



Andy Beshear
Governor

Rebecca W. Goodman
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Energy and Environment Cabinet

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Robert Cicero
Vice Chairman

Talina R. Mathews
Commissioner

February 11, 2020

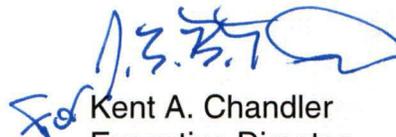
TRANSMITTED VIA E-MAIL

PARTIES OF RECORD

Re: *An Investigation of a Possible Vacancy of the Board of Commissioners of Sandy Hook Water District*
Case No. 2019-00186

Attached is a copy of minutes received via electronic mail from a representative of the Elliott County Clerk's office on January 15, 2020 to be filed in the record of the above-referenced case. If you have any questions, please contact Brittany H. Koenig, 502-782-2591.

Sincerely,


For Kent A. Chandler
Executive Director

bhk

ELLIOTT COUNTY FISCAL COURT
REGULAR MEETING
NOVEMBER 25, 2014

THE REGULAR MEETING OF THE ELLIOTT COUNTY FISCAL COURT WAS HELD ON NOVEMBER 25, 2014 AT 6:00 P.M. AT THE ELLIOTT COUNTY COURTHOUSE WITH THE HONORABLE JUDGE EXECUTIVE CARL FANNIN PRESIDING.

The meeting was called to order at 6:04 P.M. The opening prayer and Pledge of Allegiance were led by Magistrate Gary Sparks.

Those Present: Kathy Adkins
Angie Porter
Robert Wright
Billy Wilson
Gary Sparks
Brian Dillon
James Salyers

Absent: Hon. John D. Lewis, Jr.

A motion was made to approve minutes from the October 21, 2014 regular meeting by Robert Wright and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

A motion was made to approve list of prepaid and unpaid bills by James Salyers and seconded by Brian Dillon. All voted aye. None opposed. **Motion carries.**

A discussion was held to make decisions concerning the incoming county coroner's blue lights. A motion was made to allow the incoming coroner the ability to fashion his vehicle with blue lights and or sirens per KRS. The incoming coroner submitted a written request per the KRS and his request is permitted. A motion to allow the blue lights was made by Brian Dillon and seconded by James Salyers. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge receipt of the Treasurers monthly report for October 2014 by James Salyers and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

A motion was made to approve budget amendment 001 by Brian Dillon and seconded by James Salyers. All voted aye. None opposed. **Motion carries.**

A motion was made to approve budget transfer in the amount of \$20,000.00 from the general fund to the jail fund by James Salyers and seconded by Kathy Adkins. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge receipt of monthly reports from the Clerk's Office, Sheriff Department, Library, and Laurel Gorge by James Salyers and seconded by Gary Sparks. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge receipt of the Ambulance Service monthly report by James Salyers and seconded by Brian Dillon. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge receipt of the Extension Office audited financial statement for year ending June 30, 2014 by James Salyers and seconded by Kathy Adkins. All voted aye. None opposed. **Motion carries.**

A motion was made to knowledge receipt of the Elliott County Clerk audited financial statement for year ending December 30, 2014 by Brian Dillon and seconded by James Salyers. All voted aye. None opposed. **Motion carries.**

A motion was made to approve payment to Coyote Ridge Enterprise, LLC up to \$13,500.00 for the cleanup of dump on Ridgetop Road by James Salyers and seconded by Kathy Adkins. All voted aye. None opposed. **Motion carries.**

A motion was made to approve payment to Pinkerton Drilling up to the amount of \$24,336.00 for pile driving on Johnson Creek Road by James Salyers and seconded by Robert Wright. All voted aye. None opposed. **Motion carries.**

A motion was made to appoint Darren Fannin to the Sandy Hook Water District Board to fill Brian Dickersons unexpired term. The motion was made by Billy Wilson and seconded by James Salyers. Brian Dillon, Gary Sparks, Billy Wilson and James Salyers voted aye. Angie Porter, Kathy Adkins and Robert Wright abstained. **Motion carries.**

