

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC TARIFF FILING OF THE CITY OF)	
MANCHESTER REVISING ITS WHOLESALE)	CASE NO.
WATER SERVICE RATES TO NORTH)	2022-00139
MANCHESTER WATER ASSOCIATION)	

COMMISSION STAFF'S FIRST REQUEST FOR INFORMATION
TO CITY OF MANCHESTER

The city of Manchester (Manchester), pursuant to 807 KAR 5:001, is to file with the Commission an electronic version of the following information. The information requested is due on July 8, 2022. The Commission directs Manchester to the Commission's July 22, 2021 Order in Case No. 2020-00085¹ regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Manchester shall make timely amendment to any prior response if Manchester obtains information that indicates the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which Manchester fails or refuses to furnish all or part of the requested information, Manchester shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Manchester shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Manchester is proposing to increase the wholesale rate \$0.50 annually to North Manchester Water Association (North Manchester Water) through June 5, 2025, and subsequent increases of 13 percent annually through June 5, 2030. Explain and provide support for each proposed annual increase to North Manchester Water.

2. Provide all documents, calculations and a Cost of Service Study (COSS) to support Manchester's proposed wholesale increase to North Manchester Water.

3. State when the last time Manchester increased its wholesale rate to North Manchester Water.

4. a. Identify each witness that Manchester intends to rely on in this matter.

b. Provide the written direct testimony of each witness identified in Manchester's response to Item 4.a.

5. Provide the independent auditor's reports for Manchester for the fiscal years ending in 2019, 2020, and 2021.

6. Identify the 12-month test year upon which Manchester based its proposed rate adjustment(s) and explain why Manchester chose this time period.

7. Provide Manchester's general ledger for the fiscal year 2020 and 2021. Each general ledger shall include all check registers and spreadsheets used to record and track financial transactions. If available, provide a copies of each requested general ledger in Excel spreadsheet format with all formulas, columns, and rows unprotected and fully accessible.

8. Provide adjusted trial balances and audit adjustments for the fiscal year 2020 and 2021. The trial balances shall be traced and referenced directly to the general ledgers requested in Item 8.



Linda C. Bridwell, PE
Executive Director
Public Service Commission
P.O. Box 615
Frankfort, KY 40602

DATED JUN 20 2022

cc: Parties of Record

Case No. 2022-00139

*City of Manchester
123 Town Square
Manchester, KY 40962

*Jenna Corum
213 Main Street
P. O. Box 887
Manchester, KENTUCKY 40962

*Mike White
City of Manchester
123 Town Square
Manchester, KY 40962