

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

HEATH DUNIGAN	)	
	)	
_____	)	CASE NO.
	)	2022-00174
ALLEGED VIOLATION OF UNDERGROUND	)	
FACILITY DAMAGE PREVENTION ACT	)	

INITIATING ORDER FOR ALLEGED 811 VIOLATION OF THE KENTUCKY  
UNDERGROUND FACILITY DAMAGE PREVENTION ACT

Heath Dunigan (Mr. Dunigan) has been named as a party to an investigation before the Kentucky Public Service Commission (Commission) for allegedly violating the Kentucky Underground Facility Damage Prevention Act (Act).<sup>1</sup> A hearing in this case shall take place on July 29, 2022.

Pursuant to KRS 278.495(2), the Commission has jurisdiction to regulate the safety of natural gas facilities in Kentucky and to enforce minimum federal pipeline safety standards. Under the Act, the Commission has authority to investigate and assess civil penalties for any violation of the Act that results in excavation damage to an underground facility used to transport natural gas or hazardous liquid subject to federal pipeline safety laws, 49 U.S.C. § 60101, *et seq.* Any person who violates any provision of the Act is subject to assessment of a civil penalty in the amount of \$250 for the first offense, no more than \$1,000 for the second offense within one year, and no more than \$3,000 for the third and any subsequent offense. Additionally, any person whose violation of the Act

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<sup>1</sup> KRS 367.4901 through KRS 367.4917.

results in damage to an underground facility containing any flammable, toxic, corrosive, or hazardous material or results in the release of any flammable, toxic, corrosive, or hazardous material is subject to an additional penalty of up to \$1,000.

Following receipt of a report of excavation damage to its underground gas pipeline from an operator, Commission Staff (Staff) conducted an investigation and prepared an Incident Report, a copy of which is attached to this Order as Appendix A. In its Incident Report, Staff cites Mr. Dunigan for violation of the following provision of the Act:

KRS 367.4911(1)(a) – Each excavator, or person responsible for an excavation, planning excavation or demolition work shall, not less than two (2) full working days nor more than ten (10) full working days prior to commencing work, notify each affected operator of the excavator's intended work and work schedule. Contacting the applicable protection notification centers shall satisfy this requirement.

Based on its review of the Incident Report and being otherwise sufficiently advised, the Commission finds prima facie evidence that Mr. Dunigan violated the Underground Facility Damage Prevention Act. The Commission further finds that a formal investigation into the excavation damage incident shall be conducted.

IT IS THEREFORE ORDERED that:

1. Mr. Dunigan shall submit to the Commission, via email sent to [PSCED@ky.gov](mailto:PSCED@ky.gov) with the case number of this proceeding in the subject line of the message, a written response to the allegations contained in the Staff Incident Report within 20 days of receipt of this Order.

2. Mr. Dunigan shall appear on July 29, 2022, at 9 a.m. Eastern Daylight Time, in the Richard Raff Hearing Room of the Commission's offices at 211 Sower Boulevard in Frankfort, Kentucky, for the purpose of presenting evidence concerning the alleged violation of the Underground Facility Damage Prevention Act.

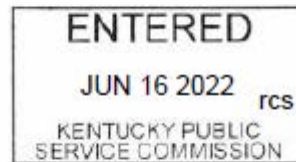
3. The July 29, 2022 hearing shall be conducted via video conferencing.
4. Mr. Dunigan shall attend the hearing by using the following link: <https://global.gotomeeting.com/join/308551245>; information and instructions are attached to this Order as Appendix B.
5. Mr. Dunigan shall notify the Commission at least ten days prior to the hearing if Mr. Dunigan is unable to appear by video conferencing and will therefore appear in person.
6. **Any partnership, corporation, or business entity (including a limited liability company) must be represented by an attorney licensed to practice law in Kentucky, and such representation includes the filing of papers with and appearances at hearings before the Commission.**
7. An individual may submit a response to the allegations contained in the Staff Incident Report without the representation of an attorney.
8. The Staff Incident Report 43177, attached to this Order as Appendix A, is made a part of the record in this case.
9. The July 29, 2022 hearing shall be recorded by video only.
10. **Please note that notice of a hearing to be held in this matter will be mailed to Mr. Dunigan once proof of service is received by the Commission. Parties who fail to appear after service will be subject to entry of a default judgment against them.**