A motion was made to approve list of Surplus Property to be sold at the county auction that is set to be held on January 10, 2015 by James Salyers and seconded by Brian Dillon. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge and approve list of recipients for the Trash for Cash program. Kathy Adkins made the motion to approve this and Angie Porter seconded it. All voted aye. None opposed. **Motion carries.**

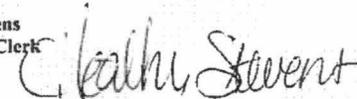
A motion was made to approve the Sheriff Department proposed budget and salary cap for year 2015 by James Salyers and seconded by Gary Sparks. All voted aye. None opposed. **Motion carries.**

A motion was made to approve Clerk's Office proposed budget and salary cap for year 2015. A motion was made to table this by Robert Wright and seconded by James Salyers. The motion was made to include asking the clerk to lower her salary cap. All voted aye. None opposed. **Motion carries.**

A motion was made to approve the Sheriff Department budget amendment for current 2014 budget by Brian Dillon and seconded by James Salyers. All voted aye. None opposed. **Motion carries.**

A discussion was held concerning the employment of a 911 dispatcher. A motion was made to allow the dispatcher in question to work permanent night shift and that a letter would be sent to this employee stating that her rotation would start on Thursday night. The sheriff was at the court and agreed to deliver the letter to Ms. Salyers (the employee) because the letter would not have time to make it to her in the mail. Gary Sparks, Kathy Adkins, Brian Dillon and Angie Porter voted aye. Billy Wilson and James Salyers opposed. And Robert Wright abstained. **Motion carries.**

Respectfully Submitted© Heather Stevens
Fiscal Court Clerk



A motion was made to acknowledge receipt of the County Treasurer current financial statement by James Salyers and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge receipt of the monthly reports from the Sheriff Department, County Clerk, Rocky Adkins Library, Laurel Gorge, and the county Dispatch Center by James Salyers and seconded by Brian Dillon. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge the Ambulance Service monthly report by James Salyers and seconded by Angie Porter. All voted aye. None opposed. **Motion carries.**

A discussion was held concerning the ambulance service and the possible shortfall in the payroll. A motion was made for the county to "set aside" \$10,000.00 in order to loan to the ambulance service in case they were to fall short on their payroll. County Treasurer asked the county from what line item the money would come from and from what fund. Magistrate Salyers said that the money transfer was only a loan to the ambulance and that they would be required to pay it back, so that the money could be written out of LGEA or road fund and it would be paid back so that it would not matter. The motion to loan this money was made by James Salyers and seconded by Billy Wilson. Angie Porter, James Salyers, Billy Wilson and Gary Sparks voted aye. Brian Dillon opposed. **Motion carries.**

A discussion was held concerning the final decisions for the County Surplus Sale. All terms of the sale were staying the same as previously voted on in November's meeting. **No motion necessary.**

A motion was made to acknowledge and approve Deputy Coroner(s) for Elliott County. The incoming coroner stated that he would like to keep things the same as previous with one deputy coroner of his choosing paid for by the county. The motion was made by James Salyers and seconded by Brian Dillon to keep coroner operations the same. All voted aye. None opposed. **Motion carries.**

A discussion was held concerning the County Clerk's obligation to pay back a salary reimbursement in the amount of \$2,890.00. Magistrate James Salyers made the motion to send a certified letter to tell her to pay it back. The motion was seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

A motion was made to approve the County Clerk's salary cap and budget FY-2015 by Brian Dillon and seconded by James Salyers. The salary cap was set at the same amount as the previous year 2014 and the budget was close to the same number as the 2014 budget. This budget was approved line by line. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge the resignation of Glen Skaggs from the Elliott County Ambulance Board by Brian Dillon and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge the resignation of Ashly Penix from the Elliott County Ambulance Board by James Salyers and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

