this usage at the lowest usage block regardless of customer classification that the utility charges. A non-reporting user shall also be assessed a penalty of \$25.00 for each failure to submit a report in a timely manner.

Z. Fire Hydrants:

1. In accordance with 807 KAR 5:066 Section 10(2)(b), a new fire hydrant will not be installed unless:
  - a) A professional engineer with a Kentucky registration has certified that the system can provide a minimum fire flow of 250 gallons per minute, and
  - b) The system supporting this flow has the capability of providing this flow for a period of not less than two (2) hours plus consumption at the maximum daily rate.
2. The location, installation, and the responsibility for maintenance of fire hydrants, public and private fire protection facilities, connecting mains, and their ownership may be subject to negotiation between the utility and the applicant/customer. Fire hydrants and public and private fire protection facilities shall be installed as required by the utility and if owned by the utility shall be subject to any conditions the Public Service Commission may impose, based upon the compensation received for this service.
3. Installed throughout the service area are hydrants that are for the operation and maintenance of the water distribution systems of the District. The District is not in the business of providing fire protection. The hydrants are flush hydrants are for the internal operation of the system and are necessarily designed for fighting fires. The hydrants may be used for fire protection but the District makes no commitment whatsoever as to the flow rate, pressure, or duration of flow that a particular hydrant is capable of performing based on the last inspection of the hydrant.

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AA. Extension Procedures for Developers and/or New Subdivisions.

1. Nothing contained herein shall be construed to prohibit the utility from contracting to make extensions under different arrangements if such arrangements have received prior approval of the Public Service Commission.
  - a) All residential subdivisions including but not limited to single family residential subdivisions whether such consist of single family, detached dwellings; condominiums, townhouses, patio homes and the like, ("subdivision") located within the District shall install an individual residential water meter for each individual residential dwelling located within the subdivision. The subdivision developer shall install up to the lot line of each individual subdivision lot or residential dwelling unit, as the case may be, waterlines for the purpose of making water meter connections for such individual living unit. All such installation of waterlines within the subdivision shall be done at the owner's expense. The owner of the subdivision shall also be required to pay a tap-in or connection fee to the District as provided for in this tariff for each water meter installed by the District.
  - b) All waterline installation required to be installed by the developer of the subdivision as provided for in the above section, shall done in accordance with the existing rules, regulations and specifications of the District and shall be done at the developer's expense.
  - c) No waterline installation in any subdivision shall be constructed without first receiving written approval from the District, after application by the developer.
  - d) After all waterlines in any subdivision are installed, the District shall test the respective lines to insure that such line installation complies with all rules and, regulations and specifications of the District. Testing shall be effective with ten (10) days after the completion of all waterline installations or at the earliest possible date. The District shall supervise and or apply any and all tests to the lines installed in any subdivision, as the

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District may deem appropriate. All waterline installations must be in compliance with the rules, regulations and specifications of the District, prior to the acceptance thereof of the District.

- e) The subdivision developer/owner shall install a meter setter, meter crock and meter lid, suitable for meter installation,
- f) Following approval by the District of waterlines installed in a subdivision, and for a period of not less than one year thereafter, the developer shall bear the responsibility for all maintenance and repair for all lines and water meters installed within a subdivision until the date of written acceptance of said lines and meters by the District. Upon the expiration of said one year period and upon acceptance by the District, all responsibility for all such waterlines and meters shall be assumed and discharged by the District and the developer shall no longer have any responsibility for said maintenance and repair.

**BB** Mobile Home Parks

All mobile home parks located within the District shall install an individual residential water meter for each mobile home unit located within the park. The park owner shall install up to the mobile home living unit waterlines for the purpose of making a water meter connection. All such installations shall be done at the at the owners expense. The owner of the park shall also be required to pay a tap fee or connection fee to the District as provided in this tariff for each water meter installed by the District.

All waterline installation required to be installed by the owner shall be done in accordance with the existing rules, regulations and specifications of the District and shall be done at the owner's expense.

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No waterline installation in any park shall be conducted without first receiving written approval by the District after application of the owner.

After all waterlines in any park are installed, the District shall test the respective lines to insure that such installation complies with all regulations of the District. Testing shall be effected after the completion of all waterline installation at the earliest possible date. The District shall supervise and /or apply any and all tests to the lines installed in any park as the District may deem appropriate. All waterline installation shall be in compliance with the regulations of the District.

The owner/developer shall install a meter setter, meter crock, and meter lid suitable for meter installation for each mobile home lot/pad at the developers/owner's cost and expense.

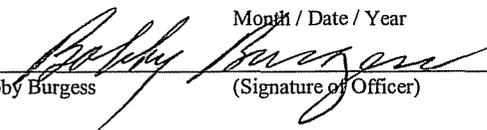
Parks served by master meters, which were installed and paid for by the owner thereof, shall receive reimbursement for the cost of such installation from the District in the event that the park owner should decide to install individual water meters for each unit. The park owner shall be responsible for the installation of all water lines with in the park.

As of the effective date of this tariff amendment any park serviced by a master meter or any water meter which services two or more units shall be billed as follows: A monthly water bill shall equal the product of the number of mobile homes serviced by such meter times the current minimum monthly bill as set forth in the District's tariff. In the event that the total number of gallons consumed exceed the product of the number of mobile home units serviced by such meter time the minimum gallon usage, all water used in excess of the minimum gallon usage shall be billed per the District's tariff.

Responsibility for payment of water bills from any respective mobile home living unit shall be the responsibility of that individual in whose name the water meter is installed or other individual name in which the particular account is registered.

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CC. Apartments

Any owner of an apartment building where the apartment building consists of two or more living units, the apartment building owner may at their election, have individual meters installed for each individual apartment unit. In the event that individual water meters are installed for each individual unit, all charges, fee and water rates, including disconnect and reconnect fees shall be the same as those provided in this tariff. The District shall charge a separate tap fee as approved by the Commission

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