PUBLIC SERVICE COMMISSION

  
\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice Chairman

\_\_\_\_\_  
Commissioner



ATTEST:

  
\_\_\_\_\_  
Executive Director

Case No. 2022-00174

APPENDIX A

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE  
COMMISSION IN CASE NO. 2022-00174 DATED JUN 16 2022

NINETEEN PAGES TO FOLLOW

# PIPELINE DAMAGE INVESTIGATION REPORT

## Investigation Information

**Investigator** Eric Tout **Incident ID** 43177 **Investigation** 8170  
**Incident Date** 11/7/2020 10:16:00 AM **Report Submitted** 11/10/2020

## Operator Information

**Operator** Benton Gas System City of Benton **Reported By** Brittany Canup  
**Phone** (270) 703-1338 **Email** bcanup@bentongas.org

**Incident Location** 298 Grands Blvd Benton KY 42025  
 298 Grands Blvd  
**County** Marshall **Locate Ticket Number** No bud call

## Excavator Information

**Excavator** Heath Dunigan **Organization ID**  
**Phone** 270-703-2911 **Email** heathuky@gmail.com  
**Address** 213 E 20th St Benton KY 42025 **Locate Ticket Number** No bud call

## Damage Report (DR) Summary

Excavation Within 18" (Approximate Location)	Gas Or Hazardous Liquids		Type Of Equipment Used	Cost of Damage	Amount Billed
	Contained	Released			
Expired Locate ticket (LT)	Yes	Yes	Mechanized/Backhoe	\$496.00	\$496.00

The Operator reports that the Excavator/Homeowner damaged a two-inch main, with a backhoe, digging a stump and the LT was expired.

**The DR is include as Attachment 1.**

## INVESTIGATION

On 11/05/21:

- 811, Carly Dunsmore, conducted a search from 09/01/20 thru 11/30/20 and no LTs were found for the incident location.  
**The 811 email is include as Attachment 2.**
- The Operator, Benton Gas's Brittany Canup, did research, spoke to Benton Gas employees, whom stated that the LT was expired approximately two weeks, but provided no LT number.

On 11/10/21 an attempt to contact the Excavator at 270-703-2911 resulted in a message stating that this is Heath Dunigan of ProCare Home Inspections wherein a message was left.

On 11/16/21 Mr. Dunigan stated that a Locate Ticket (LT) was obtain, but sometime ago and he held no valid LT at the time of the incident. Mr. Dunigan was receptive to attending the Damage Prevention Course and paying the reduced penalty of \$100.00.

## VIOLATIONS

## PIPELINE DAMAGE INVESTIGATION REPORT

**KRS 367.4911(a)** Each excavator, or person responsible for an excavation, planning excavation or demolition work shall, not less than two (2) full working days nor more than ten (10) full working days prior to commencing work, notify each affected operator of the excavator's intended work and work schedule. Contacting the applicable protection notification centers shall satisfy this requirement.