A motion was made to approve appointment of Melissa Rice to the Elliott County Ambulance Service Board by Billy Wilson and seconded by Brian Dillon. All voted aye. None opposed. **Motion carries.**

A discussion was held concerning Old Blaine's Trace bridge and road. Road Supervisor, Darren Fannin informed the court that the state had inspected the bridge and required the county to barricade and block access to the bridge. The state informed the county that the county could remove the bridge from the county system, replace the bridge or keep it barricaded from any access. A motion was made to hold a hearing to entertain the idea of removing the bridge from the county system. Motion was made by James Salyers and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

6412
A discussion was held to make decisions concerning other road additions and deletions. It was mentioned to remove another portion of Wayne Kilgore Road from the county system and to add J.L. Pennington Road to the county system. These roads would be put with other roads that needed to be put on the county system and all would be advertised for together. A motion to approve these changes to be advertised for and hold a hearing about was made by James Salyers and seconded by Brian Dillon. All voted aye. None opposed. **Motion carries.**

A discussion was held concerning the employment status of a 911 employee. The court was informed that the 911 employee, Deborah Salyers was sent a letter via the sheriff. The sheriff had attempted a few times to deliver the letter but there was a gate on her drive that prohibited him from giving her the letter. The court voted to send her a certified letter via the postal system that would ask her to work the next shift rotation. The letter would state that the county agreed fully to accommodate her per her request and that she would be placed on permanent night shift. All voted aye. None opposed. **Motion carries.**

A discussion was held concerning the changes in the personnel policy. After much deliberation, the court decided to eliminate vacation payouts. The new policy would allow for a 2 week vacation period as previously listed but if the vacation was not taken it would be lost, there would be no further monetary compensation for the vacation time that was not taken. The court entertained the idea that by giving the employees compensation for their vacation time that they did not take, that it encouraged employees to use all their sick time balance for various reasons so that they could keep their vacation time intact and be paid for it. Also, the magistrates voted to change the sick time policy to say that if you are sick or not able to come to work that you are required to call and notify your supervisor as far in advance as possible. Also, if you are taking off for a planned appointment, documentation must be provided to payroll personnel for your absence. If you do not have an appointment and take off or sudden illness, etc. then you must fill out a sick leave form that must be approved by the supervisor. Failure to call in or fill out the correct forms will result in the time off being taken from the employees vacation time or simply unpaid. James Salyers made a motion to make the change to the policy. Billy Wilson seconded the motion. All voted aye. None opposed. **Motion carries.**

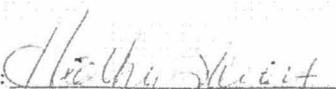
A motion was made to approve budget transfer Fy-14-15- by James Salyers and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

New Business:

A motion was made by Brian Dillon and seconded by James Salyers to approve the appointment of Donald Kitchen and Glen Skaggs to the Elliott County Extension Board. All voted aye. None opposed. **Motion carries.**

At the conclusion of the meeting everyone thanked Gary Sparks for his service as magistrate since this would be his last meeting as he did not seek re-election. Gary thanked everyone for working so well with him.

A motion was made by Gary Sparks and seconded by Angie Porter to adjourn the meeting. All voted aye. None opposed. **Motion carries.**

Respectfully Submitted: 
Heather Stevens, Fiscal Court Clerk

Elliott County Fiscal Court postponed Tuesday night's regular meeting. There will now be a special called meeting held on Thursday, January 22, 2015. The meeting will begin at 6:00 p.m. in the Elliott County Courthouse. If you have any questions concerning this meeting or the items to be discussed, please call the office of the Judge Executive at 606-738-

