

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF MCKINNEY	)	CASE NO.
WATER DISTRICT FOR A RATE ADJUSTMENT	)	2025-00145
PURSUANT TO 807 KAR 5:076	)	

COMMISSION STAFF'S SECOND REQUEST FOR INFORMATION
TO MCKINNEY WATER DISTRICT

McKinney Water District (McKinney District), pursuant to 807 KAR 5:001, shall file with the Commission an electronic version of the following information. The information requested is due on September 19, 2025. The Commission directs McKinney District to the Commission's July 22, 2021 Order in Case No. 2020-00085¹ regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

McKinney District shall make timely amendment to any prior response if McKinney District obtains information that indicates the response was incorrect or incomplete when made or, though correct or complete when made, is now incorrect or incomplete in any material respect.

For any request to which McKinney District fails or refuses to furnish all or part of the requested information, McKinney District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied and scanned material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, McKinney District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Refer to Application, Exhibit 3, Reference E (page 5), Salaries and Wages – Employees.

a. Provide documentation supporting the inclusion of Holiday Pay in pro forma wages. Identify whether this compensation is authorized by a written employee handbook, established McKinney District policy, or has been approved by the board of commissioners.

b. State whether McKinney District anticipates a reduction in overtime hours given the post year staffing changes.

2. Identify whether meter reading services are performed by utility personnel or by an external third-party service provider. If a third-party provider is used, provide a copy of the service agreement or contract and explain how the \$55 per day charge was determined. If performed by utility employees, please identify the employees responsible for these services and explain how the associated costs are allocated.

3. Refer to Application, Exhibit 3, Reference J at 11.

a. Provide a copy of the fully executed contract or agreement with Ampstun Corp.

b. Provide a detailed explanation of how the 7-year useful life was determined. Include any supporting documentation, studies or policies McKinney District relied upon in establishing this useful life.

4. Refer to Application, Statement of Adjusted Operations (SAO), Credit Card Processing Fees.

a. Provide a detailed explanation of the nature, purpose and number of occurrences of the credit card processing fees recorded during the test year.

b. State whether McKinney District receives reimbursement from its customers for the credit card processing fees.

c. If the credit card fees are recovered from customers, identify and cite the specific provision(s) in the McKinney District's filed tariff that authorizes such recovery.

5. Refer to McKinney District's response to Commission Staff's First Request for Information (Staff's First Request), Item 5. McKinney District did not provide all the information requested. Provide invoices for automobile and property insurance for 2024 and 2025.

6. Refer to McKinney District's response to Staff's First Request, Item 9c and 9d. McKinney District did not provide all the information requested.

a. Provide documentation from the Fiscal Court that authorizes each commissioner's compensation.

b. Provide training records for commissioner Mike Reed for the years 2023, 2024, and 2025.

7. Refer to McKinney District's response to Staff's First Request, 2024 General_Ledger, Account 407 – Meeting Fees.

a. State the purpose of the meeting fees recorded under this account and provide a detailed description of the nature of these expenses.

b. Identify where in the board minutes the meeting fees were approved. If the approval of meeting fees is not reflected in the minutes provided, supply the specific board minutes or other documentation in which the approval is recorded.

c. Explain how the meeting fee amount was determined. In the response, state whether the fee is a flat amount or calculated using on another method, and describe the calculation method.

8. Refer to Application, Adjustment G. Explain, in detail, how the test-year amount for power used for pumping was calculated. In the response, include calculations

used to derive the adjustment and provide those calculation in Excel spreadsheet format with all formulas, columns, and rows unprotected and fully accessible.

9. Refer to McKinney District's response to Staff's First Request, Item 13. McKinney District did not provide all the information requested. Provide a schedule listing the number of occurrences for each nonrecurring charge recorded during the test year and corresponding to the amounts provided in McKinney District's response for Item 13.



Linda C. Bridwell, PE
Executive Director
Public Service Commission
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DATED **AUG 28 2025**

cc: Parties of Record

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