### # of Offences

(Including this incident)

<b>Excavator</b>	<b>Last Offence Incident #</b>	<b>Last Offence Incident Date</b>	<b>Revert to 1<sup>st</sup> Offence Date</b> (Last Offence Date +365 Days)
1 <sup>st</sup>	N/A	N/A	N/A

# Attachment 1



# Gas Excavation Damage Report

## Benton Gas System City of Benton

Submitted 11/10/2020 Incident ID: 43177

[Set back to Edit](#)[Staff Edit](#)[Print \(PDFForm.aspx?Rpt=GasInvestigation&IG=43177\)](#)

### Reported By:

**Name:** Brittany Canup  
**Phone:** (270) 703-1338  
**Email:** bcanup@bentongas.org

### Gas Line Incident Occured:

**Date:** 11/7/2020  
**Time:** 10:16 AM

### Details:

**Reported Date:** 11/10/2020 11:54 AM

### Incident Location Address:

**Location:** 298 Grands Blvd  
**Address:** 298 Grands Blvd  
**City:** Benton  
**State:** KY  
**County:** Marshall  
**Zip:** 42025

#### Confirm Code:

**Number of Customers out:** 0

**Was gas or hazardous liquids contained in the underground facility?**

**Was gas or hazardous liquids released into the atmosphere?**  \*

3/2020

**Locate Request Ticket No.:** No bud call

**Excavator:** Home Owner

### Excavator Address:

**First Name:** Heath  
**Last Name:** Dunigan  
**Phone:** 270-703-2911  
**Email:** heathuky@gmail.com  
**Address:** 213 E 20th St  
**City:** Benton

State: KY  
Zip: 42025  
Confirm Code: Y  
Excavation Damage: Other

**Description of Incident** Locate was called in but out of date. Hit gas 2" main with backhoe digging up stump.

Summary Information

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11/10/2020

**Full details such as the cause** Hit gas 2" main with backhoe digging up stump.  
**Extent of the damage** Gas blew for 14 mins  
**Cost of the damage** \$496.00  
**Steps taken to prevent re-occurrence** Always call 811. After 21 days, always call another locate in.  
**Amount billed to excavator** \$496.00

# Attachment 2

## Tout, Eric V (PSC)

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**From:** Carly Dunsmore <cdunsmore@usa811.org>  
**Sent:** Friday, November 5, 2021 8:58 AM  
**To:** Tout, Eric V (PSC)  
**Cc:** PSCrequest@kentucky811.org  
**Subject:** Re: 43177

Good morning Eric,

We searchd between 9/1/2020 - 11-30-2020, but were unable to find any tickets submitted for address 298 Grands Blvd., in Marshall County. If you have any more information, please let me know and we will be happy to assist you further.

Thank you,

Carly Dunsmore  
Member Services  
P: 833-538-0923  
F: 317-386-7820



On Fri, Nov 5, 2021 at 8:09 AM Tout, Eric V (PSC) <[ericv.tout@ky.gov](mailto:ericv.tout@ky.gov)> wrote:

The Opertor indicates the Excavator was working on an epired ticket.

Please provide locate ticket for:

Incident Date: 11/7/2020

Operator: Benton Gas  
Incident Location: 298 Grands Blvd., Benton  
County: Marshall  
Excavator: Heath Dunigan / Homeowner

*Thanks,*

*Eric V. Tout*

*Kentucky Public Services Commission*

*Division of Inspections / Damage Prevention*

*211 Sower Blvd., Frankfort, KY 40601*

*Office: 502-782-2622*

*Fax: 502-564-1582*

# SUPPLEMENTAL PIPELINE DAMAGE INVESTIGATION REPORT

## Investigation Information

**Investigator** Eric Tout **Incident ID** 43177 **Investigation** 8170  
**Incident Date** 11/7/2020 10:16:00 AM **Report Submitted** 11/10/2020

## Operator Information

**Operator** Benton Gas System City of Benton **Reported By** Brittany Canup  
**Phone** (270) 703-1338 **Email** bcanup@bentongas.org

**Incident Location** 298 Grands Blvd  
Benton KY 42025  
298 Grands Blvd  
**Locate Ticket Number** No bud call  
**County** Marshall

## Excavator Information

**Excavator** Heath Dunigan **Organization ID**  
**Phone** 270-703-2911 **Email** heathuky@gmail.com  
**Address** 213 E 20th St  
Benton KY 42025 **Locate Ticket Number** No bud call

## SUPPLEMENT INVESTIGATION

On 11/23/21 a Demand Letter was sent to the Excavator.