5826. The agenda is as follows:
ELLIOTT COUNTY FISCAL COURT
SPECIAL MEETING
JANUARY 22, 2015

AGENDA

1. APPROVE MINUTES FROM DECEMBER 16, 2014 REGULAR MEETING.
2. APPROVE LIST OF PREPAID AND UNPAID BILLS AND REIMBURSEMENTS.
3. KY. TRANSPORTATION- (Rural and Municipal Aid) present to give county suggestions, etc. Make any decisions necessary concerning these suggestions.
4. APPROVE A RESOLUTION FOR THE COUNTY TO AGREE TO ADOPT AND MAINTAIN PORTIONS OF "OLD" ROUTE 7.
5. MEMBERS FROM ROSS SINCLAIR PRESENT TO DISCUSS REFINANCING THE COURTHOUSE BOND. CONDUCT FIRST READING OF ORDINANCE TO START THE REFINANCING PROCESS.
6. MEMBERS OF PHI AND AIR EVAC PRESENT TO DISCUSS THE HELICOPTOR INSURANCE.
7. ACKNOWLEDGE RECEIPT OF THE COUNTY TREASURERS MONTHLY REPORT/QUARTERLY REPORT AND CURRENT FINANCIAL STATEMENT.
8. BUDGET TRANSFER.
9. BUDGET AMENDMENT.
10. ACKNOWLEDGE RECEIPT OF MONTHLY REPORTS FROM: ELLIOTT COUNTY CLERKS OFFICE, SHERIFF DEPARTMENT, ROCKY ADKINS LIBRARY, 911 DISPATCH CENTER, AND LAUREL GORGE.
11. ACKNOWLEDGE RECEIPT OF THE AMBULANCE SERVICE MONTHLY REPORT FOR DECEMBER. MAKE ANY DECISIONS NECESSARY CONCERNING THE AMBULANCE SERVICE.
12. APPROVE APPOINTMENT TO THE SANDY HOOK WATER BOARD.
13. APPROVE APPOINTMENT TO THE ELLIOTT COUNTY AMBULANCE SERVICE BOARD.
14. DISCUSS AND MAKE DECISIONS CONCERNING THE EMPLOYMENT OF 911 DISPATCHERS.
15. DISCUSS THE PAYOFF OF THE 2009 CHEVROLET TRUCK. DISCUSS AND MAKE POSSIBLE DECISION CONCERNING THE PURCHASE OF A NEWER VEHICLE.
16. ACKNOWLEDGE THE RECEIPTS FROM THE COUNTY SURPLUS SALE HOSTED ON JANUARY 10, 2014. Total of \$8,069.50
17. APPROVE SECOND READING OF THE CHANGES TO BE MADE TO THE PERSONNEL POLICY CONCERNING SICK AND VACATION TIME.
18. DISCUSS AND MAKE DECISIONS CONCERNING THE COUNTY CLERKS SALARY OVERPAYMENT.
19. ACKNOWLEDGE RECEIPT OF THE PROPERTY TAX BILLS AS PRESENTED FROM THE ELLIOTT COUNTY SHERIFF DEPARTMENT.
20. ACKNOWLEDGE RESIGNATION OF SHERIFF DEPARTMENT SECRETARY AND ACKNOWLEDGE THE HIRE OF A NEW SECRETARY.
21. ACKNOWLEDGE THE RESIGNATION OF EMPLOYEE FROM THE COUNTY CLERKS OFFICE AND THE ADDITION OF A NEW EMPLOYEE.
22. DISCUSS ADDITION AND REMOVAL OF COUNTY ROADS.
23. DISCUSS EMPLOYEE PAY RAISE.
24. DISCUSS AND MAKE DECISIONS CONCERNING THORNSBERRY ROAD. This is a current lawsuit against the county.
25. DISCUSS AND MAKE DECISIONS CONCERNING THE PROPERTY LINE FENCE BETWEEN THE COUNTY GARAGE AND A PRIVATE LANDOWNER
26. DISCUSS QUOTES FROM BRIDGEPORT EQUIPMENT FOR 2 MOWING TRACTORS.

