

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF ESTILL COUNTY)
WATER DISTRICT NO. 1 FOR RATE) CASE NO.
ADJUSTMENT PURSUANT TO 807 KAR 5:076) 2017-00176

COMMISSION STAFF'S POST-HEARING REQUEST FOR INFORMATION TO
ESTILL COUNTY WATER DISTRICT

Estill County Water District No. 1 ("Estill District No. 1"), pursuant to 807 KAR 5:001, is to file with the Commission the original with six copies in paper medium and an electronic version of the following information. The information requested herein is due on or before November 22, 2017. Responses to requests for information in paper medium shall be appropriately bound, tabbed and indexed. Each response shall include the name of the witness responsible for responding to the questions related to the information provided.

Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or person supervising the preparation of the response on behalf of the entity that the response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Estill District No. 1 shall make timely amendment to any prior response if it obtains information which indicates that the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to

which Estill District No. 1 fails or refuses to furnish all or part of the requested information, Estill District No. 1 shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention should be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When filing a paper containing personal information, Estill District No. 1 shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Provide the minutes of the Estill District No. 1 Board Meeting in which the loan agreements with Citizens Guaranty Bank were approved.
2. Provide a revised version of Estill District No. 1 Exhibit 6 ("Immediate Actions to Improve Water District's Financial Position") that contains target dates for each action.
3. Provide the date and amount of the last wage increase granted to Estill District No. 1 employees.
4. Provide the minutes of the Estill District No. 1 Board meeting at which the Estill District No. 1 commissioners decided whether to accept the recommendations of the Public Service Commission Staff Report.
5. State any actions taken, or proposed to be taken, regarding employee health insurance and dental insurance benefits by Estill District No. 1 in light of Commission Staff's recommendation to disallow a portion of the costs of those benefits.

6. Provide each version of the rate study/application that the Rural Community Assistance Partnership ("RCAP") prepared and presented to Estill District No. 1's Board of Commissioners.

7. Provide a copy of the written meeting policy of Estill District No. 1's Board of Commissioners, including the times, dates, and type of public notice given.

8. Provide Estill District No. 1's monthly water loss reports for the period January 1, 2016, to October 31, 2017.

9. Provide a detailed description of all items contained in the balance sheet account labelled "142-Other Accounts Receivable" with a total balance of (\$118,119.37) on Estill District No. 1's "Balance Sheet, As of August 31, 2017," which was included as Exhibit B to its October 12, 2017 filing ("Exhibit B").

10. Explain why Estill District No. 1's 2014 and 2015 Annual Reports show no accounts written off for "Customer Bad Debts" on page 33, Accounts and Notes Receivable - Net.

11. Provide an updated balance for Estill District No. 1's allowance for doubtful accounts as of October 31, 2017.

12. Explain why accounts receivable as shown in Exhibit B are currently equal to two months of revenue, which is shown on Exhibit A of same, even though Estill District No. 1 allows only ten days for payment of customer bills.

13. Identify and describe the projects that are currently reported in "Construction Work in Progress" Account on the balance sheet as of August 21, 2017, as shown in Exhibit B.

14. Provide the balance of each sinking fund account for the following dates (first day of month of loan issuance date):

- a. October 1, 2013
- b. January 1, 2015
- c. January 1, 2017

15. Provide the balance of each depreciation fund account for the following dates:

- a. October 1, 2013
- b. January 1, 2015
- c. January 1, 2017

16. Provide the certificates issued for water training as evidence of each member of Estill District No. 1's Board of Commissioners that received training from the years 2013 to 2016.

17. Provide the Audit Report for Estill District No. 1 for the calendar year ended December 31, 2015.

18. Provide the Audit Report for Estill District No. 1 for the calendar year ended December 31, 2016. If an audit report for this period is not available, explain in detail the reasons for the delay in the completion of the 2016 Audit Report.

19. Provide an updated balance sheet and income statement for the calendar year ended December 31, 2016. If an updated balance sheet and income statement is not available, explain in detail why the district has not yet updated these balances.

20. a. State the frequency with which Estill County No. 1 personnel make updated entries to each balance sheet account.

b. Provide the name of the individual who makes these entries, and state their involvement with determining the amount of the entries to be made.

21. Provide Estill District No. 1's written plan for water loss reduction.

22. Provide Estill District No. 1's policies and procedures of inspection of valves and meters.



Gwen R. Pinson
Executive Director
Public Service Commission
P.O. Box 615
Frankfort, KY 40602

DATED NOV 07 2017

cc: Parties of Record

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