**The Demand Letter is included as Attachment 3.**

On 12/17/21 the Excavator paid the penalty payment.

On 01/11/22 a Paid But No Attendance to the Damage Prevention Course letter was sent to the Excavator.

**The Paid But No Attendance Letter is included as Attachment 4.**

On 01/14/22, via email, the Operator, Benton Gas System's Brittany Canup, stated that the following documents are all the information Benton Gas has regarding this incident:

- Leak / Service Call Report: Which has been outlined in Attachment 1 and the DR Summary.
- A Sheet of paper: Titled: Benton Gas System, Dated: 11/16/20, Name: Heath Dunigan, Acct. #: (blank), For: Heath Dunigan, Amount: \$496.40, By: JP. Hit gas main w/backhoe, Bill to: Heath Dunigan
- Invoice: Indicating the Excavator was bill \$496.40 for the repairs to the damaged gas line.

**Benton Gas System's documents are included as Attachment 5.**

# Attachment 3



Andy Beshear  
Governor

Rebecca W. Goodman  
Secretary  
Energy and Environment Cabinet

Commonwealth of Kentucky  
**Public Service Commission**  
211 Sower Blvd.  
P.O. Box 615  
Frankfort, Kentucky 40602-0615  
Telephone: (502) 564-3940  
Fax: (502) 564-3460  
psc.ky.gov

Kent A. Chandler  
Chairman

Amy D. Cabbage  
Vice Chairman

Marianne Butler  
Commissioner

November 23, 2021

Heath Dunigan  
298 Grands Blvd.  
Benton KY 42025

Re: Violation of Kentucky Underground Facility Damage Prevention Act  
Incident Number: **43177**

### **DEMAND FOR PENALTY ASSESSMENT AND REMEDIAL MEASURES**

Dear Mr. Dunigan:

The Kentucky Public Service Commission (Commission) received a report on November 10, 2020, regarding damage to a natural gas or hazardous liquid facility owned and/or operated by the Benton Gas System City of Benton. Under the Kentucky Underground Facility Damage Prevention Act (Act), KRS 367.4901 through KRS 367.4917, the Commission has jurisdiction to investigate and assess civil penalties for any violation of the Act that results in excavation damage to underground facilities used to transport gas or hazardous liquid subject to federal pipeline safety laws, 49 U.S.C. secs. 60101 et seq. The Commission regulates the safety of jurisdictional natural gas pipelines in the Commonwealth pursuant to KRS 278.495 and 49 CFR Parts 190, 191, 192 and 195.

Following receipt of the damage notification, Commission Staff (Staff) performed an investigation of the incident and prepared the attached incident report. Based on its investigation of the incident, Staff has determined that Mr. Dunigan committed the following violation(s) of the Act:

**KRS 367.4911(a)** Each excavator, or person responsible for an excavation, planning excavation or demolition work shall, not less than two (2) full working days nor more than ten (10) full working days prior to commencing work, notify each affected operator of the excavator's intended work and work schedule. Contacting the applicable protection notification centers shall satisfy this requirement.

### **CIVIL PENALTY**

Based on its investigation of this matter, Staff has determined that Mr. Dunigan **should be assessed a penalty in the total amount of \$500.00, first offense, but that \$400.00 of the penalty should be suspended contingent upon Mr. Dunigan's completion of Damage Prevention training:**

### **REMEDIAL MEASURE/TRAINING**

- A representative of Mr. Dunigan shall participate in a Damage Prevention training course. The Kentucky Public Service Commission will hold these classes online. Class dates have a limited capacity available on a first come-first served basis. To sign up for the class, go to **<https://psc.ky.gov/classSignUp>**. You will need your incident number: **43177** and assigned key: **8170** to sign-up for one of the available training dates. **Please understand that this training will be required as a contingency for the reduced**



penalty amount.