ELLIOTT COUNTY FISCAL COURT
REGULAR MEETING
DECEMBER 16, 2014

6446

THE REGULAR MEETING OF THE ELLIOTT COUNTY FISCAL COURT WAS HELD ON DECEMBER 16, 2014 AT 6:00 P.M. AT THE ELLIOTT COUNTY COURTHOUSE WITH THE HONORABLE JUDGE EXECUTIVE CARL FANNIN PRESIDING.

The meeting was called to order at 6:17 P.M. The opening prayer and Pledge of Allegiance were led by Magistrate Gary Sparks.

Those Present: Angie Porter
Robert Wright
Billy Wilson
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Absent: Hon. John D. Le
 Kathy Adkins

A motion was made to approve the November 25, 2014 regular meeting by James Salyers and seconded by Billy Wilson. Motion carries.

A motion was made to approve the unpaid bills by James Salyers and seconded by Gary Sparks. All voted aye. None opposed. Motion carries.

A discussion was held concerning the possibility of the county installing a privacy fence behind the county garage to block dust from entering the residence located behind the county garage. Debbie Maggard, the landowner was present to discuss the issue. Mrs. Maggard informed the court that the dust from the gravel kept at the county garage enters her residence and furthers her existing health issues. Mrs. Maggard presented paperwork to the fiscal court including the deed of the property, the property line illustrations, and paperwork proving her health issues. Mrs. Maggard further asked the court if a privacy fence could be installed by the county to block the dust from being a nuisance to her. Mrs. Maggard also presented a quote to the fiscal court for the installation of the fence which was almost \$2,500.00. A motion was made by Billy Wilson and seconded by James Salyers to have the incoming county attorney, Patrick Trent, look into this topic and inform the court of their options and what the court would be obliged to do in this scenario. All voted aye. None opposed. Motion carries.

A discussion was held concerning the final decision for the incoming county attorney usage of building and compensation thereof. Road Supervisor, Darren Fannin informed the court that Delmaine Dickerson owned a building in town that he would consider renting to either the county attorney or the adult education. The county attorney and adult education currently share a space and they both have entertained the idea of leaving the shared space to make more room for one another. The county discussed its current assistance to John D. Lewis, the current attorney including paying for a copier machine, telephone bill, etc. Since the incoming attorney was not present, the court voted to wait until the incoming attorney, Patrick Trent was present in order to make final decisions concerning the counties contribution to the attorney's office for assisting with fiscal court matters. The motion was made to postpone any final decisions by James Salyers and seconded by Billy Wilson. All voted aye. None opposed. Motion carries.

A motion was made to acknowledge receipt of the County Treasurer monthly report by James Salyers and seconded by Billy Wilson. All voted aye. None opposed. Motion carries.

A motion was made to acknowledge receipt of the County Treasurer current financial statement by James Salyers and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge receipt of the monthly reports from the Sheriff Department, County Clerk, Rocky Adkins Library, Laurel Gorge, and the county Dispatch Center by James Salyers and seconded by Brian Dillon. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge the Ambulance Service monthly report by James Salyers and seconded by Angie Porter. All voted aye. None opposed. **Motion carries.**

A discussion was held concerning the ambulance service and the possible shortfall in the payroll. A motion was made for the county to "set aside" \$10,000.00 in order to loan to the ambulance service in case they were to fall short on their payroll. County Treasurer asked the county from what line item the money would come from and from what fund. Magistrate Salyers said that the money transfer was only a loan to the ambulance and that they would be required to pay it back, so that the money could be written out of LGEA or road fund and it would be paid back so that it would not matter. The motion to loan this money was made by James Salyers and seconded by Billy Wilson. Angie Porter, James Salyers, Billy Wilson and Gary Sparks voted aye. Brian Dillon opposed. **Motion carries.**

A discussion was held concerning the final decisions for the County Surplus Sale. All terms of the sale were staying the same as previously voted on in November's meeting. **No motion necessary.**

