

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF DEXTER-ALMO	)	
HEIGHTS WATER DISTRICT FOR AN	)	CASE NO.
ADJUSTMENT OF RATES PURSUANT TO 807	)	2019-00354
KAR 5:076	)	

COMMISSION STAFF'S INITIAL REQUEST FOR INFORMATION  
TO DEXTER-ALMO HEIGHTS WATER DISTRICT

Dexter-Almo Heights Water District (Dexter-Almo Heights District), pursuant to 807 KAR 5:001, is to file with the Commission the original and an electronic version of the following information. The information requested herein is due within ten days of the date of this request. Responses to requests for information in paper medium shall be appropriately bound, tabbed, and indexed. Electronic documents shall be in portable document format (PDF), shall be searchable and shall be appropriately bookmarked.

Each response shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Dexter-Almo Heights District shall make timely amendment to any prior response if Dexter-Almo Heights District obtains information which indicates that the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which Dexter-Almo Heights District fails or refuses to furnish all or part of the requested information, Dexter-Almo Heights District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Dexter-Almo Heights District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Provide a list and a detailed description of all general journal and audit adjustments made to the general ledger.
2. Provide a brief description of the title and duties of each current employee of Dexter-Almo Heights District.
3. Provide a list of all employees of Dexter-Almo Heights District as well as compensation level and changes in compensation level for the past five years.

4. Provide the yearly hours worked for the employee designated Employee 2<sup>1</sup> for the past five years.

5. Provide a brief description of the locations titled 641 and 351 for which the electricity bills were provided.

6. Provide a schedule detailing the items and total dollar amount of supplies used in line break or hydrant repair.

7. Refer to Dexter-Almo Heights District's application, Exhibit R at 43. Dexter-Almo Heights District reports in Account 620.2, Operating Supplies, a bill of \$5,099.68 laped as -MULTIPLE-. List each expenditure included in this item and provide a detailed description of that expenditure and all invoices related to that expenditure.

8. Refer to Dexter-Almo Heights District's application, Exhibit R at 44. Dexter-Almo Heights District reports in Account 620, MAT'L & SUPPLIES – Other, a balance of \$9,981. List each expenditure included in this expense account and provide a detailed description of that expenditure and all invoices related to that expenditure.

*for*   
Gwen R. Pinson  
Executive Director  
Public Service Commission  
P.O. Box 615  
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DATED JAN 15 2020

cc: Parties of Record

<sup>1</sup> Application, Exhibit A, page 3 of 5.

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