Within **30 days** of the date of this letter Mr. Dunigan should mail or deliver a cashier's check or money order **made payable to** the:

**“Kentucky State Treasurer”**

The check should be in the amount of **\$100.00** mailed to: **211 Sower Boulevard, Frankfort, Kentucky 40602**

**Please include the Incident Number 43177 on the cashier's check or money order submitted for payment. Checks made payable to any other payee besides the Kentucky State Treasurer or without the Incident Number cannot be processed and will be returned, thus delaying the resolution of this matter.**

KRS 367.4917 provides that a person who commits a violation of the Act shall be subject to a civil penalty not to exceed \$250 for the first violation, \$1,000 for the second violation within one year, and \$3,000 for the third and any subsequent violation. If the violation results in damage to an underground pipeline used to transport gas or hazardous liquid, the violator is subject to an additional civil penalty not to exceed \$1,000 per violation.

Payment of the proposed civil penalty and completion of the remedial measure will satisfy and resolve any and all claims against Mr. Dunigan for any violation of the Act arising out of the November 7, 2020 incident. Mr. Dunigan's payment of the proposed civil penalty will not be considered an admission by Mr. Dunigan that he/she willfully violated any provision of the Act.

If Mr. Dunigan does not pay the proposed civil penalty within 30 days of the date of this letter, the Commission will institute an administrative proceeding against Mr. Dunigan and hold a formal hearing during which Mr. Dunigan will have an opportunity to present evidence.

If you have any questions regarding this demand for remedial measures and penalty assessment, please contact Ashley Rhodes, Division of Inspections at 502-782-2578.

Sincerely,

*Nancy J. Vinsel*

Nancy J. Vinsel  
General Counsel

Attachment

# Attachment 4



Andy Beshear  
Governor

Rebecca W. Goodman  
Secretary  
Energy and Environment Cabinet

Commonwealth of Kentucky  
**Public Service Commission**  
211 Sower Blvd.  
P.O. Box 615  
Frankfort, Kentucky 40602-0615  
Telephone: (502) 564-3940  
Fax: (502) 564-3460  
psc.ky.gov

Kent A. Chandler  
Chairman

Amy D. Cabbage  
Vice Chairman

Marianne Butler  
Commissioner

January 11, 2022

Heath Dunigan  
298 Grands Blvd.  
Benton KY 42025

Re: Violation of Kentucky Underground Facility Damage Prevention Act  
Incident Number: 43177

### No Attendance Remedial Measure/Training

Dear Mr. Dunigan:

Attached is the demand letter and investigation report for the above Incident. Our records indicate that a reduced penalty of \$100.00 has been paid, but no representative has attended the Remedial Measure/Training to receive this reduced penalty. Attendance is required for the penalty reduction to apply.

### REMEDIAL MEASURE/TRAINING

A representative or Heath Dunigan shall participate in a Damage Prevention training course. The Kentucky Public Service Commission will hold these classes online. Class dates have a limited capacity available on a first come-first served basis. To sign up for the class, go to <https://psc.ky.gov/classSignUp>. You will need your incident number, **43177** and this key **8170** to sign-up for one of the available training dates. **Please understand that this training will be required as a contingency for the reduced penalty amount.**

If we do not hear from you within 10 days from the date of this letter this matter will be referred to the Commission for an Administrative Hearing to be held at the Commission's offices.

Once a referral to the Commission is made, any partnership, corporation, or business entity (including a limited liability company) must be represented by an attorney licensed to practice law in Kentucky. Thank you for your prompt attention to this matter.

If you have any questions regarding this notice or if you find that these requirements have been met, please contact Ashley Rhodes, Division of Inspections at 502-782-2578.