A motion was made to acknowledge and approve Deputy Coroner(s) for Elliott County. The incoming coroner stated that he would like to keep things the same as previous with one deputy coroner of his choosing paid for by the county. The motion was made by James Salyers and seconded by Brian Dillon to keep coroner operations the same. All voted aye. None opposed. **Motion carries.**

A discussion was held concerning the County Clerk's obligation to pay back a salary reimbursement in the amount of \$2,890.00. Magistrate James Salyers made the motion to send a certified letter to tell her to pay it back. The motion was seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

A motion was made to approve the County Clerk's salary cap and budget FY-2015 by Brian Dillon and seconded by James Salyers. The salary cap was set at the same amount as the previous year 2014 and the budget was close to the same number as the 2014 budget. This budget was approved line by line. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge the resignation of Glen Skaggs from the Elliott County Ambulance Board by Brian Dillon and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

A motion was made to acknowledge the resignation of Ashly Penix from the Elliott County Ambulance Board by James Salyers and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

A motion was made to approve appointment of Melissa Rice to the Elliott County Ambulance Service Board by Billy Wilson and seconded by Brian Dillon. All voted aye. None opposed. **Motion carries.**

A discussion was held concerning Old Blaine's Trace bridge and road. Road Supervisor, Darren Fannin informed the court that the state had inspected the bridge and required the county to barricade and block access to the bridge. The state informed the county that the county could remove the bridge from the county system, replace the bridge or keep it barricaded from any access. A motion was made to hold a hearing to entertain the idea of removing the bridge from the county system. Motion was made by James Salyers and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

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A discussion was held concerning the employment status of a 911 employee. The court was informed that the 911 employee, Deborah Salyers was sent a letter via the sheriff. The sheriff had attempted a few times to deliver the letter but there was a gate on her drive that prohibited him from giving her the letter. The court voted to send her a certified letter via the postal system that would ask her to work the next shift rotation. The letter would state that the county agreed fully to accommodate her per her request and that she would be placed on permanent night shift. All voted aye. None opposed. **Motion carries.**

A discussion was held concerning the changes in the personnel policy. After much deliberation, the court decided to eliminate vacation payouts. The new policy would allow for a 2 week vacation period as previously listed but if the vacation was not taken it would be lost, there would be no further monetary compensation for the vacation time that was not taken. The court entertained the idea that by giving the employees compensation for their vacation time that they did not take, that it encouraged employees to use all their sick time balance for various reasons so that they could keep their vacation time intact and be paid for it. Also, the magistrates voted to change the sick time policy to say that if you are sick or not able to come to work that you are required to call and notify your supervisor as far in advance as possible. Also, if you are taking off for a planned appointment, documentation must be provided to payroll personnel for your absence. If you do not have an appointment and take off or sudden illness, etc. then you must fill out a sick leave form that must be approved by the supervisor. Failure to call in or fill out the correct forms will result in the time off being taken from the employees vacation time or simply unpaid. James Salyers made a motion to make the change to the policy. Billy Wilson seconded the motion. All voted aye. None opposed. **Motion carries.**

A motion was made to approve budget transfer Fy-14-15- by James Salyers and seconded by Billy Wilson. All voted aye. None opposed. **Motion carries.**

New Business:

A motion was made by Brian Dillon and seconded by James Salyers to approve the appointment of Donald Kitchen and Glen Skaggs to the Elliott County Extension Board. All voted aye. None opposed. **Motion carries.**

At the conclusion of the meeting everyone thanked Gary Sparks for his service as magistrate since this would be his last meeting as he did not seek re-election. Gary thanked everyone for working so well with him.

A motion was made by Gary Sparks and seconded by Angie Porter to adjourn the meeting. All voted aye. None opposed. **Motion carries.**

Respectfully Submitted:


Heather Stevens, Fiscal Court Clerk

6/11/15

*Sandy Hook Water District
1000 Howard's Creek Road
P. O. Box 726
Sandy Hook, KY 41171

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