

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF DAVIESS)	CASE NO.
COUNTY WATER DISTRICT FOR AN)	2022-00142
ADJUSTMENT OF RATES)	

COMMISSION STAFF'S SECOND REQUEST FOR INFORMATION
TO DAVIESS COUNTY WATER DISTRICT

Daviess County Water District (Daviess District), pursuant to 807 KAR 5:001, is to file with the Commission an electronic version of the following information. The information requested is due on August 30, 2022. The Commission directs Daviess District to the Commission's July 22, 2021 Order in Case No. 2020-00085¹ regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Daviess District shall make timely amendment to any prior response if Daviess District obtains information that indicates the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which Daviess District fails or refuses to furnish all or part of the requested information, Daviess District shall provide a written explanation of the specific grounds for its failure to respond completely and precisely.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Daviess District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Provide copies of each of the following, and when appropriate, provide in Excel spreadsheet format with all formulas, rows, and columns unprotected and fully accessible:

- a. The general ledger for the calendar years 2021 and 2022 to date.
- b. Adjusted Trial Balance showing unaudited account balances, audit adjustments, and audited balances for the calendar years 2021 and 2022 to date.

c. Fiscal Court minutes approving each commissioner's appointment and compensation.

2. Identify the number of new tap-on installed by meter size that Daviess District installed during the test year.

a. State whether Daviess District keeps a record of the dollar amounts of labor and materials used to install new customer taps. If so, state the amount of labor expense and materials expense for the test year and where it is located in the general ledger.

b. By meter size separately, state the amounts expensed to install each new meter during the test year.

3. Provide the number of times late fees were collected and revenues collected for late fees assessed in 2017, 2018, 2019, and during the test year.

4. Provide the total amount collected for each nonrecurring charge and the number of occurrences for each nonrecurring charge that was assessed during the test year. If the revenue for any nonrecurring charge was zero, include that charge and indicate that zero revenue was received.

5. Provide the current cost justification forms for all nonrecurring charges listed in Daviess District's tariff including its tap fees for all meter sizes.

6. Refer to Daviess District's response to Commission Staff's First Request for Information (Staff's First Request), Item 41, 041_Daviess2022RateStudyWorksheet.xlsx, Adj tab, Salaries & Wages and Associated Adjustments table.

a. Confirm the list of Employees, Pro Forma Reg. Hrs., Pro Forma O.T. Hours, Pro Forma D.T. Hours, and Pro Forma Wage Rate is for employees during the test year.

b. Provide a list of the names, job titles, hours worked, and pay rates for each current employee year to date.

7. Refer to Daviess District's response to Staff's First Request, Item 30, Attachment 30.

a. Confirm the Corporate Offices refers to the commissioners.

b. If not, provide a document listing each of the five previous years, and state, individually, the total amount of each benefit paid to, or on the behalf of, each commissioner during each year (i.e., wages, health insurance premiums, life insurance premiums, FICA taxes, etc.).

8. Confirm Daviess District does not participate in the County Employees Retirement System (CERS).

9. Provide a copy of the most recent health and dental insurance invoice.

10. Provide a monthly breakdown in both gallons and dollar amount, of water purchased during the test year, identifying all vendors from whom Daviess District purchased water.

11. Provide the current rate charged by each vendor from whom Daviess District purchases water.

12. Provide an overview of any actions planned or taken by Daviess District to reduce its water loss, including any water loss reduction plan.

13. Refer to Application, Exhibit 8, Schedule of Adjusted Operations, Adjustment G,

a. Provide the names of the Automated Meter Infrastructure (AMI) vendor and the tank maintenance contractor.

b. Provide a copy of the most recent invoices for the AMI vendor and maintenance contractor.



Linda C. Bridwell, PE
Executive Director
Public Service Commission
P.O. Box 615
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DATED AUG 10 2022

cc: Parties of Record

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