Sincerely,

Nancy J. Vinsel  
General Counsel

# Attachment 4

## Tout, Eric V (PSC)

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**From:** Brittany Canup <bcanup@bentongas.org>  
**Sent:** Friday, January 14, 2022 10:21 AM  
**To:** Tout, Eric V (PSC)  
**Subject:** RE: 43177, 11/7/2020, 298 Grands Blvd., Benton, Heath Dunigan  
**Attachments:** SKM\_C284e22011409180.pdf

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**\*\*CAUTION\*\* PDF attachments may contain links to malicious sites. Please contact the COT Service Desk [ServiceCorrespondence@ky.gov](mailto:ServiceCorrespondence@ky.gov) for any assistance.**

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Here is all the info I have.

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**From:** Tout, Eric V (PSC) <ericv.tout@ky.gov>  
**Sent:** Friday, January 14, 2022 5:36 AM  
**To:** Brittany Canup <bcanup@bentongas.org>  
**Subject:** 43177, 11/7/2020, 298 Grands Blvd., Benton, Heath Dunigan

Hello Brittany,

Please send repots, photos, invoices and payment info (copy of check) if paid.

Thanks,  
Eric V. Tout  
Kentucky Public Services Commission  
Division of Inspections / Damage Prevention  
211 Sower Blvd., Frankfort, KY 40601  
Office: 502-782-2622  
Fax: 502-564-1582



# BENTON GAS

201 Main Street • Benton, KY 42025  
(270) 527-3717

*Provisional*

Form BG-E44

emailed 11/10/20

## LEAK / SERVICE CALL REPORT

Received by CY Phone  Radio  In Person  Other

Date 11-7- 20 20 Time 10:16 am

Customer Name Heath Dunigan Acct. No. \_\_\_\_\_

Address 298 Grands Blvd Phone No. \_\_\_\_\_

Leak: Inside Building  Outside Building  Odor: Strong  Weak  Mild  None

### Dispatched:

Date 11-7- 20 20 Time 10:16 AM/PM

Investigation Assigned to Chris

Assigned as immediate action required? Yes  No

### Investigation:

Date 11-7- 20 20 Time 10:20 AM/PM

Investigation by Chris Leak found? Yes  No

Flame Pack? Yes  No  Leak Grade: 1  2  3

Location of Leak 298 Grands BLVD (cut 2 main) Time 10:20 AM/PM

Leak detected by: Odor  Noise  Other  Flame Pack

Leak reported by: Public  Customer  Survey Crew  Other

Atmospheric Corrosion: Good  Bad

Service Request: Hit Gas main 2" - with backhoe

digging stump. Locate was out of  
check locate date

Scheduled Time: \_\_\_\_\_ AM PM Date: Hit with Backhoe

Dispatched to: \_\_\_\_\_ Date Removing a Stump Time \_\_\_\_\_

Meter Status: Locked  Unlocked  Meter No. \_\_\_\_\_

Repair Report: 1- Short Lyco 2" / hole 1" long 1/4" wide

blew for 14 min End of main

Made safe 10:30 am 12 men - trucks + track mach.

Heath Dunigan

X ~~213E 20th St Benton KY 42025~~

Amount 270-703-2911

Gas Amount \$25.40  
4 hrs Labor \$132.00  
1 hr Equip \$45.00  
2 Trucks \$90.00  
1 2" Lyco \$54.00  
total \$496.40  
\$ 496.40

- Leak
- Re-read
- Damaged Line

- Light Pilot
- CO2 Check
- Other

\$150.00

HEATH UKY@Gmail.com

X [Signature]  
Customer Signature

11-7-20 Date Time

Chris Danny  
Work Done By

11-7-20 11:30 AM Date Time

**BENTON GAS SYSTEM**

201 Main Street

Benton, Kentucky 42025

DATE 11/16/20

NAME Heath Dunigan

ACCT. # \_\_\_\_\_

FOR 1st Gas Main

AMOUNT \$ 496.40

BY: [Signature]

**BENTON GAS SYSTEM**

ZebraGraphics

111 2" Gas Main w/backhoe

**DETACH AND RETURN BOTTOM I**

**BILL TO**

Heath Dunigan



**BENTON GAS**  
**SYSTEM**  
 201 MAIN STREET  
 BENTON KY 42025  
 (270)527-3717

**INVOICE**

DATE	NO
11/9/20	559

**BILL TO: Heath Dunigan**  
**213 E. 20<sup>th</sup> St.**  
**Benton, KY 42025**

DATE	CHARGES	TOTAL
11-07-20	Service Fee	\$150.00
	Material	\$ 54.00
	Equipment	\$ 45.00
	Gas Loss	\$ 25.40
	Labor	\$132.00
	Trucks (2)	\$ 90.00

Hit 2" Gas Main w/backhoe

DETACH AND RETURN BOTTOM PORTION WITH YOUR PAYMENT

**BILL TO**  
 Heath Dunigan

<b>TOTAL DUE</b>
\$496.40
AMT PAID
<input type="text"/>



APPENDIX B

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE  
COMMISSION IN CASE NO. 2022-00174 DATED JUN 16 2022

TWO PAGES TO FOLLOW

## Information and Instructions for Hearing

You are required to attend a formal hearing with the Kentucky Public Service Commission. Please note the hearing is scheduled in the **Eastern Time Zone**, and the hearing date and time are on the Order that accompanied these instructions.

You are **strongly encouraged** to download the GoToMeeting app now and be ready for your hearing. If you cannot appear via video using this app, at least ten days prior to your scheduled hearing you must call the Commission's offices at the number provided below. You will receive instructions on appearing in person in the Richard Raff Hearing Room of the Commission's offices at 211 Sower Boulevard in Frankfort, Kentucky at the time and date of your scheduled hearing.

Please direct any questions to Ashley Rhodes, Commission Division of Inspections. [AshleyB.Rhodes@ky.gov](mailto:AshleyB.Rhodes@ky.gov) or 502-782-2578.

**To download the GoToMeeting app go to:**

<https://global.gotomeeting.com/install/258846301>

On the day of your hearing using your computer, tablet, or video enabled smartphone. **Access the proceeding at:**

<https://global.gotomeeting.com/join/308551245>

More information about using GoToMeeting can be found at:

GoToMeeting - Attendee Quick Start

<https://www.youtube.com/embed/8VaHHVP0FCU?autoplay=1&showinfo=0&controls=0&rel=0>

GoToMeeting - How to Join a Meeting

[https://www.youtube.com/embed/Ojl1q\\_sPrP0?autoplay=1&showinfo=0&controls=0&rel=0](https://www.youtube.com/embed/Ojl1q_sPrP0?autoplay=1&showinfo=0&controls=0&rel=0)

## Technical Requirements for Using GoToMeeting

### Operating System:

Windows 7 – Windows 10

Mac OS X 10.9 (Mavericks) – mac OS Big Sur (11)

Linux/Ubuntu (Web App only)

Google Chrome OS (Web App only)

iOS 11 – iOS 13

Android OS 5 (Lollipop) – Android 10

### **Web Browser: (Applies to Web App only)**

Google Chrome v72 or newer

Microsoft Edge v77 or newer

### **Internet Connection:**

Computer: 1 Mbps or better (broadband recommended)

Mobile device and Chromebook: 3G or better (WiFi recommended for VoIP)

### **Software:**

GoToMeeting desktop app (JavaScript enabled)

GoToMeeting app from the Apple Store, Google Play Store, or Windows Store

### **Hardware:**

2GB of RAM (minimum), 4GB or more of RAM (recommended)

Webcam device\*

Microphone and speakers\*\* (USB headset recommended)

### **Mobile Device:**

iPhone 5 or newer

iPad 3<sup>rd</sup> gen or newer

Note: \* You MUST have a camera on your device or connected to your device to appear at the hearing.

\*\* Most devices have built-in speakers, but you will get better audio quality while connected via VoIP if you use a headset

\*Heath Dunigan  
298 Grands Blvd.  
Benton, KENTUCKY 42025